



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

October 23, 2015

Mr. Gerald D. Rozanzki, AIA
RG Architects, LLC
200 West Main Street
Middletown, DE 19709

RE: DEPARTMENT OF CORRECTION
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural Services

Dear Mr. Rozanski:

Enclosed is the fully executed agreement between the Office of Management and Budget and RG Architects, LLC pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and may be renewed annually through Fiscal Year 2019.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.
Chief of Engineering and Operations

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Enclosure
cc: Alisha McCullough, Construction Project Administrator



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

October 23, 2015

Mr. Robert M. Maffia, AIA
Tetra Tech, Inc.
240 Continental Drive, Suite 200
Newark, DE 19713

RE: DEPARTMENT OF CORRECTION
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural Services

Dear Mr. Maffia:

Enclosed is the fully executed agreement between the Office of Management and Budget and Tetra Tech, Inc. pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and may be renewed annually through Fiscal Year 2019.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.
Chief of Engineering and Operations

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Enclosure

cc: Alisha McCullough, Construction Project Administrator