



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

July 18, 2013

Mr. Michael Wheedleton, AIA
Davis, Bowen & Friedel, Inc.
23 North Walnut Street
Milford, DE 19963

RE: Department of Services for Children, Youth & Their Families, Department of Safety and Homeland Security and Administrative Office of the Courts
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural/Engineering Services

Dear Mr. Wheedleton:

Enclosed is the fully executed agreement between the Office of Management and Budget and Davis, Bowen & Friedel, Inc. pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and can be renewed yearly through Fiscal Year 2017.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.
Chief of Engineering and Operations

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Enclosure

cc: Alisha McCullough, Construction Project Administrator
Daniel Episcopo, Construction Project Manager
Richard Glazeski, Construction Project Manager
Terri McCall, Construction Project Manager



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EXECUTIVE DEPARTMENT
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July 18, 2013

Mr. Robert A. Grove, AIA
R G Architects, LLC
3171 South DuPont Parkway
Odessa, DE 19730

RE: Department of Services for Children, Youth & Their Families, Department of Safety and Homeland Security and Administrative Office of the Courts
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural/Engineering Services

Dear Mr. Grove:

Enclosed is the fully executed agreement between the Office of Management and Budget and R G Architects, LLC pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and can be renewed yearly through Fiscal Year 2017.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.
Chief of Engineering and Operations

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