

**Addendum
No. 1**

Date: September 24, 2014
Project: DEMA/TMC BAS Replacement
Project No: MC1002000256

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Pre-Bid Meeting Minutes:

1. List Of Attendees:
 - a. John Dunham – OMB/DFM
 - b. Dave Knox – DEMA
 - c. Glenn Lowman – OMB/DFM
 - d. Pat Cowan – OMB/DFM
 - e. Mike Helm – Radius Systems
 - f. Ivan Wilkins – Modern Controls
 - g. Brian Zigmond – Studio JAED
2. General review of the State of Delaware requirements for bidding.
 - a. Fill out bid form in its entirety.
 - b. Include DE Business License in the package.
 - c. Fill out and provide all necessary bonds.
3. Bid Due Date is 10/9/14.
4. The Bid Form will be revised per this meeting. Please see attached showing additional subcontractor category for “Mechanical”.
 - a. Clarification: The bid DOES INCLUDE an allowance as indicated on the bid form..
5. The system must stay live throughout the project to allow for proper temperature control in the space. If this requires running additional wiring, it should be included in the bid price.
6. A “deficiency list” shall be created by the successful contractor identifying any existing issues with the mechanical systems. OMB/DFM staff will be available for interview to help identify these issues as well. Please see specifications for requirements.
7. General working hours shall be from 7:00 AM until 4:00 PM. However, any shutdowns will need to be done off-hours and coordinated with the staff.
8. In the event of an emergency that would require the DEMA site to go active, all contractors must leave the premises immediately. This is a State of Delaware requirement for all States of Emergency.
9. The final date for RFIs is Monday, October 6th at 1:00 PM. Questions after this will not be responded to. All questions must be sent in writing to Brian Zigmond: zigmondb@studiojaed.com
10. A walkthrough has been scheduled for next Monday 9/29/14 at 11:00 AM. Bidders must confirm attendance with John Dunham at 302-382-4392.
11. Contractors are responsible for their own waste removal. Please see specifications.

Clarification:

1. None.

Changes to Drawings:

1. None.

Changes to Specifications:

1. Please see attached revised Bid Form.

NOTE: All information included herein is now considered part of the bidding documents for this project.

END

DEMA/TMC BAS REPLACEMENT
165 Brick Store Landing Road
Smyrna, DE 19977
PROJECT # MC1002000256

BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

ADD

DEDUCT

UNIT PRICE #1: Provide and install a unit-mounted controller for one (1) horizontal water-source heat pump, inclusive of programming and commissioning.

UNIT PRICE No. 1: \$ _____ \$ _____

ALLOWANCES

The following allowance is set aside for predicted scope on the project, to be verified and billed as the project conditions dictate:

ALLOWANCE #1: Include an allowance of \$10,000 for repairs of miscellaneous HVAC-related items found during the course of the project.

DEMA/TMC BAS REPLACEMENT
165 Brick Store Landing Road
Smyrna, DE 19977
PROJECT # MC1002000256

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- (Others as Required by Project Manuals)

DEMA/TMC BAS REPLACEMENT
165 Brick Store Landing Road
Smyrna, DE 19977
PROJECT # MC1002000256

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. CONTROLS	_____	_____	_____
2. ELECTRICAL	_____	_____	_____
3. MECHANICAL	_____	_____	_____

DEMA/TMC BAS REPLACEMENT
165 Brick Store Landing Road
Smyrna, DE 19977
PROJECT # MC1002000256

BID FORM
NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.