



State of Delaware
Office of Management & Budget
Statewide Benefits Office

STATE EMPLOYEE BENEFITS COMMITTEE

**Request for Proposal for a Medical Third Party Administrator for
the Group Health Insurance Program**

Release Date: August 15, 2016

Addendum #2

August 25, 2016

OMB16001–Health_Ins

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1. Insertion to the bolded call-out box that begins on page 7 of the RFP, I.0 Introduction:

If your organization does not provide a fully insured quote along with your proposal response, regardless of the reason for the omission, please note this exception within Appendix B: *Responses Exceptions Tracking* form, provide a detailed explanation why your organization did not provide a fully insured quote, and submit it with your bid package. Otherwise, if your organization does not provide a fully insured quote along with your proposal response, and this exception is not noted within Appendix B, your proposal will be considered incomplete.

2. Regarding the number of sets of hard copies, the requirement for a corresponding set of redacted pages is rescinded and amended as follows:

- Page 36, third “arrow” – delete “The envelope must contain a corresponding redacted set of copies.”
- Page 36, fourth “arrow” – delete “and redacted set”
- Page 38, table, first row – delete “and one set of redacted copies”

Therefore, the submission of your information and documents that you request be held as confidential and proprietary are required only as a hard copy of the attorney’s letter and non-redacted hard copies in a sealed envelope. (The redacted information would be contained in the complete hard copy and complete electronic copy.)