



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

July 13, 2015

Mr. Gerald D. Rozanski, AIA
Mr. Robert A. Grove, AIA
RG Architects, LLC
200 West Main Street
Middletown, DE 19709

RE: DEPARTMENT OF CORRECTION
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural Services

Dear Mr. Rozanski and Mr. Grove:

The State of Delaware, Office of Management and Budget, conducted interviews of professional firms on Monday, July 6, 2015, to select a consultant(s) for the above-captioned project. As a result of these interviews, we are pleased to inform you that the following firms were selected to provide the necessary professional services: Tetra Tech, Inc. and RG Architects.

Please prepare the Standard Form of Agreement Between Owner and Architect for Professional Services (AIA Document B101, 2007 Edition) for submission to Dennis M. Groom, Director of Facilities Management, for review and approval. The document should be mailed to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, 540 S. DuPont Highway, Suite 1, Dover, DE 19901. Please submit a copy of your Certificate of Insurance with the Agreement. Enclosed is a copy of our "Attachment A," which should also be included as part of the Agreement.

We would like to expedite the completion of the necessary documents so that the contract negotiations may be concluded as quickly as possible. Meanwhile, should you have any questions, please feel free to contact me at (302) 739-5644.

Sincerely,

Original on File

Mark A. DeVore, P.E.
Chief of Engineering and Operations

MAD/nac
Enclosure

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**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

July 13, 2015

Mr. Robert M. Maffia, AIA
Tetra Tech, Inc.
240 Continental Drive, Suite 200
Newark, DE 19713

RE: DEPARTMENT OF CORRECTION
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural Services

Dear Mr. Maffia:

The State of Delaware, Office of Management and Budget, conducted interviews of professional firms on Monday, July 6, 2015, to select a consultant(s) for the above-captioned project. As a result of these interviews, we are pleased to inform you that the following firms were selected to provide the necessary professional services: Tetra Tech, Inc. and RG Architects.

Please prepare the Standard Form of Agreement Between Owner and Architect for Professional Services (AIA Document B101, 2007 Edition) for submission to Dennis M. Groom, Director of Facilities Management, for review and approval. The document should be mailed to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, 540 S. DuPont Highway, Suite 1, Dover, DE 19901. Please submit a copy of your Certificate of Insurance with the Agreement. Enclosed is a copy of our "Attachment A," which should also be included as part of the Agreement.

We would like to expedite the completion of the necessary documents so that the contract negotiations may be concluded as quickly as possible. Meanwhile, should you have any questions, please feel free to contact me at (302) 739-5644.

Sincerely,

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Mark A. DeVore, P.E.
Chief of Engineering and Operations

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Enclosure