



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

July 13, 2015

Mr. Howard Krinsky  
DEDC, LLC  
315 S. Chapel Street  
Newark, DE 19711

RE: DEPARTMENT OF CORRECTION  
Statewide Minor Capital Improvements/Deferred Maintenance Program  
Engineering Services

Dear Mr. Krinsky:

The State of Delaware, Office of Management and Budget, conducted interviews of professional firms on Thursday, July 9, 2015, to select a consultant(s) for the above-captioned project. As a result of these interviews, we are pleased to inform you that the following firms were selected to provide the necessary professional services: Tetra Tech, Inc. and DEDC, LLC.

Please prepare the Standard Form of Agreement Between Owner and Architect for Professional Services (AIA Document B101, 2007 Edition) for submission to Dennis M. Groom, Director of Facilities Management, for review and approval. The document should be mailed to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, 540 S. DuPont Highway, Suite 1, Dover, DE 19901. Please submit a copy of your Certificate of Insurance with the Agreement. Enclosed is a copy of our "Attachment A," which should also be included as part of the Agreement.

We would like to expedite the completion of the necessary documents so that the contract negotiations may be concluded as quickly as possible. Meanwhile, should you have any questions, please feel free to contact me at (302) 739-5644.

Sincerely,

*Original on File*

Mark A. DeVore, P.E.  
Chief of Engineering and Operations

MAD/nac  
Enclosure

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STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

July 13, 2015

Mr. Scott D. Parlow, P.E.  
Tetra Tech, Inc.  
240 Continental Drive, Suite 200  
Newark, DE 19713

RE: DEPARTMENT OF CORRECTION  
Statewide Minor Capital Improvements/Deferred Maintenance Program  
Engineering Services

Dear Mr. Parlow:

The State of Delaware, Office of Management and Budget, conducted interviews of professional firms on Thursday, July 9, 2015, to select a consultant(s) for the above-captioned project. As a result of these interviews, we are pleased to inform you that the following firms were selected to provide the necessary professional services: Tetra Tech, Inc. and DEDC, LLC.

Please prepare the Standard Form of Agreement Between Owner and Architect for Professional Services (AIA Document B101, 2007 Edition) for submission to Dennis M. Groom, Director of Facilities Management, for review and approval. The document should be mailed to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, 540 S. DuPont Highway, Suite 1, Dover, DE 19901. Please submit a copy of your Certificate of Insurance with the Agreement. Enclosed is a copy of our "Attachment A," which should also be included as part of the Agreement.

We would like to expedite the completion of the necessary documents so that the contract negotiations may be concluded as quickly as possible. Meanwhile, should you have any questions, please feel free to contact me at (302) 739-5644.

Sincerely,

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Mark A. DeVore, P.E.  
Chief of Engineering and Operations

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