

# Environmental Property Assessment and Environmental Laboratory Services OMB 17001-ENVSCVS

## CLARIFICATIONS

- 1) **QUESTION:** Section IV.D.6.i. Cost and Payment Schedules, paragraph 1, page 20.  
“All contract costs must be as detailed specifically in the Vendor’s cost proposal.”

Nowhere in the RFP Scope of Services or General Evaluation Requirements is there an outline or request for rates and costs associated with the requested Scope of Services. Does the state have a format or outline as to how they would like to see a cost proposal? Due to the unknown nature and variation of Phase II environmental assessments is the State willing to accept an hourly rate schedule for personnel working on the project and the pass through of needed subcontractor’s costs?

**RESPONSE:** The State is willing to accept an hourly rate schedule for personnel working on the project and the pass through of needed subcontractors costs.

- 2) **QUESTION:** Section III.A.3 paragraph 1, page 3. “Provide information and capability of laboratory services to be used for this contract (include DNREC lab approval documentation).”

For Phase II investigations is a HSCA certified lab required? If the project was to be completed under the HSCA program the investigation would be a Facility Evaluation and HSCA certified lab would be required. Phase II investigations are not always completed with the intention of the site entering the HSCA program.

**RESPONSE:** We prefer a HSCA certified lab be utilized at the beginning of the investigation to be compliant in case the investigation proceeds into a HSCA investigation.

- 3) **QUESTION:** Is there an incumbent? If so, can you please provide the company’s name?

**RESPONSE:** No, there is no incumbent.

- 4) **QUESTION:** Will there be more than one contract awarded?

**RESPONSE:** Yes.

- 5) **QUESTION:** Page 3 Section III.A.3 – “Provide information and capability of laboratory services to be used for this contract (include DNREC lab approval documentation)”.

(We) would like further clarification on this requirement if possible.

**RESPONSE:** See DNREC HSCA website.

<http://www.dnrec.delaware.gov/dwhs/SHWMB/Pages/SHWMB.aspx>

<http://www.dnrec.delaware.gov/services/Pages/Contractor.aspx>

July 6, 2016

- 6) **QUESTION:** Section IV.B.12.b. Sub-contracting, paragraph 2, page 9. “Any sub-contractors must be approved by State of Delaware”

Do subcontractors proposed in a vendor’s proposal require approval by the State of Delaware prior to proposal submission?

**RESPONSE:** Approval prior to submission is not required.

- 7) **QUESTION:** Page 2 Section III. A.1 – “Provide Delaware License(s) and/or certification(s) necessary to perform services as identified in the scope of work.”

Are contractors to submit a license to do business in DE or licenses for each individual included in the proposal who will perform the work, or both? Would we need actual copies of certifications or just a matrix/list of certifications and licenses?

**RESPONSE:** Please research license requirements prior to submission- we will not outline them here in our response. Actual copies not required- a matrix/list will suffice.

- 8) **QUESTION:** What firms currently hold the contract for Environmental Real Property Assessment & Laboratory Services?

**RESPONSE:** See Question #3. No current incumbent.

- 9) **QUESTION:** Under Section III Required Information, Subsection B. General Evaluation Requirements, Paragraph 6., Page 3:“6. Fees received by the firm for State of Delaware public works projects in the last five years (include breakdown).”

Should fees received by our firm for DNREC-Site Investigation & Restoration Section Contract projects in the last five years be included in this submission?

**RESPONSE:** Yes

- 10) **QUESTION:** Under Professional Services Consultant Section - Proposal Evaluators – Section D. Contract Terms and Conditions, Subsection 6. General Contract Terms, Paragraph i. Costs and Payment Schedules, Page 20: “All contract costs must be as detailed specifically in the Vendor’s cost proposal...”

Does the State require any costs or a company Rate Schedule for professional services with this submission?”

**RESPONSE:** Yes. See Question #1.