



**STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET**

August 11, 2016

Mr. Jay Cooperson, AIA, LEED AP  
Cooperson Associates, LLC  
1504 North French Street  
Wilmington, DE 19801

RE: OFFICE OF MANAGEMENT AND BUDGET  
Statewide Roof Consulting and Repair Services  
Purchase Order Establishment; \$157,000.00

Dear Mr. Cooperson:

On behalf of the Office of Management and Budget (OMB) of the State of Delaware, we are pleased to award your firm the Contract for the above-captioned project. We have approved the Contract and are returning herewith one copy for your office records.

The OMB Financial Operations Office has established a State of Delaware Purchase Order in the amount of one hundred fifty seven thousand dollars and no cents (\$157,000.00). These two (2) documents shall constitute our Contract for the above-captioned project.

Should you have any questions or require additional information, please contact Mark A. DeVore, P.E., Chief of Engineering and Operations, at (302) 739-5644.

Sincerely,

OFFICE OF MANAGEMENT AND BUDGET  
DIVISION OF FACILITIES MANAGEMENT

MAD\nac  
Enclosure

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