



R G Architects, LLC

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RG A No. 19024
March 23, 2020

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
MC0213000013
JP Court 7 – Interior Renovations
480 Bank Lane, Dover, DE 19904

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: neeka@rgarchitects.net

BIDS DUE:

Tuesday, April 7, 2020 at 2:30 p.m.

LOCATION:

**THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901**

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 **All attendees of the pre-bid meeting shall receive Addendum No. 1. After that, only registered plan holders will be sent the addenda.**
- 1.6 All addenda will be sent out to the registered plan holders only, via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

- 2.1 A Mandatory Pre bid Meeting was held on Thursday, March 19, 2020 at 11:30 a.m. at the Thomas Collins Building, Dover, DE. The following items were reviewed:
 - A. Project Description: A brief overview of the Project was discussed.

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- B. Project Schedule: The project tentative start date will be as soon as the winning bidder has been selected and a DFM Purchase Order issued.
- C. Bid schedule is as follows:
1. The bids are due by **2:30 p.m. on Tuesday, April 7th 2020.**
 2. Substitution requests will be received until **9:00 a.m. on Friday, March 27th 2020.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 3. Questions regarding the bid documents will be received until **4 pm on Thursday, April 2nd 2020.**
All questions **must** be submitted **in writing** (via email, addressed to Neeka Grove (neeka@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
 4. The last day for addenda to be issued, if required, shall be, **Friday, April 3rd 2020.**
- D. Substitutions: If a specification lists one product manufacturer as well as listing “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.
- E. Subcontractors List: The subcontractors list was reviewed, updated and the updated subcontractors list agreed upon. The updated subcontractors are as follows:
1. Electrician: **Must be State of Delaware / DTI approved contractor where required***
 2. Metal Stud & Drywall
- F. The owner has offered the contractors a follow up tour of the facility at **10:00 am on Tuesday, March 24th 2020.**
- G. **All loud noise activities shall only occur during early morning hours between 5:00am and 7:00am.**
- H. Security Procedures: Contractors shall be required to pass a Capitol Police background check before being approved to be on site during construction.
- I. Drug Testing Policy: Contractors are to reference the Project Manual for drug testing policy procedures and Drug Testing Report Forms.

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ADDENDUM # 1

3.0 Revisions to the SPECIFICATIONS:

4.0 Revisions to the DRAWINGS:

4.1 None at this time.

5.0 QUESTIONS:

Q1 - How many copies do we submit for the bid?

Answer: Two copies are required.

Q2 - Are there any liquidated damages?

Answer: No, liquidated damages are Not required.

Q3 - Who is the preferred Fire Alarm vendor?

Answer: Hoopes.

6.0 ATTACHMENT LIST:

- A. Pre Bid Sign-In Sheet
- B. Bid Register
- C. 00 41 13 BID FORM

End of Addendum No.1

DIVISION OF FACILITIES MANAGEMENT VISITOR SIGN-IN SHEET

VISITOR NAME	COMPANY NAME	DATE	IN	OUT	REASON FOR VISIT
Greg Thompson	Conventional Builders Inc	10/19	11:22		
Chelsea Schurman	BRS Consulting	10/19	11:23		
Jace Gerardi	Gerardi Construction	10/19	11:25		
COREY NICHOLS	DELMARVA VETERAN BUILDERS	10/19/20	11:25		
Kassi Coldiron	RCI	3/19/20	11:25		
MATTHEW TALHO	EMORY HILL	3/19/20	11:25		
LeRoy Demarcus	Mountain Consulting	3/19/20	11:25		
MATT GARMSKI	FADA ENGINEERING	3/19/20	11:25		
Eileen Brown	EDIS Company	3/19/20	11:26		
Ryan Jackson	AMAKO INC	3/19/2020	11:26		
BILL BOOTH	COMMONWEALTH CONSR CO	3/19/2020	11:27		
ANDREA DIFABIO	BSS CONTRACTORS, LLC	3/19/2020	11:27		
Nerka Grive	RG Architects	3/19/2020	11:29		
Jermy Rozanski	RG Architects	3/19/2020	11:29		
Joseph Wasiki	H & A Electric	3/19/2020	11:30		

PLEASE PRINT CLEARLY

OMB/DFM - JP Court 7 - Interior Renovations

MC0213000013

480 Bank Lane, Dover, DE 19904

Bids Due: April 7, 2020 at 2:30 pm

State of Delaware, Office of Management and Budget, Division of Facilities Management

Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover DE 19901



BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

<p>#01</p>	<p>Name of Company: <u>Commonwealth Const. Co</u></p> <p>Physical Address: <u>2317 Penn Ave</u> City, State: <u>Wilmington, DE 19806</u></p> <p>Contact: <u>Bin Booth</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>bbooth@its.commonwealth.com</u></p> <p>Fax: <u>654-2604</u></p> <p>Phone: <u>654-6611</u> Date: _____</p>
<p>#02</p>	<p>Name of Company: <u>BCI</u></p> <p>Physical Address: <u>34 Industrial Blvd</u> City, State: <u>New Castle, DE</u></p> <p>Contact: <u>Krissi Coldiron</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>Krissie@bci-online.com</u></p> <p>Fax: <u>bmichelinie@bci-online.com</u></p> <p>Phone: <u>302-325-2700</u> Date: <u>3/19/2020</u></p>
<p>#03</p>	<p>Name of Company: <u>Mountain Consulting Inc</u></p> <p>Physical Address: <u>103 S. Bradford St</u> City, State: <u>Dover, DE</u></p> <p>Contact: <u>Lelay Doreess</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>ldoreess@mountainconsultinginc.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302-744-9875</u> Date: <u>3/19/20</u></p>

*NEED CHECK

PLEASE PRINT CLEARLY

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BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

<p>#04</p>	<p>Name of Company: <u>EMORY HILL</u></p> <p>Physical Address: <u>20 CORPORATE</u> City, State: <u>NEW CASTLE DE</u></p> <p>Contact: <u>MARK TALMO</u> GC: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: <u>MARKTALMO@EMORYHILL.COM</u></p> <p>Fax: <u>322-9518</u></p> <p>Phone: <u>256-6632</u> Date: _____</p>
<p>#05</p>	<p>Name of Company: <u>EDIS Company</u></p> <p>Physical Address: <u>110 S. Poplar St.</u> City, State: <u>Wilmington DE 19709</u></p> <p>Contact: <u>Eileen Brown</u> GC: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: <u>ebrown@ediscompany.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302 421 5700</u> Date: <u>3/19/20</u></p>
<p>#06</p>	<p>Name of Company: <u>AMAKO INC</u></p> <p>Physical Address: <u>472 Clinton Street</u> City, State: <u>Delaware City DE</u></p> <p>Contact: <u>RYAN JACKSON</u> GC: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>EMAIL: <u>AMAKO@A01.COM</u></p> <p>Fax: <u>302 834-8681</u></p> <p>Phone: <u>302 834 8664</u> Date: <u>3/19/2020</u></p>

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BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

#07	Name of Company: <u>BRS Consulting Inc.</u> Physical Address: <u>293 Jackson Ditch Rd</u> City, State: <u>Harrington DE 19952</u> Contact: <u>Robin Scherman</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> EMAIL: <u>robin@bisoninc.com</u> Fax <u>302-786-2029</u> Phone: <u>302-786-2326</u> Date: <u>3-19-2020</u>
#08	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____
#09	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/> EMAIL: _____ Fax _____ Phone: _____ Date: _____

*NEED CHECK

BID FORM

JP COURT 7 – INTERIOR RENOVATIONS
480 BANK LANE, DOVER, DELAWARE 19904
OMB/ DFM CONTRACT #MC0213000013

For Bids Due: April 7, 2020 at 2:30 pm_ **To:** State of Delaware
OMB/DFM
Thomas Collins Building
540 S DuPont Highway, Suite 1
Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(Other License Nos.): _____

Phone No.: () _____ **-Fax No.:** () _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$)

ALLOWANCES

The base bid above indicates all allowances specified in the contract documents;

Allowance No. 1: “General Owner’s Allowance” in the amount of \$10,000

ALTERNATES

ADD ALTERNATE No. 1: _____ \$ _____ **ADD** **DEDUCT**
\$ _____

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BID FORM

JP COURT 7 – INTERIOR RENOVATIONS
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I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____

(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(Authorized Signature)

(SEAL) _____
(Title)

Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Bid Security
(Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Electrical	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Metal Studs & Drywall	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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BID FORM (Continued)

3.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
4.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
5.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

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NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor’s qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20_____.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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