



**State of Delaware**  
**Office of Management & Budget**  
**Statewide Benefits Office**

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**STATE EMPLOYEE BENEFITS COMMITTEE**

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**Request for Proposal for the  
State of Delaware's Voluntary Dental Benefit Program**

**Addendum #2**

**July 16, 2015**

**OMB15002–DentalIns**

As stated in the Mandatory Pre-Bid Conference Call on July 15, 2015, please insert or replace these terms as instructed and do not re-number successive items (if applicable). Thank you!

1. A corrected PPO Provider by Zip Code excel document was sent to all vendors via secured e-mail. Please use the corrected version in your bid response.
2. Term #18 on Page 13 is deleted in its entirety and replaced as follows:

**Representation Regarding Contingent Fees** – If it is your business practice to engage services from any person or agency to secure or execute any of the services outlined in this RFP, any commissions and percentage, contingent, brokerage, service, or finder’s fees must be included in your proposed fee. The SEBC will not pay any separate brokerage fees for securing or executing any of the services outlined in this RFP.

3. Requirement #38 on Page 30 is amended to add the phrase “by the State of Delaware” at the end of the sentence to read as follows: Please confirm that commission percentages, brokerage or contingent fees are not payable to any agent or broker by the State of Delaware.
4. The following paragraph is inserted as Paragraph #7 on Page 56/57 in the *Technology Standards and Security Requirements* section:

Subcontractors:

Because any company that delivers technology services for the State’s account would have access to the data, that type of subcontractor is subject to all the requirements in this Section. Therefore, the company must sign a *Subcontractor* form and respond to the requirements in this section in a separate document. Examples would be, but not certainly all, claims processor(s), a customer service call center that has access to participants’ and claims data, and provider network databases if participants’ data is linked to a participant. If you consider the requirement not applicable, please state your reason why. Please confirm your understanding of this requirement, list the subcontractor’s business information, and describe in detail the technology services that would be provided including how the data is accessed.\*

Response:

\*Footnote: This requirement is in conjunction with requirement #12 in the *State of Delaware Cloud and/or Offsite Hosting Mandatory Terms and Conditions form*, Appendix R, copied below. Therefore, your response to this requirement would be similar.

The Service Provider shall identify all of its strategic business partners related to services provided under this contract, including but not limited to, all subcontractors or other entities or individuals who may be a party to a joint venture or similar agreement with the Service Provider, who will be involved in any application development and/or **operations**. (emphasis added)