

LEGISLATIVE HALL
Roof Repairs and Replacement
411 Legislative Avenue
Dover, Delaware

ADDENDUM #1
July 11, 2013

OMB/DFM Contract No. MC1002000188

The following document is intended to amend the Project Manual and Drawings (dated June 17, 2013 and May 10, 2013 respectively) for the above-referenced project.

The following items were discussed at the pre-bid meeting on July 10, 2013. The meeting attendance sign-in sheets are attached:

Pre-Bid Meeting:

Project: Legislative Hall Roof Repairs and Replacement
 OMB/DFM Contract No. MC1002000188

Date & Time: July 10, 2013, 9:00 AM

Date Typed: July 11, 2013

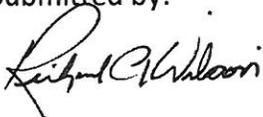
Location: Legislative Hall
 First Floor, House Conference Room

Attendees:	Tom Cuccia	DFM Deputy Director
	Ted Drew	DFM
	Matthew Tetrick	Farrell Roofing
	Matt Papa	P&C Roofing
	Mark Eveland	D.A. Nolt
	Jason Stallings	Quality Exteriors
	Buck High	Tri-State Roofers
	Jim McKeener	Wilkinson Roofing
	C. G. Ware	Kent Constructions
	Tim Edmondson	Whiting-Turner
	Mike Sanders	Harvard Environmental
	Rich Wilson	Cooperson Associates

1. The bid due date, time, and place to be delivered was discussed, as well as the manner in which the bid envelope shall be addressed. All shall be for the advertisement in the project manual.
2. The importance of providing a complete sub-contractor's list was stressed. The list must be provided even if the roofing contractor intends to perform all categories of the work with his personnel. The list is an integral part of the required bid form.
3. All bids shall be submitted in triplicate utilizing the bid form provided in the project manual.
4. Any questions regarding the bid must be in writing (Fax and/or emails are acceptable.)
5. The cut-off date for questions will be Thursday, July 18, 2013.
6. The last date for issuing addendum will be Friday, July 19, 2013.
7. Bidders may visit the site today. Subsequent site visits during the bidding period must be scheduled through John Dunham, DFM Project Manager at least one (1) day in advance. John's numbers are (302) 744-1185 or (302) 382-4392 (cell).
8. Access to the roof during the bidding period will be via the interior stairs to the attic through the bell tower.
9. Once the work begins, access to the work areas will be from the building exterior. The contractor shall provide all necessary ladders, scaffolding, high-reach lifts, etc., needed to provide safe access for construction personnel, materials, and equipment.
10. The contractor shall be responsible for safety apparatus, barricades, OSHA standards compliance, etc.
11. The contractor shall verify the need for any state, county, or local permits and shall pay for and acquire any that may be required.
12. The contractor shall provide full time on-site supervision. (May be a working superintendent.)
13. Job site progress meetings will be held every two (2) weeks.
14. Any required permits and the certified prevailing wage rates must be conspicuously posted. (The state shall provide a suitable job site location.)
15. The project does not include liquidated damages.

16. All the required bonds must be on the forms included in the project manual.
17. The contractor may invoice and be paid for materials that are stored on site.
18. The state will determine the location for the on-site temporary toilet facilities.
19. Grounds disturbed by and during the performance of the roof work shall be restored by the contractor.
20. Any removal of existing roofing systems materials from roof areas #1 and #5 shall be done by an asbestos abatement contractor under a separate contract with the state. Removal by the abatement contractor will be done during 2nd shift hours. Coordination between the roofing and abatement contractors will be critical.
21. The project work is expected to be done during the fall of 2013. Roof area #5 (mechanical well), designated as alternate No. 3, will be done in conjunction with a separate HVAC contract for removal and replacement of cooling towers and related systems. The separate HVAC contract with the state is being construction-managed by Whiting-Turner. Coordination of the work by the abatement, HVAC, and roofing contractors will be critical.
22. Scheduling and the scope of the work in the mechanical well will be further clarified by addendum during the bidding period.
23. The approximate area of the six (6) designated roof areas are as follows:
 - a. Roof area #1 - 8,450 S.F.
 - b. Roof area #2 - 2,100 S.F.
 - c. Roof area #3 - 2,100 S.F.
 - d. Roof area #4 - 575 S.F.
 - e. Roof area #5 - 860 S.F.
 - f. Roof area #6 - 13,500 S.F.
24. Professional Roof Services, Inc. (PRSI) will provide on-site monitoring and inspection of the roof work on a full time basis throughout the duration of the work.

Submitted by:



Cooperson Associates
Richard A. Wilson
Project Manager

THE ABOVE IS BELIEVED TO BE AN ACCURATE RECORD OF DISCUSSIONS AND DECISIONS. IF ANY ADDITIONS OR CORRECTIONS ARE TO BE MADE TO THIS DOCUMENT, PLEASE NOTIFY COOPERSON ASSOCIATES AT 302-655-1105 WITHIN FIVE (5) DAYS OF RECEIPT. WITHOUT SUCH NOTIFICATION, THIS DOCUMENT WILL BE CONSIDERED A STATEMENT OF FACT.

Distribution: All Attendees

PROJECT: Legislative Hall Roof Repairs and Replacement
OMB/DFM Contract No. MC1002000188

PRE-BID MEETING

DATE: JULY 10, 2013

TIME: 9:00 a.m.

Name (Printed)	Representing	E-mail & Telephone
MATTHEW TETRICK	FARRELL ROOFING, INC.	MRTETICK@FARRELLROOFINGINC.COM 302-378-7603
Matt Papa	PSL Roofing Inc.	mattp@pslroofinginc.com 302-322-6767
MARK EVELAND	D.A. NOLT	MATT@DANOLT.COM 856-753-9333
Jason Stallings	Quality Exteriors, Inc.	Jason@qexteriorsinc.com 302-398-9283
Tim Edmondson	WT	tim.edmondson@whiting-furner.com 302-292-0676

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OMB/DFM Contract No. MC1002000188

PRE-BID MEETING

DATE: JULY 10, 2013

TIME: 9:00 a.m.

Name (Printed)	Representing	E-mail & Telephone
C.G. WARE	Kent Construction	LYNN@kentconstructionco.com (302)653-6469
JIM MCKEEVER	Wilkinson Roofing	jim.wilkinsonroofing.com 302 998 0176
Buck High	TRI-STATE ROOFERS	bhigh01@comcast.net 302-995-7027
RICH WILSON	COOPERSON ASSOCIATES	RWILSON@COOPERSONASSOC.COM (302)655-1105
MIKE SANDERS	Harvard E&A	msanders@harvard.edu.com
TED DREW	DFM	ted.drew@state.de.us
TOM CUCCIA	DFM Deputy Director	thomas.cuccia@state.de.us