



**STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET**

October 16, 2017

Mr. Ed Jackson, CEM, Principal  
Affinity Energy Management, LLC  
220 Cherry Blossom Place  
Hockessin, DE 19702

RE: OFFICE OF MANAGEMENT AND BUDGET  
Utility Purchasing Consulting Services

Dear Mr. Jackson:

Enclosed is the fully executed agreement between the Office of Management and Budget and Affinity Energy Management, LLC pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this program.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,  
Original On File

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Mark A. DeVore, P.E.  
Chief of Engineering and Operations

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Enclosure

cc: Megan Stanley, Energy Resource Manager