



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

December 21, 2016

Mr. William E. Holloway, AIA, LEED AP
Bernardon, LLC
123 Justison Street, Suite 101
Wilmington, DE 19801

RE: OMB/DFM CONTRACT NO. MC1002000384
OFFICE OF MANAGEMENT AND BUDGET MCI
New Castle County Facilities – Master Planning Services
Contract Award; Amount \$75,000.00

Dear Mr. Holloway:

On behalf of the Office of Management and Budget (OMB) of the State of Delaware, we are pleased to award your firm the above-captioned project. We have executed the Contract and are returning herewith one copy for your office records.

The OMB Financial Operations Office has established a State of Delaware Purchase Order in the amount of seventy five thousand dollars and no cents (\$75,000.00). These two (2) documents shall constitute our Contract for the above-captioned project.

Should you have any questions or require additional information, please contact Mark A. DeVore, P.E., Chief of Engineering and Operations, at (302) 739-5644.

Sincerely,

**OFFICE OF MANAGEMENT AND BUDGET
DIVISION OF FACILITIES MANAGEMENT**

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Enclosures

cc: Distribution List