

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from architectural firms for the following projects: **DHSS Roof Replacements; Prison Roof Replacements; Sussex County Courthouse Roof Replacement.**

DHSS Roof Replacements - This project is to replace and repair roofs statewide for the Department of Health and Social Services.

Prison Roof Replacements - This project is to replace and repair roofs statewide for the Department of Correction.

Sussex County Courthouse Roof Replacement - This project will replace the roof at the Sussex County Courthouse facility on The Circle in Georgetown, Delaware. This roof will consist of low slope and high slope (metal) roof components.

Applicants for this RFP should be organizations that have had extensive experience in the successful planning and designing of roof work for the projects described above. Firms need to be prepared to immediately begin work on this project. The State reserves the right to select a firm for each project or select one firm all three projects. In the case of the DHSS and Prison roof replacements, the State also reserves the right to retain the selected firms for future roof work through FY15.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, August 12, 2011, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. All information shall be submitted on GSA Forms 254 and 255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE