



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

September 5, 2018

Mr. Jay Cooperson, AIA, LEED AP
Mr. Richard A. Wilson
Cooperson Associates
1504 North French Street
Wilmington, DE 19801

RE: OFFICE OF MANAGEMENT AND BUDGET
Statewide Roof Consulting, Inspection and Repair Services – FY19
Purchase Order Establishment; \$208,250.00

Dear Mr. Cooperson and Mr. Wilson:

On behalf of the Office of Management and Budget (OMB) of the State of Delaware, the OMB Financial Operations Office has established a State of Delaware Purchase Order in the amount of two hundred eight thousand two hundred fifty dollars and no cents (\$208,250.00) for the above-captioned services.

Should you have any questions or require additional information, please contact Robert Minikel, P.E., Acting Chief of Engineering and Operations, at (302) 739-5644.

Sincerely,

OFFICE OF MANAGEMENT AND BUDGET
DIVISION OF FACILITIES MANAGEMENT

RM\nac
Enclosure

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