



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

May 11, 2011

Mr. John H. Pepper, AIA
Delaware Architects, LLC
106 NW Front Street
Milford, DE 19963

RE: Department of Services for Children, Youth & Their Families, Department of Safety and Homeland Security, Delaware National Guard and Administrative Office of the Courts
Statewide Minor Capital Improvements/Deferred Maintenance Program
Architectural/Engineering Services

Dear Mr. Pepper:

Enclosed is the fully executed agreement between the Office of Management and Budget and Delaware Architects, LLC pertaining to the above-captioned contract. This agreement will form the basis for all services you perform relative to this Minor Capital Improvements program and can be renewed yearly through Fiscal Year 2014.

We look forward to working with you on this program. Meanwhile, should you have any questions or require additional information, please contact our office at (302) 739-5644.

Sincerely,

Mark A. DeVore, P.E.
Chief of Engineering and Operations

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Enclosure

cc: Kenneth J. Starke, Construction Project Administrator
Dawn L. Bessette, Construction Project Manager
Daniel Episcopo, Construction Project Manager
Richard Glazeski, Construction Project Manager
Larry E. Schrock, Construction Project Manager

