

315 S. Chapel St. Newark, DE 19711 Phone 302.738.7172 Fax 302.738.7175

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PRE-BID MEETING SUMMARY MARGARET O'NEILL BUILDING NEW OUTSIDE AIR SYSTEM OMB/DFM # MC1002000241 ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at the Margaret O'Neill Building, in Dover, Delaware on Wednesday, May 13, 2015 at 11:00 a.m.

ITEMS DISCUSSED:

- B. Key dates
 - Bid Due Friday, May 29th, 2015 at 2:00 p.m. in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901 as described in the Invitation to Bid of the specifications.
 - 2. **Bid Opening Friday, May 29th, 2015 at 2:00 p.m.** in the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Thomas Collins Building, 540 South DuPont Highway, Suite 1 (Third Floor). Dover, DE 19901 as described in the Invitation to Bid of the specifications. **Questions deadline is Thursday, May 21st, 2015.** All questions must be submitted in writing and must be faxed to DEDC, LLC, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
 - 1. Key topics
 - 2. Bids
 - a. The contractor must use the bid form supplied in the specifications. The bid form must be submitted in triplicate
 - Make sure you identify your project name on the front of your envelope when you submit your bid.
 - 3. Building Access
 - a. An optional walk thru has been scheduled on Wednesday, May 20th, 2015 at 9:00 a.m. If you would like to attend the optional walk thru call John Dunham at 302-744-1185 or email to john.dunham@state.de.us to let him know you are coming to the site.

DEDC#14P386



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4. Clarifications

- a. All permits required for this effort to be obtained by the contractor.
- b. Contractor shall have a full time superintendent or working foreman during the duration of the project.
- c. This is a Delaware Prevailing Wage project (Kent County).

C. Subcontractor Listing

- 1. There are now (4) subcontractor listings on this project: Mechanical, Electrical, Roofing, and Testing and Balancing. These Subcontractors are identified on the Revised bid form which is attached to this addendum. The Electrician on this project shall be licensed in Delaware.
- 2. Be sure to list your company name if your company is performing this work.
- 3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

- 1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
- 2. Contractors shall provide 3 week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Items Discussed

- 1. Contractors shall provide a copy of their Delaware Business License when submitting their bids.
- 2. The expected duration of this project should be 120 days from letter of award to substantial completion.
- 3. Electronic copies of the specs and drawings will be distributed to all prospective bidders who purchased a hard copy of the drawings and specs.
- 4. The existing building automation system (BAS) in the Margaret O'Neill building is an automated logic system installed by Radius Systems.
- 5. The existing roof warranty is held by J&K Contracting Inc. in Capitol Heights, Maryland.
- 6. This project shall be completed during normal daytime working hours.
- 7. The existing ceiling tile model number will be given to the winning bidder if needed for replacement of any broken tiles during construction.
- 8. There are no duct detectors required since the unit is under 2,000 cfm.
- 9. The ERV unit weighs 1158 pounds. The condensing unit is 419 pounds.

F. Addendum #1

- 1. Pre-Bid Meeting Summary (this document) (2 pages)
- 2. Sign in sheet (3 pages)
- 3. Revised Bid Form

Summarized By:

DEDC, LLC

David Barton

Date:

05/14/15

Pre-Bid Sign-in Sheet Margaret Oneill Building New Outside Air System May 13, 2015

Name	Company	Phone	Fax	E-mail
David Barton	DEDC	302-738-7172	302-738-7175	<u>dbarton@dedc-eng.com</u>
Rob Vander Decker	Summit Mechanical Inc.	302-836-8814	302-836-8819	rob@summitmechanical.org
John Dunham	OMB/DFM	302-744-1185		john.dunham@state.de.us
Kevin Bunnell	Radius Systems	610-388-9940	610-388-9945	kbunnell@radiussystemslic.com
Dave Ragolia	CNCS - Mechanical	302-883-3104	302-883-3194	david.ragolia@cherokee-cncs.com
John Miller	I.D. Griffith	302-656-8253	302-656-8268	rmurphy@idgriffith.com
Larry Wall	Joseph T. Richardson	302-398-8101	302-398-9504	larry@jtrmech.net
Lisa Hiott	Hiott HVAC	302-697-3050	302-697-2802	lisahiott@hiotthvacr.com
Ken Vandegrift	C&D	302-764-8013	302-764-7585	kvandegrift.cd@verizon.net
Chip Gruber	Schlosser & Associates	302-738-7333	302-738-5692	<u>abakersa@hotmail.com</u>
Dave Jones	Atlantic Refrigeration & A/C	302-856-9300	302-644-3413	dave@atlanticrefrigeration.com
Mimi Allen	Gaudelli Bros. Inc	856-825-8864	856-327-8864	mimi@gaudellibros.com

Pre-Bid Sign-in Sheet Margaret Oneill Building New Outside Air System May 13, 2015

Name	Company	Phone	Fax	E-mail
David Barton	DEDC	302-738-7172	302-738-7175	dbarton@dedc-eng.com
LARLY Wall	STR	302 354-4101	13.2 - 428 Les	Larry 9 3 TAMECH. EAT
Lisa Hiot	HIOH HVAC	303-697-3050	303-691-380	303-697-2802 Lisa Hotte Hott HVACK. Com
Yen Universet	C+D	302-747-8013	302-7647585	302-7647585 KVANdegrift. ad OVCKION, NCT
Chy Gaber	sch lossen	502) 738-7333	302) 738-5692	ABAKERS A @ Hotma, L, com
DAVIE JONKS	Atlantic Rescuercingth	362 -856.9300	302-644-3413	Atlantic Reformation 362 -856.9300 302-644-3413 days pathanteres, extra
Min, Allen	Gaudelli Bros, Inc.	+988-126-986 9890-588-958	4988-126-958	mini@gaudellibos, com

Pre-Bid Sign-in Sheet Margaret Oneill Building New Outside Air System May 13, 2015

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E-mail	dbarton@dedc-eng.com	FOD Summitme Noricellorg	john. dunham & state. de.us		DAVID, RAGOLIA & CHEROKEE-CMG. COM	302656-823 302-656-8268 100 rphy @1dgr186176, com							
Fax	302-738-7175	302-836-88H 302-836-8819		610-388-9945	302-883-3194	1977 955 to E							
Phone	302-738-7172	302-836-8814	302-744-1185	610-388-7740 610-388-7745	4615 188-205 4018-883-20E	30265 5 Des							
Company	DEDC	Summit Mechanied, Inc.	OMB/BITM	Radius Systems	CNCS - MELH	I.D. GRIFFITH							
Name	David Barton	Rob Vorder Decker	John Dunham	Kerin Bunnell	DAVE RAGOLIA	The myllow							

O'NEILL BUILDING NEW OUTSIDE AIR SYSTEM DOVER, DE OMB/DFM # MC1002000241

BID FORM

For Bids Due:	May 29, 2015 (2:00	p.m.) T	o: M	lr. John Dunhan	n	
			Co	onstruction Pro	jects Manager	
						eet
			54	10 S. DuPont H	ighway. Suite 1	
			De	over Delaware	19901	
						
Name of Bidder:						
Delaware Business L (A copy of Bidder's l	icense No.: Delaware Business License i	must be attached to the	Гахрауег nis form.)	r ID No.:		
	:					
Phone No.: (Fax N	lo.: ()		
therewith, that he has and that his bid is bas proposes and agrees t	resenting that he has read a visited the site and has famil sed upon the materials, system provide all labor, materials aforesaid documents for the	iarized himself with the ms and equipment des s, plant, equipment, su	e local co cribed in applies, tr	onditions under the Bidding De	which the Wo	rk is to be performed, out exception, hereby
\$						
(\$)					

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BID FORM

I/We acknowledge Addendums numbered and the p	rice(s) submitted include any cost/schedule impact they may have.
This bid shall remain valid and cannot be withdrawn for sixty abide by the Bid Security forfeiture provisions. Bid Security is	(60) days from the date of opening of bids, and the undersigned shall attached to this Bid.
The Owner shall have the right to reject any or all bids, and to v	vaive any informality or irregularity in any bid received.
This bid is based upon work being accomplished by the Sub-Co	intractors named on the list attached to this bid.
Should I/We be awarded this contract, I/We pledge to achieve s the Notice to Proceed.	ubstantial completion of all the work withincalendar days of
laws; that no legal requirement has been or shall be violated in	d and shall comply with all requirements of local, state, and national making or accepting this bid, in awarding the contract to him or in the m; that he has not, directly or indirectly, entered into any agreement, int of free competitive bidding.
Upon receipt of written notice of the acceptance of this Bid, the in the required form and deliver the Contract Bonds, and Insura	Bidder shall, within twenty (20) calendar days, execute the agreement nce Certificates, required by the Contract Documents.
I am / We are an Individual / a Partnership / a Corporation	
By(Individual's / General Partner's / Corporate Name)	Trading as
(State of Corporation)	
Business Address:	
-	
Witness:	By: (Authorized Signature)
(SEAL)	
D	(Title) ate:

ATTACHMENTS

Sub-Contractor List Non-Collusion Statement Bid Security (Others as Required by Project Manuals)

O'NEILL BUILDING NEW OUTSIDE AIR SYSTEM DOVER, DE OMB/DFM # MC1002000241

BID FORM

SUBCONTRACTOR LIST

oce ch In accordance with Title 29, Chapter 6962 (d)(10)b <u>Delaware Code</u>, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-

contractor must be listed for e. of the bid by the Owner, it is rework.	ach category where the bidder intends to use a sub- equired that bidders list themselves as being th	contractor must be listed for each category where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptan of the bid by the Owner, it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform su work.	o provide full disclosure and acceptan qualified and intends to perform su
Subcontractor Category	Subcontractor	Address (City & State)	Subcontractors tax payer ID # or Delaware Business license #
I. MECHANICAL			
2. ELECTRICAL			
3. ROOFING			
4. TESTING & BALANCING			

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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.