



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

June 12, 2017

TO: ALL OFFERORS

FROM: Debra Lawhead, AIC
Insurance Coverage Administrator

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.:
RFP #OMBICO-17-001-WCTPA-001

ADDENDUM # 1

Page 5: Anticipated Timeline:

Event	Date	Time
RFP Released	<i>May 8, 2017</i>	
Acknowledgement of Receipt	<i>May 15, 2017</i>	
Deadline for Questions Regarding the RFP	<i>May 26, 2017</i>	<i>2:00 PM EST</i>
Proposal Closing Date	<i>June 30, 2017</i>	<i>3:30 PM EST</i>
Vendor Presentation Notification (If Any)	<i>July 13, 2017</i>	
Vendor Presentations (If Any)	<i>July 20th & July 21st 2017</i>	
Vendor Selection	<i>August 7, 2017</i>	
Contract Commencement	<i>January 1, 2018</i>	

Page 5: Bullet #7 should read:

Include a copy of your **contract** for services modified to reflect the requirements of this RFP as an attachment to the proposal

Page 8: Contract Period:

This contract shall be for eighteen months (18) period from January 1, 2018 to June 30, **2019**, three (3) one year extensions are possible.

Page 20: Schedule

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Termination for Cause: If for any reasons, or through any cause, the Vendor fails to fulfil in timely and proper manner his obligations under the contract, or if the Vendor violates any of the covenants, agreements or stipulations of the contract, the State of Delaware shall thereupon have the right to terminate the contract by giving written notice to the Vendor of such termination and specifying the effective date thereof, at least **one hundred twenty (120)** days before the effective date of such termination. In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports or other material prepared by the Vendor under the contract shall, at the option of the *State of Delaware*, become its property, and the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials which is useable to the State of Delaware.

Termination for Convenience: The State of Delaware may terminate the contract at any time by giving written notice of such termination and specifying the effective date thereof, at least **one hundred twenty (120)** days before the effective date of such termination. In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports or other material prepared by the Vendor under the contract shall, at the option of the State of Delaware, become its property, and the Vendor shall be entitled to compensation for any satisfactory work completed on such documents and other materials which is useable to the State of Delaware. If the contract is terminated by the State of Delaware as so provided, the Vendor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Vendor as covered by the contract, less payments of compensation previously made. Provided however, that if less than 60 percent of the services covered by the contract have been performed upon the effective date of termination, the Vendor shall be reimbursed (in addition to the above payment) for that portion of actual out of pocket expenses (not otherwise reimbursed under the contract) incurred by the Vendor during the contract period which are directly attributable to the uncompleted portion of the services covered by the contract.

All other terms and conditions remain the same.