

DHSS Holloway Campus
Main Administration Building and Annex
Roof Replacement
1901 North DuPont Highway
New Castle, DE 19720

ADDENDUM #1
February 14, 2020

OMB/DFM Contract No. MJ3501000009

The following document is intended to amend the Project Manual and Drawings (dated Jan. 09, 2020 issued for bid) for the above-referenced project.

Pre-Bid Meeting: (9:00 am, Feb. 11, 2020)

Danny Episcopo	DMS/FAC-OPS
Patrick McKenna	OMB/DFM
Brad Smith	Bluefin
Matt Tetrick	H.K. Griffith
Buck High	Tri-State Roofers
Michael Sanders	Harvard Environmental
Matt Papa	P&C Roofing, Inc.
Dan Palese	BSS Contractors
Ryan Tinknell	Jottan, Inc.
Greg Ring	Performance
Matt Ott	D.A. Nolt, Inc.
Michael Kristakis	Alpha Omega Construction
Michael Rapposelli	DMS/FAC-OPS
Peter Detwiler	Detwiler Roofing
Jay Cooperson	Cooperson Associates
Bob Spring	Cooperson Associates
Tim Read	DMS/FAC-OPS

The following items were discussed during the mandatory Pre-Bid meeting on Feb. 11, 2020 9:00 AM (see attached sign-in sheets):

1. Bids Due:
Wednesday, February 26, 2020 at 1:00 PM
Thomas Collins Building, Dover
Suite 1, 3rd Floor
2. Agenda:
Last date of issue – February 20, 2020
All questions in writing to Cooperson Associates. Verbal discussions must be confirmed by bidder in writing (fax, email, and/or letter will be acceptable).
3. Bid Documents:
Available from Architect. Checks payable to Cooperson Associates
Hard Copy - \$100.00
Disc - \$25.00
4. Schedule (Weather Permitting):
Estimated Mobilization – 3rd week in April.
Estimated Substantial Completion – 3rd week in October.
5. Affidavit of Contractor Qualifications:
New form will be issued in addendum. It must be included in bid submission as part of the bid form.
6. Subcontractor List:
New forms will be included in addendum as part of the bid form. The new contractor list requires third tier contractors (sub-contractor's sub-contractors) to be listed.

If bidder lists itself as a trade contractor, they must be able to substantiate its experience in that trade.
7. Anticipated Subcontracts:
 - A. Carpentry
 - B. Electrical (for lightning protection alternate)
 - C. Sheet metal (for bidders without their own metal shops)
 - D. Roofing (synthetic slate)
 - E. Roofing (SBS modified)
8. Working Hours and Days:
Normal hours are 7 to 3, 5 days/week.
Weekend & Evening work permitted, must be coordinated with Partick McKenna, Project Manager, OMB/DFM.
9. Building Occupancy & Safety Measures:
Building will be occupied. Contractor must take measures for protection. Tear-off of existing slate particularly dangerous.

Protection must remain in place over weekend. Protection includes site as well as building. All safety and protection measures shall be OSHA compliant. All roof demolition/removal being done above building entrances must be done during off hours. Building entrances can not be blocked during daily working hours.

10. Damage to Building and Site:

Contractor is responsible for any damage. If area in vicinity of work has been damaged before project starts, contractor should document before starting work to avoid claim by the state. Refer to photographic documentation section in the project manual.

11. Roofing Materials & Availability:

Architect shall provide synthetic slate samples from the selected manufacturers standard range to Danny Episcopo for final approval. As directed by Danny Episcopo, Architect should verify availability of faux-slate. "Pick something that is in stock".

12. Roof Drains (2 Existing):

Documents call for cleaning drains, clearing drain lines, new flashing rings, and new aluminum strainers domes. A plumbing sub-contractor will not need to be listed for this scope of work. If drains need to be replaced, a plumber sub-contractor will be required.

13. Painting:

No painting except priming of new materials that call for priming.

14. Asbestos:

Per Harvard Environmental inspection done on March 15, 2018, no asbestos containing existing materials are known. May possibly be some in sealant around chimney that could not be reached during the investigation. Upon site mobilization, the contractor shall contact Harvard Environmental to conduct asbestos testing of chimney flashings mastic. If asbestos is encountered, removal will be done under separate contract, by a certified asbestos abatement contractor.

15. Alternate Bids - Add-Alts:

- A. Lightning protection – Extend existing system that currently only covers chimneys.
- B. Snow Guards – Copper instead of galvanized, painted

16. Wage Rates:

Job certified wage rates are included in the project manual.

17. Drugs and Tobacco:

No tobacco on site at all. Drug testing of workers will be done monthly at random. Positive test results must be reported to the State within 48 hours. Refer to project manual for details.

18. Roof Area:

Approximately 36,000 s.f., to be shingled. Three small flat areas and the widows walk to receive SBS Modified membrane roofing.

19. Lay-Down Area:

Staging areas, dumpster locations, toilet facilities, and parking locations to be determined at pre-construction meeting.

20. Existing Building Photographs:

Drone photos made as precursors to design will be made available to bidders in Drop-Box. Architect will notify all attendees, by separate email with link to access the photos, included.

21. Follow-Up Meeting:

On February 18th at 9:00 AM for bidders wishing to make another visit.

22. Site Safety:

Contractor shall be required to “police” the site around the building at the end of each work day.

23. Contingency Allowance:

The Contractor’s base bid shall include a \$50,000.00 contingency allowance to be used at the Owner’s discretion. Any allowance remaining upon completion of the project shall be credited back to the Owner.

24. Subcontractor List:

Delete the subcontractor list from the bid form in the project manual. Insert the attached revised Subcontractor List and Affidavit of Contractor Qualifications in the bid form

******END OF ADDENDUM #1******

PROJECT NAME)
(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
3.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____

(PROJECT NAME)
(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

BID FORM (Continued)

C.	_____	_____	_____
4.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
5.	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

PROJECT NAME)
(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

PROJECT: DHSS Holloway Campus
Main Administration Building and Annex Roof Replacement
OMB/DFM CONTRACT MJ3501000009
COOPERSON ASSOCIATES # 19031

PRE-BID
TUESDAY FEB 11, AT 9:00AM

Name (Printed)	Representing	Email & Telephone
RICH WILSON	COOPERSON ASSOCIATES	rwilson@coopersonassoc.com (302)655-1105; (302)304-1854
PATRICK MCKENNA	OMB/DFM	
DANNY EPISCOPO	DMS/FAC-OPS	
TIM READ	DMS/FAC-OPS	
MATT OTT	DANOLT INC.	MATT@DANOLT.COM 856-753-9333 (C) 855-753-4963 (F)
Michael Kristofski	Alpha Omega Constr.	michael@alphaomegacg.com 917-453-0838
Michael Rapposelli	DMS/FAC-OPS	Michael.Rapposelli@Delaware.gov 358-0282
PETER	DETWILER ROOFING	PETER@DETWILERROOFING.COM

COOPERSON ASSOCIATES

ARCHITECTURE ENGINEERING INTERIOR DESIGN PLANNING

PROJECT: DHSS Holloway Campus
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OMB/DFM CONTRACT MJ3501000009

COOPERSON ASSOCIATES # 19031

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Name (Printed)	Representing	Email & Telephone
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PATRICK MCKENNA	OMB/DFM	
DANNY EPISCOPO	DMS/FAC-OPS	
TIM READ	DMS/FAC-OPS	
Ryan Tincknell	Jottaw Inc	609-447-6200 salesadmin@Jottaw.com
Greg Ring	Performant	greg@performant.com 856-381-1849
Cooperson	CA	
Spring	CA	

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PATRICK MCKENNA	OMB/DFM	
DANNY EPISCOPO	DMS/FAC-OPS	
TIM READ	DMS/FAC-OPS	
BRAD SMITH	BLUE FIN LLC	BSMITH@BLUEFINLLC.COM 302-561-5343
MATT TETACK	HK GRIFFITH	MATT@HKGRIFFITH.COM
Buck High	TRI-STATE ROOFERS	bloughdl@comcast.net L-302-218-2713
Michael Sanders	Harvard Environmental	msanders@harvardenv.com 302-275-4821
Matt Papa	PSC Roofing Inc	matt@pscroofinginc.com 302-275-0853 302-322-0760
DAN PALESE	BSS CONTRACTORS	BSMITH@BSSCONTRACTOR.COM 610-345-1316