



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

December 12, 2013

Mr. Michael E. Wheedleton, Principal
Davis, Bowen & Friedel, Inc.
23 North Walnut Street
Milford, DE 19963

RE: DEPARTMENT OF HEALTH AND SOCIAL SERVICES
Statewide Minor Capital Improvements Program/Deferred Maintenance Program
Architectural Services

Dear Mr. Wheedleton:

Enclosed is the fully executed agreement between the Office of Management and Budget and Davis, Bowen & Friedel, Inc. pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to the Department of Health and Social Services Minor Capital Improvements program and may be renewed yearly through Fiscal Year 2017.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Original on File

Mark A. DeVore, P.E.
Chief of Engineering and Operations

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Enclosure

cc: Alisha McCullough, Construction Project Administrator
Richard Glazeski, Construction Project Manager
Daniel Episcopo, Department of Health and Social Services



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

December 12, 2013

Mr. Philip R Conte, AIA, NCARB
StudioJAED
2500 Wrangle Hill Road
Fox Run Office Plaza, Suite 110
Bear, DE 19701

RE: DEPARTMENT OF HEALTH AND SOCIAL SERVICES
Statewide Minor Capital Improvements Program/Deferred Maintenance Program
Architectural Services

Dear Mr. Conte:

Enclosed is the fully executed agreement between the Office of Management and Budget and StudioJAED pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to the Department of Health and Social Services Minor Capital Improvements program and may be renewed yearly through Fiscal Year 2017.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

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Chief of Engineering and Operations

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