



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
302.376.8100
302.376.9851 fax
www.rgarchitects.net

RG A No. 14003
15 August 2014

ADDENDUM NO. 1

OMB / Department of Facilities Management
Sussex County Family Courthouse – Cupola Restoration
MC0201000007
22 The Circle
Georgetown, Delaware 19947

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: mark@rgarchitects.net

BIDS DUE:

Thursday, August 28th, 2014 at 2:00 p.m.

LOCATION:

**Thomas Collins Building
Division of Facilities Management
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901**

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 All addenda will be sent out to the registered plan holders via email (or fax). Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates

2.0 PREBID MEETING:

- 2.1 A **MANDATORY** Pre-Bid meeting was held at **10:00 AM on Wednesday, August 13, 2014**, at the Sussex County Family Courthouse, 22 The Circle, Georgetown, Delaware, for the purposes of establishing the listing of subcontractors and to answer questions. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.** The following items were reviewed:

- A. Project Description: A brief overview of the project was discussed.
- B. Bid Schedule is as follows:
 - 1. The bids are due by **2:00 p.m. on Thursday, August 28th, 2014.**
 - 2. Substitution requests will be received until **4:00 p.m. on Tuesday, August 19th, 2014.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 - 3. Questions regarding the bid documents will be received until **4:00 p.m. on Monday, August 25th, 2014.**
All questions **must** be submitted **in writing** (via fax or mail, addressed to Mark Schmith, mark@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
 - 4. The last day for addenda to be issued, if required, shall be **Tuesday, August 26th, 2014.**
- C. Subcontractors List: The subcontractors list was reviewed and the agreed upon. The subcontractors are as follow:
 - 1. Roofing Contractor.
 - 2. Carpentry.
- D. Schedule of Working Hours:
 - 1. Work shall be generally performed outside of the existing building, and must be performed **after normal business working hours**, with work commencing no earlier than 5:00 p.m. from Monday through Friday. Work may be performed during weekends from 7:00AM to 7:00 PM. Contractor must notify the owner at least 5 days prior of working on a weekend.
 - 2. The Cupola shall be removed and reset on **weekend hours only.**

3.0 Revisions to the SPECIFICATIONS

- 2.1 None at this time.

4.0 Questions

- Q.1 Are security clearances required for subcontractors?
 - A.1 No, they are not required, but background checks will be required for anyone working on site.
- Q.2 Are building permit fees the responsibility of the GC?
 - A.2 Yes, all permits and fees are the responsibility of the GC.
- Q.4 Is this a project required to use Prevailing Wage Rates?
 - A.4 Yes.

5.0 ATTACHMENT LIST:

- 5.1 Pre Bid Sign-In Sheet
- 5.2 Bid Register

End of Addendum No. 1

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PREBID MEETING SIGN-IN

Contract No. MC0201000007

OMB / Department of Facilities Management

Sussex County Family Courthouse - Cupola Restoration

August 13, 2014

Name	Company	Telephone	Email
1 Bob Girard	R G Architects	302 376 8100	bob@rgarchitects.net
2 Terri McCabe	OMB / DFM	302-739-5644	terri.mccall@state.de.us
3 Don Creardi	QYNB / DFM	302-236-0274	don.gerard@state.de.us
4 C.G. Warr	First Construction	302 653 6469	Pete@firstconstruction.com
5 Tony Vassacotti	Richard Y Johnson & Son	302-422-3732	trusselottier@ryj.com
6 Jason Stallings	Quality Exteriors, Inc.	302-398-9283	jason@gexteriorsinc.com
7 Mark Cribb	OTA Roofing	302 454 8651	mark@otaroofing.com
8 Kent Schurman	Tecta	443 235-6385	
9 B. Scott Schurman	BRS Consulting	302-786-2326	brianscottschurman@comcast.net
10 Joseph Adams	Wilkinson Roofing	302 998 0176	jadams@wilkinsonroofing.com
11 Steve Serbu	Amakon, Inc.	302-824-8664	Amakon@aol.com
12 Matt Godwin	P&C Roofing	302-322-6767	Matt@papaopcroofinginc.com
13 Kristin Wallbert	Tecta America East LLC	410-219-7980	kwallbert@tectamerica.com
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PLEASE PRINT CLEARLY

State of Delaware
 OMB / Department of Facilities Management
 Sussex County Family Courthouse - Cupola Restoration
 Bids Due: **Thursday, August 28th, 2014 at 2:00 pm**
 Thomas Collins Building (Reception Area)
 540 S. DuPont Highway, Suite 1 (Third Floor)
 Dover, DE 19901



BID DOCUMENTS REGISTER

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\$ 100.00 per set, \$50 per CD

#01	<p>Name of Company: <u>C.T.A. Roofing & Waterproofing, Inc.</u></p> <p>Physical Address: <u>91 Blue Hen Drive</u> City, State: <u>Newark, Delaware 19713</u></p> <p>Contact: <u>Mark Cribb</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>mark@ctarroofing.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302.454.8551</u> Date: <u>8/13/2014</u></p>
#02	<p>Name of Company: <u>P & C Roofing, Inc.</u></p> <p>Physical Address: <u>35 Southgate Blvd.</u> City, State: <u>New Castle, Delaware 19720</u></p> <p>Contact: <u>Matt Godwin</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>matt@pcroofinginc.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302.322.6767</u> Date: <u>8/13/2014</u></p>
#03	<p>Name of Company: <u>Tecta America East, LLC</u></p> <p>Physical Address: <u>7340 Montevideo Road</u> City, State: <u>Jessup, Maryland 20794</u></p> <p>Contact: <u>Ken Fletcher / Kristin Walbert</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>[REDACTED]</u></p> <p>Fax: _____</p> <p>Phone: <u>443.235.6385</u> Date: <u>8/13/2014</u></p>
#04	<p>Name of Company: <u>Quality Exteriors, Inc.</u></p> <p>Physical Address: <u>60 Hopkins Cemetery Road</u> City, State: <u>Harrington, Delaware 19952</u></p> <p>Contact: <u>Jason Stallings</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>jason@gexteriorsinc.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302.398.9283</u> Date: <u>8/13/2014</u></p>

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Dover, DE 19901



BID DOCUMENTS REGISTER

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#05	<p>Name of Company: <u>BRS Consulting, Inc.</u></p> <p>Physical Address: <u>P.O. Box 237</u></p> <p>City, State: <u>Harrington, Delaware 19952</u></p> <p>Contact: <u>Brian Scott Schurman</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>brianscottschurman@comcast.net</u></p> <p>Fax <u>302.786.2079</u></p> <p>Phone: <u>302.270.0133</u> Date: <u>8/13/2014</u></p>
#06	<p>Name of Company: <u>Kent Construction Co., Inc.</u></p> <p>Physical Address: <u>2 Big Oak Road</u></p> <p>City, State: <u>Smyrna, Delaware 19977</u></p> <p>Contact: <u>C.G. Ware</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>Pete@kentconstructionco.com</u></p> <p>Fax <u>302.653.2108</u></p> <p>Phone: <u>302.653.6469</u> Date: <u>8/13/2014</u></p>
#07	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>
#08	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>