

PUBLIC NOTICE
OMB21008-DNG_MCI_AE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget (OMB), on behalf of the Delaware Army National Guard (DEARNG), is soliciting letters of interest from Architectural and/or Engineering firms for **OMB21008-DNG_MCI_AE, DEARNG – Statewide Minor Capital Improvements Program**.

The Program will have an emphasis on military planning and construction programs, including, but not limited to:

- Title 1 and Title 2 services (planning, design, construction administration) for military related sustainment, restoration and modernization construction projects
- Facility assessments
- Project Planning Document Charrettes (including preparation of DD 1390/91 forms)
- Real property development planning
- Facility and operational programming
- Geographic Information Systems services and surveying
- Minor Capital Improvement (MCI) projects
- Construction inspection and testing services

OMB retains the right to contract with multiple firms to provide these services. The initial contract period will be for Fiscal Year 2021, but OMB retains the option to renew the contract annually through Fiscal Year 2024.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Wednesday, August 12, 2020, to Jerry Platt, P.E., Chief of Engineering, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature and/or scope with emphasis on services similar to those listed above. Include experience/knowledge of National Guard criteria and standards, NGB Design Guides, pamphlets and manuals and Unified Facilities Criteria. Please be specific about which services you have experience with and provide descriptions
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project (relative to National Guard/Reserve Center, 250 Airport Road, New Castle, DE, 19720)
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

OMB seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal Architect/Engineer Selection Procedure can be found at <https://dfm.delaware.gov/profsrv/doc-forms.shtml> . All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE