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PRE-BID MEETING SUMMARY
CSOB COOLING TOWER & BOILER REPLACEMENT
OMB/DFM CONTRACT #'S MJ1002000041
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

A. The Mandatory Pre-bid meeting was held at the Carvel State Office Building on June 4, 2019 at 10:00 AM.

ITEMS DISCUSSED:

A. Key dates

1. Bid Due – Thursday July 11, 2019 at 2:30 PM in the Thomas Collins Building as described in the Invitation to Bid.
2. Bid Opening – Thursday July 11, 2019 at 2:30 PM.
3. Questions and substitution submission deadline: 4:30 PM Monday July 1, 2019.

B. Key topics

1. Bids

- a. The contractor must use the bid bond and bid form supplied in project manual.
- b. Each bidder shall include in their bid a copy of a valid Delaware Business License.
- c. Each bidder shall include signed Affidavit(s) for the Bidder certifying compliance with OMB Regulation 4104 - "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects." "Large Public Works" is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.
- d. Make sure you identify your project name & number (MCJ1002000041) on the front of your envelope when you submit your bid.
- e. There is a \$20,000 allowance to be included in the base bid for use upon the owner's instructions for any miscellaneous items found during construction. This allowance may only be billed against with the owner's written approval.

2. Building Access

- a. A walk thru will be conducted on Tuesday June 11th at 9:00 AM. Please email me (mlano@dedc-eng.com) if you will be attending. We will in the Lobby and then be escorted up.



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3. Clarifications

- a. All questions must be submitted in writing and must be faxed to DEDCC,LLC Attn: Matt Lano, Fax 302 738-7175 or E-mailed to mlano@dedc-eng.com. Phone calls will not be accepted.
- b. All permits required for this effort to be obtained by the contractor.
- c. Contractor to have a full time superintendent or working foreman on site while work is commencing.
- d. This is a Prevailing Wage project.
- e. Work hours are to be 8:00 AM to 4:30 PM. during the week. Off hours during the week will need to be coordinated with DFM/OMB.

C. Subcontractor Listing

1. There are 4 subcontractor listings on this project: Mechanical, Electrical, Controls, and Roofing. These Subcontractors are identified on the attached bid form.
2. Be sure to list your company name if your company is performing this work.
3. All companies listed must be registered in the State of Delaware to perform this work.

D. Meetings

1. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kick off meeting.
2. Contractor to provide a full schedule before the project is to begin. It is the contractor's responsibility to ensure all equipment lead times meet the project schedule.
3. Contractors shall provide 3 – week look ahead schedule at each meeting to indicate work areas and shut downs.

E. Addendum #1

1. Pre-Bid Meeting Summary (this document) (2 pages)
2. Sign in sheet (1 page)
3. Specifications
 - a. 00 11 16 - Invitation to Bid (2 pages)
 - b. 00 41 13 - Bid Form (5 pages)

Summarized By: DEDCC, LLC

Matt Lano

Date: June 5, 2019

Pre-Bid Meeting Sign In Sheet
 CSOB Cooling Tower Boiler Replacement
 OMB/DFM Contract #'s MJ1002000041

Name	Company	Phone	Fax	E-mail
Matt Lano	DEDC	302 738 7172	302 738 7175	mlano@dedc-eng.com
Rob Del Campo	OMB/DFM	302 739 5644		robert.delcampo@delaware.gov
Brian Lomas	Merit Mechanical	302 602 3894		sgriffiths@worthandcompany.com
Stanley Griffiths	Worth and Company	267 884 5737		gerry@meritmech.com
Joe Giordano	Flo Mechanical	302 766 2999		joeg@flomechanical.com
Kory Pringle	I.D. Griffith	302 668 4293		kpringle@idgriffith.com
Thi Hoang	Gaudelli Bros	856 366 6648		ruth@gaudellibros.com
Rob Vander Decker	Summit Mechanical, Inc	302 836 8814		rob@summitmechanical.org
Michael Travers	OMB/DFM	302 270 8641		michael.travers@delaware.gov