



315 S. Chapel St.
Newark, DE 19711
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PRE-BID MEETING SUMMARY
AB JONES - CLOSED CIRCUIT COOLER REPLACEMENT
OMB/DFM CONTRACT #'S MC1002000263
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at Ab Jones on May 14 at 9:00 am.

ITEMS DISCUSSED:

A. Key dates

1. Bid Due – Friday May 29, 2015 at 2:30 in Thomas Collins building in Dover, Delaware as described in the Invitation to Bid within the project manual.
2. Bid Opening – Friday May 29, 2015 at 2:30
3. Questions and substitution submission deadline – Thursday May 21.

B. Key topics

1. Bids
 - a. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted in triplicate
 - b. Make sure you identify your project name on the front of your envelope when you submit your bid.
2. Building Access
 - a. A walk thru will be conducted on Tuesday May 19 at 9:00. Meet in the back of the building by the garage.
3. Clarifications
 - a. All questions must be submitted in writing and must be faxed to Delaware Engineering and Design Corporation, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
 - b. All permits required for this effort to be obtained by the contractor.
 - c. Contractor to have full time superintendent or working foreman.
 - d. This is a Prevailing Wage project.

C. Subcontractor Listing

1. There are now 4 subcontractor listings on this project: Mechanical, Controls, Testing and Balancing, and Electrical. These Subcontractors are identified on the attached bid form.
1. Be sure to list your company name if your company is performing this work.
2. All companies listed must be registered in the State of Delaware to perform this work.



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D. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Stimulus Reporting

1. This project is being funded with money from a Federal Grant and special reporting requirements are required of the successful contractor. These requirements are listed in the project manual.

F. Third Party Testing

1. The State has hired a commissioning agent to perform commissioning on this project.

G. Addendum #1

1. Pre-Bid Meeting Summary (this document) (2 pages)
2. Sign in sheet (2 pages)
3. Updated Bid form (4 pages)

Summarized By: DEDC, LLC
John R. Farina, P.E.
Date: May 14, 2015

ABSALOM JONES CLOSED CIRCUIT COOLER REPLACEMENT
WILMINGTON, DE
OMB/DFM # MC1002000263

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- (Others as Required by Project Manuals)

ABSALOM JONES CLOSED CIRCUIT COOLER REPLACEMENT
WILMINGTON, DE
OMB/DFM # MC1002000263

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

| <u>Subcontractor Category</u> | <u>Subcontractor</u> | <u>Address (City & State)</u> | <u>Subcontractors tax payer ID # or Delaware Business license #</u> |
|-------------------------------|----------------------|-----------------------------------|---|
| 1. MECHANICAL | _____ | _____ | _____ |
| 2. ELECTRICAL | _____ | _____ | _____ |
| 3. CONTROLS | _____ | _____ | _____ |
| 4. TESTING & BALANCE | _____ | _____ | _____ |

BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

All the terms and conditions of MC1002000263 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

AB Jones CCC

MAY 14, 2011

| NAME | COMPANY | SIGN IN | EMAIL |
|----------------|----------------------|---------|------------------------------|
| Juan Farina | DEDC | | JFARINA@DEDC-ENG.COM |
| Ken Vandegrift | C+D | | KVANDegrift.cd@VERIZON.NET |
| Rob Rettig | MERIT | | TRETTIG@MERITMEDICAL.COM |
| Lee Smith | IDGriffith | | LSmith@idgriffith.com |
| Rob Kael Dele | Summit Medical, Inc | | Rob@SummitMechanical.org |
| Kevin Bunnell | Radius systems | | kbunnell@radiusystemsLLC.COM |
| JAY MIXNER | GAUDELL BROS | | JAY@GAUDELLBROS.COM |
| ANDY BAKON | SCHLOSSER | | ABAKONSA@HOTMAIL.COM |
| Kyle Contino | GE M Mechanical | | Kyle@GEMMSI.COM |
| Fred Fisher | FIRST State Electric | | fredf@firststateelectric.com |