

DEDC

Delaware Engineering and Design Corporation
315 South Chapel Street
Newark, Delaware 19711

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FAX TRANSMITTAL

DATE: 6-28-11

PAGES: 1 of 9

PROJECT NO. 10P121

TO: See Attached

TELEPHONE: _____ FAX: _____

FROM: Donna Puderig

REFERENCE: NCC Courthouse
Security Gate Upgrades

REMARKS: Addendum #1

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PRE-BID MEETING SUMMARY
NEW CASTLE COUNTY COURTHOUSE SECURITY GATE UPGRADES
OMB/DFM CONTRACT #'S MC1002000053
ADDENDUM #1

MEETING DATE: June 23, 2011

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at the New Castle County Courthouse back conference room on June 23 at 10:00 a.m.

ITEMS DISCUSSED:

1) Key dates

- a. Bid Due – Thursday July 14th at 3:00 p.m. Deliver bids to the Thomas Collins Building as described in the Invitation to Bid. Please note the Bid form has been updated to reflect July 14th.
- b. Bid Opening – Thursday July 14th at 3:00 p.m.
- c. Questions and substitution submission deadline – Wednesday July 6, 2011.

2) Key topics

- a. Bids
 - i. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted in triplicate
 - ii. Make sure you identify your project name on the front of your envelope when you submit your bid.
- b. Building Access
 - i. A walk thru will be conducted Thursday June 30th at 10:00-11:00. Meet at the loading doc.
- c. Clarifications
 - i. All questions must be submitted in writing and must be faxed to Delaware Engineering and Design Corporation, Attn: John Farina, Fax 302 738-7175 or E-mailed to jfarina@dedc-eng.com. Phone calls will not be accepted.
 - ii. All permits required for this effort to be obtained by the contractor.
 - iii. Contractor to have full time superintendent or working foreman.
 - iv. This is a Delaware prevailing wage rate project

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3) Work Hours

- a. The loading dock must be maintained operational at all times. The loading dock is open from 7:00 to 4:00 Monday thru Friday.

4) Subcontractor Listing

- a. There are now 4 subcontractor listings on this project: Electrical, Security, Masonry, and Site. These Subcontractors are identified on the attached bid form.
- b. Be sure to list your company name if your company is performing this work.
- c. All companies listed must be registered in the State of Delaware to perform this work.

5) Security

- a. The Courthouse security system is maintained and serviced by Stanley Security it is the intent of this project to utilize Stanley Security as the security subcontractor to insure compatibility and seamless integration.
- b. Contact Chris Christner at Stanley Security Solutions.
 - a. E-mail: cchristner@stanleyworks.com
 - b. Phone: 317 776 3500 x66300

6) Meetings

- a. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
- b. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

7) Third Party Testing

- a. The State has hired Duffield to perform commissioning on this project.

8) Addendum #1

- a. Pre-Bid Meeting Summary (this document) (2 pages)
- b. Updated Bid Form (4 Pages)
- c. Sign in sheet (3 pages)

Summarized By: Delaware Engineering and Design Corporation

John R. Farina, P.E.

Date: June 28, 2011

NEW CASTLE COUNTY COURTHOUSE
SECURITY GATE UPGRADES
WILMINGTON, DELAWARE
OMB/DFM# MC1002000053

BID FORM

For Bids Due: July 14, 2011 (3:00 p.m.)

To: Ms. Dawn Bessette
Construction Projects Coordinator
State of Delaware
Office of Management and Budget
540 S. DuPont Highway, Suite 1
Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____

NEW CASTLE COUNTY COURTHOUSE
SECURITY GATE UPGRADES
WILMINGTON, DELAWARE
OMB/DFM# MC1002000053

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for (30) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Bid Security
(Others as Required by Project Manuals)

NEW CASTLE COUNTY COURTHOUSE
SECURITY GATE UPGRADES
WILMINGTON, DELAWARE
OMB/DFM# MC1002000053

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>
1. ELECTRICAL	_____	_____
2. SECURITY	_____	_____
3. MASONRY	_____	_____
4. SITE	_____	_____

NEW CASTLE COUNTY COURTHOUSE
SECURITY GATE UPGRADES
WILMINGTON, DELAWARE
OMB/DFM# MC1002000053

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Management and Budget, Division of Facilities Management.

All the terms and conditions of OMB/DFM# MC1002000053 have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

10P121
STATE OF DELAWARE
New Castle County Courthouse - New Loading Dock Gate
PRE-BID MEETING
6/23/2011

NAME	COMPANY	PHONE	FAX	EMAIL
John Farina	DEDC	302-738-7172	302-732-7175	ifarina@dedc-eng.com
Dawn Leigh Bessette	OMB/DFM	302-739-4611	302-739-6148	dawn.bessette@state.de.us
Rupal Joshi	Joshi Construction Co	302-239-5090	302-239-4704	joshiconstruction@comcast.net
Jerry Calderon	Continental Electric	302-893-7957	302-289-7240	continentalelect@gmail.com
Tony Lombardi	Amakor Inc	302-834-8664	902-834-8681	amakor@aol.com
Stan Ciach	Stanley	302-344-0170		sciach@stanleyworks.com
Peter Berenbaum	Precision	215-643-9050	215-643-7001	pberenbaum@go2pts.com
Tony Ventresca	Ventresca Bros	302-658-6436	302-658-2360	tvntresca@ventrescabrosinc.com
John Kozlowski	Statewide Electric Co., Inc	302-395-1500	302-395-1818	johnkoz@hotmail.com
Nancy Handlin	DCA			nhandlin@e-dca.org
Joe Waski	H&A Electric	302-678-8252	302-678-5610	joew.handa@comcast.net
Stanley Griffiths	C&D Contractors	302-764-8013	302-764-7585	kmcdaniel.cd@verizon.net

