



**STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET**

March 4, 2019

Mr. Jay Cooperson  
Cooperson Associates  
1504 North French Street  
Wilmington, DE 19801

RE: OFFICE OF MANAGEMENT AND BUDGET  
Statewide Roof Consulting and Repair Services

Dear Mr. Cooperson:

The Office of Management and Budget, Division of Facilities Management, has opted not to renew the contract for the above-captioned services at the end of Fiscal Year 2019 and will be soliciting letters of interest via Public Notice for services beginning in Fiscal 2020. We welcome your participation in the upcoming process.

Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,  
Signature on File

Robert Minikel, P.E.  
Acting Chief of Engineering and Operations

RM\nac

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