



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

October 24, 2019

Mr. Neeraj K. Batta, P.E.
Batta Environmental Associates, Inc.
Delaware Industrial Park
6 Garfield Way
Newark, DE 19713

RE: OFFICE OF MANAGEMENT AND BUDGET
Delaware Professional Asbestos and Environmental Services
Environmental Engineering Services
Agreement for Professional Services

Dear Mr. Batta:

The enclosed Agreement for Professional Services has been prepared for your review and signature, and submission to Michael J. Svaby, Director of Facilities Management. The document should be mailed to Jerry Platt, P.E., Chief of Engineering and Operations, Division of Facilities Management, 540 S. DuPont Highway, Suite 1, Dover, DE 19901.

We would like to expedite the completion of the necessary documents so that the contract negotiations may be concluded as quickly as possible. Meanwhile, should you have any questions, please feel free to contact our office at (302) 739-5644.

Sincerely,
Signature on File

Gerald D. Platt, P.E.
Chief of Engineering and Operations

GDP/nac
Enclosures

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**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

October 24, 2019

Mr. Wesley G. Morrison
Harvard Environmental, Inc.
760 Pulaski Highway
Bear, DE 19701

RE: OFFICE OF MANAGEMENT AND BUDGET
Delaware Professional Asbestos and Environmental Services
Environmental Engineering Services
Agreement for Professional Services

Dear Mr. Morrison:

The enclosed Agreement for Professional Services has been prepared for your review and signature, and submission to Michael J. Svaby, Director of Facilities Management. The document should be mailed to Jerry Platt, P.E., Chief of Engineering and Operations, Division of Facilities Management, 540 S. DuPont Highway, Suite 1, Dover, DE 19901.

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Gerald D. Platt, P.E.
Chief of Engineering and Operations

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