

## PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from architectural/engineering teams for the following projects: **New Troop 3 Facility and New Troop 7 Study.**

Troop 3 - This project is to build a new Troop facility to replace the existing Troop 3 facility in Camden, Delaware. A specific site for the new troop has not been determined yet but will be in Kent County. The selected firm will begin the programming and planning process with Delaware State Police (DSP) and Division of Facilities Management (DFM) staff and assist DFM with site selection and land planning requirements. The firm will then complete the design for a new troop facility and provide bidding and construction administration services. The selected team will be required to have the typical building engineering disciplines on their team (structural and mechanical/electrical/plumbing MEP) as well as a civil engineering firm.

Troop 7 - This project is to complete a study for a new troop facility to replace the existing Troop 7 facility in Lewes, Delaware. A specific site for the new troop has not been determined yet but will be in eastern Sussex County. The selected firm will begin the programming and planning process with Delaware State Police (DSP) and Division of Facilities Management (DFM) staff. They may also assist DFM with site selection and land planning requirements. The selected firm will complete a conceptual design study to determine the relative size and configuration of a new troop and complete a conceptual cost estimate to be used for capital budget planning for the project. The selected team will be required to have the typical building engineering disciplines on their team (structural and mechanical/electrical/plumbing MEP) as well as a civil engineering firm.

Applicants for this RFP should be organizations that have had extensive experience in planning and designing law enforcement facilities. Firms need to be prepared to immediately begin work on this project. The State reserves the right to select a firm for each project or select one firm for both projects. In the case of the Troop 7 study, the State reserves the right to enter into additional contracts with the successful firm/team for professional services for the design and construction of the future troop as recommended as a result of this study, or to select another firm/team altogether pursuant to requirements outlined in the Delaware Code.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, August 12, 2011, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- \* demonstrated experience with projects of similar nature
- \* organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- \* defined approach firm/team will implement
- \* knowledge of sites and project requirements
- \* geographical location of main or branch office that will be assigned the project
- \* familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- \* fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. All information shall be submitted on GSA Forms 254 and 255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

**END OF PUBLIC NOTICE**