

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from Architectural/Engineering teams for the **Main Administration and Annex Building Roof at the Herman Holloway Campus** in New Castle, Delaware.

This solicitation is for consultation including investigating and evaluating the State's existing roofing system, preparing cost analyses, recommending replacement design roofing system, preparing construction contract documents, providing assistance with bidding, construction administration and inspection during as well as follow up post-construction.

The State reserves the right to reject any or all bids in whole or in part.

Questions regarding this solicitation must be submitted in writing to dfm_ask@delaware.gov by Tuesday, May 7, 2019. Responses will be posted by Tuesday, May 14, 2019, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, May 24, 2019, to Jerry Platt, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any submittals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal selection process can be found at <https://dfm.delaware.gov/profsrv/doc-forms.shtml>. All information shall be submitted on GSA Forms 254/255, SF 330 format or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE