



State of Delaware
Office of Management & Budget
Statewide Benefits Office

STATE EMPLOYEE BENEFITS COMMITTEE

Request for Proposal for the State of Delaware's Supplemental Insurance Program: Group Accident, Cancer, and Critical Illness

October 10, 2014

Addendum #2

OMB14003 – SuppIns

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In multiple locations throughout the RFP, it is stated: “Failure to meet any of these proposal criteria (minimum requirements) **may** result in disqualification of the proposal submitted by your organization.” (emphasis added) The SEBC does not make a determination whether or not a bid is disqualified until after it has been received and reviewed.

Addendum:

If a term or criteria is in the legislation, a vendor’s bid which is determined not to meet any single requirement is disqualified. Please reference Attachment 5 in the RFP for a copy of the legislation. Those requirements are:

1. The vendor must be licensed in the State of Delaware.
2. The vendor must have adequate servicing facilities¹ to carry out the terms of the contract as awarded by the Committee.
3. The selected carrier shall maintain a claims loss ratio of not less than 60%.
4. The type of offered insurance shall be guaranteed renewable.
5. The electronic payroll deduction file, reconciliation, claims administration and payment will be administered by the carrier at their expense.
6. Open enrollment for the supplement benefit policies will coincide with the open enrollment for state employee benefits beginning in 2015.

¹ In the context of this sentence, “facilities” does not mean only a physical location or place of business, but a vendor’s capacity, resources, and capabilities.