



**State of Delaware**  
**Office of Management & Budget**  
**Statewide Benefits Office**

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**STATE EMPLOYEE BENEFITS COMMITTEE**

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**Request for Proposal for the  
State of Delaware's Voluntary Dental Benefit Program**

**Addendum #3**

**October 12, 2015**

**OMB15002–DentalIns**

The SEBC corrects a procedural process as follows:

1. The *RFP Award Notification* topic, Pages 12 and 13, is deleted in its entirety and replaced as follows:

The contract shall be awarded to the vendor whose proposal is determined by the SEBC to be most advantageous, taking into consideration the evaluation criteria set forth in the RFP. The SEBC is not obligated to award the contract to the vendor who submits the lowest bid. Rather the contract will be awarded to the vendor whose proposal is determined by the SEBC to be the most advantageous. The award is subject to the appropriate State of Delaware approvals, including the Department of Technology and Information (DTI). After a final selection is made, the winning vendor will be invited to negotiate a contract with the State; remaining vendors will be notified in writing of their selection status.

Whether or not the vendor is the incumbent, the *Data Confidentiality Agreement*, Appendix S, is required of the awarded vendor before data exchanges can take place for implementation prior to the Open Enrollment period. The *Non-Public Data Owned by the State of Delaware - State of Delaware Cloud and/or Offsite Hosting Mandatory Terms and Conditions* document, Appendix R, will be an attachment to the *Data Confidentiality Agreement* and, therefore, the same data technology requirements that are in effect for the contract will also be in effect during implementation and prior to the effective date of the contract, July 1, 2016. **The Data Confidentiality Agreement must be signed by your organization and any subcontractor(s) used for technology services within ten (10) business days of the award by the SEBC.** If the document is not signed within ten (10) business days, the award may be withdrawn.

2. Requirement #3c, Parts 1 and 2 on Page 64, Section VII. Technical Standards and Security Requirements, *Security and Encryption*, are deleted in its entirety and replaced as follows:

- a. Data Confidentiality Agreement –

The *Data Confidentiality Agreement*, Appendix S, must be signed by the awarded vendor and any subcontractor(s) used for technology services within ten (10) business days of the contract award by the SEBC. This agreement is required before data exchanges can take place for implementation prior to the Open Enrollment period. The *Non-Public Data Owned by the State of Delaware - State of Delaware Cloud and/or Offsite Hosting Mandatory Terms and Conditions* document, Appendix R, will be an attachment to the *Data Confidentiality Agreement* and, therefore, the same data technology requirements that are in effect for the contract will also be in effect during implementation and prior to the effective date of the contract, July 1, 2016. **If the document is not signed by the awarded vendor and any subcontractor(s) used for technology services within ten (10) business days and all the Technology and Data Security requirements in this section are not met, the SEBC's award of the contract may be withdrawn.** If your organization has suggested changes to either document, please provide a red-lined document with explanations. **Be advised, however, that the State cannot agree to major changes.**