RENOVATIONS TO THE
HOWARD HIGH SCHOOL OF TECHNOLOGY
HVAC REPLACEMENT

NEW CASTLE COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT — **OWNER**
1417 NEWPORT ROAD
WILMINGTON. DELAWARE 19804

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ABHA PROJECT NUMBER: 1530

DATE: APRIL 7, 2020

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SECTION 00 1150
ADVERTISEMENT FOR BIDS

Sealed bids for Howard High School: HVAC Replacement, will be received by the New Castle County Vocational Technical School District at Howard High School Room XXX 401 E 12th St, Wilmington, DE 19801 until 2:00PM local time on Monday, May 18, 2020, at which time they will be publicly opened and read aloud. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves HVAC Replacement

Attention is called to construction schedule as detailed in the Bid Documents.

A MANDATORY Pre-Bid Meeting will be held at 1:00 PM on Friday, April 24, 2020, at Howard High School Room XXX at the address above for the purpose of establishing the listing of subcontractors and to answer questions. ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT. Representatives of each party to any Joint Venture must attend this meeting. Please provide a business card with your contact information.

Sealed bids shall be addressed to Al Schrum. The outer envelope should clearly indicate: "SEALED BID - DO NOT OPEN."

Bid documents will be available beginning Friday, April 17, 2020 at http://bids.delaware.gov

Bid documents may be viewed and downloaded at ABHA's dropbox link on or after Friday, April 17, 2020. Bidders may request dropbox link by emailing their company name, contact name, email address, phone number and mailing address to ssweetman@abha.com. Bid documents may be examined at the office of ABHA Architects, 1621 N. Lincoln Street, Wilmington, DE 19806 or at the State of Delaware Online Bid Solicitation Directory at <https://bids.delaware.gov>.

Email questions to Bryan Williams at bwilliams @abha.com, reference Howard High School HVAC Replacement. The last day of questions is Friday, May 8, 2020 at 2:00 PM.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract.

Each bid must be accompanied by a bid security equivalent to ten percent (10%) of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent (100%) of the contract price upon execution of the contract.

The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

Pursuant to the Office of Management and Budget (OMB) “4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects” requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds implement a Mandatory Drug Testing Program. The regulation can be downloaded from the following website:

http://regulations.delaware.gov/AdminCode/title19/4000/4104/index.shtml#TopOfPage
<http://regulations.delaware.gov/AdminCode/title19/4000/4104/index.shtml>

END OF SECTION

SECTION 00 2113

INSTRUCTIONS TO BIDDERS - STATE PROJS

TABLE OF ARTICLES

1.01 ARTICLE 1:GENERAL

A. DEFINITIONS

1. Whenever the following terms are used, their intent and meaning shall be interpreted as follows:

STATE: The State of Delaware.

AGENCY: Contracting State Agency as noted on cover sheet.

DESIGNATED OFFICIAL: The agent authorized to act for the Agency.

ARCHITECT:

ABHA Architects, Inc.
1621 N. Lincoln Street
Wilmington, DE 19806

BIDDING DOCUMENTS: Bidding Documents include the Bidding Requirements and the proposed Contract Documents. The Bidding Requirements consist of the Advertisement for Bid, Invitation to Bid, Instructions to Bidders, Supplementary Instructions to Bidders (if any), General Conditions, Supplementary General Conditions, General Requirements, Special Provisions (if any), the Bid Form (including the Non-collusion Statement), and other sample bidding and contract forms. The proposed Contract Documents consist of the form of Agreement between the Owner and Contractor, as well as the Drawings, Specifications (Project Manual) and all Addenda issued prior to execution of the Contract.

CONTRACT DOCUMENTS: The Contract Documents consist of the, Instructions to Bidders, Supplementary Instructions to Bidders (if any), General Conditions, Supplementary General Conditions, General Requirements, Special Provisions (if any), the form of agreement between the Owner and the Contractor, Drawings (if any), Specifications (Project Manual), and all addenda.

AGREEMENT: The form of the Agreement shall be AIA Document A101, Standard Form of Agreement between Owner and Contractor where the basis of payment is a STIPULATED SUM. In the case of conflict between the instructions contained therein and the General Requirements herein, these General Requirements shall prevail.

GENERAL REQUIREMENTS (or CONDITIONS): General Requirements (or conditions) are instructions pertaining to the Bidding Documents and to contracts in general. They contain, in summary, requirements of laws of the State; policies of the Agency and instructions to bidders.

SPECIAL PROVISIONS: Special Provisions are specific conditions or requirements peculiar to the bidding documents and to the contract under consideration and are supplemental to the General Requirements. Should the Special Provisions conflict with the General Requirements, the Special Provisions shall prevail.

ADDENDA: Written or graphic instruments issued by the Owner/Architect prior to the execution of the contract which modify or interpret the Bidding Documents by additions, deletions, clarifications or corrections.

BIDDER OR VENDOR: A person or entity who formally submits a Bid for the material or Work contemplated, acting directly or through a duly authorized representative who meets the requirements set forth in the Bidding Documents.

SUB-BIDDER: A person or entity who submits a Bid to a Bidder for materials or labor, or both for a portion of the Work.

BID: A complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

BASE BID: The sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Alternate Bids (if any are required to be stated in the bid).

ALTERNATE BID (or ALTERNATE): An amount stated in the Bid, where applicable, to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents is accepted.
UNIT PRICE: An amount stated in the Bid, where applicable, as a price per unit of measurement for materials, equipment or services or a portion of the Work as described in the Bidding Documents.
SURETY: The corporate body which is bound with and for the Contract, or which is liable, and which engages to be responsible for the Contractor's payments of all debts pertaining to and for his acceptable performance of the Work for which he has contracted.
BIDDER'S DEPOSIT: The security designated in the Bid to be furnished by the Bidder as a guaranty of good faith to enter into a contract with the Agency if the Work to be performed or the material or equipment to be furnished is awarded to him.
CONTRACT: The written agreement covering the furnishing and delivery of material or work to be performed.
CONTRACTOR: Any individual, firm or corporation with whom a contract is made by the Agency.
SUBCONTRACTOR: An individual, partnership or corporation which has a direct contract with a contractor to furnish labor and materials at the job site, or to perform construction labor and furnish material in connection with such labor at the job site.
CONTRACT BOND: The approved form of security furnished by the contractor and his surety as a guaranty of good faith on the part of the contractor to execute the work in accordance with the terms of the contract.

1.02 ARTICLE 2:BIDDER'S REPRESENTATIONS

A. PRE-BID MEETING
   1. A pre-bid meeting for this project will be held at the time and place designated. Attendance at this meeting is a pre-requisite for submitting a Bid, unless this requirement is specifically waived elsewhere in the Bid Documents.
   2. By submitting a Bid, the Bidder represents that:
   3. The Bidder has read and understands the Bidding Documents and that the Bid is made in accordance therewith.
   4. The Bidder has visited the site, become familiar with existing conditions under which the Work is to be performed, and has correlated the Bidder’s his personal observations with the requirements of the proposed Contract Documents.
   5. The Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception.

B. JOINT VENTURE REQUIREMENTS
   1. For Public Works Contracts, each Joint Venturer shall be qualified and capable to complete the Work with their own forces.
   2. Included with the Bid submission, and as a requirement to bid, a copy of the executed Joint Venture Agreement shall be submitted and signed by all Joint Venturers involved.
   3. All required Bid Bonds, Performance Bonds, Material and Labor Payment Bonds must be executed by both Joint Venturers and be placed in both of their names.
   4. All required insurance certificates shall name both Joint Venturers.
   5. Both Joint Venturers shall sign the Bid Form and shall submit a copy of a valid Delaware Business License with their Bid.
   6. Both Joint Venturers shall include their Federal E.I. Number with the Bid.
   7. In the event of a mandatory Pre-bid Meeting, each Joint Venturer shall have a representative in attendance.
   8. Due to exceptional circumstances and for good cause shown, one or more of these provisions may be waived at the discretion of the State.

C. ASSIGNMENT OF ANTITRUST CLAIMS
   1. As consideration for the award and execution by the Owner of this contract, the Contractor hereby grants, conveys, sells, assigns and transfers to the State of Delaware all of its right, title and interests in and to all known or unknown causes of action it presently has or may

now or hereafter acquire under the antitrust laws of the United States and the State of Delaware, relating to the particular goods or services purchased or acquired by the Owner pursuant to this contract.

1.03 ARTICLE 3:BIDDING DOCUMENTS

A. COPIES OF BID DOCUMENTS

1. Bidders may obtain complete sets of the Bidding Documents from the Architectural/Engineering firm designated in the Advertisement or Invitation to Bid in the number and for the deposit sum, if any, stated therein.
2. Bidders shall use complete sets of Bidding Documents for preparation of Bids. The issuing Agency nor the Architect assumes no responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
3. Any errors, inconsistencies or omissions discovered shall be reported to the Architect immediately.
4. The Agency and Architect may make copies of the Bidding Documents available on the above terms for the purpose of obtaining Bids on the Work. No license or grant of use is conferred by issuance of copies of the Bidding Documents.

B. INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

1. The Bidder shall carefully study and compare the Bidding Documents with each other, and with other work being bid concurrently or presently under construction to the extent that it relates to the Work for which the Bid is submitted, shall examine the site and local conditions, and shall report any errors, inconsistencies, or ambiguities discovered to the Architect.
2. Bidders or Sub-bidders requiring clarification or interpretation of the Bidding Documents shall make a written request to the Architect at least seven days prior to the date for receipt of Bids. Interpretations, corrections and changes to the Bidding Documents will be made by written Addendum. Interpretations, corrections, or changes to the Bidding Documents made in any other manner shall not be binding.
3. The apparent silence of the specifications as to any detail, or the apparent omission from it of detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and only material and workmanship of the first quality are to be used. Proof of specification compliance will be the responsibility of the Bidder.
4. Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for all permits, labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work.
5. The Owner will bear the costs for all impact and user fees associated with the project.

C. SUBSTITUTIONS

1. The materials, products and equipment described in the Bidding Documents establish a standard of quality, required function, dimension, and appearance to be met by any proposed substitution. The specification of a particular manufacturer or model number is not intended to be proprietary in any way. Substitutions of products for those named will be considered, providing that the Bidder certifies that the function, quality, and performance characteristics of the material offered is equal or superior to that specified. It shall be the Bidder's responsibility to assure that the proposed substitution will not affect the intent of the design, and to make any installation modifications required to accommodate the substitution.
2. Requests for substitutions shall be made in writing to the Architect at least ten days prior to the date of the Bid Opening. Such requests shall include a complete description of the proposed substitution, drawings, performance and test data, explanation of required installation modifications due the substitution, and any other information necessary for an evaluation. The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect’s decision of approval or disapproval shall be final. The Architect is to notify Owner prior to any approvals.

3. If the Architect approves a substitution prior to the receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding.
4. The Architect shall have no obligation to consider any substitutions after the Contract award.
5. Bidders shall conform to requirements in Section 01600 PRODUCT REQUIREMENTS.

D. ADDENDA
1. Addenda will be posted to dropbox, emailed, mailed or delivered to all who are known by the Architect to have received a complete set of the Bidding Documents.
2. Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that purpose.
3. No Addenda will be issued later than 4 days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids.
4. Each bidder shall ascertain prior to submitting his Bid that they have received all Addenda issued, and shall acknowledge their receipt in their Bid in the appropriate space. Not acknowledging an issued Addenda could be grounds for determining a bid to be non-responsive.

1.04 ARTICLE 4:BIDDING PROCEDURES

A. PREPARATION OF BIDS
1. Submit the bids on the Bid Forms included with the Bidding Documents.
2. Submit the original Bid Form for each bid. Bid Forms may be removed from the project manual for this purpose.
3. Execute all blanks on the Bid Form in a non-erasable medium (typewriter or manually in ink).
4. Where so indicated by the makeup on the Bid Form, express sums in both words and figures, in case of discrepancy between the two, the written amount shall govern.
5. Interlineations, alterations or erasures must be initialed by the signer of the Bid.
6. BID ALL REQUESTED ALTERNATES AND UNIT PRICES, IF ANY. If there is no change in the Base Bid for an Alternate, enter “No Change”. The Contractor is responsible for verifying that they have received all addenda issued during the bidding period. Work required by Addenda shall automatically become part of the Contract.
7. Make no additional stipulations on the Bid Form and do not qualify the Bid in any other manner.
8. Each copy of the Bid shall include the legal name of the Bidder and a statement whether the Bidder is a sole proprietor, a partnership, a corporation, or any legal entity, and each copy shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current Power of Attorney attached, certifying agent's authority to bind the Bidder.
9. Bidder shall complete the Non-Collusion Statement form included with the Bid Forms and include it with their Bid.
10. In the construction of all Public Works projects for the State of Delaware or any agency thereof, preference in employment of laborers, workers or mechanics shall be given to bona fide legal citizens of the State who have established citizenship by residence of at least 90 days in the State.
11. Each bidder shall include in their bid a copy of a valid Delaware Business License.
12. Each bidder shall include a signed Affidavit for the Bidder certifying compliance with OMB Regulation 4104 - “Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on “Large Public Works Projects.” “Large Public Works” is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.

B. BID SECURITY
1. All bids shall be accompanied by a deposit of either a good and sufficient bond to the agency for the benefit of the agency, with corporate surety authorized to do business in this

State, the form of the bond and the surety to be approved by the agency, or a security of the bidder assigned to the agency, for a sum equal to at least 10% of the bid plus all add alternates, or in lieu of the bid bond a security deposit in the form of a certified check, bank treasurer's check, cashier's check, money order, or other prior approved secured deposit assigned to the State. The bid bond need not be for a specific sum, but may be stated to be for a sum equal to 10% of the bid plus all add alternates to which it relates and not to exceed a certain stated sum, if said sum is equal to at least 10% of the bid. The Bid Bond form used shall be the standard OMB form (attached).

2. The Agency has the right to retain the bid security of Bidders to whom an award is being considered until either a formal contract has been executed and bonds have been furnished or the specified time has elapsed so the Bids may be withdrawn or all Bids have been rejected.
3. In the event of any successful Bidder refusing or neglecting to execute a formal contract and bond within 20 days of the awarding of the contract, the bid bond or security deposited by the successful bidder shall be forfeited.

C. SUBCONTRACTOR LIST

1. As required by Delaware Code, Title 29, section 6962(d)(10)b, each Bidder shall submit with their Bid a completed List of Sub-Contractors included with the Bid Form. NAME ONLY ONE SUBCONTRACTOR FOR EACH TRADE. A Bid will be considered non-responsive unless the completed list is included.
2. Provide the Name and Address for each listed subcontractor. Addresses by City, Town or Locality, plus State, will be acceptable.
3. It is the responsibility of the Contractor to ensure that their Subcontractors are in compliance with the provisions of this law. Also, if a Contractor elects to list themselves as a Subcontractor for any category, they must specifically name themselves on the Bid Form and be able to document their capability to act as Subcontractor in that category in accordance with this law.

D. EQUALITY OF EMPLOYMENT OPPORTUNITY ON PUBLIC WORKS

1. During the performance of this contract, the contractor agrees as follows:
   a. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, sex, color, sexual orientation, gender identity or national origin. The Contractor will take affirmative action to ensure the applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, sexual orientation, gender identity or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the contracting agency setting forth this nondiscrimination clause.
   b. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, color, sexual orientation, gender identity or national origin.

E. PREVAILING WAGE REQUIREMENT

1. Wage Provisions: For renovation and new construction projects whose costs exceed the thresholds contained in Delaware Code, Title 29, Section 6960, the minimum wage rates for various classes of laborers and mechanics shall be as determined by the Department of Labor, Division of Industrial Affairs of the State of Delaware
2. The employer shall pay all mechanics and labors employed directly upon the site of work, unconditionally and not less often than once a week and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment, computed at wage rates not less than those stated in the specifications, regardless of any contractual relationship which may be alleged to exist between the employer and such laborers and mechanics.

3. The scale of the wages to be paid shall be posted by the employer in a prominent and easily accessible place at the site of the work.
4. Every contract based upon these specifications shall contain a stipulation that sworn payroll information, as required by the Department of Labor, be furnished weekly. The Department of Labor shall keep and maintain the sworn payroll information for a period of 6 months from the last day of the work week covered by the payroll.

F. SUBMISSION OF BIDS
1. Enclose the Bid, the Bid Security, and any other documents required to be submitted with the Bid in a sealed opaque envelope. Address the envelope to the party receiving the Bids. Identify with the project name, project number, and the Bidder's name and address. If the Bid is sent by mail, enclose the sealed envelope in a separate mailing envelope with the notation "BID ENCLOSED" on the face thereof. The State is not responsible for the opening of bids prior to bid opening date and time that are not properly marked.
2. Deposit Bids at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for Bids. Bids received after the time and date for receipt of bids will be marked “LATE BID” and returned.
3. Bidder assumes full responsibility for timely delivery at location designated for receipt of bids.
4. Oral, telephonic or telegraphic bids are invalid and will not receive consideration.
5. Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids, provided that they are then fully in compliance with these Instructions to Bidders.

G. MODIFICATION OR WITHDRAW OF BIDS
1. Prior to the closing date for receipt of Bids, a Bidder may withdraw a Bid by personal request and by showing proper identification to the Architect. A request for withdraw by letter or fax, if the Architect is notified in writing prior to receipt of fax, is acceptable. A fax directing a modification in the bid price will render the Bid informal, causing it to be ineligible for consideration of award. Telephone directives for modification of the bid price shall not be permitted and will have no bearing on the submitted proposal in any manner.
2. Bidders submitting Bids that are late shall be notified as soon as practicable and the bid shall be returned.
3. A Bid may not be modified, withdrawn or canceled by the Bidder during a thirty (30) day period following the time and date designated for the receipt and opening of Bids, and Bidder so agrees in submitting their Bid. Bids shall be binding for 30 days after the date of the Bid opening.

1.05 ARTICLE 5: CONSIDERATION OF BIDS

A. OPENING/REJECTION OF BIDS
1. Unless otherwise stated, Bids received on time will be publicly opened and will be read aloud. An abstract of the Bids will be made available to Bidders.
2. The Agency shall have the right to reject any and all Bids. A Bid not accompanied by a required Bid Security or by other data required by the Bidding Documents, or a Bid which is in any way incomplete or irregular is subject to rejection.
3. If the Bids are rejected, it will be done within thirty (30) calendar day of the Bid opening.

B. COMPARISON OF BIDS
1. After the Bids have been opened and read, the bid prices will be compared and the result of such comparisons will be made available to the public. Comparisons of the Bids may be based on the Base Bid plus desired Alternates. The Agency shall have the right to accept Alternates in any order or combination.
2. The Agency reserves the right to waive technicalities, to reject any or all Bids, or any portion thereof, to advertise for new Bids, to proceed to do the Work otherwise, or to abandon the Work, if in the judgment of the Agency or its agent(s), it is in the best interest of the State.
3. An increase or decrease in the quantity for any item is not sufficient grounds for an increase or decrease in the Unit Price.

4. The prices quoted are to be those for which the material will be furnished F.O.B. Job Site and include all charges that may be imposed during the period of the Contract.
5. No qualifying letter or statements in or attached to the Bid, or separate discounts will be considered in determining the low Bid except as may be otherwise herein noted. Cash or separate discounts should be computed and incorporated into Unit Bid Price(s).

C. DISQUALIFICATION OF BIDDERS

1. An agency shall determine that each Bidder on any Public Works Contract is responsible before awarding the Contract. Factors to be considered in determining the responsibility of a Bidder include:
   a. The Bidder's financial, physical, personnel or other resources including Subcontracts;
   b. The Bidder's record of performance on past public or private construction projects, including, but not limited to, defaults and/or final adjudication or admission of violations of the Prevailing Wage Laws in Delaware or any other state;
   c. The Bidder's written safety plan;
   d. Whether the Bidder is qualified legally to contract with the State;
   e. Whether the Bidder supplied all necessary information concerning its responsibility; and,
   f. Any other specific criteria for a particular procurement, which an agency may establish; provided however, that, the criteria be set forth in the Invitation to Bid and is otherwise in conformity with State and/or Federal law.
2. If an agency determines that a Bidder is nonresponsive and/or nonresponsible, the determination shall be in writing and set forth the basis for the determination. A copy of the determination shall be sent to the affected Bidder within five (5) working days of said determination.
3. In addition, any one or more of the following causes may be considered as sufficient for the disqualification of a Bidder and the rejection of their Bid or Bids.
   a. More than one Bid for the same Contract from an individual, firm or corporation under the same or different names.
   b. Evidence of collusion among Bidders.
   c. Unsatisfactory performance record as evidenced by past experience.
   d. If the Unit Prices are obviously unbalanced either in excess or below reasonable cost analysis values.
   e. If there are any unauthorized additions, interlineation, conditional or alternate bids or irregularities of any kind which may tend to make the Bid incomplete, indefinite or ambiguous as to its meaning.
   f. If the Bid is not accompanied by the required Bid Security and other data required by the Bidding Documents.
   g. If any exceptions or qualifications of the Bid are noted on the Bid Form.

D. ACCEPTANCE OF BID AND AWARD OF CONTRACT

1. A formal Contract shall be executed with the successful Bidder within twenty (20) calendar days after the award of the Contract.
2. Per Section 6962(d)(13) a., Title 29, Delaware Code, "The contracting agency shall award any public works contract within thirty (30) days of the bid opening to the lowest responsive and responsible Bidder, unless the Agency elects to award on the basis of best value, in which case the election to award on the basis of best value shall be stated in the Invitation To Bid."
3. Each Bid on any Public Works Contract must be deemed responsive by the Agency to be considered for award. A responsive Bid shall conform in all material respects to the requirements and criteria set forth in the Contract Documents and specifications.
4. The Agency shall have the right to accept Alternates in any order or combination, and to determine the low Bidder on the basis of the sum of the Base Bid, plus accepted Alternates.
5. The successful Bidder shall execute a formal contract, submit the required Insurance Certificate, and furnish good and sufficient bonds, unless specifically waived in the General Requirements, in accordance with the General Requirement, within twenty (20) days of

official notice of contract award. The successful Bidder shall provide, at least two business days prior to contract execution, copies of the Employee Drug Testing Program for the Bidder and all listed Subcontractors. Bonds shall be for the benefit of the Agency with surety in the amount of 100% of the total contract award. Said Bonds shall be conditioned upon the faithful performance of the contract. Bonds shall remain in affect for period of one year after the date of substantial completion.

6. If the successful Bidder fails to execute the required Contract, Bond, and all required information as aforesaid, within twenty (20) calendar days after the date of official Notice of the Award of the Contract, their Bid guaranty shall immediately be taken and become the property of the State for the benefit of the Agency as liquidated damages, and not as a forfeiture or as a penalty. Award will then be made to the next lowest qualified Bidder of the Work or readvertised, as the Agency may decide.
7. Each bidder shall supply with its bid its taxpayer identification number (i.e., federal employer identification number or social security number) and a copy of its Delaware business license, and should the vendor be awarded a contract, such vendor shall provide to the agency the taxpayer identification license numbers of such subcontractors. Such numbers shall be provided on the later of the date on which such subcontractor is required to be identified or the time the contract is executed. The successful Bidder shall provide to the agency to which it is contracting, within 30 days of entering into such public works contract, copies of all Delaware Business licenses of subcontractors and/or independent contractors that will perform work for such public works contract. However, if a subcontractor or independent contractor is hired or contracted more than 20 days after the Bidder entered the public works contract the Delaware Business license of such subcontractor or independent contractor shall be provided to the agency within 10 days of being contracted or hired.
8. The Bid Security shall be returned to the successful Bidder upon the execution of the formal contract. The Bid Securities of unsuccessful bidders shall be returned within thirty (30) calendar days after the opening of the Bids.

1.06 ARTICLE 6: POST-BID INFORMATION

A. CONTRACTOR'S QUALIFICATION STATEMENT
   1. Bidders to whom award of a Contract is under consideration shall, if requested by the Agency, submit a properly executed AIA Document A305, Contractor's Qualification Statement, unless such a statement has been previously required and submitted.

B. BUSINESS DESIGNATION FORM
   1. Successful bidder shall be required to accurately complete an Office of Management and Budget Business Designation Form for Subcontractors.

1.07 ARTICLE 7: PERFORMANCE BOND AND PAYMENT BOND

A. BOND REQUIREMENTS
   1. The cost of furnishing the required Bonds, that are stipulated in the Bidding Documents, shall be included in the Bid.
   2. If the Bidder is required by the Agency to secure a bond from other than the Bidder's usual sources, changes in cost will be adjusted as provide in the Contract Documents.
   3. The Performance and Payment Bond forms used shall be the standard OMB forms (attached).

B. TIME OF DELIVERY AND FORM OF BONDS
   1. The bonds shall be dated on or after the date of the Contract.
   2. The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix a certified and current copy of the power of attorney.

1.08 ARTICLE 8: FORM OF AGREEMENT BETWEEN AGENCY AND CONTRACTOR

A. Unless otherwise required in the Bidding Documents, the Agreement for the Work will be written on AIA Document A101, Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment is a Stipulated Sum.

END OF INSTRUCTIONS TO BIDDERS

SECTION 00 4113

BID FORM

FOR BIDS DUE: _____

TO:

FOR: **NCCVT SCHOOL DISTRICT**
HOWARD HIGH SCHOOL HVAC REPLACEMENT

FOR CONTRACT:

NAME OF BIDDER: _____

DELAWARE BUSINESS LICENSE NO.: _____

(A copy of Bidder's Delaware Business License must be attached to this form.)

TAXPAYER ID NO.: _____

(OTHER LICENSE NOS.): _____

PHONE NO.: ( ) _____ **FAX NO.: ( )**_____

EMAIL ADDRESS: _____

The undersigned, representing that he has read and understands the Bidding Documents, including the complete Project Manual and the Drawings as listed in the Table of Contents, all dated April 7, 2020, and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

BASE BID:

_____

(expressed in words)

($ _____)

(expressed in figures)

BID FORM

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An “ADD” or “DEDUCT” amount is indicated by the crossed out part that does not apply.

ALTERNATE NO. 1: LED LIGHTING

Add/Deduct: _____
(expressed in words)

($ _____)
(expressed in figures)

BID FORM

SIGNATURE FORM

I / We acknowledge Addendas Numbered _____ and the price(s) submitted include any cost / schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for 30 days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve Substantial Completion of the work in conformance with the project schedule.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By: _____ Trading as: _____

(Individual's / General Partner's / Corporate Name)

_____
(State of Corporation)

Business Address: _____

_____

Witness: _____ By: _____
(Authorized Signature)

(SEAL) _____
(Title)

Date: _____

Attachments:

Sub-Contractor List.
Non-Collusion Statement.
Affidavit(s) of Employee Drug Testing Program
Bid Security.

BID FORM

SUBCONTRACTOR LIST

SUBCONTRACTOR CATEGORY	SUBCONTRACTOR	ADDRESS (City & State)	SUBCONTRACTOR Taxpayer ID # or DE Business License #
Demolition			
Mechanical			
Electrical			
Plumbing			
Ceilings			
Carpentry			
Painting			
Masonry			
Roofing			

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date.

All the terms and conditions of this Contract have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____
_____
_____

PHONE NUMBER: _____

EMAIL: _____

Sworn to and Subscribed before me this _____day of _____, 20__

My Commission expires :_____ NOTARY PUBLIC _____

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

BID FORM

EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

CONTRACTOR/SUBCONTRACTOR
NAME: _____

CONTRACTOR/SUBCONTRACTOR
ADDRESS: _____
_____
_____

AUTHORIZED REPRESENTATIVE
(TYPED): _____

AUTHORIZED REPRESENTATIVE
(SIGNATURE): _____

Sworn to and Subscribed before me this _____day of _____, 20__

My Commission expires :_____ NOTARY PUBLIC _____

END OF DOCUMENT

SECTION 00 4313

BID BOND

TO ACCOMPANY PROPOSAL

(NOT NECCESSARY OF SECURITY IS USED)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____
in the County of _____ and State of _____
as Principal, and _____
of _____ in the County of _____
and State of _____ as Surety, legally authorized to do business in the State of Delaware ("State"), are held and firmly unto the State in the sum of _____
_____ Dollars ($), or _____
percent not to exceed _____
_____ Dollars ($) of amount of bid on Contract No. _____, to be paid to the State for the use and benefit of _____ (*insert State agency name*) for which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators, and successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded Principal who has submitted to the _____ (*insert State agency name*) a certain proposal to enter into this contract for the furnishing of certain material and/or services within the State, shall be awarded this Contract, and if said Principal shall well and truly enter into and execute this Contract as may be required by the terms of this Contract and approved by the _____ (*insert State agency name*) this Contract to be entered into within twenty days after the date of official notice of the award thereof in accordance with the terms of said proposal, then this obligation shall be void or else to be and remain in full force and virtue.

SEALED WITH _____ SEAL AND DATED THIS _____ DAY OF_____
IN THE YEAR OF OUR LORD TWO THOUSAND AND_____ (2020).

SEALED, AND DELIVERED IN THE
PRESENCE OF _____

NAME OF BIDDER (ORGANIZATION)

Corporate Seal

By: _____
Authorized Signature

ATTEST _____

_____
Title

_____
Name of Surety

WITNESS:_____ **BY:** _____

_____
Title

END OF SECTION

SECTION 00 5000

CONTRACTING FORMS AND SUPPLEMENTS

PART 1 GENERAL

1.01 LICENSES

A. Contractor is responsible for obtaining a valid license to use all copyrighted documents specified but not included in the Project Manual.

1.02 AGREEMENT AND CONDITIONS OF THE CONTRACT

A. See Section 00 7200 - General Conditions for the General Conditions.

B. See Section 00 7300 - Supplementary Conditions for the Supplementary Conditions.

C. The Agreement form is AIA A101.

D. The General Conditions are based on AIA A201.

1.03 FORMS

A. Use the following forms for the specified purposes unless otherwise indicated elsewhere in Contract Documents.

B. Bond Forms:
   1. Performance and Payment Bond Form: Conform to those approved by the State of Delaware Office of Management and Budget.

C. Post-Award Certificates and Other Forms:
   1. Application for Payment Forms: AIA G702 with AIA G703 (for Contractors).

D. Clarification and Modification Forms:
   1. Change Order Form: AIA G701.

E. Closeout Forms:
   1. Certificate of Substantial Completion Form: AIA G704.
   2. Affidavit of Payment of Debts and Claims Form: AIA G706.
   3. Affidavit of Release of Liens Form: AIA G706a.
   4. Consent of Surety to Final Payment Form: AIA G707.

1.04 REFERENCE STANDARDS

A. AIA A101 - Standard Form of Agreement Between Owner and Contractor where the basis of Payment is a Stipulated Sum; 2007.

B. AIA A201 - General Conditions of the Contract for Construction; 2007.

C. AIA G701 - Change Order; 2001.

D. AIA G702 - Application and Certificate for Payment; 1992.

E. AIA G703 - Continuation Sheet; 1992.

F. AIA G704 - Certificate of Substantial Completion; 2000.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 00 5213

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR A101-2017

THE CONTRACT TO BE UTILIZED ON THIS PROJECT SHALL BE THE "STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR" AIA DOCUMENT A101-2017, INCLUDING AIA DOCUMENT A101 - 2017 EXHIBIT A, AS WELL AS SUPPLEMENTS TO A101-2017 AND EXHIBIT A AND THE STATE OF DELAWARE'S GENERAL REQUIREMENTS.

AIA® Document A101™ – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101™–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

and the Contractor:
(Name, legal status, address and other information)

for the following Project:
(Name, location and detailed description)

The Architect:
(Name, legal status, address and other information)

ABHA Architects, Inc.
1621 N. Lincoln Street
Wilmington, DE 19806

The Owner and Contractor agree as follows.

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TABLE OF ARTICLES

1 THE CONTRACT DOCUMENTS

2 THE WORK OF THIS CONTRACT

3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

4 CONTRACT SUM

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6 DISPUTE RESOLUTION

7 TERMINATION OR SUSPENSION

8 MISCELLANEOUS PROVISIONS

9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[ ] The date of this Agreement.

[ ] A date set forth in a notice to proceed issued by the Owner.

[ ] Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

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[ ] Not later than ( ) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be ($), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

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ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the day of the month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than ( ) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- **.1** That portion of the Contract Sum properly allocable to completed Work;
- **.2** That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- **.3** That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- **.1** The aggregate of any amounts previously paid by the Owner;
- **.2** The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- **.3** Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- **.4** For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- **.5** Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

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§ 5.1.7.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

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§ 6.2 Binding Dispute Resolution
For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[ ] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[ ] Litigation in a court of competent jurisdiction

[ ] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION
§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS
§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

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§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

.1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

.2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds

.3 AIA Document A201™–2017, General Conditions of the Contract for Construction

.4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date

.6 Specifications

Section	Title	Date	Pages

.7 Addenda, if any:

Number	Date	Pages

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

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[ ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

[ ] The Sustainability Plan:

Title	Date	Pages

[ ] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
(Printed name and title)	*(Printed name and title)*

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AIA® Document A101™ – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

THE OWNER:
(Name, legal status and address)

THE CONTRACTOR:
(Name, legal status and address)

TABLE OF ARTICLES

A.1 GENERAL

A.2 OWNER'S INSURANCE

A.3 CONTRACTOR'S INSURANCE AND BONDS

A.4 SPECIAL TERMS AND CONDITIONS

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

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§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:
(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss	Sub-Limit

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:
(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.

The Owner shall purchase and maintain the insurance selected and described below.

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(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

[ ] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.

[ ] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

[ ] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

[ ] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

[ ] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

[ ] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

[ ] **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[ ] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach,

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including costs of investigating a potential or actual breach of confidential or private information.
(Indicate applicable limits of coverage or other conditions in the fill point below.)

[ ] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than ($) each occurrence, ($) general aggregate, and ($) aggregate for products-completed operations hazard, providing coverage for claims including

- **.1** damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- **.2** personal injury and advertising injury;
- **.3** damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- **.4** bodily injury or property damage arising out of completed operations; and
- **.5** the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

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§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- **.1** Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- **.2** Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- **.3** Claims for bodily injury other than to employees of the insured.
- **.4** Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- **.5** Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- **.6** Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- **.7** Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- **.8** Claims related to roofing, if the Work involves roofing.
- **.9** Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- **.10** Claims related to earth subsidence or movement, where the Work involves such hazards.
- **.11** Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than ($) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than ($) each accident, ($) each employee, and ($) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

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§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than ($) per claim and ($) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.
(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[ ] **§ A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:
(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

[ ] **§ A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than ($) per claim and ($) in the aggregate, for Work within fifty (50) feet of railroad property.

[ ] **§ A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than ($) per claim and ($) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[ ] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[ ] **§ A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[ ] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits

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§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	
Performance Bond	

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

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SECTION 00 5413

SUPPLEMENT TO AGREEMENT BETWEEN OWNER AND CONTRACTOR A101-2017

THE FOLLOWING SUPPLEMENTS MODIFY THE "STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR," AIA DOCUMENT A101-2017. WHERE A PORTION OF THE STANDARD FORM OF AGREEMENT IS MODIFIED OR DELETED BY THE FOLLOWING, THE UNALTERED PORTIONS OF THE STANDARD FORM OF AGREEMENT SHALL REMAIN IN EFFECT.

ARTICLE 3: DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

3.1 DELETE PARAGRAPH 3.1 IN ITS ENTIRETY AND REPLACE WITH THE FOLLOWING:

The Date of Commencement of the Work shall be a date set forth in a Notice to Proceed Issued by the Owner.

ARTICLE 5: PAYMENTS

5.1 PROGRESS PAYMENTS

5.1.3 DELETE PARAGRAPH 5.13 IN ITS ENTIRETY AND REPLACE WITH THE FOLLOWING:

"Provided that a valid Application for Payment is received by the Architect that meets all requirements of the Contract, payment shall be made by the Owner not later than 30 days after the Owner receives the valid Application for Payment."

5.3 INSERT THE INTEREST RATE OF "1% PER MONTH NOT TO EXCEED 12% PER ANNUM."

ARTICLE 6: DISPUTE RESOLUTION

6.2 BINDING DISPUTE RESOLUTION.

Check Other - and Add the following Sentence:
"Any remedies available in law or in equity."

ARTICLE 7: TERMINATION OR SUSPENSION

7.1.1 DELETE PARAGRAPH 7.1.1 IN ITS ENTIRETY.

ARTICLE 8: MISCELLANEOUS PROVISIONS

8.4 DELETE PARAGRAPH 8.4 IN ITS ENTIRETY AND REPLACE WITH THE FOLLOWING:

"The Contractor's representative shall not be changed without ten days written notice to the Owner."

END OF SUPPLEMENT TO AGREEMENT BETWEEN OWNER AND CONTRACTOR.

END OF SECTION

SECTION 00 5414

SUPPLEMENT TO A101-2017 - EXHIBIT A INSURANCE AND BONDS

THE FOLLOWING SUPPLEMENTS MODIFY THE "STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR," AIA DOCUMENT A101-2017 EXHIBIT A INSURANCE AND BONDS. WHERE A PORTION OF THE STANDARD FORM OF AGREEMENT IS MODIFIED OR DELETED BY THE FOLLOWING, THE UNALTERED PORTIONS OF THE STANDARD FORM OF AGREEMENT SHALL REMAIN IN EFFECT.

ARTICLE A.2 OWNER'S INSURANCE

A2.1 GENERAL

Delete Paragraph A.2.1 in its Entirety.

A2.2 LIABILITY INSURANCE

Delete Paragraph A2.2 in its entirety, except in the case of school projects this paragraph shall remain.

A2.3 REQUIRED PROPERTY INSURANCE

Delete Paragraph A2.3 in its entirety, except in the case of school projects in which case Paragraph A2.3 shall remain.

A2.4 OPTIONAL EXTENDED PROPERTY INSURANCE

Delete Paragraph A2.4 in its entirety.

A2.5 OTHER OPTIONAL INSURANCE

Delete Paragraph A2.5 in its entirety.

ARTICLE A.3 CONTRACTORS INSURANCE AND BONDS

A.3.1.3 ADDITIONAL INSURED OBLIGATIONS

In the first sentence after "coverage to include (1)" delete "(1) the Owner,".

Strike the remainder of the first sentence beginning at the semicolon "; and (2) the Owner" through the end of the sentence.

Delete the second sentence in its entirety.

END OF SECTION

SECTION 00 6113.13

PERFORMANCE BOND

STATE OF DELAWARE

OFFICE OF MANAGEMENT AND BUDGET

BOND NUMBER: _____

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____, as principal ("Principal"), and _____, a _____ corporation, legally authorized to do business in the State of Delaware, as surety ("Surety"), are held and firmly bound unto the _____ ("Owner") (insert State agency name), in the amount of _____ ($_____), to be paid to Owner, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrations, successors and assigns, jointly and severally, for and in the whole, firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20__.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if Principal, who has been awarded by Owner that certain contract known as Contract No. _____ dated the _____ day of _____, 20__ (the "Contract"), which Contract is incorporated herein by reference, shall well and truly provide and furnish all materials, appliances and tools and perform all the work required under and pursuant to the terms and conditions of the Contract and the Contract Documents (as defined in the Contract) or any changes or modifications thereto made as therein provided, shall make good and reimburse Owner sufficient funds to pay the costs of completing the Contract that Owner may sustain by reason of any failure or default on the part of Principal, and shall also indemnify and save harmless Owner from all costs, damages and expenses arising out of or by reason of the performance of the Contract and for as long as provided by the Contract; then this obligation shall be void, otherwise to be and remain in full force and effect.

Surety, for value received, hereby stipulates and agrees, if requested to do so by Owner, to fully perform and complete the work to be performed under the Contract pursuant to the terms, conditions and covenants thereof, if for any cause Principal fails or neglects to so fully perform and complete such work.

Surety, for value received, for itself and its successors and assigns, hereby stipulates and agrees that the obligation of Surety and its bond shall be in no way impaired or affected by any extension of time, modification, omission, addition or change in or to the Contract or the work to be performed thereunder, or by any payment thereunder before the time required therein, or by any waiver of any provisions thereof, or by any assignment, subletting or other transfer thereof or of any work to be performed or any monies due or to become due thereunder; and Surety hereby waives notice of any and all such extensions, modifications, omissions, additions, changes, payments, waivers, assignments, subcontracts and transfers and hereby expressly stipulates and agrees that any and all things done and omitted to be done by and in relation to assignees, subcontractors, and other transferees shall have the same effect as to Surety as though done or omitted to be done by or in relation to Principal.

Surety hereby stipulates and agrees that no modifications, omissions or additions in or to the terms of the Contract shall in any way whatsoever affect the obligation of Surety and its bond.

Any proceeding, legal or equitable, under this Bond may be brought in any court of competent jurisdiction in the State of Delaware. Notices to Surety or Contractor may be mailed or delivered to them at their respective addresses shown below.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hand and seals, and such of them as are corporations have caused their corporate seal to be hereto affixed and

these presents to be signed by their duly authorized officers, the day and year first above written.

PRINCIPAL
Name: _____

WITNESS OR ATTEST: **ADDRESS:** _____

_____ **BY:** _____**(SEAL)**

NAME: **NAME:**

Title:

(Corporate Seal)

SURETY
Name: _____

WITNESS OR ATTEST: **ADDRESS:** _____

_____ **BY:** _____**(SEAL)**

NAME: **NAME:**

Title:

(Corporate Seal)

END OF SECTION

SECTION 00 6113.16

PAYMENT BOND

STATE OF DELAWARE

OFFICE OF MANAGEMENT AND BUDGET

BOND NUMBER: _____

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____, as principal ("Principal"), and _____, a _____ corporation, legally authorized to do business in the State of Delaware, as surety ("Surety"), are held and firmly bound unto the _____ ("Owner") (insert State agency name), in the amount of _____ ($_____), to be paid to Owner, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrations, successors and assigns, jointly and severally, for and in the whole firmly by these presents.

Sealed with our seals and dated this _____ day of_____, 20__.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if Principal, who has been awarded by Owner that certain contract known as Contract No. _____dated the _____ day of _____, 20__ (the "Contract"), which Contract is incorporated herein by reference, shall well and truly pay all and every person furnishing materials or performing labor or service in and about the performance of the work under the Contract, all and every sums of money due him, her, them or any of them, for all such materials, labor and service for which Principal is liable, shall make good and reimburse Owner sufficient funds to pay such costs in the completion of the Contract as Owner may sustain by reason of any failure or default on the part of Principal, and shall also indemnify and save harmless Owner from all costs, damages and expenses arising out of or by reason of the performance of the Contract and for as long as provided by the Contract; then this obligation shall be void, otherwise to be and remain in full force and effect.

Surety, for value received, for itself and its successors and assigns, hereby stipulates and agrees that the obligation of Surety and its bond shall be in no way impaired or affected by any extension of time, modification, omission, addition or change in or to the Contract or the work to be performed thereunder, or by any payment thereunder before the time required therein, or by any waiver of any provisions thereof, or by any assignment, subletting or other transfer thereof or of any work to be performed or any monies due or to become due thereunder; and Surety hereby waives notice of any and all such extensions, modifications, omissions, additions, changes, payments, waivers, assignments, subcontracts and transfers and hereby expressly stipulates and agrees that any and all things done and omitted to be done by and in relation to assignees, subcontractors, and other transferees shall have the same effect as to Surety as though done or omitted to be done by or in relation to Principal.

Surety hereby stipulates and agrees that no modifications, omission or additions in or to the terms of the Contract shall in any way whatsoever affect the obligation of Surety and its bond.

Any proceeding, legal or equitable, under this Bond may be brought in any court of competent jurisdiction in the State of Delaware. Notices to Surety or Contractor may be mailed or delivered to them at their respective addresses shown below.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hand and seals, and such of them as are corporations have caused their corporate seal to be hereto affixed and

these presents to be signed by their duly authorized officers, the day and year first above written.

PRINCIPAL

WITNESS OR ATTEST: ADDRESS: _____

NAME: _____ **BY: _____(SEAL)**

NAME:

TITLE:

(CORPORATE SEAL)

SURETY

_____

NAME:

WITNESS OR ATTEST: ADDRESS: _____

_____ **BY:_____(SEAL)**

NAME: **NAME:**

TITLE:

(CORPORATE SEAL)

END OF SECTION

SECTION 00 6276

APPLICATION AND CERTIFICATE FOR PAYMENT

THE APPLICATION AND CERTIFICATE FOR PAYMENT ARE AS STATED IN THE AMERICAN INSTITUTE OF ARCHITECTS DOCUMENT AIA G702 & AIA G703 (1992 VERSION) ENTITLED APPLICATION AND CERTIFICATE FOR PAYMENT AND IS PART OF THIS PROJECT MANUAL AS IF HEREIN WRITTEN IN FULL. A DRAFT SAMPLE HAS BEEN INCLUDED FOR YOUR REFERENCE.

END OF SECTION

AIA® Document G702™ – 1992

Application and Certificate for Payment

TO OWNER:

PROJECT: Test

APPLICATION NO: 001
PERIOD TO:
CONTRACT FOR:
CONTRACT DATE:
PROJECT NOS: / /

Distribution to:
OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER : ☐

FROM CONTRACTOR:

VIA ARCHITECT: ABHA Architects, Inc.
1621 N. Lincoln Street
Wilmington, DE 19806

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$0.00
2. NET CHANGE BY CHANGE ORDERS		$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$0.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$0.00
5. RETAINAGE:		
a. 0 % of Completed Work (Column D + E on G703)	$0.00	
b. 0 % of Stored Material (Column F on G703)	$0.00	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$0.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$0.00
8. CURRENT PAYMENT DUE		$0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$0.00	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State of:

County of:

Subscribed and sworn to before me this day of

Notary Public:
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $0.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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AIA® Document G703™ – 1992

Continuation Sheet

AIA Document, G702™–1992, Application and Certification for Payment, or G736™–2009, Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	001
APPLICATION DATE:	
PERIOD TO:	
ARCHITECT'S PROJECT NO:	

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0.00%**	**$0.00**	**$0.00**

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SECTION 00 7213

GENERAL CONDITIONS OF THE CONTRACT

THE SUPPLEMENTARY GENERAL CONDITIONS AND AS AND IS PART OF THIS PROJECT MANUAL AS IF HEREIN WRITTEN IN FULL. A DRAFT SAMPLE HAS BEEN INCLUDED FOR YOUR REFERENCE.

END OF SECTION

AIA® Document A201™ – 2017

General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

THE OWNER:
(Name, legal status and address)

THE ARCHITECT:
(Name, legal status and address)

ABHA Architects, Inc.
1621 N. Lincoln Street
Wilmington, DE 19806

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503™, Guide for Supplementary Conditions.

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/

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

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§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.8 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document

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G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

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§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

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§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

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§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

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§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- **.1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- **.2** Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- **.3** whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and

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delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely

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upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

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§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

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§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

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ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- **.1** assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- **.2** assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

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When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

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§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- **.1** The change in the Work;
- **.2** The amount of the adjustment, if any, in the Contract Sum; and
- **.3** The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- **.1** Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- **.2** Unit prices stated in the Contract Documents or subsequently agreed upon;
- **.3** Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- **.4** As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

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.1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;
.2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
.3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
.4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
.5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

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§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

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§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- **.1** defective Work not remedied;
- **.2** third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- **.3** failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;

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.4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
.5 damage to the Owner or a Separate Contractor;
.6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
.7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

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§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

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§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- **.1** liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- **.2** failure of the Work to comply with the requirements of the Contract Documents;
- **.3** terms of special warranties required by the Contract Documents; or
- **.4** audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

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.1 employees on the Work and other persons who may be affected thereby;
.2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
.3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property
If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances
§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will

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promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or

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expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

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§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance
The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.

§11.5 Adjustment and Settlement of Insured Loss
§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work
§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work
§ 12.2.1 Before Substantial Completion
The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion
§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during

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that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

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§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- **.1** Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- **.2** An act of government, such as a declaration of national emergency, that requires all Work to be stopped;
- **.3** Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- **.4** The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

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§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- **.1** repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- **.2** fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- **.3** repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- **.4** otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- **.1** Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- **.2** Accept assignment of subcontracts pursuant to Section 5.4; and
- **.3** Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- **.1** that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- **.2** that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- **.1** cease operations as directed by the Owner in the notice;

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.2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and

.3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

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§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- **.1** damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- **.2** damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

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§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

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§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

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SECTION 00 7313

SUPPLEMENTARY CONDITIONS

PART 1 - GENERAL

1.01 GENERAL CONDITIONS

A. The General Conditions of the Contract for Construction, AIA Document A201, 2007 edition, Articles 1 through 15 inclusive, is a part of this contract and is bound herewith.

B. References to Articles herein are to Articles in A201.

1.02 SUPPLEMENTARY CONDITIONS

A. The following provisions modify, change, delete from or add to AIA Document A201. Where any article of the General Conditions is modified or any paragraph, subparagraph or clause thereof is modified or deleted by these provisions, the unaltered provisions of that article, paragraph, sub-paragraph or clause shall remain in effect.

1.03 REFERENCE TO DIVISION 1 - GENERAL REQUIREMENTS

A. Certain provisions of Division 1 GENERAL REQUIREMENTS supplement the administrative and work-related provisions of the GENERAL CONDITIONS.

B. Articles affected are cross referenced in the various Sections of Division 1.

ARTICLE 1 - GENERAL PROVISIONS

1.1 BASIC DEFINITIONS

Delete last paragraph of 1.1.1. Add to 1.1.1 the following clause:

1.1.1.1 The Invitation to Bid, the bid forms, the contractor's completed bid and all addenda related to bidding requirements are expressly enumerated as contract documents.

Add to 1.1 the following Subparagraphs:

1.1.9 PROVIDE

1.1.9.1 The term “Provide” as used in the Contract Documents shall mean “FURNISH AND INSTALL” and shall include, without limitation, all labor, materials, equipment, transportation, services and other items required to complete the Work.

1.1.10 PRODUCT

1.1.10.1 The term “PRODUCT” as used in the Contract Documents means all materials, systems and equipment.

1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

Add to 1.2.4. the following Subparagraph:

1.2.4 In the case of an inconsistency between the Drawings and the Specifications, or within either document not clarified by addendum, the better quality or greater quantity of work shall be provided in accordance with the Architect's interpretation.

ARTICLE 2 - OWNER

2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER

To Subparagraph 2.2.3 - Add the following sentence:

"The Contractor, at their expense shall bear the costs to accurately identify the location of all underground utilities in the area of their excavation and shall bear all cost for any repairs required, out of failure to accurately identify said utilities."

Delete Subparagraph 2.2.5 in its entirety and substitute the following:

2.2.5 The Contractor will obtain Drawings and Project Manuals as described in the Invitation to Bid.

ARTICLE 3 - CONTRACTOR

3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

Amend Paragraph 3.2.2 to state that any errors, inconsistencies or omissions discovered shall be reported to the Architect and Owner immediately.

Delete the third sentence in Paragraph 3.2.4.

ARTICLE 4 - ADMINISTRATION OF THE CONTRACT

4.2 ADMINISTRATION OF THE CONTRACT

Add the following clause:

4.2.10.1 There will be no full-time project representative provided by the Owner or Architect on this project.

ARTICLE 6 - CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS

Delete Paragraph 6.1.4 in its entirety.

6.2 MUTUAL RESPONSIBILITY

6.2.3 In the second sentence, strike the word “shall” and insert the word “may”.

ARTICLE 7 - CHANGES IN THE WORK

Add a new Subparagraph 7.1.4 to read as follows:

7.1.4 The additional cost, or credit to the Owner resulting from a change in the work shall be by mutual agreement of the Owner, Contractor and the Architect. In all cases, this cost or credit shall be based on the 'DPE' wages required and the "invoice price" of the materials/equipment needed.

7.1.4.1 “DPE” shall be defined to mean "direct personnel expense". Direct payroll expense includes direct salary plus customary fringe benefits (prevailing wage rates) and documented statutory costs such as workman's compensation insurance, Social Security/Medicare, and unemployment insurance (a maximum multiplier of 1.27 times DPE).

7.1.4.2 “Invoice price" of materials/equipment shall be defined to mean the actual cost of materials and/or equipment that is paid by the Contractor, (or subcontractor), to a material distributor, direct factory vendor, store, material provider, or equipment leasing entity. Rates for equipment that is leased and/or owned by the Contractor or subcontractor(s) shall not exceed those listed in the latest version of the "Means Building Construction Cost Data" publication.

7.1.4.3 In addition to the above, the General Contractor is allowed a fifteen percent (15%) markup for overhead and profit for additional work performed by the General Contractor's own forces. For additional subcontractor work, the Subcontractor is allowed a fifteen percent overhead and profit on change order work above and beyond the direct costs stated previously. To this amount, the General Contractor will be allowed a mark-up not exceeding five percent (5%) on the subcontractors work. These mark-ups shall include all costs including, but not limited to: overhead, profit, bonds, insurance, supervision, etc. There will be no other costs associated with the change order."

ARTICLE 8 - TIME

8.2 PROGRESS AND COMPLETION

Add the following subparagraph:

8.2.1.1 Refer to Section 01 1000 Summary of Work for contract time requirements.

Add the following subparagraph:

8.2.4 If the Work falls behind the Progress Schedule as submitted by the Contractor, the Contractor shall employ additional labor and/or equipment necessary to bring the Work into compliance with the Progress Schedule at no additional cost to the Owner.

ARTICLE 9 - PAYMENTS AND COMPLETION

9.2 SCHEDULE OF VALUES

Add the following Paragraphs:

9.2.1 The Schedule of Values shall be submitted using AIA Document G702, Continuation Sheet to G703.

9.2.2 The Schedule of Values is to include a line item for Project Closeout Document Submittal. The value of this item is to be no less than 1% of the initial contract amount.

9.3 APPLICATIONS FOR PAYMENT

Add the following Paragraph:

9.3.1.3 Application for Payment shall be submitted on AIA Document G702 “Application and Certificate for Payment”, supported by AIA Document G703 “Continuation Sheet”. Said Applications shall be fully executed and notarized.

Add the following Paragraphs:

9.3.4 Until Closeout Documents have been received and outstanding items completed the Owner will pay 95% (ninety-five percent) of the amount due the Contractor on account of progress payments.

9.5 DECISIONS TO WITHHOLD CERTIFICATION

Add the following to 9.5.1:

.8 a lien or attachment is filed;

.9 failure to comply with mandatory requirements for maintaining Record Documents.

Add the following subparagraphs:

9.5.4 The Contractor shall have the obligation to remove any liens filed against the Project or any part thereof, and shall bear all costs connected with said removal prior to the Owner being obligated to make the next monthly progress payment.

9.5.5 No payment of monies nor any partial or entire use of occupancy of the Project by the Owner shall constitute an acceptance of any Work not in accordance with the Contract Documents.

9.6PROGRESS PAYMENTS

Delete Paragraph 9.6.1 in its entirety and replace with the following:

9.6.1 After the Architect has approved and issued a Certificate for Payment, payment shall be made by the Owner within 30 days after Owner's receipt of the Certificate for Payment.

9.8SUBSTANTIAL COMPLETION

To Subparagraph 9.8.3- Add the following sentence:

"If the Architect is required to make more than 2 inspections of the same portion of work, the Contractor shall be responsible for all costs associated with subsequent inspections, including but not limited to any Architect's fees."

9.8.5In the second sentence, strike “shall” and insert “may”.

ARTICLE 10 - PROTECTION OF PERSONS AND PROPERTY

10.1 SAFETY PRECAUTIONS AND PROGRAMS

Add the following Paragraphs:

10.1.1 Each Contractor shall develop a safety program in accordance with the Occupational Safety and Health Act of 1970. A copy of said plan shall be furnished to the Owner and Architect prior to the commencement of that Contractor's Work.

10.1.2 Each Contractor shall appoint a Safety Representative. Safety Representatives shall be someone who is on site on a full time basis. If deemed necessary by the Owner or Architect, Contractor Safety meetings will be scheduled. The attendance of all Safety Representatives will be required. Minutes will be recorded of said meetings by the Contractor and will be distributed to all parties as well as posted in all job offices/trailers etc.

10.2 SAFETY OF PERSONS AND PROPERTY

Add the following Paragraph:

10.2.4.1 As required in the Hazardous Chemical Act of June 1984, all vendors supplying any material that may be defined as hazardous must provide Material Safety Data Sheets for those products. Any chemical product should be considered hazardous if it has a caution warning on the label relating to a potential physical or health hazard, if it is known to be present in the work place, and if employees may be exposed under normal conditions or in foreseeable emergency situations. Material Safety Data Sheets shall be provided directly to the Owner, along with the shipping slips that include those products.

Add the following subparagraph:

10.2.8 The Contractor shall certify to the Owner that materials incorporated into the work are free of all asbestos. This certification may be in the form of Material Safety Data Sheets (MSDS) provided by the product manufacturer for the materials used in construction by the Contractor.

10.3 HAZARDOUS MATERIALS

Delete Paragraph 10.3.3 in its entirety.

Delete Paragraphs 10.3.6 in its entirety.

ARTICLE 11 - INSURANCE

11.1 CONTRACTOR'S LIABILITY INSURANCE

Add the following Clause 11.1.2.1 to 11.1.2:

11.1.2.1The insurance required by Subparagraph 11.1.1 shall be written for not less than the following, or greater if required by law:

Workmen's Compensation:

State: Statutory

Applicable Federal (e.g., Longshoremen's): Statutory

Employer's Liability

$ 100,000

Comprehensive General Liability (including Premises Operations; Independent Contractors' Protective; Products and Completed Operations; Broad Form Property Damage):

Bodily Injury

$ 500,000	Each Person
$ 1,000,000	Each Occurrence
$ 1,000,000	Annual Aggregate

Property Damage

$ 500,000	Each Occurrence
$ 500,000	Annual Aggregate

Products and Completed Operations to be maintained for 2 years after final payment.

Property Damage Liability Insurance will provide X, C, or U coverage as applicable.

Contractual Liability:

Bodily Injury

$ 500,000	Each Person
$1,000,000	Each Occurrence
$1,000,000	Annual Aggregate

Property Damage:

$ 500,000	Each Occurrence
$1,000,000	Annual Aggregate

Personal Injury, with Employment Exclusion deleted:

$ 500,000 Each Occurrence

Comprehensive Automobile Liability:

Bodily Injury:

$1,000,000	Each Person
$1,000,000	Each Occurrence

Property Damage:

$ 500,000	Each Occurrence

Subcontractor's policies shall include contingent and contractual liability coverage in the same minimum amounts as 3, above.

Add the following Clauses 11.1.3.1 and 11.1.3.2 to 11.1.3:

11.1.3.1 The Contractor shall furnish one copy each of Certificates of Insurance herein required for each copy of the Agreement which shall specifically set forth evidence of all coverage required by Subparagraph 11.1.2. The form of the Certificate shall be AIA Document G705 or insurance carrier's standard form, which presents required information. The Contractor shall furnish to the Owner copies of any endorsements that are subsequently issued amending coverage or limits.

11.1.3.2 Certificates of insurance filed with the Owner shall guarantee fifteen (15) days prior notice of cancellation, non-renewal or any change in coverage and limits of liability shown as included on certificates.

Add the following Subparagraphs 11.1.5 through 11.1.8:

11.1.5 The Contractor shall carry all insurance required by law, such as Unemployment Insurance, etc. He shall carry such insurance coverage as he desires on his own property such as his field office, storage sheds or other structures erected upon the project site that belong to him and for his own use. The Subcontractors involved with this project shall carry whatever insurance protection they consider necessary to cover the loss of any of their personal property, etc.

11.1.6 Bodily Injury Liability and Property Damage Liability Insurance shall, in addition to the coverage included herein, include coverage for injury to or destruction of any property arising out of the collapse of or structural injury to any building or structure due to demolition work and evidence of these coverage shall be filed with and approved by the Owner.

11.1.7 The Contractor's Property Damage Liability Insurance shall, in addition to the coverage noted herein, include coverage on all real and personal property in their care, custody and control damaged in any way by him or his Subcontractors during the entire construction period on this project.

11.1.8 Builders Risk (including Standard Extended Coverage Insurance) on the existing building during the entire construction period, shall not be provided by the Contractor under this contract. The Owner shall insure the existing building and all of its contents and all this new alteration work under this contract during entire construction period for the full insurable value of the entire work at the site. Note, however, that the Contractor and his Subcontractors shall be responsible for insuring building materials (installed and stored) and their tools and equipment whenever in use on the project, against fire damage, theft, vandalism, etc.

11.2OWNER'S LIABILITY INSURANCE

Delete Paragraph 11.2 and its subparagraphs in their entirety.

Delete Paragraph 11.3 and its subparagraphs in their entirety and replace with the following:

11.3 PROPERTY INSURANCE

11.3.1 The Owner will not provide Builder's All Risk Insurance for the Project. The Contractor and all Subcontractors shall provide property coverage for their tools and equipment, as necessary.

ARTICLE 13: MISCELLANEOUS PROVISIONS

13.6INTEREST

Strike "the date payment is due at such rate as the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at

the place where the Project is located." Insert "30 days of presentment of the authorized Certificate of Payment at the annual rate of 6% or 0.5% per month.

ARTICLE 14 - TERMINATION OR SUSPENSION OF THE CONTRACT

14.4TERMINATION BY THE OWNER FOR CONVENIENCE

Delete Subparagraph 14.4.3 in its entirety and replace with the following:

14.4.3 In case of such termination for Owner's convenience, the Contractor shall be entitled to receive payment for work executed, materials purchased and reasonable overhead.

ADD ARTICLE 16- CONTRACTOR RESPONSIBILITIES

16.1 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

16.2 The Contractor warrants to the Owner that materials and equipment furnished will be new and of good quality, unless otherwise permitted, and that the work will be free from defects and in conformance with the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved, may be considered defective. If required by the Owner, the Contractor shall furnish evidence as to the kind and quality of materials and equipment provided.

16.3 Unless otherwise provided, the Contractor shall pay all sales, consumer, use and other similar taxes, and shall secure and pay for required permits, fees, licenses, and inspections necessary for proper execution of the Work.

16.4 The Contractor shall comply with and give notices required by laws, ordinances, rules, regulations, and lawful orders of public authorities bearing on performance of the work. The Contractor shall promptly notify the Owner if the Drawings and Specifications are observed to be at variance therewith.

16.5 The Contractor shall be responsible to the Owner for the acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons performing portions of the Work under contract with the Contractor.

16.6 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract.

16.6.1 At completion of the Work the Contractor shall remove from and about the Project all waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials. The Contractor shall be responsible for returning all damaged areas to their original conditions.

16.7 To the fullest extent permitted by law, the Contractor shall indemnify and otherwise hold harmless the Owner, its agents and employees, and the Architect, his agents and employees, from any and all liability, suits, actions or claims, together with all costs, expenses or attorneys' fees, arising out of their performance of work or supplying materials and services in connection with this contract. This agreement to indemnify and hold harmless shall cover all suits, actions, claims or liabilities asserted against the Owner, its agents and employees, and the Architect, his agents and employees, to the extent caused in whole or part by negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate or abridge other rights or obligations of indemnity which would otherwise exist.

PART 2 - PRODUCTS - NOT USED

PART 3 - EXECUTION - NOT USED

END OF SECTION

SECTION 00 8113

STATE OF DELAWARE GENERAL REQUIREMENTS

ARTICLE 1: GENERAL

1.01 CONTRACT DOCUMENTS

A. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary and what is required by one shall be as binding as if required by all. Performance by the Contractor shall be required to an extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the intended results.

B. Work including material purchases shall not begin until the Contractor is in receipt of a bonafide State of Delaware Purchase Order. Any work performed or material purchases prior to the issuance of the Purchase Order is done at the Contractor's own risk and cost.

1.02 EQUALITY OF EMPLOYMENT OPPORTUNITY ON PUBLIC WORKS

A. For Public Works Projects financed in whole or in part by state appropriation the Contractor agrees that during the performance of this contract:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, sex, color, sexual orientation, gender identity or national origin. The Contractor will take positive steps to ensure that applicants are employed and that employees are treated during employment without regard to their race, creed, sex, color, sexual orientation, gender identity or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the contracting agency setting forth this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, color, sexual orientation, gender identity or national origin."

ARTICLE 2: OWNER

(NO ADDITIONAL GENERAL REQUIREMENTS - SEE SUPPLEMENTARY GENERAL CONDITIONS)

ARTICLE 3: CONTRACTOR

3.01 SCHEDULE OF VALUES

A. The successful Bidder shall within twenty (20) days after receiving notice to proceed with the work, furnish to the Owner a complete schedule of values on the various items comprising the work.

3.02 SUBCONTRACTS

A. Upon approval of Subcontractors, the Contractor shall award their Subcontracts as soon as possible after the signing of their own contract and see that all material, their own and those of their Subcontractors, are promptly ordered so that the work will not be delayed by failure of materials to arrive on time.

B. Before commencing any work or construction, the General Contractor is to consult with the Owner as to matters in connection with access to the site and the allocation of Ground Areas for the various features of hauling, storage, etc.

C. The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions.

D. The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

E. The Contractor warrants to the Owner that materials and equipment furnished will be new and of good quality, unless otherwise permitted, and that the work will be free from defects and in conformance with the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved, may be considered defective. If required by the Owner, the Contractor shall furnish evidence as to the kind and quality of materials and equipment provided.

F. Unless otherwise provided, the Contractor shall pay all sales, consumer, use and other similar taxes, and shall secure and pay for required permits, fees, licenses, and inspections necessary for proper execution of the Work.

G. The Contractor shall comply with and give notices required by laws, ordinances, rules, regulations, and lawful orders of public authorities bearing on performance of the Work. The Contractor shall promptly notify the Owner if the Drawings and Specifications are observed to be at variance therewith.

H. The Contractor shall be responsible to the Owner for the acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons performing portions of the Work under contract with the Contractor.

I. The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work the Contractor shall remove from and about the Project all waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials. The Contractor shall be responsible for returning all damaged areas to their original conditions.

3.03 STATE LICENSE AND TAX REQUIREMENTS

A. Each Contractor and Subcontractor shall be licensed to do business in the State of Delaware and shall pay all fees and taxes due under State laws. In conformance with Section 2503, Chapter 25, Title 30, Delaware Code, "the Contractor shall furnish the State Tax Department within ten (10) days after award of the Contract, a statement of the total values of each contract and Subcontract, together with the names and addresses of the contracting parties . "

3.04 LARGE PUBLIC WORKS CONTRACT PROCEDURES

A. The Contractor shall comply with all requirements set forth in Section 6962, Chapter 69, Title 29 of the Delaware Code.

B. During the contract Work, the Contractor and each listed Subcontractor, shall implement an Employee Drug Testing Program in accordance with OMB Regulation 4104- “Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on “Large Public Works Projects”. “Large Public Works” is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.

ARTICLE 4: ADMINISTRATION OF THE CONTRACT

4.01 CONTRACT SURETY

A. Performance Bond And Labor And Material Payment Bond

1. All bonds will be required as follows unless specifically waived elsewhere in the Bidding Documents.
2. Contents of Performance Bonds – The bond shall be in the form approved by the Office of Management and Budget. The bond shall be conditioned upon the faithful compliance and performance by the successful bidder of each and every term and condition of the contract and the proposal, plans, specifications, and bid documents thereof. Each term and condition shall be met at the time and in the manner prescribed by the Contract, Bid documents and the specifications, including the payment in full to every person furnishing materiel or performing labor in the performance of the Contract, of all sums of money due the person for such labor and materiel. (The bond shall also contain the successful

bidder's guarantee to indemnify and save harmless the State and the agency from all costs, damages and expenses growing out of or by reason of the Contract in accordance with the Contract.)

3. Invoking a Performance Bond - The agency may, when it considers that the interest of the State so require, cause judgement to be confessed upon the bond.
4. Within twenty (20) days after the date of notice of award of contract, the Bidder to whom the award is made shall furnish a Performance Bond and Labor and Material Payment Bond, each equal to the full amount of the Contract price to guarantee the faithful performance of all terms, covenants and conditions of the same. The bonds are to be issued by an acceptable Bonding Company licensed to do business in the State of Delaware and shall be issued in duplicate.
5. Performance and Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment. The Performance Bond shall guarantee the satisfactory completion of the Project and that the Contractor will make good any faults or defects in his work which may develop during the period of said guarantees as a result of improper or defective workmanship, material or apparatus, whether furnished by themselves or their Sub-Contractors. The Payment Bond shall guarantee that the Contractor shall pay in full all persons, firms or corporations who furnish labor or material or both labor and material for, or on account of, the work included herein. The bonds shall be paid for by this Contractor. The Owner shall have the right to demand that the proof parties signing the bonds are duly authorized to do so.

4.02 FAILURE TO COMPLY WITH CONTRACT

A. If any firm entering into a contract with the State, or Agency that neglects or refuses to perform or fails to comply with the terms thereof, the Agency which signed the Contract may terminate the Contract and proceed to award a new contract in accordance with this Chapter 69, Title 29 of the Delaware Code or may require the Surety on the Performance Bond to complete the Contract in accordance with the terms of the Performance Bond. Nothing herein shall preclude the Agency from pursing additional remedies as otherwise provided by law.

4.03 CONTRACT INSURANCE AND CONTRACT LIABILITY

A. In addition to the bond requirements stated in the Bid Documents, each successful Bidder shall purchase adequate insurance for the performance of the Contract and, by submission of a Bid, agrees to indemnify and save harmless and to defend all legal or equitable actions brought against the State, any Agency, officer and/or employee of the State, for and from all claims of liability which is or may be the result of the successful Bidder's actions during the performance of the Contract.

B. The purchase or nonpurchase of such insurance or the involvement of the successful Bidder in any legal or equitable defense of any action brought against the successful Bidder based upon work performed pursuant to the Contract will not waive any defense which the State, its agencies and their respective officers, employees and agents might otherwise have against such claims, specifically including the defense of sovereign immunity, where applicable, and by the terms of this section, the State and all agencies, officers and employees thereof shall not be financially responsible for the consequences of work performed, pursuant to said contract.

4.04 RIGHT TO AUDIT RECORDS

A. The Owner shall have the right to audit the books and records of a Contractor or any Subcontractor under any Contract or Subcontract to the extent that the books and records relate to the performance of the Contract or Subcontract.

B. Said books and records shall be maintained by the Contractor for a period of seven (7) years from the date of final payment under the Prime Contract and by the Subcontractor for a period of seven (7) years from the date of final payment under the Subcontract.

ARTICLE 5: SUBCONTRACTORS

5.01 SUBCONTRACTING REQUIREMENTS

A. All contracts for the construction, reconstruction, alteration or repair of any public building (not a road, street or highway) shall be subject to the following provisions:
   1. A contract shall be awarded only to a Bidder whose Bid is accompanied by a statement containing, for each Subcontractor category, the name and address (city or town and State only - street number and P.O. Box addresses not required) of the subcontractor whose services the Bidder intends to use in performing the Work and providing the material for such Subcontractor category.
   2. A Bid will not be accepted nor will an award of any Contract be made to any Bidder which, as the Prime Contractor, has listed itself as the Subcontractor for any Subcontractor unless:
      a. It has been established to the satisfaction of the awarding Agency that the Bidder has customarily performed the specialty work of such Subcontractor category by artisans regularly employed by the Bidder's firm;
      b. That the Bidder is duly licensed by the State to engage in such specialty work, if the State requires licenses; and
      c. That the Bidder is recognized in the industry as a bona fide Subcontractor or Contractor in such specialty work and Subcontractor category.

B. The decision of the awarding Agency as to whether a Bidder who list itself as the Subcontractor for a Subcontractor category shall be final and binding upon all Bidders, and no action of any nature shall lie against any awarding agency or its employees or officers because of its decision in this regard.

C. After such a Contract has been awarded, the successful Bidder shall not substitute another Subcontractor for any Subcontractor whose name was set forth in the statement which accompanied the Bid without the written consent of the awarding Agency.

D. No Agency shall consent to any substitution of Subcontractors unless the Agency is satisfied that the Subcontractor whose name is on the Bidders accompanying statement:
   1. Is unqualified to perform the work required;
   2. Has failed to execute a timely reasonable Subcontract;
   3. Has defaulted in the performance on the portion of the work covered by the Subcontract; or
   4. Is no longer engaged in such business.

E. Should a Bidder be awarded a contract, such successful Bidder shall provide to the agency the taxpayer identification license numbers of such subcontractors. Such numbers shall be provided on the later of the date on which such subcontractor is required to be identified or the time the contract is executed. The successful Bidder shall provide to the agency to which it is contracting, within 30 days of entering into such public works contract, copies of all Delaware Business licenses of subcontractors and/or independent contractors that will perform work for such public works contract. However, if a subcontractor or independent contractor is hired or contracted more than 20 days after the Bidder entered the public works contract the Delaware Business license of such subcontractor or independent contractor shall be provided to the agency within 10 days of being contracted or hired.

F. The Contractor may employ additional Subcontractors on the jobsite only after submitting a copy of the Subcontractor's Employee Drug Testing Program to the Owner for approval. A Contractor or Subcontractor shall not commence work until the Owner has concluded its review and determined that the submitted Employee Drug Testing Program complies with OMB Regulation 4104.

5.02 PENALTY FOR SUBSTITUTION OF SUBCONTRACTORS

A. Should the Contractor fail to utilize any or all of the Subcontractors in the Contractor's Bid statement in the performance of the Work on the public bidding, the Contractor shall be penalized in the amount of one (1) percent of Contract amount not to exceed $10,000. The

Agency may determine to deduct payments of the penalty from the Contractor or have the amount paid directly to the Agency. Any penalty amount assessed against the Contractor may be remitted or refunded, in whole or in part, by the Agency awarding the Contract, only if it is established to the satisfaction of the Agency that the Subcontractor in question has defaulted or is no longer engaged in such business. No claim for the remission or refund of any penalty shall be granted unless an application is filed within one year after the liability of the successful Bidder accrues. All penalty amounts assessed and not refunded or remitted to the contractor shall be reverted to the State.

*One (1) percent of contract not to exceed $10,000.

5.03 ASBESTOS ABATEMENT

A. The selection of any Contractor to perform asbestos abatement for State-funded projects shall be approved by the Office of Management and Budget/Division of Facilities Management pursuant to Chapter 78 of Title 16.

5.04 STANDARDS OF CONSTRUCTION FOR THE PROTECTION OF THE PHYSICALLY HANDICAPPED

A. All Contracts shall conform with the standard established by the Delaware Architectural Accessibility Board unless otherwise exempted by the Board.

5.05 CONTRACT PERFORMANCE

A. Any firm entering into a Public Works Contract that neglects or refuses to perform or fails to comply with its terms, the Agency may terminate the Contract and proceed to award a new Contract or may require the Surety on the Performance Bond to complete the Contract in accordance with the terms of the performance Bond.

ARTICLE 6: CONSTRUCTION BY OWNER OR SEPARATE CONTRACTORS

6.01 CONSTRUCTION BY OWNER OR SEPARATE CONTRACTORS

A. The Owner reserves the right to simultaneously perform other construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project or other Projects at the same site.

B. The Contractor shall afford the Owner and other Contractors reasonable opportunity for access and storage of materials and equipment, and for the performance of their activities, and shall connect and coordinate their activities with other forces as required by the Contract Documents.

ARTICLE 7: CHANGES IN THE WORK

7.01 CHANGES IN THE WORK

A. The Owner, without invalidating the Contract, may order changes in the Work consisting of Additions, Deletions, Modifications or Substitutions, with the Contract Sum and Contract completion date being adjusted accordingly. Such changes in the Work shall be authorized by written Change Order signed by the Professional, as the duly authorized agent, the Contractor and the Owner.

B. The Contract Sum and Contract Completion Date shall be adjusted only by a fully executed Change Order.

C. The additional cost, or credit to the Owner resulting from a change in the Work shall be by mutual agreement of the Owner, Contractor and the Architect. In all cases, this cost or credit shall be based on the 'DPE' wages required and the “invoice price” of the materials/equipment needed.

1. DPE” shall be defined to mean “direct personnel expense”. Direct payroll expense includes prevailing wage rates plus a maximum multiplier of 1.35 times DPE. For example, if the prevailing wage rate is $50/hour, the DPE would be $67.50/hour (50 x 1.35).
2. Invoice price” of materials/equipment shall be defined to mean the actual cost of materials and/or equipment that is paid by the Contractor, (or subcontractor), to a material distributor, direct factory vendor, store, material provider, or equipment leasing entity.

Rates for equipment that is leased and/or owned by the Contractor or subcontractor(s) shall not exceed those listed in the latest version of the "Means Building Construction Cost Data" publication.

3. In addition to the above, the General Contractor is allowed a fifteen percent (15%) markup for overhead and profit for additional work performed by the General Contractor's own forces. For additional subcontractor work, the Subcontractor is allowed a fifteen (15) percent overhead and profit on change order work above and beyond the direct costs stated previously. To this amount, the General Contractor will be allowed a mark-up not exceeding seven and one half percent (7.5%) on the subcontractors work. These mark-ups shall include all costs including, but not limited to: overhead, profit, bonds, insurance, supervision, etc. No markup is permitted on the work of the subcontractors subcontractor. No additional costs shall be allowed for changes related to the Contractor's on-site superintendent/staff, or project manager, unless a change in the work changes the project duration and is identified by the CPM schedule. There will be no other costs associated with the change order.

ARTICLE 8: TIME

8.01 TIME

A. Time limits, if any, are as stated in the Project Manual. By executing the Agreement, the Contractor confirms that the stipulated limits are reasonable, and that the Work will be completed within the anticipated time frame.

B. If progress of the Work is delayed at any time by changes ordered by the Owner, by labor disputes, fire, unusual delay in deliveries, abnormal adverse weather conditions, unavoidable casualties or other causes beyond the Contractor's control, the Contract Time shall be extended for such reasonable time as the Owner may determine.

C. Any extension of time beyond the date fixed for completion of the construction and acceptance of any part of the Work called for by the Contract, or the occupancy of the building by the Owner, in whole or in part, previous to the completion shall not be deemed a waiver by the Owner of his right to annul or terminate the Contract for abandonment or delay in the matter provided for, nor relieve the Contractor of full responsibility.

8.02 SUSPENSION AND DEBARMENT

A. Per Section 6962(d)(14), Title 29, Delaware Code, "Any Contractor who fails to perform a public works contract or complete a public works project within the time schedule established by the Agency in the Invitation To Bid, may be subject to Suspension or Debarment for one or more of the following reasons: a) failure to supply the adequate labor supply ratio for the project; b) inadequate financial resources; or, c) poor performance on the Project."

B. Upon such failure for any of the above stated reasons, the Agency that contracted for the public works project may petition the Director of the Office of Management and Budget for Suspension or Debarment of the Contractor. The Agency shall send a copy of the petition to the Contractor within three (3) working days of filing with the Director. If the Director concludes that the petition has merit, the Director shall schedule and hold a hearing to determine whether to suspend the Contractor, debar the Contractor or deny the petition. The Agency shall have the burden of proving, by a preponderance of the evidence, that the Contractor failed to perform or complete the public works project within the time schedule established by the Agency and failed to do so for one or more of the following reasons: a) failure to supply the adequate labor supply ratio for the project; b) inadequate financial resources; or, c) poor performance on the project. Upon a finding in favor of the Agency, the Director may suspend a Contractor from Bidding on any project funded, in whole or in part, with public funds for up to 1 year for a first offense, up to 3 years for a second offense and permanently debar the Contractor for a third offense. The Director shall issue a written decision and shall send a copy to the Contractor and the Agency. Such decision may be appealed to the Superior Court within thirty (30) days for a review on the record."

8.03 RETAINAGE

A. Per Section 6962(d)(5) a.3, Title 29, Delaware Code: The Agency may at the beginning of each public works project establish a time schedule for the completion of the project. If the project is delayed beyond the completion date due to the Contractor's failure to meet their responsibilities, the Agency may forfeit, at its discretion, all or part of the Contractor's retainage.

B. This forfeiture of retainage also applies to the timely completion of the punchlist. A punchlist will only be prepared upon the mutual agreement of the Owner, Architect and Contractor. Once the punchlist is prepared, all three parties will by mutual agreement, establish a schedule for its completion. Should completion of the punchlist be delayed beyond the established date due to the Contractor's failure to meet their responsibilities, the Agency may hold permanently, at its discretion, all or part of the Contractor's retainage.

ARTICLE 9: PAYMENTS AND COMPLETION

9.01 APPLICATION FOR PAYMENT

A. Applications for payment shall be made upon AIA Document G702. There will be a five percent (5%) retainage on all Contractor's monthly invoices until completion of the project. This retainage will become payable upon receipt of all required closeout documentation, provided all other requirements of the Contract Documents have been met.

B. A date will be fixed for the taking of the monthly account of work done. Upon receipt of Contractor's itemized application for payment, such application will be audited, modified, if found necessary, and approved for the amount. Statement shall be submitted to the Owner.

C. Section 6516, Title 29 of the Delaware Code annualized interest is not to exceed 12% per annum beginning thirty (30) days after the "presentment" (as opposed to the date) of the invoice.

9.02 PARTIAL PAYMENTS

A. Any public works Contract executed by any Agency may provide for partial payments at the option of the Owner with respect to materials placed along or upon the sites or stored at secured locations, which are suitable for use in the performance of the contract.

B. When approved by the agency, partial payment may include the values of tested and acceptable materials of a nonperishable or noncontaminative nature which have been produced or furnished for incorporation as a permanent part of the work yet to be completed, provided acceptable provisions have been made for storage.

C. Any allowance made for materials on hand will not exceed the delivered cost of the materials as verified by invoices furnished by the Contractor, nor will it exceed the contract bid price for the material complete in place.

D. If requested by the Agency, receipted bills from all Contractors, Subcontractors, and material, men, etc., for the previous payment must accompany each application for payment. Following such a request, no payment will be made until these receipted bills have been received by the Owner.

9.03 SUBSTANTIAL COMPLETION

A. When the building has been made suitable for occupancy, but still requires small items of miscellaneous work, the Owner will determine the date when the project has been substantially completed.

B. If, after the Work has been substantially completed, full completion thereof is materially delayed through no fault of the Contractor, and without terminating the Contract, the Owner may make payment of the balance due for the portion of the Work fully completed and accepted. Such payment shall be made under the terms and conditions governing final payment that it shall not constitute a waiver of claims.

C. On projects where commissioning is included, the commissioning work as defined in the specifications must be complete prior to the issuance of substantial completion.

9.04 FINAL PAYMENT

A. Final payment, including the five percent (5%) retainage if determined appropriate, shall be made within thirty (30) days after the Work is fully completed and the Contract fully performed and provided that the Contractor has submitted the following closeout documentation (in addition to any other documentation required elsewhere in the Contract Documents):
   1. Evidence satisfactory to the Owner that all payrolls, material bills, and other indebtedness connected with the work have been paid,
   2. An acceptable RELEASE OF LIENS,
   3. Copies of all applicable warranties,
   4. As-built drawings,
   5. Operations and Maintenance Manuals,
   6. Instruction Manuals,
   7. Consent of Surety to final payment.
   8. The Owner reserves the right to retain payments, or parts thereof, for its protection until the foregoing conditions have been complied with, defective work corrected and all unsatisfactory conditions remedied.

ARTICLE 10: PROTECTION OF PERSONS AND PROPERTY

10.01 PROTECTION OF PERSONS AND PROPERTY

A. The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall take all reasonable precautions to prevent damage, injury or loss to: workers, persons nearby who may be affected, the Work, materials and equipment to be incorporated, and existing property at the site or adjacent thereto. The Contractor shall give notices and comply with applicable laws ordinances, rules regulations, and lawful orders of public authorities bearing on the safety of persons and property and their protection from injury, damage, or loss. The Contractor shall promptly remedy damage and loss to property at the site caused in whole or in part by the Contractor, a Subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable.

B. The Contractor shall notify the Owner in the event any existing hazardous material such as lead, PCBs, asbestos, etc. is encountered on the project. The Owner will arrange with a qualified specialist for the identification, testing, removal, handling and protection against exposure or environmental pollution, to comply with applicable regulation laws and ordinances. The Contractor and Architect will not be required to participate in or to perform this operation. Upon completion of this work, the Owner will notify the Contractor and Architect in writing the area has been cleared and approved by the authorities in order for the work to proceed. The Contractor shall attach documentation from the authorities of said approval.

C. As required in the Hazardous Chemical Information Act of June 1984, all vendors supplying any materials that may be defined as hazardous, must provide Material Safety Data Sheets for those products. Any chemical product should be considered hazardous if it has a warning caution on the label relating to a potential physical or health hazard, if it is known to be present in the work place, and if employees may be exposed under normal conditions or in any foreseeable emergency situation. Material Safety Data Sheets must be provided directly to the Owner along with the shipping slips that include those products.

D. The Contractor shall certify to the Owner that materials incorporated into the Work are free of all asbestos. This certification may be in the form of Material Safety Data Sheet (MSDS) provided by the product manufacturer for the materials used in construction, as specified or as provided by the Contractor.

ARTICLE 11: INSURANCE AND BONDS

11.01 INSURANCE AND BONDS

A. The Contractor shall carry all insurance required by law, such as Unemployment Insurance, etc. The Contractor shall carry such insurance coverage as they desire on their own property such as a field office, storage sheds or other structures erected upon the project site that belong to

them and for their own use. The Subcontractors involved with this project shall carry whatever insurance protection they consider necessary to cover the loss of any of their personal property, etc.

B. Upon being awarded the Contract, the Contractor shall obtain a minimum of two (2) copies of all required insurance certificates called for herein, and submit one (1) copy of each certificate, to the Owner, within 20 days of contract award.

C. Bodily Injury Liability and Property Damage Liability Insurance shall, in addition to the coverage included herein, include coverage for injury to or destruction of any property arising out of the collapse of or structural injury to any building or structure due to demolition work and evidence of these coverages shall be filed with and approved by the Owner.

D. The Contractor's Property Damage Liability Insurance shall, in addition to the coverage noted herein, include coverage on all real and personal property in their care, custody and control damaged in any way by the Contractor or their Subcontractors during the entire construction period on this project.

E. Builders Risk (including Standard Extended Coverage Insurance) on the existing building during the entire construction period, shall not be provided by the Contractor under this contract. The Owner shall insure the existing building and all of its contents and all this new alteration work under this contract during entire construction period for the full insurable value of the entire work at the site. Note, however, that the Contractor and their Subcontractors shall be responsible for insuring building materials (installed and stored) and their tools and equipment whenever in use on the project, against fire damage, theft, vandalism, etc.

F. Certificates of the insurance company or companies stating the amount and type of coverage, terms of policies, etc., shall be furnished to the Owner, within 20 days of contract award.

G. The Contractor shall, at their own expense, (in addition to the above) carry the following forms of insurance:

1. Contractor's Contractual Liability Insurance
   Minimum coverage to be:

Bodily Injury	$500,000	for each person
	$1,000,000	for each occurrence
	$1,000,000	aggregate
Property Damage	$500,000	for each occurrence
	$1,000,000	aggregate

2. Contractor's Protective Liability Insurance
   Minimum coverage to be:

Bodily Injury	$500,000	for each person
	$1,000,000	for each occurrence
	$1,000,000	aggregate
Property Damage	$500,000	for each occurrence
	$500,000	aggregate

3. Automobile Liability Insurance
   Minimum coverage to be:

Bodily Injury	$1,000,000	for each person
	$1,000,000	for each occurrence
Property Damage	$500,000	per accident

4. Prime Contractor's and Subcontractors' policies shall include contingent and contractual liability coverage in the same minimum amounts as 11.7.1 above.
5. Workmen's Compensation (including Employer's Liability):
   a. Minimum Limit on employer's liability to be as required by law.
   b. Minimum Limit for all employees working at one site.
6. Certificates of Insurance must be filed with the Owner guaranteeing fifteen (15) days prior notice of cancellation, non-renewal, or any change in coverages and limits of liability shown as included on certificates.
7. Social Security Liability

a. With respect to all persons at any time employed by or on the payroll of the Contractor or performing any work for or on their behalf, or in connection with or arising out of the Contractor's business, the Contractor shall accept full and exclusive liability for the payment of any and all contributions or taxes or unemployment insurance, or old age retirement benefits, pensions or annuities now or hereafter imposed by the Government of the United States and the State or political subdivision thereof, whether the same be measured by wages, salaries or other remuneration paid to such persons or otherwise.
b. Upon request, the Contractor shall furnish Owner such information on payrolls or employment records as may be necessary to enable it to fully comply with the law imposing the aforesaid contributions or taxes.
c. If the Owner is required by law to and does pay any and/or all of the aforesaid contributions or taxes, the Contractor shall forthwith reimburse the Owner for the entire amount so paid by the Owner.

ARTICLE 12: UNCOVERING AND CORRECTION OF WORK

12.01 UNCOVERING AND CORRECTION OF WORK

A. The Contractor shall promptly correct Work rejected by the Owner or failing to conform to the requirements of the Contract Documents, whether observed before or after Substantial Completion and whether or not fabricated, installed or completed, and shall correct any Work found to be not in accordance with the requirements of the Contract Documents within a period of two years from the date of Substantial Completion, or by terms of an applicable special warranty required by the Contract Documents. The provisions of this Article apply to work done by Subcontractors as well as to Work done by direct employees of the Contractor.

B. At any time during the progress of the work, or in any case where the nature of the defects shall be such that it is not expedient to have them corrected, the Owner, at their option, shall have the right to deduct such sum, or sums, of money from the amount of the contract as they consider justified to adjust the difference in value between the defective work and that required under contract including any damage to the structure.

ARTICLE 13: MISCELLANEOUS PROVISIONS

13.01 CUTTING AND PATCHING

A. The Contractor shall be responsible for all cutting and patching. The Contractor shall coordinate the work of the various trades involved.

13.02 DIMENSIONS

A. All dimensions shown shall be verified by the Contractor by actual measurements at the project site. Any discrepancies between the drawings and specifications and the existing conditions shall be referred to the Owner for adjustment before any work affected thereby has been performed.

13.03 LABORATORY TESTS

A. Any specified laboratory tests of material and finished articles to be incorporated in the work shall be made by bureaus, laboratories or agencies approved by the Owner and reports of such tests shall be submitted to the Owner. The cost of the testing shall be paid for by the Contractor.

B. The Contractor shall furnish all sample materials required for these tests and shall deliver same without charge to the testing laboratory or other designated agency when and where directed by the Owner.

13.04 ARCHAEOLOGICAL EVIDENCE

A. Whenever, in the course of construction, any archaeological evidence is encountered on the surface or below the surface of the ground, the Contractor shall notify the authorities of the State Historic Preservation Office and suspend work in the immediate area for a reasonable time to permit those authorities, or persons designated by them, to examine the area and

ensure the proper removal of the archaeological evidence for suitable preservation by the Division of Historical and Cultural Affairs.

13.05 GLASS REPLACEMENT AND CLEANING

A. The General Contractor shall replace without expense to the Owner all glass broken during the construction of the project. If job conditions warrant, at completion of the job the General Contractor shall have all glass cleaned and polished.

13.06 WARRANTY

A. For a period of two (2) years from the date of substantial completion, as evidenced by the date of final acceptance of the work, the contractor warrants that work performed under this contract conforms to the contract requirements and is free of any defect of equipment, material or workmanship performed by the contractor or any of his subcontractors or suppliers. However, manufacturer's warranties and guarantees, if for a period longer than two (2) years, shall take precedence over the above warranties. The contractor shall remedy, at his own expense, any such failure to conform or any such defect. The protection of this warranty shall be included in the Contractor's Performance Bond.

ARTICLE 14: TERMINATION OF CONTRACT

14.01 TERMINATION OF CONTRACT

A. If the Contractor defaults or persistently fails or neglects to carry out the Work in accordance with the Contract Documents or fails to perform a provision of the Contract, the Owner, after seven days written notice to the Contractor, may make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor. Alternatively, at the Owner's option, and the Owner may terminate the Contract and take possession of the site and of all materials, equipment, tools, and machinery thereon owned by the Contractor and may finish the Work by whatever method the Owner may deem expedient. If the costs of finishing the Work exceed any unpaid compensation due the Contractor, the Contractor shall pay the difference to the Owner.

B. “If the continuation of this Agreement is contingent upon the appropriation of adequate state, or federal funds, this Agreement may be terminated on the date beginning on the first fiscal year for which funds are not appropriated or at the exhaustion of the appropriation. The Owner may terminate this Agreement by providing written notice to the parties of such non-appropriation. All payment obligations of the Owner will cease upon the date of termination. Notwithstanding the foregoing, the Owner agrees that it will use its best efforts to obtain approval of necessary funds to continue the Agreement by taking appropriate action to request adequate funds to continue the Agreement.”

END OF GENERAL REQUIREMENTS

SECTION 00 8114

EMPLOYEE DRUG TESTING REPORT FORM

PERIOD ENDING: _____

4104 REGULATIONS FOR THE DRUG TESTING OF CONTRACTOR AND SUBCONTRACTOR EMPLOYEES WORKING ON LARGE PUBLIC WORKS PROJECTS REQUIRES THAT CONTRACTORS AND SUBCONTRACTORS WHO WORK ON LARGE PUBLIC WORKS CONTRACTS FUNDED ALL OR IN PART WITH PUBLIC FUNDS MAINTAIN TESTING DATA THAT INCLUDES BUT IS NOT LIMITED TO THE DATA ELEMENTS BELOW.

PROJECT NUMBER: _____

PROJECT NAME: _____

CONTRACTOR/SUBCONTRACTOR NAME: _____

CONTRACTOR/SUBCONRACTOR ADDRESS: _____

_____

_____

NUMBER OF EMPLOYEES WHO WORKED ON THE JOBSITE DURING THE REPORT PERIOD:_____

NUMBER OF EMPLOYEES SUBJECT TO RANDOM TESTING DURING THE REPORT PERIOD:_____

ACTION TAKEN ON EMPLOYEE(S) IN RESPONSE TO A FAILED OR POSITIVE RANDOM TEST:

_____

_____

_____

DATE:_____

THIS FORM IS NOT REQUIRED TO BE SUBMITTED TO THE OWNER. INCLUDED AS A REFERENCE TO SHOW INFORMATION REQUIRED TO BE MAINTAINED BY THE CONTRACTOR. THE OWNER SHALL HAVE THE RIGHT TO PERIODICALLY AUDIT ALL CONTRACTOR AND SUBCONTRACTOR TEST RESULTS AT THE CONTRACTOR'S OR SUBCONTRACTOR'S OFFICES (OR BY OTHER MEANS TO MAKE THE DATA AVAILABLE FOR INSPECTION BY THE OWNER).

EMPLOYEE DRUG TESTING

REPORT OF POSITIVE RESULTS

PROJECT NUMBER: _____

PROJECT NAME: _____

CONTRACTOR/SUBCONTRACTOR NAME: _____

CONTRACTOR/SUBCONRACTOR ADDRESS: _____

_____

_____

NUMBER OF EMPLOYEES WITH POSITIVE TEST RESULT:_____

LAST 4 DIGITS OF EMPLOYEE SSN: _____

DATE TEST RESULTS RECEIVED: _____

ACTION TAKEN ON EMPLOYEE IN RESPONSE TO A POSITIVE TEST RESULT:

_____

_____

_____

AUTHORIZED REPRESENTATIVE OF CONTRACTOR/SUBCONTRACTOR:_____

(typed or printed)

AUTHORIZED REPRESENTATIVE OF CONTRACTOR/SUBCONTRACTOR:_____

(signature)

Date: _____

This form shall be sent by mail to the Owner within 24 hours of receipt of test results.

Enclose this test results form in a sealed envelope with the notation "Drug Testing Form - DO NOT OPEN" on the face thereof and place in a separate mailing envelope.

SECTION 00 9500

GENERAL AND SPECIAL INSTRUCTIONS

PART 1 - GENERAL

1.01 GENERAL INSTRUCTIONS TO BIDDERS

A. The general rules and conditions which follow apply to all purchases and become a part of each contract or purchase order
   1. Before submitting its bid, the bidder must review all instructions and specifications.
   2. A bidder's misinterpretation or ignorance of such instructions or specifications will not excuse the bidder from complying with the instructions and specifications.
   3. The bidder must also review applicable state laws. If these instructions or the bid specifications are inconsistent with state law, state law shall control.

1.02 DEFINITIONS:

A. "District" refers to the New Castle County Vocational Technical School District.

1.03 BID PROPOSALS

A. Use the enclosed Proposal Form in submitting a Bid Proposal. The Bid Proposal must be dated and signed by an authorized representative of the bidder.

B. Refer to Section 001000, INSTRUCTIONS TO BIDDERS, for additional information.

1.04 "RFP" - REQUESTS FOR PROPOSALS: N/A

1.05 PRE-BID MEETINGS: MANDATORY

1.06 DELIVERY OF BID PROPOSALS

A. Sealed Bid Proposal must be received at the address listed in the Advertisement for Bid notice, prior to the time set for the Bid Opening. It is the responsibility of the Bidder to make certain that the Bid Proposal is in the location designated above prior to the time set for the Bid Opening. The District accepts no responsibility for any bid entrusted to the United States Postal Service, or any other delivery service or company. Bid Proposals not received in the designated location by the time set for the Bid Opening will not be considered.

1.07 BID OPENING

A. Bids will be publicly opened at the designated location at the time designated on the Proposal Form, and in the Advertisement for Bids. The purpose of the opening is to reveal the names of those bidders submitting proposals. The opening is not to serve as a forum for determining the responsiveness of each bid, or the apparent low bidder. The aggregate amount of each bid shall be disclosed. Additional information shall be disclosed at the discretion of the District.

1.08 POLICY AND PROCEDURE FOR THE EXAMINATION AND COPYING OF PUBLIC RECORDS

A. Title 29 § 10003 Delaware Code Freedom of Information Act
   1. All public records shall be open to inspection and copying by any citizen of the State during regular business hours by the custodian of the records for the appropriate public body. Reasonable access to and reasonable facilities for copying of these records shall not be denied to any citizen. If the record is in active use or in storage and, therefore, not available at the time a citizen requests access, the custodian shall so inform the citizen and make an appointment for said citizen to examine such records as expediently as they may be made available. Any reasonable expense involved in the copying of such records shall be levied as a charge on the citizen requesting such copy.
   2. It shall be the responsibility of the public body to establish rules and regulations regarding access to public records as well as fees charged for copying of such records. (60 Del. Laws, c. 641 § 1.)

B. Examination of Contract File
   1. Any citizen of the State or bidder may review the contract file only after making an appointment to do so with the District. Requests to review the records during an unannounced office visit may be denied if department personnel are busy, or if the file is in

active use. Trade secrets and commercial or financial information of a privileged or confidential nature shall not be deemed public.

C. Requests for Bid Tabulations
   1. Copies of bid tabulation may be obtained from the District either by mail after receipt of a written request and a self-addressed and stamped envelope, or by making an appointment to pick up copies that will be left at the Receptionist's desk. Bid tabulation and/or contract information other than the name of the successful bidder will not be given out over the telephone. Requests for bid tabulations during an unannounced office visit may be denied if work flow of department personnel will be disrupted.

D. Copying Fees
   1. The District reserves the right to charge a reasonable fee for the copying of any public record. Such charges must be paid to the District prior to receiving the copies.

1.09 STATUS OF PROPOSALS

A. Unless otherwise stated in the Special Instructions or on the Proposal Form, the Proposal submitted by bidders shall be binding for a period of 60 days from the date the bids are opened. Requests for Proposals shall be binding for a period of 90 days.

B. Bids may be withdrawn up to the time of the bid opening upon request of the bidder. Such a request must be in writing and received by the District prior to the time stated for the bid opening. Timely requests submitted by facsimile or telegram will be honored.

C. Waiver - The District reserves the right to waive any failure to conform to the instructions or specifications if the waiver: (1) does not involve a mandatory statutory requirement; (2) does not provide a competitive advantage to one or more bidders; and (3) is in the best interest of the District.

D. Bidders may take exception to the terms and conditions of the instructions and/or specifications. Exceptions must be submitted prior to the opening of bids. Exceptions that do not conform to State bid law and/or create inequality in the treatment of bidders will be rejected. The bid of a bidder taking exception may be rejected if the District rejects the exception.

1.10 AWARDING OF BIDS

A. The District reserves the right to award the bid to the lowest qualified bidder meeting specifications by item, in total, or any other method, whichever is deemed by the District to be in its best interest.

B. The District reserves the right to award the bid to 2 or more firms if the advertisement for bids notifies bidders of the right of the District to make such an award and the criteria for such an award.

C. The District reserves the right to reject any and all bids, in whole or in part, to make partial awards, to waive any irregularity, to reasonably increase or decrease quantities where estimated quantities are shown or where definite quantities are shown, and may reject any bid which indicates any omission, contains alteration of form or additions not requested or imposes conditions, or where the individual bidder should receive a total award of less than $500.00, or offers alternate items, and make any award which is deemed to be in the best interest of the District.

D. In the event of tie bids, the District will decide which bidder is to be awarded the contract by any criteria of its choice.

E. The contract shall be awarded by the District and its Board(s) within 60 days after the opening of bids. Failure to do so shall be cause for rejection of all bids. Responses to Requests for Proposals shall be awarded within 90 days after the opening of Proposals. Failure to do so shall be cause for rejection of all proposals.

1.11 BID DEPOSIT REQUIRED

1.12 FORMAL CONTRACT AND/OR PURCHASE ORDER

A. The successful bidder shall execute the formal contract, within twenty (20) days after the award of the contract. No bidder or Vendor is to begin any work until it receives a State of Delaware Purchase Order signed by two authorized representatives of the District, properly processed through the State of Delaware Accounting Office. The Purchase Order shall serve as the authorization to proceed with work in accordance with the bid specifications and the special instructions.

B. The formal contract or purchase order shall incorporate by reference these General Instructions, as well as the Special Instructions and Specifications and the bidder's Proposal.

1.13 PERFORMANCE AND PAYMENT BONDS REQUIRED

1.14 FAILURE TO COMPLY WITH CONTRACT: NEW AWARD: SUPERVISION

A. If any person entering into a contract under the authority of this chapter neglects or refuses to perform it or fails to comply with the terms thereof, the District will terminate the contract and proceed to award a new contract in accordance with the provisions of Chapter 69, Title 29 of the Delaware Code, or may require the surety on the performance bond to complete the contract in accordance with the terms of the performance bond.

B. Should a contractor/supplier fail to perform under the conditions of this contract, the District reserves the right to purchase the item or items on the open market and charge to the contractor/supplier or deduct from any monies owed the contractor/supplier, the difference between the bid price and the purchase price. However, no such action will be taken without first notifying the contractor/supplier by certified letter and giving him reasonable time to reply, but in no event longer than 10 days from the mailing of the certified letter. Failure to supply items as bid may be cause for removal of a bidder from our vendor bid list.

1.15 CONTRACT FOR PUBLIC BUILDINGS: LISTING SUBCONTRACTORS: BIDDER AS SUBCONTRACTOR: SUBSTITUTION OF SUBCONTRACTORS: PENALTIES: SUBCONTRACTING LIMITATION

1.16 WAGE PROVISIONS IN PUBLIC CONSTRUCTION CONTRACTS FAILURE TO PAY PREVAILING WAGE RATES: PENALTY

1.17 PREFERENCE FOR DELAWARE LABOR: STIPULATION IN CONTRACT

A. In the construction of all public works for the State or any political subdivision thereof, or by persons contracting with the State or any political subdivision thereof, preference in employment of laborers, workmen or mechanics, shall be given to bona fide legal citizens of the State, who have established citizenship by residence of at least ninety days in the State. Any person, company or corporation who violates the provisions of this section shall pay a penalty to the Secretary of Finance equal to the amount of compensation paid to any person in violation of this section.

1.18 NON-DISCRIMINATION

A. In performing this work the successful bidder agrees to the following:

B. The successful bidder will not discriminate against any employee or application for employment because of race, creed, color, sex, national origin, age or disability. The vendor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, sex, national origin, age or disability. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

C. The successful bidder will, in all solicitations or advertisements for employees place by or on behalf of himself, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, national origin, age or disability.

1.19 EQUAL OPPORTUNITY EMPLOYER

A. The School District is an equal opportunity employer and does not discriminate or deny services on the basis of race, color, creed, national origin, sex, disability, or age.

1.20 INSURANCE - LIABILITY

A. The successful bidder shall maintain, at its expense, the following insurance:
   1. Public Liability and Automobile Liability Insurance
      a. The policy is to be provided for both the owner and the contractor.
      b. Minimum coverage for bodily injury shall be $500,000 for any one individual and $1,000,000 for any one accident.
      c. Minimum coverage for property damage shall be $500,000 for any one accident.
      d. Policies shall include completed operations, owners and contractors Protective Liability and Contractual Liability coverage, including protection against claims arising out of the activities of subcontractors in the same minimum amounts stated above.
      e. If the project involves excavations, deep trenching, or blasting, endorsements to the policy should be obtained to cover these hazards.
      f. Certificates of insurance must be filed with the owner guaranteeing fifteen (15) days' notice prior to cancellation.
   2. Builders Risk Policy
      a. The builders risk policy shall be an all risk coverage policy.
      b. The policy shall be in the name of the owner and prime contractor, jointly, "as their interests may appear."
      c. On new construction or complete additions, the policy will be carried on a completed value basis.
      d. On renovation projects, the policy will be covered by either an installation floater or a separate policy of sufficient dollar amount to fully cover the cost of the materials stored.
      e. If it is your policy to pay for material not stored on the site, either a separate certificate of insurance must be issued or a rider must be added to the existing builders risk policy. The amount of coverage must be sufficient to cover all materials stored off the site.
      f. Certificates of insurance must be filed with the owner guaranteeing fifteen (15) days' notice prior to cancellation.
   3. Worker's Compensation Including Employee's Liability
      a. Minimum limit on Employee's Liability to be $100,000 minimum limit for all employees working at one site.
      b. Certificates of insurance must be filed with the owner guaranteeing fifteen (15) days' notice prior to cancellation.

1.21 LICENSES, FEES, PERMITS, TAXES, AND STATE LAWS AS APPLICABLE

A. In the performance of this Contract the successful Bidder is required to comply with all applicable Federal, State, and Local laws, ordinances, codes, and regulations. The cost of permits, insurance, taxes, and other relevant costs required in the performance of the Contract shall be borne by the successful Bidder. All Delaware Laws in reference to construction shall be as binding as though quoted in full herein and their application shall be fully adhered to by all parties affected hereby. The vendor shall furnish upon request any or all of the referenced items.

1.22 WAGE SCALE - PREVAILING

1.23 PATENTS, TRADEMARKS, AND COPYRIGHTS

A. The supplier shall hold free of any liability, the School District and the officers and employees, of any costs or expenses arising from patent, trademark or copyright infringement incurred by use of any item supplied or process used in performance of this Contract.

1.24 COVENANT AGAINST CONTINGENT FEES

A. The bidder warrants that no person or selling agency has been employed or retained to solicit or secure the Contract upon an agreement of understanding for a commission or percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the bidder for the purpose of securing business. For breach or violation of this warrantee the School District shall have the right to annul the Contract without liability or at its discretion to deduct from the contract price or otherwise recover the full amount of such commission, percentage, brokerage or contingent fees.

1.25 TAXES - EXEMPT

A. Since the School District is exempt, prices quoted shall not include Federal taxes or State of Local taxes. Tax Exemption number is 51-6000279.

1.26 TRADE DISCOUNTS

A. All prices offered must be lowest net price after trade discounts have been considered.

B. Bids offering a percentage off list prices will not be accepted unless;
   1. Specifically requested in that manner;
   2. A copy of the referenced price list accompanies the bid.

1.27 COMMERCIAL WARRANTEE AND GUARANTEE CERTIFICATE

A. The supplier agrees that the supplies or services furnished under the Contract shall be covered by the most favorable commercial warranties the supplier gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the District by any other clauses of the Contract. A final payment for performance shall not relieve the successful bidder of responsibility for faulty materials or workmanship.

1.28 INTERPRETATION OF SPECIFICATIONS

A. Should any bidder be in doubt as to the intention and meaning of the specifications, he may make inquiry to the Architect. Questions received less than three working days before the opening of bids may not be considered. All questions in order to be considered must be submitted in writing.

1.29 EXAMINATION OF SITE AND OTHER CONDITIONS BEARING ON THIS WORK

A. Before submitting proposal, bidders shall fully inform themselves of the nature of the work by personal examination of the site and by such means as they consider necessary, as to matters, conditions, or considerations bearing on or in any way affecting the preparation of their proposal.
   1. A bidder shall not at any time after the submission of his proposal claim that there is any misunderstanding in regard to the location, extent, or nature of the work to be performed.
   2. No claims for any extra will be allowed because of alleged impossibilities in the production of the results specified, or because of inadequate or improper plans or specifications, and whenever a result is required, the successful bidder shall furnish any and all extras and make any changes needed to produce, to the satisfaction of the District, the required results at no expense to the District.

B. Failure of the bidder to thoroughly understand all aspects of the solicitation before submitting their bid shall not be sufficient cause to permit withdrawal of its bid nor secure relief on pleas of error, after the contract is awarded.

1.30 BRAND NAMES AND APPROVED EQUAL

A. Where a particular manufacturer or several manufacturers, brands or models are referenced, it is to be interpreted as indicating the type or quality of material, and shall be interpreted to include an "approved equal". Bids may be considered on models or brands or products of manufacturers other than those specified if the items being substituted were approved by the designee of the District.

B. Where a manufacturer, brand, or model is referenced in the bid specifications, the absence of a reference to a different manufacturer, brand, or model in the bidder's proposal shall be interpreted as a bid on the manufacturer, brand, or model specified.

C. Where several manufacturers or models are referenced as being equally acceptable and the bidder does not indicate what particular model or brand they are offering, the Designee of the District shall have the right to select any brand or model referenced.

D. Only one bid per item will be considered. If a vendor submits more than one bid on an item, none of the vendor's bids on that item will be considered.

E. The Board of Education of the District shall be the sole judge as to whether or not items submitted meet specifications or whether or not items being bid are equal. Any attempt to "resell" or disqualify other supplies while the proposals are being analyzed may be reason for your bid to be disqualified.

F. All items furnished under the Contract must be new and unused, latest models (unless otherwise specified) and free from all defects. The foregoing exempts exchange, normal "rebuilt" items, where specified.

1.31 SAMPLES AND DESCRIPTIVE LITERATURE

A. When requesting approval to bid models, brands or products of manufacturers other than those specified, such a request must be accompanied by catalog cuts and/or detailed specifications. The District may also request bidders to submit samples for examination and appraisal.

B. Requested samples shall be submitted at no cost to the District and may be required by the District either prior to, at the time of the bid opening, or within ten calendar days following the request. Time of submission of samples shall be specified in the specifications. Samples shall be specified in the specifications. Samples not provided as requested, will be reason to reject the bid for that item. All such samples shall be identified as to the supplier, model number, bid item number and other information that may be required; these samples will be returned after evaluation. Suppliers shall have the responsibility of picking up their samples within two weeks after notification. Samples not removed after two weeks will automatically become the property of the District at no charge.

1.32 RESPONSIBILITY FOR DAMAGE AND CARE OF SCHOOL PROPERTY

A. The Supplier in the performance of this Contract will be held financially responsible for any damage to the grounds, buildings, or equipment caused by him, his subcontractors or employees, or other persons engaged in the performance of the Contract.

B. Every reasonable effort shall be made by workmen to proceed with the work as described in these specifications in a manner accepted in trade circles as the highest level of workmanship. The successful bidder for this work shall be responsible for all damage to other work caused by his workmen or through the neglect of his workmen on the site.

C. Workmanlike care shall be expected at all times in performing the work. It shall be the responsibility of the successful bidder to repair or replace all damaged property, the damage for which he or anyone working under his direction is responsible.

1.33 SUPPLIER CLEAN-UP

A. All debris resulting from the supplier's delivery and installation shall be disposed of entirely by the supplier in an efficient and expeditious manner as required and directed by the District Designee. The successful bidder shall at all times keep the premises free from accumulation of waste materials or rubbish caused by his employees or work. District-owned trash receptacles are not to be used by the vendor without prior approval.

1.34 STORAGE OF MATERIALS

A. Every effort shall be made by the successful bidder to schedule delivery of materials so that a minimum of storage space is required. The successful bidder shall not encumber the premises with his materials and shall store all materials in a place designated by the District or its representative. The District will not be responsible for any damage to or theft of tools or materials used in this work.

1.35 UNPACKING AND ASSEMBLING

A. All work described in the specifications regarding unpacking, assembling, and placement of all movable furniture and/or equipment must be completed within five (5) days after furniture and/or equipment is received on the site unless prior approval is received.

B. Any bidder failing to unpack and assemble knockdown equipment and furniture will be charged (deduction will be made from billing) a fee to cover the District's cost of unpacking and assembling.

1.36 SERVICE

A. Each bidder may be required to submit a signed statement to the effect he can furnish service by factory trained personnel Monday to Friday during the hours of 8:00 a.m. - 4:00 p.m.

1.37 SCHEDULE FOR PERFORMANCE OF WORK

A. All work described in these specifications must be completed with reasonable promptness. The District shall be the sole judge of what is "reasonably prompt" under the circumstances. If the successful bidder does not begin the work in a reasonable amount of time, it will be notified that if it fails to initiate the work promptly, the contract may be terminated and the District will forthwith proceed to collect for nonperformance of the work.

1.38 ORDERING

A. All items or services to be furnished under the Contract will be ordered by the issuance of a Purchase Order signed by two authorized representatives of the District. This document must be in the hands of the successful bidder prior to any work commencing on the Contract.

1.39 DELIVERY, INSPECTION, ACCEPTANCE, AND PACKAGING

A. All supplies, materials, equipment, goods, and services are to be delivered postpaid to the location or locations indicated on the Proposal Form, Specifications, or Purchase Order. No labor will be provided to help unload any product under Contract.

B. The delivery of goods or items furnished under the terms of the Contract shall not be considered as acceptance thereof until the goods are inspected. The District shall have a reasonable opportunity to inspect. If, for example, goods are delivered on August 1, the District may not have a reasonable opportunity to inspect such goods until September or October. In all events, shipping invoices or other documents sent with goods shall not be controlling with respect to the timing of inspection. The inspection and test by the District of any supplies or lots thereof does not relieve the supplier from any responsibility regarding defects or other failure to meet the Contract requirements, which may be discovered subsequent to delivery. Except as otherwise provided in the Contract, acceptance shall be conclusive except as regards to patent defects, fraud, or such gross mistakes as amount to fraud.

C. Any item to be supplied as a result of this Contract shall be subject to inspection and test by the Ordering Office, to the extent practicable, at all times and places including the period of manufacture and in any event prior to acceptance.

D. In case any item or lots of items are found to be defective in material or workmanship or otherwise not in conformity with the requirements of the Contract, the Ordering Office shall have the right to either reject them (with or without instructions as to their disposition) or to require their correction. Items or lots of items which have been rejected or required to be corrected shall be removed or, if required by the Ordering Office as they may deem appropriate, corrected in place by and at the expense of the supplier promptly after notice, and shall not thereafter be tendered for acceptance unless the former rejection or requirement of correction is disclosed. If the supplier fails to promptly remove such items or lots of items which are required to be removed, or promptly to replace or correct such items or lots of items, the District either (1) may re-contract or otherwise, replace or correct such items and charge the supplier the cost occasioned the District thereby, or (2) may terminate the Contract for default as provided in the clause of the Contract entitled "Failure to comply with Contract".

E. Acceptance or rejection of any items shall be made as promptly as practicable after delivery, except as otherwise provided in the Contract; but failure to inspect and accept or reject items

shall neither relieve the supplier from responsibility for such items as are not in accordance with the Contract requirements nor impose liability on the District therefore.

F. Neither the School District nor other Ordering Office will assume responsibility for damage to any rejected delivery caused by weather, improper warehousing, or mishandling.

G. All outer packs of items delivered under the Contract (except subsistence items delivered to cafeterias) must be marked with the Purchase Order/Contract number and item identification.
   1. Failure to provide adequate identifying markings may result in refusal of the delivery.

H. Unless otherwise stated, all prices include delivery and placement within the ship-to-address in that area specified in the Contract or Purchase Order.

I. Collect shipments will not be accepted.

J. All shipments shall be F.O.B. point of destination as indicated in the Proposal or on the Purchase Order.

1.40 INVOICES

A. Invoices must be completely identifiable, supported by delivery receipts where specified, and contain the following minimum information:
   1. Purchase Order/Contract number.
   2. Delivery destination as it appears on the Purchase Order.
   3. Contract item number, quantity and description of item billed.
   4. Unit price and extended price of each item.
   5. Total amount of invoice.
   6. Any prompt payment discount offered.

1.41 INDEMNIFICATION

A. By submitting a bid, all bidders agree that in the event they are awarded a contract, they will indemnify and otherwise hold harmless the District, its agents and employees from any and all liability, suits, actions or claims, together with all costs, expenses or attorneys' fees, arising out of their performance of work or supplying materials and services in connection with the contract. This agreement to indemnify and hold harmless shall cover all suits, actions, claims or liabilities asserted against the District, its agents and employees, regardless of whether such suits, actions, claims or liabilities are based upon acts or failures to act attributable to the District or its employees or agents, to the extent that it shall be also determined that the acts, or failure to act are attributable, in whole or in part, to such bidders or its employees or agents.

1.42 ASSIGNMENT OF ANTITRUST CLAIMS

A. As consideration for the award and execution by the Board(s) of this contract, the successful bidder hereby grants, conveys, sells, assigns, and transfers to the State of Delaware all of its right, title and interest in and to all known or unknown causes of action it presently has or may now or hereafter acquire under the antitrust laws of the United States and the State of Delaware, relating to the particular goods or services purchased or acquired by the Board(s) pursuant to this contract.

1.43 HAZARDOUS MATERIALS

A. As required in the Hazardous Chemical Information Act of June, 1984, all vendors supplying any materials that may be defined as hazardous must provide Material Safety Data Sheets for those products. Any chemical product should be considered hazardous if it is known to be present in the work place, and if employees may be exposed under normal conditions or in any foreseeable emergency situation.

B. Material Safety Data Sheets must be provided directly to each School along with the shipping slips that includes those products.

1.44 CONTRACT DOCUMENTS

A. These General Instructions and any Special Instructions, Bid Specifications, Requests for Bid, Bid Proposal Form, Purchase Order, and Contract shall be a part of and constitute the contract entered into by the District and any successful bidder. In the event there is any discrepancy

between any of the foregoing contract documents, the following order of documents governs so that the former prevails over the latter: Contract, Purchase Order, Bid Specifications, Special Instructions, General Instructions, Requests for Bid and Bid Proposal Form.

1.45 THE CONTRACT

A. This Contract shall be governed by Delaware law, and any dispute concerning the interpretation or application of this Contract, and any documents incorporated by reference into this Contract, or any materials supplied or work performed under this Contract must be heard in Delaware.

1.46 TRANSFER OF BIDS

A. The District named in this bid and the successful bidder may reach an agreement to make available to any agency or school district in the State the bid prices submitted for this contract. Where such an agreement exists, the District named shall have access to purchase under the contract.
   1. N/A

1.47 CONTRACT REQUIREMENTS:

A. This contract will be issued to cover the General requirements for multiple locations of the District, as noted in this project manual dated N/A.

1.48 CONTRACT PERIOD:

A. Each vendor's contract shall be valid for a period from start of construction through completion.

1.49 PRICES

A. Prices will remain firm for the term of the contract.

1.50 MANDATORY INSURANCE REQUIREMENTS

A. Before any work is done hereunder, the Certificate of Insurance and/or copies of the insurance policies, referencing the contract number stated herein, shall be filed with the State. The certificate holder is as follows:
   New Castle County Vocational Technical School District

1.51 BASIS OF AWARD:

A. The Owner shall award this contract to the lowest responsible and responsive bidder(s) who best meets the terms and conditions of the bid. .

B. The Owner reserves the right to reject any or all bids in whole or in part, to make multiple awards, partial awards, award by types, item by item, or lump sum total, whichever may be most advantageous to the District.

1.52 HOLD HARMLESS:

A. The successful bidder agrees that it shall indemnify and hold the District and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused by acts or omissions of the successful bidder, its employees, and invitees on or about the premises and which arise out of the successful bidder's performance, or failure to perform as specified in the Agreement.

1.53 NON-PERFORMANCE:

A. In the event the vendor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the vendor. Under no circumstances shall monies be due the vendor in the event open market products can be obtained below contract cost. Any monies charged to the vendor may be deducted from an open invoice.

1.54 PAYMENT:

A. The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt.

1.55 PRODUCT CERTIFICATION - * IMPORTANT *

A. Where applicable provide product certification, including the following:
   1. LATERAL FILES - BIFMA; LF-1--1978, including latest amendments.
   2. DESKS - BIFMA; D-1-1981, including latest amendments.
   3. CHAIRS - American National standard Institute; X5.l-1977 and X5.la-1979, including latest amendments.

B. Flammability; BIFMA F-1-1978, including latest amendments.

C. Any furniture submitted on the bid MUST meet the above standards.

D. NOTE: ANSI, BIFMA Certification Documents must be submitted with bid.

1.56 DELIVERY/SCHEDULE:

A. For bidding purposes assume F.O.B. delivered to:
   1. N/A

B. The successful vendor(s) shall coordinate delivery with the Construction Manager/Architect or Owner.

C. Vendor's representative must be present at time of delivery to coordinate installation and supervision of installation team.

D. Deliveries and installation shall be made per schedule in Section 00100 Instructions to bidders. In the event that there are unforeseen circumstances which delay construction, the furniture vendor(s) will be made aware of changes to installation schedule. The vendor (s) should be prepared to extend installation time as required at no additional expense to the District.

1.57 ACCESS:

A. Loading Dock Access: There is limited loading space for conveying furniture. Please note that a limited number of trucks at a time can be accommodated on site. Due to this circumstance, scheduling of deliveries is imperative. Please familiarize yourself with the site prior to installation.

B. Elevator Access: Vendor(s) should assume that there will not be an elevator available for conveying furniture within the building.

1.58 ALTERNATE BIDS AND SUBSTITUTIONS:

A. All alternate bids/substitutions must be accompanied with the following information for each item in order to be considered for award.
   1. Completed bid forms
   2. Written list, stating deviations from specified product.
   3. Product literature and manufacturers specifications.
   4. Applicable color and finish charts or samples.
   5. Warranty Information.

B. All vendors should also be prepared to provide a sample of the exact item bid for evaluation purposes within 48 hours of a request to provide this information. Failure of a vendor to meet any of these terms will result in an automatic rejection of the vendor's bid for items that do not comply with these requirements.

C. The District and the Architect reserve sole discretion on the final selections based on any and all criteria and any or all General Conditions, Special Instructions or Supplementary Conditions.

1.59 QUANTITIES:

A. Quantities listed in this Specification are the anticipated needs for this contract. Except where budget constraints would prohibit ordering those quantities, the quantities stated are, to the best of the District's knowledge, the minimum amounts. The right to increase or decrease quantities is reserved and the unit price quoted on the bid form shall remain as quoted for the contract period.

1.60 INSTALLATION:

A. The successful vendor(s) shall be responsible for complete delivery, installation of all components of furniture, installation and attachment of wall hung units, hanging file accessories, disposal of all packing materials, assembly and set-up of all items awarded. In the event that there are incidental parts and pieces or attic stock that is unused at the time of installation, these pieces must be clearly marked and placed in storage on the site as directed by Construction Manager and/or Owner.

1.61 LEAD TIMES:

A. For each item, bidders must indicate the delivery lead time after receipt of order.

B. NOTE: In the event that due to circumstances, furniture delivery is not achieved in time, Vendor(s) shall provide acceptable loaner furniture to the School for the smooth operation of school program, until furniture arrives. This would be provided at no expense to the Owner.

1.62 MULTIPLE BIDS:

A. Only one bid may be submitted for each item. Bids will be rejected where there are multiple offers.

1.63 CUSTOMERS OWN MATERIAL (COM):

A. Bidders will be responsible for ordering the fabric, COM per the specifications where applicable and having it shipped to the manufacturer.

1.64 PUNCH LIST:

A. Vendor(s) shall complete punch list items in a timely manner. Final payment will not be issued until punch list items are complete to Owner's satisfaction

END OF SECTION

SECTION 01 1000
SUMMARY

PART 1 GENERAL

1.01 PROJECT

A. Project Name: Howard High School - HVAC Replacement

B. Architect's Name: ABHA Architects.

C. The Project consists of the removal and replacement and/or reinstallation of HVAC systems and lighting.

1.02 CONTRACT DESCRIPTION

A. Contract Type: A single prime contract based on a Stipulated Price: Section 00 5123.

1.03 DESCRIPTION OF ALTERATIONS WORK

A. Scope of demolition and removal work is as indicated on drawings and specified..

B. Scope of alterations work is indicated on drawings and specified.

1.04 OWNER OCCUPANCY

A. Owner intends to continue to occupy adjacent portions of the existing building during the entire construction period.

B. Owner intends to occupy the Project upon Substantial Completion.

C. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.

D. Schedule the Work to accommodate Owner occupancy.

1.05 CONTRACTOR USE OF SITE AND PREMISES

A. Contractor shall have complete and exclusive use of the premises for execution of the Work, except as otherwise specified.

B. Construction Operations: Limited to areas noted on Drawings.

C. Arrange use of site and premises to allow:
   1. Owner occupancy.
   2. Work by Others.
   3. Work by Owner.
   4. Use of site and premises by the public.

D. Provide access to and from site as required by law and by Owner:
   1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
   2. Do not obstruct roadways, sidewalks, or other public ways without permit.

E. Existing building spaces may not be used for storage.

F. Obtain and pay for the use of additional storage or work areas needed for operations.

G. Assume full responsibility for the protection and safekeeping of Products under this Contract, stored on the site.

H. Move any stored Products, under Contractor's control, which interfere with operations of the Owner or separate contractor.

I. Time Restrictions:
   1. Limit conduct of especially noisy, malodorous, and dusty exterior work to the hours of 7:00 AM and 8:00 PM.

J. Utility Outages and Shutdown:
   1. Limit disruption of utility services to hours the building is unoccupied.
   2. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.

3. Prevent accidental disruption of utility services to other facilities.

1.06 WORK SEQUENCE

A. Coordinate construction schedule and operations with Owner.

1.07 TIME OF COMPLETION

A. Due to Owner occupancy requirements, Substantial Completion must occur no later than August 24, 2020. This represents a construction duration of approximately 67 calendar days.
   1. Provide double shifts and/or overtime if required to meet Substantial Completion date.

1.08 LIQUIDATED DAMAGES

A. There are no Liquidated Damages applying to this Work.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 01 2000
PRICE AND PAYMENT PROCEDURES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Procedures for preparation and submittal of applications for progress payments.

B. Documentation of changes in Contract Sum and Contract Time.

C. Change procedures.

D. Correlation of Contractor submittals based on changes.

E. Procedures for preparation and submittal of application for final payment.

1.02 RELATED REQUIREMENTS

A. Section 00 5000 - Contracting Forms and Supplements: Forms to be used.

B. Document 00 7300 - Supplementary Conditions: Percentage allowances for Contractor's overhead and profit.

1.03 SCHEDULE OF VALUES

A. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit draft to Architect for approval.

B. Forms filled out by hand will not be accepted.

C. Submit Schedule of Values in duplicate within 15 days after date of Owner-Contractor Agreement.

1.04 APPLICATIONS FOR PROGRESS PAYMENTS

A. Payment Period: Submit at intervals stipulated in the Agreement.

B. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.

C. Forms filled out by hand will not be accepted.

D. Execute certification by signature of authorized officer.

E. Use data from approved Schedule of Values. Provide dollar value in each column for each line item for portion of work performed and for stored products.

F. List each executed Change Order as a separate line item, listing Change Order number and dollar amount as for an original item of Work.

G. Submit one electronic copy of each Application for Payment.

H. Include the following with the application:
   1. Transmittal letter as specified for submittals in Section 01 3000.
   2. Insurance certificates for off-site stored products.

1.05 MODIFICATION PROCEDURES

A. Submit name of the individual authorized to receive change documents and who will be responsible for informing others in Contractor's employ or subcontractors of changes to Contract Documents.

B. For minor changes not involving an adjustment to the Contract Sum or Contract Time, Architect will issue instructions directly to Contractor.

C. For other required changes, Architect will issue a document signed by Owner instructing Contractor to proceed with the change, for subsequent inclusion in a Change Order.
   1. The document will describe the required changes and will designate method of determining any change in Contract Sum or Contract Time.
   2. Promptly execute the change.

D. For changes for which advance pricing is desired, Architect will issue a Contract Modification Request (CMR) that includes a detailed description of a proposed change with supplementary

or revised drawings and specifications, a change in Contract Time for executing the change, with a stipulation of any overtime work required and the period of time during which the requested price will be considered valid. Contractor shall prepare and submit a fixed price quotation, including changes in Contract Time, if necessary, .

1. Such request is for information only, and is not an instruction to execute the changes, nor to stop work in progress.
2. Format for Contract Modification Requests shall be as issued by the Architect at the Pre-Construction meeting.

E. Contractor may propose a change by submitting a change order request for change to Architect, describing the proposed change and its full effect on the Work, with a statement describing the reason for the change, and the effect on the Contract Sum and Contract Time with full documentation and a statement describing the effect on Work by separate or other contractors.

F. Computation of Change in Contract Amount: As specified in the Agreement and Conditions of the Contract.

G. Substantiation of Costs: Provide full information required for evaluation.
   1. Provide following data:
      a. Quantities of products, labor, and equipment.
      b. Taxes, insurance, and bonds.
      c. Overhead and profit.
      d. Justification for any change in Contract Time.
      e. Credit for deletions from Contract, similarly documented.
   2. Support each claim for additional costs, including time and material work, with additional information:
      a. Origin and date of claim.
      b. Dates and times work was performed, and by whom.
      c. Time records and wage rates paid.
      d. Invoices and receipts for products, equipment, and subcontracts, similarly documented.
   3. For Time and Material work, submit itemized account and supporting data after completion of change, within time limits indicated in the Conditions of the Contract.

H. When the information in the Contract Modification Request and Change Order Request is complete, it will be submitted to the Architect for review and forwarded to the Owner. If the change is agreed to by the Owner, the Architect will prepare a Change Order and forward it to the Contractor for signature.

I. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.

J. After execution of Change Order by all parties, promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust the Contract Sum.

K. Promptly revise progress schedules to reflect any change in Contract Time, revise sub-schedules to adjust times for other items of work affected by the change, and resubmit.

L. Promptly enter changes in Project Record Documents.

1.06 APPLICATION FOR FINAL PAYMENT

A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.

B. Application for Final Payment will not be considered until the following have been accomplished:
   1. All closeout procedures specified in Section 01 7000.
   2. All Closeout submittals as specified in Section 01 7800.
   3. Submit Affidavit of Payment of Indebtedness: See General Conditions.
   4. Submit Consent of Surety to Final Payment: See General Conditions.

5. Submit Releases of Liens: See General Conditions. Release forms shall conform to State law governing mechanics Liens and shall be transmitted with AIA Document G706A. Note that Document G706A is not a release of liens and must be accompanied by actual releases.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 01 2300
ALTERNATES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Description of Alternates.

B. Procedures for pricing Alternates.

C. Documentation of changes to Contract Sum and Contract Time.

1.02 RELATED REQUIREMENTS

A. Document 00 2113 - Instructions to Bidders: Instructions for preparation of pricing for Alternates.

B. Document 00 4323 - Alternates Form: List of Alternates as supplement to Bid Form.

1.03 BASE BID

A. The Base Bid shall consist of all work shown or specified in the Contract Documents, exclusive of any Additive Alternates specified herein.

B. The Base Bid shall include all work in any Subtractive Alternates specified herein.

1.04 ACCEPTANCE OF ALTERNATES

A. Alternates quoted on Bid Forms will be reviewed and accepted or rejected at Owner's option. Accepted Alternates will be identified in the Owner-Contractor Agreement.

B. Coordinate related work and modify surrounding work to integrate the Work of each Alternate.

1.05 SCHEDULE OF ALTERNATES

A. The description of Alternates contained herein is in summary form. Detailed requirements for materials and execution shall be as specified in other Sections and as shown on Drawings.

B. Alternate No. 1 - LED Lighting:

1. State in the Bid Form the amount to be added to the Base Bid amount for providing LED lighting fixtures in lieu of fluorescent fixtures as indicated on drawings.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 01 3000
ADMINISTRATIVE REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. General administrative requirements.

B. Preconstruction meeting.

C. Progress meetings.

D. Special meetings

E. Submittals for review, information, and project closeout.

F. Number of copies of submittals.

G. Submittal procedures.

1.02 RELATED REQUIREMENTS

A. Section 01 3216 - Construction Progress Schedule: Form, content, and administration of schedules.

B. Section 01 7000 - Execution and Closeout Requirements: Additional coordination requirements.

C. Section 01 7800 - Closeout Submittals: Project record documents; operation and maintenance data; warranties and bonds.

1.03 GENERAL ADMINISTRATIVE REQUIREMENTS

A. Comply with requirements of Section 01 7000 - Execution and Closeout Requirements for coordination of execution of administrative tasks with timing of construction activities.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRECONSTRUCTION MEETING

A. Architect will schedule a meeting after Notice of Award.

B. Attendance Required:
   1. Owner.
   2. Architect.
   3. Contractor.
   4. Contractor to have in attendance representatives of his subcontractors and the person who will be the Contractor's superintendent on the project.
   5. The Architect will have in attendance representatives of his consultants.

C. Agenda:
   1. Execution of Owner-Contractor Agreement.
   2. Submission of executed bonds and insurance certificates.
   3. Distribution of Contract Documents.
   4. Submission of schedule of values, and progress schedule.
   5. Designation of personnel representing the parties to Contract, Contractor, Owner and Architect.
   6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
   7. Scheduling.
   8. Schedule for construction progress meetings.

D. Architect will record minutes and distribute copies to participants.

3.02 PROGRESS MEETINGS

A. Meetings throughout progress of the Work will be held at maximum bi-weekly intervals.

B. Architect will make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.

C. Attendance Required:
   1. Contractor.
   2. Owner.
   3. Architect.
   4. Contractor's superintendent.
   5. Major subcontractors.

D. Agenda:
   1. Review minutes of previous meetings.
   2. Review of work progress.
   3. Field observations, problems, and decisions.
   4. Identification of problems that impede, or will impede, planned progress.
   5. Review of submittals schedule and status of submittals.
   6. Maintenance of progress schedule.
   7. Corrective measures to regain projected schedules.
   8. Planned progress during succeeding work period.
   9. Maintenance of quality and work standards.
   10. Effect of proposed changes on progress schedule and coordination.
   11. Other business relating to work.

E. Architect will record minutes and distribute copies to participants.

3.03 SPECIAL MEETINGS

A. Refer to other Sections of the Project Manual for requirements for other meetings, such as pre-roofing meeting and pre-caulking meeting.

B. It is the responsibility of the Contractor to organize and call these meetings as specified.

3.04 SUBMITTALS FOR REVIEW

A. When the following are specified in individual sections, submit them for review:
   1. Product data.
   2. Shop drawings.
   3. Samples for selection.
   4. Samples for verification.

B. Submit to Architect for review for the limited purpose of checking for compliance with information given and the design concept expressed in Contract Documents.

C. Samples will be reviewed for aesthetic, color, or finish selection.

D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 01 7800 - Closeout Submittals.

3.05 SUBMITTALS FOR INFORMATION

A. When the following are specified in individual sections, submit them for information:
   1. Design data.
   2. Certificates.
   3. Test reports.
   4. Inspection reports.
   5. Manufacturer's instructions.
   6. Manufacturer's field reports.
   7. MSDS sheets.
   8. Other types indicated.

B. Submit for Architect's knowledge as contract administrator or for Owner.

3.06 SUBMITTALS FOR PROJECT CLOSEOUT

A. Submit Correction Punch List for Substantial Completion.

B. Submit Final Correction Punch List for Substantial Completion.

C. When the following are specified in individual sections, submit them at project closeout in compliance with requirements of Section 01 7800 - Closeout Submittals:
   1. Project record documents.
   2. Operation and maintenance data.
   3. Warranties.
   4. Bonds.
   5. Other types as indicated.

D. Submit for Owner's benefit during and after project completion.

3.07 NUMBER OF COPIES OF SUBMITTALS

A. Submittals for Review and Information:
   1. Submittals will be reviewed and distributed electronically.
   2. Architect will provide access to FTP site for distribution of submittals.
   3. File format for electronic submittals shall be Adobe .PDF, unless otherwise agreed upon. Coordinate electronic submittal distribution protocol at pre-construction meeting.

B. Documents for Project Closeout: Make one reproduction of submittal originally reviewed. ___

C. Samples: Submit two (2) each; one of which will be retained by Architect.
   1. After review, retain one at the job site for reference.
   2. Retained samples will not be returned to Contractor unless specifically stated.

3.08 SUBMITTAL PROCEDURES

A. General Requirements:

B. Shop Drawing Procedures:
   1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting the Contract Documents and coordinating related Work.
   2. Generic, non-project specific information submitted as shop drawings do not meet the requirements for shop drawings.

C. Transmit each submittal with a copy of approved submittal form.

D. Transmit each submittal with approved form or transmittal.

E. Sequentially number the transmittal form. Revise submittals with original number and a sequential alphabetic suffix.

F. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.

G. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.
   1. Submittals not reviewed and approved by Contractor will be returned without review.

H. Schedule submittals to expedite the Project, and coordinate submission of related items.

I. Identify product(s) to be used. Clearly mark submittal to specifically identify products or models pertinent to project.

J. Modify drawings and diagrams to delete information which is not applicable to the Work. Supplement standard information to provide information specifically applicable to the Work.

K. Indicate field dimensions, clearly identified as such.

L. Show relationship to adjacent or critical features of the Work. Show dimensions and clearances required.

M. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.

N. Provide space for Contractor and Architect review stamps.

O. When revised for resubmission, identify all changes made since previous submission.

P. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.

Q. Submittals not requested will not be recognized or processed.

END OF SECTION

SECTION 01 3216
CONSTRUCTION PROGRESS SCHEDULE

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Preliminary schedule.

B. Construction progress schedule, with network analysis diagrams and reports.

1.02 RELATED SECTIONS

A. Section 01 1000 - Summary: Work sequence.

1.03 SUBMITTALS

A. Within 10 days after date of Agreement, submit preliminary schedule.

B. If preliminary schedule requires revision after review, submit revised schedule within 10 days.

C. Within 20 days after review of preliminary schedule, submit draft of proposed complete schedule for review.

D. Within 10 days after joint review, submit complete schedule.

E. Submit updated schedule with each Application for Payment.

1.04 SCHEDULE FORMAT

A. Listings: In chronological order according to the start date for each activity. Identify each activity with the applicable specification section number.

B. Diagram Sheet Size: Maximum 22 x 17 inches.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRELIMINARY SCHEDULE

A. Prepare preliminary schedule in the form of a horizontal bar chart.

3.02 CONTENT

A. Show complete sequence of construction by activity, with dates for beginning and completion of each element of construction.

B. Identify each item by specification section number.

C. Identify work of separate phases and other logically grouped activities.

D. Provide sub-schedules for each stage of Work identified in Section 01 1000 - Summary.

E. Provide sub-schedules to define critical portions of the entire schedule.

F. Show accumulated percentage of completion of each item, and total percentage of Work completed, as of the first day of each month.

G. Provide separate schedule of submittal dates for shop drawings, product data, and samples, owner-furnished products, products identified under Allowances, and dates reviewed submittals will be required from Architect. Indicate decision dates for selection of finishes.

H. Indicate delivery dates for owner-furnished products.

I. Provide legend for symbols and abbreviations used.

3.03 BAR CHARTS

A. Include a separate bar for each major portion of Work or operation.

B. Identify the first work day of each week.

3.04 NETWORK ANALYSIS

A. Prepare network analysis diagrams and supporting mathematical analyses using the Critical Path Method.

B. Illustrate order and interdependence of activities and sequence of work; how start of a given activity depends on completion of preceding activities, and how completion of the activity may restrain start of subsequent activities.

C. Mathematical Analysis: Tabulate each activity of detailed network diagrams, using calendar dates, and identify for each activity:
   1. Preceding and following event numbers.
   2. Activity description.
   3. Estimated duration of activity, in maximum 15 day intervals.
   4. Earliest start date.
   5. Earliest finish date.
   6. Actual start date.
   7. Actual finish date.
   8. Latest start date.
   9. Latest finish date.
   10. Total and free float; float time shall accrue to Owner and to Owner's benefit.
   11. Responsibility.

D. Analysis Program: Capable of compiling monetary value of completed and partially completed activities, accepting revised completion dates, and recomputation of all dates and float.

E. Required Reports: List activities in sorts or groups:
   1. By preceding work item or event number from lowest to highest.
   2. Listing of activities on the critical path.

3.05 REVIEW AND EVALUATION OF SCHEDULE

A. Participate in joint review and evaluation of schedule with Architect at each submittal.

B. Evaluate project status to determine work behind schedule and work ahead of schedule.

C. After review, revise as necessary as result of review, and resubmit within 10 days.

3.06 UPDATING SCHEDULE

A. Maintain schedules to record actual start and finish dates of completed activities.

B. Indicate progress of each activity to date of revision, with projected completion date of each activity.

C. Annotate diagrams to graphically depict current status of Work.

D. Identify activities modified since previous submittal, major changes in Work, and other identifiable changes.

E. Indicate changes required to maintain Date of Substantial Completion.

F. Submit reports required to support recommended changes.

3.07 DISTRIBUTION OF SCHEDULE

A. Distribute copies of updated schedules to Contractor's project site file, to subcontractors, suppliers, Architect, Owner, and other concerned parties.

B. Instruct recipients to promptly report, in writing, problems anticipated by projections indicated in schedules.

END OF SECTION

SECTION 01 4000
QUALITY REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Submittals.

B. References and standards.

C. Control of installation.

D. Testing and inspection agencies and services.

E. Control of installation.

F. Manufacturers' field services.

G. Defect Assessment.

1.02 RELATED REQUIREMENTS

A. Document 00 3100 - Available Project Information: Soil investigation data.

B. Section 01 3000 - Administrative Requirements: Submittal procedures.

C. Section 01 6000 - Product Requirements: Requirements for material and product quality.

1.03 REFERENCE STANDARDS

A. ASTM C1021 - Standard Practice for Laboratories Engaged in Testing of Building Sealants; 2008 (Reapproved 2014).

B. ASTM C1077 - Standard Practice for Laboratories Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Laboratory Evaluation; 2014.

C. ASTM C1093 - Standard Practice for Accreditation of Testing Agencies for Masonry; 2013.

D. ASTM D3740 - Standard Practice for Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction; 2012a.

E. ASTM E329 - Standard Specification for Agencies Engaged in Construction Inspection and/or Testing; 2014a.

F. ASTM E543 - Standard Specification for Agencies Performing Nondestructive Testing; 2013.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Testing Agency Qualifications:
   1. Prior to start of Work, submit agency name, address, and telephone number, and names of full time registered Engineer and responsible officer.

C. Design Data: Submit for Architect's knowledge as contract administrator for the limited purpose of assessing compliance with information given and the design concept expressed in the Contract Documents, or for Owner's information.

D. Test Reports: After each test/inspection, promptly submit two copies of report to Architect and to Contractor.
   1. Test report submittals are for Architect's knowledge as contract administrator for the limited purpose of assessing compliance with information given and the design concept expressed in the Contract Documents, or for Owner's information.

E. Certificates: When specified in individual specification sections, submit certification by the manufacturer and Contractor or installation/application subcontractor to Architect, in quantities specified for Product Data.
   1. Indicate material or product complies with or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.

2. Certificates may be recent or previous test results on material or product, but must be acceptable to Architect.

F. Manufacturer's Instructions: When specified in individual specification sections, submit printed instructions for delivery, storage, assembly, installation, start-up, adjusting, and finishing, for the Owner's information. Indicate special procedures, perimeter conditions requiring special attention, and special environmental criteria required for application or installation.

G. Manufacturer's Field Reports: Submit reports for Architect's benefit as contract administrator or for Owner.

1. Submit for information for the limited purpose of assessing compliance with information given and the design concept expressed in the Contract Documents.

1.05 REFERENCES AND STANDARDS

A. For products and workmanship specified by reference to a document or documents not included in the Project Manual, also referred to as reference standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.

B. Comply with reference standard of date of issue current on date of Contract Documents, except where a specific date is established by applicable code.

C. Obtain copies of standards where required by product specification sections.

D. Maintain copy at project site during submittals, planning, and progress of the specific work, until Substantial Completion.

E. Should specified reference standards conflict with Contract Documents, request clarification from Architect before proceeding.

F. Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of Architect shall be altered from Contract Documents by mention or inference otherwise in any reference document.

1.06 TESTING AND INSPECTION AGENCIES AND SERVICES

A. Owner will employ and pay for services of an independent testing agency to perform other specified testing.

B. Employment of agency in no way relieves Contractor of obligation to perform Work in accordance with requirements of Contract Documents.

C. Contractor shall employ and pay for the services of independent testing laboratories to test and certify certain materials which the contractor proposes to use on the project, where such tests and certification are prerequisites to approval of materials by the Architect.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 CONTROL OF INSTALLATION

A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.

B. Comply with manufacturers' instructions, including each step in sequence.

C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.

D. Comply with specified standards as minimum quality for the work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.

E. Have work performed by persons qualified to produce required and specified quality.

F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.

G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

3.02 TESTING AND INSPECTION

A. Testing Agency Duties:
   1. Provide qualified personnel at site. Cooperate with Architect and Contractor in performance of services.
   2. Perform specified sampling and testing of products in accordance with specified standards.
   3. Ascertain compliance of materials and mixes with requirements of Contract Documents.
   4. Promptly notify Architect and Contractor of observed irregularities or non-compliance of Work or products.
   5. Perform additional tests and inspections required by Architect.
   6. Submit reports of all tests/inspections specified.

B. Limits on Testing/Inspection Agency Authority:
   1. Agency may not release, revoke, alter, or enlarge on requirements of Contract Documents.
   2. Agency may not approve or accept any portion of the Work.
   3. Agency may not assume any duties of Contractor.
   4. Agency has no authority to stop the Work.

C. Contractor Responsibilities:
   1. Deliver to agency at designated location, adequate samples of materials proposed to be used that require testing, along with proposed mix designs.
   2. Cooperate with laboratory personnel, and provide access to the Work and to manufacturers' facilities.
   3. Provide incidental labor and facilities:
      a. To provide access to Work to be tested/inspected.
      b. To obtain and handle samples at the site or at source of Products to be tested/inspected.
      c. To facilitate tests/inspections.
      d. To provide storage and curing of test samples.
   4. Notify Architect and laboratory 24 hours prior to expected time for operations requiring testing/inspection services.
   5. Employ services of an independent qualified testing laboratory and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
   6. Arrange with Owner's agency and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.

D. Re-testing required because of non-compliance with specified requirements shall be performed by the same agency on instructions by Architect.

E. Re-testing required because of non-compliance with specified requirements shall be paid for by Contractor.

3.03 MANUFACTURERS' FIELD SERVICES

A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start-up of equipment, test, adjust, and balance equipment, and _____ as applicable, and to initiate instructions when necessary.

B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

3.04 DEFECT ASSESSMENT

A. Replace Work or portions of the Work not complying with specified requirements.

END OF SECTION

SECTION 01 5000
TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Temporary telecommunications services.

B. Temporary sanitary facilities.

C. Temporary Controls: Barriers, enclosures, and fencing.

D. Construction Aids

E. Security requirements.

F. Vehicular access and parking.

G. Traffic Regulation

H. Tree and Plan Protection

I. Waste removal facilities and services.

J. Field offices.

1.02 RELATED REQUIREMENTS

A. Section 01 5100 - Temporary Utilities.

1.03 TEMPORARY UTILITIES - SEE SECTION 01 5100

1.04 TELECOMMUNICATIONS SERVICES

A. Provide, maintain, and pay for telecommunications services to field office at time of project mobilization.

B. Telecommunications services shall include:
   1. Windows-based personal computer dedicated to project telecommunications, with necessary software and laser printer.
   2. Telephone Land Lines: One line, minimum; one handset per line.
   3. Internet Connections: Minimum of one; DSL modem or faster.
   4. Facsimile Service: Minimum of one dedicated fax machine/printer.

1.05 TEMPORARY SANITARY FACILITIES

A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.

B. Maintain daily in clean and sanitary condition.

1.06 BARRIERS

A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for owner's use of site and to protect existing facilities and adjacent properties from damage from construction operations and demolition.

B. Provide barricades and covered walkways required by governing authorities for public rights-of-way and for public access to existing building.

C. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.

1.07 FENCING

A. Construction: Commercial grade chain link fence.

B. Provide 6 foot high fence around construction site; equip with vehicular and pedestrian gates with locks.

C. Location:
   1. Enclose and secure construction area.
   2. Locate vehicular entrance gates in suitable relation to construction facilities; and to avoid interference with traffic on public thoroughfares.

3. Locate pedestrian entrance gates as required to provide controlled personnel entry, in suitable relation to construction parking facilities.

1.08 CONSTRUCTION AIDS

A. Provide construction aids and equipment required to facilitate execution of the Work. Examples are scaffolds, staging, ladders, stairs, ramps, runways, platforms, railings, hoists, cranes, chutes and other such facilities and equipment.

B. Mutual use may be arranged by the Contractor where applicable.

1.09 SECURITY

A. Provide security and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, or theft.

B. Security of persons and property in areas under control of the Contractor shall be the Contractor's exclusive responsibility.

C. The Contractor, at his own expense, shall initiate whatever programs necessary to execute his responsibility.

D. Control of access to the areas under control of the Contractor shall be maintained. Visitors shall be required to report immediately to the Field Office and to produce full identification to be recorded in the Contractor's Daily Log, along with the purpose of the visit.

E. Coordinate with Owner's security program.

1.10 VEHICULAR ACCESS AND PARKING

A. Comply with regulations relating to use of streets and sidewalks, access to emergency facilities, and access for emergency vehicles.

B. Coordinate access and haul routes with governing authorities and Owner.

C. Provide and maintain access to fire hydrants, free of obstructions.

D. Provide means of removing mud from vehicle wheels before entering streets.

E. Maintain traffic areas free as possible of excavated materials, construction equipment, products, snow, ice and debris.

F. Designated existing on-site roads may be used for construction traffic.
   1. Provide additional temporary roads as needed for required construction access.
   2. Maintain existing road construction, and restore to original, or specified, condition at completion of Work.

G. Provide temporary parking areas to accommodate construction personnel. When site space is not adequate, provide additional off-site parking.

1.11 TRAFFIC REGULATION

A. Obtain all temporary permits for access to and use of public roads and streets for construction and hauling purposes. Comply with traffic control regulations applying to permit issuance.

B. Provide all markers, signs, lights and barriers on and near the site to safely control construction traffic and public access.

1.12 TREE AND PLANT PROTECTION

A. Preserve and protect existing trees and plants at site which are designated to remain, and those adjacent to site.

B. Consult with Architect, and remove agreed-on roots and branches which interfere with construction. Employ qualified tree surgeon to perform removal and treat cuts.

C. Provide temporary barriers to a height of six feet, around each, or around each group, of trees and plants.

D. Protect plants from deleterious liquid and solid droppings from construction operations.

E. Protect root zones of trees and plants:
   1. Do not allow vehicular traffic or parking.

2. Do not store materials or products.
3. Prevent dumping of refuse or chemically injurious materials or liquids.
4. Prevent puddling or continuous running water.

F. Carefully supervise excavating, grading and filling, and subsequent construction operations, to prevent damage.

G. Replace, or suitably repair, trees and plants designated to remain which are damaged or destroyed due to construction operations.

1.13 WASTE REMOVAL

A. See Section 01 7419 - Construction Waste Management and Disposal, for additional requirements.

B. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.

C. Provide containers with lids. Remove trash from site periodically.

D. If materials to be recycled or re-used on the project must be stored on-site, provide suitable non-combustible containers; locate containers holding flammable material outside the structure unless otherwise approved by the authorities having jurisdiction.

E. Open free-fall chutes are not permitted. Terminate closed chutes into appropriate containers with lids.

1.14 FIELD OFFICES

A. Office: Weathertight, with lighting, electrical outlets, heating, cooling equipment, and equipped with sturdy furniture, drawing rack, and drawing display table.

B. Provide space for Project meetings, with table and chairs to accommodate 6 persons.

C. Locate offices and storage sheds as as directed in the field.

D. Office may be moved inside new structure or located inside existing structures if approved by Architect and Owner.

1.15 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

A. Remove temporary utilities, equipment, facilities, materials, prior to Date of Substantial Completion inspection.

B. Remove underground installations to a minimum depth of 2 feet. Grade site as indicated.

C. Clean and repair damage caused by installation or use of temporary work.
1. Remove stone from temporary access roads, unless it is to be incorporated into new work.
2. Grade damaged areas of site to required elevations, spread topsoil, and re-seed.

D. Restore existing facilities used during construction to original condition.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 01 5100
TEMPORARY UTILITIES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Temporary Utilities: Provision of electricity, lighting, heat, ventilation, and water.

1.02 RELATED REQUIREMENTS

A. Section 01 5000 - Temporary Facilities and Controls:
   1. Temporary telecommunications services for administrative purposes.

1.03 REFERENCE STANDARDS

A. 29 CFR 1926 - U.S. Occupational Safety and Health Standards; current edition.

1.04 TEMPORARY ELECTRICITY

A. Cost: By Contractor.

B. Provide power service required from utility source.

C. Power Service Characteristics: ____ volt, ____ ampere, three phase, four wire.

D. Provide power outlets for construction operations, with branch wiring and distribution boxes located at each floor. Provide flexible power cords as required.

E. Provide main service disconnect and over-current protection at convenient location and meter.

F. Permanent convenience receptacles may be utilized during construction.

G. Provide adequate distribution equipment, wiring, and outlets to provide single phase branch circuits for power and lighting.

1.05 TEMPORARY LIGHTING FOR CONSTRUCTION PURPOSES

A. Provide and maintain LED, compact fluorescent, or high-intensity discharge lighting as suitable for the application for construction operations in accordance with requirements of 29 CFR 1926 and authorities having jurisdiction.

B. Provide branch wiring from power source to distribution boxes with lighting conductors, pigtails, and lamps as required.

C. Maintain lighting and provide routine repairs.

D. Permanent building lighting may be utilized during construction.

1.06 TEMPORARY HEATING

A. Cost of Energy: By Contractor.

B. Provide heating devices and heat as needed to maintain specified conditions for construction operations.

C. Maintain minimum ambient temperature of 50 degrees F in areas where construction is in progress, unless indicated otherwise in specifications.

D. Existing facilities shall not be used.

E. Permanent equipment shall not be used for temporary heating purposes.

1.07 TEMPORARY COOLING

A. Provide cooling devices and cooling as needed to maintain specified conditions for construction operations.

B. Maintain maximum ambient temperature of 80 degrees F in areas where construction is in progress, unless indicated otherwise in specifications.

C. Permanent equipment shall not be used for temporary cooling purposes.

1.08 TEMPORARY VENTILATION

A. Provide adequate forced ventilation of enclosed areas for curing of installed materials, to disperse humidity, and to prevent hazardous accumulations of dust, fumes, vapors or gases.

1.09 TEMPORARY WATER SERVICE

A. Cost of Water Used: By Contractor.

B. Provide and maintain suitable quality water service for construction operations at time of project mobilization.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

SECTION 01 6000
PRODUCT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. General product requirements.

B. Re-use of existing products.

C. Transportation, handling, storage and protection.

D. Product option requirements.

E. Substitution limitations.

F. Procedures for Owner-supplied products.

G. Maintenance materials, including extra materials, spare parts, tools, and software.

1.02 RELATED REQUIREMENTS

A. Document 00 2113 - Instructions to Bidders: Product options and substitution procedures prior to bid date.

B. Section 01 1000 - Summary: Lists of products to be removed from existing building.

C. Section 01 2500 - Substitution Procedures: Substitutions made during procurement and/or construction phases.

D. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions: Requirements for VOC-restricted product categories.

E. Section 01 7419 - Construction Waste Management and Disposal: Waste disposal requirements potentially affecting product selection, packaging and substitutions.

1.03 REFERENCE STANDARDS

A. GreenSeal GS-36 - Commercial Adhesives; Green Seal, Inc.; 2000.

B. SCAQMD 1168 - South Coast Air Quality Management District Rule No.1168; current edition; www.aqmd.gov.

1.04 SUBMITTALS

A. Proposed Products List: Submit list of major products proposed for use, with name of manufacturer, trade name, and model number of each product.
   1. Submit within 21 days after date of Agreement.
   2. For products specified only by reference standards, list applicable reference standards.

B. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.

C. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.

D. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
   1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

PART 2 PRODUCTS

2.01 EXISTING PRODUCTS

A. Do not use materials and equipment removed from existing premises unless specifically required or permitted by Contract Documents.

B. Unforeseen historic items encountered remain the property of the Owner; notify Owner promptly upon discovery; protect, remove, handle, and store as directed by Owner.

C. Existing materials and equipment indicated to be removed, but not to be re-used, relocated, reinstalled, delivered to the Owner, or otherwise indicated as to remain the property of the Owner, become the property of the Contractor; remove from site.

2.02 NEW PRODUCTS

A. Provide new products unless specifically required or permitted by Contract Documents.

B. Where other criteria are met, Contractor shall give preference to products that:
   1. If used on interior, have lower emissions, as defined in Section 01 6116.
   2. If wet-applied, have lower VOC content, as defined in Section 01 6116.

C. Urea-Formaldehyde Prohibition:
   1. Overall Project Requirement: Provide composite wood and agrifiber products having no added urea-formaldehyde resins.
      a. Require each installer to certify compliance and submit product data showing product content.
   2. Specific Product Categories: Comply with limitations specified elsewhere.

D. Adhesives and Joint Sealants:
   1. Definition: This provision applies to gunnable, trowelable, and liquid-applied adhesives, sealants, and sealant primers used anywhere on the interior of the building inside the weather barrier, including duct sealers.
   2. Provide only products having lower volatile organic compound (VOC) content than required by South Coast Air Quality Management District Rule No.1168.
      a. Require each installer to certify compliance and submit product data showing product content.
   3. Specific Product Categories: Comply with limitations specified elsewhere.

E. Aerosol Adhesives:
   1. Provide only products having lower volatile organic compound (VOC) content than required by GreenSeal GS-36.
      a. Require each installer to certify compliance and submit product data showing product content.
   2. Specific Product Categories: Comply with limitations specified elsewhere.

F. Manufactured and Fabricated Products shall conform to the following requirements:
   1. Design, fabricate and assemble in accord with the best engineering and shop practices.
   2. Manufacture like parts of duplicate units to standard sizes and gauges, to be interchangeable.
   3. Two or more items of the same kind shall be identical, by the same manufacturer.
   4. Products shall be suitable for service conditions.
   5. Equipment capacities, sizes and dimensions shown or specified shall be adhered to unless variations are specifically approved in writing.

G. Do not use material or equipment for any purpose other than that for which it is designated or is specified.

2.03 MANUFACTURER'S INSTRUCTIONS

A. When Contract Documents require that installation of work shall comply with manufacturer's printed instructions, obtain and distribute copies of such instructions to parties involved in the installation, including the Architect.
   1. Maintain one set of complete instructions at the job site during installation and until completion.

B. Handle, install, connect, clean, condition and adjust products in strict accord with such instructions and in conformity with specified requirements.
   1. Should job conditions or specified requirements conflict with manufacturer's instructions, consult with Architect for further instructions.
   2. Do not proceed with work without clear instructions.

C. Perform work in accord with manufacturer's instructions. Do not omit any preparatory step or installation procedure unless specifically modified or exempted by Contract Documents.

2.04 PRODUCT OPTIONS

A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.

B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.

C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

D. For Products specified by listing a product or manufacturer as the Basis of Design or standard of construction, select the primary product, or, if approved equivalent manufacturers are listed, an approved equivalent manufacturer.
   1. Selection of an approved equivalent manufacturer shall constitute that the Contractor has verified that the equivalent product meets all performance, quality and dimensional requirements and tolerances of the primary product.
   2. Where changes are required in other elements of the Work, the Contractor shall be responsible for coordinating such changes and shall waive claims for additional costs that may arise from the substitution of the approved equivalent manufacturer's product.

2.05 MAINTENANCE MATERIALS

A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.

B. Deliver Owner; obtain receipt prior to final payment.

PART 3 EXECUTION

3.01 SUBSTITUTION LIMITATIONS

A. See Section 01 2500 - Substitution Procedures.

B. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.

C. A request for substitution constitutes a representation that the submitter:
   1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
   2. Agrees to provide the same warranty for the substitution as for the specified product.
   3. Agrees to coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
   4. Waives claims for additional costs or time extension that may subsequently become apparent.

3.02 OWNER-SUPPLIED PRODUCTS

A. Owner's Responsibilities:
   1. Arrange for and deliver Owner reviewed shop drawings, product data, and samples, to Contractor.
   2. Arrange and pay for product delivery to site.
   3. On delivery, inspect products jointly with Contractor.
   4. Submit claims for transportation damage and replace damaged, defective, or deficient items.
   5. Arrange for manufacturers' warranties, inspections, and service.

B. Contractor's Responsibilities:
   1. Review Owner reviewed shop drawings, product data, and samples.
   2. Receive and unload products at site; inspect for completeness or damage jointly with Owner.
   3. Handle, store, install and finish products.
   4. Repair or replace items damaged after receipt.

3.03 TRANSPORTATION AND HANDLING

A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.

B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.

C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.

D. Transport and handle products in accordance with manufacturer's instructions.

E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.

F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.

G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.

H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.04 STORAGE AND PROTECTION

A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. See Section 01 7419.

B. Store and protect products in accordance with manufacturers' instructions.

C. Store with seals and labels intact and legible.

D. Store sensitive products in weathertight, climate-controlled enclosures in an environment favorable to product.

E. For exterior storage of fabricated products, place on sloped supports above ground.

F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.

G. Comply with manufacturer's warranty conditions, if any.

H. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.

I. Store loose granular materials on solid flat surfaces in a well-drained area. Prevent mixing with foreign matter.

J. Prevent contact with material that may cause corrosion, discoloration, or staining.

K. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.

L. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

M. Store flammable materials so as to prevent contact with flames and fire. Conform with manufacturer's recommendations and local laws. Pay particular attention to storage of:
   1. Roof insulation
   2. Roofing materials, including solvents
   3. Paint materials
   4. Cleaning and other solvents
   5. Fuels

END OF SECTION

SECTION 01 6116

VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Requirements for Indoor-Emissions-Restricted products.

B. Requirements for VOC-Content-Restricted products.

1.02 RELATED REQUIREMENTS

A. Section 01 3000 - Administrative Requirements: Submittal procedures.

B. Section 01 4000 - Quality Requirements: Procedures for testing and certifications.

C. Section 01 6000 - Product Requirements: Fundamental product requirements, substitutions and product options, delivery, storage, and handling.

D. Section 07 9200 - Joint Sealants: Emissions-compliant sealants.

1.03 DEFINITIONS

A. Indoor-Emissions-Restricted Products: All products in the following product categories, whether specified or not:
   1. Interior paints and coatings applied on site.
   2. Interior adhesives and sealants applied on site, including flooring adhesives.
   3. Flooring.
   4. Composite wood.
   5. Products making up wall and ceiling assemblies.
   6. Thermal and acoustical insulation.
   7. Other products when specifically stated in the specifications.

B. VOC-Content-Restricted Products: All products in the following product categories, whether specified or not:
   1. Exterior and interior paints and coatings.
   2. Exterior and interior adhesives and sealants, including flooring adhesives.
   3. Wet-applied roofing and waterproofing.
   4. Other products when specifically stated in the specifications.

C. Interior of Building: Anywhere inside the exterior weather barrier.

D. Adhesives: All gunnable, trowelable, liquid-applied, and aerosol adhesives, whether specified or not; including flooring adhesives, resilient base adhesives, and pipe jointing adhesives.

E. Sealants: All gunnable, trowelable, and liquid-applied joint sealants and sealant primers, whether specified or not; including firestopping sealants and duct joint sealers.

F. Inherently Non-Emitting Materials: Products composed wholly of minerals or metals, unless they include organic-based surface coatings, binders, or sealants; and specifically the following:
   1. Concrete.
   2. Clay brick.
   3. Metals that are plated, anodized, or powder-coated.
   4. Glass.
   5. Ceramics.
   6. Solid wood flooring that is unfinished and untreated.

1.04 REFERENCE STANDARDS

A. 40 CFR 59, Subpart D - National Volatile Organic Compound Emission Standards for Architectural Coatings; U.S. Environmental Protection Agency; current edition.

B. ASTM D3960 - Standard Practice for Determining Volatile Organic Compound (VOC) Content of Paints and Related Coatings; 2005 (Reapproved 2013).

C. CAL (CDPH SM) - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions From Indoor Sources Using Environmental Chambers; California Department of Public Health; v1.1, 2010.

D. CARB (ATCM) - Airborne Toxic Control Measure to Reduce Formaldehyde Emissions from Composite Wood Products; California Air Resources Board; current edition.

E. CARB (SCM) - Suggested Control Measure for Architectural Coatings; California Air Resources Board; 2007.

F. CHPS (HPPD) - High Performance Products Database; Current Edition at www.chps.net/.

G. CRI (GLP) - Green Label Plus Testing Program - Certified Products; www.carpet-rug.org; current edition.

H. SCAQMD 1113 - South Coast Air Quality Management District Rule No.1113; current edition.

I. SCAQMD 1168 - South Coast Air Quality Management District Rule No.1168; current edition.

J. SCS (CPD) - SCS Certified Products; current listings at www.scscertified.com.

K. UL (GGG) - GREENGUARD Gold Certified Products; current listings at http://http://productguide.ulenvironment.com/QuickSearch.aspx.

1.05 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: For each VOC-restricted product used in the project, submit evidence of compliance.

1.06 QUALITY ASSURANCE

A. Indoor Emissions Standard and Test Method: CAL (CDPH SM), using Standard Private Office exposure scenario and the allowable concentrations specified in the method, and range of total VOC's after 14 days.
   1. Wet-Applied Products: State amount applied in mass per surface area.
   2. Paints and Coatings: Test tinted products, not just tinting bases.
   3. Evidence of Compliance: Acceptable types of evidence are the following;
      a. Current UL (GGG) certification.
      b. Current SCS (CPD) Floorscore certification.
      c. Current SCS (CPD) Indoor Advantage Gold certification.
      d. Current listing in CHPS (HPPD) as a low-emitting product.
      e. Current CRI (GLP) certification.
      f. Test report showing compliance and stating exposure scenario used.
   4. Product data submittal showing VOC content is NOT acceptable evidence.
   5. Manufacturer's certification without test report by independent agency is NOT acceptable evidence.

B. VOC Content Test Method: 40 CFR 59, Subpart D (EPA Method 24), or ASTM D3960, unless otherwise indicated.
   1. Evidence of Compliance: Acceptable types of evidence are:
      a. Report of laboratory testing performed in accordance with requirements.

C. Composite Wood Emissions Standard: CARB (ATCM) for ultra-low emitting formaldehyde (ULEF) resins.
   1. Evidence of Compliance: Acceptable types of evidence are:
      a. Current SCS "No Added Formaldehyde (NAF)" certification; www.scscertified.com.
      b. Report of laboratory testing performed in accordance with requirements.
      c. Published product data showing compliance with requirements.

D. Testing Agency Qualifications: Independent firm specializing in performing testing and inspections of the type specified in this section.

PART 2 PRODUCTS

2.01 MATERIALS

A. All Products: Comply with the most stringent of federal, State, and local requirements, or these specifications.

B. Indoor-Emissions-Restricted Products: Comply with Indoor Emissions Standard and Test Method, except for:
   1. Composite Wood, Wood Fiber, and Wood Chip Products: Comply with Composite Wood Emissions Standard or contain no added formaldehyde resins.
   2. Inherently Non-Emitting Materials.

C. VOC-Content-Restricted Products: VOC content not greater than required by the following:
   1. Adhesives, Including Flooring Adhesives: SCAQMD 1168 Rule.
   2. Joint Sealants: SCAQMD 1168 Rule.
   3. Paints and Coatings: Each color; most stringent of the following:
      a. 40 CFR 59, Subpart D.
      b. SCAQMD 1113 Rule.
      c. CARB (SCM).
   4. Wet-Applied Roofing and Waterproofing: Comply with requirements for paints and coatings.

PART 3 EXECUTION

3.01 FIELD QUALITY CONTROL

A. Owner reserves the right to reject non-compliant products, whether installed or not, and require their removal and replacement with compliant products at no extra cost to Owner.

B. Additional costs to restore indoor air quality due to installation of non-compliant products will be borne by Contractor.

END OF SECTION

SECTION 01 7000
EXECUTION AND CLOSEOUT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Examination, preparation, and general installation procedures.

B. Requirements for alterations work, including selective demolition, and construction.

C. Pre-installation meetings.

D. Cutting and patching.

E. Surveying for laying out the work.

F. Cleaning and protection.

G. Starting of systems and equipment.

H. Demonstration and instruction of Owner personnel.

I. Closeout procedures, including Contractor's Correction Punch List, except payment procedures.

1.02 RELATED REQUIREMENTS

A. Section 01 1000 - Summary: Limitations on working in existing building; continued occupancy; work sequence; identification of salvaged and relocated materials.

B. Section 01 3000 - Administrative Requirements: Submittals procedures, Electronic document submittal service.

C. Section 01 5100 - Temporary Utilities: Temporary heating, cooling, and ventilating facilities.

D. Section 01 7419 - Construction Waste Management and Disposal: Additional procedures for trash/waste removal, recycling, salvage, and reuse.

E. Section 01 7800 - Closeout Submittals: Project record documents, operation and maintenance data, warranties, and bonds.

F. Section 02 4100 - Demolition: Demolition of whole structures and parts thereof; site utility demolition.

G. Section 07 8400 - Firestopping.

1.03 REFERENCE STANDARDS

A. NFPA 241 - Standard for Safeguarding Construction, Alteration, and Demolition Operations; 2013.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Demolition Plan: Submit demolition plan as specified by OSHA and local authorities.
   1. Indicate extent of demolition, removal sequence, bracing and shoring, and location and construction of barricades and fences. Include design drawings and calculations for bracing and shoring.

C. Cutting and Patching: Submit written request in advance of cutting or alteration that affects:
   1. Structural integrity of any element of Project.
   2. Integrity of weather exposed or moisture resistant element.
   3. Efficiency, maintenance, or safety of any operational element.
   4. Visual qualities of sight exposed elements.
   5. Work of Owner or separate Contractor.

D. Project Record Documents: Accurately record actual locations of capped and active utilities.

1.05 QUALIFICATIONS

A. For survey work, employ a land surveyor registered in the State of Delaware and acceptable to Architect. Submit evidence of Surveyor's Errors and Omissions insurance coverage in the form of an Insurance Certificate.

B. For design of temporary shoring and bracing, employ a Professional Engineer experienced in design of this type of work and licensed in the State in which the Project is located.

1.06 PROJECT CONDITIONS

A. Use of explosives is not permitted.

B. Protect site from puddling or running water. Provide water barriers as required to protect site from soil erosion.

C. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.

D. Dust Control: Execute work by methods to minimize raising dust from construction operations. Provide positive means to prevent air-borne dust from dispersing into atmosphere and over adjacent property.
   1. Provide dust-proof barriers between construction areas and areas continuing to be occupied by Owner.

E. Erosion and Sediment Control: Plan and execute work by methods to control surface drainage from cuts and fills, from borrow and waste disposal areas. Prevent erosion and sedimentation.
   1. Minimize amount of bare soil exposed at one time.
   2. Provide temporary measures such as berms, dikes, and drains, to prevent water flow.
   3. Construct fill and waste areas by selective placement to avoid erosive surface silts or clays.
   4. Periodically inspect earthwork to detect evidence of erosion and sedimentation; promptly apply corrective measures.

F. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations.

G. Pest and Rodent Control: Provide methods, means, and facilities to prevent pests and insects from damaging the work.

H. Rodent Control: Provide methods, means, and facilities to prevent rodents from accessing or invading premises.

I. Pollution Control: Provide methods, means, and facilities to prevent contamination of soil, water, and atmosphere from discharge of noxious, toxic substances, and pollutants produced by construction operations. Comply with federal, state, and local regulations.

1.07 COORDINATION

A. See Section 01 1000 for occupancy-related requirements.

B. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.

C. Notify affected utility companies and comply with their requirements.

D. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.

E. Coordinate completion and clean-up of work of separate sections.

F. After Owner occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of Owner's activities.

PART 2 PRODUCTS

2.01 PATCHING MATERIALS

A. New Materials: As specified in product sections; match existing products and work for patching and extending work.

B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.

C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 6000 - Product Requirements.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.

B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.

C. Examine and verify specific conditions described in individual specification sections.

D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.

E. Verify that utility services are available, of the correct characteristics, and in the correct locations.

F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

3.02 PREPARATION

A. Clean substrate surfaces prior to applying next material or substance.

B. Seal cracks or openings of substrate prior to applying next material or substance.

C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

3.03 PREINSTALLATION MEETINGS

A. When required in individual specification sections, convene a preinstallation meeting at the site prior to commencing work of the section.

B. Require attendance of parties directly affecting, or affected by, work of the specific section.

C. Notify Architect seven days in advance of meeting date.

D. Prepare agenda and preside at meeting:
   1. Review conditions of examination, preparation and installation procedures.
   2. Review coordination with related work.

3.04 LAYING OUT THE WORK

A. Verify locations of survey control points prior to starting work.

B. Promptly notify Architect of any discrepancies discovered.

C. Protect survey control points prior to starting site work; preserve permanent reference points during construction.

D. Promptly report to Architect the loss or destruction of any reference point or relocation required because of changes in grades or other reasons.

E. Replace dislocated survey control points based on original survey control. Make no changes without prior written notice to Architect.

F. Utilize recognized engineering survey practices.

G. Establish elevations, lines and levels. Locate and lay out by instrumentation and similar appropriate means:
   1. Site improvements including pavements; stakes for grading, fill and topsoil placement; utility locations, slopes, and invert elevations.

2. Grid or axis for structures.
3. Building foundation, column locations, ground floor elevations.

H. Periodically verify layouts by same means.

I. Maintain a complete and accurate log of control and survey work as it progresses.

J. On completion of foundation walls and major site improvements, prepare a certified survey illustrating dimensions, locations, angles, and elevations of construction .

3.05 GENERAL INSTALLATION REQUIREMENTS

A. In addition to compliance with regulatory requirements, conduct construction operations in compliance with NFPA 241, including applicable recommendations in Appendix A.

B. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.

C. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.

D. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.

E. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.

F. Make neat transitions between different surfaces, maintaining texture and appearance.

3.06 ALTERATIONS

A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
1. Verify that construction and utility arrangements are as indicated.
2. Report discrepancies to Architect before disturbing existing installation.
3. Beginning of alterations work constitutes acceptance of existing conditions.

B. Keep areas in which alterations are being conducted separated from other areas that are still occupied.

C. Maintain weatherproof exterior building enclosure except for interruptions required for replacement or modifications; take care to prevent water and humidity damage.
1. Where openings in exterior enclosure exist, provide construction to make exterior enclosure weatherproof.

D. Remove existing work as indicated and as required to accomplish new work.
1. Remove rotted wood, corroded metals, and deteriorated masonry and concrete; replace with new construction specified.
2. Remove items indicated on drawings.
3. Relocate items indicated on drawings.
4. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
5. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.

E. Services (Including but not limited to HVAC, Plumbing, Fire Protection, Electrical, and Telecommunications): Remove, relocate, and extend existing systems to accommodate new construction.
1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components; if necessary, modify installation to allow access or provide access panel.
2. Where existing systems or equipment are not active and Contract Documents require reactivation, put back into operational condition; repair supply, distribution, and equipment as required.
3. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.

a. Disable existing systems only to make switchovers and connections; minimize duration of outages.
b. See Section 01 1000 for other limitations on outages and required notifications.
c. Provide temporary connections as required to maintain existing systems in service.

4. Verify that abandoned services serve only abandoned facilities.
5. Remove abandoned pipe, ducts, conduits, wiring, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification; patch holes left by removal using materials specified for new construction.

F. Protect existing work to remain.
1. Prevent movement of structure; provide shoring and bracing if necessary.
2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
3. Repair adjacent construction and finishes damaged during removal work.

G. Adapt existing work to fit new work: Make as neat and smooth transition as possible.

H. Patching: Where the existing surface is not indicated to be refinished, patch to match the surface finish that existed prior to cutting. Where the surface is indicated to be refinished, patch so that the substrate is ready for the new finish.

I. Clean existing systems and equipment.

J. Remove demolition debris and abandoned items from alterations areas and dispose of off-site; do not burn or bury.

K. Do not begin new construction in alterations areas before demolition is complete.

L. Comply with all other applicable requirements of this section.

3.07 CUTTING AND PATCHING

A. Whenever possible, execute the work by methods that avoid cutting or patching.

B. See Alterations article above for additional requirements.

C. Perform whatever cutting and patching is necessary to:
1. Complete the work.
2. Fit products together to integrate with other work.
3. Provide openings for penetration of mechanical, electrical, and other services.
4. Match work that has been cut to adjacent work.
5. Repair areas adjacent to cuts to required condition.
6. Repair new work damaged by subsequent work.
7. Remove samples of installed work for testing when requested.
8. Remove and replace defective and non-complying work.

D. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to original condition.

E. Employ skilled and experienced installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.

F. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.

G. Restore work with new products in accordance with requirements of Contract Documents.

H. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.

I. At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with fire rated material in accordance with Section 07 8400, to full thickness of the penetrated element.

J. Patching:

1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
2. Match color, texture, and appearance.
3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

3.08 PROGRESS CLEANING

A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.

B. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing the space.

C. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

3.09 PROTECTION OF INSTALLED WORK

A. Protect installed work from damage by construction operations.

B. Provide special protection where specified in individual specification sections.

C. Remove protective coverings when no longer needed; reuse or recycle coverings if possible.

3.10 FINAL CLEANING

A. Execute final cleaning prior to final project assessment.

B. Use cleaning materials that are nonhazardous.

C. Clean site; sweep paved areas, rake clean landscaped surfaces.

D. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

3.11 CLOSEOUT PROCEDURES

A. Make submittals that are required by governing or other authorities.
   1. Provide copies to Architect and Owner.

B. Accompany Project Coordinator on preliminary inspection to determine items to be listed for completion or correction in the Contractor's Correction Punch List for Contractor's Notice of Substantial Completion.

C. Notify Architect when work is considered ready for Architect's Substantial Completion inspection.

D. Submit written certification containing Contractor's Correction Punch List, that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Architect's Substantial Completion inspection.

E. Conduct Substantial Completion inspection and create Final Correction Punch List containing Architect's and Contractor's comprehensive list of items identified to be completed or corrected and submit to Architect.

F. Correct items of work listed in Final Correction Punch List and comply with requirements for access to Owner-occupied areas.

G. Notify Architect when work is considered finally complete and ready for Architect's Substantial Completion final inspection.

H. Complete items of work determined by Architect listed in executed Certificate of Substantial Completion.

END OF SECTION

SECTION 01 7419

CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 GENERAL

1.01 WASTE MANAGEMENT REQUIREMENTS

A. Owner requires that this project generate the least amount of trash and waste possible.

B. Employ processes that ensure the generation of as little waste as possible due to error, poor planning, breakage, mishandling, contamination, or other factors.

C. Minimize trash/waste disposal in landfills; reuse, salvage, or recycle as much waste as economically feasible.

D. Required Recycling, Salvage, and Reuse: The following may not be disposed of in landfills or by incineration:
   1. Aluminum and plastic beverage containers.
   2. Corrugated cardboard.
   3. Wood pallets.
   4. Asphalt paving: May be recycled into paving for project.
   5. Metals, including packaging banding, metal studs, sheet metal, structural steel, piping, reinforcing bars, door frames, and other items made of steel, iron, galvanized steel, stainless steel, aluminum, copper, zinc, lead, brass, and bronze.
   6. Acoustical ceiling tile and panels.

E. Contractor shall develop and follow a Waste Management Plan designed to implement these requirements.

F. Methods of trash/waste disposal that are not acceptable are:
   1. Burning on the project site.
   2. Burying on the project site.
   3. Dumping or burying on other property, public or private.
   4. Other illegal dumping or burying.

G. Regulatory Requirements: Contractor is responsible for knowing and complying with regulatory requirements, including but not limited to Federal, state and local requirements, pertaining to legal disposal of all construction and demolition waste materials.

1.02 RELATED REQUIREMENTS

A. Section 01 1000 - Summary: List of items to be salvaged from the existing building for relocation in project or for Owner.

B. Section 01 3000 - Administrative Requirements: Additional requirements for project meetings, reports, submittal procedures, and project documentation.

C. Section 01 5000 - Temporary Facilities and Controls: Additional requirements related to trash/waste collection and removal facilities and services.

D. Section 01 6000 - Product Requirements: Waste prevention requirements related to delivery, storage, and handling.

E. Section 01 7000 - Execution and Closeout Requirements: Trash/waste prevention procedures related to demolition, cutting and patching, installation, protection, and cleaning.

1.03 DEFINITIONS

A. Clean: Untreated and unpainted; not contaminated with oils, solvents, caulk, or the like.

B. Construction and Demolition Waste: Solid wastes typically including building materials, packaging, trash, debris, and rubble resulting from construction, remodeling, repair and demolition operations.

C. Hazardous: Exhibiting the characteristics of hazardous substances, i.e., ignitibility, corrosivity, toxicity or reactivity.

D. Nonhazardous: Exhibiting none of the characteristics of hazardous substances, i.e., ignitibility, corrosivity, toxicity, or reactivity.

E. Nontoxic: Neither immediately poisonous to humans nor poisonous after a long period of exposure.

F. Recyclable: The ability of a product or material to be recovered at the end of its life cycle and remanufactured into a new product for reuse by others.

G. Recycle: To remove a waste material from the project site to another site for remanufacture into a new product for reuse by others.

H. Recycling: The process of sorting, cleansing, treating and reconstituting solid waste and other discarded materials for the purpose of using the altered form. Recycling does not include burning, incinerating, or thermally destroying waste.

I. Return: To give back reusable items or unused products to vendors for credit.

J. Reuse: To reuse a construction waste material in some manner on the project site.

K. Salvage: To remove a waste material from the project site to another site for resale or reuse by others.

L. Sediment: Soil and other debris that has been eroded and transported by storm or well production run-off water.

M. Source Separation: The act of keeping different types of waste materials separate beginning from the first time they become waste.

N. Toxic: Poisonous to humans either immediately or after a long period of exposure.

O. Trash: Any product or material unable to be reused, returned, recycled, or salvaged.

P. Waste: Extra material or material that has reached the end of its useful life in its intended use. Waste includes salvageable, returnable, recyclable, and reusable material.

PART 2 PRODUCTS: NOT USED

PART 3 EXECUTION

3.01 WASTE MANAGEMENT PROCEDURES

A. See Section 01 3000 for additional requirements for project meetings, reports, submittal procedures, and project documentation.

B. See Section 01 5000 for additional requirements related to trash/waste collection and removal facilities and services.

C. See Section 01 6000 for waste prevention requirements related to delivery, storage, and handling.

D. See Section 01 7000 for trash/waste prevention procedures related to demolition, cutting and patching, installation, protection, and cleaning.

3.02 WASTE MANAGEMENT PLAN IMPLEMENTATION

A. Instruction: Provide on-site instruction of appropriate separation, handling, and recycling, salvage, reuse, and return methods to be used by all parties at the appropriate stages of the project.

B. Facilities: Provide specific facilities for separation and storage of materials for recycling, salvage, reuse, return, and trash disposal, for use by all contractors and installers.
   1. Provide containers as required.
   2. Provide adequate space for pick-up and delivery and convenience to subcontractors.
   3. Keep recycling and trash/waste bin areas neat and clean and clearly marked in order to avoid contamination of materials.

C. Hazardous Wastes: Separate, store, and dispose of hazardous wastes according to applicable regulations.

D. Recycling: Separate, store, protect, and handle at the site identified recyclable waste products in order to prevent contamination of materials and to maximize recyclability of identified materials. Arrange for timely pickups from the site or deliveries to recycling facility in order to prevent contamination of recyclable materials.

E. Reuse of Materials On-Site: Set aside, sort, and protect separated products in preparation for reuse.

F. Salvage: Set aside, sort, and protect products to be salvaged for reuse off-site.

END OF SECTION

SECTION 01 7800
CLOSEOUT SUBMITTALS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Project Record Documents.

1.02 RELATED REQUIREMENTS

A. Section 00 7200 - General Conditions: Performance bond and labor and material payment bonds, warranty, and correction of work.

B. Section 01 3000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.

C. Section 01 7000 - Execution and Closeout Requirements: Contract closeout procedures.

1.03 SUBMITTALS

A. Project Record Documents: Submit documents to Architect with claim for final Application for Payment.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PROJECT RECORD DOCUMENTS

A. Maintain on site one set of the following record documents; record actual revisions to the Work:
   1. Drawings.
   2. Addenda.
   3. Change Orders and other modifications to the Contract.

B. Ensure entries are complete and accurate, enabling future reference by Owner.

C. Store record documents separate from documents used for construction.

D. Record information concurrent with construction progress.

E. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
   1. Measured depths of foundations in relation to finish first floor datum.
   2. Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
   3. Field changes of dimension and detail.
   4. Details not on original Contract drawings.

END OF SECTION

SECTION 01 7900
DEMONSTRATION AND TRAINING

PART 1 GENERAL

1.01 SUMMARY

A. Demonstration of products and systems where indicated in specific specification sections.

B. Training of Owner personnel in operation and maintenance is required for:
   1. All software-operated systems.
   2. HVAC systems and equipment.
   3. Plumbing equipment.
   4. Electrical systems and equipment.
   5. Conveying systems.
   6. Items specified in individual product Sections.

C. Training of Owner personnel in care, cleaning, maintenance, and repair is required for:
   1. Items specified in individual product Sections.

1.02 RELATED REQUIREMENTS

A. Section 01 7800 - Closeout Submittals: Operation and maintenance manuals.

B. Other Specification Sections: Additional requirements for demonstration and training.

1.03 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Training Plan: Owner will designate personnel to be trained; tailor training to needs and skill-level of attendees.
   1. Submit to Architect for transmittal to Owner.
   2. Submit not less than two weeks prior to start of training.
   3. Revise and resubmit until acceptable.
   4. Provide an overall schedule showing all training sessions.
   5. Include at least the following for each training session:
      a. Identification, date, time, and duration.
      b. Description of products and/or systems to be covered.
      c. Name of firm and person conducting training; include qualifications.
      d. Intended audience, such as job description.
      e. Objectives of training and suggested methods of ensuring adequate training.
      f. Methods to be used, such as classroom lecture, live demonstrations, hands-on, etc.
      g. Media to be used, such a slides, hand-outs, etc.
      h. Training equipment required, such as projector, projection screen, etc., to be provided by Contractor.

C. Training Manuals: Provide training manual for each attendee; allow for minimum of two attendees per training session.
   1. Include applicable portion of O&M manuals.
   2. Include copies of all hand-outs, slides, overheads, video presentations, etc., that are not included in O&M manuals.
   3. Provide one extra copy of each training manual to be included with operation and maintenance data.

D. Video Recordings: Submit digital video recording of each demonstration and training session for Owner's subsequent use.
   1. Format: DVD Disc.
   2. Label each disc and container with session identification and date.

1.04 QUALITY ASSURANCE

A. Instructor Qualifications: Familiar with design, operation, maintenance and troubleshooting of the relevant products and systems.

1. Provide as instructors the most qualified trainer of those contractors and/or installers who actually supplied and installed the systems and equipment.
2. Where a single person is not familiar with all aspects, provide specialists with necessary qualifications.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 DEMONSTRATION - GENERAL

A. Demonstrations conducted during system start-up do not qualify as demonstrations for the purposes of this section, unless approved in advance by Owner.

B. Demonstration may be combined with Owner personnel training if applicable.

C. Operating Equipment and Systems: Demonstrate operation in all modes, including start-up, shut-down, seasonal changeover, emergency conditions, and troubleshooting, and maintenance procedures, including scheduled and preventive maintenance.
   1. Perform demonstrations not less than two weeks prior to Substantial Completion.
   2. For equipment or systems requiring seasonal operation, perform demonstration for other season within six months.

D. Non-Operating Products: Demonstrate cleaning, scheduled and preventive maintenance, and repair procedures.
   1. Perform demonstrations not less than two weeks prior to Substantial Completion.

3.02 TRAINING - GENERAL

A. Conduct training on-site unless otherwise indicated.

B. Owner will provide classroom and seating at no cost to Contractor.

C. Provide training in minimum two hour segments.

D. Training schedule will be subject to availability of Owner's personnel to be trained; re-schedule training sessions as required by Owner; once schedule has been approved by Owner failure to conduct sessions according to schedule will be cause for Owner to charge Contractor for personnel "show-up" time.

E. Review of Facility Policy on Operation and Maintenance Data: During training discuss:
   1. The location of the O&M manuals and procedures for use and preservation; backup copies.
   2. Typical contents and organization of all manuals, including explanatory information, system narratives, and product specific information.
   3. Typical uses of the O&M manuals.

F. Product- and System-Specific Training:
   1. Review the applicable O&M manuals.
   2. For systems, provide an overview of system operation, design parameters and constraints, and operational strategies.
   3. Review instructions for proper operation in all modes, including start-up, shut-down, seasonal changeover and emergency procedures, and for maintenance, including preventative maintenance.
   4. Provide hands-on training on all operational modes possible and preventive maintenance.
   5. Emphasize safe and proper operating requirements; discuss relevant health and safety issues and emergency procedures.
   6. Discuss common troubleshooting problems and solutions.
   7. Discuss any peculiarities of equipment installation or operation.
   8. Discuss warranties and guarantees, including procedures necessary to avoid voiding coverage.
   9. Review recommended tools and spare parts inventory suggestions of manufacturers.
   10. Review spare parts and tools required to be furnished by Contractor.
   11. Review spare parts suppliers and sources and procurement procedures.

G. Be prepared to answer questions raised by training attendees; if unable to answer during training session, provide written response within three days.

END OF SECTION

DIVISION 01 SECTION 019113
GENERAL COMMISSIONING REQUIREMENTS
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SECTION 019113 – GENERAL COMMISSIONING REQUIREMENT

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.

B. Related Sections include the following:

1. Division 01 Section "HVAC Commissioning Requirements" for specific requirements for commissioning HVAC systems.

2. Division 01 Section "Electrical Commissioning Requirements" for specific requirements for commissioning electrical systems.

3. Division 01 Section "Contract Closeout" for specific requirements for closeout at substantial and final completion.

4. Division 01 Section "Contract Closeout" for Specific Requirements for training and demonstration of systems to Owner.

5. Division 01 Section "Contract Closeout" for Specific Requirements related to the Preparation of systems operation and maintenance manuals.

1.3. DEFINITIONS

A. CxA: Commissioning Authority.

B. OPR: Owner's Project Requirements.

C. Systems, Subsystems, and Equipment: Where these terms are used together or separately, they shall mean "as-built" systems, subsystems, and equipment.

D. TAB: Testing, Adjusting, and Balancing.

1.4. COMMISSIONING TEAM

A. Members Appointed by Contractor(s): Individuals, each having authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated actions. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project superintendent and subcontractors, installers, suppliers, and specialists deemed appropriate by the CxA.

B. Members Appointed by Owner:

1. CxA: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. Owner will engage the CxA under a separate contract. The CxA for this project shall be performed by Gipe Associates, Inc., 8719 Brooks Drive, Easton, Maryland 21601, (410) 822-8688 - telephone, (410) 822-6306 – fax.

2. All contractor commissioning requirements and costs associated with commissioning the project shall be included in the base bid.

3. Representatives of the facility user and operation and maintenance personnel.

4. Architect and Engineering design professionals.

1.5. OWNER'S RESPONSIBILITIES

A. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:

1. Coordination meetings.

2. Training in operation and maintenance of systems, subsystems, and equipment.

3. Testing meetings.

4. Demonstration of operation of systems, subsystems, and equipment.

1.6. CONTRACTOR'S RESPONSIBILITIES

A. Provide utility services required for the commissioning process.

B. Contractor shall assign representatives with expertise and authority to act on behalf of the Contractor and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:

1. Participate in commissioning and construction-phase coordination meetings.

2. Participate in maintenance orientation and inspection.

3. Participate in operation and maintenance training sessions.

4. Participate in final review at acceptance meeting.

5. Certify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.

6. Evaluate performance deficiencies identified in test reports and, in collaboration with entity responsible for system and equipment installation, recommend corrective action.

7. Review and approve final commissioning documentation.

8. Certify that all pre-test work and pre-testing of functional performance tests are

complete and operational prior to scheduling performed testing by CxA. Submit completed functional performance test forms with data from pre-testing.

9. During functional performance testing, a representative from the mechanical contractor, controls contractor, and test/balance engineer must be present and participate in testing.

C. Subcontractors shall assign representatives with expertise and authority to act on behalf of subcontractors and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:

1. Pre-test all systems/equipment prior to engaging CxA for Functional Performance Testing.

2. Participate in commissioning and construction-phase coordination meetings.

3. Participate in maintenance orientation and inspection.

4. Participate in procedures meeting for testing.

5. Participate in final review at acceptance meeting.

6. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to CxA for incorporation into the commissioning plan. Update schedule on a weekly basis throughout the construction period.

7. Provide information to the CxA for developing construction-phase commissioning plan.

8. Participate in training sessions for Owner's operation and maintenance personnel.

9. Provide updated Project Record Documents to the CxA on a daily basis.

10. Gather and submit operation and maintenance data for systems, subsystems, and equipment to the CxA, as specified in Division 01 Section "Operation and Maintenance Data."

11. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures and participate in testing of installed systems, subsystems, and equipment.

12. The test/balance subcontractor, mechanical contractor, and automatic temperature controls subcontractor must be on-site and provide assistance during all functional performance testing.

1.7. CXA'S RESPONSIBILITIES

A. Organize and lead the commissioning team.

B. Prepare a construction-phase commissioning plan. Collaborate with Contractor and with subcontractors to develop test and inspection procedures. Include design changes and

scheduled commissioning activities coordinated with overall Project schedule. Identify commissioning team member responsibilities, by name, firm, and trade specialty, for performance of each commissioning task.

C. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss progress of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The CxA shall prepare and distribute minutes to commissioning team members and attendees within five workdays of the commissioning meeting.

D. At a mutually agreed upon time, conduct an initial construction-phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; and Project completion.

E. Observe and inspect construction and report progress and deficiencies. In addition to compliance with the Contract Documents, inspect systems and equipment installation for adequate accessibility for maintenance and component replacement or repair.

F. Prepare Project-specific test and inspection procedures and checklists.

G. Schedule, direct, witness, and document tests, inspections, and systems startup.

H. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.

I. Certify date of acceptance and startup for each item of equipment for start of warranty periods.

J. Review Project Record Documents for accuracy. Request revisions from Contractor to achieve accuracy. Project Record Documents requirements are specified in Division 01 Section "Project Record Documents."

K. Review and comment on operation and maintenance documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Division 01 Section "Operation and Maintenance Data."

L. Assemble the final commissioning documentation, including the commissioning report and Project Record Documents.

1.8. COMMISSIONING DOCUMENTATION

A. Commissioning Plan: A document, prepared by CxA, that outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited to the following:

1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of submittals that are required to

support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.

2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.

3. Identification of systems and equipment to be commissioned.

4. Description of schedules for testing procedures along with identification of parties involved in performing and verifying tests.

5. Identification of items that must be completed before the next operation can proceed.

6. Description of responsibilities of commissioning team members.

7. Description of observations to be made.

8. Description of requirements for operation and maintenance training, including required training materials.

9. Description of expected performance for systems, subsystems, equipment, and controls.

10. Schedule for commissioning activities with specific dates coordinated with overall construction schedule.

11. Identification of installed systems, subsystems, and equipment, including design changes that occurred during the construction phase.

12. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.

13. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.

14. Step-by-step procedures for testing systems, subsystems, and equipment with descriptions for methods of verifying relevant data, recording the results obtained, and listing parties involved in performing and verifying tests.

B. Test Checklists: CxA, with assistance of Contractor and Subcontractors, shall develop test checklists for each system, subsystem, or equipment including interfaces and interlocks, and include a separate entry, with space for comments, for each item to be tested. Prepare separate checklists for each mode of operation and provide space to indicate whether the mode under test responded as required. Provide space for testing personnel to sign off on each checklist. Specific checklist content requirements are specified in Division 01 Section "HVAC Commissioning Requirements" and "Electrical Commissioning Requirements". Test checklists will be jointly developed as the project progresses. Each checklist, regardless of system, subsystem, or equipment being tested,

shall include, but not be limited to, the following:

1. Name and identification code of tested item.

2. Test number.

3. Time and date of test.

4. Indication of whether the record is for a first test or retest following correction of a problem or issue.

5. Dated signatures of the person performing test and of the witness, if applicable.

6. Individuals present for test.

7. Deficiencies.

8. Issue number, if any, generated as the result of test.

C. Certificate of Readiness: Certificate of Readiness shall be signed by Contractor, Subcontractor(s), Installer(s), and CxA certifying that systems, subsystems, equipment, and associated controls are ready for testing. Completed test checklists signed by the responsible parties shall accompany this certificate.

D. Test and Inspection Reports: CxA shall record test data, observations, and measurements on test checklists. Photographs, forms, and other means appropriate for the application shall be included with data. CxA shall compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.

E. Corrective Action Documents: CxA shall document corrective action taken for systems and equipment that fail tests. Include required modifications to systems and equipment and revisions to test procedures, if any. Retest systems and equipment requiring corrective action and document retest results.

F. Issues Log: CxA shall prepare and maintain an issues log that describes design, installation, and performance issues that are at variance with the Contract Documents. Identify and track issues as they are encountered, documenting the status of unresolved and resolved issues.

1. Creating an Issues Log Entry:

a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
b. Assign a descriptive title of the issue.
c. Identify date and time of the issue.
d. Identify test number of test being performed at the time of the observation, if applicable, for cross-reference.
e. Identify system, subsystem, and equipment to which the issue applies.
f. Identify location of system, subsystem, and equipment.
g. Include information that may be helpful in diagnosing or evaluating the issue.

h. Note recommended corrective action.
i. Identify commissioning team member responsible for corrective action.
j. Identify expected date of correction.
k. Identify person documenting the issue.

2. Documenting Issue Resolution:

a. Log date correction is completed or the issue is resolved.
b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
c. Identify changes to the Contract Documents that may require action.
d. State that correction was completed and system, subsystem, and equipment is ready for retest, if applicable.
e. Identify person(s) who corrected or resolved the issue.
f. Identify person(s) documenting the issue resolution.

3. Issues Log Report: On a periodic basis, but not less than for each commissioning team meeting, CxA shall prepare a written narrative for review of outstanding issues and a status update of the issues log. As a minimum, CxA shall include the following information in the issues log and expand it in the narrative:

a. Issue number and title.
b. Date of the identification of the issue.
c. Name of the commissioning team member assigned responsibility for resolution.
d. Expected date of correction.

G. Commissioning Report: CxA shall document results of the commissioning process including unresolved issues and performance of systems, subsystems, and equipment. The commissioning report shall indicate whether systems, subsystems, and equipment have been completed and are performing according to the Contract Documents. The commissioning report shall include, but is not limited to, the following:

1. Lists and explanations of substitutions; compromises; variances in the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. This report shall be used to evaluate systems, subsystems, and equipment and shall serve as a future reference document during Owner occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of the Contract Documents. It may also include a recommendation for accepting or rejecting systems, subsystems, and equipment.

2. Commissioning plan.

3. Testing plans and reports.

4. Corrective modification documentation.

5. Issues log.

6. Completed test checklists.

7. Listing of off-season test(s) not performed and a schedule for their completion.

8. All commissioning documents must be submitted to the building Owner within 90 days of the date of receipt of the Certificate of Occupancy.

H. Systems Manual: CxA shall gather required information and compile systems manual. Systems manual shall include, but is not limited to, the following:

1. Project Record Documents as specified in Division 01 Section "Project Record Documents."

2. Final commissioning plan.

3. Commissioning report.

4. Operation and maintenance data as specified in Division 01 Section "Operation and Maintenance Data."

1.9. SUBMITTALS

A. Test Checklists and Report Forms: CxA shall submit sample checklists and forms to Contractor quality-control manager and subcontractors for review and comment. Submit two copies of each checklist and report form.

B. Test and Inspection Reports: CxA shall submit test and inspection reports.

C. Corrective Action Documents: CxA shall submit corrective action documents.

1.10. QUALITY ASSURANCE

A. Instructor Qualifications: Factory-authorized service representatives, experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.

B. Test Equipment Calibration: Comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test instruments. Instruments shall have been calibrated within six months prior to use.

1.11. COORDINATION

A. Coordinating Meetings: CxA shall conduct coordination meetings of the commissioning team to review progress on the commissioning plan, to discuss scheduling conflicts, and to discuss upcoming commissioning process activities.

B. Pretesting Meetings: CxA shall conduct pretest meetings of the commissioning team to review startup reports, pretest inspection results, testing procedures, testing personnel and instrumentation requirements, and manufacturers' authorized service representative services for each system, subsystem, equipment, and component to be tested.

C. Testing Coordination: CxA shall coordinate sequence of testing activities to

accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

D. Manufacturers' Field Services: CxA and Contractor shall coordinate services of manufacturers' field services.

1.12. ALTERNATES

A. Refer to Division 01 Section, “Alternates” for description of work under this section affected by alternates.

PART 2. PRODUCTS (NOT USED)

PART 3. EXECUTION

3.1. OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

A. Training Preparation Conference: Before operation and maintenance training, CxA shall convene a training preparation conference to include Owner's operation and maintenance personnel, Contractor, and subcontractors. In addition to requirements specified in Division 01 Section "Demonstration and Training," perform the following:

1. Review installed systems, subsystems, and equipment.

2. Review instructor qualifications.

3. Review instructional methods and procedures.

4. Review training module outlines and contents.

5. Review course materials (including operation and maintenance manuals).

6. Inspect and discuss locations and other facilities required for instruction.

7. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.

8. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

B. Training Modules: Develop an instruction program that includes individual training modules for each system, subsystem, and equipment as specified in Division 01 Section "Demonstration and Training."

PART 4. END OF SECTION

DIVISION 01 SECTION 019115
HVAC COMMISSIONING REQUIREMENTS
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SECTION 019115 - HVAC COMMISSIONING REQUIREMENTS

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes requirements for commissioning the HVAC system and its subsystems and equipment. This Section supplements the general requirements specified in Division 01 Section "General Commissioning Requirements."

B. Related Sections include the following:

1. Division 01 Section "General Commissioning Requirements" for general requirements for commissioning processes that apply to this Section.

C. The following systems and/or equipment shall be commissioned:

1. Air Flow Monitoring Stations.
2. Automatic Temperature Control System.
3. Condensate overflow alarms.
4. Condensate pumps.
5. Duct smoke detectors.
6. Ductless heat pumps.
7. Electric Radiant Heat Panels.
8. Energy recovery ventilators (Including variable frequency drives).
9. Exhaust Fans and ventilation fans.
10. Gas Furnaces.
11. High temperature alarms.
12. HVAC controls and sequences of operation.
13. Supply air systems.
14. Variable frequency drives.
15. Variable refrigerant volume systems (indoor and outdoor units).

16. Variable refrigerant volume system ATC interface and systems integration.

1.3. DEFINITIONS

A. Architect: Includes Architect identified in the Contract for Construction between Owner and Contractor, plus consultant/design professionals responsible for design of HVAC, electrical, communications, controls for HVAC systems, and other related systems.

B. CxA: Commissioning Authority.

C. Systems, Subsystems, and Equipment: Where these terms are used together or separately, they shall mean "as-built" systems, subsystems, and equipment.

D. TAB: Testing, Adjusting, and Balancing.

1.4. CONTRACTOR'S RESPONSIBILITIES

A. The following responsibilities are in addition to those specified in Division 01 Section "General Commissioning Requirements."

B. Contractor:

1. Attend procedures meeting for TAB Work.

2. Certify that TAB Work is complete.

3. Assist performing functional performance tests.

C. Mechanical Contractor:

1. Attend TAB verification testing.

2. Provide measuring instruments and logging devices to record test data, and data acquisition equipment to record data for the complete range of testing for the required test period.

3. Assist performing functional performance tests.

D. HVAC Instrumentation and Control Contractor: With the CxA, review control designs for compliance with the Contract Documents, controllability with respect to actual equipment to be installed, and recommend adjustments to control designs and sequence of operation descriptions. Assist with performing functional performance tests.

E. TAB Subcontractor:

1. Contract Documents Review: With the CxA, review the Contract Documents before developing TAB procedures.

a. Verify the following:

i. Accessibility of equipment and components required for TAB Work.

ii. Adequate number and placement of duct balancing dampers to allow proper balancing while minimizing sound levels in occupied spaces.

iii. Adequate number and placement of balancing valves to allow proper balancing and recording of water flow.

iv. Adequate number and placement of test ports and test instrumentation to allow reading and compilation of system and equipment performance data needed to conduct both TAB and commissioning testing.

v. Air and water flow rates have been specified and compared to central equipment output capacities.

b. Identify discontinuities and omissions in the Contract Documents.

c. This review of the Contract Documents by the TAB Subcontractor satisfies requirements for a design review report as specified in Division 23 Section "Testing Adjusting & Balancing for HVAC & Plumbing."

d. Assist performing functional performance tests.

2. Additional Responsibilities: Participate in tests specified in Division 23 Sections "Instrumentation & Controls of HVAC & Plumbing Systems."

F. Electrical Contractor:

1. With the Mechanical Contractor, coordinate installations and connections between and among electrical and HVAC systems, subsystems, and equipment.

2. Attend TAB verification testing.

1.5. COMMISSIONING DOCUMENTATION

A. The following are in addition to documentation specified in Division 01 Section "General Commissioning Requirements."

B. Test Checklists: CxA with assistance of Contractor shall develop test checklists for HVAC systems, subsystems, and equipment, including interfaces and interlocks with other systems. CxA shall prepare separate checklists for each mode of operation and provide space to indicate whether the mode under test responded as required. In addition to the requirements specified in Division 01 Section "General Commissioning Requirements," checklists shall include, but not be limited to, the following:

1. Calibration of sensors and sensor function.

2. Testing conditions under which test was conducted, including (as applicable) ambient conditions, set points, override conditions, and status and operating conditions that impact the results of test.

3. Control sequences for HVAC systems.

4. Strength of control signal for each set point at specified conditions.

5. Responses to control signals at specified conditions.

6. Sequence of response(s) to control signals at specified conditions.

7. Electrical demand or power input at specified conditions.

8. Power quality and related measurements.

9. Expected performance of systems, subsystems, and equipment at each step of test.

10. Narrative description of observed performance of systems, subsystems, and equipment. Notation to indicate whether the observed performance at each step meets the expected results.

11. Interaction of auxiliary equipment.

12. Issues log.

1.6. SUBMITTALS

A. The following submittals are in addition to those specified in Division 01 Section "General Commissioning Requirements."

B. Testing Procedures: CxA shall submit detailed testing plan, procedures, and checklists for each series of tests. Submittals shall include samples of data reporting sheets that will be part of the reports.

C. Certificate of Readiness: CxA shall compile certificates of readiness from Contractor certifying that systems, subsystems, equipment, and associated controls are ready for testing.

D. Certificate of Completion of Installation, Prestart, and Startup: CxA shall certify that installation, prestart, and startup activities have been completed. Certification shall include completed checklists provided by TAB Subcontractor as specified in Division 23 Section "Testing Adjusting & Balancing for HVAC & Plumbing."

E. Test and Inspection Reports: CxA shall compile and submit test and inspection reports and certificates, and shall include them in systems manual and commissioning report.

F. Corrective Action Documents: CxA shall submit corrective action documents.

G. Certified TAB Reports: CxA shall submit verified, certified TAB reports.

1.7. ALTERNATES

A. Refer to Division 01 Section, “Alternates” for description of work under this section affected by alternates.

PART 2. PRODUCTS (NOT USED)

PART 3. EXECUTION

3.1. TESTING PREPARATION

A. Prerequisites for Testing:

1. Certify that HVAC systems, subsystems, and equipment have been completed, calibrated, and started; are operating according to the Contract Documents; and that Certificates of Readiness are signed and submitted.

2. Certify that HVAC instrumentation and control systems have been completed and calibrated; are operating according to the Contract Documents; and that pretest set points have been recorded.

3. Certify that TAB procedures have been completed, and that TAB reports have been submitted, discrepancies corrected, and corrective work approved.

4. Test systems and intersystem performance after approval of test checklists for systems, subsystems, and equipment.

5. Set systems, subsystems, and equipment into operating mode to be tested (e.g., normal shut down, normal auto position, normal manual position, unoccupied cycle, emergency power, and alarm conditions).

6. Verify each operating cycle after it has been running for a specified period and is operating in a steady-state condition.

7. Inspect and verify the position of each device and interlock identified on checklists. Sign off each item as acceptable, or failed. Repeat this test for each operating cycle that applies to system being tested.

8. Check safety cutouts, alarms, and interlocks with [duct detectors] and life-safety systems during each mode of operation.

9. Annotate checklist or data sheet when a deficiency is observed.

10. Verify equipment interface with monitoring and control system and TAB criteria; include the following:

    a. All temperature alarms.
    b. All pump status alarms.
    c. Supply, return, or exhaust air flow rates for units in each operational mode.
    d. Operation of heat pump units in both heating and cooling cycles.
    e. Minimum outdoor-air intake in each operational mode and at minimum and maximum airflows.
    f. Total exhaust airflow and total outdoor-air intake.
    g. Minimum outdoor-air intake in each operational mode and at minimum and maximum airflows.
    h. Supply, outside air, exhaust and return air flow rates for ERVs in each operating mode.
    i. Sequences of operation of all HVAC equipment.
    j. Ductless heat pumps with air flow rates and temperatures.
    k. Variable speed drive parameters at each operated mode.
    l. Electric heating equipment volts, amps, and temperature rise.
    m. Supply and return air flow rates for all HVAC equipment.

n. Operation/Accuracy of air and fluid flow measuring stations at various flow rates.
o. Operation of variable refrigerant flow systems in all modes.
p. Gas furnace operation control and leaving air temperature.
q. Set point and operation of "high temperature" alarms.
r. Test operation and air temperatures of hot gas re-heat coils.
s. Set point and operation of high temperature alarms.

11. Verify proper responses of monitoring and control system controllers and sensors to include the following:

    a. For each controller or sensor, record the indicated monitoring and control system reading and the test instrument reading. If initial test indicates that the test reading is outside of the control range of the installed device, check calibration of the installed device and adjust as required. Retest malfunctioning devices and record results on checklist or data sheet.
    b. Report deficiencies and prepare an issues log entry.

12. Verify that HVAC equipment field quality-control testing has been completed and approved. CxA shall direct, witness, and document field quality-control tests, inspections, and startup specified in individual Division 23 Sections.

B. Testing Instrumentation: Install measuring instruments and logging devices to record test data for the required test period. Instrumentation shall monitor and record full range of operating conditions and shall allow for calculation of total capacity of system for each mode of operation. For individual room cooling tests, provide temporary heaters to impose a cooling load. Operational modes include the following:

1. Heating/Cooling Mode.

2. Occupied and unoccupied.

3. Warm up and cool down.

4. Life-safety and safety systems.

5. Duct smoke detectors.

6. Fire safety.

7. Temporary upset of system operation.

8. Partial occupancy conditions.

9. Special cycles.

10. ERV Unit supply/exhaust air flow at partial CO2 levels.

11. Variable refrigerant volume units in heating/cooling modes.

12. Lead/lag modes where redundant equipment is indicated.

13. All alarms.

14. Condensate overflow safety switch shut-down and alarm.

15. Condensate pump operation.

3.2. TAB VERIFICATION

A. TAB Subcontractor shall coordinate with CxA for work required in Division 23 Section "Testing Adjusting & Balancing for HVAC & Plumbing." TAB Subcontractor shall copy CxA with required reports, sample forms, checklists, and certificates.

B. Contractor, HVAC Contractor, and CxA shall witness TAB Work.

C. TAB Preparation:

1. TAB Subcontractor shall provide CxA with data required for "Pre-Field TAB Engineering Reports" specified in Division 23 Section "Testing Adjusting & Balancing for HVAC & Plumbing."

a. CxA shall use this data to certify that prestart and startup activities have been completed for systems, subsystems, and equipment installation.

D. Verification of Final TAB Report:

1. CxA shall select, at random, 10 percent of report for field verification.

2. CxA shall notify TAB Subcontractor 10 days in advance of the date of field verification; however, notice shall not include data points to be verified. The TAB Subcontractor shall use the same instruments (by model and serial number) that were used when original data were collected.

3. Failure of an item is defined as follows:

a. For all readings a deviation of more than 10 percent.

4. Failure of more than 10 percent of selected items shall result in rejection of final TAB report.

E. If deficiencies are identified during verification testing, CxA shall notify the HVAC Contractor and Architect, and shall take action to remedy the deficiency. Architect shall review final tabulated checklists and data sheets to determine if verification is complete and that system is operating according to the Contract Documents.

F. CxA shall certify that TAB Work has been successfully completed.

3.3. TESTING

A. Test systems and intersystem performance after test checklists for systems, subsystems, and equipment have been approved.

B. Contractors and subcontractors must pre-inspect and pre-test all equipment and systems prior to requesting functional performance testing by the CxA. All pre-start/start-up checklists and functional performance test forms must be completed and submitted to Engineer prior to scheduling formal functional performance testing.

C. Perform tests using design conditions whenever possible.

1. Simulate conditions by imposing an artificial load when it is not practical to test under design conditions and when written approval for simulated conditions is received from CxA. Before simulating conditions, calibrate testing instruments. Set and document simulated conditions and methods of simulation. After tests, return settings to normal operating conditions.

2. Alter set points when simulating conditions is not practical and when written approval is received from CxA.

3. Alter sensor values with a signal generator when design or simulating conditions and altering set points are not practical. Do not use sensor to act as signal generator to simulate conditions or override values.

D. Scope of HVAC Contractor Testing:

1. Testing scope shall include entire HVAC installation, from central equipment for heat generation and refrigeration through distribution systems to each conditioned space. It shall include measuring capacities and effectiveness of operational and control functions.

2. Test all operating modes, interlocks, control responses, responses to abnormal or emergency conditions, and verify proper response of building automation system controllers and sensors.

E. Detailed Testing Procedures: CxA, with HVAC Contractor, TAB Subcontractor, and HVAC Instrumentation and Control Contractor, shall prepare detailed testing plans, procedures, and checklists for HVAC systems, subsystems, and equipment.

F. HVAC Instrumentation and Control System Testing:

1. Field testing plans and testing requirements are specified in Division 23 Section "Instrumentation & Controls of HVAC & Plumbing Systems". The CxA, HVAC Contractor, Equipment Provider/Manufacturer and the HVAC Instrumentation and Control Contractor shall collaborate to prepare testing plans.

2. CxA shall convene a meeting of appropriate entities to review test report of HVAC instrumentation and control systems.

G. Energy Supply System Testing: HVAC Contractor shall prepare a testing plan to verify performance of gas systems and equipment. Plan shall include the following:

1. Sequence of testing and testing procedures for each equipment item and pipe section to be tested, identified by pipe zone or sector identification marker. Markers shall be keyed to Drawings for each pipe sector showing the physical location of each designated pipe test section. Drawings keyed to pipe zones or sectors shall be formatted to allow each section of piping to be physically located and identified when referred to in system testing plan.

2. Tracking checklist for managing and ensuring that all pipe sections have been tested.

H. Heat-Generation System Testing: HVAC Contractor shall prepare a testing plan to verify performance of air handling units, heat pumps, condensate receivers, and auxiliary equipment, energy recovery ventilators, variable refrigerant volume units, radiant heat panels, gas furnaces, and hot gas re-heat coils. Plan shall include the following:

1. Sequence of testing and testing procedures for each item of equipment and section of pipe to be tested, identified by identification marker. Markers shall be keyed to Drawings for each pipe sector showing the physical location of each item of equipment and pipe test section. Drawings shall be formatted to allow each item of equipment and section of piping to be physically located and identified when referred to in the system testing plan.

2. Tracking checklist for managing and ensuring that all pipe sections have been tested.

3. Variable refrigerant flow equipment volts, amps, temperatures, and modes of operation.

I. Refrigeration System Testing: HVAC Contractor shall prepare a testing plan to verify performance of heat pumps, refrigerant compressors, condensers, variable refrigerant volume systems, ductless units, condensing units, ERV units and other refrigeration systems. Plan shall include the following:

1. Sequence of testing and testing procedures for each item of equipment and section of pipe to be tested, identified by identification marker. Markers shall be keyed to Drawings showing the physical location of each item of equipment and pipe test section. Drawings shall be formatted to allow each item of equipment and section of piping to be physically located and identified when referred to in the system testing plan.

2. Tracking checklist for managing and ensuring that all pipe sections have been tested.

3. Variable refrigerant flow equipment volts, amps, temperatures, and modes of operation.

J. HVAC Distribution System Testing: HVAC Contractor shall prepare a testing plan to verify performance of air, air handling units, ERV unit supply and exhaust, and other distribution systems. Include HVAC terminal equipment and unitary equipment. Plan shall include the following:

1. Sequence of testing and testing procedures for each item of equipment and section of pipe to be tested, identified by identification marker. Markers shall be keyed to Drawings showing the physical location of each item of equipment and pipe test section. Drawings shall be formatted to allow each item of equipment and section of piping to be physically located and identified when referred to in the system testing plan.

2. Tracking checklist for managing and ensuring that all pipe sections have been tested.

3. Equipment, air flow rates, air temperatures, safeties, and demand controlled ventilation.

K. Deferred Testing:

1. If tests cannot be completed because of a deficiency outside the scope of the HVAC system, the deficiency shall be documented and reported to Owner. Deficiencies shall be resolved and corrected by appropriate parties and test rescheduled.

2. If the testing plan indicates specific seasonal testing, appropriate initial performance tests shall be completed and documented and additional tests scheduled.

L. Testing Reports:

1. Reports shall include measured data, data sheets, and a comprehensive summary describing the operation of systems at the time of testing.

2. Include data sheets for each controller to verify proper operation of the control system, the system it serves, the service it provides, and its location. For each controller, provide space for recording its readout, the reading at the controller's sensor(s), plus comments. Provide space for testing personnel to sign off on each data sheet.

3. Prepare a preliminary test report. Deficiencies will be evaluated by Architect to determine corrective action. Deficiencies shall be corrected and test repeated.

END OF SECTION

SECTION 02 4100
DEMOLITION

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Selective demolition of building elements for alteration purposes.

1.02 RELATED REQUIREMENTS

A. Section 01 1000 - Summary: Limitations on Contractor's use of site and premises.

B. Section 01 1000 - Summary: Sequencing and staging requirements.

C. Section 01 5000 - Temporary Facilities and Controls: Site fences, security, protective barriers, and waste removal.

D. Section 01 7000 - Execution and Closeout Requirements: Project conditions; protection of bench marks, survey control points, and existing construction to remain; reinstallation of removed products; temporary bracing and shoring.

1.03 REFERENCE STANDARDS

A. NFPA 241 - Standard for Safeguarding Construction, Alteration, and Demolition Operations; 2013.

PART 3 EXECUTION

2.01 SCOPE

A. Remove portions of existing buildings:
   1. Remove acoustical ceiling tile and grid as indicated on drawings.
   2. Remove gypsum board/plaster ceilings and supporting structure as indicated on drawings.
   3. Remove electrical lighting and devices as indicated on drawings.
   4. Remove mechanical ductwork and devices as indicated on drawings.
   5. Remove mechanical equipment as indicated on drawings.
   6. Remove single-ply roofing system and deck as required for new roof penitrations as indicated on drawings.

2.02 GENERAL PROCEDURES AND PROJECT CONDITIONS

A. Comply with applicable codes and regulations for demolition operations and safety of adjacent structures and the public.
   1. Obtain required permits.
   2. Comply with applicable requirements of NFPA 241.
   3. Take precautions to prevent catastrophic or uncontrolled collapse of structures to be removed; do not allow worker or public access within range of potential collapse of unstable structures.
   4. Provide, erect, and maintain temporary barriers and security devices.
   5. Conduct operations to minimize obstruction of public and private entrances and exits; do not obstruct required exits at any time; protect persons using entrances and exits from removal operations.

B. Do not begin removal until receipt of notification to proceed from Owner.

C. Do not begin removal until built elements to be salvaged or relocated have been removed.

D. Protect existing structures and other elements that are not to be removed.
   1. Provide bracing and shoring.
   2. Prevent movement or settlement of structure.
   3. Stop work immediately if structure appears to be in danger.

E. Minimize production of dust due to demolition operations.

F. If hazardous materials are discovered during removal operations, stop work and notify Architect and Owner; hazardous materials include regulated asbestos containing materials, lead, PCB's, and mercury.

2.03 SELECTIVE DEMOLITION FOR ALTERATIONS

A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
   1. Verify that construction and utility arrangements are as indicated.
   2. Report discrepancies to Architect before disturbing existing installation.
   3. Beginning of demolition work constitutes acceptance of existing conditions that would be apparent upon examination prior to starting demolition.

B. Remove existing work as indicated and as required to accomplish new work.
   1. Remove items indicated on drawings.

C. Services (Including but not limited to HVAC, Plumbing, Fire Protection, Electrical, and Telecommunications): Remove existing systems and equipment as indicated.
   1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components.
   2. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
   3. Verify that abandoned services serve only abandoned facilities before removal.
   4. Remove abandoned pipe, ducts, conduits, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification.

D. Protect existing work to remain.
   1. Prevent movement of structure; provide shoring and bracing if necessary.
   2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
   3. Repair adjacent construction and finishes damaged during removal work.
   4. Patch as specified for patching new work.

2.04 DEBRIS AND WASTE REMOVAL

A. Remove debris, junk, and trash from site.

B. Leave site in clean condition, ready for subsequent work.

C. Clean up spillage and wind-blown debris from public and private lands.

END OF SECTION

SECTION 06 1000
ROUGH CARPENTRY

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Rough opening framing for doors, windows, and roof openings.

B. Roof-mounted curbs.

C. Roofing nailers.

D. Fire retardant treated wood materials.

E. Concealed wood blocking, nailers, and supports.

1.02 RELATED REQUIREMENTS

A. Section 07 6200 - Sheet Metal Flashing and Trim: Sill flashings.

B. Section 09 2116 - Gypsum Board Assemblies: Gypsum-based sheathing.

1.03 REFERENCE STANDARDS

A. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2016a.

B. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2015a.

C. AWPA U1 - Use Category System: User Specification for Treated Wood; 2018.

D. PS 20 - American Softwood Lumber Standard; 2020.

1.04 DELIVERY, STORAGE, AND HANDLING

A. General: Cover wood products to protect against moisture. Support stacked products to prevent deformation and to allow air circulation.

B. Fire Retardant Treated Wood: Prevent exposure to precipitation during shipping, storage, or installation.

PART 2 PRODUCTS

2.01 GENERAL REQUIREMENTS

A. Dimension Lumber: Comply with PS 20 and requirements of specified grading agencies.
   1. If no species is specified, provide any species graded by the agency specified; if no grading agency is specified, provide lumber graded by any grading agency meeting the specified requirements.
   2. Grading Agency: Any grading agency whose rules are approved by the Board of Review, American Lumber Standard Committee (www.alsc.org) and who provides grading service for the species and grade specified; provide lumber stamped with grade mark unless otherwise indicated.

2.02 DIMENSION LUMBER FOR CONCEALED APPLICATIONS

A. Sizes: Nominal sizes as indicated on drawings, S4S.

B. Moisture Content: S-dry or MC19.

C. Miscellaneous Framing, Blocking, Nailers, Grounds, and Furring:
   1. Lumber: S4S, No. 2 or Standard Grade.
   2. Boards: Standard or No. 3.

2.03 ACCESSORIES

A. Fasteners and Anchors:
   1. Metal and Finish: Hot-dipped galvanized steel complying with ASTM A153/A153M for high humidity and preservative-treated wood locations, unfinished steel elsewhere.
   2. Drywall Screws: Bugle head, hardened steel, power driven type, length three times thickness of sheathing.

2.04 FACTORY WOOD TREATMENT

A. Treated Lumber and Plywood: Comply with requirements of AWPA U1 - Use Category System for wood treatments determined by use categories, expected service conditions, and specific applications.
   1. Fire-Retardant Treated Wood: Mark each piece of wood with producer's stamp indicating compliance with specified requirements.

B. Fire Retardant Treatment:
   1. Interior Type A: AWPA U1, Use Category UCFA, Commodity Specification H, low temperature (low hygroscopic) type, chemically treated and pressure impregnated; capable of providing a maximum flame spread index of 25 when tested in accordance with ASTM E84, with no evidence of significant combustion when test is extended for an additional 20 minutes.
      a. Kiln dry wood after treatment to a maximum moisture content of 19 percent for lumber and 15 percent for plywood.
      b. Treat rough carpentry items as indicated .
      c. Do not use treated wood in applications exposed to weather or where the wood may become wet.

PART 3 EXECUTION

3.01 INSTALLATION - GENERAL

A. Select material sizes to minimize waste.

B. Reuse scrap to the greatest extent possible; clearly separate scrap for use on site as accessory components, including: shims, bracing, and blocking.

C. Where treated wood is used on interior, provide temporary ventilation during and immediately after installation sufficient to remove indoor air contaminants.

3.02 BLOCKING, NAILERS, AND SUPPORTS

A. Provide framing and blocking members as indicated or as required to support finishes, fixtures, specialty items, and trim.

B. In framed assemblies that have concealed spaces, provide solid wood fireblocking as required by applicable local code, to close concealed draft openings between floors and between top story and roof/attic space; other material acceptable to code authorities may be used in lieu of solid wood blocking.

C. In metal stud walls, provide continuous blocking around door and window openings for anchorage of frames, securely attached to stud framing.

D. In walls, provide blocking attached to studs as backing and support for wall-mounted items, unless item can be securely fastened to two or more studs or other method of support is explicitly indicated.

E. Where ceiling-mounting is indicated, provide blocking and supplementary supports above ceiling, unless other method of support is explicitly indicated.

3.03 ROOF-RELATED CARPENTRY

A. Coordinate installation of roofing carpentry with deck construction, framing of roof openings, and roofing assembly installation.

B. Provide wood curb at all roof openings except where specifically indicated otherwise. Form corners by alternating lapping side members.

3.04 TOLERANCES

A. Framing Members: 1/4 inch from true position, maximum.

B. Variation from Plane (Other than Floors): 1/4 inch in 10 feet maximum, and 1/4 inch in 30 feet maximum.

3.05 CLEANING

A. Waste Disposal: Comply with the requirements of Section 01 7419 - Construction Waste Management and Disposal.
   1. Comply with applicable regulations.
   2. Do not burn scrap on project site.
   3. Do not burn scraps that have been pressure treated.
   4. Do not send materials treated with pentachlorophenol, CCA, or ACA to co-generation facilities or “waste-to-energy” facilities.

B. Do not leave any wood, shavings, sawdust, etc. on the ground or buried in fill.

C. Prevent sawdust and wood shavings from entering the storm drainage system.

END OF SECTION

SECTION 07 5300
ELASTOMERIC MEMBRANE ROOFING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Elastomeric roofing membrane, mechanically fastened conventional and adhered conventional application.

B. Insulation, flat and tapered.

C. Flashings.

D. Roofing stack boots, roofing expansion joints, and walkway pads.

1.02 RELATED REQUIREMENTS

A. Section 05 3100 - Steel Decking: Product requirements for acoustical insulation for deck flutes, for placement by this section.

B. Section 06 1000 - Rough Carpentry: Wood nailers and curbs.

C. Section 07 6200 - Sheet Metal Flashing and Trim: Counterflashings, reglets.

D. Section 07 7100 - Roof Specialties: Copings, fascia, prefabricated roofing expansion joint flashing; to be included in roofing system warranty.

E. Section 07 7200 - Roof Accessories: Roof-mounted units; prefabricated curbs.

F. Section 26 4113 - Lightning Protection for Structures.

1.03 REFERENCE STANDARDS

A. ASTM C518 - Standard Test Method for Steady-State Thermal Transmission Properties by Means of the Heat Flow Meter Apparatus; 2017.

B. ASTM C726 - Standard Specification for Mineral Wool Roof Insulation Board; 2017.

C. ASTM C1289 - Standard Specification for Faced Rigid Cellular Polyisocyanurate Thermal Insulation Board; 2019.

D. ASTM D4637/D4637M - Standard Specification for EPDM Sheet Used in Single-Ply Roof Membrane; 2015.

E. FM DS 1-28 - Wind Design; 2016.

F. NRCA (RM) - The NRCA Roofing Manual; 2019.

G. UL (DIR) - Online Certifications Directory; Current Edition.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Preinstallation Meeting: Convene a preinstallation meeting one week before starting work of this section; require attendance by all affected installers; review preparation and installation procedures and coordination and scheduling necessary for related work.

1.05 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide data indicating membrane materials, flashing materials, insulation, and fasteners.

C. Shop Drawings: Indicate joint or termination detail conditions, conditions of interface with other materials, setting plan for tapered insulation, and mechanical fastener layout.

D. Manufacturer's Installation Instructions: Indicate membrane seaming precautions and perimeter conditions requiring special attention.

E. Manufacturer's Field Reports: Indicate procedures followed, ambient temperatures, humidity, and supplementary instructions given.

F. Warranty: Submit manufacturer warranty and ensure forms have been completed in Owner's name and registered with manufacturer.

1.06 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum five years of documented experience.

B. Installer Qualifications: Company specializing in performing the work of this section with minimum five years documented experience, and approved by manufacturer.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials in manufacturer's original containers, dry and undamaged, with seals and labels intact.

B. Store materials in weather protected environment, clear of ground and moisture.

C. Ensure storage and staging of materials does not exceed static and dynamic load-bearing capacities of roof decking.

D. Protect foam insulation from direct exposure to sunlight.

1.08 FIELD CONDITIONS

A. Do not apply roofing membrane during unsuitable weather.

B. Do not apply roofing membrane when ambient temperature is below 40 degrees F or above 90 degrees F.

C. Do not apply roofing membrane to damp or frozen deck surface or when precipitation is expected or occurring.

D. Do not expose materials vulnerable to water or sun damage in quantities greater than can be weatherproofed the same day.

E. Schedule applications so that no partially completed sections of roof are left exposed at end of workday.

1.09 WARRANTY

A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.

B. Special Project Warranty: Submit roofing Installer's warranty, on warranty form signed by Installer, covering Work of this Section, including all components of membrane roofing system such as roofing membrane, base flashing, roof insulation, and walkway products, for the following warranty period:
   1. Warranty Period: Two years from date of Substantial Completion.

C. Manufacturer's Warranty: Manufacturer's Warranty standard form, without monetary limitation, in which manufacturer agrees to repair or replace components of membrane roofing system that fail in materials or workmanship within specified warranty period. Failure includes roof leaks.
   1. Warranty Period: 25 years from date of Substantial Completion.
   2. Coverage: Material and labor.
   3. Include edge metal in Roofing System Warranty. See Section 077100.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. EPDM Membrane Materials:
   1. Carlisle Roofing Systems, Inc: www.carlisle-syntec.com.
   2. Firestone Building Products, LLC: www.firestonebpco.com.
   3. Versico, a division of Carlisle Construction Materials Inc: www.versico.com/sle.
   4. Substitutions: See Section 01 6000 - Product Requirements.

2.02 ROOFING

A. Elastomeric Membrane Roofing: One ply membrane, spot adhered, over insulation.

B. Roofing Assembly Requirements:
   1. Roof Covering External Fire Resistance Classification: UL (DIR) certified Class A.

2. Factory Mutual Classification: Class 1 and windstorm resistance of 1-60, in accordance with FM DS 1-28.

C. Acceptable Insulation Types - Tapered Application:
1. Uniform thickness polyisocyanurate board covered with tapered polyisocyanurate board.

2.03 ROOFING MEMBRANE AND ASSOCIATED MATERIALS

A. Membrane: Ethylene-propylene-diene-terpolymer (EPDM); non-reinforced; complying with minimum properties of ASTM D4637/D4637M.
1. Thickness: 0.060 inch (60 mil).
2. Sheet Width: 120 inch, minimum; factory-fabricate into largest sheets possible.
3. Solar Reflectance: 0.75, minimum, initial, and 0.64, minimum, 3-year, certified by Cool Roof Rating Council.
4. Thermal Emittance: 0.84, minimum, initial, and 0.87, minimum, 3-year, certified by Cool Roof Rating Council.
5. Color: Black

B. Seaming Materials: Standard synthetic-rubber polymer primer and 6-inch wide minimum, butyl splice tape with release film.

C. Membrane Fasteners: As recommended by and approved by membrane manufacturer.

D. Flexible Flashing Material: Same material as membrane.
1. Thickness: 60 mil.
2. Tensile Strength: 1,200 psi.
3. Elasticity: 50 percent with full recovery without set.
4. Color: Black.

2.04 COVER BOARD

A. Fiberglass Mat Faced Gypsum Roof Board:
1. Thickness: 5/8 inch.
2. Width: 4 feet.
3. Length: 8 feet.
4. Weight: 2.5 lb/sq. ft.
5. Surfacing: Fiberglass mat with non-asphaltic coating.
6. Flexural Strength, Parallel (ASTM C473): 100 lbf, minimum.
7. Flute Span (ASTM E661): 8 inches.
8. Permeance (ASTM E96): greater than 17 perms.
9. R-Value (ASTM C518): 0.67.
10. Water Absorption (ASTM C1177): Less than 10 percent of weight.
11. Compressive Strength (Applicable Sections of ASTM C472): 900 pounds per square inch.
12. Surface Water Absorption (ASTM C473): Not more than 2 grams.
13. Acceptable Products:
a. DensDeck Prime, Georgia-Pacific Gypsum.

2.05 INSULATION

A. Polyisocyanurate Board Insulation: Rigid cellular foam, complying with ASTM C1289, Type II, Class 1, cellulose felt or glass fiber mat both faces; Grade 2 and with the following characteristics:
1. Compressive Strength: 16 psi
2. Board Size: 48 by 96 inch.
3. Board Thickness (base layer): 1.7 inch minimum.
4. Flat roof insulation thickness: 5" total thickness, two-layers.
5. Tapered Board insulation: Slope as indicated; minimum thickness 5 inch; fabricate of fewest layers possible.
a. Minimum slope: 1/4 inch per foot.
b. Sumps at drains: 4'-0" square; 1/2" per foot slope.
6. Board Edges: Square.

B. Mineral Wool Board Insulation: Rigid, monolithic, dual-density mineral wool, in compliance with ASTM C726.
   1. Board Size: 48 by 48 inches.
   2. Board Thickness: 2-1/2 inches.
   3. Board Edges: Square.
   4. Thermal Resistance, R-value: 3.8 at 75 degrees F, when tested according to ASTM C518.
   5. Manufacturers:
      a. ROCKWOOL (ROXUL, Inc); TOPROCK DD: www.rockwool.com/#sle.

2.06 ACCESSORIES

A. Prefabricated Roofing Expansion Joint Flashing: Sheet butyl over closed-cell foam backing seamed to stainless steel flanges.

B. Stack Boots: Prefabricated flexible boot and collar for pipe stacks through membrane; same material as membrane.

C. Insulation Joint Tape: Glass fiber reinforced type as recommended by insulation manufacturer, compatible with roofing materials; 6 inches wide; self adhering.

D. Insulation Fasteners: Appropriate for purpose intended and approved by roofing manufacturer.

E. Thinners and Cleaners: As recommended by adhesive manufacturer, compatible with membrane.

F. Membrane Adhesive: As recommended by membrane manufacturer, and:
   1. Provide low-VOC, solvent-based EPDM bonding adhesive that complies with Ozone Transport Commission (OTC) Model Rule, Single Ply Roofing Adhesives; www.otcair.org.

G. Membrane Adhesive Primer: As recommended by membrane manufacturer, and:
   1. Provide low-VOC, solvent-based EPDM adhesive primer that complies with Ozone Transport Commission (OTC) Model Rule, Single Ply Roofing Adhesive Primers; www.otcair.org.

H. Insulation Adhesive: As recommended by insulation manufacturer.

I. Walkway Pads: Suitable for maintenance traffic, contrasting color or otherwise visually distinctive from roof membrane.
   1. Composition: Roofing membrane manufacturer's standard.
   2. Size: As indicated.
   3. Surface Color: To be selected from manufacturer's standard range of colors

J. Copings and Trims - Refer to 07 71 00

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that surfaces and site conditions are ready to receive work.

B. Verify deck is supported and secure.

C. Verify deck is clean and smooth, flat, free of depressions, waves, or projections, properly sloped and suitable for installation of roof system.

D. Verify deck surfaces are dry and free of snow or ice.

E. Verify that roof openings, curbs, and penetrations through roof are solidly set, and cant strips are in place.

3.02 METAL DECK PREPARATION

A. Install preformed acoustical glass fiber insulation strips specified in Section 05 3100 within roof deck flutes. Install in accordance with manufacturer's instructions.

3.03 INSULATION - UNDER MEMBRANE

A. Attachment of Insulation: Mechanically fasten each layer of insulation to deck in accordance with roofing manufacturer's instructions and Factory Mutual requirements.

B. Lay subsequent layers of insulation with joints staggered minimum 6 inch from joints of preceding layer.

C. Place tapered insulation to the required slope pattern in accordance with manufacturer's instructions.

D. On metal deck, place boards parallel to flutes with insulation board edges bearing on deck flutes.

E. Lay boards with edges in moderate contact without forcing. Cut insulation to fit neatly to perimeter blocking and around penetrations through roof.

F. Tape joints of insulation in accordance with roofing and insulation manufacturers' instructions.

G. At roof drains, use factory-tapered boards to slope down to roof drains over a distance of 24 inches.
   1. Trim surface of insulation where necessary at roof drains so completed surface is flush and does not restrict flow of water.

H. Do not apply more insulation than can be covered with membrane in same day.

I. Install cover board over insulation with long joints in continuous straight lines with end joints staggered between rows. Adhesive attach cover board, following manufacturer recommendations.
   1. For multilayer locations, lay subsequent coverboard layers with joints staggered minimum 6 inch from joints of preceding layer.

3.04 MEMBRANE APPLICATION

A. Apply elastomeric membrane roofing system in accordance with manufacturer's recommendations.

B. Roll out membrane, free from wrinkles or tears. Place sheet into place without stretching.

C. Shingle joints on sloped substrate in direction of drainage.

D. Fully Adhered Application: Apply adhesive to substrate and membrane at rate required by manufacturer. Fully embed membrane in adhesive except in areas directly over or within 3 inches of expansion joints. Fully adhere one roll before proceeding to adjacent rolls.
   1. Protect white surface from discoloration from bonding adhesive.
   2. Do not place bonding adhesive containers or lids on white membrane surface.

E. Spot Adhered Application: Mechanically fasten adhesion discs to substrate. Apply adhesive to discs and bond membrane. Fully adhere one roll before proceeding to adjacent rolls.

F. Overlap edges and ends and seal seams by contact tape, minimum 6 inches. Seal permanently waterproof. Apply uniform bead of sealant to joint edge.

G. At intersections with vertical surfaces:
   1. Extend membrane over cant strips and up a minimum of 8 inches onto vertical surfaces.
   2. Fully adhere flexible flashing over membrane and up to termination bar.

H. Around roof penetrations, seal flanges and flashings with flexible flashing.

I. Install roofing expansion joints where indicated. Make joints watertight.
   1. Install prefabricated joint components in accordance with manufacturer's instructions.

J. Coordinate installation of roof drains and related flashings.

K. Coordinate installation of associated counterflashings installed under other sections.

3.05 ROOF WALKWAY INSTALLATION

A. Flexible Walkways: Install walkway products in locations indicated. Adhere walkway products to substrate with compatible adhesive according to roofing system manufacturer's written instructions.

3.06 FIELD QUALITY CONTROL

A. See Section 01 4000 - Quality Requirements, for general requirements for field quality control and inspection.

B. Require site attendance of roofing and insulation material manufacturers weekly during installation of the Work.

3.07 CLEANING

A. See Section 01 7419 - Construction Waste Management and Disposal, for additional requirements.

B. Remove markings from finished surfaces.

C. In areas where finished surfaces are soiled by work of this section, consult manufacturer of surfaces for cleaning advice and comply with their documented instructions.

D. Repair or replace defaced or damaged finishes caused by work of this section.

3.08 PROTECTION

A. Protect installed roofing and flashings from construction operations.

B. Where traffic must continue over finished roof membrane, protect surfaces using durable materials.

END OF SECTION

SECTION 07 6200
SHEET METAL FLASHING AND TRIM

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Fabricated sheet metal items, including flashings, counterflashings, and exterior penetrations.

1.02 RELATED REQUIREMENTS

A. Section 06 1000 - Rough Carpentry: Wood nailers for sheet metal work.

B. Section 07 9200 - Joint Sealants: Sealing non-lap joints between sheet metal fabrications and adjacent construction.

1.03 REFERENCE STANDARDS

A. AAMA 611 - Voluntary Specification for Anodized Architectural Aluminum; 2014 (2015 Errata).

B. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate; 2014.

C. ASTM B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric); 2014.

D. CDA A4050 - Copper in Architecture - Handbook; current edition.

E. SMACNA (ASMM) - Architectural Sheet Metal Manual; 2012.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Shop Drawings: Indicate material profile, jointing pattern, jointing details, fastening methods, flashings, terminations, and installation details.

1.05 QUALITY ASSURANCE

A. Perform work in accordance with SMACNA (ASMM) and CDA A4050 requirements and standard details, except as otherwise indicated.

B. Fabricator and Installer Qualifications: Company specializing in sheet metal work with 5 years of documented experience.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Stack material to prevent twisting, bending, and abrasion, and to provide ventilation. Slope metal sheets to ensure drainage.

B. Prevent contact with materials that could cause discoloration or staining.

PART 2 PRODUCTS

2.01 SHEET MATERIALS

A. Aluminum: ASTM B209 (ASTM B209M); 20 gage, (0.032 inch) thick; anodized finish of color as selected.

1. Clear Anodized Finish: AAMA 611 AA-M12C22A41 Class I clear anodic coating not less than 0.7 mils thick.

2.02 FABRICATION

A. Form sections true to shape, accurate in size, square, and free from distortion or defects.

B. Form pieces in longest possible lengths.

C. Hem exposed edges on underside 1/2 inch; miter and seam corners.

D. Form material with flat lock seams, except where otherwise indicated; at moving joints, use sealed lapped, bayonet-type or interlocking hooked seams.

E. Fabricate corners from one piece with minimum 18 inch long legs; seam for rigidity, seal with sealant.

F. Fabricate vertical faces with bottom edge formed outward 1/4 inch and hemmed to form drip.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify roof openings, curbs, pipes, sleeves, ducts, and vents through roof are solidly set, reglets in place, and nailing strips located.

B. Verify roofing termination and base flashings are in place, sealed, and secure.

3.02 PREPARATION

A. Install starter and edge strips, and cleats before starting installation.

B. Install surface mounted reglets true to lines and levels, and seal top of reglets with sealant.

C. Back paint concealed metal surfaces with protective backing paint to a minimum dry film thickness of 15 mil.

3.03 INSTALLATION

A. Secure flashings in place using concealed fasteners, and use exposed fasteners only where permitted..

B. Apply plastic cement compound between metal flashings and felt flashings.

C. Fit flashings tight in place; make corners square, surfaces true and straight in planes, and lines accurate to profiles.

D. Seal metal joints watertight.

END OF SECTION

DIVISION 07 SECTION 078413
FIRE PROTECTION, HVAC & PLUMBING PENETRATION FIRESTOPPING
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SECTION 078413 FIRE PROTECTION, HVAC & PLUMBING PENETRATION FIRESTOPPING

PART 1. GENERAL

1.1. SUMMARY

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. Section includes:

1. Through-penetration firestopping in fire rated construction.

2. Through-penetration smoke-stopping in smoke partitions.

C. Related items:

1. Fire dampers and manufactured devices: Refer to Division 23 Section HVAC Air Distribution.

1.2. REFERENCES

A. Underwriters Laboratories

1. UL Fire Resistance Directory

a. Through-penetration firestop devices (XHCR)
b. Fire resistance rating (BXUV)
c. Through-penetration firestop systems (XHEZ)
d. Fill, void, or cavity material (XHHW)

B. American Society for Testing and Materials Standards:

C. ASTM E 814-88: Standard Test Method for Fire Tests of Through-Penetration Firestops.

1.3. DEFINITIONS

A. Assembly: Particular arrangement of materials specific to given type of construction described or detailed in referenced documents.

B. Barriers: Time-rated fire walls, smoke barrier walls, time-rated ceiling/floor assemblies and structural floors.

C. Firestopping: Methods and materials applied in penetrations and unprotected openings to limit spread of heat, fire, gasses and smoke.

D. Penetration: Opening or foreign material passing through or into barrier or structural floor such that full thickness of rated materials is not obtained.

E. System: Specific products and applications, classified and numbered by Underwriters

Laboratories, Inc. to close specific barrier penetrations.

F. Sleeve: Metal fabrication or pipe section extended through thickness of barrier and used to permanently guard penetration. Sleeves are described as part of penetrating system in other sections and may or may not be required.

1.4. SYSTEM DESCRIPTION

A. Design Requirements

1. Fire-rated construction: Maintain barrier and structural floor fire resistance ratings including resistance to cold smoke at all penetrations.

2. Smoke barrier construction: Maintain barrier and structural floor resistance to cold smoke at all penetrations.

1.5. SUBMITTALS

A. Submit in accordance with Division 01 Section Submittal Procedures, unless otherwise indicated.

B. Product data: Manufacturer's specifications and technical data including the following:

1. Detailed specification of construction and fabrication.

2. Manufacturer's installation instructions.

C. Shop drawings: Indicate dimensions, description of materials and finishes, general construction, specific modifications, component connections, anchorage methods, hardware, and installation procedures, plus the following specific requirements.

1. Details of each proposed assembly identifying intended products and applicable UL system number, or UL classified devices.

2. Manufacturer or manufacturer's representative shall provide qualified engineering judgment and drawings relating to non-standard applications as needed.

D. Quality control submittals:

1. Statement of qualifications.

E. Applicators' qualifications statement:

1. List past projects indicating required experience.

1.6. QUALITY ASSURANCE

A. Installer's qualifications: Fire experienced in installation or application of systems similar in complexity to those required for this project, plus the following:

1. Acceptable to or licensed by manufacturer, State or local authority where

applicable.

2. At least 2 years experience with systems.

3. Successfully completed at least 5 comparable scale projects using this system.

B. Local and State regulatory requirements: Submit forms or acceptance for proposed assemblies not conforming to specific UL Firestop System numbers, or UL classified devices.

C. Materials shall have been tested to provide fire rating at least equal to that of the construction.

1.7. DELIVERY, STORAGE, AND HANDLING

A. Packing and shipping:

1. Deliver products in original unopened packaging with legible manufacturer's identification.

2. Coordinate delivery with scheduled installation date, allow minimum storage at site.

B. Storage and protection: Store materials in a clean, dry, ventilated location. Protect from soiling, abuse, moisture and freezing when required. Follow manufacturer's instructions.

1.8. PROJECT CONDITIONS

A. Existing condition:

1. Verify existing conditions and substrates before starting work. Correct unsatisfactory conditions before proceeding.

2. Proceed with installation only after penetrations of the substrate and supporting brackets have been installed.

B. Environmental requirements:

1. Furnish adequate ventilation if using solvent.

2. Furnish forced air ventilation during installation if required by manufacturer.

3. Keep flammable materials away from sparks or flame.

4. Provide masking and drop cloths to prevent contamination of adjacent surfaces by firestopping materials.

1.9. WARRANTY

A. Submit copies of written warranty agreeing to repair or replace joint sealers which fail in joint adhesion, extrusion resistance, migration resistance, or general durability or appear to deteriorate in any other manner not clearly specified by submitted manufacturer's data as

an inherent quality of the material for the exposure indicated. The warranty period shall be two (2) years from date of substantial completion unless otherwise noted.

PART 2. PRODUCTS

2.1. THROUGH-PENETRATION FIRESTOPPING OF FIRE-RATED CONSTRUCTION

A. Systems of devices listed in the UL Fire Resistance Directory under categories XHCR and XHEZ may be used, providing that it conforms to the construction type, penetrant type, annular space requirements and fire rating involved in each separate instance, and that the system be symmetrical for wall applications. Systems or devices must be asbestos-free.

1. Additional requirements: Withstand the passage of cold smoke either as an inherent property of the system, or by the use of a separate product included as a part of the UL system or device, and designed to perform this function.

2. Acceptable manufacturers and products.

a. Those listed in the UL Fire Resistance directory for the UL System involved and as further defined in the System and Applications Schedule in Part 3.6 of this section.

3. All firestopping products must be from a single manufacturer. All trades shall use products from the same manufacturer unless otherwise noted.

2.2. SMOKE-STOPPING AT SMOKE PARTITIONS

A. Through-penetration smoke-stopping: Any system complying with the requirements for through-penetration firestopping in fire-rated construction, as specified in The Systems and Applications Schedule in Part 3.6 of this section, is acceptable, provided that the system includes the specified smoke seal or will provide a smoke seal. The length of time of the fire resistance may be disregarded.

2.3. ACCESSORIES

A. Fill, void or cavity materials: As classified under category XHHW in the UL Fire Resistance Directory.

B. Forming materials: As classified under category XHKU in the UL Fire Resistance Directory.

PART 3. EXECUTION

3.1. EXAMINATION

A. Verification of conditions: Examine areas and conditions under which work is to be performed and identify conditions detrimental to proper or timely completion.

1. Verify barrier penetrations are properly sized and in suitable condition for

application of materials.

2. Do not proceed until unsatisfactory conditions have been corrected.

B. Coordinate an inspection of all Mechanical Firestopping systems with the Fire Marshal prior to installation of ceilings, walls, etc.

3.2. PREPARATION

A. Clean surfaces to be in contact with penetration seal materials of dirt, grease, oil, loose materials, rust, or other substances that may affect proper fitting, adhesion, or the required fire resistance.

3.3. INSTALLATION

A. Install penetration seal materials in accordance with printed instructions of the UL Fire Resistance Directory and in accordance with manufacturer's instruction.

B. Seal holes or voids made by penetrations to ensure an effective smoke barrier.

C. Protect materials from damage on surfaces subject to traffic.

D. When large openings are created in walls or floors to permit installation of pipes, ducts, or other items, close unused portions of opening with firestopping materials tested for the application. See UL Fire Resistance Directory or Section 3.6 of this document.

1. Install smoke stopping as specified for firestopping.

3.4. FIELD QUALITY CONTROL

A. Examine penetration sealed areas to ensure proper installation before concealing or enclosing areas.

B. Keep areas of work accessible until inspection by applicable code authorities.

C. Perform under this section patching and repairing of firestopping caused by cutting or

penetration by other trades.

D. ADJUSTING AND CLEANING

E. Clean up spills of liquid components.

F. Neatly cut and trim materials as required.

G. Remove equipment, materials and debris, leaving area in undamaged, clean condition.

3.5. SYSTEMS AND APPLICATION SCHEDULES*

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
Metal Pipe	CAJ1001 CP25S/L, CP25N/S CAJ1006 CS-195+, FS-195+ CAJ1007 FS-195+, 1-inch& 2-inch Wide CAJ1009 2000, 2000+, 2003 CAJ1010 2000, 2000+, 2003 CAJ1012 2000, 2000+, 2003 CAJ1013 2000, 2000+, 2003 CAJ1014 2000, 2000+, 2003 CAJ1015 2000, 2000+, 2003 CAJ1017 FD 150 CAJ1021 FD 150 CAJ1027 MPS-2+ CAJ1044 CP 25WB+ CAJ1052 CP 25S/L, CP 25N/S CAJ1058 2000, 2000+, 2003 CAJ1060 2000, 2000+, 2003 CAJ1063 2000, 2000+, 2003 CAJ1066 CP 25N/S,CP 25S/L, CP 25WB+ CAJ1091 CP 25N/S,CP 25S/L, CP 25WB+ CAJ1092 CP 25WB+ CAJ1112 FS-195+ CAJ1160 CP 25S/L, CP 25N/S CAJ1175 CP 25WB+ CAJ1176 CP 25WB+ CAJ1188 2000+ CBJ1020 CS-195+, FS-195+ CBJ1021 CS-195+, MPS-2+ CBJ1031 2001 CBJ1032 2001 FA1002 CP 25WB+ WJ1010 CP25WB+ WJ1023 2001	WL1001 CP 25 WL1002 FS-195+ WL1003 CP 25WB+,CP 25N/S WL1008 2000+ WL1009 2000+ WL1010 2000+ WL1016 CP 25WB+ WL1017 CP 25WB+,CP 25N/S WL1032 CP 25WB+,CP 25N/S WL1036 FD 150 WL1037 CS-195+,FS-195+ WL1067 CP 25N/S WL1073 CP 25WB+ WL1080 MPS2+ WL1082 2000+	FC1002 CP 25 FC1003 2000,2000+,20003 FC1006 CP 25WB+

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
Non-Metallic	CAJ2001 FS-195+, 1-inch& 2-inch WIDE, PPD'S CAJ2002 FS-195+ CAJ2003 CS-195+, FS-195+ CAJ2005 FS-195 CAJ2006 FS-195+ CAJ2013 FS-195+ CAJ2019 2000, 2000+, 2003 CAJ2027 FS-195+, CP 25N/S, CP 25S/L, CP 25WB+ CAJ2028 FS-195, MPS-2+ CAJ2029 FS-195+, PPD'S CAJ2030 CS-195+, FS-195+ CAJ2040 FS-195+, CP 25WB+ CAJ2044 FS-195+, CP 25N/S, CP 25S/L CP 25 WB+ CAJ2090 FS-195+ CAJ2177 FS-195+, PPD'S FA2001 FS-195+, PPD'S FS2002 CS-195+, FS-195+, MPS-2+, PPD'S FA2011 FS-195+ WJ2012 FS-195+ 1-inch WIDE	WL2002 FS-195+, PPD'S WL2003 FS-195+ WL2004 FS-195+ WL2005 FS-195+ 4' WIDE WL2006 FS-195+ WL2013 FS-195+ WL2031 CS-195+, FS-195+ WL2032 CS-195+, FS-195+ WL2033 FS-195+ WL2073 FS-195+ 1-inch WIDE	FC2002 FS-195+, PPD'S FC2007 FS-195+, PPD'S FC2008 FS-195+ FC2009 FS-195+, PPD'S FC2024 FS-195 FC2026 FS-195+ FC2028 FS-195, 1' & 2-inch WIDE, PPD'S
Insulated Metallic Pipe	CAJ5001 CP 25N/S, CP 25S/L, CP 25WB+ CAJ5002 FS-195+ CAJ5003 FS-195+ CAJ5005 MPS-2+ CAJ5009 2000+, 2003 CAJ5017 FS-195+, CP 25 CAJ5022 FS-195+ CAJ5024 FS-195+ CAJ5030 CS-195+, FS-195+ CAJ5041 2000, 2000+, 2003 CAJ5060 CP 25WB+ CAJ5074 2000+ CBJ5002 CP 25 CBJ5003 FS-195+ FA5001 FS-195+, CP 25WB+	WL5001 FS-195+ WL5002 FS-195+ WL5009 FS-195+ WL5010 FS-195+ WL5011 CP 25WB+ WL5032 2000+ WL5038 CP 25WB+ WL5039 CP 25WB+ WL5040 CP 25WB+ WL5045 CP 25WB+ WL5053 2000+	FC5002 FS-195+ FC5008 FS-195+
Miscellaneous Mechanical HVAC Ducts	CAJ7001 CP 25N/S CP 25S/L CAJ7003 CP 25WB+ CAJ7009 DUCT WRAP, BULK PUTTY		FC7001 CP 25S/L, CP 25N/S
Mixed Penetrating Items Combos	CAJ8001 CS-195+ FS-195 CAJ8003 2000, 2000+, 20003 CAJ8004 2000, 2000+, 20003 CAJ8006 2001 CAJ8013 FS-195+, CP 25 CBJ8004 CS-195, FS-195+ CBJ8005 CS-195+, MPS-2+ CBJ8008 2001 FA8001 FS-195+, CP 25WB+	WL8002 CS-195+, FS-195+	

*Underwriter's Laboratories, Inc., Fire Resistance Directory.

END OF SECTION

SECTION 07 9200
JOINT SEALANTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Nonsag gunnable joint sealants.

B. Joint backings and accessories.

1.02 RELATED REQUIREMENTS

A. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions: Additional requirements for sealants and primers.

1.03 REFERENCE STANDARDS

A. ASTM C834 - Standard Specification for Latex Sealants; 2017.

B. ASTM C920 - Standard Specification for Elastomeric Joint Sealants; 2018.

C. ASTM C1248 - Standard Test Method for Staining of Porous Substrate by Joint Sealants; 2018.

D. SCAQMD 1168 - South Coast Air Quality Management District Rule No.1168; current edition.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data for Sealants: Submit manufacturer's technical data sheets for each product to be used, that includes the following.
   1. Physical characteristics, including movement capability, VOC content, hardness, cure time, and color availability.
   2. List of backing materials approved for use with the specific product.
   3. Substrates that product is known to satisfactorily adhere to and with which it is compatible.
   4. Substrates the product should not be used on.

C. Product Data for Accessory Products: Submit manufacturer's technical data sheet for each product to be used, including physical characteristics, installation instructions, and recommended tools.

D. Sustainable Design Documentation: For sealants and primers, submit VOC content and emissions documentation as specified in Section 01 6116.

1.05 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

B. Installer Qualifications: Company specializing in performing the work of this section and with at least three years of documented experience.

1.06 WARRANTY

A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.

B. Correct defective work within a five year period after Date of Substantial Completion.

C. Warranty: Include coverage for installed sealants and accessories that fail to achieve watertight seal , exhibit loss of adhesion or cohesion, or do not cure.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Non-Sag Sealants: Permits application in joints on vertical surfaces without sagging or slumping.
   1. Dow Chemical Company; _____: consumer.dow.com/en-us/industry/ind-building-construction.html/#sle.
   2. Pecora Corporation; _____: www.pecora.com/#sle.
   3. Sika Corporation; _____: www.usa-sika.com/#sle.

4. Substitutions: See Section 01 6000 - Product Requirements.

2.02 JOINT SEALANT APPLICATIONS

A. Scope:
   1. Exterior Joints: Seal open joints, whether or not the joint is indicated on drawings, unless specifically indicated not to be sealed. Exterior joints to be sealed include, but are not limited to, the following items.
      a. Wall expansion and control joints.
      b. Joints between door, window, and other frames and adjacent construction.
      c. Joints between different exposed materials.
      d. Openings below ledge angles in masonry.
      e. Other joints indicated below.
   2. Interior Joints: Do not seal interior joints unless specifically indicated to be sealed. Interior joints to be sealed include, but are not limited to, the following items.
      a. Joints between door, window, and other frames and adjacent construction.
      b. Other joints indicated below.
   3. Do not seal the following types of joints.
      a. Intentional weepholes in masonry.
      b. Joints indicated to be treated with manufactured expansion joint cover or some other type of sealing device.
      c. Joints where sealant is specified to be provided by manufacturer of product to be sealed.
      d. Joints where installation of sealant is specified in another section.
      e. Joints between suspended panel ceilings/grid and walls.

B. Type 1 - Exterior Joints: Use non-sag non-staining silicone sealant, unless otherwise indicated.

C. Type 2 - Interior Joints: Use non-sag polyurethane sealant, unless otherwise indicated.

D. Interior Wet Areas: Bathrooms and restrooms; fixtures in wet areas include plumbing fixtures, countertops, and other similar items.

2.03 JOINT SEALANTS - GENERAL

A. Sealants and Primers: Provide products having lower volatile organic compound (VOC) content than indicated in SCAQMD 1168.

2.04 NONSAG JOINT SEALANTS

A. Type 1 - Non-Staining Silicone Sealant: ASTM C920, Grade NS, Uses M and A; not expected to withstand continuous water immersion or traffic.
   1. Movement Capability: Plus and minus 50 percent, minimum.
   2. Non-Staining To Porous Stone: Non-staining to light-colored natural stone when tested in accordance with ASTM C1248.
   3. Dirt Pick-Up: Reduced dirt pick-up compared to other silicone sealants.
   4. Color: To be selected by Architect from manufacturer's standard range.

B. Type 6 - Mildew-Resistant Silicone Sealant: ASTM C920, Grade NS, Uses M and A; single component, mildew resistant; not expected to withstand continuous water immersion or traffic.
   1. Color: White.

C. Type ___ - Polyurethane Sealant: ASTM C920, Grade NS, Uses M and A; single or multi-component; not expected to withstand continuous water immersion or traffic.
   1. Movement Capability: Plus and minus ____ percent, minimum.

D. Type 2 - Acrylic Emulsion Latex: Water-based; ASTM C834, single component, non-staining, non-bleeding, non-sagging; not intended for exterior use.
   1. Color: Standard colors matching finished surfaces, Type OP (opaque).

END OF SECTION

SECTION 07 9200
JOINT SEALANTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Nonsag gunnable joint sealants.

B. Joint backings and accessories.

1.02 RELATED REQUIREMENTS

A. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions: Additional requirements for sealants and primers.

1.03 REFERENCE STANDARDS

A. ASTM C834 - Standard Specification for Latex Sealants; 2017.

B. ASTM C920 - Standard Specification for Elastomeric Joint Sealants; 2018.

C. ASTM C1248 - Standard Test Method for Staining of Porous Substrate by Joint Sealants; 2018.

D. SCAQMD 1168 - South Coast Air Quality Management District Rule No.1168; current edition.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data for Sealants: Submit manufacturer's technical data sheets for each product to be used, that includes the following.
   1. Physical characteristics, including movement capability, VOC content, hardness, cure time, and color availability.
   2. List of backing materials approved for use with the specific product.
   3. Substrates that product is known to satisfactorily adhere to and with which it is compatible.
   4. Substrates the product should not be used on.

C. Product Data for Accessory Products: Submit manufacturer's technical data sheet for each product to be used, including physical characteristics, installation instructions, and recommended tools.

D. Sustainable Design Documentation: For sealants and primers, submit VOC content and emissions documentation as specified in Section 01 6116.

1.05 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

B. Installer Qualifications: Company specializing in performing the work of this section and with at least three years of documented experience.

1.06 WARRANTY

A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.

B. Correct defective work within a five year period after Date of Substantial Completion.

C. Warranty: Include coverage for installed sealants and accessories that fail to achieve watertight seal , exhibit loss of adhesion or cohesion, or do not cure.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Non-Sag Sealants: Permits application in joints on vertical surfaces without sagging or slumping.
   1. Dow Chemical Company; _____: consumer.dow.com/en-us/industry/ind-building-construction.html/#sle.
   2. Pecora Corporation; _____: www.pecora.com/#sle.
   3. Sika Corporation; _____: www.usa-sika.com/#sle.

4. Substitutions: See Section 01 6000 - Product Requirements.

2.02 JOINT SEALANT APPLICATIONS

A. Scope:
   1. Exterior Joints: Seal open joints, whether or not the joint is indicated on drawings, unless specifically indicated not to be sealed. Exterior joints to be sealed include, but are not limited to, the following items.
      a. Wall expansion and control joints.
      b. Joints between door, window, and other frames and adjacent construction.
      c. Joints between different exposed materials.
      d. Openings below ledge angles in masonry.
      e. Other joints indicated below.
   2. Interior Joints: Do not seal interior joints unless specifically indicated to be sealed. Interior joints to be sealed include, but are not limited to, the following items.
      a. Joints between door, window, and other frames and adjacent construction.
      b. Other joints indicated below.
   3. Do not seal the following types of joints.
      a. Intentional weepholes in masonry.
      b. Joints indicated to be treated with manufactured expansion joint cover or some other type of sealing device.
      c. Joints where sealant is specified to be provided by manufacturer of product to be sealed.
      d. Joints where installation of sealant is specified in another section.
      e. Joints between suspended panel ceilings/grid and walls.

B. Type 1 - Exterior Joints: Use non-sag non-staining silicone sealant, unless otherwise indicated.

C. Type 2 - Interior Joints: Use non-sag polyurethane sealant, unless otherwise indicated.

D. Interior Wet Areas: Bathrooms and restrooms; fixtures in wet areas include plumbing fixtures, countertops, and other similar items.

2.03 JOINT SEALANTS - GENERAL

A. Sealants and Primers: Provide products having lower volatile organic compound (VOC) content than indicated in SCAQMD 1168.

2.04 NONSAG JOINT SEALANTS

A. Type 1 - Non-Staining Silicone Sealant: ASTM C920, Grade NS, Uses M and A; not expected to withstand continuous water immersion or traffic.
   1. Movement Capability: Plus and minus 50 percent, minimum.
   2. Non-Staining To Porous Stone: Non-staining to light-colored natural stone when tested in accordance with ASTM C1248.
   3. Dirt Pick-Up: Reduced dirt pick-up compared to other silicone sealants.
   4. Color: To be selected by Architect from manufacturer's standard range.

B. Type 6 - Mildew-Resistant Silicone Sealant: ASTM C920, Grade NS, Uses M and A; single component, mildew resistant; not expected to withstand continuous water immersion or traffic.
   1. Color: White.

C. Type ___ - Polyurethane Sealant: ASTM C920, Grade NS, Uses M and A; single or multi-component; not expected to withstand continuous water immersion or traffic.
   1. Movement Capability: Plus and minus ____ percent, minimum.

D. Type 2 - Acrylic Emulsion Latex: Water-based; ASTM C834, single component, non-staining, non-bleeding, non-sagging; not intended for exterior use.
   1. Color: Standard colors matching finished surfaces, Type OP (opaque).

END OF SECTION

SECTION 09 5100
ACOUSTICAL CEILINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Suspended metal grid ceiling system.

B. Acoustical units.

C. Accessories

1.02 RELATED REQUIREMENTS

A. Section 07 9200 - Joint Sealants: Acoustical sealant.

B. Section 21 1300 - Fire-Suppression Sprinkler Systems: Sprinkler heads in ceiling system.

C. Section 23 3700 - Air Outlets and Inlets: Air diffusion devices in ceiling.

D. Section 26 5100 - Interior Lighting: Light fixtures in ceiling system.

E. Section 27 5116 - Public Address Systems: Speakers in ceiling system.

1.03 REFERENCE STANDARDS

A. ASTM C635/C635M - Standard Specification for the Manufacture, Performance, and Testing of Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings; 2017.

B. ASTM C636/C636M - Standard Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels; 2013.

C. ASTM E580/E580M - Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions; 2017.

D. ASTM E1264 - Standard Classification for Acoustical Ceiling Products; 2019.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Sequence work to ensure acoustical ceilings are not installed until building is enclosed, sufficient heat is provided, dust generating activities have terminated, and overhead work is completed, tested, and approved.

B. Do not install acoustical units until after interior wet work is dry.

1.05 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide data on suspension system components, acoustical units, and other related components.

C. Samples: Submit two samples 12 x 12 inch (305 x 305 mm) or of size illustrating material and finish of acoustical units.

D. Manufacturer's Installation Instructions: Indicate special procedures, perimeter conditions requiring special attention, and related work.

1.06 QUALITY ASSURANCE

A. Suspension System Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

B. Acoustical Unit Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

1.07 FIELD CONDITIONS

A. Maintain uniform temperature of minimum 60 degrees F, and maximum humidity of 40 percent prior to, during, and after acoustical unit installation.

1.08 PROJECT CONDITIONS

A. Sequence work to ensure acoustical ceilings are not installed until building is enclosed, sufficient heat is provided, dust generating activities have terminated, and overhead work is completed, tested, and approved.

B. Install acoustical units after interior wet work is dry.

1.09 EXTRA MATERIALS

A. Provide 1/2 of 1 percent of total acoustical unit area of each type of acoustical unit for Owner's use in maintenance of project.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Acoustic Tiles/Panels:
   1. Armstrong World Industries, Inc: www.armstrongceilings.com/commercial.
   2. CertainTeed Corporation: www.certainteed.com.
   3. USG: www.usg.com.
   4. Substitutions: See Section 01 6000 - Product Requirements.

B. Suspension Systems:
   1. Same as for acoustical units.

2.02 ACOUSTICAL UNITS

A. Acoustical Units - General: ASTM E1264, Class A.

B. Acoustical Panels Type 1: Painted mineral fiber, ASTM E1264 Type III, with the following characteristics:
   1. Size: 24 by 24 inches.
   2. Thickness: 3/4 inches.
   3. Composition: Wet formed.
   4. NRC Range:.70 , determined as specified in ASTM E 1264.
   5. Ceiling Attenuation Class (CAC): 35, determined as specified in ASTM E1264.
   6. Edge: Square.
   7. Surface Color: White.
   8. Suspension System: Exposed grid Type 1.
      USG - Radar ClimaPlus High NRC/CAC Item No. 22521
      a. CAC: 35 to 40.
   9. Products:
      a. USG - Radar ClimaPlus High NRC/CAC Item No. 22521.
      b. Armstrong Fine Fissured 1713.
      c. Substitutions: See Section 01 6000 - Product Requirements.
   10. Location: Classrooms and Offices- typical, unless otherwise noted

C. Acoustical Panels Type 2: Painted mineral fiber, ASTM E 1264 Type 1 with the following characteristics:
   1. Size: 24 by 24 inches.
   2. Thickness: 7/8 inches.
   3. Composition: Water felted.
   4. Light Reflectance: 86 percent, determined in accordance with ASTM E1264.
   5. NRC Range:.85 to.85, determined as specified in ASTM E1264.
   6. Ceiling Attenuation Class (CAC): 32, determined as specified in ASTM E1264.
   7. Edge: Beveled tegular.
   8. Surface Color: White.
   9. Surface Pattern: smooth.
   10. Product:
      a. Armstrong Calla.
      b. Substitutions: See Section 01 6000 - Product Requirements.

11. Suspension System: Exposed grid Type 1 .
12. Location: Student corridors, other areas as noted.

D. Acoustical Panels Type 2A: Painted mineral fiber, ASTM E 1264 Type 1 with the following characteristics:
1. Size: 24 by 24 inches.
2. Thickness: 3/4 inches.
3. Composition: Wet formed.
4. NRC Range:.50 to.60, determined as specified in ASTM E1264.
5. Ceiling Attenuation Class (CAC): 33, determined as specified in ASTM E1264.
6. Edge: Square.
7. Surface Color: White.
8. Surface Pattern: coarse texture.
9. Product:
   a. Armstrong Armatuff 861.
   b. USG Rock Face ClimaPlus 56335.
10. Suspension System: Exposed grid Type 2 .
11. Location: Toilet Rooms, other areas as noted.

E. Acoustical Panels Type 3: Painted mineral fiber, ASTM E 1264 Type 1 with the following characteristics:
1. Size: 24 by 24 inches.
2. Thickness: 7/8 inches.
3. Composition: Wet formed.
4. NRC Range:.80 to.85, determined as specified in ASTM E1264.
5. Ceiling Attenuation Class (CAC): 35, determined in accordance with ASTM E1264.
6. Edge: Square.
7. Surface Color: White.
8. Surface Pattern: fine texture.
9. Product:
   a. Armstrong : Health Zone Ultima High NRC, Item No 1445
   b. USG: Mars ClimaPlus Healthcare, Item No. 86152
10. Suspension System: Exposed grid Type 2.
11. Location: Remote Servery.

2.03 SUSPENSION SYSTEM(S)

A. Manufacturers:
1. Armstrong World Industries, Inc: www.armstrongceilings.com/commercial
2. USG: www.usg.com
3. Certainteed: www.certainteed.com
4. Substitutions: See Section 01 60 00 - Product Requirements.

B. Suspension Systems - General: Complying with ASTM C635/C635M; die cut and interlocking components, with stabilizer bars, clips, splices, perimeter moldings, and hold down clips as required.

C. Exposed Steel Suspension System Type 1: Formed galvanized steel, commercial quality cold rolled; intermediate-duty.
1. Profile: Tee; 15/16 inch wide face.
2. Construction: Double web.
3. Finish: White painted.
4. Product: Prelude XL by Armstrong; DX by USG

D. Exposed Steel Suspension System Type 2: Where this designation is indicated, provide acoustical panel ceiling suspension system complying with the following:
1. Products:
   a. ZXLA; USG
   b. Prelude Plus; Armstrong

2. Wide-Face, Capped, Double-Web, Hot-Dip Galvanized-Steel Suspension System: Main and cross runners roll formed from cold-rolled steel sheet hot-dip galvanized according to ASTM A 653/A 653M, G60 (Z180) coating designation, with pre-finished, 15/16-inch-(24-mm-) wide, aluminum caps on flanges; other characteristics as follows:
   a. Aluminum Cap Finish: Painted white.

E. Exposed Steel Suspension System Type 3: Formed G90 hot-dipped galvanized steel, commercial quality cold rolled; intermediate-duty.
   1. Profile: Tee; 9/16 inch wide face.
   2. Construction: Double web.
   3. Finish: White painted.
   4. Product: Suprafine XL by Armstrong
      a. Substitutions: See Section 01 6000 - Product Requirements.

2.04 ACCESSORIES

A. Support Channels and Hangers: Galvanized steel; size and type to suit application, seismic requirements, and ceiling system flatness requirement specified.

B. Perimeter Moldings: Same material and finish as grid.
   1. At Exposed Grid: Provide L-shaped molding for mounting at same elevation as face of grid.

C. Acoustical Insulation: Specified in Section 07 2100.

D. Acoustical Sealant For Perimeter Moldings: Non-hardening, non-skinning, for use in conjunction with suspended ceiling system.
   1. Acoustical Sealant for Exposed and Concealed Joints: Manufacturer's standard non-sag, paintable, non-staining latex sealant complying with ASTM C 834 and the following requirements:
      a. Product is effective in reducing airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.
   2. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
      a. Acoustical Sealant for Exposed and Concealed Joints:
         1) PL Acoustical Sealant; Chemrex, Inc., Contech Brands.
         2) AC-20 FTR Acoustical and Insulation Sealant; Pecora Corp.
         3) SHEETROCK Acoustical Sealant; United States Gypsum Co.

E. Gasket For Perimeter Moldings: Closed cell rubber sponge tape.

F. Touch-up Paint: Type and color to match acoustical and grid units.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify existing conditions before starting work.

B. Verify that layout of hangers will not interfere with other work.

3.02 INSTALLATION - SUSPENSION SYSTEM

A. Install suspension system in accordance with ASTM C636/C636M, ASTM E580/E580M, and manufacturer's instructions and as supplemented in this section.

B. Rigidly secure system, including integral mechanical and electrical components, for maximum deflection of 1:360.

C. Locate system on room axis according to reflected ceiling plans.

D. Install after major above-ceiling work is complete. Coordinate the location of hangers with other work.

E. Hang suspension system independent of walls, columns, ducts, pipes and conduit. Where carrying members are spliced, avoid visible displacement of face plane of adjacent members.

F. Where ducts or other equipment prevent the regular spacing of hangers, reinforce the nearest affected hangers and related carrying channels to span the extra distance.

G. Do not support components on main runners or cross runners if weight causes total dead load to exceed deflection capability.

H. Support fixture loads using supplementary hangers located within 6 inches of each corner, or support components independently.

I. Do not eccentrically load system or induce rotation of runners.

J. Perimeter Molding: Install at intersection of ceiling and vertical surfaces and at junctions with other interruptions.
   1. Install in bed of acoustical sealant or with continuous gasket.
   2. Use longest practical lengths.
   3. Miter corners.

K. Install edge moldings and trim of type indicated at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.
   1. Apply acoustical sealant in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.
   2. Screw attach moldings to substrate at intervals not more than 16 inches (400 mm) o.c. and not more than 3 inches (75 mm) from ends, leveling with ceiling suspension system to a tolerance of 1/8 inch in 12 feet (3 mm in 3.6 m). Miter corners accurately and connect securely.
   3. Do not use exposed fasteners, including pop rivets, on moldings and trim.

L. Form expansion joints . Form to accommodate plus or minus 1 inch movement. Maintain visual closure.

M. Install light fixture boxes constructed of gypsum board or acoustical panel above light fixtures in accordance with fire rated assembly requirements and light fixture ventilation requirements.

N. Suspend ceiling hangers from building's structural members and as follows:
   1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
   2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, counter splaying, or other equally effective means.
   3. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards and publications.
   4. Secure wire hangers to ceiling suspension members and to supports above with a minimum of three tight turns. Connect hangers directly either to structures or to inserts, eye screws, or other devices that are secure; that are appropriate for substrate; and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
   5. Do not support ceilings directly from permanent metal forms or floor deck. Fasten hangers to cast-in-place hanger inserts, powder-actuated fasteners, or drilled-in anchors that extend through forms into concrete.
   6. Do not attach hangers to steel deck tabs.
   7. Do not attach hangers to steel roof deck. Attach hangers to structural members.
   8. Space hangers not more than 48 inches (1200 mm) o.c. along each member supported directly from hangers, unless otherwise indicated; and provide hangers not more than 8 inches (200 mm) from ends of each member.

O. Install suspension system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.

P. Install special brake-metal shapes at window heads so that they are square and finished to provide a precise fit. Do not use exposed fasteners.

Q. Install acoustical panels with undamaged edges and fitted accurately into suspension system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide a neat, precise fit.
   1. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension system runners and moldings.
   2. For reveal-edged panels on suspension system runners, install panels with bottom of reveal in firm contact with top surface of runner flanges.
   3. Paint cut panel edges remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.
   4. Install hold-down clips in areas indicated, in areas required by authorities having jurisdiction, and for fire-resistance ratings; space as recommended by panel manufacturer's written instructions, unless otherwise indicated or required.

3.03 INSTALLATION - ACOUSTICAL UNITS

A. Install acoustical units in accordance with manufacturer's instructions.

B. Fit acoustical units in place, free from damaged edges or other defects detrimental to appearance and function.

C. Lay directional patterned units with pattern parallel to longest room axis.

D. Fit border trim neatly against abutting surfaces.

E. Install units after above-ceiling work is complete.

F. Install acoustical units level, in uniform plane, and free from twist, warp, and dents.

G. Cutting Acoustical Units:
   1. Cut to fit irregular grid and perimeter edge trim.
   2. Make field cut edges of same profile as factory edges.
   3. Double cut and field paint exposed reveal edges.

H. Where round obstructions, bullnose concrete block corners, and other similar conditions occur, provide preformed closures to match perimeter molding.

I. Lay acoustical insulation for a distance of 48 inches either side of acoustical partitions.

J. Install hold-down clips on panels within 20 ft of an exterior door, and the following locations:
   1. Locker Rooms
   2. Large Group Toilet Rooms

3.04 TOLERANCES

A. Maximum Variation from Flat and Level Surface: 1/8 inch in 10 feet.

B. Maximum Variation from Plumb of Grid Members Caused by Eccentric Loads: 2 degrees.

END OF SECTION

SECTION 09 5100
ACOUSTICAL CEILINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Suspended metal grid ceiling system.

B. Acoustical units.

C. Accessories

1.02 RELATED REQUIREMENTS

A. Section 07 9200 - Joint Sealants: Acoustical sealant.

B. Section 21 1300 - Fire-Suppression Sprinkler Systems: Sprinkler heads in ceiling system.

C. Section 23 3700 - Air Outlets and Inlets: Air diffusion devices in ceiling.

D. Section 26 5100 - Interior Lighting: Light fixtures in ceiling system.

E. Section 27 5116 - Public Address Systems: Speakers in ceiling system.

1.03 REFERENCE STANDARDS

A. ASTM C635/C635M - Standard Specification for the Manufacture, Performance, and Testing of Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings; 2017.

B. ASTM C636/C636M - Standard Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels; 2013.

C. ASTM E580/E580M - Standard Practice for Installation of Ceiling Suspension Systems for Acoustical Tile and Lay-in Panels in Areas Subject to Earthquake Ground Motions; 2017.

D. ASTM E1264 - Standard Classification for Acoustical Ceiling Products; 2019.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Sequence work to ensure acoustical ceilings are not installed until building is enclosed, sufficient heat is provided, dust generating activities have terminated, and overhead work is completed, tested, and approved.

B. Do not install acoustical units until after interior wet work is dry.

1.05 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide data on suspension system components, acoustical units, and other related components.

C. Samples: Submit two samples 12 x 12 inch (305 x 305 mm) or of size illustrating material and finish of acoustical units.

D. Manufacturer's Installation Instructions: Indicate special procedures, perimeter conditions requiring special attention, and related work.

1.06 QUALITY ASSURANCE

A. Suspension System Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

B. Acoustical Unit Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

1.07 FIELD CONDITIONS

A. Maintain uniform temperature of minimum 60 degrees F, and maximum humidity of 40 percent prior to, during, and after acoustical unit installation.

1.08 PROJECT CONDITIONS

A. Sequence work to ensure acoustical ceilings are not installed until building is enclosed, sufficient heat is provided, dust generating activities have terminated, and overhead work is completed, tested, and approved.

B. Install acoustical units after interior wet work is dry.

1.09 EXTRA MATERIALS

A. Provide 1/2 of 1 percent of total acoustical unit area of each type of acoustical unit for Owner's use in maintenance of project.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Acoustic Tiles/Panels:
   1. Armstrong World Industries, Inc: www.armstrongceilings.com/commercial.
   2. CertainTeed Corporation: www.certainteed.com.
   3. USG: www.usg.com.
   4. Substitutions: See Section 01 6000 - Product Requirements.

B. Suspension Systems:
   1. Same as for acoustical units.

2.02 ACOUSTICAL UNITS

A. Acoustical Units - General: ASTM E1264, Class A.

B. Acoustical Panels Type 1: Painted mineral fiber, ASTM E1264 Type III, with the following characteristics:
   1. Size: 24 by 24 inches.
   2. Thickness: 3/4 inches.
   3. Composition: Wet formed.
   4. NRC Range:.70 , determined as specified in ASTM E 1264.
   5. Ceiling Attenuation Class (CAC): 35, determined as specified in ASTM E1264.
   6. Edge: Square.
   7. Surface Color: White.
   8. Suspension System: Exposed grid Type 1.
      USG - Radar ClimaPlus High NRC/CAC Item No. 22521
      a. CAC: 35 to 40.
   9. Products:
      a. USG - Radar ClimaPlus High NRC/CAC Item No. 22521.
      b. Armstrong Fine Fissured 1713.
      c. Substitutions: See Section 01 6000 - Product Requirements.
   10. Location: Classrooms and Offices- typical, unless otherwise noted

C. Acoustical Panels Type 2: Painted mineral fiber, ASTM E 1264 Type 1 with the following characteristics:
   1. Size: 24 by 24 inches.
   2. Thickness: 7/8 inches.
   3. Composition: Water felted.
   4. Light Reflectance: 86 percent, determined in accordance with ASTM E1264.
   5. NRC Range:.85 to.85, determined as specified in ASTM E1264.
   6. Ceiling Attenuation Class (CAC): 32, determined as specified in ASTM E1264.
   7. Edge: Beveled tegular.
   8. Surface Color: White.
   9. Surface Pattern: smooth.
   10. Product:
      a. Armstrong Calla.
      b. Substitutions: See Section 01 6000 - Product Requirements.

11. Suspension System: Exposed grid Type 1 .
12. Location: Student corridors, other areas as noted.

D. Acoustical Panels Type 2A: Painted mineral fiber, ASTM E 1264 Type 1 with the following characteristics:
1. Size: 24 by 24 inches.
2. Thickness: 3/4 inches.
3. Composition: Wet formed.
4. NRC Range:.50 to.60, determined as specified in ASTM E1264.
5. Ceiling Attenuation Class (CAC): 33, determined as specified in ASTM E1264.
6. Edge: Square.
7. Surface Color: White.
8. Surface Pattern: coarse texture.
9. Product:
   a. Armstrong Armatuff 861.
   b. USG Rock Face ClimaPlus 56335.
10. Suspension System: Exposed grid Type 2 .
11. Location: Toilet Rooms, other areas as noted.

E. Acoustical Panels Type 3: Painted mineral fiber, ASTM E 1264 Type 1 with the following characteristics:
1. Size: 24 by 24 inches.
2. Thickness: 7/8 inches.
3. Composition: Wet formed.
4. NRC Range:.80 to.85, determined as specified in ASTM E1264.
5. Ceiling Attenuation Class (CAC): 35, determined in accordance with ASTM E1264.
6. Edge: Square.
7. Surface Color: White.
8. Surface Pattern: fine texture.
9. Product:
   a. Armstrong : Health Zone Ultima High NRC, Item No 1445
   b. USG: Mars ClimaPlus Healthcare, Item No. 86152
10. Suspension System: Exposed grid Type 2.
11. Location: Remote Servery.

2.03 SUSPENSION SYSTEM(S)

A. Manufacturers:
1. Armstrong World Industries, Inc: www.armstrongceilings.com/commercial
2. USG: www.usg.com
3. Certainteed: www.certainteed.com
4. Substitutions: See Section 01 60 00 - Product Requirements.

B. Suspension Systems - General: Complying with ASTM C635/C635M; die cut and interlocking components, with stabilizer bars, clips, splices, perimeter moldings, and hold down clips as required.

C. Exposed Steel Suspension System Type 1: Formed galvanized steel, commercial quality cold rolled; intermediate-duty.
1. Profile: Tee; 15/16 inch wide face.
2. Construction: Double web.
3. Finish: White painted.
4. Product: Prelude XL by Armstrong; DX by USG

D. Exposed Steel Suspension System Type 2: Where this designation is indicated, provide acoustical panel ceiling suspension system complying with the following:
1. Products:
   a. ZXLA; USG
   b. Prelude Plus; Armstrong

2. Wide-Face, Capped, Double-Web, Hot-Dip Galvanized-Steel Suspension System: Main and cross runners roll formed from cold-rolled steel sheet hot-dip galvanized according to ASTM A 653/A 653M, G60 (Z180) coating designation, with pre-finished, 15/16-inch-(24-mm-) wide, aluminum caps on flanges; other characteristics as follows:
   a. Aluminum Cap Finish: Painted white.

E. Exposed Steel Suspension System Type 3: Formed G90 hot-dipped galvanized steel, commercial quality cold rolled; intermediate-duty.
   1. Profile: Tee; 9/16 inch wide face.
   2. Construction: Double web.
   3. Finish: White painted.
   4. Product: Suprafine XL by Armstrong
      a. Substitutions: See Section 01 6000 - Product Requirements.

2.04 ACCESSORIES

A. Support Channels and Hangers: Galvanized steel; size and type to suit application, seismic requirements, and ceiling system flatness requirement specified.

B. Perimeter Moldings: Same material and finish as grid.
   1. At Exposed Grid: Provide L-shaped molding for mounting at same elevation as face of grid.

C. Acoustical Insulation: Specified in Section 07 2100.

D. Acoustical Sealant For Perimeter Moldings: Non-hardening, non-skinning, for use in conjunction with suspended ceiling system.
   1. Acoustical Sealant for Exposed and Concealed Joints: Manufacturer's standard non-sag, paintable, non-staining latex sealant complying with ASTM C 834 and the following requirements:
      a. Product is effective in reducing airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.
   2. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
      a. Acoustical Sealant for Exposed and Concealed Joints:
         1) PL Acoustical Sealant; Chemrex, Inc., Contech Brands.
         2) AC-20 FTR Acoustical and Insulation Sealant; Pecora Corp.
         3) SHEETROCK Acoustical Sealant; United States Gypsum Co.

E. Gasket For Perimeter Moldings: Closed cell rubber sponge tape.

F. Touch-up Paint: Type and color to match acoustical and grid units.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify existing conditions before starting work.

B. Verify that layout of hangers will not interfere with other work.

3.02 INSTALLATION - SUSPENSION SYSTEM

A. Install suspension system in accordance with ASTM C636/C636M, ASTM E580/E580M, and manufacturer's instructions and as supplemented in this section.

B. Rigidly secure system, including integral mechanical and electrical components, for maximum deflection of 1:360.

C. Locate system on room axis according to reflected ceiling plans.

D. Install after major above-ceiling work is complete. Coordinate the location of hangers with other work.

E. Hang suspension system independent of walls, columns, ducts, pipes and conduit. Where carrying members are spliced, avoid visible displacement of face plane of adjacent members.

F. Where ducts or other equipment prevent the regular spacing of hangers, reinforce the nearest affected hangers and related carrying channels to span the extra distance.

G. Do not support components on main runners or cross runners if weight causes total dead load to exceed deflection capability.

H. Support fixture loads using supplementary hangers located within 6 inches of each corner, or support components independently.

I. Do not eccentrically load system or induce rotation of runners.

J. Perimeter Molding: Install at intersection of ceiling and vertical surfaces and at junctions with other interruptions.
   1. Install in bed of acoustical sealant or with continuous gasket.
   2. Use longest practical lengths.
   3. Miter corners.

K. Install edge moldings and trim of type indicated at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.
   1. Apply acoustical sealant in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.
   2. Screw attach moldings to substrate at intervals not more than 16 inches (400 mm) o.c. and not more than 3 inches (75 mm) from ends, leveling with ceiling suspension system to a tolerance of 1/8 inch in 12 feet (3 mm in 3.6 m). Miter corners accurately and connect securely.
   3. Do not use exposed fasteners, including pop rivets, on moldings and trim.

L. Form expansion joints . Form to accommodate plus or minus 1 inch movement. Maintain visual closure.

M. Install light fixture boxes constructed of gypsum board or acoustical panel above light fixtures in accordance with fire rated assembly requirements and light fixture ventilation requirements.

N. Suspend ceiling hangers from building's structural members and as follows:
   1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
   2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, counter splaying, or other equally effective means.
   3. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards and publications.
   4. Secure wire hangers to ceiling suspension members and to supports above with a minimum of three tight turns. Connect hangers directly either to structures or to inserts, eye screws, or other devices that are secure; that are appropriate for substrate; and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
   5. Do not support ceilings directly from permanent metal forms or floor deck. Fasten hangers to cast-in-place hanger inserts, powder-actuated fasteners, or drilled-in anchors that extend through forms into concrete.
   6. Do not attach hangers to steel deck tabs.
   7. Do not attach hangers to steel roof deck. Attach hangers to structural members.
   8. Space hangers not more than 48 inches (1200 mm) o.c. along each member supported directly from hangers, unless otherwise indicated; and provide hangers not more than 8 inches (200 mm) from ends of each member.

O. Install suspension system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.

P. Install special brake-metal shapes at window heads so that they are square and finished to provide a precise fit. Do not use exposed fasteners.

Q. Install acoustical panels with undamaged edges and fitted accurately into suspension system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide a neat, precise fit.
   1. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension system runners and moldings.
   2. For reveal-edged panels on suspension system runners, install panels with bottom of reveal in firm contact with top surface of runner flanges.
   3. Paint cut panel edges remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.
   4. Install hold-down clips in areas indicated, in areas required by authorities having jurisdiction, and for fire-resistance ratings; space as recommended by panel manufacturer's written instructions, unless otherwise indicated or required.

3.03 INSTALLATION - ACOUSTICAL UNITS

A. Install acoustical units in accordance with manufacturer's instructions.

B. Fit acoustical units in place, free from damaged edges or other defects detrimental to appearance and function.

C. Lay directional patterned units with pattern parallel to longest room axis.

D. Fit border trim neatly against abutting surfaces.

E. Install units after above-ceiling work is complete.

F. Install acoustical units level, in uniform plane, and free from twist, warp, and dents.

G. Cutting Acoustical Units:
   1. Cut to fit irregular grid and perimeter edge trim.
   2. Make field cut edges of same profile as factory edges.
   3. Double cut and field paint exposed reveal edges.

H. Where round obstructions, bullnose concrete block corners, and other similar conditions occur, provide preformed closures to match perimeter molding.

I. Lay acoustical insulation for a distance of 48 inches either side of acoustical partitions.

J. Install hold-down clips on panels within 20 ft of an exterior door, and the following locations:
   1. Locker Rooms
   2. Large Group Toilet Rooms

3.04 TOLERANCES

A. Maximum Variation from Flat and Level Surface: 1/8 inch in 10 feet.

B. Maximum Variation from Plumb of Grid Members Caused by Eccentric Loads: 2 degrees.

END OF SECTION

DIVISION 21 SECTION 210500
COMMON WORK RESULTS FOR FIRE PROTECTION
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SECTION 210500 - COMMON WORK RESULTS FOR FIRE PROTECTION

PART 1. GENERAL

1.1. SUMMARY

A. All work under Division 21 is subject to the Division 01, General Conditions and Special Requirements for the entire contract.

B. Provide all labor, materials, equipment, and services necessary for and incidental to the complete installation and operation of all mechanical work.

C. Unless otherwise specified, all submissions shall be made to, and acceptances and approvals made by the Architect and the Engineer.

D. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered. Arrange piping, equipment, and other work generally as shown on the contract drawings, providing proper clearance and access. Where departures are proposed because of field conditions or other causes, prepare and submit detailed shop drawings for approval in accordance with Submittals specified below. The right is reserved to make reasonable changes in location of equipment, and piping up to the time of rough-in or fabrication.

E. Conform to the requirements of all rules, regulations and codes of local, state and federal authorities having jurisdiction.

F. Coordinate the work under Division 21 with the work of all other construction trades.

G. Be responsible for all construction means, methods, techniques, procedures, and phasing sequences used in the work. Furnish all tools, equipment and materials necessary to properly perform the work in first class, substantial, and workmanlike manner, in accordance with the full intent and meaning of the contract documents.

H. Re-work, remove, and replace fire protection piping and sprinkler heads as requested to accommodate new equipment and ceiling modifications.

1.2. PERMITS AND FEES

A. Obtain all permits and pay taxes, fees and other costs in connection with the work. File necessary plans, prepare documents, give proper notices and obtain necessary approvals. Deliver inspection and approval certificates to Owner prior to final acceptance of the work.

B. Permits and fees shall comply with the Division 01, General Requirements of the specification.

1.3. EXAMINATION OF SITE

A. Examine the site, determine all conditions and circumstances under which the work must be done, and make all necessary allowances for same. No additional cost to the Owner will be permitted for Contractors failure to do so.

B. Examine and verify specific conditions described in individual specifications sections.

C. Verify that utility services are available, of the correct characteristics, and in the correct locations.

1.4. CONTRACTOR QUALIFICATION

A. Any Contractor or Subcontractor performing work under Division 21 shall be fully qualified and acceptable to the Architect and Owner. Submit the following evidence when requested:

1. A list of not less than five comparable projects which the Contractor completed.

2. Letter of reference from not less than three registered professional engineers, general contractors or building owners.

3. Local and/or State License, where required.

4. Membership in trade or professional organizations where required.

B. A Contractor is any individual, partnership, or corporation, performing work by contract or subcontract on this project.

C. Acceptance of a Contractor or Subcontractor will not relieve the Contractor or subcontractor of any contractual requirements or his responsibility to supervise and coordinate the work, of various trades.

1.5. MATERIALS AND EQUIPMENT

A. Materials and equipment installed as a permanent part of the project shall be new, unless otherwise indicated or specified, and of the specified type and quality. Existing items of equipment are being relocated under another Division of these specifications. The Contractor shall be responsible for connecting all utilities as shown on the drawings, to equipment identified as existing.

B. Where material or equipment is identified by proprietary name, model number and/or manufacturer, furnish named item, or its equal, subject to approval by Engineer. Substituted items shall be equal or better in quality and performance and must be suitable for available space, required arrangement, and application. Submit all data necessary to determine suitability of substituted items, for approval.

C. The suitability of named item only has been verified. Where more than one item is named, only the first named item has been verified as suitable. Substituted items, including items other than first named shall be equal or better in quality and performance to that of specified items, and must be suitable for available space, required arrangement and application. Contractor, by providing other than the first named manufacturer, assumes responsibility for all necessary adjustments and modifications necessary for a satisfactory installation. Adjustments and modifications shall include but not be limited to electrical, structural, support, and architectural work.

D. Substitution will not be permitted for specified items of material or equipment where noted.

E. All items of equipment furnished shall have a service record of at least **[five (5)]** years.

1.6. FIRE SAFE MATERIALS

A. Unless otherwise indicated, materials and equipment shall conform to UL, NFPA and ASTM standards for fire safety with smoke and fire hazard rating not exceeding flame spread of 25 and smoke developed of 50.

1.7. REFERENCED STANDARDS, CODES AND SPECIFICATIONS

A. Specifications, Codes and Standards listed below are included as part of this specification, latest edition.

B. ASTM - American Society for Testing and Materials

C. FM - Factory Mutual

D. IBC - International Building Code

E. IEEE - Institute of Electrical and Electronics Engineers

F. MSSP - Manufacturers Standards Society of the Valve and Fittings Industry

G. NEC - National Electrical Code

H. NEMA - National Electrical Manufacturers Association

I. NFPA - National Fire Protection Association

J. UL - Underwriters' Laboratories

K. State of Delaware Fire Protection Requirements.

L. All equipment materials, piping and installation shall comply with the codes and standards listed in the enforceable edition of the Applicable National Fire Protection Association Pamphlets.

M. Fire Protection Systems design, equipment and installation shall comply with the Delaware State Fire Prevention Regulations, latest edition including all Annexes and Addendums.

1.8. SUBMITTALS, REVIEW AND ACCEPTANCE

A. Equipment, materials, installation, workmanship and arrangement of work are subject to review and acceptance. No substitution will be permitted after acceptance of equipment or materials except where such substitution is considered by the Architect to be in best interest of Owner.

B. After acceptance of Material and Equipment List, submit six (6) copies or more as required under General Conditions of complete descriptive data for all items. Data shall consist of specifications, data sheets, samples, capacity ratings, performance curves, operating characteristics, catalog cuts, dimensional drawings, wiring diagrams, installation

instructions, and any other information necessary to indicate complete compliance with Contract Documents. Edit submittal data specifically for application to this project.

C. Thoroughly review and stamp all submittals to indicate compliance with contract requirements prior to submission. Coordinate installation requirements and any electrical requirements for equipment submitted. Contractor shall be responsible for correctness of all submittals.

D. Submittals will be reviewed for general compliance with design concept in accordance with contract documents, but dimensions, quantities, or other details will not be verified.

E. Identify submittals, indicating intended application, location and service of submitted items. Refer to specification sections or paragraphs and drawings where applicable. Clearly indicate exact type, model number, style, size and special features of proposed item. Submittals of a general nature will not be acceptable. For substituted items, clearly list on the first page of the submittal all differences between the specified item and the proposed item. The contractor shall be responsible for corrective action and maintaining the specification requirements if differences have not been clearly indicated in the submittal.

F. Submit actual operating conditions or characteristics for all equipment where required capacities are indicated. Factory order forms showing only required capacities will not be acceptable. Call attention, in writing, to deviation from contract requirements.

G. Acceptance will not constitute waiver of contract requirements unless deviations are specifically indicated and clearly noted. Use only final or corrected submittals and data prior to fabrication and/or installation.

H. For any submittal requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

I. For resubmissions, the Contractor must address in writing all of the Engineer’s comments on the original submission to verify compliance.

1.9. SHOP DRAWINGS

A. Prepare and submit shop drawings for all mechanical equipment, specially fabricated items, modifications to standard items, specially designed systems where detailed design is not shown on the contract drawings, or where the proposed installation differs from that shown on contract drawings.

B. Submit data and shop drawings including but not limited to the list below, in addition to provisions of the paragraph above. Identify all shop drawings by the name of the item and system and the applicable specification paragraph number and drawing number.

C. Every submittal including, but not limited to the list below, shall be forwarded with its own transmittal as a separate, distinct shop drawing. Grouping of items/systems that are not related shall be unacceptable.

D. Items and Systems

1. Access Doors/Panels including layout and location
2. Coordinated Drawings
3. Drip Pans
4. Fire Protection System including Hydraulic Calculations, Equipment and Devices
5. Fire Stopping - Methods and Materials
6. Identification System
7. Material and Equipment List
8. Operations and Maintenance Manuals
9. Pipe Materials Including Itemized Schedule
10. Preliminary Pipe Pressure Tests
11. Strainers
12. Sprinkler Heads
13. Test Certificates
14. Valves
15. Wiring Diagrams, Flow Diagrams and Operating Instructions

E. Contractor, additionally, shall submit for review any other shop drawings as required by the Architect. No item shall be delivered to the site, or installed, until the Contractor has received a submittal from the Engineer marked Reviewed or Comments Noted. After the proposed materials have been reviewed, no substitution will be permitted except where approved by the Architect.

F. For any shop drawing requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

1.10. SUPERVISION AND COORDINATION

A. Provide complete supervision, direction, scheduling, and coordination of all work under the Contract, including that of subcontractors.

B. Coordinate rough-in of all work and installation of sleeves, anchors, and supports for piping, equipment, and other work performed under Division 21.

C. Arrange for pipe spaces, chases, slots, and openings in building structure during progress

of construction to allow for fire protection installations.

D. Coordinate electrical work required under Division 21 with that under Division 26. Coordinate all work under Division 21 with work under all other Divisions.

E. Supply services of an experienced (10 years minimum) and competent Project Manager to be in constant charge of work at site.

F. Where a discrepancy exists within the specifications or drawings or between the specifications and drawings, the more stringent (or costly) requirement shall apply until clarification can be obtained from the Engineer. Failure to clarify such discrepancies with the Engineer will not relieve the Contractor of the responsibility of conforming to the requirements of the Contract.

G. Failure of contractor to obtain a full and complete set of contract documents (either before or after bidding) will not relieve the contractor of the responsibility of complying with the intent of the contract documents.

1.11. CUTTING AND PATCHING

A. Accomplish all cutting and patching necessary for the installation of work under Division 21. Damage resulting from this work to other work already in place, shall be repaired at Contractor's expense. Where cutting is required, perform work in neat and workmanlike manner. Restore disturbed work to match and blend with existing construction and finish, using materials compatible with the original. Use mechanics skilled in the particular trades required.

B. Do not cut structural members without approval from the Architect or Structural Engineer.

1.12. PENETRATION OF WATERPROOF CONSTRUCTION

A. Coordinate the work to minimize penetration of waterproof construction, including roofs, exterior walls, and interior waterproof construction. Where such penetrations are necessary, furnish and install all necessary curbs, sleeves, flashings, fittings and caulking to make penetrations absolutely watertight.

B. Where pipes penetrate roofs, flash pipe with Stoneman Stormtite, Pate or approved equal, roof flashing assemblies with skirt and caulked counter flashing sleeve.

C. Furnish and install pitch pockets or weather tight curb assemblies where required.

D. Furnish and install curbs, specifically designed for application to the particular roof construction, and install in accordance with the manufacturer's instructions. The Contractor shall be responsible for sleeve sizes and locations.

1.13. CONNECTIONS AND ALTERATIONS TO EXISTING WORK

A. Unless otherwise noted on the drawings, where existing fire protection work is removed, pipes, valves, etc., shall be removed, including hangers, to a point below finished floors or behind finished walls and capped. Such point shall be far enough behind finished surfaces to allow for installation of normal thickness of required finish material.

B. Where work specified in Division 21 connects to existing equipment and piping, etc., Contractor shall perform all necessary alterations, cuttings, fittings, etc., of existing work as may be necessary to make satisfactory connections between new and existing work, and to leave completed work in a finished and workmanlike condition.

C. Where the work specified under Division 21, or under other Divisions, requires relocation of existing equipment, piping, etc., Contractor shall perform all work and make necessary changes to existing work as may be required to leave completed work in a finished and workmanlike condition.

D. Where the relocation of existing equipment is required for access or the installation of new equipment, the contractor shall temporarily remove and/or relocate and re-install as required to leave the existing and new work in a finished and workman like condition.

E. Fire suppression system will remain active throughout the duration of the project. Contractor will provide temporary wire baskets to protect sprinkler heads during construction. Include all provisions for fire watch as determined by the Fire Marshal.

1.14. DEMOLITION

A. Unless otherwise noted all existing equipment, piping, etc., shall remain.

B. Where existing equipment is indicated to be removed, all associated piping, conduit, power, controls, insulation, hangers, supports and housekeeping pads, etc. Patch, paint and repair walls/roof/floor to match existing and/or new finishes.

C. Provide necessary piping, valves, temporary feeds, etc., as required. Drain and refill piping systems as often as necessary to accommodate phasing and to minimize time lengths of outages.

D. The Contractor shall be responsible for visiting the site and determining the existing conditions in which the work is to be performed.

E. Refer to phasing plans for additional requirements.

F. Where any abandoned pipes in existing floors, walls, pipe tunnels, ceilings, etc., conflict with new work, remove abandoned pipes as necessary to accommodate new work.

G. The location of all existing equipment, piping, etc., indicated is approximate only and shall be checked and verified. Install all new fire protection work to connect to or clear existing work as applicable.

H. Maintain egress at all times. Coordinate egress requirements with the State Fire Marshal, the Owner and the authorities having jurisdiction.

I. Make provisions and include in bid all costs associated with confined entry/space requirements in and all other applicable OSHA and regulations.

J. Where required to maintain the existing systems in operation, temporarily backfeed existing systems from new equipment. Contractor shall temporarily extend existing piping systems to new piping systems with the appropriate shut-off valves and tamper switches.

K. At completion of project all temporary piping, valves, controls, etc., shall be removed in their entirely.

L. Existing piping, equipment, materials, etc., not required for re-use or re-installation in this project, shall be removed from the project site.

M. Deliver to the Owner, on the premises where directed, existing equipment and materials which are removed and which are desired by the Owner or are indicated to remain the property of the Owner.

N. All other materials and equipment which are removed shall become property of the Contractor and shall be promptly removed, from the premises, and disposed of by the Contractor, in an approved manner.

O. Where piping is removed, remove all pipe hangers which were supporting the removed piping. Patch the remaining penetration voids with like materials and paint to match existing construction.

P. Where required, provide and coordinate removal and re-installation of existing equipment. Take care to protect materials and equipment indicated for reuse. Contractor shall repair or replace items which are damaged. Contractor shall have Owner's representative present to confirm condition of equipment prior to demolition.

Q. Before demolition begins, and in the presence of the Owners representative, test and note all deficiencies in all existing systems affected by demolition but not completely removed by demolition. Provide a copy of the list of system deficiencies to the Owner and the Engineer. Videotape existing conditions in each space prior to beginning demolition work.

R. The Owner shall have the first right of refusal for all devices and equipment removed by the Contractor.

S. All devices and equipment designated by the Owner to remain the property of the Owner shall be moved and stored by the Contractor at a location on site as designated by the Owner. It shall be the Contractor's responsibility to store all devices and equipment in a safe manner to prevent damage while stored.

T. All existing equipment refused by the Owner shall become the property of the Contractor and shall be removed from the site by the Contractor in a timely manner and disposed of in a legal manner.

U. Work Abandoned in Place: cut and remove underground pipe a minimum of 2 inches beyond face of adjacent construction. Cap and patch surface to match existing finish.

V. Temporary Disconnection: Remove, store, clean, reinstall, reconnect, and make operational equipment indicated for relocation.

W. Terminate services and utilities in accordance with local laws, ordinances, rules and regulations.

X. After demolition of ceilings install aluminum inverted pie plates above each sprinkler head. Maintain throughout construction phase. Remove with the installation of new ceilings.

1.15. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

1.16. DEFINITIONS

A. Approve - to permit use of material, equipment or methods conditional upon compliance with contract documents requirements.

B. Furnish and install or provide means to supply, erect, install, and connect to complete for readiness for regular operation, the particular work referred to.

C. Contractor means the mechanical contractor and any of his subcontractors, vendors, suppliers, or fabricators.

D. Piping includes pipe, all fittings, valves, hangers, insulation, identification, and other accessories relative to such piping.

E. Concealed means hidden from sight in chases, formed spaces, shafts, hung ceilings, embedded in construction or in crawl space.

F. Exposed means not installed underground or concealed as defined above.

G. Invert Elevation means the elevation of the inside bottom of pipe.

H. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceiling, unexcavated spaces, crawl spaces, and tunnels.

I. Review - limited observation or checking to ascertain general conformance with design concept of the work and with information given in contract documents. Such action does not constitute a waiver or alteration of the contract requirements.

J. Building Line: Exterior wall of building.

PART 2. ELECTRICAL REQUIREMENTS

2.1. GENERAL MOTOR AND ELECTRICAL REQUIREMENTS

A. Furnish and install control and interlock wiring for the equipment furnished. In general, power wiring and motor starting equipment will be provided under Division 26. Carefully review the contract documents to coordinate the electrical work under Division 21 with the work under Division 26. Where the electrical requirements of the equipment furnished differ from the provisions made under Division 26, make the necessary allowances under Division 21. Where no electrical provisions are made under Division 26, include all necessary electrical work under Division 21.

B. All electrical work performed under Division 21 shall conform to the applicable requirements of Division 26 and conforming to the National Electrical Code. All wiring, conduit, etc., installed in ceiling plenums must be plenum rated per NFPA and the IBC.

C. Provide wiring diagrams with electrical characteristics and connection requirements.

D. Test Reports: Indicate test results verifying nominal efficiency and power factor for three phase motors larger than five (5) horsepower.

E. Protect motors stored on site from weather and moisture by maintaining factory covers and suitable weatherproof covering. For extended outdoor storage, remove motors from equipment and store separately.

F. All motors shall be furnished with visible nameplate indicating motor horsepower, voltage, phase, cycles, RPM, full load amps, locked rotor amps, frame size, manufacturer's name and model number, service factor, power factor and efficiency.

G. Nominal efficiency and power factor shall be as scheduled at full load and rated voltage when tested in accordance with IEEE 112.

H. Brake horsepower load requirement at specified duty shall not exceed 85 percent of nameplate horsepower times NEMA service factor for motors with 1.0 and 1.15 service factors.

I. All single phase motors shall be provided with thermal protection: Internal protection shall automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature ratings of motor insulation. Thermal protection device shall automatically reset when motor temperature returns to normal range, unless otherwise indicated.

2.2. WIRING DIAGRAMS

A. The Contractor is responsible for obtaining and submitting wiring diagrams for all major items of equipment.

B. Wiring diagrams shall be provided with shop drawings for all equipment requiring electric power.

PART 3. EXECUTION

3.1. EQUIPMENT INSTALLATION - COMMON REQUIREMENTS

A. Install equipment to provide maximum possible headroom, if mounting heights are not indicated.

B. Install equipment according to approved submittal data. Portions of the work are shown only in diagrammatic form. Refer conflicts to Architect.

C. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

D. Install fire protection equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference to other installations. Extend grease fittings to accessible locations.

E. Install equipment giving right of way to piping installed at required slope.

F. Do not install equipment or piping over electrical gear, electrical panels, motor controllers, and similar electrical equipment. Install equipment and piping to maintain clear space above and in front of all electrical components per the National Electric Code.

3.2. SUPPORTS, HANGERS AND FOUNDATIONS

A. Provide supports, hangers, braces, attachments and foundations required for the work. Support and set the work in a thoroughly substantial and workmanlike manner without placing strains on materials, equipment, or building structure, submit shop drawings for approval. Coordinate all work with the requirements of the structural division.

B. Supports, hangers, braces, and attachments shall be standard manufactured items or fabricated structural steel shapes. All interior hangers shall be galvanized or steel with rust inhibiting paint. For un-insulated copper piping provide copper hanger to prevent contact of dissimilar metals. All exterior hangers shall be constructed of galvanized steel utilizing galvanized rods, nuts, washers, bolts, etc. At contractor's option stainless steel may be utilized for exterior hangers, rods, nuts, washers, bolts, etc.

3.3. DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Record demonstration and training video recordings. Record each training module separately.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Video Recording Format: Provide high-quality color video recordings with menu navigation in format acceptable to Engineer

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.

D. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

E. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

3.4. PROVISIONS FOR ACCESS

A. The contractor shall provide access panels and doors for all concealed equipment, valves, strainers, controls, control devices, and other devices requiring maintenance, service, adjustment, balancing or manual operation.

B. Where access doors are necessary, furnish and install manufactured painted steel door assemblies consisting of hinged door, key locks, and frame designed for the particular wall or ceiling construction. Properly locate each door. Door sizes shall be a minimum of 12 inches x 12 inches for hand access, 18 inches x 18 inches for shoulder access and 20 inches x 30 inches for full body access where required. Review locations and sizes with Architect prior to fabrication. Provide U.L. approved and labeled access doors where installed in fire rated walls or ceilings. Doors shall be Milcor Metal Access Doors as manufactured by

Inland-Ryerson, Mifab, or approved equal.

1. Acoustical or Cement Plaster: Style B

2. Hard Finish Plaster: Style K or L

3. Masonry or Dry Wall: Style M

C. Where access is by means of liftout ceiling tiles or panels, mark each ceiling grid using small color-coded and numbered tabs. Provide a chart or index for identification. Place markers within ceiling grid not on ceiling tiles.

D. Access panels, doors, etc. described herein shall be furnished under the section of specifications providing the particular service and to be turned over to the pertinent trade for installation. Coordinate installation with installing contractor. All access doors shall be painted in baked enamel finish to match ceiling or wall finish.

E. Submit shop drawings indicating the proposed location of all access panels/doors. Access doors in finished spaces shall be coordinated with air devices, lighting and sprinklers to provide a neat and symmetrical appearance.

F. Where access doors are installed in wet locations (i.e. shower rooms, toilet rooms, and similar spaces, etc.) provide aluminum access doors/frames.

3.5. PAINTING AND FINISHES

A. Provide protective finishes on all materials and equipment. Use coated or corrosion-resistant materials, hardware and fittings throughout the work. Paint bare, untreated ferrous surfaces with rust-inhibiting paint. All exterior components including supports, hangers, nuts, bolts, washers, vibration isolators, etc. shall be stainless steel.

B. Clean surfaces prior to application of insulation, adhesives, coatings, paint, or other finishes.

C. Provide factory-applied finishes where specified. Unless otherwise indicated factory-applied paints shall be baked enamel with proper pretreatment.

D. Protect all finishes and restore any finishes damaged as a result of work under Division 21 to their original condition.

E. The preceding requirements apply to all work, whether exposed or concealed.

F. Remove all construction marking and writing from exposed equipment, piping and building surfaces. Do not paint manufacturer's labels or tags.

G. All exposed piping, equipment, etc. shall be painted. Colors shall be as stated in this division or as selected by the Architect and conform to ANSI Standards.

H. All exposed piping, equipment, etc. in finished spaces shall be painted. Colors shall be as selected by the Architect and conform to ANSI Standards.

3.6. COLOR SELECTION

A. Color of finishes shall be as selected by the Architect.

B. Submit color of factory-finished equipment for acceptance prior to ordering.

3.7. PROTECTION OF WORK

A. Protect work, material and equipment from weather and construction operations before and after installation. Properly store and handle all materials and equipment.

B. Cover temporary openings in piping and equipment to prevent the entrance of water, dirt, debris, or other foreign matter. Deliver pipes and tubes with factory applied end caps.

C. Cover or otherwise protect all finishes.

D. Replace damaged materials, devices, finishes and equipment.

E. Protect stored pipes and tubes from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, where stored inside.

3.8. OPERATION OF EQUIPMENT

A. Clean all systems and equipment prior to initial operation for testing, or other purposes. Lubricate, adjust, and test all equipment in accordance with manufacturer's instructions. Do not operate equipment unless all proper safety devices or controls are operational. Provide all maintenance and service for equipment that is authorized for operation during construction.

B. Where specified, or otherwise required, provide the services of the manufacturer's factory-trained servicemen or technicians to start up the equipment. Where factory start-up of equipment is not specified, provide field start-up by qualified technician.

C. Submit factory start-up sheets or field start-ups sheets for all equipment.

3.9. IDENTIFICATIONS, FLOW DIAGRAMS, ELECTRICAL DIAGRAMS AND OPERATING INSTRUCTIONS

A. Contractor shall submit for approval working fire protection drawings of each piping system installed in the building. Diagrams shall indicate the location and the identification number of each valve in the particular system. Following approval by all authorities, the diagrams shall be framed, mounted under safety glass and hung in each Mechanical Room where directed. Contractor shall deliver the tracing or sepia from which the diagrams were reproduced to the Owner.

B. All valves shall be plainly tagged. For any bypass valves, install sign indicating valve position as “Normally Open” or “Normally Closed” as required.

C. All items of equipment, including motor starters, fire pump controllers, jockey pump controllers and disconnects shall be furnished with white on black plastic permanent identification cards. Lettering shall be a minimum of ¼ inch high. Identification plates shall be secured, affixed to each piece of equipment, starters, disconnects, panels by screw or adhesive (tuff bond #TB2 or as approved equal). Equipment identification and room name

or area served shall be on each label.

D. Provide six (6) copies of operating and maintenance instructions for all principal items of equipment furnished. This material shall be bound as a volume of the Operation and Maintenance Booklet as hereinafter specified.

E. All piping installed under this contract shall be stenciled with direction of flow arrows and with stenciled letters naming each pipe and service. Refer to Division 21 Section, "Fire Protection Piping, Fittings, Valves, Etc". Color code all direction of flow arrows and labels. In finished spaces omit labeling and direction of flow arrows. Paint in color as selected by Architect.

F. Submit list of wording, symbols, letter size, and color coding for fire protection identification. Submit samples of equipment identification cards, piping labels, and valve tags to Engineer for review prior to installation.

G. Provide at least four (4) hours of straight time instruction to the operating personnel. Time of instruction shall be designated by the Owner.

3.10. WALL AND FLOOR PENETRATION

A. All penetrations of partitions, ceilings, roofs and floors by piping or conduit under Division 21 shall be sleeved, sealed, and caulked airtight for sound and air transfer control.

B. All penetration of fire rated assemblies shall be sleeved, sealed, caulked and protected to maintain the rating of the wall, roof, or floor. Fire Marshal approved U.L. assemblies shall be utilized. See Division 07 Section, "Fire Protection, HVAC and Plumbing Protection Firestopping".

C. Where piping extends through exterior walls or below grade, provide waterproof pipe penetration seals, as specified in another division of these specifications.

D. Provide pipe escutcheons for sleeved pipes in finished areas.

E. Piping sleeves:

1. Galvanized steel pipe, standard weight where pipes are exposed and roofs and concrete and masonry walls. On exterior walls provide anchor flange welded to perimeter.

2. Twenty-two (22) gauge galvanized steel elsewhere.

F. Extend all floor sleeves through floor at least 2-inches above finished floor, caulk sleeve the entire depth and furnish and install floor plate.

3.11. RECORD DRAWINGS

A. Upon completion of the mechanical installations, the Contractor shall deliver to the Architect one complete set of prints of the fire protection drawings which shall be legibly marked in red pencil to show all changes and departures of the installation as compared with the original design. They shall be suitable for use in preparation of Record Drawings.

B. Contractor shall incorporate all sketches, addendums, value engineering, change orders, etc., into record drawings prior to delivering to Architect.

3.12. WARRANTY

A. Contractor's attention is directed to warranty obligations contained in the GENERAL CONDITIONS.

B. The above shall not in any way void or abrogate equipment manufacturer's guarantee or warranty. Certificates of equipment manufacturer's warranties shall be included in the operations and maintenance manuals.

C. The contractor guarantees for a two year period from the time of final acceptance by the Owner.

1. That the work contains no faulty or imperfect material or equipment or any imperfect, careless, or unskilled workmanship.

2. That all work, equipment, machines, devices, etc. shall be adequate for the use to which they are intended, and shall operate with ordinary care and attention in a satisfactory and efficient manner.

3. That the contractor will re-execute, correct, repair, or remove and replace with proper work, without cost to the Owner, any work found to be deficient. The contractor shall also make good all damages caused to their work or materials in the process of complying with this section.

4. That the entire work shall be water-tight and leak-proof.

3.13. OPERATION AND MAINTENANCE MANUALS

A. The Contractor shall have prepared six (6) hardcopies and one (1) electronic copy of the Operation and Maintenance Manuals and deliver these copies of the manuals to the Owner. The manuals shall be as specified herein. The manuals must be approved and will not be accepted as final until so stamped.

B. The manuals shall be bound in a three ring loose-leaf binder similar to National No. 3881 with the following title lettered on the front: Operations and Maintenance Manuals – Howard High School – Math Wing/Locker Room/Wrestling Renovations – Fire Protection. No sheets larger than 8-1/2 inches x 11 inches shall be used, except sheets that are neatly folded to 8-1/2 inches x 11 inches and used as a pull-out. Provide divider tabs and table of contents for organizing and separating information.

C. Provide the following data in the booklet:

1. As first entry, an approved letter indicating the starting/ending time of Contractor's warranty period.

2. Maintenance operation and lubrication instructions on each piece of equipment furnished.

3. Manufacturer's extended limited warranties on equipment.

4. Chart form indicating frequency and type of routine maintenance for all fire protection equipment. The chart shall also indicate model number of equipment, location and service.

5. Provide sales and authorized service representatives names, address, and phone numbers of all equipment and subcontractors.

6. Provide supplier and subcontractor’s names, address, and phone number.

7. Catalog data of all equipment, valves, etc. shall include wiring diagrams, parts list and assembly drawing.

8. Provide and install in locations as directed by the Owner, valve charts including valve tag number, valve type, valve model number, valve manufacturer, style, service and location. Each valve chart shall be enclosed in a durable polymer based frame with a cover safety glass.

9. Access panel charts with index illustrating the location and purpose of access panels.

10. Approved Fire Protection Certificates.

11. Start-up reports for equipment.

D. Submit Operations and Maintenance Manuals prior to anticipated date of substantial completion for Engineer review and approval. Substantial completion requires that Operations and Maintenance Manuals be reviewed and approved.

3.14. INSTALLATION AND COORDINATION DRAWINGS

A. Prepare, submit, and use composite installation and coordination drawings to assure proper coordination and installation of work. Drawings shall include, but not be limited, to the following:

1. Complete Plumbing, Sprinkler and HVAC Piping Drawings showing coordination with lights, electrical equipment, HVAC equipment and structural amenities.

B. Draw plans to a scale not less than 3/8-inch equals one foot. Include plans, sections, and elevations of proposed work, showing all equipment, and piping in areas involved. Fully dimension all work including lighting fixtures, conduits, pullboxes, panelboards, and other electrical work, walls, doors, ceilings, columns, beams, joists and other architectural and structural work.

C. Identify all equipment and devices on wiring diagrams and schematics. Where field connections are shown to factory-wired terminals, include manu¬facturer's literature showing internal wiring.

3.15. PIPING SYSTEMS TESTING

A. The entire new fire protection piping systems shall be tested hydrostatically before

insulation covering is applied and proven tight under the following gauge pressures for a duration of four (4) hours. Testing to be witnessed by Owner's representative and documented in writing.

SYSTEM	TEST PRESSURE
Fire Protection (Refer to NFPA)	200 psi

B. Testing and acceptance thereof shall be in accordance with local requirements and shall meet approval of authority having jurisdiction. Submit certificates and approved permits and insert one (1) copy in the Operations and Maintenance Manuals.

3.16. OUTAGES

A. Provide a minimum of fourteen (14) days notice to schedule outages. The Contractor shall include in their bid outages and/or work in occupied areas to occur on weekends, holidays, or at night. Coordinate and get approval of all outages with the Owner.

B. Submit Outage Request form, attached at end of this Section, to Owner for approval.

END OF SECTION

OUTAGE REQUEST

DATE APPLIED: _____ BY: _____

DATE FOR OUTAGE: _____ FIRM: _____

START OUTAGE-TIME: _____ DATE: _____

END OUTAGE -- TIME: _____ DATE: _____

AREAS AND ROOMS: _____

FLOOR(S): _____

AREA(S): _____

ROOM(S): _____

WORK TO BE PERFORMED: _____

SYSTEM(S): _____

REQUEST APPROVED BY: _____

(FOREMAN OR OTHER PERSON IN CHARGE)

(FOR OWNER'S USE ONLY):

APPROVED: _____

YES _____ NO ____ BY: _____DATE: _____

DATE/TIME-AS REQUESTED: _____ OTHER: _____

OWNER'S PRESENCE REQUIRED: _____

YES: ____ NO: ____ NAME: _____

POINT OF CONTACT: _____ PHONE:

DIVISION 21 SECTION 210505
FIRE PROTECTION PIPING, FITTINGS & VALVES
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SECTION 210505 - FIRE PROTECTION PIPING, FITTINGS AND VALVES

PART 1. GENERAL

1.1. SUMMARY

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. RELATED DOCUMENTS

A. This project is to be LEED certified. Refer to Division 01 Sections, including "Sustainable Design Requirements", "Construction Waste Managements", and "Commissioning Requirements" for mandatory work which may apply to all contractors, installers, and suppliers.

1.3. SYSTEM DESCRIPTION CONDITIONS

A. Provide all labor and materials necessary to furnish and install all piping systems on this project as herein specified and/or shown on the drawings.

B. All piping and insulation installed in ceiling plenums must be plenum rated and comply with NFPA and the authority having jurisdiction.

C. Where more than one piping system material is specified, ensure system components are compatible and joined to ensure the integrity of the system is not jeopardized. Provide necessary joining fittings. Ensure flanges, union, and couplings for servicing are consistently provided.

D. Use unions, flanges, and couplings downstream of valves and at equipment or apparatus connections. Do not use direct welded or threaded connections to valves, equipment or other apparatus.

E. Use non-conducting dielectric connections whenever jointing dissimilar metals in open systems.

F. Provide pipe hangers and supports in accordance with ASTM B31.9, MSS SP69 and NFPA-13 unless indicated otherwise.

G. Use 3/4 inch (20 mm) ball valves with cap and chain for drains at main shut-off valves, low points of piping, bases of vertical risers, and at equipment. Pipe to nearest floor drain.

1.4. QUALITY ASSURANCE

A. Valves: Manufacturer's name and pressure rating marked on valve body.

B. To assure uniformity and compatibility of piping components in grooved piping systems, all grooved products utilized shall be supplied by a single manufacturer. Grooving tools

shall be of the same manufacturer as the grooved components.

C. If the product is available domestically it shall be supplied as such.

1.5. DELIVERY, STORAGE AND HANDLING

A. Deliver, store, protect and handle products to site under as hereinbefore specified.

B. Accept valves on site in shipping containers with labeling in place. Inspect for damage.

C. Provide temporary protective coating on cast iron and steel valves.

D. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.

E. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed systems.

1.6. EXTRA MATERIALS

A. Provide one (1) repacking kit for each size valve.

1.7. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. PIPE MATERIALS

A. All materials, unless otherwise specified, shall be new and of the best quality of their respective kinds, and shall conform to the requirements and ordinances of local, state and insurance authorities having jurisdiction.

1. Fire Protection Piping (NFPA-13):

a. Piping Above Grade (Inside): Steel, schedule 40, ASTM A53, black pipe. Piping 4 inches and smaller shall be ASTM A120, black steel pipe. Sizes 4-inches and above shall be standard weight, black, cast iron with screwed fittings, schedule 10 steel piping shall be acceptable when approved by the authority having jurisdiction.

b. Wet Pipe Fittings: Steel fittings shall be ASME B16.9, wrought steel, butt welded. Cast iron fittings shall be ASME 16.1, flanges and flanged fittings. Malleable iron fittings shall be ASME B16.3, threaded fittings. Mechanical grooved couplings shall be malleable iron housing clamps to engage and lock C shaped elastomeric sealing gasket, steel bolts, nuts, and washers; galvanized for galvanized pipe. Mechanical formed fittings shall be carbon steel housing with integral pipe stop and O-ring and O-ring uniformity compressed into permanent mechanical engagement onto pipe.

c. Victaulic, Grinnell, or approved equal, grooved end fittings and mechanical couplings shall be used for wet pipe and dry pipe systems 2" and larger. Couplings and fitting shall be UL listed and FM approved. Fittings shall be ASTM A536 ductile iron, ASTM A234 forged steel or ASTM A53 fabricated steel with factory grooved ends designed to accept Victaulic couplings.

d. Victaulic, Grinnell, or approved equal, mechanical couplings shall consist of two ASTM A536 ductile iron housings, pressure-responsive, synthetic rubber gasket and plated steel bolts and nuts.

i. Rigid Type: Housings shall be cast with offsetting, angle-pattern bolt pads to provide system rigidity and support and hanging in accordance with NFPA-13. Tongue and recess rigid type couplings shall only be used if the contractor uses a torque wrench for installation. Required torque shall be in accordance with the manufacturer's latest recommendation.

1) 1-1/4" through 8": "Installation Ready" stab-on rigid coupling, designed for direct 'stab' installation onto grooved end pipe without prior field disassembly and no loose part. Victaulic FireLock EZ Style 009H (1-1/4" – 4") and Victaulic QuickVic Style 107H (2"-8").

1) 2" and Larger: Standard rigid coupling design. Victaulic Style 07 Zero-Flex.

Fire Protection Service	Temperature Range	Gasket Recommendation
Water/Wet Systems	Ambient	Grade EPDM, Type A-C Shaped, FireLock EZ, or QuickVic Design

e. Gate Valves: 2-1/2 inches & larger - listed 175 lb. OS&Y, flanged. 2 inches & smaller - UL/FM listed 175 lb., bronze, screwed. Furnish all sprinkler control valves with slow close manual operator and position indicator. Tamper switches furnish under Division 21.

f. Grooved End Gate Valves: 2-1/2inches and Larger – UL listed/FM approved, 250 psi maximum pressure rating, OS&Y, ductile iron body, bronze mounted, grooved ends. Victaulic FireLock Series 771.

g. Grooved End Butterfly Valves: 2 inches & Larger: UL listed/FM approved, up to 365 psi maximum pressure rating, ductile iron body, nickel-plated ductile iron disc, Nitrile seat, weather-proof actuator with two pre-wired supervisory switches. Victaulic FireLock Series 765 or Series 705.

h. Globe Valves: 2 inches & smaller - 175 lb., bronze, screwed, UL/FM listed.

i. Check Valves: 2-1/2 inches & smaller - UL/FM listed 175 lb., flanged swing check. 2 inches & smaller - listed 175 lb., bronze swing check, screwed.

j. Grooved End Check Valves: 2 inches and Larger: UL listed/FM approved, up to 365 psi maximum pressure rating, ductile iron body, spring-loaded stainless steel or EPDM coated ductile iron disc, nickel-plated or welded-in nickel seat. Victaulic FireLock Series 717H or Series 717.

k. Finish: All exposed fire protection piping shall be primed and painted with epoxy red paint. White letters shall indicate pipe and indicate direction of flow. Painting shall be provided under Division 09.

l. Special Requirements: All fire protection piping, valves, fittings and joints shall comply with applicable National Fire Protection Pamphlets (NFPA) local codes, building codes, Fire Marshal, Owner's Insurance Underwriter, and the authority having jurisdiction.

B. Steel pipe shall be similar and equal to National Allied Tube or Wheatland black or zinc-coated (galvanized) as hereinafter specified. Pipe shall be free from all defects which may affect the durability for the intended use. Each length of pipe shall be stamped with the manufacturer's name.

C. Copper pipe shall be Revere, Anaconda or Chase with approved solder fittings.

2.2. PIPE HANGERS

A. All hangers for metallic piping shall be adjustable, wrought clevis type, or adjustable malleable split ring swivel type, having rods with machine threads. Hangers shall be Grinnell Company's Figure 260 for pipe ¾-inch and larger, and Figure 65 for pipe 2-inches and smaller, or approved equal. Adjustable pipe stanchion with U-bolt shall be Grinnell Company's Figure 191. Pipe roller supports shall be Grinnell's Figure 181 or Figure 271. Exterior pipe hangers shall be galvanized or stainless steel construction. For copper piping in direct contact with the hanger, hanger construction shall be copper coated to prevent contact of dissimilar metals similar to Grinnell's Figure CT-65. Hanger spacing and rod sizes for steel and copper pipe shall not be less than the following:

NOMINAL PIPE SIZE IN	STD. STEEL PIPE	MAXIMUM SPAN FT. COPPER TUBE	MINIMUM ROD DIAMETER INCHES OF ASTM A36 STEEL THREADED RODS
3/4 & 1	6	5	3/8
1 - ½	6	8	3/8
2	8	8	3/8
2 – ½	10	9	½
3	12	10	½
4	14	12	5/8
5	14	12	5/8
6	16	14	3/4

NOMINAL PIPE SIZE IN	STD. STEEL PIPE	MAXIMUM SPAN FT. COPPER TUBE	MINIMUM ROD DIAMETER INCHES OF ASTM A36 STEEL THREADED RODS
8	18	16	7/8
10	20	18	7/8
12	20	18	7/8

B. Anchors, guides, and roller supports shall be installed in accordance with the contract drawings and manufacturer's recommendations to provide pipe support and control pipe movement for all piping systems. Anchors and guides shall be securely attached to the pipe support structure. Submit shop drawing for proposed pipe support structure for guides and anchors for approval of the Structural Engineer. Pipe alignment guides shall be Fig. 255 Grinnell, or as approved equal. Guides shall be sized to accommodate the pipe with insulation. Guides shall be steel factory, fabricated, with bolted two section outer cylinder and base for alignment of piping and two section guiding spider for bolting to pipe.

C. Hangers for pipe sizes ½ to 1 ½ inch (13 to 38 mm): Carbon steel, adjustable swivel, split ring, comply with NFPA-13.

D. Hangers for pipe sizes 2 to 4 inches (50 to 100 mm): Carbon steel, adjustable, clevis. Comply with NFPA-13.

E. Multiple or Trapeze hangers: Steel channels with welded spacers and hanger rods.

F. Wall support for pipe sizes to 3 inches (76 mm): cast iron hook, comply with NFPA-13.

G. Wall support for pipe sizes 4 inches (100 mm) and over: Welded steel bracket and wrought steel clamp, comply with NFPA-13.

H. Vertical Support: Steel riser clamp, comply with NFPA-13.

I. Floor support for pipe: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support, comply with NFPA-13.

J. Copper pipe support: Carbon steel ring, adjustable, copper plated, comply with NFPA-13.

K. Hanger rods: Mild steel threaded both ends, threaded one end, or continuous threaded, comply with NFPA-13.

L. Inserts: Malleable iron case of galvanized steel shell and expander plug for threaded connection with lateral adjustment, top slot for reinforcing rods, lugs for attaching to forms; size inserts to suit threaded hanger rods.

M. Victaulic Style 009H, 107H, and 07, Grinnell, or approved equal, rigid couplings may be used with IPS steel piping systems, which meet the support and hanging requirements of

NFPA-13. An adequate number of Victaulic Style 177, 75, and 77, Grinnell, or approved equal, flexible couplings shall also be used to compensate for thermal expansion/contraction of the pipe.

2.3. VALVES

A. Provide parts list and assembly drawings (exploded view) for all valves in shop drawing submittals. Provide valves of the same type by the same manufacturer. All valves shall be provided with tamper switches and coordinated with Division 28.

2.4. PRESSURE GAUGES

A. Unless otherwise indicated, pressure gauges shall be the bronze bourdon tube type, 4-1/2-inch dial, stem mounting, cast aluminum adjustable pointer, 1 percent accuracy over middle half of scale range, 1-1/2 percent over balance: Trerice Model 600C; Weksler Instruments, Ernst Gage Co., Miljoco, or as approved equal.

B. Gauges shall have pressure, vacuum, compound, or retard ranges as required, select ranges so that the normal readings are at the approximate midpoint and maximum system pressures do not exceed full scale.

C. Furnish and install a gauge valve at each pressure gauge. Gauge valves shall be Crane Model No. 88, Needle Valve, Ernst Gage Co. FLG 200, Wexler Instrument Corp. Type BBV4, or approved equal, rated for pressure intended.

D. Gauge connections for pressure gauges, thermometers, or control instruments shall be made using tee fittings, except that gauge connections up to 1-inch size in steel may be using threaded extra heavy pipe couplings welded directly to the main, provided that the main is at least 2-inch size for 2-inch connections, 3-inch size for 3/4-inch connections, and 4-inch size for 1-inch connections. Minimum gauge connection shall be 2-inch ips.

E. Provide snubbers on all gauges. Snubbers shall be No. 872 by Trerice, RS1/RS6 by Wexler Instruments, Miljoco or as approved equal.

2.5. ESCUTCHEONS

A. Provide chromium plated escutcheons properly fitted and secured with set screws on all exposed piping which passes through walls, floors or ceilings of finished spaces.

B. All escutcheon plates shall be chrome plated spun brass of plain pattern, and shall be set tight on the pipe and to the building surface. Plastic escutcheon plates will not be accepted.

2.6. DIELECTRIC CONNECTIONS:

A. Furnish and install electrically insulated dielectric waterway fittings, unions or flanges, as manufactured by EPCO Sales, Inc., or Victaulic Co. at the following locations:

1. Where steel piping systems join copper piping.

2. Avoid the installation of steel nipples, cast iron or steel valves and specialties, or other ferrous components in predominately copper piping systems. Where such

installation is necessary, isolate the component with dielectric connections. Do not mix steel pipe and copper tube in the same run of pipe or in the same section of a piping system.

2.7. SLEEVES

A. Sleeves shall be provided around all pipes through walls, floors, ceilings, partitions, roof structure members or other building parts. Sleeves shall be standard weight galvanized iron pipe two sizes larger than the pipe or insulation so that pipe or insulation shall pass through masonry or concrete walls or floors. Provide 20 gauge galvanized steel sheet or galvanized pipe sleeves for all piping passing through frame walls.

B. Sleeves through floors shall be flush with the floor except for sleeves passing through Equipment Rooms which shall extend ¾-inch above the floor. Space between the pipe and sleeve shall be caulked. Escutcheon plates shall be constructed to conceal the ends of sleeves. Each trade shall be responsible for drilling existing floors and walls for necessary sleeve holes. Drilling methods and tools shall be as hereinbefore specified.

C. Sleeves through walls and floors shall be sealed with with a waterproof caulking compound.

D. Firestop at sleeves that penetrate smoke barriers smoke partitions and/or rated walls/floors.

PART 3. EXECUTION

3.1. GENERAL PIPING INSTALLATION REQUIREMENTS

A. All pipes shall be cut accurately to measurements established at the building, and shall be worked into place without springing or forcing, properly clearing all windows, doors and other openings. Excessive cutting or other weakening of the building structure to facilitate piping installation will not be permitted. All pipes shall be so installed as to permit free expansion and contraction without causing damage. All open ends of pipe lines, equipment, etc., shall be properly capped or plugged during installation to keep dirt or other foreign material out of the system. All pipes shall be run parallel with the lines of the building and as close to walls, columns and ceilings as may be practical, with proper pitch. All piping shall be arranged so as not to interfere with removal of other equipment on devices not to block access to doors, windows, manholes, or other access openings. Flanges or unions, as applicable for the type of piping specified, shall be provided in the piping at connections to all items of equipment, and installed so that there will be no interference with the installation of the equipment. All valves and specialties shall be placed to permit easy operation and access and all valves shall be regulated, packed and glands adjusted at the completion of the work before final acceptance. All piping shall be installed so as to avoid air or liquid pockets throughout the work. Ends of pipe shall be reamed so as to remove all burrs.

B. All piping shall be run to provide a minimum clearance of 2-inches between finished covering on such piping and all adjacent work. Group piping wherever practical at

common elevations.

C. All valves and other fittings shall be readily accessible.

D. Drain valves with hose connections shall be provided at low points for drainage of piping systems. Blow down valves shall be provided at the ends of all mains and branches so as to properly clean by blowing down the lines throughout in the direction of normal flow.

E. Spring clamp plates (escutcheons) shall be provided where pipes are exposed in the building and run through walls, floors, or ceilings. Plates shall be chrome plated spun brass of plain pattern, and shall be set tight on the pipe and to the building surface.

F. Install all valves with stem upright or horizontal, not inverted.

G. Where pipe support members are welded to structural building framing, scrape, brush clean, weld and apply one coat of zinc rich primer.

H. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

3.2. VALVE INSTALLATION REQUIREMENTS

A. Examine piping system for compliance with requirements for installation tolerances and other conditions affecting performance of valves. Do not proceed with installation until unsatisfactory conditions have been corrected.

B. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

C. Operate valves from fully open to fully closed positions. Examine guides and seats made accessible by such operation.

D. Examine threads on valve and mating pipe for form and cleanliness.

E. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Check gasket material for proper size, material composition suitable for service, and freedom from defects and damage.

F. Do not attempt to repair defective valves; replace with new valves.

G. Install valves as indicated, according to manufacturer's written instructions.

H. Piping installation requirements are specified in other Division 21 Sections. Drawings indicate the general arrangement of piping, fittings, and specialties.

I. Install valves with unions or flanges at each piece of equipment arranged to allow servicing,

maintenance, and equipment removal without system shutdown.

J. Locate valves for easy access and provide separate support where necessary.

K. Install valves in horizontal piping with stem at or above the center of the pipe.

L. Install valves in a position to allow full stem movement.

M. Adjust or replace packing after piping systems have been tested and put into service, but before final adjusting and balancing. Replace valves if leak persists.

3.3. PIPE JOINTS INSTALLATION REQUIREMENTS

A. Screwed Joints: All screwed joints shall be made with tapered threads properly cut. Screwed joints shall be made perfectly tight with a stiff mixture of graphite and oil, applied with a brush to the male threads on the fittings.

B. Grooved Joints: Install in accordance with the manufacturer's (Victaulic, Grinnell, or approved equal) guidelines and recommendations. All grooved couplings, fittings, valves, and specialties shall be the products of a single manufacturer. Grooving tools shall be of the same manufacturer as the grooved components. The gasket style and elastomeric material (grade) shall be verified as suitable for the intended service as specified. Gaskets shall be molded and produced by Victaulic. Grooved end shall be clean and free from indentations, projections, and roll marks in the area from pipe end to groove for proper gasket sealing. A Victaulic factory-trained field representative shall provide on-site training for contractor's field personnel in the proper use of grooving tools and installation of grooved piping products. Factory-trained representative shall periodically review the product installation. Contractor shall remove and replace any improperly installed products.

C. Soldered Joints and Copper Piping: Joints in copper piping shall conform to the following minimum standards.

1. The pipes shall be cut to a length making certain that the ends are square, using a fins hacksaw blade or tube cutter. The ends of all pipes shall be reamed and all burrs removed.

2. The outside end of the pipe and the cut end of the fitting shall be cleaned with steel wool, sand cloth, or steel wire brush. All dark spots shall be removed.

3. The flux shall be applied evenly and sparingly to the outside end of the pipe and the inside of the outer end of the fitting until all surfaces to be jointed are completely covered. The piping and fitting shall be slipped together and reworked several times to insure an even distribution of the flux.

4. The correct amount of solder per joint for each size pipe shall be used in accordance with the manufacturer's recommendations.

5. Solder joints shall be made by using a direct flame from a torch.

6. On pipe sizes larger than ¼-inch, the fittings and valves in the pipe shall be moved

or tapped with a hammer when the solder starts to melt to insure an even distribution of the solder.

7. The excess solder shall be removed while it is still in the plastic state leaving a fillet around the cup of the fitting.

8. Solder joints shall be suitable for working pressure of 100 psig and for working temperature of not less than 250 degrees F. The type of solder and flux used will be submitted for approval. Type 95-5 shall be the minimum standard.

D. Where copper piping joins steel piping, approved bronze adapters shall be used.

E. Prohibited Connections: No direct weld, soldered, or brazed connections, without unions or flanges, shall be made to valves, strainers, apparatus, or related equipment. Right and left couplings, long threads, or caulking of pipe threads or gasket joints will not be permitted.

3.4. HANGERS AND SUPPORTS INSTALLATION REQUIREMENTS

A. General: All hangers shall be of an approved type arranged to maintain the required grading and pitching of lines to prevent vibration and to provide for expansion and contraction. Saddles shall be Grinnells Figure 173/273 or approved equal. Provide approved spacers between saddles and pipe where flexible insulation is specified. Provide insulation protection shields for insulated piping without saddles. Shield shall be Grinnell Figure 167 or as approved equal. Comply with NFPA-13.

B. Spacing: Regardless of spacing, hangers shall be provided at or near all changes in direction, both vertical and horizontal, for all piping.

C. Vertical Lines: Shall be supported at their bases, using either a suitable hanger placed in a horizontal line near the riser, or a base type fitting set on a pedestal, foundation or support. All vertical lines extending through more than one floor level shall be supported at each floor with a riser clamp. Riser clamp shall be Grinnell Co.'s Figure 261, or approved equal. All vertical drops to pump suction elbows shall be supported by floor posts.

D. Racks and Brackets: All horizontal piping on vertical walls shall be properly supported by suitable racks securely anchored into the wall construction. Where not practical to obtain ceiling anchorage, all piping near walls shall be supported by approved brackets securely anchored into the wall construction. Washer plates (Fib. 60, 60L) and other miscellaneous attachments, fasteners, etc., shall be Grinnell or as approved equal. All exterior hanger and bracket systems in their entirety shall be galvanized.

E. Pipe Hangers and supports shall be attached to the panel point at the top chord of bar joist

or at a location approved by the structural engineer.

F. Select hangers and components for loads imposed. Secure rods with double nuts.

G. Support of horizontal piping shall allow for vertical adjustment after installation of piping.

H. Support overhead piping with clevis hangers.

I. Do not support all parallel piping from the same joist. Stagger all supports in accordance with the structural engineer's recommendations.

J. Fabricate and install steel anchors by welding steel shapes, plates, and bars to piping and to structure. Comply with ASME B31.9 and AWS D1.1.

K. Construct concrete anchors of poured in place concrete of dimensions indicated and include embedded fasteners.

L. Refer to structural documents for appropriate connection/attachment materials to building.

3.5. PIPING IDENTIFICATION INSTALLATION REQUIREMENTS

A. All piping shall be identified with painted background marked with the name of the service with arrows to indicate flow direction. Color code and system identification shall comply with ANSI Standards and piping identification system shall comply with ASME A13.1-81., scheme for the identification of piping systems and ASHRAE Fundamentals Handbook, latest edition.

B. Markings shall be plain block letters, stenciled on pipes, and shall be located near each branch connection, near each valve, and at least every 10 feet on straight runs of pipe. Where pipes are adjacent to each other, markings shall be neatly lined up. All markings shall be located in such manner as to be easily legible from the floor. Pipe identification schedule shall be as follows:

OUTSIDE DIAMETER OF PIPE OR COVERING (INCHES)	LENGTH OF COLOR FIELD (INCHES)	SIZE OF LETTERS (INCHES)
½ to 1 ¼	8	½
1-½ to 2	8	¾
2 ½ to 6	12	1 ¼
8 to 10	24	2 ½
Over 10	32	3 ½

3.6. VALVE IDENTIFICATION REQUIREMENTS

A. All valves shall be tagged with a numbered tag.

B. The tags shall be made of 1-inch diameter brass tags fastened to the valve by means of brass chains. Numbers shall agree with valve numbers on diagrammatic herein before specified.

C. Provide a minimum of six (6) valve charts with valve numbers indicating valve type, size, manufacturer and service.

D. Additional valve charts shall be mounted behind glazed wooden frames and be hung in the main fire protection riser room. Additional copies shall be provided in each copy of the O&M manuals.

END OF SECTION

DIVISION 21 SECTION 211003
WATER BASED FIRE SUPPRESSION SYSTEM – SPRINKLERS
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SECTION 211003 - WATER BASED FIRE SUPPRESSION SYSTEM - SPRINKLERS

PART 1. GENERAL

1.1. REFERENCE

A. The conditions of the Contract and General Requirements apply to the work specified in this section. All work under this section shall also be subject to the requirements of Division 21 Section, Common Work Results for Fire Protection and Division 01 Section, General Requirements.

B. Submit complete shop drawings of all equipment utilized with the system in accordance with Division 21 Section, Common Work Results for Fire Protection. Submittals shall include but not be limited to the following fire protection system and accessories:

1. Eccentric Reducers
2. Valves and Piping
3. Tamper Switches
4. Auxiliary Drains

C. Provide sprinklers, piping and associated equipment complete and ready for operation. Equipment materials, installation, workmanship, fabrication, assembly, erection, examination, inspection, and testing shall be in accordance with NFPA-13, NFPA-70, NFPA-72E, and NFPA-101. Devices and equipment for fire protection service shall be U.L listed or FM approved.

D. All of the equipment and devices shall be included within the project Operations and Maintenance Manuals.

E. Refer to Division 21 Section, Fire Protection Pipes, Valves, and Fittings for pipe materials.

F. Fire Protection Systems design, equipment and installation shall comply with the Delaware State Fire Prevention Regulations, latest edition including all Annexes and Addendums.

1.2. DESCRIPTION

A. Provide all facilities, labor, materials, tools, equipment, appliances, transportation, supervision, and related work necessary to complete the work specified in this Section and as shown on the drawings. The work shall be performed by a licensed sprinkler contractor only. All equipment, piping, devices, and valves shall be sized based on hydraulic calculations. Include a 10 psig safety factor with hydraulic calculations.

B. Layout sprinkler system complete and size all fire protection piping in accordance with requirements of the National Fire Protection Association and the State Fire Marshal. System shall be designed for occupancy as required by applicable codes. Conceal fire protection piping in finished spaces unless indicated otherwise. System drains and inspector's test shall not be located in finished spaces.

C. Sprinkler equipment and work shall conform to requirements of National Fire Protection Association Standard No. 13, and No. 24. In addition, all work shall conform to requirements of all codes and regulations of authorities having jurisdiction over this work, including, but not limited to, State Fire Marshal, County Fire Marshal, Life Safety Codes and International Code, and Insurance Underwriter.

D. Preliminary Shop Drawing: Prior to preparing detailed working drawings for submission to State Fire Marshal, submit preliminary sprinkler system layout to the Architect for review and approval. Show all finished ceilings, light fixtures, air diffusers and other ceiling mounted devices. Coordinate sprinkler head types and locations with ceiling types. All sprinkler heads in acoustic tile ceilings shall be centered in the tile.

E. The fire protection contractor shall prepare dimensioned and detailed working drawings, specifications, and hydraulic calculations and submit same to the State Fire Marshal and/or County Fire Marshal for review and approval. Prior to submission to the Fire Marshal, the Fire Protection Contractor shall have all fire protection drawings, submittals, calculations reviewed and approved by a registered Fire Protection Engineer or a level III Nicet Technician. One set of these approved documents shall be provided to the Engineer for record purposes. All costs related to changes required to obtain the Fire Marshal's or Insurance Underwriters' approval shall be the responsibility of the contractor.

F. Manufactured equipment and materials shall be submitted to the Engineer for review and approval, in accordance with the requirements of Division 21 Section, Common Work Results for Fire Protection.

G. Hydraulic calculations should be based on an available water supply as follows:

Pressure =	105 psig
Flow =	1,000 gpm
Location =	Existing 1972 High School Fire Pump

H. Hydraulic calculations shall include a 10 psig safety factor to account for pipe aging and deterioration of water supply.

I. Where combustible construction materials are located above ceilings, provide above ceiling fire protection in accordance with N.F.P.A-13.

J. Where the architectural documents indicate ceiling "clouds" provide sprinklers above and below the same per NFPA-13. Coordinate exact locations of sprinkler heads and piping with Architect. Submit to Architect for review/approval sprinkler head/piping layout in these areas prior to submitting to working drawings.

1.3. DELIVERY, STORAGE AND PROTECTION

A. Refer to Division 01 Section, General Requirements: Transport, handle, store, and protect products.

B. Accept equipment and devices on site in factory packing. Inspect for damage. Comply with manufacturer's rigging and installation instructions for all equipment.

C. Protect components from physical damage including effects of weather, water, and

construction debris.

D. Provide temporary inlet and outlet caps, and maintain in place until installation.

1.4. EXTRA MATERIALS

A. Provide extra sprinklers under provisions of NFPA-13. Provide suitable wrenches for each sprinkler type and metal storage cabinet.

1.5. PERMITS FROM THE AUTHORITY HAVING JURISDICTION AND FEES

A. Pay all permits, fees, and charges required for this work.

1.6. ALTERNATES

A. Refer to Division 01 Section, Alternates - Alternates for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. SPECIALTIES

A. All sprinkler heads shall be U.L. listed and shall be of the same manufacturer throughout the building.

B. Piping shall be in accordance with Division 21 Section, Fire Protection Piping, Fittings, and Valves, etc. All exposed fire protection piping in unfinished areas shall be painted with red epoxy paint. White letters shall identify piping and indicate direction of flow. Exposed fire protection piping within finished areas shall be painted in color as determined by the Architect/Engineer.

C. Shut-off valves shall be UL approved O.S. and Y. double disc gate valves or UL/FM approved grooved end butterfly valves.

D. Check valves shall be swing check type or spring-loaded type UL approved for the application.

E. Coordinate the fire protection systems with the fire alarm system specified under Division 26. Provide alarm initiating devices with proper contact arrangement. All electrical wiring shall be furnished and installed under Division 26.

F. Flow control valve, alarm switches and valve supervision shall be furnished and installed under this Division. All wiring shall be accomplished by the electrical contractor, under Division 26. Provide any additional flow control valves, alarm switches, tamper switches and flow switches required by NFPA-13 but not indicated on contract drawings. Coordinate with the alarm system and electrical subcontractor.

G. Pipe and fittings shall meet the requirements of NFPA 13, and NFPA-24.

H. Wet pipe alarm check valve shall be Victaulic FireLock Series 750, Reliable Automatic Sprinkler Co., Tyco Fire Products, or approved equal. Valve shall be UL listed and FM

approved for sprinkler systems with 175 psig maximum working pressure. Provide complete valve trim package including all necessary valves, gauges, fittings, nipples and alarm test. Valve internal components shall be replaceable without removing the valve from the installed position. Valve shall be installed in the vertical position only.

2.2. SPRINKLER HEADS

A. Suspended or Drywall Ceilings:

1. Manufacturer: Victaulic, Viking, Grinnell, Reliable, or approved equal.

2. All sprinkler heads installed in suspended ceilings and drywall ceilings including bulkheads shall be Victaulic Model V38 concealed quick response sprinkler or approved equal. Cover plate shall be finished with a polyester baked enamel finish. Color selection by Architect. Provide cover assembly with each head. Frangible glass bulb shall be temperature rated for specific area hazard.

3. Sprinkler heads in all other areas with finished ceilings shall be Victaulic Model V27 or approved equal. These sprinklers shall be standard pendant type with matching screw on escutcheon plate. Sprinkler and escutcheon plate finish shall be chrome plated. Fusible link shall be temperature rated for specific area hazard.

B. Exposed Area Type:

1. Manufacturers: Victaulic, Viking, Grinnell, Reliable, or approved equal.

2. Sprinkler heads in unfinished or exposed areas shall be Victaulic Model V27, or approved equal. These sprinklers shall be standard, ½ inch upright, pendant or conventional where required. Provide guards where hereinafter indicated. Sprinklers shall be brass with frangible glass bulb temperature rated for specific area hazard. Provide standard brass, screw on flat escutcheon plate.

C. Sidewall type:

1. Manufacturers: Victaulic, Viking, Grinnell, Reliable, or approved equal.

2. Sidewall sprinklers shall be Victaulic Model V27 semi-recessed horizontal sidewall type with matching screw on escutcheon plate. Sprinkler and escutcheon plate finish shall be chrome plated. Frangible glass bulb shall be temperature rated for specific area hazard.

D. Quick Response Type:

1. Manufacturers: Victaulic, Viking, Grinnell, Reliable or approved equal.

2. Sprinkler heads shall be listed quick response sprinklers in accordance with NFPA-13 and NFPA-101. Quick response sprinklers shall be Victaulic Model V27 or approved equal. Model and deflector style shall be as required to accommodate upright, pendant, sidewall or recessed mounting. Sprinklers and escutcheon plates shall be chrome plated. Frangible glass bulb shall be temperature rated for specific area hazard.

E. The temperature rating of the sprinklers shall be as required by N.F.P.A.-13 and or the authority having jurisdiction.

F. All sprinkler heads installed in lay-in ceiling tiles shall be located in the center of the tile to provide a symmetrical, aesthetic and neat appearance. All sprinkler heads installed in bulkheads, recesses, and soffits shall be centered to provide a symmetrical, aesthetic and neat appearance.

G. Provide extended escutcheons in rooms with surface mounted lighting fixtures.

H. Additional heads shall be furnished as required by NFPA-13. The heads shall be in a cabinet designed to hold the heads and include one sprinkler head wrench for each type of sprinkler. Cabinet shall be mounted where indicated in the field.

I. Head guards shall be provided in mechanical spaces, penthouses, janitors' closets, electrical rooms, storage areas, elevator shafts, and elevator machine rooms. Finish for head guards in finished spaces shall be selected by Architect.

J. Sprinkler escutcheons and guards shall be listed, supplied, and approved for use with the sprinkler, by the sprinkler manufacturer.

K. Provide high temperature sprinkler heads for use adjacent to skylights, heaters, lights, or other high temperature areas.

2.3. FLEXIBLE SPRINKLER DROPS

A. Stainless Steel Sprinkler Fittings

1. Manufacturer: Victaulic AquaFlex® or Grinnel.

2. In lieu of rigid pipe offsets for concealed locations only, or return bends for sprinkler drops, the Victaulic AquaFlex® stainless steel, multiple-use, sprinkler fitting system may be used to locate sprinklers as required by final finished ceiling tiles and walls. The drop system shall consist of a braided or unbraided (corrugated) type 304 stainless steel flexible tube, a zinc-plated steel 1" NPT male threaded nipple for connection to branch-line piping, and a zinc-plated steel reducer with ½" or ¾" NPT female thread for connection to the sprinkler head. Union joints shall be provided for ease of installation. The flexible drop shall attach to the ceiling grid using a one-piece open gate bracket. The braided drop system is FM approved for sprinkler services to 200 psi and can be installed without the use of tools, and the unbraided system is UL listed for sprinkler services to 175 psi.

2.4. SIGNS

A. Provide 9 inch x 7 inch signs suspended from control valves which indicate the purpose of the valve and its normal position, Central Type A or approved equal.

B. All control, drain, and test connection valves shall be provided with signs indicating purpose.

C. Signs shall be fabricated of an approved material, painted red with white lettering.

D. Signs shall have typed labels. Handwritten labels shall not be acceptable.

2.5. DRAINS

A. The sprinkler systems shall be arranged to be completely drainable. Means of drainage shall be provided with adequate protection from freezing.

B. Drain valve may be combined with sprinkler alarm test valve and sight glass, G/J Innovations Sure-Test, Reliable Automatic Sprinkler Co., Tyco Fire Products, Victaulic, or approved equal. Valve shall be UL listed with positive off handle for off, test or drain, integral sight glass, orifice size equal to smallest sprinkler orifice and full 1 inch drain.

2.6. ALARM DEVICES

A. Approved water flow switches shall be installed to activate the fire alarm, and annunciate sprinkler flow at a minimum on each floor, each system riser, **[elevator shaft,]** where indicated on the contract documents and where required by N.F.P.A. or the authority having jurisdiction. Conductors shall be provided under the electric division to provide fire alarm, and annunciation. Activation of the sprinkler system by one sprinkler or equivalent test shall cause the fire alarm system to activate, and the appropriate lamp(s) to activate on the annunciator. An approved test shall be provided for each water flow switch.

B. All valves controlling water supply for sprinklers shall be electrically supervised in accordance with requirements of NFPA 13 and 72A, and provided under this Division. Provide separate valve chart for all fire protection valve indicating valve type, normal position, size, location and type of supervision insert in O&M manual and mount additional copies in fire pump room and mechanical rooms.

C. Valve tamper switches shall be Model OSY2 as manufactured by System Sensor or Model OSYSU-A2 as manufactured by Potter Electric Signal Company or approved equal. The valve tamper switches shall monitor the open position of all OS&Y gate valves. Each tamper switches shall contain two sets of single pole double throw, Form C contacts. All valve tamper switches shall have tamper resistant covers that upon removal of the cover will cause the switches to operate. Tamper switches shall be suitable for 125/250 VAC @ 15 AMPS. All tamper switches shall be U.L. listed and F.M. approved.

2.7. VALVES

A. Provide and install control valves as indicated on contract drawings and as required by N.F.P.A.-13. Gate valves shall be listed O.S. & Y. type. All control valves shall be supervised open. Supervision shall be as required by N.F.P.A.-13. Victaulic Series 705 and 765 grooved end butterfly valves shall be supervised in the open position.

PART 3. EXECUTION

3.1. GENERAL INSTALLATION REQUIREMENTS

A. Install equipment in accordance with manufacturer's instructions.

B. Place pipe runs to minimize obstruction to other work.

C. Place piping in concealed spaces above finished ceilings.

D. Center sprinklers in two directions in ceiling tile and provided piping offsets as required.

E. Apply masking tape or paper cover to ensure concealed sprinklers, cover plates, and sprinkler escutcheons do not receive field paint finish. Remove after painting. Replace painted sprinklers.

F. Flush entire piping system of foreign matter.

G. Install guards on sprinklers where subject to abuse and where specified.

H. Hydrostatically test entire system.

I. Test must be witnessed by Fire Marshal/authority having jurisdiction/ Owner's insurance underwriter/ Architect/Engineer.

J. Refer to plumbing floor plans for approximate locations of sprinkler zones control valve assemblies and routing of fire protection mains.

K. Locate inspectors test stations for sprinkler zones per NFPA-13. Provide and install drain piping from all approved terminations. Provide splash blocks for terminations outside. Splash block locations shall be approved by the Architects.

L. The fire protection contractor shall hydraulically prove the most remote area per NFPA-13.

M. Coordinate locations of sprinkler heads with lights, diffusers, ceiling types, etc.

N. Hydrostatically test system at 200 PSI for 4 hours, per NFPA-13.

O. The sprinkler bulb protector must remain in place until the sprinkler is completely installed and before the system is placed in service. Remove bulb protectors carefully by hand after installation. Do not use any tools to remove bulb protectors.

P. Refer to Architectural Drawings for exact location and extent of all fire rated walls and smoke barriers.

Q. Grooved joint piping systems shall be installed in accordance with the manufacturer's (Victaulic) guidelines and recommendations. All grooved couplings, fittings, valves, and specialties shall be the products of a single manufacturer. Grooving tools shall be of the same manufacturer as the grooved components. The gasket style and elastomeric material (grade) shall be verified as suitable for the intended service as specified. Gaskets shall be molded and produced by Victaulic. Grooved end shall be clean and free from indentations, projections, and roll marks in the area from pipe end to groove for proper gasket sealing.

3.2. INTERFACE WITH OTHER PRODUCTS

A. Ensure required devices are installed and connected as required to fire alarm system.

3.3. LAYOUT

A. Coordinate layout and installation of fire protection system with all other buildings structural, mechanical and electrical work. Locate sprinkler heads symmetrically with respect to ceiling tiles, lighting fixtures, registers, grilles, diffusers, etc. Provide piping offsets as required to maintain symmetry. Note that a preliminary sprinkler layout is to be submitted for review. Contractor is cautioned that sprinkler mains must be located to prevent conflict with other work and in any case, sprinkler contractor shall be responsible for coordination of his work with work of other trades.

B. Unless otherwise indicated, the entire building shall be protected throughout with a wet pipe sprinkler system.

3.4. WET PIPE SPRINKLER SYSTEM

A. System components shall include, but not be limited to flow control valves, electrical connections to central fire alarm system, check valves, main piping, branch piping, inspector's test, drains, sprinkler heads, etc. and all other incidental appurtenances as required.

3.5. VALVE INSTALLATION

A. Gate Valves: Install fire-protection-service valves supervised-open, located to control sources of water supply except from fire department connections. Provide permanent identification signs indicating portion of system controlled by each valve.

3.6. CONNECTIONS

A. Connect water supplies to standpipes and sprinklers. Include backflow preventers.

B. Connect piping to specialty valves, specialties, fire department connections, and accessories.

C. Connect alarm devices to fire alarm.

3.7. COMMISSIONING

A. Verify that specialty valves, trim, fittings, controls, and accessories are installed and operate correctly.

B. Verify that specified tests of piping are complete.

C. Verify that damaged sprinklers and sprinklers with paint or coating not specified are replaced with new, correct type.

D. Verify that sprinklers are correct types, have correct finishes and temperature ratings, and have guards as required for each application.

E. Fill wet-pipe sprinkler piping with water.

F. Energize circuits to electrical equipment and devices.

G. Adjust operating controls and pressure settings.

H. Coordinate with fire alarm tests. Operate as required.

3.8. DRAINS

A. The sprinkler system shall be arranged to be completely drainable. Means of drainage shall be provided with adequate protection from freezing.

3.9. TESTS

A. The sprinkler systems installation shall be hydrostatically tested, inspected, and approved, in accordance with NFPA Standard No. 13 and NFPA Standard No. 25. Test certificate shall be forwarded to the Office of the State Fire Marshal and the Architect as proof of compliance.

B. Tests shall be performed in accordance with the requirements of the Office of the State Fire Marshal and shall prove the systems to be adequate and satisfactory in every respect. All tests shall be performed in the presence of the State Fire Marshal or his representative.

C. Any deficiencies revealed by these tests shall be corrected and the systems shall be retested until acceptable results are obtained.

3.10. AS-BUILT DRAWINGS & PROJECT CLOSEOUT

A. Provide separate as-built drawings of all fire protection systems meeting requirements of General Mechanical Requirements hereinbefore specified.

B. At the completion of the work, provide a sealed plan of the building indicating the locations of all control valves, low point drains, flow switches, and Inspectors Test Stations. The plan shall be neatly drawn and color coded to indicate the portion of the building protected by each system, framed under glass and permanently mounted on the wall adjacent to the system header.

C. Include manufacturers literature, cleaning procedures, replacement parts, lists, and repair data for equipment.

D. Include manufacturers' instructions, start-up data, troubleshooting, check lists for all equipment.

3.11. WARRANTY

A. The Contractor's attention is directed to the warranty obligations contained in the Article of the General Conditions of the specifications entitled "warranty".

3.12. OWNER TRAINING

A. Upon completion of the project, furnish a complete copy of NFPA-25 to Owner. Provide correspondence indicating that the pamphlet has been turned over to the Owner.

1. Contractor shall provide at least four (4) hours of training to the Owner on the

proper inspection, testing, and maintenance of the installed fire protection system.

2. Schedule training with the Owner through the Architect and/or Engineer with at least seven (7) days prior notice.

3. A Victaulic factory-trained field representative shall provide on-site training for contractor's field personnel in the proper use of grooving tools and installation of grooved piping products. Factory-trained representative shall periodically review the product installation. Contractor shall remove and replace any improperly installed products.

END OF SECTION

DIVISION 22 SECTION 220500
COMMON WORK RESULTS FOR PLUMBING
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SECTION 220500 - COMMON WORK RESULTS FOR PLUMBING

PART 1. GENERAL

1.1. SUMMARY

A. All work under Division 22 is subject to the Division 01, General Requirements, the General Conditions and Supplementary Conditions.

B. Provide all labor, materials, equipment, and services necessary for and incidental to the complete installation and operation of all plumbing work.

C. Unless otherwise specified, all submissions shall be made to, and acceptances and approvals made by the Architect and the Engineer.

D. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered. Arrange piping, equipment, and other work generally as shown on the contract drawings, providing proper clearance and access. Where departures are proposed because of field conditions or other causes, prepare and submit detailed shop drawings for approval in accordance with Submittals specified below. The right is reserved to make reasonable changes in location of equipment, piping, up to the time of rough-in or fabrication.

E. Conform to the requirements of all rules, regulations and codes of local, state and federal authorities having jurisdiction.

F. Coordinate the work under Division 22 with the work of all other construction trades.

G. Be responsible for all construction means, methods, techniques, procedures, and phasing sequences used in the work. Furnish all tools, equipment and materials necessary to properly perform the work in first class, substantial, and workmanlike manner, in accordance with the full intent and meaning of the contract documents.

1.2. PERMITS AND FEES

A. Obtain all permits and pay taxes, fees and other costs in connection with the work. File necessary plans, prepare documents, give proper notices and obtain necessary approvals. Deliver inspection and approval certificates to Owner prior to final acceptance of the work.

B. Permits and fees shall comply with the Division 01, General Requirements of the specification.

1.3. EXAMINATION OF SITE

A. Examine the site, determine all conditions and circumstances under which the work must be done, and make all necessary allowances for same. No additional cost to the Owner will be permitted for contractors failure to do so.

B. Examine and verify specific conditions described in individual specifications sections.

C. Verify that utility services are available, of the correct characteristics, and in the correct

locations.

1.4. CONTRACTOR QUALIFICATION

A. Any Contractor or Subcontractor performing work under Division 22 shall be fully qualified and acceptable to the Architect and Owner. Submit the following evidence when requested:

1. A list of not less than five comparable projects which the Contractor completed.

2. Letter of reference from not less than three registered professional engineers, general contractors or building owners.

3. Local and/or State License, where required.

4. Membership in trade or professional organizations where required.

B. A Contractor is any individual, partnership, or corporation, performing work by contract or subcontract on this project.

C. Acceptance of a Contractor or Subcontractor will not relieve the Contractor or subcontractor of any contractual requirements or his responsibility to supervise and coordinate the work, of various trades.

1.5. MATERIALS AND EQUIPMENT

A. Materials and equipment installed as a permanent part of the project shall be new, unless otherwise indicated or specified, and of the specified type and quality. Existing items of equipment are being relocated under another Division of these specifications. The Contractor shall be responsible for connecting all utilities as shown on the drawings, to equipment identified as existing.

B. Where material or equipment is identified by proprietary name, model number and/or manufacturer, furnish named item, or its equal, subject to approval by Engineer. Substituted items shall be equal or better in quality and performance and must be suitable for available space, required arrangement, and application. Submit all data necessary to determine suitability of substituted items, for approval.

C. The suitability of named item only has been verified. Where more than one item is named, only the first named item has been verified as suitable. Substituted items, including items other than first named shall be equal or better in quality and performance to that of specified items, and must be suitable for available space, required arrangement and application. Contractor, by providing other than the first named manufacturer, assumes responsibility for all necessary adjustments and modifications necessary for a satisfactory installation. Adjustments and modifications shall include but not be limited to electrical, structural, support, and architectural work.

D. Substitution will not be permitted for specified items of material or equipment where noted.

E. All items of equipment furnished shall have a service record of at least five (5) years.

1.6. FIRE SAFE MATERIALS

A. Unless otherwise indicated, materials and equipment shall conform to UL, NFPA and ASTM standards for fire safety with smoke and fire hazard rating not exceeding flame spread of 25 and smoke developed of 50.

1.7. REFERENCED STANDARDS, CODES AND SPECIFICATIONS

A. Specifications, Codes and Standards listed below are included as part of this specification, latest edition.

B. ASHRAE - American Society of Heating, Refrigerating and Air Conditioning Engineers

C. ASME - American Society of Mechanical Engineers

D. ASPE - American Society of Plumbing Engineers

E. ASTM - American Society for Testing and Materials

F. FM - Factory Mutual

G. IBC - International Building Code

H. IEEE - Institute of Electrical and Electronics Engineers

I. MSSP - Manufacturers Standards Society of the Valve and Fittings Industry

J. NEC - National Electrical Code

K. NEMA - National Electrical Manufacturers Association

L. NSF - National Sanitation Foundation

M. UL - Underwriters' Laboratories

N. All plumbing equipment and materials shall comply with the codes and standards listed in the latest edition of ASHRAE HVAC Applications Handbook, Chapter entitled Codes and Standards.

1.8. SUBMITTALS, REVIEW AND ACCEPTANCE

A. Equipment, materials, installation, workmanship and arrangement of work are subject to review and acceptance. No substitution will be permitted after acceptance of equipment or materials except where such substitution is considered by the Architect to be in best interest of Owner.

B. After acceptance of Material and Equipment List, submit six (6) copies or more as required under General Conditions of complete descriptive data for all items. Data shall consist of specifications, data sheets, samples, capacity ratings, performance curves, operating characteristics, catalog cuts, dimensional drawings, wiring diagrams, installation instructions, and any other information necessary to indicate complete compliance with

Contract Documents. Edit submittal data specifically for application to this project.

C. Thoroughly review and stamp all submittals to indicate compliance with contract requirements prior to submission. Coordinate installation requirements and any electrical requirements for equipment submitted. Contractor shall be responsible for correctness of all submittals.

D. Submittals will be reviewed for general compliance with design concept in accordance with contract documents, but dimensions, quantities, or other details will not be verified.

E. Identify submittals, indicating intended application, location and service of submitted items. Refer to specification sections or paragraphs and drawings where applicable. Clearly indicate exact type, model number, style, size and special features of proposed item. Submittals of a general nature will not be acceptable. For substituted items, clearly list on the first page of the submittal all differences between the specified item and the proposed item. The contractor shall be responsible for corrective action and maintaining the specification requirements if differences have not been clearly indicated in the submittal.

F. Submit actual operating conditions or characteristics for all equipment where required capacities are indicated. Factory order forms showing only required capacities will not be acceptable. Call attention, in writing, to deviation from contract requirements.

G. Acceptance will not constitute waiver of contract requirements unless deviations are specifically indicated and clearly noted. Use only final or corrected submittals and data prior to fabrication and/or installation.

H. For any submittal requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

I. For resubmissions, the Contractor must address in writing all of the Engineer’s comments on the original submission to verify compliance.

1.9. SHOP DRAWINGS

A. Prepare and submit shop drawings for all plumbing equipment, specially fabricated items, modifications to standard items, specially designed systems where detailed design is not shown on the contract drawings, or where the proposed installation differs from that shown on contract drawings.

B. Submit data and shop drawings including but not limited to the list below, in addition to provisions of the paragraph above. Identify all shop drawings by the name of the item and system and the applicable specification paragraph number and drawing number.

C. Every submittal including, but not limited to the list below, shall be forwarded with its own transmittal as a separate, distinct shop drawing. Grouping of items/systems that are not related shall be unacceptable.

D. Items and Systems

1. Access Doors/Panels including layout and location
2. Equipment Rails
3. Exterior Equipment/Piping Supports
4. Exterior Pipe Support
5. Fire Stopping - Methods and Materials
6. Gas Pressure Regulating Valves
7. Identification System
8. Material and Equipment List
9. Operations and Maintenance Manuals
10. Pipe Materials Including Itemized Schedule
11. Valves
12. Wiring Diagrams, Flow Diagrams and Operating Instructions

E. Contractor, additionally, shall submit for review any other shop drawings as required by the Architect. No item shall be delivered to the site, or installed, until the Contractor has received a submittal from the Engineer marked Reviewed or Comments Noted. After the proposed materials have been reviewed, no substitution will be permitted except where approved by the Architect.

1.10. SUPERVISION AND COORDINATION

A. Provide complete supervision, direction, scheduling, and coordination of all work under the Contract, including that of subcontractors.

B. Coordinate rough-in of all work and installation of sleeves, anchors, and supports for piping, equipment, and other work performed under Division 22.

C. Arrange for pipe spaces, chases, slots, and openings in building structure during progress of construction to allow for mechanical installations.

D. Coordinate electrical work required under Division 22 with that under Division 26. Coordinate all work under Division 22 with work under all other Divisions.

E. Supply services of an experienced (10 years minimum) and competent Project Manager to be in constant charge of work at site.

F. Where a discrepancy exists within the specifications or drawings or between the specifications and drawings, the more stringent (or costly) requirement shall apply until clarification can be obtained from the Engineer. Failure to clarify such discrepancies with the Engineer will not relieve the Contractor of the responsibility of conforming to the requirements of the Contract.

G. Failure of contractor to obtain a full and complete set of contract documents (either before or after bidding) will not relieve the contractor of the responsibility of complying with the intent of the contract documents.

1.11. CUTTING AND PATCHING

A. Accomplish all cutting and patching necessary for the installation of work under Division 22. Damage resulting from this work to other work already in place, shall be repaired at Contractor's expense. Where cutting is required, perform work in neat and workmanlike manner. Restore disturbed work to match and blend with existing construction and finish, using materials compatible with the original. Use mechanics skilled in the particular trades required.

B. Do not cut structural members without approval from the Architect or Engineer.

1.12. PENETRATION OF WATERPROOF CONSTRUCTION

A. Coordinate the work to minimize penetration of waterproof construction, including roofs, exterior walls, and interior waterproof construction. Where such penetrations are necessary, furnish and install all necessary curbs, sleeves, flashings, fittings and caulking to make penetrations absolutely watertight.

B. Where plumbing vents or other pipes penetrate roofs, flash pipe with Stoneman Stormtite, Pate or approved equal, roof flashing assemblies with skirt and caulked counter flashing sleeve.

C. Furnish and install pitch pockets or weather tight curb assemblies where required.

D. Furnish and install roof drains, curbs, and vent assemblies specifically designed for application to the particular roof construction, and install in accordance with the manufacturer's instructions. The Contractor shall be responsible for sleeve sizes and locations. All roof penetrations shall be installed in accordance with manufacturer’s instructions, the National Roofing Contractors Association, SMACNA, and as required by other divisions of these specifications.

E. All work associated with the existing roof shall be performed so as to maintain the existing roof warranty.

1.13. CONNECTIONS AND ALTERATIONS TO EXISTING WORK

A. Unless otherwise noted on the drawings, where existing plumbing work is removed all pipes, valves, etc., shall be removed, including hangers, to a point below finished floors or behind finished walls and capped. Such point shall be far enough behind finished surfaces to allow for installation of normal thickness of required finish material.

B. Where work specified in Division 22 connects to existing equipment, piping, etc., Contractor shall perform all necessary alterations, cuttings, fittings, etc., of existing work as may be necessary to make satisfactory connections between new and existing work, and to leave completed work in a finished and workmanlike condition.

C. Where the work specified under Division 22, or under other Divisions, requires relocation

of existing equipment, piping, etc., Contractor shall perform all work and make necessary changes to existing work as may be required to leave completed work in a finished and workmanlike condition. Where existing insulation is disturbed, replace insulation where removed or damaged equal to existing, in type, thickness, density, finish and thermal resistance (R-value) value.

D. Where the relocation of existing equipment is required for access or the installation of new equipment, the contractor shall temporarily remove and/or relocate and re-install as required to leave the existing and new work in a finished and workman like condition.

1.14. DEMOLITION

A. Unless otherwise noted all existing equipment, piping, etc., shall remain.

B. Where existing equipment is indicated to be removed, all associated piping, conduit, power, controls, control panels, sensors, tubing, insulation, hangers, supports and housekeeping pads, etc., patch, paint and repair walls/roof/floor to match existing and/or new finishes.

C. Provide necessary piping, valves, traps, temporary feeds, etc., as required. Drain and refill piping systems as often as necessary to accommodate phasing and to minimize time lengths of outages.

D. The Contractor shall be responsible for visiting the site and determining the existing conditions in which the work is to be performed.

E. Refer to phasing plans for additional requirements.

F. Where any abandoned pipes in existing floors, walls, ceilings, etc., conflict with new work, remove abandoned pipes as necessary to accommodate new work.

G. The location of all existing equipment, piping, etc., indicated is approximate only and shall be checked and verified. Install all new plumbing work to connect to or clear existing work as applicable.

H. Maintain egress at all times. Coordinate egress requirements with the State Fire Marshal, the Owner and the authorities having jurisdiction.

I. When applicable, make provisions and include in bid all costs associated with confined entry/space requirements and all other applicable OSHA and MOSH regulations.

J. Where required to maintain the existing systems in operation, temporarily backfeed existing systems from new equipment. Contractor shall temporarily extend existing piping systems to new piping systems with the appropriate shut-off valves.

K. At completion of project all temporary piping, valves, controls, etc., shall be removed in their entirely.

L. Existing piping, equipment, materials, etc., not required for re-use or re-installation in this project, shall be removed from the project site.

M. Deliver to the Owner, on the premises where directed, existing equipment and materials which are removed and which are desired by the Owner or are indicated to remain the property of the Owner.

N. All other materials and equipment which are removed shall become property of the Contractor and shall be promptly removed, from the premises, and disposed of by the Contractor, in an approved manner.

O. Where piping is removed, remove all pipe hangers which were supporting the removed piping. Patch the remaining penetration voids with like materials and paint to match existing construction.

P. Where required, provide and coordinate removal and re-installation of existing equipment. Take care to protect materials and equipment indicated for reuse. Contractor shall repair or replace items which are damaged. Contractor shall have Owner's representative present to confirm condition of equipment prior to demolition.

Q. Before demolition begins, and in the presence of the Owners representative, test and note all deficiencies in all existing systems affected by demolition but not completely removed by demolition. Provide a copy of the list of system deficiencies to the Owner and the Engineer. Videotape existing conditions in each space prior to beginning demolition work.

R. The Owner shall have the first right of refusal for all plumbing fixtures, devices and equipment removed by the Contractor.

S. All plumbing fixtures, devices and equipment designated by the Owner to remain the property of the Owner shall be moved and stored by the Contractor at a location on site as designated by the Owner. It shall be the Contractor's responsibility to store all plumbing fixtures, devices and equipment in a safe manner to prevent damage while stored.

T. All existing equipment refused by the Owner shall become the property of the Contractor and shall be removed from the site by the Contractor in a timely manner and disposed of in a legal manner.

U. Work Abandoned in Place: cut and remove underground pipe a minimum of 2 inches beyond face of adjacent construction. Cap and patch surface to match existing finish.

V. Temporary Disconnection: Remove, store, clean, reinstall, reconnect, and make operational equipment indicated for relocation.

W. Terminate services and utilities in accordance with local laws, ordinances, rules and regulations.

1.15. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

1.16. DEFINITIONS

A. Approve - to permit use of material, equipment or methods conditional upon compliance

with contract documents requirements.

B. Furnish and install or provide means to supply, erect, install, and connect to complete for readiness for regular operation, the particular work referred to.

C. Contractor means the mechanical contractor and any of his subcontractors, vendors, suppliers, or fabricators.

D. Piping includes pipe, all fittings, valves, hangers, insulation, identification, and other accessories relative to such piping.

E. Concealed means hidden from sight in chases, formed spaces, shafts, hung ceilings, embedded in construction or in crawl space.

F. Exposed means not installed underground or concealed as defined above.

G. Invert Elevation means the elevation of the inside bottom of pipe.

H. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceiling, unexcavated spaces, crawl spaces, and tunnels.

I. Review - limited observation or checking to ascertain general conformance with design concept of the work and with information given in contract documents. Such action does not constitute a waiver or alteration of the contract requirements.

J. Building Line: Exterior wall of building.

PART 2. ELECTRICAL REQUIREMENTS

2.1. GENERAL MOTOR AND ELECTRICAL REQUIREMENTS

A. Furnish and install control and interlock wiring for the equipment furnished. In general, power wiring and motor starting equipment will be provided under Division 26. Carefully review the contract documents to coordinate the electrical work under Division 22 with the work under Division 26. Where the electrical requirements of the equipment furnished differ from the provisions made under Division 26, make the necessary allowances under Division 22. Where no electrical provisions are made under Division 26, include all necessary electrical work under Division 22.

B. All electrical work performed under Division 22 shall conform to the applicable requirements of Division 26 and conforming to the National Electrical Code. All wiring, conduit, etc., installed in ceiling plenums must be plenum rated per NFPA & International Building Code.

C. Provide wiring diagrams with electrical characteristics and connection requirements.

D. Test Reports: Indicate test results verifying nominal efficiency and power factor for three phase motors larger than five (5) horsepower.

E. Protect motors stored on site from weather and moisture by maintaining factory covers and suitable weatherproof covering. For extended outdoor storage, remove motors from

equipment and store separately.

F. All motors shall be furnished with visible nameplate indicating motor horsepower, voltage, phase, cycles, RPM, full load amps, locked rotor amps, frame size, manufacturer's name and model number, service factor, power factor and efficiency.

G. Motors located in exterior locations, wet air streams and outdoors shall be totally enclosed weatherproof epoxy-treated type.

H. Nominal efficiency and power factor shall be as scheduled at full load and rated voltage when tested in accordance with IEEE 112.

I. Brake horsepower load requirement at specified duty shall not exceed 85 percent of nameplate horsepower times NEMA service factor for motors with 1.0 and 1.15 service factors.

J. All single phase motors shall be provided with thermal protection: Internal protection shall automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature ratings of motor insulation. Thermal protection device shall automatically reset when motor temperature returns to normal range, unless otherwise indicated.

2.2. WIRING DIAGRAMS

A. The Contractor is responsible for obtaining and submitting wiring diagrams for all major items of equipment.

B. Wiring diagrams shall be provided with shop drawings for all equipment requiring electric power.

C. Provide wiring diagrams for all major plumbing items of equipment to electrical contractor and ATC subcontractor for coordination.

PART 3. EXECUTION

3.1. EQUIPMENT INSTALLATION - COMMON REQUIREMENTS

A. Install equipment to provide maximum possible headroom, if mounting heights are not indicated.

B. Install equipment according to approved submittal data. Portions of the work are shown only in diagrammatic form. Refer conflicts to the Architect.

C. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

D. Install plumbing equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference to other installations. Extend grease fittings to accessible locations.

E. Install equipment giving right of way to piping installed at required slope.

F. Do not install equipment or piping over electrical gear, electrical panels, motor controllers, and similar electrical equipment. Install equipment and piping to maintain clear space above and in front of all electrical components per the National Electric Code.

3.2. SUPPORTS, HANGERS AND FOUNDATIONS

A. Provide supports, hangers, braces, attachments and foundations required for the work. Support and set the work in a thoroughly substantial and workmanlike manner without placing strains on materials, equipment, or building structure, submit shop drawings for approval. Coordinate all work with the requirements of the structural division.

B. Supports, hangers, braces, and attachments shall be standard manufactured items or fabricated structural steel shapes. All interior hangers shall be galvanized or steel with rust inhibiting paint. For un-insulated copper piping provide copper hanger to prevent contact of dissimilar metals. All exterior hangers shall be constructed of stainless steel utilizing stainless steel rods, nuts, washers, bolts, etc.

3.3. DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Record demonstration and training video recordings. Record each training module separately.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Video Recording Format: Provide high-quality color video recordings with menu navigation in format acceptable to Engineer

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.

D. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

E. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

3.4. PROVISIONS FOR ACCESS

A. The contractor shall provide access panels and doors for all concealed equipment, valves, strainers, dampers, filters, controls, control devices, cleanouts, traps, and other devices requiring maintenance, service, adjustment, balancing or manual operation.

B. Where access doors are necessary, furnish and install manufactured painted steel door assemblies consisting of hinged door, key locks, and frame designed for the particular wall or ceiling construction. Properly locate each door. Door sizes shall be a minimum of 12 inches x 12 inches for hand access, 18 inches x 18 inches for shoulder access and 20 inches x 30 inches for full body access where required. Review locations and sizes with Architect prior to fabrication. Provide U.L. approved and labeled access doors where installed in fire rated walls or ceilings. Doors shall be Milcor Metal Access Doors as manu-factured

by Inland-Ryerson, Mifab, or approved equal.

1. Acoustical or Cement Plaster: Style B

2. Hard Finish Plaster: Style K or L

3. Masonry or Dry Wall: Style M

C. Where access is by means of liftout ceiling tiles or panels, mark each ceiling grid using small color-coded and numbered tabs. Provide a chart or index for identification. Place markers within ceiling grid not on ceiling tiles.

D. Access panels, doors, etc. described herein shall be furnished under the section of specifications providing the particular service and to be turned over to the pertinent trade for installation. Coordinate installation with installing contractor. All access doors shall be painted in baked enamel finish to match ceiling or wall finish.

E. Submit shop drawings indicating the proposed location of all access panels/doors. Access doors in finished spaces shall be coordinated with air devices, lighting and sprinklers to provide a neat and symmetrical appearance.

F. Where access doors are installed in wet locations (i.e. shower rooms, toilet rooms, and similar spaces, etc.) provide aluminum access doors/frame.

3.5. PAINTING AND FINISHES

A. Provide protective finishes on all materials and equipment. Use coated or corrosion-resistant materials, hardware and fittings throughout the work. Paint bare, untreated ferrous surfaces with rust-inhibiting paint. All exterior components including supports, hangers, nuts, bolts, washers, vibration isolators, etc. shall be stainless steel.

B. Clean surfaces prior to application of insulation, adhesives, coatings, paint, or other finishes.

C. Provide factory-applied finishes where specified. Unless otherwise indicated factory-applied paints shall be baked enamel with proper pretreatment.

D. Protect all finishes and restore any finishes damaged as a result of work under Division 22 to their original condition.

E. The preceding requirements apply to all work, whether exposed or concealed.

F. Remove all construction marking and writing from exposed equipment, piping and building surfaces. Do not paint manufacturer's labels or tags.

G. All exposed piping, equipment, etc. shall be painted. Colors shall be as stated in this division or as selected by the Architect and conform to ANSI Standards.

H. All exterior roof mounted equipment, piping and vents shall be painted to match roof in color as selected by Architect.

I. All exposed piping, equipment, etc. in finished spaces shall be painted. Colors shall be as selected by the Architect and conform to ANSI Standards.

J. All exposed piping, equipment, etc., in Mechanical Rooms, Penthouses, Fire Pump Rooms, Mezzanines, Crawlspaces, and Storage where PVC jacketed shall not require painting. Label and identify and color code as specified.

3.6. CLEANING OF SYSTEMS

A. Thoroughly clean systems after satisfactory completion of pressure tests and before permanently connecting fixtures, equipment, traps, strainers, and other accessory items. Blow out and flush piping until interior surfaces are free of foreign matter.

B. Maintain dirt pockets in clean condition.

C. Pay for labor and materials required to locate and remove obstructions from systems that are clogged with construction refuse after acceptance. Replace and repair work disturbed during removal of obstructions.

D. Leave systems clean, and in complete running order.

3.7. COLOR SELECTION

A. Color of finishes shall be as selected by the Architect.

B. Submit color of factory-finished equipment for acceptance prior to ordering.

3.8. PROTECTION OF WORK

A. Protect work, material and equipment from weather and construction operations before and after installation. Properly store and handle all materials and equipment.

B. Cover temporary openings in piping and equipment to prevent the entrance of water, dirt, debris, or other foreign matter. Deliver pipes and tubes with factory applied end caps.

C. Cover or otherwise protect all finishes.

D. Replace damaged materials, devices, finishes and equipment.

E. Protect stored pipes and tubes from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, where stored inside.

3.9. OPERATION OF EQUIPMENT

A. Clean all systems and equipment prior to initial operation for testing, balancing, or other purposes. Lubricate, adjust, and test all equipment in accordance with manufacturer's instructions. Do not operate equipment unless all proper safety devices or controls are operational. Provide all maintenance and service for equipment that is authorized for operation during construction.

B. Where specified, or otherwise required, provide the services of the manufacturer's factory-trained servicemen or technicians to start up the equipment. Where factory start-up of

equipment is not specified, provide field start-up by qualified technician.

C. Submit factory start-up sheets or field start-ups sheets for all equipment prior to the commencement of testing and balancing work. Testing and balancing work shall not commence until start-up reports have been completed, reviewed by Engineer and forwarded to Testing and Balancing Agency.

D. Do not use plumbing systems for temporary services or temporary conditioning during construction. Refer to Division 01 section "Temporary Facilities and Controls" for temporary plumbing during construction.

E. Upon completion of work, clean and restore all equipment to new conditions; replace expendable items such as filters.

3.10. IDENTIFICATIONS, FLOW DIAGRAMS, ELECTRICAL DIAGRAMS AND OPERATING INSTRUCTIONS

A. Contractor shall submit for approval schematic piping diagrams of each piping system installed in the building. Diagrams shall indicate the location and the identification number of each valve in the particular system. Following approval by all authorities, the diagrams shall be framed, mounted under safety glass and hung in each Mechanical Room where directed. Contractor shall deliver the tracing or sepia from which the diagrams were reproduced to the Owner.

B. All valves shall be plainly tagged.

C. All items of equipment, including motor starters and disconnects shall be furnished with white on black plastic permanent identification cards. Lettering shall be a minimum of ¼ inch high. Identification plates shall be secured, affixed to each piece of equipment, starters, disconnects, panels by screw or adhesive (tuff bond #TB2 or as approved equal). Equipment identification and room name or area served shall be on each panel.

D. Provide six (6) copies of operating and maintenance instructions for all principal items of equipment furnished. This material shall be bound as a volume of the Operations and Maintenance Manuals as hereinafter specified.

E. All lines piping installed under this contract shall be stenciled with direction of flow arrows and with stenciled letters naming each pipe and service. Refer to Division 22 Section, Plumbing Piping, Fittings, Valves, Etc. Color code all direction of flow arrows and labels. In finished spaces omit labeling and direction of flow arrows. Paint in color as selected by Architect.

F. Submit list of wording, symbols, letter size, and color coding for plumbing identification. Submit samples of equipment identification cards, piping labels, labels, and valve tags to Engineer for review prior to installation.

G. Provide at least 4 hours of straight time instruction to the operating personnel. Time of instruction shall be designated by the Owner. Additional instruction time for the automatic temperature control (ATC) system is specified in Division 23 Section, Instrumentation and Controls of HVAC and Plumbing Systems.

H. Contractor shall demonstrate Sequences of Operation of all plumbing equipment in presence of Owner's representative, Engineer, and ATC subcontractor.

3.11. WALL AND FLOOR PENETRATION

A. All penetrations of partitions, ceilings, roofs and floors by piping or conduit under Division 22 shall be sleeved, sealed, and caulked airtight for sound and air transfer control. Penetrations of mechanical room partitions, ceilings, and floors shall be as specified in Division 07 Section, "Fire Protection, HVAC and Plumbing Penetration Firestopping".

B. All penetration of fire rated assemblies shall be sleeved, sealed, caulked and protected to maintain the rating of the wall, roof, or floor. Fire Marshal approved U.L. assemblies shall be utilized. See Division 07 Section, "Fire Protection, HVAC and Plumbing Penetration Firestopping".

C. Where piping extends through exterior walls or below grade, provide waterproof pipe penetration seals, as specified in another division of these specifications.

D. Provide pipe escutcheons and duct flanges for sleeved pipes and ducts in finished areas.

E. Piping sleeves:

1. Galvanized steel pipe, standard weight where pipes are exposed and roofs and concrete and masonry walls. On exterior walls provide anchor flange welded to perimeter.

2. Twenty-two (22) gauge galvanized steel elsewhere.

F. Extend all floor sleeves through floor at least 2-inches above finished floor, caulk sleeve the entire depth and furnish and install floor plate.

3.12. RECORD DRAWINGS

A. Upon completion of the mechanical installations, the Contractor shall deliver to the Architect one complete set of prints of the mechanical contract drawings which shall be legibly marked in red pencil to show all changes and departures of the installation as compared with the original design. They shall be suitable for use in preparation of Record Drawings.

B. Contractor shall incorporate all sketches, addendums, value engineering, change orders, etc., into record drawings prior to delivering to Architect.

3.13. WARRANTY

A. Contractor's attention is directed to warranty obligations contained in the General Conditions and Supplementary Conditions.

B. The above shall not in any way void or abrogate equipment manufacturer's guarantee or warranty. Certificates of equipment manufacturer's warranties shall be included in the operations and maintenance manuals.

C. The contractor guarantees for a two year period from the time of final acceptance by the

Owner.

1. That the work contains no faulty or imperfect material or equipment or any imperfect, careless, or unskilled workmanship.

2. That all work, equipment, machines, devices, etc. shall be adequate for the use to which they are intended, and shall operate with ordinary care and attention in a satisfactory and efficient manner.

3. That the contractor will re-execute, correct, repair, or remove and replace with proper work, without cost to the Owner, any work found to be deficient. The contractor shall also make good all damages caused to their work or materials in the process of complying with this section.

4. That the entire work shall be water-tight and leak-proof.

3.14. OPERATIONS AND MAINTENANCE MANUALS

A. The Contractor shall have prepared six (6) hardcopies and one (1) electronic copy of the Operations and Maintenance Manuals and deliver these copies of the manuals to the Owner. The manuals shall be as specified herein. The manuals must be approved and will not be accepted as final until so stamped.

B. The manuals shall be bound in a three ring loose-leaf binder similar to National No. 3881 with the following title lettered on the front: Operations and Maintenance Manual Howard High School – Math Wing/Locker Room/Wrestling Renovations – Plumbing Systems. No sheets larger than 8-1/2 inches x 11 inches shall be used, except sheets that are neatly folded to 8-1/2 inches x 11 inches and used as a pull-out. Provide divider tabs and table of contents for organizing and separating information.

C. Provide the following data in the booklet:

1. As first entry, an approved letter indicating the starting/ending time of Contractor's warranty period.

2. Catalog data on each piece of plumbing equipment furnished.

3. Maintenance operation and lubrication instructions on each piece of plumbing equipment furnished.

4. Complete catalog data on each piece of plumbing equipment furnished including approved shop drawing.

5. Manufacturer's extended limited warranties on equipment including but not limited to water heaters, storage tanks, solar panels.

6. Chart form indicating frequency and type of routine maintenance for all plumbing equipment. The chart shall also indicate model number of equipment, location and service.

7. Provide sales and authorized service representatives names, address, and phone

numbers of all equipment and subcontractors.

8. Provide supplier and subcontractor's names, address, and phone number.

9. Catalog data of all equipment, valves, etc. shall include wiring diagrams, parts list and assembly drawing.

10. Provide and install in locations as directed by the Owner, valve charts including valve tag number, valve type, valve model number, valve manufacturer, style, service and location. Each valve chart shall be enclosed in a durable polymer based frame with a cover safety glass. .

11. Access panel charts with index illustrating the location and purpose of access panels.

12. Approved Health and Plumbing and Electrical Certificates.

D. Submit Operations and Maintenance Manuals prior to the anticipated date of substantial completion for Engineer review and approval. Substantial completion requires that Operations and Maintenance Manuals reviewed and approved.

3.15. PIPING SYSTEMS TESTING

A. All gas piping shall be pressure tested in accordance with NFPA-54. Gas piping systems shall be proven tight under the following gauge pressures for a duration of four (4) hours:

SYSTEM	TEST PRESSURE
Gas Piping	100 psig

B. Testing and acceptance thereof shall be in accordance with local requirements and shall meet approval of authority having jurisdiction. Submit certificates and approved permits and insert one (1) copy in the Operations and Maintenance Manuals.

3.16. EQUIPMENT BY OTHERS

A. This Contractor shall make all system connections required to equipment furnished and installed under other divisions or furnished by the Owner. Connections shall be complete in all respects to render this equipment functional to its fullest intent.

B. It shall be the responsibility of the supplier of this equipment to furnish complete instructions for connections. Failure to do so will not relieve this contractor of any responsibility for improper equipment operation.

3.17. OUTAGES

A. Provide a minimum of fourteen (14) days' notice to schedule outages. The Contractor shall include in their bid outages and/or work in occupied areas to occur on weekends, holidays, or at night. Coordinate and get approval of all outages with the Owner.

B. Submit Outage Request form, attached at end of this Section, to Owner for approval.

END OF SECTION

OUTAGE REQUEST

DATE APPLIED: _____ BY: _____

DATE FOR OUTAGE: _____ FIRM: _____

START OUTAGE-TIME: _____ DATE: _____

END OUTAGE -- TIME: _____ DATE: _____

AREAS AND ROOMS: _____

FLOOR(S): _____

AREA(S): _____

ROOM(S): _____

WORK TO BE PERFORMED: _____

SYSTEM(S): _____

REQUEST APPROVED BY: _____

(FOREMAN OR OTHER PERSON IN CHARGE)

(FOR OWNER'S USE ONLY):

APPROVED: _____

YES ____ NO ___ BY: _____ DATE: _____

DATE/TIME-AS REQUESTED: _____ OTHER : _____

OWNER'S PRESENCE REQUIRED: _____

YES: ____ NO: ___ NAME: _____

DIVISION 22 SECTION 220505
PLUMBING PIPING, FITTINGS & VALVES
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SECTION 220505 - PLUMBING PIPING, FITTINGS AND VALVES

PART 1. GENERAL

1.1. SUMMARY

A. The conditions of the contract and other general requirements apply to the work specified in this section. All work under this section shall also be subject to the requirements of Division 22 Section, Common Work Results for Plumbing and Division 01, General Requirements.

B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SYSTEM DESCRIPTION CONDITIONS

A. Provide all labor and materials necessary to furnish and install all piping systems on this project as herein specified and/or shown on the drawings. Final connections to equipment furnished in other sections of the specifications shall be included under this section.

B. All piping and insulation installed in ceiling plenums must be plenum rated and comply with NFPA and International Building Code (IBC).

C. Where more than one piping system material is specified, ensure system components are compatible and joined to ensure the integrity of the system is not jeopardized. Provide necessary joining fittings. Ensure flanges, union, and couplings for servicing are consistently provided.

D. Use unions, flanges, and couplings downstream of valves and at equipment or apparatus connections. Do not use direct welded or threaded connections to valves, equipment or other apparatus.

E. Use non-conducting dielectric connections whenever jointing dissimilar metals in open systems.

F. Provide pipe hangers and supports in accordance with ASTM B31.9 and MSS SP69 unless indicated otherwise.

G. Use 3/4 inch (20 mm) ball valves with cap and chain for drains at main shut-off valves, low points of piping, bases of vertical risers, and at equipment. Pipe to nearest floor drain.

H. At all runout piping serving equipment, use swing joints with elbows to prevent excessive movement of piping due to expansion.

1.3. QUALITY ASSURANCE

A. Valves: Manufacturer's name and pressure rating marked on valve body.

B. All grooved joint couplings, fittings, valves, and specialties shall be the products of a single manufacturer. Grooving tools shall be of the same manufacturer as the grooved components.

C. All castings used for coupling housings, fittings, and valve bodies shall be date stamped for quality assurance and traceability.

D. Maintain one copy of each document on site.

1.4. DELIVERY, STORAGE AND HANDLING

A. Deliver, store, protect and handle products to site under as hereinbefore specified.

B. Accept valves on site in shipping containers with labeling in place. Inspect for damage.

C. Provide temporary protective coating on cast iron and steel valves.

D. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.

E. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed systems.

1.5. ENVIRONMENTAL REQUIREMENTS

A. Do not install underground piping when bedding is wet or frozen.

1.6. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

1.7. PLASTIC PIPE PENETRATIONS

A. Install UL listed collars, sealing methods, and firestopping at all plastic pipe penetrations of smoke walls and fire rated walls per NFPA.

PART 2. PRODUCTS

2.1. PIPE MATERIALS

A. All materials, unless otherwise specified, shall be new and of the best quality of their respective kinds, and shall conform to the requirements and ordinances of local, state and insurance authorities having jurisdiction.

1. Gas Piping:

a. Pipe: Inside Building Above Ground: Schedule 40 uncoated black steel pipe, ASTMA 53 or A120.
b. Outside Building, Below Ground: Copper type L tubing, ASTM B88 Below Ground.
c. Outside building above grade/roof: Schedule 40 black steel pipe, ASTM A53 or A120.
d. Fittings & Joints: 150 lb. screwed malleable iron ASTM B16.3 with joints sealed with litharge and glycerin. Piping 2 ½ inches and larger and any

concealed piping within walls must be welded, ASTM A24 forged steel welded type joints shall be threaded or welded to ANSI B31.1 or ASME Sec. 1.

e. Plug Valves: 2- ½ inches & larger ASME B16.38 and MSS SP-78 cast iron lubricated plug valves with 125 psig pressure rating, 3 turn type. Gas valves are prohibited above ceilings.

f. Cocks: 2 inches& smaller - bronze, Crane 270. AGA certified bronze body, plug type with bronze plug, ball type with chrome plated brass ball, for 5 psig or less gas. Include AGA stamp, flat or square head or lever handle, and threaded ends conforming to ASME B1.20.1

g. Ball Valves: Full flow, double seal, ball type with bronze body, Buna-N seals and O-ring packing, chrome plated brass ball and designed for working pressures up to 175 psig. Valves shall be 3 turn type. MSS SP-78, class 175 WOG.

h. Gas Vents: Install vent piping for gas pressure regulators and gas trains, extend outside building to a non-hazardous location away from any potential source of ignition, and vent to atmosphere. Pipe material shall be identical to gas piping here-in before specified. Terminate vents with turned down, reducing elbow fittings with corrosion-resistant insect screen in large end.

i. Finish: All gas piping downstream of regulator, or piping installed on a roof shall be primed and finished with two coats of rust resistant paint with pewter gray finish. Paint shall be two part epoxy-exterior paint as manufactured by Pittsburgh Paint, Themeco, or approved equal. Painting shall be provided under another Section of these Specifications.

B. Steel pipe shall be similar and equal to National Tube Company, Grinnell, Republic, or Bethlehem black or zinc-coated (galvanized) as hereinafter specified. Pipe shall be free from all defects which may affect the durability for the intended use. Each length of pipe shall be stamped with the manufacturer's name.

C. Copper pipe shall be Revere, Anaconda or Chase with approved solder fittings.

D. Welding fittings for steel pipe shall meet the requirements of ASTM Standard A-23 and shall be standard catalog products. Fittings fabricated by metering and notching pipe will not be accepted.

2.2. PIPE HANGERS, ROLLER SUPPORTS, ANCHORS, GUIDES, AND SADDLES

A. All hangers for metallic piping shall be adjustable, wrought clevis type, or adjustable malleable split ring swivel type, having rods with machine threads. Hangers shall be Grinnell Company's Figure 260, Carpenter and Patterson, or approved equal for pipe ¾-inch and larger, and Figure 65 for pipe 2-inches and smaller, or approved equal. Adjustable pipe stanchion with U-bolt shall be Grinnell Company's Figure 191. Pipe roller supports shall be Grinnell's Figure 181 or Figure 271. Exterior pipe hangers shall be galvanized or stainless steel construction. For copper piping in direct contact with the hanger, hanger construction shall be copper coated to prevent contact of dissimilar metals similar to Grinnell's Figure CT-65. Hanger spacing and rod sizes for steel and copper pipe shall not be less than the following:

NOMINAL PIPE SIZE IN	STD. STEEL PIPE	MAXIMUM SPAN FT. COPPER TUBE	MINIMUM ROD DIAMETER INCHES OF ASTM A36 STEEL THREADED RODS
3/4 & 1	6	5	3/8
1 - ½	6	8	3/8
2	8	8	3/8
2 – ½	10	9	½
3	12	10	½
4	14	12	5/8
5	14	12	5/8
6	16	14	3/4
8	18	16	7/8
10	20	18	7/8

NOMINAL PIPE SIZE IN	STD. STEEL PIPE	MAXIMUM SPAN FT. COPPER TUBE	MINIMUM ROD DIAMETER INCHES OF ASTM A36 STEEL THREADED RODS
12	20	18	7/8

B. Install hangers for cast-iron and storm water soil piping with the following maximum horizontal spacing and minimum rod diameters:

1. NPS 1-1/2 and NPS 2 (DN 40 and DN 50): 60 inches (1500 mm) with 3/8-inch (10-mm) rod.

2. NPS 3 (DN 80): 60 inches (1500 mm) with 1/2-inch (13-mm) rod.

3. PS 4 and NPS 5 (DN 100 and DN 125): 60 inches (1500 mm) with 5/8-inch (16-mm) rod.

4. NPS 6 (DN 150): 60 inches (1500 mm) with 3/4-inch (19-mm) rod.

5. NPS 8 to NPS 12 (DN 200 to DN 300): 60 inches (1500 mm) with 7/8-inch (22-mm) rod.

6. NPS 15 (DN 375): 60 inches (1500 mm) with 1-inch (25-mm) rod.

7. Spacing for 10-foot (3-m) lengths may be increased to 10 feet (3 m). Spacing for fittings is limited to 60 inches (1500 mm).

C. Install supports for vertical cast-iron soil piping every 15 feet (4.5 m).

D. Anchors, guides, and roller supports shall be installed in accordance with the contract drawings and manufacturer's recommendations to provide pipe support and control pipe movement for all piping systems. Anchors and guides shall be securely attached to the pipe support structure. Submit shop drawing for proposed pipe support structure for guides and anchors for approval of the Structural Engineer. Pipe alignment guides shall be Fig. 255 Grinnell, or as approved equal. Guides shall be sized to accommodate the pipe with insulation. Guides shall be steel factory, fabricated, with bolted two section outer cylinder and base for alignment of piping and two section guiding spider for bolting to pipe.

E. Hangers for pipe sizes ½ to 1 ½ inch (13 to 38 mm): Carbon steel, adjustable swivel, split ring.

F. Hangers for cold pipe sizes 2 inches (50 mm) and over: Carbon steel, adjustable, clevis.

G. Hangers for cold pipe sizes 2 to 4 inches (50 to 100 mm): Carbon steel, adjustable, clevis.

H. Multiple or Trapeze hangers: Steel channels with welded spacers and hanger rods.

I. Multiple or Trapeze hangers for hot pipe sizes 6 inches (150 mm) and over: Steel channels with welded spacers and hanger rod, cast iron roll.

J. Wall support for pipe sizes to 3 inches (76 mm): cast iron hook

K. Vertical Support: Steel riser clamp.

L. Floor support for cold pipe: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.

M. Copper pipe support: Carbon steel ring, adjustable, copper plated.

N. Hanger rods: Mild steel threaded both ends, threaded one end, or continuous threaded.

O. Inserts: Malleable iron case of galvanized steel shell and expander plug for threaded connection with lateral adjustment, top slot for reinforcing rods, lugs for attaching to forms; size inserts to suit threaded hanger rods.

2.3. VALVES

A. Provide parts list and assembly drawings (exploded view) for all valves in shop drawing submittals. Provide valves of the same type by the same manufacturer.

2.4. PIPING SPECIALTIES

A. Gas relief valve piping shall be sized and installed in accordance with the latest edition of ASME Boiler & Pressure Vessel Code, CSD-1 including amendments. Pipe material shall be as specified for gas piping. Gas relief valve piping material shall be the same as hereinbefore specified for gas piping.

2.5. ESCUTCHEONS

A. Provide chromium plated escutcheons properly fitted and secured with set screws on all exposed piping which passes through walls, floors or ceilings of finished spaces.

B. All escutcheon plates shall be chrome plated spun brass of plain pattern, and shall be set tight on the pipe and to the building surface. Plastic escutcheon plates will not be accepted.

2.6. DIELECTRIC CONNECTIONS:

A. Furnish and install electrically insulated dielectric unions, waterway fittings, or flanges, as manufactured by Victaulic Company, EPCO Sales, Inc., at the following locations:

1. Where steel piping systems join copper piping.

2. Where copper tube connects to domestic water storage tanks, water heaters, heat exchangers, expansion tanks, and other steel vessels.

3. Avoid the installation of steel nipples, cast iron or steel valves and specialties, or other ferrous components in predominately copper piping systems. Where such

installation is necessary, isolate the component with dielectric connections. Do not mix steel pipe and copper tube in the same run of pipe or in the same section of a piping system.

4. Dielectric Waterway: Copper silicon casting conforming to UNS C87850 with grooved and/or threaded ends. UL classified in accordance with NSF-61 for potable water service, and shall meet the low lead requirements of NSF-372. Basis of Design: Victaulic Series 647.

2.7. SLEEVES

A. Sleeves shall be provided around all pipes through walls, floors, ceilings, partitions, roof structure members or other building parts. Sleeves shall be standard weight galvanized iron pipe two sizes larger than the pipe or insulation so that pipe or insulation shall pass through masonry or concrete walls or floors. Provide 20 gauge galvanized steel sheet or galvanized pipe sleeves for all piping passing through frame walls.

B. Sleeves through floors shall be flush with the floor except for sleeves passing through Equipment Rooms which shall extend ¾-inch above the floor. Refer to Division 23 Section, Vibration Controls for HVAC, Plumbing and Fire Protection Equipment for mechanical equipment room penetrations additional requirements. Space between the pipe and sleeve shall be caulked. Escutcheon plates shall be constructed to conceal the ends of sleeves. Each trade shall be responsible for drilling existing floors and walls for necessary sleeve holes. Drilling methods and tools shall be as hereinbefore specified.

C. Sleeves through walls and floors shall be sealed with a waterproof caulking compound.

D. Firestop at sleeves that penetrate smoke barriers smoke partitions and/or rated walls/floors.

2.8. GAS PRESSURE REGULATORS

A. Gas pressure regulators shall be as manufactured by Equimeter, Inc., Maxitrol Co., Rockwell, Fisher Controls, American Meter Co., or approved equal. Gas pressure regulators shall maintain a constant downstream pressure with a variable inlet pressure.

B. Gas pressure regulators shall comply with ANSI Z21.18 and shall be single stage, steel jacketed, corrosion-resistant type. Include atmospheric vent, elevation compensator, with threaded ends conforming to ASME B1.20.1 for 2 inch NPS and smaller and flanged ends for 2 ½ inch NPS and larger.

C. Each pressure regulator shall have an identification stamped on diaphragm cover and shall be painted AGA grey. Regulator inlet and outlet pressures, and flow volume in cubic feet per hour of specified gas are as indicated on the contract drawings.

D. Regulators installed exposed on roof or outside shall be designed and listed for outside installation.

2.9. EQUIPMENT RUN-OUT FLEXIBLE GAS PIPE CONNECTIONS

A. Description: Comply with AGA LC 1 and include the following:

1. Tubing: Corrugated stainless steel with plastic jacket or coating.

2. Fittings: Copper alloy with ends made to fit corrugated tubing. Include ends with threads according to ASME B1.20.1 if connection to threaded pipe or fittings is required.

3. Striker Plates: Steel, designed to protect tubing from penetrations.

4. Manifolds: malleable iron or steel with protective coating. Include threaded connections according to ASME B1.20.1 for pipe inlet and corrugated tubing outlets.

5. Available Manufacturers:

   a. OmegaFlex, Inc.
   b. Titeflex Corp.
   c. Tru-Flex Metal Hose Corp.
   d. Ward Industries, Inc.

6. Flexible gas piping shall only be utilized adjacent to equipment. All other gas piping shall be rigid gas piping as specified.

2.10. ROOFTOP GAS PIPING SUPPORTS/BASES

A. Furnish and install rooftop gas piping supports for all piping installed on the roof. Entire system shall be as manufactured by Eberl Iron Works or approved equal.

B. Bases: The base supports shall be the non-penetrating type preventing need for additional barriers. Base material shall be heavy duty rubber manufactured from 100% recycled ground crumb rubber.

C. Pipe Supports: The pipe supports shall be elevated pipe roller supports. To allow for expansion and contraction the supports shall include pipe rollers, threaded rods, and supporting hardware. All supports shall be type 304 stainless steel with stainless steel hardware. Furnish with pipe straps to restrain pipes on the rollers.

2.11. GAS PIPING SUPPORTS/BASES (NON-PENETRATING)

A. Furnish and install gas piping supports for all piping installed. Entire system shall be as manufactured by Eberl Iron Works or approved equal.

B. Bases: the base supports shall be the non-penetrating type preventing need for additional barriers. Base material shall be heavy duty rubber manufactured from 100% recycled ground crumb rubber.

C. Pipe Supports: The pipe supports shall be elevated pipe roller supports. To allow for expansion and contraction the supports shall include pipe rollers, threaded rods, and supporting hardware. All supports shall be type 304 stainless steel with stainless steel hardware. Furnish with pipe straps to restrain pipes on the rollers.

PART 3. EXECUTION

3.1. GENERAL PIPING INSTALLATION REQUIREMENTS

A. All pipes shall be cut accurately to measurements established at the building, and shall be worked into place without springing or forcing, properly clearing all windows, doors and other openings. Excessive cutting or other weakening of the building structure to facilitate piping installation will not be permitted. All pipes shall be so installed as to permit free expansion and contraction without causing damage. All open ends of pipe lines, equipment, etc., shall be properly capped or plugged during installation to keep dirt or other foreign material out of the system. All pipes shall be run parallel with the lines of the building and as close to walls, columns and ceilings as may be practical, with proper pitch. All piping shall be arranged so as not to interfere with removal of other equipment on devices not to block access to doors, windows, manholes, or other access openings. Flanges or unions, as applicable for the type of piping specified, shall be provided in the piping at connections to all items of equipment, coils, etc., and installed so that there will be no interference with the installation of the equipment, ducts, etc. All valves and specialties shall be placed to permit easy operation and access and all valves shall be regulated, packed and glands adjusted at the completion of the work before final acceptance. All piping shall be installed so as to avoid air or liquid pockets throughout the work. Ends of pipe shall be reamed so as to remove all burrs.

B. All piping shall be run to provide a minimum clearance of 2-inches between finished covering on such piping and all adjacent work. Group piping wherever practical at common elevations.

C. All valves, strainers, caps, and other fittings shall be readily accessible.

D. Rough-in and final connections are required to all equipment and fixtures provided under this Contract.

E. Spring clamp plates (escutcheons) shall be provided where pipes are exposed in the building and run through walls, floors, or ceilings. Plates shall be chrome plated spun brass of plain pattern, and shall be set tight on the pipe and to the building surface.

F. If the size of any piping is not clearly evident in the drawings, the Contractor shall request instructions for the Engineer as to the proper sizing. Any changes resulting from the Contractor's failure to request clarification shall be at his expense. Where pipe size discrepancies or conflicts exist in the drawings, the larger pipe size shall govern.

G. Install all valves with stem upright or horizontal, not inverted.

H. Where pipe support members are welded to structural building framing, scrape, brush clean, weld and apply one coat of zinc rich primer.

I. Provide clearance for installation of insulation and access to valves and fittings.

J. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

K. Where access doors are required, install piping so that valves can be grouped together to minimize the quantity of access doors.

3.2. VALVE INSTALLATION REQUIREMENTS

A. Examine piping system for compliance with requirements for installation tolerances and other conditions affecting performance of valves. Do not proceed with installation until unsatisfactory conditions have been corrected.

B. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

C. Operate valves from fully open to fully closed positions. Examine guides and seats made accessible by such operation.

D. Examine threads on valve and mating pipe for form and cleanliness.

E. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Check gasket material for proper size, material composition suitable for service, and freedom from defects and damage.

F. Examine grooved ends for form and cleanliness. Grooved ends shall be clean and free from indentations, projections, and roll marks in the area from pipe end to groove.

G. Do not attempt to repair defective valves; replace with new valves.

H. Install valves as indicated, according to manufacturer's written instructions.

I. Piping installation requirements are specified in other Division 22 Sections. Drawings indicate the general arrangement of piping, fittings, and specialties.

J. Install valves with unions or flanges at each piece of equipment arranged to allow servicing, maintenance, and equipment removal without system shutdown.

K. Locate valves for easy access and provide separate support where necessary.

L. Install valves in horizontal piping with stem at or above the center of the pipe.

M. Install valves in a position to allow full stem movement.

N. Adjust or replace packing after piping systems have been tested and put into service, but before final adjusting and balancing. Replace valves if leak persists.

3.3. PIPE JOINTS INSTALLATION REQUIREMENTS

A. Welded Joints: Joints in piping 2-1/2-inches and larger shall be fusion welded. Welding shall be in accordance with recommendations of the American Welding Society. Welding fittings shall conform in physical and chemical properties to the latest revisions of the American Society for Testing Materials.

B. Qualify welding procedures, welders and operators in accordance with ASME B31.1, or ASME B31.9 as applicable, for shop and project site welding of piping work. Certify welding of piping work using Standard Procedure Specifications by, and welders tested

under supervision of, National Certified Pipe Welding Bureau (NCPWB). Submit welders qualifications for approval.

C. Screwed Joints: All screwed joints shall be made with tapered threads properly cut. Screwed joints shall be made perfectly tight with a stiff mixture of graphite and oil, applied with a brush to the male threads on the fittings.

D. Soldered Joints and Copper Piping: Joints in copper piping shall conform to the following minimum standards.

1. The pipes shall be cut to a length making certain that the ends are square, using a fins hacksaw blade or tube cutter. The ends of all pipes shall be reamed and all burrs removed.

2. The outside end of the pipe and the cut end of the fitting shall be cleaned with steel wool, sand cloth, or steel wire brush. All dark spots shall be removed.

3. The flux shall be applied evenly and sparingly to the outside end of the pipe and the inside of the outer end of the fitting until all surfaces to be jointed are completely covered. The piping and fitting shall be slipped together and reworked several times to insure an even distribution of the flux.

4. The correct amount of solder per joint for each size pipe shall be used in accordance with the manufacturer's recommendations.

5. Solder joints shall be made by using a direct flame from a torch.

6. On pipe sizes larger than ¼-inch, the fittings and valves in the pipe shall be moved or tapped with a hammer when the solder starts to melt to insure an even distribution of the solder.

7. The excess solder shall be removed while it is still in the plastic state leaving a fillet around the cup of the fitting.

8. Solder joints shall be suitable for working pressure of 100 psig and for working temperature of not less than 250 degrees F. The type of solder and flux used will be submitted for approval. Type 95-5 shall be the minimum standard.

9. Lead and antimony-based solders shall not be used for potable water systems. Brazing and silver solders are acceptable.

E. Where copper piping joins steel piping, approved bronze adapters shall be used.

F. Prohibited Connections: No direct weld, soldered, or brazed connections, without unions or flanges, shall be made to valves, strainers, apparatus, or related equipment. Right and left couplings, long threads, or caulking of pipe threads or gasket joints will not be permitted.

G. When installing gas piping which is to be concealed (i.e., in walls), unions, tube fittings, running threads, right- and left-hand couplings, bushings, and swing joints made by combination of fittings shall not be used. All concealed piping within walls shall be welded.

1. Gas Piping

2. Final Gas Connections: Unless otherwise specified herein, final connections shall be made with rigid metallic pipe and fittings.

3. Pipe Joints:

   a. Pipe joints shall be designed and installed to effectively sustain the longitudinal pull-out forces caused by contraction of the piping or superimposed loads.
   b. Threaded Metallic Joints: Threaded joints in metallic pipe shall have tapered threads evenly cut and shall be made with UL approved graphite joint sealing compound for gas service. After cutting and before threading, pipe shall be reamed and burrs shall be removed. Caulking of threaded joints to stop or prevent leaks shall not be permitted.
   c. Welded Metallic Joints: Beveling, alignment, heat treatment, and inspection of welds shall conform to ASME B31.2. Weld defects shall be removed and repairs made to the weld, or the weld joints shall be entirely removed and rewelded. After filler metal has been removed from its original package, it shall be protected or stores so that its characteristics or welding properties are not affected adversely. Electrodes that have been wetted or have lost any of their coating shall not be used.
   d. Special Requirements; Drips, grading of the lines, freeze protection, and branch outlet locations shall be as shown and shall comply with NFPA 54.
   e. Install strainer on inlet of gas regulators.

3.4. HANGERS AND SUPPORTS INSTALLATION REQUIREMENTS

A. General: All hangers shall be of an approved type arranged to maintain the required grading and pitching of lines to prevent vibration and to provide for expansion and contraction. Provide protection saddles between hangers and insulation on heating water insulated pipe. Saddles shall be Victaulic, Grinnells Figure 173/273, Sure-Joint, or approved equal. Provide approved spacers between saddles and pipe where flexible insulation is specified. Provide insulation protection shields for insulated piping without saddles. Shield shall be Carpenter Patterson, Grinnell Figure 167 or as approved equal.

B. Spacing: Regardless of spacing, hangers shall be provided at or near all changes in direction, both vertical and horizontal, for all piping. For cast iron soil pipe, one hanger shall be placed at each hub or bell.

C. Vertical Lines: Shall be supported at their bases, using either a suitable hanger placed in a horizontal line near the riser, or a base type fitting set on a pedestal, foundation or support. All vertical lines extending through more than one floor level shall be supported at each floor with a riser clamp. Riser clamp shall be Carpenter Patterson, Grinnell Co.'s Figure 261, or approved equal. All vertical drops to pump suction elbows shall be supported by floor posts.

D. Racks and Brackets: All horizontal piping on vertical walls shall be properly supported by suitable racks securely anchored into the wall construction. Where not practical to obtain ceiling anchorage, all piping near walls shall be supported by approved brackets securely anchored into the wall construction. Washer plates (Fib. 60, 60L) and other miscellaneous

attachments, fasteners, etc., shall be Carpenter Patterson, Grinnell or as approved equal. All exterior hanger and bracket systems in their entirety shall be galvanized.

E. Pipe Hangers and supports shall be attached to the panel point at the top chord of bar joist or at a location approved by the structural engineer.

F. Select hangers and components for loads imposed. Secure rods with double nuts.

G. Support of horizontal piping shall allow for vertical adjustment after installation of piping.

H. Support overhead piping with clevis hangers.

I. Do not support all parallel piping from the same joist. Stagger all supports in accordance with the structural engineer's recommendations.

J. Refer to structural documents for appropriate connection/attachment materials to building.

3.5. DIRT POCKETS INSTALLATION REQUIREMENTS

A. Dirt pockets shall be installed at the base of all risers and ahead of all gas equipment and as indicated on the drawings.

3.6. PIPING IDENTIFICATION REQUIREMENTS

A. All piping shall be identified with painted background marked with the name of the service with arrows to indicate flow direction. Color code and system identification shall comply with ANSI Standards and piping identification system shall comply with ASME A13.1-81., scheme for the identification of piping systems and ASHRAE Fundamentals Handbook, latest edition.

B. Markings shall be plain block letters, stenciled on pipes, and shall be located near each branch connection, near each valve, and at least every 10 feet on straight runs of pipe. Where pipes are adjacent to each other, markings shall be neatly lined up. All markings shall be located in such manner as to be easily legible from the floor. Pipe identification schedule shall be as follows:

OUTSIDE DIAMETER OF PIPE OR COVERING (INCHES)	LENGTH OF COLOR FIELD (INCHES)	SIZE OF LETTERS (INCHES)
½ to 1 ¼	8	½
1-½ to 2	8	¾
2 ½ to 6	12	1 ¼
8 to 10	24	2 ½
Over 10	32	3 ½

3.7. VALVE IDENTIFICATION REQUIREMENTS

A. All valves shall be tagged with a numbered tag.

B. The tags shall be made of 1-inch diameter brass tags fastened to the valve by means of brass chains. Numbers shall agree with valve numbers on diagrammatic herein before specified.

C. Provide a minimum of six (6) valve charts with valve numbers indicating valve type, size, manufacturer and service.

D. Additional valve charts shall be mounted behind glazed wooden frames and be hung in each mechanical equipment room including each air handling unit mechanical equipment room. Additional copies shall be provided in each copy of the O&M manuals.

END OF SECTION

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COMMON WORK RESULTS FOR HVAC
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SECTION 230500 COMMON WORK RESULTS FOR HVAC

PART 1. GENERAL

1.1. SUMMARY

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. Provide all labor, materials, equipment, and services necessary for and incidental to the complete installation and operation of all mechanical work.

C. Unless otherwise specified, all submissions shall be made to, and acceptances and approvals made by the Architect and the Engineer.

D. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered. Arrange piping, ductwork, equipment, and other work generally as shown on the contract drawings, providing proper clearance and access. Where departures are proposed because of field conditions or other causes, prepare and submit detailed shop drawings for approval in accordance with Submittals specified below. The right is reserved to make reasonable changes in location of equipment, piping, and ductwork, up to the time of rough-in or fabrication.

E. Conform to the requirements of all rules, regulations and codes of local, state and federal authorities having jurisdiction.

F. Coordinate the work under Division 23 with the work of all other construction trades.

G. Be responsible for all construction means, methods, techniques, procedures, and phasing sequences used in the work. Furnish all tools, equipment and materials necessary to properly perform the work in first class, substantial, and workmanlike manner, in accordance with the full intent and meaning of the contract documents.

1.2. PERMITS AND FEES

A. Obtain all permits and pay taxes, fees and other costs in connection with the work. File necessary plans, prepare documents, give proper notices and obtain necessary approvals. Deliver inspection and approval certificates to Owner prior to final acceptance of the work.

B. Permits and fees shall comply with the Division 01, General Requirements of the specification.

1.3. EXAMINATION OF SITE

A. Examine the site, determine all conditions and circumstances under which the work must be done, and make all necessary allowances for same. No additional cost to the Owner will be permitted for contractors' failure to do so.

B. Examine and verify specific conditions described in individual specifications sections.

C. Verify that utility services are available, of the correct characteristics, and in the correct locations.

1.4. CONTRACTOR QUALIFICATION

A. Any Contractor or Subcontractor performing work under Division 23 shall be fully qualified and acceptable to the Architect/Engineer and Owner. Submit the following evidence when requested:

1. A list of not less than five comparable projects which the Contractor completed.

2. Letter of reference from not less than three registered professional engineers, general contractors or building owners.

3. Local and/or State License, where required.

4. Membership in trade or professional organizations where required.

B. A Contractor is any individual, partnership, or corporation, performing work by contract or subcontract on this project.

C. Acceptance of a Contractor or Subcontractor will not relieve the Contractor or subcontractor of any contractual requirements or his responsibility to supervise and coordinate the work, of various trades.

1.5. MATERIALS AND EQUIPMENT

A. Materials and equipment installed as a permanent part of the project shall be new, unless otherwise indicated or specified, and of the specified type and quality. Existing items of equipment are being relocated under another Division of these specifications. The Contractor shall be responsible for connecting all utilities as shown on the drawings, to equipment identified as existing.

B. Where material or equipment is identified by proprietary name, model number and/or manufacturer, furnish named item, or its equal, subject to approval by Engineer. Substituted items shall be equal or better in quality and performance and must be suitable for available space, required arrangement, and application. Submit all data necessary to determine suitability of substituted items, for approval.

C. The suitability of named item only has been verified. Where more than one item is named, only the first named item has been verified as suitable. Substituted items, including items other than first named shall be equal or better in quality and performance to that of specified items, and must be suitable for available space, required arrangement and application. Contractor, by providing other than the first named manufacturer, assumes responsibility for all necessary adjustments and modifications necessary for a satisfactory installation. Adjustments and modifications shall include but not be limited to electrical, structural, support, and architectural work.

D. Substitution will not be permitted for specified items of material or equipment where noted.

E. All items of equipment furnished shall have a service record of at least five (5) years.

1.6. FIRE SAFE MATERIALS

A. Unless otherwise indicated, materials and equipment shall conform to UL, NFPA and ASTM standards for fire safety with smoke and fire hazard rating not exceeding flame spread of 25 and smoke developed of 50.

1.7. REFERENCED STANDARDS, CODES AND SPECIFICATIONS

A. Specifications, Codes and Standards listed below are included as part of this specification, latest edition.

B.	AABC		Associated Air Balance Council
C.	ACCA	-	Air Conditioning Contractors of America
D.	ASA	-	Acoustical Society of America
E.	ADC		Air Diffusion Council
F.	AGA		American Gas Association
G.	AMCA		Air Movement and Control Association
H.	ANSI	-	American National Standards Institute
I.	ARI	-	Air Conditioning and Refrigeration Institute
J.	ASHRAE	-	American Society of Heating, Refrigerating and Air Conditioning Engineers
K.	ASME	-	American Society of Mechanical Engineers
L.	ASPE	-	American Society of Plumbing Engineers
M.	ASTM	-	American Society for Testing and Materials
N.	FM	-	Factory Mutual
O.	IBC	-	International Building Code
P.	IEEE	-	Institute of Electrical and Electronics Engineers
Q.	MSSP	-	Manufacturers Standards Society of the Valve and Fittings Industry
R.	NEC	-	National Electrical Code
S.	NEMA	-	National Electrical Manufacturers Association
T.	NFPA	-	National Fire Protection Association
U.	NSF	-	National Sanitation Foundation

V. SMACNA - Sheet Metal and Air Conditioning Contractors National Association

W. UL - Underwriters' Laboratories

X. State of Delaware Fire Protection Regulations.

Y. All mechanical equipment and materials shall comply with the codes and standards listed in the latest edition of ASHRAE HVAC Applications Handbook, Chapter entitled Codes and Standards.

1.8. SUBMITTALS, REVIEW AND ACCEPTANCE

A. Equipment, materials, installation, workmanship and arrangement of work are subject to review and acceptance. No substitution will be permitted after acceptance of equipment or materials except where such substitution is considered by the Architect to be in best interest of Owner.

B. After acceptance of Material and Equipment List, submit six (6) copies or more as required under General Conditions of complete descriptive data for all items. Data shall consist of specifications, data sheets, samples, capacity ratings, performance curves, operating characteristics, catalog cuts, dimensional drawings, wiring diagrams, installation instructions, and any other information necessary to indicate complete compliance with Contract Documents. Edit submittal data specifically for application to this project.

C. Thoroughly review and stamp all submittals to indicate compliance with contract requirements prior to submission. Coordinate installation requirements and any electrical requirements for equipment submitted. Contractor shall be responsible for correctness of all submittals.

D. Submittals will be reviewed for general compliance with design concept in accordance with contract documents, but dimensions, quantities, or other details will not be verified.

E. Identify submittals, indicating intended application, location and service of submitted items. Refer to specification sections or paragraphs and drawings where applicable. Clearly indicate exact type, model number, style, size and special features of proposed item. Submittals of a general nature will not be acceptable. For substituted items, clearly list on the first page of the submittal all differences between the specified item and the proposed item. The contractor shall be responsible for corrective action and maintaining the specification requirements if differences have not been clearly indicated in the submittal.

F. Submit actual operating conditions or characteristics for all equipment where required capacities are indicated. Factory order forms showing only required capacities will not be acceptable. Call attention, in writing, to deviation from contract requirements.

G. Acceptance will not constitute waiver of contract requirements unless deviations are specifically indicated and clearly noted. Use only final or corrected submittals and data prior to fabrication and/or installation.

H. For any submittal requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold contractor's funds

by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

I. For resubmissions, the Contractor must address in writing all of the Engineer's comments on the original submission to verify compliance.

1.9. SHOP DRAWINGS

A. Prepare and submit shop drawings for all mechanical equipment, specially fabricated items, modifications to standard items, specially designed systems where detailed design is not shown on the contract drawings, or where the proposed installation differs from that shown on contract drawings.

B. Submit data and shop drawings including but not limited to the list below, in addition to provisions of the paragraph above. Identify all shop drawings by the name of the item and system and the applicable specification paragraph number and drawing number.

C. Every submittal including, but not limited to the list below, shall be forwarded with its own transmittal as a separate, distinct shop drawing. Grouping of items/systems that are not related shall be unacceptable.

D. Items and Systems

1. Access Doors/Panels including layouts and locations
2. Airflow Monitoring Stations
3. Air Distribution Systems
4. Automatic Temperature Control Systems and Equipment
5. Branch Selector Boxes/Heat Recovery Boxes
6. Carbon Dioxide Sensors
7. Central Control and Monitoring Systems (CCMS) and Equipment
8. Condensate Pumps
9. Condensing Units
10. Coordinated Drawings
11. Drip Pans
12. Duct Materials
13. Electric Radiant Heat Panels
14. Energy Recovery Ventilators
15. Equipment Rails

16. Exterior Equipment/Duct Piping Supports
17. Exterior Pipe Supports
18. Fans
19. Filters
20. Filter Housings
21. Fire Stopping - Methods and Materials
22. Fire Dampers
23. Gas Furnaces
24. Grilles, Registers, Diffusers
25. Identification Systems
26. Material and Equipment Lists
27. Operations and Maintenance Manuals
28. Pipe Enclosures
29. Pipe Materials Including Itemized Schedules
30. Preliminary Testing and Balancing Reports
31. Refnets
32. Roof Curbs
33. Rooftop Units
34. Screen shots of ATC System Graphics
35. Strainers
36. Test Certificates
37. Thermal Insulation Materials Include Table Summaries
38. Variable Frequency Drive Motor Bearing Protective Rings
39. Variable Refrigerant Volume Equipment
40. Variable Speed Drives
41. Vibration Isolation Materials

42. Weatherproof Assembly Components

43. Wiring Diagrams, Flow Diagrams and Operating Instructions

E. Contractor, additionally, shall submit for review any other shop drawings as required by the Architect. No item shall be delivered to the site, or installed, until the Contractor has received a submittal from the Engineer marked Reviewed or Comments Noted. After the proposed materials have been reviewed, no substitution will be permitted except where approved by the Architect.

F. For any shop drawing requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

1.10. SUPERVISION AND COORDINATION

A. Provide complete supervision, direction, scheduling, and coordination of all work under the Contract, including that of subcontractors.

B. Coordinate rough-in of all work and installation of sleeves, anchors, and supports for piping, ductwork, equipment, and other work performed under Division 23.

C. Arrange for pipe spaces, chases, slots, and openings in building structure during progress of construction to allow for mechanical installations.

D. Coordinate electrical work required under Division 23 with that under Division 26. Coordinate all work under Division 23 with work under all other Divisions.

E. Supply services of an experienced (10 year minimum) and competent Project Manager to be in constant charge of work at site.

F. Where a discrepancy exists within the specifications or drawings or between the specifications and drawings, the more stringent (or costly) requirement shall apply until clarification can be obtained from the Engineer. Failure to clarify such discrepancies with the Engineer will not relieve the Contractor of the responsibility of conforming to the requirements of the Contract.

G. Failure of contractor to obtain a full and complete set of contract documents (either before or after bidding) will not relieve the contractor of the responsibility of complying with the intent of the contract documents.

1.11. CUTTING AND PATCHING

A. Accomplish all cutting and patching necessary for the installation of work under Division 23. Damage resulting from this work to other work already in place, shall be repaired at Contractor's expense. Where cutting is required, perform work in neat and work¬manlike manner. Restore disturbed work to match and blend with existing construction and finish, using materials compatible with the original. Use mechanics skilled in the particular trades required.

B. Do not cut structural members without approval from the Architect or Engineer.

1.12. PENETRATION OF WATERPROOF CONSTRUCTION

A. Coordinate the work to minimize penetration of waterproof construction, including roofs, exterior walls, and interior waterproof construction. Where such penetrations are necessary, furnish and install all necessary curbs, sleeves, flashings, fittings and caulking to make penetrations absolutely watertight.

B. Where pipes penetrate roofs, flash pipe with Stoneman Stormtite, Pate or approved equal, roof flashing assemblies with skirt and caulked counter flashing sleeve.

C. Furnish and install pitch pockets or weather tight curb assemblies where required.

D. Furnish and install roof drains, curbs, vent assemblies, and duct sleeves specifically designed for application to the particular roof construction, and install in accordance with the manufacturer's instructions. The Contractor shall be responsible for sleeve sizes and locations. All roof penetrations shall be installed in accordance with manufacturer's instructions, the National Roofing Contractors Association, SMACNA, and as required by other divisions of these specifications.

E. All work associated with the existing roof shall be performed so as to maintain the existing roof warranty

1.13. CONNECTIONS AND ALTERATIONS TO EXISTING WORK

A. Unless otherwise noted on the drawings, where existing mechanical work is removed, pipes, valves, ductwork, etc., shall be removed, including hangers, to a point below finished floors or behind finished walls and capped. Such point shall be far enough behind finished surfaces to allow for installation of normal thickness of required finish material.

B. Where work specified in Division 23 connects to existing equipment, piping, ductwork, etc., Contractor shall perform all necessary alterations, cuttings, fittings, etc., of existing work as may be necessary to make satisfactory connections between new and existing work, and to leave completed work in a finished and workmanlike condition.

C. Where the work specified under Division 23, or under other Divisions, requires relocation of existing equipment, piping, ductwork, etc., Contractor shall perform all work and make necessary changes to existing work as may be required to leave completed work in a finished and workmanlike condition. Where existing insulation is disturbed, replace insulation where removed or damaged equal to existing, in type, thickness, density, finish and thermal resistance (R-value) value.

D. Where the relocation of existing equipment is required for access or the installation of new equipment, the contractor shall temporarily remove and/or relocate and re-install as required to leave the existing and new work in a finished and workman like condition.

1.14. DEMOLITION

A. Unless otherwise noted all existing equipment, piping, ductwork, etc., shall remain.

B. Where existing equipment is indicated to be removed, all associated piping, conduit, power, controls, control panels, sensors, tubing, insulation, hangers, ductwork, supports and housekeeping pads, etc., patch, paint and repair walls/roof/floor to match existing and/or new finishes.

C. Provide necessary piping, valves, traps, temporary feeds, etc., as required. Drain and refill piping systems as often as necessary to accommodate phasing and to minimize time lengths of outages.

D. The Contractor shall be responsible for visiting the site and determining the existing conditions in which the work is to be performed.

E. Refer to phasing plans for additional requirements.

F. Where any abandoned pipes in existing floors, walls, pipe tunnels, ceilings, etc., conflict with new work, remove abandoned pipes as necessary to accommodate new work.

G. The location of all existing equipment, piping, ductwork, etc., indicated is approximate only and shall be checked and verified. Install all new mechanical/plumbing/fire protection work to connect to or clear existing work as applicable.

H. Maintain egress at all times. Coordinate egress requirements with the State Fire Marshal, the Owner and the authorities having jurisdiction.

I. Make provisions and include in bid all costs associated with confined entry/space requirements in crawl spaces and all other applicable OSHA regulations.

J. Where required to maintain the existing systems in operation, temporarily backfeed existing systems from new equipment. Contractor shall temporarily extend existing piping systems to new piping systems with the appropriate shut-off valves.

K. At completion of project all temporary piping, valves, controls, etc., shall be removed in their entirely.

L. Existing piping, equipment, ductwork, materials, etc., not required for re-use or re-installation in this project, shall be removed from the project site.

M. Deliver to the Owner, on the premises where directed, existing equipment and materials which are removed and which are desired by the Owner or are indicated to remain the property of the Owner.

N. All other materials and equipment which are removed shall become property of the Contractor and shall be promptly removed, from the premises, and disposed of by the Contractor, in an approved manner. Contractor shall be responsible for proper disposal of all removed equipment containing refrigerants. Contractor shall include in his bid all cost associated with the evacuation, removal and disposal of all existing equipment containing refrigerants in accordance with EPA and Health Department requirements. Where existing split systems or ductless units are indicated to be relocated, extend refrigeration piping, power, and control wiring to the same.

O. Where piping and/or ductwork is removed, remove all pipe or ductwork hangers which

were supporting the removed piping or ductwork. Patch the remaining penetration voids with like materials and paint to match existing construction.

P. Where required, provide and coordinate removal and re-installation of existing equipment. Take care to protect materials and equipment indicated for reuse. Contractor shall repair or replace items which are damaged. Contractor shall have Owner's representative present to confirm condition of equipment prior to demolition.

Q. Before demolition begins, and in the presence of the Owners representative, test and note all deficiencies in all existing systems affected by demolition but not completely removed by demolition. Provide a copy of the list of system deficiencies to the Owner and the Engineer. Videotape existing conditions in each space prior to beginning demolition work.

R. The Owner shall have the first right of refusal for all fixtures, devices and equipment removed by the Contractor.

S. All devices and equipment designated by the Owner to remain the property of the Owner shall be moved and stored by the Contractor at a location on site as designated by the Owner. It shall be the Contractor's responsibility to store all devices and equipment in a safe manner to prevent damage while stored.

T. All existing equipment refused by the Owner shall become the property of the Contractor and shall be removed from the site by the Contractor in a timely manner and disposed of in a legal manner.

U. Work Abandoned in Place: Cut and remove underground pipe a minimum of 2 inches beyond face of adjacent construction. Cap and patch surface to match existing finish.

V. Temporary Disconnection: Remove, store, clean, reinstall, reconnect, and make operational equipment indicated for relocation.

W. Terminate services and utilities in accordance with local laws, ordinances, rules and regulations.

1.15. DRIVE GUARDS

A. Provide safety guards on all exposed belt drives, motor couplings, and other rotating machinery. Provide fully enclosed guards where machinery is exposed from more than one direction.

B. When available, guards shall be factory fabricated and furnished with the equipment. Otherwise fabricate guards of heavy gauge steel, rigidly braced, removable, and finish to match equipment served. Provide openings for tachometers. Guards shall meet local, State and O.S.H.A. requirements.

1.16. VIBRATION ISOLATION

A. Furnish and install vibration isolators, flexible connections, supports, anchors and/or foundations required to prevent transmission of vibration from equipment, piping or ductwork to building structure. See Division 23 Section, "Vibration Control for HVAC, Plumbing and Fire Protection Equipment".

1.17. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

1.18. FASTENERS/CAPS

A. For all roof mounted equipment containing refrigerant install lockable caps on service valves to prevent tampering. Lockable caps shall be Model NPR as manufactured by Rector Seal or approved equal. Provide Model NPR Novent screwdriver tool with swiveling tip. Caps shall be suitable and specific for the refrigerant type utilized.

1.19. DEFINITIONS

A. Approve - to permit use of material, equipment or methods conditional upon compliance with contract documents requirements.

B. Furnish and install or provide means to supply, erect, install, and connect to complete for readiness for regular operation, the particular work referred to.

C. Contractor means the mechanical contractor and any of his subcontractors, vendors, suppliers, or fabricators.

D. Piping includes pipe, all fittings, valves, hangers, insulation, identification, and other accessories relative to such piping.

E. Ductwork includes duct material, fittings, hangers, insulation, sealant, identification and other accessories

F. Concealed means hidden from sight in chases, formed spaces, shafts, hung ceilings, embedded in construction or in crawl space.

G. Exposed means not installed underground or concealed as defined above.

H. Invert Elevation means the elevation of the inside bottom of pipe.

I. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceiling, unexcavated spaces, crawl spaces, and tunnels.

J. Review - limited observation or checking to ascertain general conformance with design concept of the work and with information given in contract documents. Such action does not constitute a waiver or alteration of the contract requirements.

K. Building Line: Exterior wall of building.

1.20. MINIMUM EFFICIENCY REQUIREMENTS

A. All heating, ventilating, and air conditioning equipment shall be manufactured to provide the minimum efficiency requirements as specified in ASHRAE Standard 90.1, latest edition.

B. All piping, ductwork, and equipment insulation shall comply with ASHRAE Standard 90.1, latest edition.

C. All mechanical devices, controls, accessories, and components shall be manufactured to provide the minimum efficiency requirements as specified in ASHRAE Standard 90.1, latest edition.

1.21. SYSTEM INTEGRATION

A. For all HVAC equipment specified to be provided with packaged controls and interfaced with the automatic temperature control system, provide system integration between the equipment manufacturer and the automatic temperature control subcontractor.

B. HVAC equipment submittals requiring system integration as defined above must identify all required system integration points.

C. HVAC equipment manufacturers must coordinate with ATC subcontractor regarding system integration prior to submitting on the equipment.

D. A system integration meeting must be arranged by the Mechanical Contractor and include, but not be limited to the systems integrator for the HVAC equipment manufacturer and the ATC Subcontractor. This portion of systems integration must occur prior to HVAC equipment being delivered to the project.

E. Once the HVAC equipment is on site, a second systems integration meeting must be arranged by the Mechanical Contractor to coordinate the packaged controls with the ATC system. The HVAC equipment manufacturer's representative familiar with system integration and the ATC subcontractor familiar with programming must be present.

F. A final system integrations meeting shall occur once all equipment is in place and ready for operation. The Mechanical Contractor, the HVAC equipment systems' integrator, and the ATC Subcontractor shall meet on site to jointly program, schedule, verify points, interlock devices, and fully set up all systems integration components.

G. All systems integration coordination, programming, and graphics must be completed prior to requesting commissioning and/or inspections by the Engineer of Record.

PART 2. ELECTRICAL REQUIREMENTS

2.1. GENERAL MOTOR AND ELECTRICAL REQUIREMENTS

A. Furnish and install control and interlock wiring for the equipment furnished. In general, power wiring and motor starting equipment will be provided under Division 26. Carefully review the contract documents to coordinate the electrical work under Division 23 with the work under Division 26. Where the electrical requirements of the equipment furnished differ from the provisions made under Division 26, make the necessary allowances under Division 23. Where no electrical provisions are made under Division 26, include all necessary electrical work under Division 23.

B. All electrical work performed under Division 23 shall conform to the applicable requirements of Division 26 and conforming to the National Electrical Code. All wiring,

conduit, etc., installed in ceiling plenums must be plenum rated per NFPA and the International Building Code.

C. Provide wiring diagrams with electrical characteristics and connection requirements.

D. Test Reports: Indicate test results verifying nominal efficiency and power factor for three phase motors larger than five (5) horsepower.

E. Protect motors stored on site from weather and moisture by maintaining factory covers and suitable weatherproof covering. For extended outdoor storage, remove motors from equipment and store separately.

F. All motors shall be furnished with visible nameplate indicating motor horsepower, voltage, phase, cycles, RPM, full load amps, locked rotor amps, frame size, manufacturer's name and model number, service factor, power factor and efficiency.

G. Motors located in exterior locations, wet air streams, air cooled condensers, and outdoors shall be totally enclosed weatherproof epoxy-treated type.

H. Nominal efficiency and power factor shall be as scheduled at full load and rated voltage when tested in accordance with IEEE 112.

I. Brake horsepower load requirement at specified duty shall not exceed 85 percent of nameplate horsepower times NEMA service factor for motors with 1.0 and 1.15 service factors.

J. All single phase motors shall be provided with thermal protection: Internal protection shall automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature ratings of motor insulation. Thermal protection device shall automatically reset when motor temperature returns to normal range, unless otherwise indicated.

K. Where a motor disconnect is indicated downstream of a variable frequency drive (VFD) provide interlock wiring from the auxiliary contacts on the disconnect to the VFD to de-energize when the disconnect is turned "off".

2.2. MOTORS AND CONTROLS

A. Motors and controls shall conform to the latest requirements of IEEE, NEMA, NFPA-70 and shall be UL listed. Motor sizes are specified with the driven equipment. Motor starting and control equipment is specified either with the motor which is controlled or in an electrical specification section. The Contractor is advised to consult all specification sections to determine responsibility for motors and controls.

B. Motors shall be designed, built and tested in accordance with the latest revision of NEMA Standard MG l.

C. Motors used with variable-frequency controllers shall have ratings, characteristics, and features coordinated with and approved by the variable frequency controller (drive) manufacturer. As a minimum the following shall apply to variable frequency controlled motors:

1. Motors shall be manufactured to withstand peak voltages of 1600 volts with .1 microsecond rise time per NEMA MG-1.

2. Critical vibration frequencies of motor shall not be within operating range of variable frequency controller output.

3. Temperature rise: Match rating for Class B insulation.

4. Insulation: Class F.

5. Thermal Protection: Conform to MG1 requirements for thermally protected motors.

D. Motors shall be suitable for use under the conditions and with the equipment to which applied, and designed for operation on the electrical systems specified or indicated.

1. Motor capacities shall be such that the horsepower rating and the rated full-load current will not be exceeded while operating under the specified operating conditions. Under no condition shall the motor current exceed that indicated on the nameplates.

2. Motor sizes noted in the individual equipment specifications are minimum requirements only. It is the responsibility of the equipment manufacturers and of the Contractor to furnish motors, electrical circuits and equipment of ample capacity to operate the equipment without overloading, exceeding the rated full-load current, or overheating at full-load capacity under the most severe operating service of this equipment. Motors shall have sufficient torque to accelerate the total WR2 of the driven equipment to operating speed.

3. Motors shall be continuous duty type and shall operate quietly at all speeds and loads.

4. Motors shall be designed for operation on 60 hertz power service. Unless otherwise specified or shown, motors less than ½ horsepower shall be single phase, and motors ½ horsepower and larger shall be 3 phase unless otherwise noted.

5. Motors shall be mounted so that the motor can be removed without removing the entire driven unit.

E. Single phase motors, smaller than 1/20 horsepower shall be ball or sleeve bearing; drip-proof, totally enclosed or explosion proof, as specified; 120 volts; permanent-split capacitor or shaded pole type. These motors shall not be used for general power purposes, and shall only be provided as built-in components of such mechanical equipment as fans, unit heaters, humidifiers and damper controllers. When approved by the Engineer, deviations from the specifications will be permitted as follows:

1. Open motors may be installed as part of an assembly where enclosure within a cabinet provides protection against moisture.

2. Motors used in conjunction with low voltage control systems may have a voltage rating less than 115 volts.

F. Single phase motors, greater than 1/20 horsepower and less than ½ horsepower shall be ball bearing; drip-proof, totally enclosed or explosion proof, as specified, with Class A or B insulation, as standard with the motor manufacturer; 115 or 120/208/240 volts as required; capacitor start-induction run, permanent split capacitor, or repulsion start-induction run type with minimum efficiency of 70 percent and a minimum full load power of 77 percent.

G. Except as otherwise specified in the various specification sections, 3 phase motors 60 horsepower and smaller shall be NEMA design B squirrel cage induction type meeting the requirements of this paragraph. Motors shall be drip-proof, totally enclosed or explosion proof, as specified or indicated. Insulation shall be Class B or F, at 40 degrees C ambient temperature. Drip-proof motors shall have a 1.15 service factor and totally enclosed and explosion proof motors shall have a service factor of 1.00 or higher. Motors specified for operation at 480, 240, and 208 volts shall be nameplated 460, 230, 200 volts, respectively. Efficiencies and percent power factor at full load for three phase motors shall be not less than the values listed below for premium efficiency motors:

MOTOR NAMEPLATE	MINIMUM PERCENT EFFICIENCY AT NOMINAL SPEED AND RATED LOAD	MINIMUM PERCENT POWER FACTOR
1HP and above to	85.5 percent	84 percent
1-½ HP	86.5 percent	85 percent
2HP	86.5 percent	85 percent
3HP	89.5 percent	86 percent
5HP	89.5 percent	87 percent
7½ HP	91 percent	86 percent
10HP	91.7 percent	85 percent
15HP	93.0 percent	85 percent
20HP	93.0 percent	86 percent
25HP	93.6 percent	85 percent
50HP and above	94.5 percent	88 percent
60 HP	95.0 percent	90 percent
75HP	95.0 percent	90 percent

MOTOR NAMEPLATE	MINIMUM PERCENT EFFICIENCY AT NOMINAL SPEED AND RATED LOAD	MINIMUM PERCENT POWER FACTOR
100 HP	95.4 percent	90 percent
125 HP	95.8 percent	95 percent
150 HP and above	96.0 percent	95 percent

H. Three phase motors ½ HP or greater shall be the Duty Master XE by Reliance Electric Company, Super-E Premium Efficiency of Baldor Motor and Drives, E-plus Efficient Standard Duty Motor of the Electric Motor Division of Gould, Inc., the MAC II High Efficiency motor of Westinghouse Electric Corp., the equivalent product of General Electric, or approved equal.

I. For motors serving equipment being controlled by a variable speed drive, motor shall be premium efficiency inverter duty rated.

J. Motor frames shall be NEMA Standard T-Frames of steel, aluminum, or cast iron with end brackets of cast-iron or aluminum with steel inserts.

K. Control of each motor shall be manual or automatic as specified for each in the various mechanical sections. In general, and unless otherwise specified for a particular item in the various mechanical sections of the specifications, motor starters and controls shall be specified and provided under the various electrical sections of these specifications.

L. Provide manufacturer's warranty for all motors for minimum of 5 years including all labor and materials.

2.3. MOTOR INSTALLATION

A. Install in accordance with manufacturer's instructions.

B. Install securely on firm foundation. Mount ball bearing motors to support shaft regardless of shaft position.

C. Check line voltage and phase and ensure agreement with nameplate. Check that proper thermal overloads have been installed prior to operating motors.

D. Use adjustable motor mounting bases for belt-driven motors.

E. Align pulleys and install belts.

F. Tension belts according to manufacturer's written instructions.

2.4. WIRING DIAGRAMS

A. The Contractor is responsible for obtaining and submitting wiring diagrams for all major items of equipment.

B. Wiring diagrams shall be provided with shop drawings for all equipment requiring electric power.

C. Provide wiring diagrams for all major mechanical items of equipment to electrical contractor and ATC subcontractor for coordination.

2.5. VARIABLE FREQUENCY DRIVE MOTOR BEARING PROTECTIVE RINGS:

A. For all motors driven by a variable frequency PWM drive include a maintenance free, circumferential, conductive micro fiber shaft grounding ring to discharge shaft currents. Grounding rings shall be manufactured by AEGIS SGR or approved equal.

B. Furnish units with one year warranty.

C. Size and select Bearing Protective Rings per the manufacturer requirements based on the motor size, shaft diameter, and shaft shoulder length. For motors with slingers furnish and install NEMA /IEC kit as required.

D. Furnish and apply Colloidal silver shaft coating to all shafts with Bearing Protective Rings to improve shaft voltage discharge capability.

2.6. ENCLOSURES

A. Electrical enclosures including factory provided enclosures, field provided and installed enclosures, and automatic temperature control system enclosures shall be as follows:

1. Dry Interior Locations: NEMA 1.

2. Damp/Wet Locations, Including Exterior Locations: NEMA 3R.

3. Corrosive Locations, Including Indoor Pools, Laboratories, Chemical Storage Rooms and Similar Space: NEMA 4X.

PART 3. EXECUTION

3.1. EQUIPMENT INSTALLATION - COMMON REQUIREMENTS

A. Install equipment to provide maximum possible headroom, if mounting heights are not indicated.

B. Install equipment according to approved submittal data. Portions of the work are shown only in diagrammatic form. Refer conflicts to Architect.

C. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

D. Install mechanical equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference

to other installations. Extend grease fittings to accessible locations.

E. Install equipment giving right of way to piping installed at required slope.

F. Install flexible connectors on equipment side of shutoff valves, horizontally and parallel to equipment shafts if possible.

G. Do not install equipment, ductwork, or piping over electrical gear, electrical panels, motor controllers, and similar electrical equipment. Install equipment, ductwork, and piping to maintain clear space above and in front of all electrical components per the National Electric Code.

3.2. SUPPORTS, HANGERS AND FOUNDATIONS

A. Provide supports, hangers, braces, attachments and foundations required for the work. Support and set the work in a thoroughly substantial and workman¬like manner without placing strains on materials, equipment, or building structure, submit shop drawings for approval. Coordinate all work with the requirements of the structural division.

B. Supports, hangers, braces, and attachments shall be standard manu¬factured items or fabricated structural steel shapes. All interior hangers shall be galvanized or steel with rust inhibiting paint. For un-insulated copper piping provide copper hanger to prevent contact of dissimilar metals. All exterior hangers shall be constructed of stainless steel utilizing stainless steel rods, nuts, washers, bolts, etc.

3.3. PROVISIONS FOR ACCESS

A. The contractor shall provide access panels and doors for all concealed equipment, valves, strainers, dampers, filters, controls, control devices, cleanouts, fire dampers, damper operators, traps, and other devices requiring maintenance, service, adjustment, balancing or manual operation.

B. Where access doors are necessary, furnish and install manufactured painted steel door assemblies consisting of hinged door, key locks, and frame designed for the particular wall or ceiling construction. Properly locate each door. Door sizes shall be a minimum of 12 inches x 12 inches for hand access, 18 inches x 18 inches for shoulder access and 20 inches x 30 inches for full body access where required. Review locations and sizes with Architect prior to fabrication. Provide U.L. approved and labeled access doors where installed in fire rated walls or ceilings. Doors shall be Milcor Metal Access Doors as manufactured by Inland-Ryerson, Mifab, or approved equal.

1. Acoustical or Cement Plaster: Style B

2. Hard Finish Plaster: Style K or L

3. Masonry or Dry Wall: Style M

C. Where access is by means of liftout ceiling tiles or panels, mark each ceiling grid using small color-coded and numbered tabs. Provide a chart or index for identification. Place markers within ceiling grid not on ceiling tiles.

D. Access panels, doors, etc. described herein shall be furnished under the section of specifications providing the particular service and to be turned over to the pertinent trade for installation. Coordinate installation with installing contractor. All access doors shall be painted in baked enamel finish to match ceiling or wall finish. Label inside of access door as to what it serves.

E. Submit shop drawings indicating the proposed location of all access panels/doors. Access doors in finished spaces shall be coordinated with air devices, lighting and sprinklers to provide a neat and symmetrical appearance.

F. Where access doors are installed in wet locations (i.e. shower rooms, toilet rooms, and similar spaces, etc…) provide aluminum access doors/frames.

3.4. PAINTING AND FINISHES

A. Provide protective finishes on all materials and equipment. Use coated or corrosion-resistant materials, hardware and fittings throughout the work. Paint bare, untreated ferrous surfaces with rust-inhibiting paint. All exterior components including supports, hangers, nuts, bolts, washers, vibration isolators, etc. shall be stainless steel.

B. Clean surfaces prior to application of insulation, adhesives, coatings, paint, or other finishes.

C. Provide factory-applied finishes where specified. Unless otherwise indicated factory-applied paints shall be baked enamel with proper pretreatment.

D. Protect all finishes and restore any finishes damaged as a result of work under Division 23 to their original condition.

E. The preceding requirements apply to all work, whether exposed or concealed.

F. Remove all construction marking and writing from exposed equipment, ductwork, piping and building surfaces. Do not paint manufacturer's labels or tags.

G. All exposed ductwork, piping, equipment, etc. shall be painted. Colors shall be as stated in this division or as selected by the Architect and conform to ANSI Standards.

H. All exterior roof mounted ductwork, equipment, piping, breeching, and vents shall be painted to match roof in color as selected by Architect.

I. All exposed ductwork, piping, equipment, etc. in finished spaces shall be painted. Colors shall be as selected by the Architect and conform to ANSI Standards.

J. All exposed ductwork, piping, equipment, etc., in Mechanical Rooms, Boiler Rooms, Penthouses, Fire Pump Rooms, Mezzanines, and Storage where PVC jacketed shall not require painting. Label and identify and color code as specified.

3.5. CLEANING OF SYSTEMS

A. Thoroughly clean systems after satisfactory completion of pressure tests and before permanently connecting fixtures, equipment, traps, strainers, and other accessory items.

Blow out and flush piping until interior surfaces are free of foreign matter.

B. Flush piping in re-circulating water systems to remove cutting oil, excess pipe joint compound, solder slag and other foreign materials. Do not use system pumps until after cleaning and flushing has been accomplished to the satisfaction of the Engineer. Employ chemical cleaners, including a non-foaming detergent, not harmful to system components. After cleaning operation, final flushing and refilling, the residual alkalinity shall not exceed 300 parts per million. Submit a certificate of completion to Engineer stating name of service company used.

C. Maintain strainers and dirt pockets in clean condition.

D. Clean fans, ductwork, enclosures, flues, registers, grilles, and diffusers at completion of work.

E. Install filters of equal efficiency to those specified in permanent air systems operated for temporary heating during construction. Replace with clean filters as specified prior to acceptance and after cleaning of system.

F. Pay for labor and materials required to locate and remove obstructions from systems that are clogged with construction refuse after acceptance. Replace and repair work disturbed during removal of obstructions.

G. Leave systems clean, and in complete running order.

3.6. COLOR SELECTION

A. Color of finishes shall be as selected by the Architect.

B. Submit color of factory-finished equipment for acceptance prior to ordering.

3.7. PROTECTION OF WORK

A. Protect work, material and equipment from weather and construction operations before and after installation. Properly store and handle all materials and equipment.

B. Cover temporary openings in piping, ductwork, and equipment to prevent the entrance of water, dirt, debris, or other foreign matter. Deliver pipes and tubes with factory applied end caps.

C. Cover or otherwise protect all finishes.

D. Replace damaged materials, devices, finishes and equipment.

E. Protect stored pipes and tubes from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, where stored inside.

F. Provide moisture protection for ductwork in areas which are not under roof.

3.8. OPERATION OF EQUIPMENT

A. Clean all systems and equipment prior to initial operation for testing, balancing, or other

purposes. Lubricate, adjust, and test all equipment in accordance with manufacturer's instructions. Do not operate equipment unless all proper safety devices or controls are operational. Provide all maintenance and service for equipment that is authorized for operation during construction.

B. Where specified, or otherwise required, provide the services of the manufacturer's factory-trained servicemen or technicians to start up the equipment. Where factory start-up of equipment is not specified, provide field start-up by qualified technician.

C. Submit factory start-up sheets or field start-ups sheets for all equipment prior to the commencement of testing and balancing work. Testing and balancing work shall not commence until start-up reports have been completed, reviewed by Engineer and forwarded to Testing and Balancing Agency.

D. Do not use mechanical systems for temporary services or temporary conditioning during con-struction, unless approved by Owner in writing. Refer to Division 01 Section "Temporary Facilities and Controls" for temporary heating/cooling during construction.

E. Upon completion of work, clean and restore all equipment to new conditions; replace expendable items such as filters.

3.9. DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Record demonstration and training video recordings. Record each training module separately.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Video Recording Format: Provide high-quality color video recordings with menu navigation in format acceptable to Engineer

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.

D. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

E. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

3.10. IDENTIFICATIONS, FLOW DIAGRAMS, ELECTRICAL DIAGRAMS AND OPERATING INSTRUCTIONS

A. Contractor shall submit for approval schematic piping diagrams of each piping system installed in the building. Diagrams shall indicate the location and the identification number of each valve in the particular system. Following approval by all authorities, the diagrams shall be framed, mounted under safety glass and hung in each Mechanical Room where directed. Contractor shall deliver the tracing or sepia from which the diagrams were reproduced to the Owner.

B. All valves shall be plainly tagged. For any bypass valves, install sign indicating valve position as "Normally Open" or "Normally Closed" as required.

C. All items of equipment, including motor starters, disconnects and ATC panels shall be furnished with white on black plastic permanent identification cards. Lettering shall be a minimum of ¼ inch high. Identification plates shall be secured, affixed to each piece of equipment, starters, disconnects, panels by screw or adhesive (tuff bond #TB2 or as approved equal).

D. Provide six (6) copies of operating and maintenance instructions for all principal items of equipment furnished. This material shall be bound as a volume of the Record and Information Booklet as hereinafter specified.

E. All lines piping and ductwork installed under this contract shall be stenciled with direction of flow arrows and with stenciled letters naming each pipe and ductwork and service. Refer to Division 23 Section, "HVAC Piping, Fittings, Valves, Etc." and Division 23 Section, "HVAC Air Distribution". Color-code all direction of flow arrows and labels. In finished spaces omit labeling and direction of flow arrows. Paint in color as selected by Architect.

F. Submit list of wording, symbols, letter size, and color coding for mechanical identification. Submit samples of equipment identification cards, piping labels, ductwork labels, and valve tags to Engineer for review prior to installation.

G. Provide at least 4 hours of straight time instruction to the operating personnel. Time of instruction shall be designated by the Owner. Additional instruction time for the automatic temperature control (ATC) system is specified in Division 23 Section, "Instrumentation & Controls of HVAC & Plumbing Systems".

H. Contractor shall demonstrate Sequences of Operation of all equipment in presence of Owner's representative, Engineer, and ATC subcontractor.

3.11. WALL AND FLOOR PENETRATION

A. All penetrations of partitions, ceilings, roofs and floors by ducts, piping or conduit under Division 23 shall be sleeved, sealed, and caulked airtight for sound and air transfer control. Penetrations of mechanical room partitions, ceilings, and floors shall be as specified in Division 23 Section, "Vibration Control for HVAC, Plumbing and Fire Protection Equipment".

B. All penetration of fire rated assemblies shall be sleeved, sealed, caulked and protected to maintain the rating of the wall, roof, or floor. Fire Marshal approved U.L. assemblies shall be utilized. See Division 07 Section, "Fire Protection, HVAC & Plumbing Penetration Firestopping".

C. Where piping extends through exterior walls or below grade, provide waterproof pipe penetration seals, as specified in another division of these specifications.

D. Provide pipe escutcheons and duct flanges for sleeved pipes and ducts in finished areas.

E. Piping sleeves:

1. Galvanized steel pipe, standard weight where pipes are exposed and roofs and concrete and masonry walls. On exterior walls provide anchor flange welded to perimeter.

2. Twenty-two (22) gauge galvanized steel elsewhere.

F. Ductwork sleeves: 20 gauge galvanized steel.

G. Extend all floor sleeves through floor at least 3/4-inches above finished floor, caulk sleeve the entire depth and furnish and install floor plate.

3.12. RECORD DRAWINGS

A. Upon completion of the mechanical installations, the Contractor shall deliver to the Architect one complete set of prints of the mechanical contract drawings which shall be legibly marked in red pencil to show all changes and departures of the installation as compared with the original design. They shall be suitable for use in preparation of Record Drawings.

B. Contractor shall incorporate all sketches, addendums, value engineering, change orders, etc., into record drawings prior to delivering to Architect.

3.13. WARRANTY

A. Contractor's attention is directed to warranty obligations contained in the GENERAL CONDITIONS.

B. The above shall not in any way void or abrogate equipment manufacturer’s guarantee or warranty. Certificates of equipment manufacturer’s warranties shall be included in the operations and maintenance manuals.

C. The Contractor guarantees for a two year period from the time of final acceptance by the Owner.

1. That the work contains no faulty or imperfect material or equipment or any imperfect, careless, or unskilled workmanship.

2. That all work, equipment, machines, devices, etc. shall be adequate for the use to which they are intended, and shall operate with ordinary care and attention in a satisfactory and efficient manner.

3. That the contractor will re-execute, correct, repair, or remove and replace with proper work, without cost to the Owner, any work found to be deficient. The contractor shall also make good all damages caused to their work or materials in the process of complying with this section. Contractor shall repair and/or replace any/all damage to finishes and furniture resulting from their corrective work.

4. That the entire work shall be water-tight and leak-proof.

3.14. LUBRICATION

A. All bearings, motors, and all equipment requiring lubrication shall be provided with accessible fittings for same. Before turning over the equipment to the Owner, the Contractor shall fully lubricate each item of equipment, shall provide one year's supply of lubricant for each, and shall provide Owner with complete written lubricating instructions, together with diagram locating the points requiring lubrication. Include this information in the Record and Information Booklet.

B. In general, all motors and equipment shall be provided with grease lubricated roller or ball bearings with Alemite or equal accessible or extended grease fittings and drain plugs.

3.15. OPERATIONS AND MAINTENANCE MANUALS

A. The Contractor shall have prepared six (6) hardcopies and one (1) electronic copy of the Operations and Maintenance Manuals and deliver these copies of the booklet to the Owner. The booklet shall be as specified herein. The booklet must be approved and will not be accepted as final until so stamped.

B. The booklet shall be bound in a three ring loose-leaf binder similar to National No. 3881 with the following title lettered on the front: Operations and Maintenance Manuals – Howard High School – Math Wing/Locker Room/Wrestling Renovations - HVAC. No sheets larger than 8-1/2 inches x 11 inches shall be used, except sheets that are neatly folded to 8-1/2 inches x 11 inches and used as a pull-out. Provide divider tabs and table of contents for organizing and separating information.

C. Provide the following data in the booklet:

1. As first entry, an approved letter indicating the starting/ending time of Contractor's warranty period.

2. Maintenance operation and lubrication instructions on each piece of equipment furnished.

3. Complete catalog data on each piece of heating and air conditioning equipment furnished including approved shop drawing.

4. Manufacturer's extended limited warranties on equipment including but not limited to variable frequency drives, air conditioning compressors, rooftop units, and VRV Equipment.

5. Chart form indicating frequency and type of routine maintenance for all mechanical equipment. The chart shall also indicate model number of equipment, location and service.

6. Provide sales and authorized service representatives names, address, and phone numbers of all equipment and subcontractors.

7. Provide supplier and subcontractor's names, address, and phone number.

8. Catalog data of all equipment, valves, etc. shall include wiring diagrams, parts list and assembly drawing.

9. Provide and install in locations as directed by the Owner, valve charts including valve tag number, valve type, valve model number, valve manufacturer, style, service and location. Each valve chart shall be enclosed in a durable polymer based frame with a cover safety glass.

10. Copy of the approved balancing report including duct leakage data.

11. ATC systems including as-built ATC drawings of systems including internal of all panels.

12. Access panel charts with index illustrating the location and purpose of access panels.

13. Approved HVAC and Electrical Certificates.

14. Start-up reports for equipment.

15. Provide and install in locations as directed by Owner, filter charts, including filter type, size, model number, manufacturer, quantity and size for each filter utilized on the project. Filter charts shall be enclosed in a durable polymer based frame with a cover safety glass.

16. Insert color graphic with embedded parameters for ATC system into record and information booklet.

17. Filter charts indicating equipment served, size, and type of filter required.

D. Submit Record and Information Booklets prior to anticipated date of substantial completion for Engineer review and approval. Substantial completion requires that Record and Information booklets be reviewed and approved.

3.16. INSTALLATION AND COORDINATION DRAWINGS

A. Prepare, submit, and use composite installation and coordination drawings to assure proper coordination and installation of work. Drawings shall include, but not be limited, to the following:

1. Complete Ductwork, Plumbing, Sprinkler and HVAC Piping Drawings showing coordination with lights, electrical equipment, HVAC equipment and structural amenities.

B. Draw plans to a scale not less than 3/8-inch equals one foot. Include plans, sections, and elevations of proposed work, showing all equipment, piping and ductwork in areas involved. Fully dimension all work including lighting fixtures, conduits, pullboxes, panelboards, and other electrical work, walls, doors, ceilings, columns, beams, joists and other architectural and structural work.

C. Identify all equipment and devices on wiring diagrams and schematics. Where field connections are shown to factory-wired terminals, include manu¬facturer's literature showing internal wiring.

D. Refer to Division 01 Section "Project Management and Coordination" for additional requirements related to coordination drawings.

3.17. PIPING SYSTEMS TESTING

A. The entire new HVAC piping systems shall be tested hydrostatically before insulation covering is applied and proven tight under the following gauge pressures for a duration of four (4) hours. Testing to be witnessed by Owner's representative and documented in writing.

SYSTEM	TEST PRESSURE
Refrigerant Piping	550 psig with Nitrogen

B. Ductwork pressure testing shall be as specified in another division of these specifications.

C. Testing and acceptance thereof shall be in accordance with local requirements and shall meet approval of authority having jurisdiction. Submit certificates and approved permits and insert one (1) copy in the Operations and Maintenance Manuals.

D. Refrigerant piping shall be tested utilizing nitrogen per equipment manufacturer's requirements.

E. All testing shall be witnessed by Construction Manager.

3.18. ADDITIONAL FILTERS AND BELTS

A. One complete set of additional filters and belts shall be turned over to the owner upon final acceptance of the building by the owner. Provide correspondence to the Engineer (copy) documenting that additional filters and belts have been turned over to Owner.

B. All filters and belts shall be tagged and identified for equipment served. Furnish filters in protection wrap.

3.19. OUTAGES

A. Provide a minimum of fourteen (14) days notice to schedule outages. The Contractor shall include in their bid outages and/or work in occupied areas to occur on weekends, holidays, or at night. Coordinate and get approval of all outages with the Owner.

B. Submit Outage Request form, attached at end of this Section, to Owner for approval.

END OF SECTION

OUTAGE REQUEST

DATE APPLIED: _____BY: _____

DATE FOR OUTAGE: _____ FIRM: _____

START OUTAGE-TIME: _____ DATE:_____

END OUTAGE -- TIME: _____ DATE:_____

AREAS AND ROOMS: _____

FLOOR(S): _____

AREA(S): _____

ROOM(S): _____

WORK TO BE PERFORMED: _____

SYSTEM(S): _____

REQUEST APPROVED BY: _____

(FOREMAN OR OTHER PERSON IN CHARGE)

(FOR OWNER'S USE ONLY):

APPROVED: _____

YES _____ NO ____ BY: _____DATE: _____

DATE/TIME-AS REQUESTED: _____ OTHER : _____

OWNER'S PRESENCE REQUIRED: _____

YES: ____ NO: ____ NAME: _____

POINT OF CONTACT: _____ PHONE: _____

DIVISION 23 SECTION 230505
HVAC PIPING, FITTINGS & VALVES
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SECTION 230505 - HVAC PIPING, FITTINGS AND VALVES

PART 1. GENERAL

1.1. SUMMARY

A. The conditions of the contract and other general requirements apply to the work specified in this section. All work under this section shall also be subject to the requirements of Division 23 Section, Common Work Results for HVAC and Division 01, General Requirements.

B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SYSTEM DESCRIPTION CONDITIONS

A. Provide all labor and materials necessary to furnish and install all piping systems on this project as herein specified and/or shown on the drawings. Final connections to equipment furnished in other sections of the specifications shall be included under this section.

B. All piping and insulation installed in ceiling plenums must be plenum rated and comply with NFPA and International Building Code (IBC).

C. Where more than one piping system material is specified, ensure system components are compatible and joined to ensure the integrity of the system is not jeopardized. Provide necessary joining fittings. Ensure flanges, union, and couplings for servicing are consistently provided.

D. Use unions, flanges, and couplings downstream of valves and at equipment or apparatus connections. Do not use direct welded or threaded connections to valves, equipment or other apparatus.

E. Use non-conducting dielectric connections whenever jointing dissimilar metals in open systems.

F. Provide pipe hangers and supports in accordance with ASTM B31.9 and MSS SP69 unless indicated otherwise.

1.3. QUALITY ASSURANCE

A. Valves: Manufacturer's name and pressure rating marked on valve body.

B. Maintain one copy of each document on site.

1.4. DELIVERY, STORAGE AND HANDLING

A. Deliver, store, protect and handle products to site under as hereinbefore specified.

B. Accept valves on site in shipping containers with labeling in place. Inspect for damage.

C. Provide temporary protective coating on cast iron and steel valves.

D. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.

E. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed systems.

1.5. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. PIPE MATERIALS

A. All materials, unless otherwise specified, shall be new and of the best quality of their respective kinds, and shall conform to the requirements and ordinances of local, state and insurance authorities having jurisdiction.

1. Refrigeration Piping:

a. Concealed: Tube Size ¾ -inch & Smaller:
ASTM B280, copper tube; Type ACR, soft annealed temper fittings; cast copper-alloy fittings for flared copper tubes; flared joints. Fittings shall be ASME B16.22, wrought copper. Joints shall be brazed, AWS A5.8, BCUP silver/phosphorous/copper alloy with melting range 1190 to 1480 degrees F.

b. Concealed: Tube Size 7/8 inch through 4-1/8inches:
Copper tube, Type ACR, soft annealed temper; wrought-copper, brazed-joint fittings; brazed joints.

c. Exposed: Tube Size ¾ Inch and Smaller:
Copper pipe, Type ASTM B88, Type K with brazed wrought-copper fittings conforming to ASME B16.22. Filler metal shall be brazing type conform to AWS A5.8.

d. Exposed: Tube Sizes 7/8 Inch and Larger:
Copper pipe, Type ASTM B88, Type K with brazed wrought-copper fittings conforming to ASME B16-22. Filler metal shall be brazing type conforming to AWS A5.8.

e. Brazed Joints: Braze joints using American Welding Society (AWS) classification BCuP-4 for brazing filler metal.

f. Flexible connectors: 500-psig (3450-kPa) minimum operating pressure; stainless-steel core and high-tensile stainless-steel-braid covering; dehydrated, pressure tested, minimum 7 inches (180 mm) long.

g. Diaphragm Packless Valves:
500-psig (3450-kPa) working pressure and 275 degrees Fahrenheit (135 degrees C) working temperature; globe design with straight-through or angle pattern; forged-brass or bronze body and bonnet, phosphor bronze and stainless-steel diaphragms, rising stem and handwheel, stainless-steel spring, nylon seat disc, and with solder-end connections.

h. Packed-Angle Valves: 500-psig (3450-kPa) working pressure and 275 degrees Fahrenheit (135 degrees C) working temperature; forged-brass or

bronze body, forged-brass seal caps with copper gasket, back seating, rising stem and seat, molded stem packing, and with solder-end connections.

i. Check Valves: Smaller than NPS 1 (DN 25): 400-psig (2760-kPa) operating pressure and 285 degrees Fahrenheit (141 deg Celsius) operating temperature; cast-brass body, with removable piston, polytetrafluoroethylene seat, and stainless-steel spring; globe design. Valve shall be straight-through pattern, with brazed-end connections.

j. Check Valves: NPS 1 (DN 25) and Larger: 400-psig (2760-kPa) operating pressure and 285 degrees Fahrenheit (141 deg Celsius) operating temperature; cast-bronze body, with cast-bronze or forged-brass bolted bonnet; floating piston with mechanically retained polytetrafluoroethylene seat disc. Valve shall be straight-through or angle pattern, with solder-end connections.

k. Service Valves: 500-psig (3450-kPa) pressure rating; forged-brass body with copper stubs, brass caps, removable valve core, integral ball check valve, and with brazed-end connections.

l. Service valves for VRV branch selector boxes and indoor heat pumps shall be bi-directional Sporlan model EBVT with access fitting. Valves shall be rated for 700psig, shall be U.L. listed, suitable for full refrigeration service temperature range of -40°F to 325°F. Valves shall include the following additional features:

i. Welded body joint with forged brass body construction with extended copper fittings.

ii. Dual Teflon seals.

iii. Full size ports to minimize pressure drop.

iv. ¼ turn operation with stainless steel stop plate.

v. Internal ball relief port to allow positive shut-off in either direction, even during system evacuation.

vi. Suitable for R-410A refrigerant.

vii. Date code stamped into valve body.

2. Cooling Coil A/C Condensate Drain and Floor Drain Piping that is Collecting A/C Condensate Piping:

a. Pipe & Fittings: All A/C condensate drain piping, including floor drain piping that is collecting A/C condensate, shall be constructed of Type L copper tubing, with sweat fittings made with 95-5 solder. Washout plugs (cleanouts) shall be strategically located to allow periodic flush out of system. At a minimum, provide washout plugs at equipment connections and at direction changes of 90 degrees F or greater.

b. Provide backwater valve (ball float type) at connections of condensate piping to stormwater piping and air gap fitting. Backwater valve shall be Model Z1099 as manufactured by Zurn or approved equal. Backwater valve shall have drain coated cast iron body, plastic ball float, bronze backwater bushing and replaceable neoprene seat.

B. Copper pipe shall be Revere, Anaconda or Chase with approved solder fittings.

2.2. PIPE HANGERS, ROLLER SUPPORTS, ANCHORS, GUIDES, AND SADDLES

A. All hangers for metallic piping shall be adjustable, wrought clevis type, or adjustable malleable split ring swivel type, having rods with machine threads. Hangers shall be Grinnell Company's Figure 260 for pipe ¾-inch and larger, and Figure 65 for pipe 2-inches and smaller, or approved equal Victaulic, Sure-Joint, Carpenter Patterson, or approved equal. Adjustable pipe stanchion with U-bolt shall be Grinnell Company's Figure 191. Pipe roller supports shall be Grinnell's Figure 181 or Figure 271. Exterior pipe hangers shall be galvanized or stainless steel construction. For copper piping in direct contact with the hanger, hanger construction shall be copper coated to prevent contact of dissimilar metals similar to Grinnell's Figure CT-65. Hanger spacing and rod sizes for steel and copper pipe shall not be less than the following:

NOMINAL PIPE SIZE IN	STD. STEEL PIPE	MAXIMUM SPAN FT. COPPER TUBE	MINIMUM ROD DIAMETER INCHES OF ASTM A36 STEEL THREADED RODS
3/4 & 1	6	5	3/8
1 - ½	6	8	3/8
2	8	8	3/8
2 – ½	10	9	½
3	12	10	½
4	14	12	5/8
5	14	12	5/8

NOMINAL PIPE SIZE IN	STD. STEEL PIPE	MAXIMUM SPAN FT. COPPER TUBE	MINIMUM ROD DIAMETER INCHES OF ASTM A36 STEEL THREADED RODS
6	16	14	3/4
8	18	16	7/8
10	20	18	7/8
12	20	18	7/8

B. Anchors, guides, and roller supports shall be installed in accordance with the contract drawings and manufacturer's recommendations to provide pipe support and control pipe movement for all piping systems. Anchors and guides shall be securely attached to the pipe support structure. Submit shop drawing for proposed pipe support structure for guides and anchors for approval of the Structural Engineer. Pipe alignment guides shall be Fig. 255 Grinnell, or as approved equal. Guides shall be sized to accommodate the pipe with insulation. Guides shall be steel factory, fabricated, with bolted two section outer cylinder and base for alignment of piping and two section guiding spider for bolting to pipe.

C. Hangers for pipe sizes ½ to 1 ½ inch (13 to 38 mm): Carbon steel, adjustable swivel, split ring.

D. Hangers for cold pipe sizes 2 inches (50 mm) and over: Carbon steel, adjustable, clevis.

E. Hangers for cold pipe sizes 2 to 4 inches (50 to 100 mm): Carbon steel, adjustable, clevis.

F. Multiple or Trapeze hangers: Steel channels with welded spacers and hanger rods.

G. Vertical Support: Steel riser clamp.

H. Floor support for cold pipe: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.

I. Copper pipe support: Carbon steel ring, adjustable, copper plated.

J. Hanger rods: Mild steel threaded both ends, threaded one end, or continuous threaded.

K. Inserts: Malleable iron case of galvanized steel shell and expander plug for threaded connection with lateral adjustment, top slot for reinforcing rods, lugs for attaching to forms; size inserts to suit threaded hanger rods.

L. For exterior pipe supports provide stainless steel brackets and anchors.

2.3. VALVES

A. Provide parts list and assembly drawings (exploded view) for all valves in shop drawing submittals. Provide valves of the same type by the same manufacturer.

2.4. UNIONS, FLANGES, AND COUPLINGS

A. Unions in steel pipe 2-inches and smaller shall be malleable iron with brass inserted seats designed for a working pressure of 150 psig.

B. Unions in copper pipe 2-inches and smaller shall be sweat fittings with bronze seats designed for a working pressure of 125 psig.

C. Unions in stainless steel pipe 2-inches and smaller shall be hexagonal threaded type stainless steel unions, with VicPress ends. Basis of Design: Victaulic Style P584.

D. Flanges for steel pipe over 2 inches shall be 150 psig, forged steel, slip on. Gaskets shall be 1/16 inch thick pre-formed neoprene.

E. Flanges for copper pipe over 2 inches shall be bronze. Gaskets shall be 1/16 inch thick preformed neoprene.

2.5. PIPING SPECIALTIES

A. Gas relief valve piping shall be sized and installed in accordance with the latest edition of ASME Boiler & Pressure Vessel Code, CSD-1 including amendments. Pipe material shall be as specified for gas piping. Gas relief valve piping material shall be the same as hereinbefore specified for gas piping.

2.6. ESCUTCHEONS

A. Provide chromium plated escutcheons properly fitted and secured with set screws on all exposed piping which passes through walls, floors or ceilings of finished spaces.

B. All escutcheon plates shall be chrome plated spun brass of plain pattern, and shall be set tight on the pipe and to the building surface. Plastic escutcheon plates will not be accepted.

2.7. DIELECTRIC CONNECTIONS:

A. Furnish and install electrically insulated dielectric waterway fittings, unions or flanges, as manufactured by Victaulic Company Style 47, EPCO Sales, Inc., or approved equal at the following locations:

1. Where steel piping systems join copper piping.

2. Where copper tube connects to domestic water storage tanks, water heaters, heat exchangers, expansion tanks, and other steel vessels.

3. Avoid the installation of steel nipples, cast iron or steel valves and specialties, or other ferrous components in predominately copper piping systems. Where such installation is necessary, isolate the component with dielectric connections. Do not mix steel pipe and copper tube in the same run of pipe or in the same section of a piping system.

4. Dielectric Waterway: Copper silicon casting conforming to UNS C87850 with grooved and/or threaded ends. UL classified in accordance with NSF-61 for potable water service, and shall meet the low-lead requirements of NSF-372. Basis of Design: Victaulic Series 647.

2.8. SLEEVES

A. Sleeves shall be provided around all pipes through walls, floors, ceilings, partitions, roof structure members or other building parts. Sleeves shall be standard weight galvanized iron pipe two sizes larger than the pipe or insulation so that pipe or insulation shall pass through masonry or concrete walls or floors. Provide 20 gauge galvanized steel sheet or galvanized pipe sleeves for all piping passing through frame walls.

B. Sleeves through floors shall be flush with the floor except for sleeves passing through Equipment Rooms which shall extend ¾-inch above the floor. Refer to Division 23 Section, Vibration Controls for HVAC, Plumbing and Fire Protection Equipment for mechanical equipment room penetrations additional requirements. Space between the pipe and sleeve shall be caulked. Escutcheon plates shall be constructed to conceal the ends of sleeves. Each trade shall be responsible for drilling existing floors and walls for necessary sleeve holes. Drilling methods and tools shall be as hereinbefore specified.

C. Sleeves through walls and floors shall be sealed with a waterproof caulking compound.

D. Firestop at sleeves that penetrate smoke barriers smoke partitions and/or rated walls/floors.

2.9. WATER PROOF PIPE PENETRATION SEALS

A. Provide and install waterproof pipe penetration seals at all pipes that enter the building below grade or through exterior wall.

B. Link seals are to be Metraflex Metraseals, Model MS, Linkseal, or approved equal, black EPDM seal material, glass reinforced plastic pressure plates, zinc plated nuts and bolts, seals are to be resistant to sunlight and ozone, pressure rated to make a hydrostatic seal of up to 20 psig and up to 40 feet of head, temperature rated from –40 degrees F to 250 degrees Fahrenheit.

PART 3. EXECUTION

3.1. GENERAL PIPING INSTALLATION REQUIREMENTS

A. All pipes shall be cut accurately to measurements established at the building, and shall be worked into place without springing or forcing, properly clearing all windows, doors and other openings. Excessive cutting or other weakening of the building structure to facilitate piping installation will not be permitted. All pipes shall be so installed as to permit free expansion and contraction without causing damage. All horizontal mains shall pitch down in the direction of flow with a grade of not less than 1 inch in 40 feet. All open ends of pipe lines, equipment, etc., shall be properly capped or plugged during installation to keep dirt or other foreign material out of the system. All pipes shall be run parallel with the lines of the building and as close to walls, columns and ceilings as may be practical, with proper pitch. All piping shall be arranged so as not to interfere with removal of other equipment on devices not to block access to doors, windows, manholes, or other access openings. Flanges or unions, as applicable for the type of piping specified, shall be provided in the piping at connections to all items of equipment, coils, etc., and installed so that there will be no interference with the installation of the equipment, ducts, etc. All valves and specialties shall be placed to permit easy operation and access and all valves shall be regulated, packed and glands adjusted at the completion of the work before final acceptance. All piping shall be installed so as to avoid air or liquid pockets throughout the work. Ends of pipe shall be reamed so as to remove all burrs.

B. All piping shall be run to provide a minimum clearance of 2-inches between finished covering on such piping and all adjacent work. Group piping wherever practical at common elevations.

C. All valves, strainers, caps, and other fittings shall be readily accessible.

D. Spring clamp plates (escutcheons) shall be provided where pipes are exposed in the building and run through walls, floors, or ceilings. Plates shall be chrome plated spun brass of plain pattern, and shall be set tight on the pipe and to the building surface.

E. If the size of any piping is not clearly evident in the drawings, the Contractor shall request instructions for the Engineer as to the proper sizing. Any changes resulting from the Contractor's failure to request clarification shall be at his expense. Where pipe size discrepancies or conflicts exist in the drawings, the larger pipe size shall govern.

F. Install all valves with stem upright or horizontal, not inverted.

G. Where pipe support members are welded to structural building framing, scrape, brush clean, weld and apply one coat of zinc rich primer.

H. Provide clearance for installation of insulation and access to valves and fittings.

I. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

3.2. VALVE INSTALLATION REQUIREMENTS

A. Examine piping system for compliance with requirements for installation tolerances and other conditions affecting performance of valves. Do not proceed with installation until unsatisfactory conditions have been corrected.

B. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion.

Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

C. Operate valves from fully open to fully closed positions. Examine guides and seats made accessible by such operation.

D. Examine threads on valve and mating pipe for form and cleanliness.

E. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Check gasket material for proper size, material composition suitable for service, and freedom from defects and damage.

F. Do not attempt to repair defective valves; replace with new valves.

G. Install valves as indicated, according to manufacturer's written instructions.

H. Piping installation requirements are specified in other Division 23 Sections. Drawings indicate the general arrangement of piping, fittings, and specialties.

I. Install valves with unions or flanges at each piece of equipment arranged to allow servicing, maintenance, and equipment removal without system shutdown.

J. Locate valves for easy access and provide separate support where necessary.

K. Install valves in horizontal piping with stem at or above the center of the pipe.

L. Install valves in a position to allow full stem movement.

M. Adjust or replace packing after piping systems have been tested and put into service, but before final adjusting and balancing. Replace valves if leak persists.

3.3. REFRIGERANT PIPING AND ACCESSORIES INSTALLATION REQUIREMENTS

A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems; indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated unless deviations to layout are approved on Shop Drawings.

B. Install refrigerant piping according to ASHRAE 15.

C. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.

D. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise. All exposed piping shall be hard copper tubing with brazed joints. Refer to Architectural Contract Documents to determine exposed areas.

E. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.

F. Install piping adjacent to units to allow service and maintenance.

G. Install piping free of sags and bends. Install VEE clevis hangers and VEE troughs on pipes less than ¾”inch in diameter.

H. Install fittings for changes in direction and branch connections.

I. Select system components with pressure rating equal to or greater than system operating pressure.

J. Install piping as short and direct as possible, with a minimum number of joints, elbows, and fittings.

K. Arrange piping to allow inspection and service of refrigeration equipment. Install valves and specialties in accessible locations to allow for service and inspection. Install access doors or panels as specified if valves or equipment requiring maintenance is concealed behind finished surfaces.

L. Install refrigerant piping in protective conduit where installed below ground.

M. Install refrigerant piping in rigid or flexible conduit in locations where exposed to mechanical injury.

N. Slope refrigerant piping as follows:

1. Install horizontal hot-gas discharge piping with a uniform slope downward away from compressor.

2. Install horizontal suction lines with a uniform slope downward to compressor.

3. Install traps and double risers to entrain oil in vertical runs.

4. Liquid lines may be installed level.

O. When brazing, remove solenoid-valve coils and sight glasses; also remove valve stems, seats and packing, and accessible internal parts of refrigerant specialties. Do not apply heat near expansion-valve bulb.

P. Install piping with adequate clearance between pipe and adjacent walls and hangers or between pipes for insulation installation.

Q. Identify refrigerant piping and valves.

R. Install sleeves for piping penetrations of walls, ceilings, and floors. Comply with requirements for sleeves specified in Division 23 Section, “Common Work Results for HVAC”.

S. Install sleeve seals for piping penetrations of concrete walls and slabs. Comply with requirements for sleeve seals specified in Division 23 Section, “Common Work Results for HVAC”.

T. Install escutcheons for piping penetrations of walls, ceilings, and floors. Comply with requirements for escutcheons specified in Division 23 Section, “Common Work Results

for HVAC".

U. Install the following pipe attachments:

1. Adjustable steel clevis hangers for individual horizontal runs less than 20 feet (6m) long.

2. Roller hangers and spring hangers for individual horizontal runs 20 feet (6m) or longer.

3. Pipe Roller: MSS SP-58, Type 44 for multiple horizontal piping 20 feet (6m) or longer, supported on a trapeze.

4. Spring hangers to support vertical runs.

5. Copper-clad hangers and supports for hangers and supports in direct contact with copper pipe.

V. Install hangers for copper tubing with the following maximum spacing and minimum rod sizes:

1. NPS ½ (DN 15): Maximum span, 60 inches (1500mm); minimum rod size, ¼ inch (6.4mm).

2. NPS 5/8 (DN 18): Maximum span, 60 inches (1500mm); minimum rod size, ¼ inch (6.4mm).

3. NPS 1 (DN 25): Maximum span, 72 inches (1800mm); minimum rod size, ¼ inch (6.4mm).

4. NPS 1-1/4 (DN 32): Maximum span, 96 inches (2400mm); minimum rod size, 3/8 inch (9.5mm).

5. NPS 1-1/2 (DN 40): Maximum span, 96 inches (2400mm); minimum rod size, 3/8 inch (9.5mm).

6. NPS 2 (DN 50): Maximum span, 96 inches (2400mm); minimum rod size, 3/8 inch (9.5mm).

7. NPS 2-½ (DN 65): Maximum span, 108 inches (2700mm); minimum rod size, 3/8 inch (9.5mm).

8. NPS 3 (DN 80): Maximum span, 10 feet (3m); minimum rod size, 3/8 inch (9.5mm).

9. NPS 4 (DN 100): Maximum span, 12 feet (3.7m); minimum rod size, 1/2 inch (13mm).

W. For all interior refrigerant pipe/tubing that is less than 3/4inch in diameter, utilize VEE type clevis hanger Model 200 V and VEE type trough Model 200 VT; as manufactured by Carpenter and Patterson or approved equal. VEE trough materials shall be carbon steel

with pre-galvanized finish. Install as required to maintain maximum hanger spacing requirements.

X. Support multifloor vertical runs at least at each floor.

Y. Furnish and install complete refrigerant piping systems between the indoor units and outdoor units, branch selector boxes, indoor units, and compressor units. Support piping in accordance with Division 23 Section, HVAC Piping, Fittings, Valves, Etc. Piping shall be sized as recommended by unit manufacturer taking into account length of vertical and horizontal runs, and refrigerant type. Provide and install dual sets of refrigerant piping on all units required to have dual independent circuits.

Z. Furnish and install all required piping accessories including, but not limited to, thermal expansion valves, Sporlan, or approved equal; Packless isolation valves at condenser and evaporator coil, Henry or approved equal, charging valve with chained seal cap, Henry or approved equal, sight glasses, Henry or approved equal; filter dryer with replaceable cartridge, Sporlan, or approved equal, liquid line solenoid valve l20V/1/60 Hz., Sporlan, or approved equal. Contractor shall provide traps and double suction risers if required by equipment manufacturer. Pitch piping for proper oil return. Submit shop drawings on all components, and piping arrangements.

AA. All accessories shall be ARI rated. Furnish required nitrogen and refrigerant to fully test and charge system. Flood piping system with nitrogen when brazing.

BB. Refrigerant piping shall be Type 1 hard temper (ACR) copper tubing with wrought copper brazed fittings. Make joints with brazed wrought copper fittings.

CC. Refrigerant piping shall be cleaned, dehydrated and evacuated. Piping shall be evacuated and held to less than 2.5 mm Hg vacuum for a period of not less than 12 hours without appreciable pressure rise. Vacuum shall then be broken with refrigerant or dry nitrogen and re-evacuated to 2.5 mm Hg vacuum for an additional 12 hours. Piping test to be witnessed by Owner's representative and documented in writing. Submit results of tests to Architect/Engineer.

DD. All refrigerant/suction lines sets shall be fully insulated. Exterior pipe insulation shall be fully jacketed as specified in Division 23 Section, “HVAC Insulation”. Exposed interior pipe insulation shall be fully jacketed as specified in Division 23 Section, “HVAC Insulation”.

EE. Follow ASHRAE 15, latest edition procedures for charging and purging of systems and for disposal of refrigerant.

FF. Provide replaceable cartridge filter-driers, with isolation valves and valved bypass.

GG. Locate expansion valve sensing bulb immediately downstream of evaporator on suction line.

HH. Provide external equalizer piping on expansion valves with refrigerant distributor connected to evaporator.

II. Install flexible connectors at right angles to axial movement of compressor, parallel to

crankshaft.

JJ. Fully charge completed system with refrigerant after tested.

KK. Provide electrical connection to solenoid valves.

LL. Install liquid indicators in liquid line leaving condenser, in liquid line leaving **[receiver]**, and on leaving side of liquid solenoid valves.

MM. Install strainers immediately upstream from each automatic valve, including expansion valves, solenoid valves, hot-gas bypass valves, and compressor suction valves.

NN. Install strainers in main liquid line where multiple expansion valves with integral strainers are used.

OO. Install strainers in suction line of steel pipe.

PP. Install moisture-liquid indicators in liquid lines between filter-dryers and thermostatic expansion valves and in liquid line to receiver.

QQ. Test and inspect refrigerant piping according to ASME B31.5, Chapter VI.

1. Test refrigerant piping and specialties. Isolate compressor, condenser, evaporator, and safety devices from test pressure.

2. Test high- and low-pressure side piping of each system at not less than the lower of the design pressure or the setting of pressure relief device protecting high and low side of system.

   a. System shall maintain test pressure at the manifold gage throughout duration of test.
   b. Test joints and fittings by brushing a small amount of soap and glycerin solution over joint.
   c. Fill system with nitrogen to raise a test pressure of 150 psig (1035 kPa) or higher as required by authorities having jurisdiction.
   d. Remake leaking joints using new materials, and retest until satisfactory results are achieved.

RR. Adjust thermostatic expansion valve to obtain proper evaporator superheat requirements.

SS. Adjust high- and low-pressure switch settings to avoid short cycling in response to fluctuating suction pressure.

TT. Adjust set-point temperature of the conditioned air or chilled-water controllers to the system design temperature.

UU. Perform the following adjustments before operating the refrigeration system, according to manufacturer's written instructions:

1. Open shutoff valves in condenser water circuit.

2. Check compressor oil level above center of sight glass.

3. Open compressor suction and discharge valves.

4. Open refrigerant valves, except bypass valves that are used for other purposes.

5. Check compressor-motor alignment, and lubricate motors and bearings.

VV. Before installing copper tubing other than Type ACR, clean tubing and fittings with trichloroethylene.

WW. Replace core of filter-dryer after system has been adjusted and design flow rates and pressures are established.

XX. Charge system using the following procedures:

1. Install core in filter-dryer after leak test but before evacuation.

2. Evacuate entire refrigerant system with a vacuum pump to a vacuum of 500 micrometers (67 Pa). If vacuum holds for 12 hours, system is ready for charging.

3. Break vacuum with refrigerant gas, allowing pressure to build up to 2 psig (14 kPa).

4. Charge system with a new filter-dryer core in charging line. Provide full-operating charge.

3.4. HANGERS, SUPPORTS, ANCHORS, GUIDES INSTALLATION REQUIREMENTS

A. General: All hangers shall be of an approved type arranged to maintain the required grading and pitching of lines to prevent vibration and to provide for expansion and contraction. Saddles shall be Grinnells Figure 173/273 or approved equal. Provide approved spacers between saddles and pipe where flexible insulation is specified. Provide insulation protection shields for insulated piping without saddles. Shield shall be Grinnell Figure 167 or as approved equal.

B. Spacing: Regardless of spacing, hangers shall be provided at or near all changes in direction, both vertical and horizontal, for all piping.

C. Vertical Lines: Shall be supported at their bases, using either a suitable hanger placed in a horizontal line near the riser, or a base type fitting set on a pedestal, foundation or support. All vertical lines extending through more than one floor level shall be supported at each floor with a riser clamp. Riser clamp shall be Grinnell Co.'s Figure 261, or approved equal. All vertical drops to pump suction elbows shall be supported by floor posts.

D. Racks and Brackets: All horizontal piping on vertical walls shall be properly supported by suitable racks securely anchored into the wall construction. Where not practical to obtain ceiling anchorage, all piping near walls shall be supported by approved brackets securely anchored into the wall construction. Washer plates (Fib. 60, 60L) and other miscellaneous attachments, fasteners, etc., shall be Grinnell or as approved equal. All exterior hanger and bracket systems in their entirety shall be galvanized.

E. Pipe Hangers and supports shall be attached to the panel point at the top chord of bar joist or at a location approved by the structural engineer.

F. Select hangers and components for loads imposed. Secure rods with double nuts.

G. Support of horizontal piping shall allow for vertical adjustment after installation of piping.

H. Support overhead piping with clevis hangers.

I. Do not support all parallel piping from the same joist. Stagger all supports in accordance with the structural engineer's recommendations.

J. Install guides on piping adjoining expansion fittings and loops.

K. Attach guides to pipe and secure to building structure.

L. Install anchors at locations to prevent stresses from exceeding those permitted by ASME B31.9 and to prevent transfer of loading and stresses to connected equipment.

M. Fabricate and install steel anchors by welding steel shapes, plates, and bars to piping and to structure. Comply with ASME B31.9 and AWS D1.1.

N. Construct concrete anchors of poured in place concrete of dimensions indicated and include embedded fasteners.

O. Install pipe anchors according to expansion fitting manufacturer's written instructions if expansion fittings are indicated.

P. Use grout to form flat bearing surfaces for expansion fittings, guides, and anchors installed on or in concrete.

Q. Refer to structural documents for appropriate connection/attachment materials to building.

3.5. PIPING IDENTIFICATION INSTALLATION REQUIREMENTS

A. All piping shall be identified with painted background marked with the name of the service with arrows to indicate flow direction. Color code and system identification shall comply with ANSI Standards and piping identification system shall comply with ASME A13.1-81., scheme for the identification of piping systems and ASHRAE Fundamentals Handbook, latest edition.

B. Markings shall be plain block letters, stenciled on pipes, and shall be located near each branch connection, near each valve, and at least every 10 feet on straight runs of pipe. Where pipes are adjacent to each other, markings shall be neatly lined up. All markings shall be located in such manner as to be easily legible from the floor. Pipe identification schedule shall be as follows:

OUTSIDE DIAMETER OF PIPE OR COVERING	LENGTH OF COLOR FIELD	SIZE OF LETTERS

(INCHES)	(INCHES)	(INCHES)
½ to 1 ¼	8	½
1-½ to 2	8	¾

3.6. VALVE IDENTIFICATION REQUIREMENTS

A. All valves shall be tagged with a numbered tag.

B. The tags shall be made of 1-inch diameter brass tags fastened to the valve by means of brass chains. Numbers shall agree with valve numbers on diagrammatic herein before specified.

C. Provide a minimum of six (6) valve charts with valve numbers indicating valve type, size, manufacturer and service.

D. Additional valve charts shall be mounted behind glazed wooden frames and be hung in each mechanical equipment room including each air handling unit mechanical equipment room. Additional copies shall be provided in each copy of the O&M manuals.

END OF SECTION

DIVISION 23 SECTION 230548
VIBRATION CONTROLS FOR HVAC, PLUMBING & FIRE PROTECTION EQUIPMENT
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SECTION 230548 - VIBRATION CONTROLS FOR HVAC, PLUMBING AND FIRE PROTECTION EQUIPMENT

PART 1. RELATED DOCUMENTS

1.1. GENERAL

A. Drawings and General Provisions of Contract, including General and Supplementary Conditions and Division 0I Specification Sections apply to work of this section.

B. All work under this section shall also be subject to the requirements of Division 23 Section, Common Work Results for HVAC.

1.2. SUMMARY

A. Provide all labor and materials necessary to furnish and install vibration control systems on this project as herein specified and/or shown on the drawings.

B. Mount all mechanical equipment on suitable vibration isolators so as to prevent transmission of vibration into or through the building structure. Isolators shall be as manufactured by Mason Industries, Inc., Korfund, Inc., Amber Booth, Vibration Mounting and Controls, or approved equal, and shall be selected by the isolator manufacturer for each item of equipment in accordance with requirements hereinafter specified.

C. The equipment manufacturer shall supply all pump and motor bases, fan and motor bases, cradles, isolation pipe/duct hangers, spring and/or neoprene isolators, neoprene pads, flexible connectors, etc. as a coordinated package by a single manufacturer.

D. Select isolators for uniform static deflections according to distribution of weight; and for not less than the indicated isolation efficiency with the lowest rotational speed of equipment as the disturbing frequency.

E. Isolators and bases shall be stable during stopping and starting of equipment without transverse or eccentric movement of equipment, and shall be designed to resist horizontal forces of equipment which may operate unbalanced.

F. In general, select isolators on the basis of criteria as specified in the ASHRAE Applications Handbook, Latest Edition.

1.3. SUBMITTALS

A. Shop Drawings: Indicate inertia bases and locate vibration isolators, with static and dynamic load on each.

B. Product Data: Provide schedule of vibration isolator type with location and load on each.

C. Manufacturer’s Installation Instructions: Indicate special procedures and setting dimensions.

D. Manufacturer’s Certificate: Certify that isolators are properly installed and adjusted to meet or

exceed specified requirements.

1.4. PROJECT RECORD DOCUMENTS

A. Record actual locations of hangers including attachment points.

1.5. COLOR CODING

A. All springs shall be color coded for load carrying capacity.

1.6. ALTERNATES

A. Refer to Division 01 Section, Alternates - Alternates for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Isolators shall be the equivalent of the following types by Mason Industries, Inc., Korfund, Inc., Kinetic Noise Control, Inc., or approved equal.

2.2. CORROSION PROTECTION FOR STEEL PARTS

A. Where steel parts are exposed to weather or humid environments provide hot-dipped galvanized coating of at least 2 ounces of zinc per square foot of surface. Coat springs with neoprene.

2.3. SPRING MOUNTS AND SOUND PADS

A. Provide all spring mounts with leveling devices, minimum .25 inch thick neoprene sound pads, and zinc chromate plated hardware.

B. All sound pads shall be size for minimum deflection of .05 inch; meet requirements for neoprene pad isolators.

2.4. SPRINGS

A. All springs shall have minimum horizontal stiffness equal to 75 percent vertical stiffness, with working deflection between .3 and .6 of maximum deflection.

2.5. NEOPRENE

A. Grade durometer 40, 50 OR 60 AND OIL RESISTANT.

2.6. SPRING ISOLATORS

A. General: Provide spring isolators or protected spring isolators that are adjustable and laterally stable with free-standing springs of horizontal stiffness at minimum 80 percent of the vertical (axial) stiffness. For machine-attached and floor-attached restraining elements, separate from metal-to-metal contact by neoprene cushions 1/8-inch thick minimum. Provide neoprene

acoustic friction pads at least ¼ inch thick.

B. Spring Isolator: Spring type isolators shall be free standing and laterally stable without any housing and complete with ¼ " neoprene acoustical friction pads between the baseplate and the support. All mountings shall have leveling bolts that must be rigidly bolted to the equipment. Spring diameters shall be no less than 0.8 of the compressed height of the spring at rated load. Springs shall have a minimum additional travel to solid equal to 50% of the rated deflections, compressed spring height and solid spring height. Mountings shall be type SLF as manufactured by Mason Industries, Inc. or as approved equal.

C. Restrained Spring Isolator: Equipment with operating weight different from the installed and equipment exposed to the wind such as roof mounted VRV condensing units, shall be mounted on spring mountings as described above, but a housing shall be used that includes vertical limit stops to prevent spring extension when weight is removed. The housing shall serve as blocking during erection and mounts shall be located between the supporting steel and roof or the grillage and dunnage as shown on the drawings. The installed and operating heights shall be the same. A minimum clearance of ½" shall be maintained around restraining bolts and between the housing and the spring so as not to interfere with the spring action. Limit stops shall be out of contact during normal operations. Mounting shall be type SLR.

2.7. SUSPENSION ISOLATORS

A. General: Provide hangers with suspension isolators encased in open steel brackets. Isolate hanger rods from isolator steel brackets with neoprene-lined opening.

B. Suspension Neoprene Isolators: Provide double-deflection elements with minimum 3/8 inch deflection.

C. Suspension Spring Isolators: Vibration hangers shall contain a steel spring and 0.3" deflection neoprene element in series. The neoprene element shall be molded with a rod isolation bushing that passes through the hanger box. Spring diameters and hanger box lower hole sizes shall be large enough to permit the hanger rod to swing thru a 30° arc before contacting the hole and short circuiting the spring. Springs shall have a minimum additional travel to solid equal to 50% of the rated deflection. Submittals shall include a scale drawing of the hanger showing the 30° capability. Hangers shall be type 30N.

D. Precompressed Suspension Spring Isolators: Vibration hangers shall be as described in "C" above, but they shall be precompressed to the rated deflection so as to keep the piping or equipment at a fixed elevation during installation. The hangers shall be designed with a release mechanism to free the spring after the installation is complete and the hanger is subjected to its full load. Deflection shall be clearly indicated by means of a scale. Submittals shall include a scale drawing of the hanger showing the 30° capability. Hangers shall be type PC30N.

2.8. FLEXIBLE CONNECTORS FOR PIPING

A. General: Straight or elbow flexible connectors rated for temperatures, pressures, and fluids to be conveyed. Provide flexible connectors with the strength 4 times operating pressure at highest system operating temperature. Provide elbow flexible connectors with a permanently set angle.

B. Elastomeric Flexible Connectors: Flexible neoprene connectors shall be manufactured of

multiple plys of nylon tire cord fabric and neoprene both molded and cured in hydraulic rubber presses. No steel wire or rings shall be used as pressure reinforcement. Straight connectors shall have two spheres. Connectors up to and including 1 ½ " diameter may have threaded ends. Connectors 2" and larger shall be manufactured with floating galvanized flanges recessed to lock the connector's raised face neoprene flanges. Hoses shall be installed on the equipment side of the shut-off valves. Connectors shall be rated a minimum of 150 psi at 220oF. Flanged equipment shall be directly connected to neoprene elbows in the size range 2 ½ " through 12" if the piping makes a 90o turn at the equipment. All straight through connections shall be made with twin-spheres properly pre-extended as recommended by the manufacturer to prevent additional elongation under pressure. 12" and larger sizes operating above 100 psi shall employ control cables with end fittings isolated by means of ½ " thick bridge bearing neoprene washer bushings designed for a maximum of 1000 psi.

C. Submittals shall include two test reports by independent consultants showing minimum reductions of 20 DB in vibration accelerations and 10 DB in sound pressure levels at typical blade passage frequencies.

D. Elbows shall be Mason-Flex type MFNEC, straight connectors Mason-Flex type MFTFU or MFTNC, and control cable assemblies type ACC.

E. Metal Flexible Connectors: Fabricated of Grade E phosphor bronze, monel or corrugated stainless steel tube covered with comparable bronze or stainless steel braid restraining and pressure cover. Sizes 3" and larger shall be flanged. Sizes 2 ½ " and smaller shall have male nipples. Lengths shall be as indicated:

Nominal Diameter (Inche	Length (Inches)
½ "	12"
3/4"	12"
1 ½ "	12"
1 ½ "	12"
2"	12"

2 ½ "	12"
3"	18"
4"	18"
5"	24"
6"	24"
8"	24"
10"	24"
12"	36"
14"	36"
16"	36"

F. Hoses shall be installed on the equipment side of the shut-off valves horizontally and parallel to the equipment shafts wherever possible. Hoses shall be type BSS.

PART 3. EXECUTION

3.1. GENERAL PROVISIONS

A. Install vibration-and-noise isolation materials and equipment as indicated and in accordance with machinery manufacturer's instructions.

B. Where neoprene elements of vibration isolator may be subjected to high pipe temperatures

above 160°F, provide metal heat shields or thermal isolators.

C. All vibration isolators exposed to weather or humid environment shall be hot dipped galvanized with springs coated with neoprene in accordance with paragraph hereinbefore described.

D. Anchor Bolts and Grout: Secure machinery to foundations and inertia bases with anchor bolts. Grout equipment with baseplates, the full area under baseplates with premixed non-shrinking grout. After grout has set, remove wedges, shims, and jack bolts and fill spaces with grout.

E. Common Machinery Foundations: Mount electrical motors on the same foundations as driven machinery.

F. Vertical Stops: For machinery affected by wind pressure or having an operational weight different from installed weight, provide resilient vertical limit stops which prevent spring extension when weight is removed. Spring isolated or protected spring isolated machinery must rock and move freely within limits of stops or seismic restraint devices.

G. Machinery: Provide vibration isolators, flexible connectors and seismic snubbers in accordance with manufacturer's recommendations. Machinery with spring isolators or protected spring isolators shall rock or move freely within limits of stops or seismic snubber restraints.

H. Stability: Isolators shall be stable during starting and stopping of machinery without traverse and eccentric movement of machinery that would damage or adversely affect the machinery or attachments.

I. Lateral Motion: The installed vibration isolation systems for each piece of floor or ceiling mounted machinery shall have a maximum lateral motion under machinery start up and shut down conditions of not more than ¼ -inch. Restrain motions in excess by approved spring mountings.

J. Unbalanced Machinery: Provide foundation suspension systems specifically designed to resist horizontal forces for machinery with large unbalanced horizontal forces. Vibration isolator systems shall conform to the machinery manufacturer's recommendations.

K. Nonrotating Machinery: Mount nonrotating machinery in systems which includes rotating or vibrating machinery on isolators having the same deflection as the hangers and supports for the pipe connected to.

L. Roof and Upper Floor Mounted Machinery: On the roof or upper floors, mount machinery on isolators with vertical stops. Rest isolators on beams or structures designed and installed in accordance with the SMACNA ASMM Plate 61.

M. Vibration isolation ceiling hangers shall be installed so that the hanger rods do not touch the sides of the isolator housing, thereby seriously degrading the vibration isolation performance. Vibration isolation ceiling hangers shall be located so that the hanger housing may rotate 360o without touching any object.

N. Electrical Connections: Provide flexible conduit or multiple conductor cable connections for machinery with sufficient extra length to permit 2 inch minimum displacement in any direction

without damage.

O. Systems Not To Be Vibration Isolated: Do not provide vibration isolation for electrical raceways and conduits or for fire protection, storm, sanitary, and domestic water piping systems which do not include pumps or other vibrating, rotating, or pulsating equipment including control and pressure reducing valves.

P. Install in accordance with manufacturer's instructions.

Q. Install isolation for motor driven equipment.

R. Bases:

1. Set steel bases for one inch (25mm) clearance between housekeeping pad and base.

2. Set concrete inertia bases for 2 inch (50mm) clearance between housekeeping pad and base.

3. Adjust equipment level.

S. Install spring hangers without binding.

T. On closed spring isolators, adjust so side stabilizers are clear under normal operating conditions.

U. Prior to making piping connections to equipment with operating weights substantially different from installed weights, block up equipment with temporary shims to final height. When full load is applied, adjust isolators to load to allow shim removal.

V. Connect wiring to isolated equipment with flexible hanging loop.

3.2. ISOLATION FOR SPECIFIC EQUIPMENT

A. The vibration isolator manufacture shall provide isolators for all pieces of equipment provided for the job. Isolator shall be selected by the isolator manufacturer on the basis of criteria as specified in the ASHRAE Applications Handbook, latest edition, unless a more stringent requirement is indicated on the drawings.

B. Energy Recovery Ventilators:

1. All energy recovery ventilators shall be supported on stable steel springs in series with ribbed neoprene pads selected for not less than 1.5" deflection under full operating load. Mason Industries type SLF springs or as approved equal. Following the manufacturer's specific installation instructions for specific equipment is acceptable.

C. Ductless Units: Indoor ductless units shall be supported with rubber grommet type suspension isolators. Outdoor ductless units shall be supported on ribbed neoprene pads resting on roof

curbs (roof application).

3.3. MANUFACTURER'S FIELD SERVICES

A. Inspect isolated equipment after installation and submit report. Include static deflections.

END OF SECTION

DIVISION 23 SECTION 230593
TESTING, ADJUSTING & BALANCING FOR HVAC & PLUMBING
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SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC AND PLUMBING

PART 1. GENERAL

1.1. GENERAL

A. This section covers performance testing, adjusting and balancing of heating, ventilating, air conditioning and domestic re-circulating systems as specified in Division 23 Section, Heating, Ventilating, and Air Conditioning Equipment and in Division 22 Section, Plumbing Fixtures and Plumbing Equipment.

B. For Common Work Results of HVAC, See Division 23. See Division 01 for General Requirements.

C. The mechanical contractor shall select and employ an impartial, independent balancing agency to provide testing and balancing services for the heating, ventilating and air conditioning (HVAC) systems and other specified systems of this project.

D. The work included in this section consists of furnishing labor, instruments, and tools required in testing, adjusting and balancing the HVAC systems, as described in these specifications or shown on accompanying drawings. Services shall include checking equipment performance, taking the specified measurements, and recording and reporting the results.

E. The items requiring testing, adjusting, and balancing include, but are not limited to, the following:

<u>Air Systems</u>:

1. Air Flow Monitoring Stations
2. Coils (Air Temperatures & Static Pressure Drops)
3. Diffusers, Registers and Grilles
4. Ductless Split System Units (Indoors and Outdoor units)
5. Electric Radiant Heat Panels
6. Energy Recovery Ventilators
7. Exhaust Fans
8. Gas Furnaces
9. Hot Gas Re-heat Coils
10. Heat Recovery Systems
11. Supply Fan AHU
12. Variable Refrigerant Volume Systems

13. Zone Branch and Main Ducts

1.2. EXAMINATION

A. Verify that systems are complete and operable before commencing work. Ensure the following conditions:

1. Systems are started and operating in a safe and normal condition.

2. Temperature control systems are installed complete and operable.

3. Proper thermal overload protection is in place for electrical equipment.

4. Final filters are clean and in place. If required, install temporary media in addition to final filters.

5. Duct systems are clean of debris.

6. Fans are rotating correctly.

7. Fire dampers and volume dampers are in place and open.

8. Air coil fins are cleaned and combed.

9. Access doors are closed and duct end caps are in place.

10. Air outlets are installed and connected.

11. Duct system leakage is minimized.

B. Submit field reports. Report defects and deficiencies noted during performance of services which prevent system balance.

C. Beginning of work means acceptance of exiting conditions.

1.3. QUALIFICATIONS OF THE BALANCE AGENCY

A. The balancing agency shall be a member of the Associated Air Balance Council (AABC).

B. The certified test and balance engineer shall be responsible for supervision and certification for the total work herein specified.

C. All final reports shall be signed by the certified test and balance engineer.

1.4. PRE-BALANCING CONFERENCE

A. Convene a conference one week prior to commencing work of this Section with all appropriate individuals.

1.5. STANDARDS

A. The balancing agency shall perform the services specified herein in accordance with the

Associated Air Balance Council's National Standards, including revisions, to the date of the contract.

B. All terms in this specification shall have their meaning defined as stated in the National Standards.

C. ADC: Test Code for grilles, registers, and diffusers.

D. ASHRAE III: Practice for measurement, testing, adjusting and balancing of building heating, ventilation, air conditioning, and refrigeration systems.

E. NEBB: Procedure standards for testing, adjusting, and balancing of environmental systems.

F. SMACNA: HVAC systems testing, adjusting, and balancing.

G. AABC: Associated Air Balance Council

1.6. COORDINATION

A. It will be necessary for the balancing agency to perform its services in close coordination with the mechanical contractor.

B. The plans and specifications have indicated valves, dampers, and other devices for the purpose of adjusting the system to obtain optimum operating conditions. It will be the responsibility of the mechanical contractor to install these devices in a manner that will leave them accessible and readily adjustable. The balancing agency shall provide guidance if there is a questionable arrangement of a control or balancing device.

C. The construction manager, mechanical contractor, temperature control contractor and suppliers of the HVAC equipment shall all cooperate with the balancing agency to provide all necessary data on the design and proper application of the system components.

D. For heat pumps, the manufacturer's start-up agency and Test and Balance Engineer shall assist each other with obtaining proper flow rates and refrigerant pressures.

1.7. INSTALLATION TOLERANCE

A. Unless otherwise indicated, all air devices shall be adjusted to within plus or minus 10 percent of design. All fans shall be adjusted to within plus or minus 5 percent of design. All pumps and Hydronic equipment shall be adjusted to within plus or minus 5 percent of design.

1.8. RESPONSIBILITIES OF THE MECHANICAL CONTRACTOR

A. The mechanical contractor shall sufficiently complete the installation and start all HVAC systems to insure they are working properly and shall perform all other items as described hereinafter to assist the balancing agency in performing the testing and balancing of the HVAC system.

B. Record equipment manufacturer's standard start-up information and submit to Engineer for review. Testing and balancing work shall not commence on any equipment until start-up

reports have been completed, reviewed by Engineer, and forwarded to Testing and Balancing Agency.

C. Air Distribution Systems

1. Verify installation for conformity to design.

2. Terminate all supply, return, outside air, exhaust air, relief air, ventilation air ducts, and pressure test them for leakage. Test pressure and leakage rate shall be as specified in Division 23 Section, HVAC Air Distribution System under Leakage Tests. Pressure testing shall be performed by mechanical contractor and witnessed by Test and Balance Engineer.

3. Ensure that all volume dampers, fire dampers, and smoke damper are properly located and functional. Dampers serving requirements of minimum and maximum outside - return - relief, and exhaust air shall provide tight closure and full opening, with a smooth and free operation.

4. Verify that all supply - return - exhaust and transfer grilles; registers, and diffusers are installed and operational.

5. Ensure that air-handling systems, units, and associated apparatus, such as heating and cooling coils, filter sections, access doors, etc., are blanked and/or sealed to eliminate excessive bypass or leakage of air.

6. Ensure that all fans are operating and free of vibration. All fans and drives shall be checked for proper fan rotation and belt tension. Overload protection shall be of proper size and rating. A record of motor current and voltage shall be made to verify that the motors do not exceed nameplate rating. Record thermal overload ratings for all motors in the Test and Balance Report.

7. Make any necessary changes to the sheaves, belts, and dampers, as required by the balancing agency, at no additional cost to the owner.

8. Install clean filters.

9. For heat pumps, provide refrigerant suction and discharge pressure to Test and Balance Engineer for inclusion in the final TAB Report.

1.9. RESPONSIBILITIES OF THE TEMPERATURE CONTROL CONTRACTOR

A. The temperature control contractor shall complete the installation of the temperature control system, and operate and test all control systems to ensure they are functioning properly as designed. The temperature control contractor shall assist the balancing agency in testing and balancing the HVAC systems, as described hereinafter.

1. Verify that all control components are installed in accordance with project requirements and are functional, including all electrical interlocks, damper sequences, air and water reset, freeze stats and duct smoke detectors.

2. Verify that all controlling instruments are calibrated and set for design operating

conditions.

3. Calibrate temperature sensors after installation, and before the temperature sensors control verification tests are performed. The balancing agency shall prove the accuracy of final settings by taking temperature readings. The readings shall be in a typical conditional space for each separately controlled zone.

4. The temperature control contractor shall allow sufficient time in the project to provide assistance and instruction to the balancing agency in the proper use and setting of control components such as, but not limited to, computers, static pressure controllers, or any other device that may need set points changed so that the testing and balancing work can be performed.

B. All control sequences, software, equipment, and components shall be started-up by a qualified technician. Start-up report shall be submitted to Engineer prior to the commencement of testing and balancing work. Testing and balancing shall not commence until start-up reports are completed, reviewed by Engineer and forwarded to Testing and Balancing Agency.

1.10. NOTIFICATION FOR TESTING AND BALANCING WORK TO BEGIN

A. The mechanical contractor shall notify the balancing agency in writing when all heating, ventilating, and air conditioning systems are complete and ready for testing and balancing. The mechanical contractor shall attest that he has completed all items as herein described.

B. The following must be completed prior to start of system balancing:

1. All duct work and associated grilles/registers/diffusers installed and completed.

2. Piping systems completed, flushed and filled.

3. Equipment properly started by qualified personnel or start-up technicians.

4. Ceiling tiles installed.

5. Automation system (temperature controls) installed and completed for both air and water systems.

6. All equipment controlled in automatic (“Auto”) mode.

7. Access granted to the balancing contractor to the automation/controls system provided.

1.11. DEFICIENCIES

A. Any deficiencies in the installation or performance of a system or component observed by the TAB agency shall be brought to the attention of the appropriate responsible person.

B. The work necessary to correct items on the deficiency listing shall be performed and verified by the affected Contractor before the TAB Agency returns to retest. Unresolved deficiencies shall be noted in the final report.

1.12. ADJUSTING

A. Ensure recorded data represents actual measured observed conditions.

B. Permanently mark settings of valves, dampers, and other adjustment devices allowing settings to be restored. Set and lock memory stops.

C. After adjustment, take measurements to verify balance has not been disrupted or that such disruption has been rectified.

D. Leave systems in proper working order, replacing belt guards, closing access doors, closing doors to electrical switch boxes, and restoring all sensors to specified settings.

E. At final inspection, recheck random selections of data recorded in report. Recheck points or areas as selected and witnessed by the Owner.

F. Check and adjust systems approximately six months after final acceptance and submit report.

G. Permanently mark the locations of all duct traverses on the exterior surface of the duct insulation.

1.13. ALTERNATES

A. Refer to Division 01 Section, Alternates for description of work under this section affected by alternates.

1.14. GENERAL COMMISSIONING REQUIREMENTS

A. Refer to Division 01 Section, "General Commissioning Requirements" for description of work under this Division affected by General Commissioning.

PART 2. PRODUCTS (NOT APPLICABLE)

PART 3. EXECUTION

3.1. GENERAL

A. Perform all testing and balancing in complete accordance with AABC National Standards for Field Measurements and Instrumentation.

B. Furnish all test instruments and equipment. All instruments must have been calibrated within twelve (12) months prior to use and shall be checked for accuracy prior to and during the work. Submit certificate for calibration of all equipment utilized on project with date of calibration clearly identified.

C. Review all systems designs and equipment, manufacturers' data, and be completely familiar with the work before proceeding.

D. Report all malfunctions or deficiencies to the contractor so that corrective action can be taken. Test and Balance Report shall not be submitted for review until all malfunctions or

deficiencies are corrected. Repeat tests where required until design conditions are achieved.

E. Where systems or equipment cannot be balanced or adjusted to design conditions, determine the cause and submit a complete report to the Engineer.

F. Retest or rebalance the system as required during the warranty period.

G. Test and balance all systems under adequate load condition. If, in the opinion of the Engineer, there is insufficient load to properly test and balance the systems, perform sufficient preliminary balancing and adjustment to permit operation of the systems until such time as final testing and balancing can be done. Provide in writing the future date when systems shall be tested under sufficient load.

H. At project completion provide a complete set of ½ scale drawings indicating the locations of all duct traverses.

3.2. EXAMINATION

A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems' designs that may preclude proper TAB of systems and equipment.

B. Examine systems for installed balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are accessible.

C. Examine the approved submittals for HVAC systems and equipment.

D. Examine design data including HVAC system descriptions, statements of design assumptions for environmental conditions and systems' output, and statements of philosophies and assumptions about HVAC system and equipment controls.

E. Examine ceiling plenums used for supply, return, or relief air to verify that they meet the leakage class of connected ducts and are properly separated from adjacent areas. Verify that penetrations in plenum walls are sealed and fire-stopped if required.

F. Examine equipment performance data including fan and pump curves.

1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.

2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems – Duct Design". Compare results with the design data and installed conditions.

G. Examine system and equipment installations and verify that field quality-control testing,

cleaning and adjusting specified in individual Sections have been performed.

H. Examine test reports specified in individual system and equipment Sections.

I. Examine HVAC equipment and filters and verify that bearings are greased, belts are aligned and tight, and equipment with functioning controls is ready for operation.

J. Examine terminal units, and verify that they are accessible and their controls are connected and functioning.

K. Examine heat-transfer coils for correct piping connections and for clean and straight fins.

L. Examine operating safety interlocks and controls on HVAC equipment.

M. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.3. AIR SYSTEM PROCEDURES

A. The balancing agency shall perform the following testing and balancing functions in accordance with the Associated Air Balance Council's National Standards:

1. Fan Speeds - Test and adjust fan RPM to achieve design CFM requirements.

2. Current and Voltage - Measure and record motor current and voltage. Check and record thermal overload ratings for all motors.

3. Pitot-Tube Traverse - Perform a Pitot-tube traverse of main supply, return and exhaust ducts to obtain total CFM. If a Pitot-tube traverse is not practical, the summation of the outlets or inlets may be used. An explanation why a traverse was not made must appear on the appropriate data sheet.

4. Outside Air - Test and adjust system minimum outside air by Pitot-tube traverse. If a Pitot-tube traverse is not practical, the percentage of outside air may be determined by calculations from the return air, outside air, and mixed air temperatures. Make allowances for heat of compression and motor heat where applicable.

5. Static Pressure - Test and record system static pressures, including suction and discharge static pressure of each fan. Measure static air pressure conditions on air supply units, including filter and coil pressure drops, and total pressure across the fan. Make fan RPM allowances for 50 percent loading of filters.

6. Air Temperature - Take wet-bulb and dry-bulb air temperatures on the entering and leaving side of each cooling coil and/or heat recovery coil. Dry-bulb temperature shall be taken on the entering and leaving side of each heating coil.

7. Zone Ducts - Adjust zone ducts to within design CFM requirements. At least one zone balancing damper shall be completely open.

8. Main Ducts - Adjust main ducts to within design CFM requirements and traverse for total CFM quantities.

9. Branch Ducts - Adjust branch ducts to within design CFM requirements. Multi-diffuser branch ducts shall have at least one outlet or inlet volume damper completely open.

10. Magnahelic Gauges - Static pressure at static pressure tips for Magnahelic gauges shall be recorded in Test and Balance Reports.

11. Tolerances - Test and balance each diffuser, grille, and register to within 10 percent of design requirements. Test and balance all fans to within 5 percent of design requirements.

12. Identification - Identify the location and area of each grille, diffuser, and register. This information shall be recorded on air outlet data sheets.

13. Description - Record the size, type, and manufacturer of each diffuser, grille, and register on air outlet data sheets.

14. Minimizing Drafts - Adjust all diffusers, grilles, and registers to minimize drafts in all areas.

15. Test and Balance Engineer shall witness and record all leakage testing of ductwork. Leakage test data shall be included in final Test and Balance Reports.

16. Where modulating dampers are provided, take measurements and balance at extreme conditions. Balance variable air volume systems at maximum air flow rate, full cooling, and at minimum airflow rate, full heating.

17. Measure temperature conditions across outside air, return air, and exhaust dampers to check leakage.

18. For heat pumps assist start-up organization or manufacturer's representative with start-up. Record air flow rates, water flow rates and electrical characteristics prior to refrigerant pressure measurement and settings.

19. For all equipment specified with condensate overflow safety switches/floats test operation of such device and record results. Verify interlock with ATC system.

20. Outside air and exhaust/relief air measurements must be measured and submitted in all modes of operation including the following:

    a. Min Min Outside Air/Exhaust/Relief air mode (square footage outside air).
    b. Min Max Outside Air/Exhaust/Relief air mode (square footage and people outside air).
    c. Maximum outside air/exhaust/relief mode (full 100% economizer mode).

21. For all outside air modes of operation record and submit full static pressure profiles, amperage, BHP, air flow rates, external static pressure, and internal static pressure. Verify airflow rates with air flow monitoring stations and record results.

3.4. FIRE AND SMOKE TESTING PROCEDURES

A. The TAB agency shall test fire damper to assure operation. It shall verify that an access door has been installed for each fire damper. For fire dampers, the TAB agency shall open the access door, disconnect the fusible link, and allow the damper to close. Operation should be smooth and the damper must close completely. The TAB agency shall then reset the damper. For the smoke damper, the TAB agency shall open the access door, activate the damper, and observe operation. The damper must close quickly and completely. The TAB agency shall then reset the damper and observe its complete opening. Record results of tests within TAB report.

3.5. LIFE SAFETY CONTROLS TESTING PROCEDURES

A. The TAB agency shall test and record life safety control operation on the HVAC equipment. It shall verify the installation of required smoke detectors in air handling equipment (AHE), and shall verify operation of the smoke detector by activating the smoke detector and observing air handler shutdown. With the controls and alarm contractors, the TAB agency shall verify the operation of interconnected systems such as the AHU smoke detector's activation of the fire alarm system and the alarm system's activation of the life safety control sequences. Record results of tests within TAB report.

3.6. VERIFICATION OF TEMPERATURE CONTROL

A. The balancing agency shall be assisted by the temperature control contractor in verifying the operation and calibration of all temperature control systems. The following tests shall be conducted:

1. Verify that all control components are installed in accordance with project requirements and are functional, including all electrical interlocks, damper sequences, air and water reset.

2. Verify that all controlling instruments are calibrated and set for design operating conditions.

3. Verify the accuracy of the final settings by taking temperature readings. The readings shall be in a typical conditioned space for each separately controlled zone.

4. Test and calibrate all air flow monitoring stations for proper air flow.

5. Test and calibrate all differential pressure sensors. Record set point in Record and Information Books.

3.7. TEST AND BALANCE REPORTS

A. The test and balance report shall be complete with logs, data, and records as required herein. All logs, data, and records shall be typed on white bond paper and bound. The report shall be certified accurate and complete by the balancing agency's certified test and balance engineer.

B. Six (6) copies of the test and balance report are required and shall be submitted to the Engineer. If, in the opinion of the Engineer, test results or portions thereof are incomplete

or inconclusive, repeat necessary portions of the work to the satisfaction of the Engineer.

C. The report shall contain the following general data in a format selected by the balancing agency:

1. Project Number
2. Contract Number
3. Project Title
4. Project Location
5. Project Architect
6. Project Mechanical Engineer
7. Test & Balance Agency
8. Test & Balance Engineer
9. Construction Manager
10. Mechanical Subcontractor
11. Dates tests were performed
12. Certification
13. Duct Leakage Tests
14. Phone Numbers of all Individuals Listed Above

D. The test and balance report shall be recorded on report forms conforming to the recommended forms in the AABC National Standards.

3.8. TEST REPORT FORMS

A. Air Moving Equipment and Fan Test Forms - Submit fan curve showing design and operating points of operation. Also, record the following on each air-handling equipment test form:

1. Manufacturer, model number, serial number, arrangement.
2. All design and manufacturer-rated data.
3. Total actual CFM by traverse if practical. If not practical, the sum of the outlets may be used, or a combination of each of these procedures. For specific systems, such as ones with diversity, see the AABC National Standards.
4. Suction and discharge static pressure of each fan, as applicable. Include pressure drops across coils, filters, mixing boxes, and similar devices.

5. Outside-air, return-air, and exhaust air total CFM.

6. Actual operating current, voltage and brake horsepower of each fan motor. For packaged equipment, this includes supply fans, relief air fans, and condenser fans.

7. Final RPM of each fan.

8. Fan and motor sheave manufacturer, model, size, number of grooves, bore, and center distance.

9. Belt size, quantity and make.

10. Static-pressure controls final operating set points (if applicable).

11. Total and external static pressure.

B. Air Monitoring Station Test Forms:

1. Identification /location.

2. Manufacturer.

3. Systems.

4. Size and Model Number.

5. Area.

6. Design Velocity.

7. Design Airflow.

8. Test Velocity.

9. Test Airflow.

10. Static Pressure Drop and Velocity Pressure.

11. Station Calibrated Setting.

C. Flow Measuring Station Test Forms:

1. Identification/location.

2. Manufacturer.

3. Size and Model Number.

4. Design and Actual Flow Rate.

5. Design and Actual Pressure Drop.

6. ATC flow rate versus field measured flow rate.

D. Electric Motors Test Forms: (Applies to all motors, including pumps, fans and HVAC equipment)

1. Manufacturer.

2. Model/Frame.

3. HP/BHP.

4. Phase, voltage, amperage; nameplate, actual, no load.

5. RPM.

6. Service factor.

7. Starter size, rating, heater elements.

8. Sheave Make/Size/Bore.

9. Thermal overload settings

E. V-Belt Drive Test Forms:

1. Identification/location.

2. Required driven RPM.

3. Driven sheave, diameter and RPM.

4. Belt, size and quantity.

5. Motor sheave diameter and RPM.

6. Center to center distance, maximum, minimum, and actual.

F. Duct Traverse Test Forms:

1. System zone/branch.

2. Duct size.

3. Area.

4. Design velocity.

5. Design air flow.

6. Test velocity.

7. Test airflow.

8. Duct static pressure.

9. Air temperature.

10. Air correction factor.

G. Duct Leakage Test Forms:

1. Description of ductwork under test.

2. Duct design operating pressure.

3. Duct design test static pressure.

4. Duct capacity, air flow.

5. Maximum allowable leakage duct capacity times leak factor.

6. Test apparatus.

   a. Blower.
   b. Orifice, tube size.
   c. Orifice size.
   d. Calibrated.

7. Test static pressure.

8. Test orifice differential pressure.

9. Leakage.

H. Air Distribution Test Sheet:

1. Air terminal number.

2. Room number/location.

3. Terminal type.

4. Terminal size.

5. Area factor.

6. Design velocity.

7. Design air flow.

8. Test (final) velocity.

9. Test (final) air flow.

10. Percent of design air flow.

I. Gas Furnace Test Forms:

1. Manufacturer.
2. Identification/number.
3. Location.
4. Model number.
5. Phase, voltage, amperage.
6. Test voltage
7. Test amperage
8. Air flow, specified and actual.
9. Temperature rise, specified and actual.
10. Pressure drop, specified and actual.
11. Delivered Gas Pressure, Specified and Actual.

J. Ductless Unit Test Forms:

1. Manufacturer
2. Type, air conditioning, heat pump
3. Identification number
4. Location
5. All design and manufacturer's rated data.
6. Rated and actual entering and leaving dry bulb temperatures.
7. Rated and actual entering and leaving wet bulb temperatures.
8. Air flow (design and actual)
9. Provide actual saturated suction temperature.
10. Actual operating current, voltage and brake horsepower of each fan motor.
11. Final fan RPM.
12. For Air Cooled Variable Refrigerant Volume System test current, voltage, RPM, and breaker horsepower for outdoor unit.

K. Energy Recovery Ventilators Test Forms: Submit fan curve showing design and operating

points of operation. Also, record the following on each air-handling equipment test form:

1. Manufacturer, model number, serial number, arrangement.

2. All design and manufacturer-rated data.

3. Total actual CFM by traverse if practical. If not practical, the sum of the outlets may be used, or a combination of each of these procedures. For specific systems, such as ones with diversity, see the AABC National Standards.

4. Suction and discharge static pressure of each fan, as applicable. Include pressure drops across coils, filters, energy wheels, and similar devices.

5. Outside-air, and exhaust air total CFM.

6. Actual operating current, voltage and brake horsepower of each fan motor.

7. Final RPM of each fan.

8. Fan and motor sheave manufacturer, model, size, number of grooves, bore, and center distance.

9. Belt size, quantity and make.

10. Total and external static pressure.

11. Rated and actual static pressure drop across each energy wheel.

12. Wet-bulb and dry-bulb temperatures entering and leaving each cooling coil, heat pipe and energy wheel. Dry-bulb temperatures entering and leaving each heating coil.

13. For DX-coil, provide design and actual saturated suction temperature.

14. Record carbon dioxide set points and actual readings for exhaust air stream at each ERV and global CO2 sensor.

15. Entering and leaving air temperatures at hot gas re-heat coils.

16. Record the supply fan and exhaust fan maximum hertz/speed and minimum hertz/speed. Provide measurements to ATC subcontractor for fan tracking control.

17. Test minimum air flow rate and maximum air flow rate. Submit amperage, air flow rates, RPM, hertz, and static pressure profile in all modes of operation.

L. Air Cooled Heat Pump Test Forms:

1. Manufacturer

2. Model Number

3. Location

4. Size/Capacity

5. Fan RPM (Min and Max)

6. Compressor and Condenser/Heat Pump Fan Electrical Characteristics

7. Heat Pump Fan RPM

8. Amp Draw of all Components

9. Refrigerant Suction/Discharge Pressures

10. Thermal Overload Sizes

M. Condensate Over Flow Switches/Floats

1. Manufacturer

2. Type

3. Location

4. Equipment shut down verification

5. ATC interlock verification

N. Electric Radiant Heat Panels

1. Manufacturer

2. Model Number

3. Location

4. Electrical Characteristics

5. Surface Temperature

END OF SECTION

DIVISION 23 SECTION 230600
HEATING, VENTILATING, AND AIR CONDITIONING EQUIPMENT
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SECTION 230600 – HEATING, VENTILATING, AND AIR CONDITIONING EQUIPMENT

PART 1. GENERAL

1.1. GENERAL

A. The Conditions of the Contract and other General Requirements apply to the work specified in this section. All work under this section shall also be subject to the requirements of Division 23 Section, Common Work Results for HVAC and Division 01 Section General Requirements.

1.2. DESCRIPTION

A. The work to be performed shall include all labor, materials and equipment necessary to furnish and install complete, all mechanical equipment as shown on drawings, hereinafter specified or reasonably implied, and leaving the same in satisfactory operation condition. It is the intent that systems be installed complete with all items necessary to accomplish this purpose.

1.3. SUBMITTALS

A. Shop Drawings: Indicate assembly, equipment dimensions, weight loading, required clearances, construction details, field connection details, and electrical characteristics and connection requirements.

B. Product Data:

1. Provide literature which indicates dimensions, weights, capacities, ratings, performance, gages and finishes of materials, and electrical characteristics and connection requirements.

2. Provide data of filter media, filter performance data, filter assembly, and filters frames.

3. Provide fan curves with specified operating point clearly plotted.

4. Submit sound power level data for both fan outlet and casing radiation at rated capacity. Submit sound power levels by octave band or sound pressure levels by octave band for all equipment.

5. Submit electrical requirements for power supply wiring including wiring diagrams for interlock and control wiring, clearly indicating factory-installed and field-installed wiring.

1.4. OPERATION AND MAINTENANCE DATA

A. Maintenance Data: Include instructions for lubrication, filter replacement, motor and drive replacement, spare parts lists, and wiring diagrams.

1.5. DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, protect, and handle products to site under provisions of General

Requirements.

B. Accept products on site in factory-fabricated protective containers, with factory-installed shipping skids and lifting lugs. Inspect for damage.

C. Store all equipment in clean dry place and protect from weather and construction traffic. Handle carefully to avoid damage to components, enclosures, and finish.

D. Comply with manufacturer's installation instructions for rigging, unloading and transporting equipment.

E. Protect all motors, shafts, and bearings from weather and construction dust.

1.6. ENVIRONMENTAL REQUIREMENTS

A. Do not operate any equipment for any purpose, temporary or permanent, until ductwork/piping is clean, filters/strainers are in place, bearings lubricated, and equipment has been test run under observation.

1.7. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. EXTERIOR EQUIPMENT/DUCT SUPPORT

1. Exterior Equipment Supports shall be Pate Model ES suitable for roof construction. Equipment supports shall be constructed of 18 gauge galvanized steel, unitized construction with integral base plate, continuous welded corner seams, pressure treated wood nailer counterflasing and lag screws. Units shall be internally reinforced. Minimum height shall be 12-inches above the finished roof or as shown on the detail(s) on the drawing(s).

2.2. NON PENETRATING EXERIOR DUCT SUPPORT

A. Exterior duct supports shall be non-penetrating roof duct supports suitable for roof construction as manufactured by RTS – Rooftop Support Systems, Eberl, Iron Works, Inc. Duct supports shall be constructed of 18 gauge galvanized steel, unitized construction with integral base plate. Units shall be internally reinforced. Minimum height shall be 12-inches above the finished roof or as shown on the detail(s) on the drawing(s). Provide all stainless steel hardware. Duct support shall be "double support" type with adjustable height and width. Base shall be non-penetrating type, heavy duty rubber, manufactured from 100% recycle crumb rubber.

2.3. EXTERIOR ROOFTOP PIPING SUPPORT (NON-PENETRATING)

A. Exterior Piping Supports shall be non penetrating roof piping supports suitable for roof construction as manufactured by RTS – Rooftop Support Systems, Eberl, Iron Works, Inc., Miro Industries. Pipe supports shall be constructed of 18 gauge stainless steel, unitized

construction with integral base plate. Units shall be internally reinforced. Minimum height shall be 12-inches above the finished roof or as shown on the detail(s) on the drawing(s). Provide all stainless steel hardware. Duct support shall be "double support" type with adjustable height and width. Base shall be non-penetrating type, heavy duty rubber, manufactured from 100% recycled crumb rubber.

2.4. AIR MONITORING STATIONS (ERV UNITS)

A. General: Provide complete air monitoring station for ERV units as indicated on drawings. The air monitoring station shall include airflow measuring stations, static pressure probes and electronic velocity pressure transmitter. All components shall be of the same manufacturer. The manufacturer shall be Air Monitor, Gold Series Ebtron Thermistar, or as approved equal. An air monitor station shall be provided for each supply duct main, and exhaust duct main as indicated on contract drawings. All air flow monitoring stations shall be fully externally insulated to prevent condensation.

B. Air Monitor Airflow Measuring Stations

1. Provide where indicated, airflow measuring stations capable of continuously monitoring the fan or duct capacities (air volumes) they serve.

2. Each airflow measuring station shall contain multiple total and static pressure sensors positioned at the center of equal area of the station cross-section and interconnected by their respective averaging manifolds. For stations of 4 square feet or less, one total and one static pressure sensor shall be present for every 16 square inches of station area respectively. For stations of larger area, one total and one static pressure sensor shall be present for every 36 square inches of station area respectively.

3. The airflow measuring station shall be fabricated of a minimum of 14 ga. galvanized steel, welded casing in 8-inch depth with 90 degree connecting flanges in a configuration and size equal to that of the duct it is to be mounted into. Each station shall be complete with an open parallel cell air straightener or air equalizer honeycomb mechanically fastened to the casing, total and static pressure sensors located on an equal area basis and connected to symmetrical averaging manifolds, internal piping, and external pressure transmitter ports. An identification label shall be placed on each station casing listing model number, size, area, and specified airflow capacity.

4. Cell construction shall be 3/8-inch .003-inch, type 3003 aluminum, expanded.

5. The maximum allowable pressure loss through the station shall not exceed .015-inch wc at 1000 fpm, or .085-inch wc at 2000 fpm. Each station shall be capable of measuring the airflow rate within an accuracy of 2 percent as determined by U.S.G.S.A. certification tests. The stations shall have a self-generated sound rating of less than NC 40, and the sound level within the duct shall not be amplified, nor shall additional sound be generated.

6. Stations shall be Fan-E type as manufactured by Air Monitor Corporation, Paragon

or as approved equal.

C. Air Monitor Duct Static Pressure Traverse Probes

1. Provide where indicated duct static traverse probe capable of continuously monitoring the duct or system static pressure it serves.

2. Each duct static traverse probe shall contain multiple static pressure sensors located along the exterior surface of the cylindrical probe. Said sensors shall not protrude beyond the surface of the probe.

3. The duct static traverse probe shall be of extruded aluminum construction and (except for ¾-inch diameter probes with lengths of 24-inches or less) be complete with threaded end support rod, sealing washer and nut and mounting plate with gasket and static pressure signal fitting.

4. The static traverse probe shall be capable of producing a steady, non-pulsating signal of standard static pressure, without need for correction factors, with an instrument accuracy of 0.5 percent.

5. The duct static pressure traverse probe shall be the STAT-probe/1 as manufactured by the Air Monitor Corporation, Paragon or as approved equal.

D. Air Monitor Electronic Velocity Pressure Transmitters

1. The electronic control-instrument components shall be of industrial process control quality with operating features described herein and capable of producing the outlined performances. Commercial grade control-instruments, devices, are not acceptable.

2. The electronic differential pressure transmitter shall include an automatic zeroing circuit capable of automatically readjusting the transmitter zero at predetermined (adjustable) time intervals while retaining (locking in) the output signal. The electronic differential pressure transmitter shall be capable of receiving signals of duct total and static pressures, and of amplifying and scaling the sensed differential pressure into a 4-20 mADC or 0-5 (0-10) VDC output signal linear to differential pressure, within the following minimum performance criteria:

Zeroing	Automatic, within 0.1 percent of operating span, on 4 to 256 minute intervals (selectable)
Spans	Factory custom spanned, coordinated with system, ranges from 0 to .01-inch to 0 to 10.0-inches. Field adjustment +20 percent of span.
Accuracy	+ 0.25 percent of span
DeadBand and Hysteresis (Combined):	Less than 0.2 percent of span
Linearity:	+ 0.2 percent of span

Repeatability:	0.15 percent of span
Response:	0.5 second for 98 percent full span input
Power Supply:	24 VAC, 20 to 40 VDC, selectable; 4 wire

3. Coordinate requirements with the buildings direct digital control system to perform the required sequence of operation.

4. The pressure transmitter shall be the VELTRON series 5000AZ as manufactured by the Air Monitor Corporation, Paragon, Greenheck, Johnson Controls, or as approved equal.

2.5. ENERGY RECOVERY VENTILATORS

A. Provide and install ERV's (Energy Recovery Ventilators) as shown on contract drawings. ERV's shall be Model AAONAIRE as manufactured by Aaon, Venmar, Greenheck, Valent, or approved equal.

1. Energy Recovery Ventilator shall be as manufactured by Aaon or approved equal provided all specifications are met. Aaon Model AAONAIRE equipment is used as the basis of design. Units shall be listed per UL 1812 and bear the UL label. Energy transfer ratings shall be in accordance with ASHRAE Standard 84 and ARI 1060. Wheels shall be ARI 1060 certified. Performance to be as scheduled on plans. Exhaust discharge and outside air intake shall not be located on the same side on rooftop units.

2. Unit shall be of internal frame type construction of galvanized steel. All frame and panel shall be G90 galvanized steel. Where top panels are joined there shall be a standing seam to insure positive weather protection. All metal-to-metal surfaces shall be sealed, requiring no caulking at job site. Unit base to be designed for roof mounting.

3. Unit casing to be insulated with 1 in - 3 lb. fiber-glass with Foil-Scrim-Kraft facing. Insulation in accordance with NFPA 90A and tested to meet UL 181 erosion requirements and secured to unit with water proof adhesive and permanent mechanical fasteners.

4. Wheel shall be of the enthalpy type for both sensible and latent heat recovery and be designed to insure laminar flow. Efficiency ratings shall be based on tests conducted in accordance with ASHRAE 84 and laminar flow. Efficiency ratings shall be based on tests conducted in accordance with ASHRAE 84 and ARI 1060 standards. Desiccant shall be silica gel for maximum a latent energy transfer. Wheel shall be constructed of light weight polymer or aluminum media to minimize shaft and bearing loads. Polymer or aluminum media shall be mounted in a stainless steel rotor for corrosion resistance. Wheel design shall consist of removable segments for ease of service and/or cleaning. Segments shall be removable without the use of tools. Silica gel desiccant shall be permanently bonded to wheel media to retain latent heat capability after cleaning. Energy

recovery device shall transfer moisture entirely in the vapor phase.

5. All components shall be easily accessible through removable hinged doors for both exhaust fan, supply fan, filter and damper compartments. Energy recovery wheels (smaller than 54 in.) shall be mounted in a slide-out track for ease of inspection, removal and cleaning.

6. Refer to Division 23 Section, "Common Work Results for HVAC" for VFD motor bearing protective rings.

B. Fans

1. Centrifugal blowers shall be backward inclined and housed in a scroll to maximize fan efficiency. Fans shall be AMCA certified for air performance. All blower wheels shall be statically and dynamically balanced. Ground and polished steel fan shafts shall be mounted in permanently sealed ball bearing pillow blocks. Bearings shall be selected for a minimum (L10) life in excess of 100,000 hours at maximum cataloged operating speeds. Blowers shall enable independent balancing of exhaust and supply airflow with adjustable sheaves for motors 10 horse power and below. Fans shall be located in draw-through position in reference to the energy recovery wheel.

2. Motors shall be inverter duty energy efficient, complying with EPACT standards, for variable speed ODP and TE enclosures. Motors shall be permanently lubricated, heavy duty type, matched to the fan load and furnished at the specified voltage, phase and enclosure. Drives shall be sized for a minimum of 150 percent of driven horsepower. Pulleys shall be fully machined cast. Energy wheel motors shall have integral overload protection.

3. All internal electrical components shall be pre-wired for single point power connection. All electrical components shall be UL listed, approved or classified where applicable and wired in compliance with the National Electrical Code. The control center shall include a weatherproof disconnected switch, motor starters, control circuit fusing, control transformer for 24 VAC circuit and motor starters. Motor starters shall consist of a contactor and Class 20 adjustable overload protection and shall be provided for all motors in the unit.

4. Energy recovery ventilators housings shall be factory primed and painted in color as selected by Architect.

5. Both the supply and exhaust air streams shall be filtered to protect the enthalpy wheel. Furnish and install 30 percent pleated filters (Farr 30/30 or approved equal), filter racks and access panels. Provide one (1) set of additional filter media to Owner for each unit.

6. Furnish exhaust and outside air intakes with hoods provided with bird screens and

sound lining.

C. Direct Expansion (DX) Cooling System

1. Air-Cooled Condenser Section:

a. The condensing section shall be equipped with vertical discharge axial flow direct drive fans. Direct drive fans shall be directly connected to and supported by the motor shaft.
b. The condenser coils shall be sloped at least 30° to protect the coils from damage.
c. Condenser coils shall be copper tubes with aluminum fins mechanically bonded to the tubes.
d. Condenser coil fin design shall be sine wave rippled.
e. Condenser coils to be sized for a minimum of 10°F of refrigerant sub-cooling.

2. Evaporator Coils:

a. Evaporator coil shall be copper tube with aluminum fins mechanically bonded to the tubes.
b. Evaporator coil fin design shall be sine wave rippled.
c. Evaporator coil shall have galvanized steel end casings.
d. Evaporator coil shall have equalizing type vertical tube headers.
e. Evaporator coil shall be furnished with a thermostatic expansion valve.
f. Evaporator coil shall be furnished with a double sloped drain pan for the positive drainage of condensate.

3. Refrigeration System:

a. Compressors shall be scroll type with internal thermal overload protection and mounted on the compressor manufacturer's recommended rubber vibration isolators.
b. Compressors shall carry a 5 year non pro-rated warranty.
c. Each compressor shall be individually stage for capacity control. All units over 7 tons shall be multiple stage and shall have a minimum of 2 stages of capacity control.
d. Compressors shall be mounted in an isolated compartment to permit operation of the unit without affecting air flow when the door to the compartment is open.
e. Compressors shall be isolated from the base pan and supply air to avoid any transmission of noise from the compressor into the building area.
f. Each refrigerant circuit shall be equipped with thermostatic expansion valve type refrigerant flow control.
g. Each refrigerant circuit shall be equipped with automatic reset low pressure and manual reset high pressure refrigerant controls. Each refrigeration circuit shall be equipped with Schrader type service fittings on both the high pressure and low pressure sides.
h. Each refrigeration circuit shall be equipped with refrigerant liquid line driers.
i. Unit shall be fully factory charged with R-410A refrigerant.

j. Each compressor shall be equipped with suction and discharge service/isolation valves.
k. The first on and last off compressor shall be a digital scroll compressor and shall be capable of capacity modulation from 10-100%.

4. Unit shall dehumidify using a hot gas reheat coil, modulating hot gas reheat control valves piped to the lead refrigerant system, and an electronic controller. A factory-wired, field installed, supply air temperature sensor and a field-installed space humidity sensor shall be provided to control the amount of reheat. The supply air temperature set point shall be adjusted on the electronic controller within the controls compartment.

5. All compressors shall be provided with a (5) five year parts and labor warranty.

6. Furnish each unit with an insulated, stainless steel drain pan under the coil extending past the coil to ensure condensate retention.

D. Gas Furnace:

1. Indirect Stainless steel heat exchanger furnace shall carry a 10 year non-prorated warranty.

2. Gas furnace shall consist of stainless steel heat exchangers with multiple concavities, an induced draft blower and an electronic pressure switch to lockout the gas valve until the combustion chamber is purged and combustion airflow is established.

3. Furnace shall include a gas ignition system consisting of an electronic igniter to a pilot system, which will be continuous when the heater is operating, but will shut off the pilot when heating is not required.

4. Unit shall include a single gas connection and have gas supply piping entrances in the unit base for through-the-curb gas piping and in the outside cabinet wall for across the roof gas piping. Refer to Contract Drawings for gas piping routing.

5. Natural gas furnace shall be equipped with modulating gas valves, adjustable speed combustion blowers, stainless steel tubular heat exchangers, and electronic controller. Combustion blowers and gas valves shall be capable of modulation. Electronic controller includes a factory wired, field installed supply air temperature sensor. Sensor shall be field installed in the supply air ductwork. Supply air temperature setpoint shall be adjustable on the electronic controller within the controls compartment. Gas heating assemblies shall be capable of operating at any firing rate between 100% and 30% of their rated capacity.

6. Indirect Gas Furnace shall include the following:

a. ETL Certified as a component of the Energy Recovery Air Unit
b. Integral exhaust gas blower
c. ETL Certified for installation downstream of a cooling coil
d. Fault sensors to provide fault conditions to building controls.
e. 4-pass tubular heat exchangers, contstructed of 409 stainless steel. Heat

exchanger tubes shall be installed on the vest plate by means of swaged assembly, welded connections are not acceptable. Heat exchanger tubes shall be supported by a minimum of two fabricated assemblies that support the tubes and also permit expansion and contraction of the tubes.

7. Furnace control shall be HighTurndown 16:1 Modulating. Shall have solid state controls permitting stand-alone operation or control by building controllers.

8. Shall be encased in a weather-tight metal housing with intake air vents. Large, metal lift-off or hinged door shall provide easy access to the enclosed vest plate, control circuitry, gas train, burner assembly, and exhaust blower.

E. Demand Control Ventilation Components:

1. Energy recovery ventilator fans shall be controlled by a variable frequency drive. Outdoor air and exhaust air fans shall be controlled simultaneously to maintain desired building pressure. Variable frequency drive shall be pre-programmed at the factory and shall assure that minimum outdoor air and exhaust air volumes are always maintained. The variable frequency drive shall be factory mounted in the unit cabinet and wired.

2. Energy recovery ventilator shall be equipped with demand control ventilation capabilities that enable the varying of outdoor air and exhaust air volumes based on building occupancy. A sensor shall be located in the exhaust air stream to monitor average CO2 levels of the occupied spaces. A variable frequency drive shall receive a 0-10 volt signal from the CO2 sensor and control the outdoor air volume to maintain a maximum of 1,000 ppm of CO2 in the occupied space. Outdoor air and exhaust air fans shall be controlled simultaneously to maintain desired building pressure. Variable frequency drive shall be pre-programmed at the factory and shall assure that minimum outdoor air and exhaust air volumes are always maintained. The sensor and variable frequency drive shall be factory mounted and wired. Additional space CO2 sensors shall be required (refer to plans for quantity and locations) and interlocked with ERV demand controlled ventilation system.

3. Furnish each energy recovery ventilator with the following:

   a. Supply air fan variable frequency drive.
   b. Exhaust air fan variable frequency drive.
   c. Protective circuits (safeties for refrigeration equipment).
   d. All motor operated dampers and actuators.
   e. Outside air and exhaust air flow monitoring stations.
   f. All other unit and space sensors/control, control wiring shall be furnished under Division 23 Section “Instrumentation and Controls for HVAC and Plumbing Systems”.

F. Extra Materials:

1. Furnish extra materials described below that match products installed, are packaged with protective covering for storage, and are identified with labels

describing contents.

2. Filters: Furnish one set of each type of filter.

3. Fan Belts: Furnish one set of belts for each belt drive fan in energy recovery ventilator.

4. Wheel Belts: Furnish one set of belts for each belt driven energy wheel.

G. Roof Curb

1. An insulated, pre-fabricated roof curb shall be provided and shipped knocked down. The roof curb will be made of 16-gauge galvanized steel with 4" flanges, minimum 14" high with a factory installed 2" x 3" wood nailer strip. Curbs shall be fully insulated with 1 ½ inch thick rigid insulation with duct adapters.

2. Piping, ductwork, and electrical shall enter unit concealed within roof curb. All piping within the unit enclosure shall be insulated with insulation type, thickness, and jacketing as specified in Division 23 Section, HVAC Insulation.

H. Field Installed Controller

1. The unit shall include a field installed microprocessor based unit controller as provided by ATC contractor which controls the operation of the unit including the compressor(s), condenser fan motor(s), supply fan motor, enthalpy wheel, gas furnace, freeze protection pump, hot gas re-heat coil, heater, economizer, return air bypass, and modulating hot gas reheat.

2. Factory mounted and wired suction pressure transducer. Field wired for field installation is a supply air temperature sensor. Furnished with the unit for field installation are a space air temperature sensor with temperature set point reset and unoccupied override and a space humidity sensor shall be furnished and installed by the ATC contractor.

3. Field Installed Controller

a. Field installed controller shall be capable of independent stand alone operation and have the ability to communicate and integrate with widely-used building automation systems. Controller shall be IP addressable and be able to reside on a TCP/IP network. Controller shall have 2 RJ-45 Ethernet ports, 1 RS-232 port, and 1 RS-485 port.
b. Controller shall require a PC with the AAON configuration tool software for configuration and programming. With graphical user interface over IP option controller can be configured through a browser over the internet.
c. Controller shall have a full calendar schedule for occupied, unoccupied, and holiday scheduling.
d. Controller shall retain all programmed values in non-volatile memory in the event of a power failure.
e. Configuration tool software, when connected to unit controller, shall indicate unit status, set points, and faults.
f. With modulating hot gas reheat a field installed space humidity sensor and

a field installed supply air temperature sensor will be furnished to control the amount of reheat. An electronic modulating reheat controller will also be furnished. The supply air temperature set point shall be set on the modulating reheat controller.

g. Furnish controls with necessary interfaces to communicate via BACNET/IP to a Building Automation System.

h. ERV manufacturer shall be responsible for providing all required input and output terminals to accomplish sequence of operation.

PART 3. EXECUTION

3.1. EXAMINATION

A. Verify all dimensions by field measurements. Verify that all equipment may be installed in accordance with pertinent codes and regulations, the original design, and the referenced standards.

B. Verify structure, mounting supports and membrane installations are completed to the proper point to allow installation of roof mounted equipment, where applicable.

C. Examine rough-in requirements for all piping systems to verify actual locations of piping connections prior to installation.

D. Verify that electrical work installation is in accordance with manufacture's submittal and installation requirements of Division 26 sections. Do not proceed with equipment start-up until electrical work is acceptable to equipment installer. Coordinate sizes of all thermal overloads with Division 26.

E. Do not proceed until unsatisfactory conditions have been corrected.

F. Provide wiring diagrams of all equipment as specified in Division 23 Section, Common Work Results for HVAC.

3.2. GENERAL INSTALLATION REQUIREMENTS

A. Install all equipment in accordance with manufacturer's installation instructions, in accordance with state and local code requirements, and in accordance with the contract drawings. Install all equipment plumb and level, to tolerances as required by the manufacturer of each item of equipment. Maintain manufacturer recommended clearances around and over all equipment.

B. Coordinate vibration isolation requirements with all equipment in accordance with Division 23 Section, Vibration Controls for HVAC, Plumbing and Fire Protection Equipment.

C. Coordinate all electrical requirements with Division 26.

D. Coordinate all indoor and outdoor equipment pad locations and sizes with approved shop drawing submittals. Provide operating weights of equipment to Structural Engineer for review. Coordinate equipment pad locations and sizes with the Concrete Contractor or General Contractor. Furnish anchor bolts which are to be inserted in concrete pads to

concrete installer.

E. Verify piping arrangements of all equipment with the contract drawings. Piping details shall be strictly adhered to concerning valves, fittings, components, etc. At coils, where a rebuildable and repairable autoflow valve is installed in the line without the need for draining or shutting of the water, the same may be utilized as the isolation valve and additional shut-off valve is not required.

F. Connect all equipment, devices and components to wiring systems and to ground as indicated and instructed by manufacturer. Tighten connectors and terminals, including screws and bolts, according to equipment manufacturer's published torque tightening values for equipment connectors. Where manufacturer's torquing requirements are not indicated, tighten connectors and terminals according to tightening requirements specified in UL 486A.

G. Testing: After installing HVAC equipment, devices and components and after electrical circuitry has been energized, demonstrate product capability and compliance with requirements.

H. Remove and replace malfunctioning units with new units and retest.

I. All mechanical penetrations or terminations in exterior walls shall be flashed and caulked watertight.

J. Arrange for equipment such as to be shipped to project in modules where space constraints require the same. Field erect components as required.

3.3. FIELD QUALITY CONTROL

A. Where indicated provide the services of a factory authorized service representative to examine the field assembly of components, installation, piping, electrical connections, controls, and clearances. Submit factory start-up check list to Engineer for information purposes. Testing and balancing work shall not commence until start-up reports have been completed, reviewed by Engineer, and forwarded to Testing and Balancing Agency.

B. Where factory start-up of equipment is not specified, provide field start-up by qualified technician to examine the field assembly of components, installation, piping, electrical connections, controls and clearances. Record equipment manufacturers standard start-up information and submit to Engineer for review. Testing and balancing work shall not commence until start-up reports have been completed, reviewed by Engineer, and forwarded to Testing and Balancing Agency.

C. Charge all refrigerant systems with refrigerant and oil and test for leaks. Repair leaks and replace lost refrigerant and oil.

D. Verify proper motor sizes, voltages, thermal overloads, nameplate data, etc. All equipment voltages and current shall be recorded to insure that motors are operating below their service factors. Test and Balance Engineer shall record electrical data before continuous or permanent operation.

3.4. DEMONSTRATION

A. Provide the services of a factory authorized service representative to provide start-up and to demonstrate and train the Owner's maintenance personnel.

B. Place equipment into operation and adjust controls and safeties. Replace damaged or malfunctioning components and controls.

C. Training:

1. Train the Owner's maintenance personnel on start-up and shut-down procedures, trouble shooting procedures, lubrication, servicing procedures and preventative maintenance schedules/procedures. Review with the Owner's personnel, the contents of the operation and maintenance data specified in Division 23 Section, Common Work Results for HVAC.

2. Submit operation and maintenance data as soon as possible prior to project close-out. Operations and maintenance data shall be submitted to the Owner for review and comment prior to submission to the Engineer.

3. Schedule training with the Owner through the Architect and/or Engineer with at least seven (7) days prior notice.

D. Contractor shall demonstrate removal and replacement of filters at all pieces of equipment with filters in the prescence of the Owners representative.

3.5. CLEANING

A. After completing installation, inspect exposed finish. Remove burrs, dirt, and construction debris, and repair damaged finishes including chips, scratches, and abrasions.

B. Clean fan and equipment interiors to remove foreign material and construction dirt and dust. Vacuum clean fan wheels, cabinets, and coils' entering air face.

3.6. ENERGY RECOVERY VENTILATOR INSTALLATION REQUIREMENTS

A. Examine areas to receive energy recovery units for compliance with requirements for installation tolerances and other conditions affecting performance of energy recovery units. Do not proceed with installation until unsatisfactory conditions have been corrected.

B. Install energy recovery units as indicated, according to manufacturer's written instructions.

C. Install CO2 sensor/control/interlock wiring to variable frequency drives and to ATC system. Install global CO2 sensor to monitor ambient outside air CO2 level.

D. Install and interlock space CO2 sensors.

E. Install heat wheels so supply and exhaust flow in opposite directions and rotation is from exhaust side to purge section to supply side.

1. Provide access doors in both supply and exhaust ducts, both upstream and downstream, for access to wheel surfaces, drive motor, and seals.

2. Provide removable panels or access doors between supply and exhaust ducts on

building side for bypass during startup.

F. Install and interlock air flow monitoring stations.

G. Install new filters at completion of equipment installation and before testing, adjusting, and balancing.

H. Ducts and fan installation requirements are specified in other Division 23 Sections. Drawings indicate the general arrangement of piping, fittings, and specialties.

I. Ground Equipment

1. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. Where manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

J. After completing system installation, including outlet fittings and devices, inspect and clean exposed finishes. Remove dirt and construction debris and repair damaged finishes.

K. Startup Services: Engage a factory-authorized service representative to commission units as specified below.

1. Energize and verify correct rotation of heat wheels and fans.

2. Adjust seals and purge.

3. Test and adjust controls and safeties. Replace damaged or malfunctioning controls and equipment.

4. Test refrigerant circuit and controls.

5. Record refrigerant pressures.

6. Verify sequence of operation.

7. Verify and record minimum and maximum air flow rates for the supply and exhaust air fan.

8. Verify and record the minimum and maximum supply/exhaust fan speeds/ hertz and incorporate into the fan tracking sequence of operation.

9. Test A/C condensate overflow safety switch.

10. Test flow switches.

11. Test hot gas re-heat coil operation.

12. For air cooled heat pumps test defrost mode and auxiliary electric heating coil.

13. Verify and record the minimum and maximum supply/exhaust fan speeds/hertz and incorporate into the fan tracking sequence of operation.

14. Test for furnace operation.

15. Test all gas fired equipment.

16. For gas heaters, install heaters according to manufacturer's written instructions. Provide clearances to combustibles per units listing and approval.

17. For gas heaters, install and connect gas fired heaters and associated fuel and vent features and systems, installed and connected according to NFPA 54, applicable local codes and regulations, and manufacturer's printed installation instructions.

18. Piping installation requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of piping, fittings, and specialties. Specific connection requirements are as follows:

19. Install piping adjacent to machine to allow service and maintenance.

20. For Gas Heaters, Gas Piping: Conform to applicable requirements of Division 23 Section, HVAC Piping, Fittings, & Valves. Connect gas piping to gas train inlet; provide union with sufficient clearance for burner removal and service. Provide AGA approved flexible connections.

21. For gas heaters, connect heaters and components to wiring systems and to ground as indicated and instructed by manufacturer. Tighten electrical connectors and terminals, including grounding connections, according to manufacturer's published torque tightening values. Where manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

22. For gas heaters, adjust burner and other unit components for optimum heating performance and efficiency. Adjust heat distribution features, including louvers, vanes, shutters, dampers, and reflectors, to provide optimum heat distribution for objects, personnel, and spaces served.

23. For gas heaters, after completing system installation, inspect heaters and associated components. Repair scratches and mars of finish to match original finish. Clean unit internally using methods and materials recommended by manufacturer.

L. Training

1. Train Owner's maintenance personnel on procedures and schedules related to startup and shutdown, troubleshooting, servicing, and preventative maintenance.

2. Review data in the operation and maintenance manuals. Refer to Division 01 Section, Demonstration and Training.

3. Schedule training with Owner, through Architect, with at least 7 days advance notice.

3.7. FILTRATION EQUIPMENT INSTALLATION REQUIREMENTS

A. Duct mounted filter housings shall be supported independent of adjacent ductwork. Hang

filter housings using galvanized steel rods.

B. Where filter housing are not factory insulated, externally insulate to prevent surface condensation.

C. Install static pressure gauges, tubing, vents, etc., across all filter banks.

D. Transition ductwork to filter housings as indicated on drawings.

E. Where indicated, field test all filters in an installed condition.

F. Install air cleaning devices in accordance with manufacturers instructions.

G. Prevent passage of unfiltered air around filters with felt, rubber, or neoprene gaskets.

H. Do not operate fan system until filters are in place. Replace temporary filters used during construction and testing, with clean set.

I. Position each filter unit with clearance for normal service and maintenance. Anchor filter holding frames to substrate.

J. Coordinate filter installations with duct and air handling unit installations.

K. After completing system installation and testing, adjusting, and balancing air handling and air distribution systems, clean filter housings and install new filter media.

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HVAC INSULATION
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SECTION 230701 – HVAC INSULATION

PART 1. GENERAL

1.1. REFERENCE

A. The Conditions of the Contract and other General Requirements apply to the work specified in this Section. All work under this Section shall be subject to the requirements of Division 23 Section, Common Work Results for HVAC.

B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section

1.2. DESCRIPTION

A. All piping, ductwork, and equipment installed under this Contract shall be covered as specified.

1.3. SCOPE

A. The work covered by this specification consists of furnishing all labor, equipment, materials and accessories, and performing all operations required, for the correct fabrication and installation of thermal insulation applied to all piping, equipment, and duct systems, in accordance with applicable project specifications and drawings, subject to the terms and conditions of the contract.

1.4. STANDARDS

A. Thermal insulation materials shall meet the property requirements of one or more of the following specifications as applicable to the specific product or use:

1. American Society for Testing of Materials Specifications:

   a. ASTM C 547, "Standard Specification for Mineral Fiber Preformed Pipe Insulation".
   b. ASTM C 533, "Standard Specification for Calcium Silicate Pipe & Block Insulation".
   c. ASTM C 55, "Standard Specification for Mineral Fiber Blanket and Felt Insulation".
   d. ASTM E 96, “Standard Test Methods for Water Vapor Transmission of Material”.
   e. ASTM C 585, "Recommended Practice for Inner and Outer Diameters of Rigid Pipe Insulation for Nominal Sizes of Pipe and Tubing (NPS System)".
   f. ASTM C 612, "Standard Specification for Mineral Fiber Block and Board Thermal Insulation".
   g. ASTM C 1136, "Standard Specification for Barrier Material, Vapor, "Type 1 or 2 (Jacket only).

2. ASHRAE 90.1 "Energy efficient design of new buildings except low-rise residential buildings", latest edition.

3. International Energy Conservation Code, latest edition.

B. Insulation materials, including all weather and vapor barrier materials, closures, hangers, supports, fitting covers, and other accessories, shall be furnished and installed in strict accordance with project drawings, plans, and specifications.

1.5. SYSTEM PERFORMANCE

A. Insulation materials furnished and installed hereunder should meet the minimum economic insulation thickness requirements of the North American Insulation Manufacturers' Association (NAIMA) (formerly known as TIMA), to ensure cost-effective energy conservation performance. Alternatively, materials should meet the minimum thickness requirements of National Voluntary Consensus Standard 90.1, (latest edition) and "Energy Efficient Design of New Buildings," of the American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ASHRAE), latest edition. However, if other factors such as condensation control or personnel protection are to be considered, the selection of the thickness of insulation should satisfy the controlling factor. As minimum, all insulation thicknesses shall be as hereinafter specified.

B. Insulation materials furnished and installed hereunder shall meet the fire hazard requirements of any one of the following specifications:

1. American Society for Testing of Materials ASTM E 84

2. Underwriters' Laboratories, Inc. UL 723

3. National Fire Protection Association NFPA 255

4. ASTM E 96, “Standard Test Methods for Water Vapor Transmission of Materials”.

C. Calcium silicate products shall include a visual identification system to permit positive field determination of their asbestos-free characteristics.

1.6. QUALITY ASSURANCE

A. Insulation materials and accessories furnished and installed hereunder shall, where required, be accompanied by manufacturers' current submittal or data sheets showing compliance with applicable specifications listed in Section 1.4 above.

B. Insulation materials and accessories shall be installed in a workmanlike manner by skilled and experienced workers who are regularly engaged in commercial insulation work.

1.7. DELIVERY AND STORAGE OF MATERIALS

A. All of the insulation materials and accessories covered by this specification shall be delivered to the job site and stored in a safe, dry place with appropriate labels and/or other product identification.

B. The Contractor shall use whatever means are necessary to protect the insulation materials and accessories before, during, and after installation. No insulation material shall be installed that has become damaged in any way. The Contractor shall also use all means

necessary to protect work and materials installed by other trades.

C. If any insulation material has become wet because of transit or job site exposure to moisture or water, the Contractor shall not install such material, and shall remove it from the job site. An exception may be allowed in cases where the Contractor is able to demonstrate that wet insulation when fully dried out (either before installation, or afterward following exposure to system operating temperatures) will provide installed performance that is equivalent in all respects to new, completely dry insulation. In such cases, consult the insulation manufacturer in writing for technical assistance.

D. Maintain ambient temperatures and conditions required by manufacturers of adhesives, mastics, and insulation cements. Protect all insulation from water, construction traffic, dirt, chemical and mechanical damage.

1.8. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. GENERAL

A. All materials to be insulated shall be thoroughly cleaned, after completion of successful tests, and shall be covered as specified below. Fiberglass insulation shall be Owens-Corning, Manville, Armstrong, or P.P.G, or as approved equal.

2.2. PIPE INSULATION MATERIALS

A. Unless otherwise noted, insulation shall be one piece or half sectional molded fibrous glass with "K" rating of .23 at 75 degrees Fahrenheit mean temperature, for service temperatures between -60 degrees Fahrenheit and +450 degrees Fahrenheit with all service poly-encapsulated jacket. Pipe insulation shall be fiberglass ASJMax SSL II with double closure system as manufactured by Owens Corning, Johns Manville, Knauf or approved equal.

B. Exterior refrigerant pipe insulation shall be Armacell, or approved equal, foam insulation with exterior field applied aluminum jacketing. Interior refrigerant piping shall be Armacell or approved equal foam insulation. Where interior refrigerant piping is exposed also install field applied PVC jacketing.

C. Unless otherwise noted, pipe insulation jacket shall be factory-applied vinyl coated, embossed and reinforced vapor barrier laminate, with a perm rating of not more than 0.02 perms. All hot and cold, concealed and exposed butt strips shall be of the same material as the jacket. Jacket and butt strips shall be sealed with field-applied Foster 85-20/85-60 or Childers CP-82 (5 gal cans only) adhesive. Jacket and butt strips shall be off-white color and shall be equivalent to Owens-Corning Fiberglass 25-ASJ.

D. Indoor pipe insulation shall be ASJ Max with SSL-II closure system pipe insulation as manufactured by Owens Corning or approved equal. Pipe insulation shall be composed of heavy density fiberglass insulation with an organic binder. The insulation shall include a white, factory jacketed, resilient, tough, soil resistant polymer facing that matches standard

PVD fitting covers. Furnish all accessories and matching butt joints sealing tape for system closure. Insulation shall be suitable for operating temperatures between 32 degrees Fahrenheit and 220 degrees Fahrenheit. Flame spread rating of 25 or less, and smoke development rating of 50 or less to comply with building codes for installation in return air plenums. The maximum thermal conductivity (K-value) at a mean temperature of 50 shall be .22 BTU-in/hr-Ft²-degress Fahrenheit.

E. For fittings on all piping, valves and flanges, apply fiberglass molded or segmented insulation equal in thickness to the adjoining insulation and securely fasten in place using wire. Cold piping: Apply a tack coat of vapor barrier coating and reinforcing mesh. After ½ hour, apply second coat of same vapor barrier coating, UL labeled,, Hot piping: Apply tack of breather mastic. Wrap fitting with fiberglass reinforcing cloth overlapping adjoining sections of pipe insulation by 2-inches. Apply a second coat of breather mastic over the reinforcing cloth, working it to a smooth finish.

1. Vapor Barrier Coating: Foster 30-65; Childers CP-34 or Vimasco 749. Permeanie shall be 0.03 perms or less at 45 mils dry as test by ASTM E96.

2. Breather mastic: Foster 46-50; Childers CP-10/11 or Vimasco WC-5

3. Reinforcing Mesh: Foster Mast a Fab; Childers Chil Glas #10 or Vimasco Elastafab

F. All pipe insulation, jackets, or facings, and adhesives used to adhere jacket or facing to the insulation, including fittings and butt strips, shall have non-combustible fire and smoke hazard system rating and label as tested by ASTM E-84, NFPA 225, and UL 73, not exceeding Flame Spread 25, Fuel Contributed 50, Smoke Developed 50. Accessories such as adhesives, mastic cements, tapes and cloth for fittings shall have the same ratings as listed above. All products or their shipping cartons shall bear the Underwriter's label indicating that flame and smoke ratings do not exceed the above criteria.

G. For piping having a vapor barrier insulation and for all insulated piping requiring supports, hangers and supports shall be installed outside the insulation. Wherever hangers and supports are installed outside the insulation, pipe insulation protecting shields shall be provided. Where insulation is a load bearing material, of sufficient strength to support the weight of the piping, pipe shields one-third the circumference of the insulation and of a length not less than three times the diameter of the insulation (maximum length 24-inches) shall be provided. Insulation of 7-1/4 pound or greater density will be considered as load bearing for pipe sizes up to and including 2-inches. Where insulation is not of sufficient strength to support the weight of the piping, a half section of high density fiberglass or foam inserts, shall be provided. Vapor barrier and finish shall be applied as required to match adjoining insulation. In addition, shields shall be furnished as specified above.

H. On cold systems such as refrigerant piping and cooling coil drain piping, vapor barrier performance is extremely important. All penetrations and seams of the ASJ and exposed ends of insulation must be sealed with vapor barrier coating. The ASJ must be protected with either a coating or a suitable vapor retarding outer jacket. Vapor seals at butt joints shall be applied at every fourth pipe section joint and at each fitting to provide isolation of water incursion. Vapor Barrier Coating: Foster 30-65; Childers CP-34 or Vimasco 749. Permeance shall be 0.03 perms or less at 45 mils dry as test by ASTM E96.

I. Fittings and valves shall be insulated with pre-formed fiberglass fittings, fabricated sections of fiberglass pipe insulation, Fiberglass pipe and tank insulation, Fiberglass blanket insulation, or insulating cement. Thickness shall be equal to adjacent pipe insulation. Finish shall be with pre-formed PVC fitting covers or as otherwise specified on contract drawings. Where applicable, Victaulic PVC fitting valve and coupling covers shall be utilized. Victaulic PVC covers shall be installed with matching pipe insulation jacketing material, vinyl tape solvent weld adhesive and appropriate fasteners.

1. Flanges, couplings and valve bonnets shall be covered with an oversized pipe insulation section sized to provide the same insulation thickness as on the main pipe section. An oversized insulation section shall be used to form a collar between the two insulation sections with low density blanket insulation being used to fill gaps. Jacketing shall match that used on straight pipe sections. Rough cut ends shall be coated with a suitable weather or vapor-resistant mastic as dictated by the system location and service. Finish valve installation with a Tyvac jacket with ends that secure to adjacent piping.

2. On hot systems where fittings are to be left exposed, insulation ends should be beveled away from bolts for easy access.

3. On cold systems, particular care must be given to vapor sealing the fitting cover or finish to the pipe insulation vapor barrier. All valve stems must be sealed with caulking which allows free movement of the stem but provides a seal against moisture incursion. All gauge and thermometer penetrations and extensions shall be correctly sealed and insulated to prevent surface condensation. Install oversized hangers to prevent penetrations of pipe insulation vapor barrier.

J. All piping shall be supported in such a manner that neither the insulation or the vapor/weather barrier is compromised by the hanger or the effects of the hanger. In all cases, hanger spacing must be such that the circumferential joint may be made outside the hanger. On cold systems, vapor barrier must be continuous, including material covered by the hanger saddle.

1. Piping systems 3-inches (7.5cm) in diameter or less, insulated with Fiberglass insulation, may be supported by placing saddles of the proper length and spacing, as designated in Owens-Corning Pub. 1-IN-12534, under the insulation. Hangers saddles shall be minimum 16 gauge with a saddle arc of 120 degrees minimum.

2. For hot or cold piping systems larger than 3-inches (7.5 cm) in diameter, operating at temperatures less than +200 degrees F (93 degrees C) and insulated with fiber glass, high density inserts such as foam or wood blocks with sufficient compressive strength shall be used to support the weight of the piping system. At temperatures exceeding +_200 degrees F (93 degrees C), Owens-Corning Pink Calcium Silicate, IIG, or approved equal pipe insulation shall be used for high density inserts.

3. Owens-Corning Pink Calcium Silicate pipe insulation may be used to support the entire weight of the piping system provided the hanger saddle is designed so the maximum compressive load does not exceed 100 psi (7kg/cm).

4. Where pipe shoes and roller supports are required, insulation shall be inserted in the pipe shoe to minimize pipe heat loss. Where possible, the pipe shoe shall be

sized to be flush with the outer pipe insulation diameter.

5. Thermal expansion and contraction of the piping and insulation system shall generally be taken care of by utilizing double layers of insulation and staggering both longitudinal and circumferential joints. Where long runs are encountered, expansion joints may be required where single layers of insulation are being used and should be so noted on the contract drawings.

6. On vertical runs, insulation support rings shall be used.

2.3. PIPING INSULATION THICKNESSES SCHEDULE

A. All piping shall be insulated with pipe insulation of the thicknesses indicted below:

PIPING INSULATION THICKNESS SCHEDULE SERVICES	THICKNESS
All Drain Piping from Cooling Coils/Evaporators	1-inch thickness
All Above Grade Floor Drain Piping Serving AHU Condensate Drains include Drain Sumps and Auxiliary Drain Pipes from Auxiliary Pans	1-inch thickness
All Refrigerant Piping	1-inch thickness
Horizontal Portion of Stormwater Piping Collecting Condensate	1-inch thickness

2.4. DUCTWORK INSULATION MATERIALS AND THICKNESSES

A. Insulate all supply, return, relief, combustion air, plenums, exhaust (for ERV projects), and outside air intake ductwork with fiberglass exterior duct insulation with factory-applied foil facing. All exposed fiberglass duct insulation shall be 2-inch rigid or non-flexible board type 3.0 pcf minimum density, 0.23 max. "K" factor at 75 degrees F mean temperature, with white vinyl A.S.J. max, polymer coating vapor barrier facing. All concealed fiberglass duct insulation shall be 2-inch flexible blanket type, 1.0 pcf minimum density. All concealed insulation shall be 0.27 max. "K" factor at 75 degrees F mean temperature with reinforced foil-scrim Kraft vapor barrier facing. Unless otherwise noted, the minimum installed R-value shall be 6.0 HR x ft2 x ºF/btu.

B. Refer to Division 23 Section, HVAC Air Distribution System and contract drawings for location of all sound-lined ductwork. Sound-lined ductwork from the discharge or supply side of all energy recovery units and ducted heat pumps shall require external insulation in addition to internal lining specified hereinafter. All other ducts indicated to be provided with interior lining shall not require additional exterior insulation.

C. Where a vapor barrier is required, all joints, seams, tears, punctures, and other penetrations shall be closed with 3-inch (7.5cm) pressure-sensitive tape matching the facing or with vapor barrier coating reinforced with 3-inch (7.5cm) glass scrim tape.

D. Exposed dual wall ductwork located in finished areas shall not require additional exterior insulation. Exposed dual wall supply ductwork located in mechanical room, fan rooms, penthouse, mezzanines and boiler rooms shall require additional rigid exterior insulation as hereinafter specified.

E. Contractor-applied internal linings shall be as specified and installed as hereinafter specified.

F. For exposed Fiberglass duct insulation, tightly butt all edges and seams. Secure insulation with flush mechanical fasteners spaced not less than one per square foot. Insulation may be secured with 100 percent coverage of adhesive with mechanical fasteners on the underside of the duct only, in addition to adhesive. Adhesive shall be water based Foster 85-60 or Childers CP-127. Cover all seams, joints and fasteners with not less than 3-inch wide tape matching the insulation facing. Pre-finished white fastener caps may be left exposed if the spacing and pattern is uniform in appearance. Staples will not be permitted.

G. All dual wall exterior ductwork shall be insulated with 2-inch rigid type 6.0 pcf minimum density, .25 max "K" factor with white vinyl A.S.J. vapor barrier facing. Insulation shall be sandwiched between inner galvanized ductwork and exterior aluminum ductwork.

H. All supply air diffusers and supply air registers shall be fully insulated on the rear exposed surface to prevent condensation. Insulation shall be 1 ½" inch flexible blanket type 1 ½ pcf minimum density with reinforced foil-scrim-Kraft vapor barrier facing, .25 max "k" factor.

I. All airflow monitoring stations shall be externally insulated similar to adjacent ductwork as hereinbefore specified.

2.5. ACCESSORY MATERIALS

A. Accessory materials installed as part of insulation work under this section shall include, but not be limited to:

1. Closure Materials - Butt strips, bands, wires, staples, mastics, adhesives; pressure-sensitive tapes.

2. Field-applied jacketing materials - sheet metal, plastic, canvas, fiber glass cloth, insulating cement; PVC fitting covers, PVC jacketing.

3. Support Materials - Hanger straps, hanger rods, saddles.

4. Fasteners, weld pins/studs, speed clips, insulation washers.

5. Metal mesh or expanded metal lagging.

B. All accessory materials shall be installed in accordance with project drawings and specifications, manufacturer's instructions, and/or in conformance with the current edition of the Midwest Insulation Contractors Association (MICA) "Commercial & Industrial Insulation Standards."

2.6. EXTERIOR ROOF MOUNTED DUCTWORK INSULATION SYSTEM

A. Insulate all exterior roof mounted exhaust air ductwork with an interlocking, four-piece, Techna-Duc insulation panel system as manufactured by P.T.M. Manufacturing, L.L.C., Fabrite as manufactured by County Group, or Flex Clad – 400 jacketing system as manufactured by Tri-State Insulation, Foster Vapor Fas 62-05 as manufactured by MFM

Building Products, Weatherguard as manufactured by MKT Metal Manufacturing, or an approved equal. Insulation system shall be constructed of glass-reinforced polyisocyanurate foam insulation encased in 1.25 mil aluminum foil vapor barrier facing. All insulation shall be a combined minimum thickness of 2-inch rigid or non-flexible board type, 2.0 pcf minimum density, .25 max "K" factor at 75 degrees Fahrenheit mean temperature. Exterior weather barrier shall be fabricated of embossed aluminum sheeting, minimum 0.032-inches in thickness, and laminated to insulation foil facing. Total installed R-value shall be R-16 at 2 inch thickness.

B. Refer to Division 23 Section, HVAC Air Distribution and contract drawings for location of all exterior roof mounted ductwork.

C. All roof mounted ductwork shall meet the specifications set forth in Division 23 Section, HVAC Distribution before installation of the insulation system, to include sealing of joints, testing and duct leakage and installation of duct accessories.

D. All vapor barrier joints, seams, tears, punctures, and other penetrations shall be closed with 3-inches by 1.25 mil minimum aluminum foil faced tape, and/or non-setting vapor barrier coating as applicable. Material shall be fitted so that the vapor barrier seal is continuous and does not allow for water vapor infiltration.

E. Insulation panel system shall be fitted into place on the ductwork. Each insulation panel shall be constructed so that all vertical and horizontal insulation seams shall have an interlocking and overlapping shiplap style joint to provide a thermal seal. The overlap shall be a minimum of 2-inches thick. Fasten panel system together at overlapping joints using #10 self tapping, stainless steel, vapor seal screws with weather seal washers on a maximum of 12-inches center. For ducts wider than 48-inches, a bottom fastener should be utilized.

F. At all circumferential joints, apply butyl compound putty using a laminate roller. The butyl compound shall be covered with a 3-inch wide cap of embossed aluminum sheeting, minimum 0.032-inches in thickness. All seams of the aluminum cap and all weather barrier abutments shall be sealed with a bead of RTV caulk, colored to match the panel system.

G. Insulation and jacketing shall cover all duct flanges to prevent collection of water or leaks.

H. All exterior access doors shall be covered with removable insulation system and shall be labeled.

I. At all static pressure measurement points and pitot tube traverse points install inspection plugs as manufactured by Inspection Plug Strategies. Inspection plugs shall be installed in ductwork per manufacturer's requirements and shall be located where indicated by the Test/Balance Engineer. The inspection plugs shall comply with the following:

1. 50 Durometer EPDM Rublen rated for 340°F.

2. Temperature resistant range= -67°F to 340°F.

3. U.V. resistant.

4. Ozone resistant.

5. Comply with ASTM D470 0624 D2132 D865 D395. Furnish each inspection plug with EPDM sealing flange, EPDM cap, and stainless steel attached lanyard.

6. Provide waterproof label identifying all inspection plugs.

2.7. FIELD-APPLIED JACKET

A. Field-applied jackets shall comply with ASTM C 921, Type I, unless otherwise indicated.

B. PVC Jacket: High-impact-resistant, UV-resistant PVC complying with ASTM D 1784, Class 16354-C; thickness as scheduled; roll stock ready for shop or field cutting and forming. Thickness is indicated in field-applied jacket schedules.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

a. Johns Manville; Zeston.
b. P.I.C. Plastics, Inc.; FG Series.
c. Proto PVC Corporation; LoSmoke.
d. Speedline Corporation; SmokeSafe.

2. Adhesive: As recommended by jacket material manufacturer.

3. Color: High gloss white.

4. Factory-fabricated fitting covers to match jacket if available; otherwise, field fabricate.

a. Shapes: 45- and 90-degree, short- and long-radius elbows, tees, valves, flanges, unions, reducers, end caps, soil-pipe hubs, traps, mechanical joints, and P-trap and supply covers for lavatories.

5. Factory-fabricated tank heads and tank side panels.

2.8. HANGER BLOCKS

A. For all pipes larger than 3 inches in diameter the hanger blocks shall be high compressive strength foam or wood blocks. Wood blocks shall be precision cut thickness to match specified insulation and shall include flared edge hanger saddle as manufactured by Buckaroo.

B. The wood blocks shall be suitable for temperatures from -120 degrees Fahrenheit to 200 degrees Fahrenheit. Do not utilize the wood blocks for piping systems operating outside of the indicated temperature range.

C. Wood blocks are not acceptable for use at refrigerant pipe hangers.

PART 3. EXECUTION

3.1. WORKMANSHIP

A. The Contractor shall take special care to prevent soiling equipment below or adjacent to areas being insulated. He shall be completely responsible for removing insulation cement splashes and smears and all surfaces that he mars or otherwise soils or defaces, and he will be totally responsible for restoring these damaged surfaces to their like-new condition when delivered to the site.

3.2. SITE INSPECTION

A. Before starting work under this section, carefully inspect the site and installed work of other trades and verify that such work is complete to the point where installation of materials and accessories under this section can begin.

B. Verify that all materials and accessories can be installed in accordance with project drawings and specifications and material manufacturers' recommendations.

C. Verify, by inspecting product labeling, submittal data, and/or certifications which may accompany the shipments, that all materials and accessories to be installed on the project comply with applicable specifications and standards and meet specified thermal and physical properties.

3.3. PREPARATION

A. Ensure that all pipe and equipment surfaces over which insulation is to be installed are clean and dry.

B. Ensure that insulation is clean, dry, and in good mechanical condition with all factory-applied vapor or weather barriers intact and undamaged. Wet, dirty, or damaged insulation shall not be acceptable for installation.

C. Ensure that pressure testing of piping or duct systems has been completed prior to installing insulation.

3.4. INSTALLATION

A. Piping Systems

1. General:

a. Install all insulation materials and accessories in accordance with manufacturer's published instructions and recognized industry practices to ensure that it will serve its intended purpose.
b. Install insulation on piping subsequent to installation of heat tracing, painting, testing, and acceptance tests.
c. Install insulation materials with smooth and even surfaces. Insulate each continuous run of piping with full-length units of insulation, with single cut piece to complete run. Do not use cut pieces or scraps abutting each other. Butt insulation joints firmly to ensure complete, tight fit over all piping surfaces.
d. Maintain the integrity of factory-applied vapor barrier jacketing on all pipe insulation, protecting it against puncture, tear or other damage. Seal all tears, punctures and other penetrations of the pipe insulation vapor barrier

coating.

e. On exposed piping, locate insulation and cover seams in least visible location.

2. Fittings: Cover valves, fittings, unions, flanges, strainers, flexible connections, expansion joints, pump bodies, drain valves, strainers, blowdowns, backflow preventers, autoflow valves and similar items in each piping system using one of the following:

a. Mitered sections of insulation equivalent in thickness and composition to that installed on straight pipe runs.
b. Cold pipe fittings: Apply a tack coat of vapor barrier coating and reinforcing mesh to produce a smooth surface. After ½ hour, apply a second coat of same vapor barrier coating, UL labeled, Type C, for cold water piping.
c. Hot pipe fittings and Type H for hot water piping: Apply tack of breather mastic. Wrap fitting with fiberglass reinforcing cloth overlapping adjoining sections of pipe insulation by 2-inches. Apply a second coat of Type C or Type H breather mastic over the reinforcing cloth, working it to a smooth finish.
d. Insulation cement equal in thickness to the adjoining insulation.
e. PVC fitting covers insulated with material equal in thickness and composition to adjoining insulation.

3. Penetrations: Extend piping insulation without interruption through walls, floors, and similar piping penetrations, except where otherwise specified.

4. Joints:

a. Butt pipe insulation against hanger inserts. For hot pipes, apply 3-inch (7.5cm) wide vapor barrier tape or bank over butt joints. For cold piping, apply wet coat of vapor barrier lap cement on butt joints, and seal joints with 3-inch (7.5cm) wide vapor barrier tape or band.
b. All pipe insulation ends shall be tapered and sealed, regardless of service.

5. Indoor piping shall be ASJ max with SSL-II closure system as manufactured by Owens Corning, Johns Manville, Knauf or approved equal.

6. Exterior above ground piping shall not be insulated with SSL-II closure system insulation. Fiberglass insulation with aluminum jacketing shall be utilized for exterior above ground applications. Seal all aluminum jacketing laps with 1/8” bead of metal jacketing sealant to prevent water entry.

7. All existing floor drain piping that is indicated to receive A/C condensate shall be fully insulated to prevent condensation.

B. Ductwork Insulation:

1. General:

a. Before installing insulation, ensure that all seams and joints in ductwork

have been sealed and leak tested by the contractor responsible for the duct system. Before applying duct insulation, air ducts shall be clean and dry.

b. Install insulation in accordance with manufacturer's published instructions and recognized industry practice to ensure that it will serve its intended purpose.

c. Install insulation materials with smooth and even surfaces. Butt joints firmly together to ensure complete and tight fit over surfaces to be covered.

d. Maintain the integrity of factory-applied vapor barrier jacketing on all insulation, protecting it against puncture, tears or other damage. All staples used on ductwork insulation shall be coated with suitable sealant to maintain vapor barrier integrity and covered with pressure sensitive vapor barrier tape and vapor barrier coating as specified.

e. Insulate entire system including fittings, joints, flanges, fire dampers, flexible connections, and exposed joints. All portions of duct designated to receive duct wrap shall be completely covered with duct wrap.

f. To ensure installed thermal performance, duct wrap insulation shall be cut to "stretch-out" dimensions. Maintain specified duct insulation thickness and vapor barrier at all fittings, obstructions, and duct flanges.

g. A 2-inch (50mm) piece of insulation shall be removed from the facing at the end of the piece of duct wrap to form an overlapping stapling and taping flap.

h. Install duct wrap insulation with facing outside so that the tape flap overlaps the insulation and facing at the other end of the piece of duct wrap. Adjacent sections of duct wrap insulation shall be tightly butted with the 2-inch (50mm) stapling and taping flap overlapping. If ducts are rectangular or square, install so insulation is not excessively compressed at corners. Seams shall be stapled approximately 6-inches (150mm) on center with 2-inch (13mm) (min) steel outward clinching staples.

i. Seams, joints and staples shall be sealed with pressure-sensitive tape matching the insulation facing (either plain foil or FRK backing stock) and glass fabric and vapor barrier coating. Cloth duct tape of any color or finish using reclaimed rubber adhesives shall not be utilized on duct wrap insulation. Adjacent sections of duct wrap shall be tightly butted with the 2-inch (50mm) tape flap overlapping.

j. Where rectangular ducts are 24-inch (600mm) in width or greater, duct wrap insulation shall be additionally secured to the bottom of the duct with mechanical fasteners such as pins and speed clip washers, spaced on 18-inch (425mm) centers (maximum) to prevent sagging of insulation.

k. Seal all tears, punctures and other penetrations of the duct wrap facing using one of the above methods to provide a vapor tight system.

l. Upon completion of installation of duct wrap and before operation is to commence, visually inspect the system and verify that it has been correctly installed.

m. Open all system dampers and turn on fans to blow all scraps and other loose pieces of material out of the duct system. Allow for a means for removal of such material.

n. Check the duct system to ensure that there are no air leaks through joints.

o. No ductwork insulation shall be supported utilizing tie wire or bailing wire. Penetrations of ductwork insulation vapor barrier are prohibited.

p. Bevel and terminate insulation at access doors. Paint edges with vapor barrier mastic.

q. Install insulation board between volume dampers and sheet metal standoffs.

r. Provide removable insulation section at all pitot tube traverse points. Insulation section shall contain tether that attaches to adjacent ductwork.

2. Penetrations: Extend ductwork insulation without interruption through walls, floors and similar ductwork penetrations, except where otherwise specified.

3. Ductwork Exposed to Weather: Protect outdoor insulation from weather by installing outdoor weather barrier mastic or jacketing as recommended by the insulation manufacturer.

4. Rigid Insulation:

a. Rigid duct insulation may be impaled over welded pins and secured with insulation caps and washers matching the color of the vapor barrier facing. All seams shall be firmly butted and sealed with pressure-sensitive vapor barrier tape matching the facing and vapor barrier coating.

b. Corner angles shall be installed on all external corners of rigid duct insulation in exposed finished areas before jacketing, except oven and hood exhaust duct insulation, which shall have no corner angles.

5. Duct Wrap Insulation: Duct wrap insulation shall be applied with all joints butted firmly together. All joints in the insulation covering shall be sealed with adhesive. Duct wrap insulation shall be secured to bottom of rectangular or oval ducts over 24inches (60cm) wide with mechanical fasteners on 16-inch (40 cm) (approx.) centers to prevent sagging.

6. Duct Lining Insulation: Duct liner insulation shall be applied with all joints tightly butted using 90 percent coverage of adhesive meeting the requirements of ASTM C 916 plus mechanical fasteners spaced according to the liner manufacturer's schedule for the interior width of the plenum, housing, or air shaft. (Also refer to Division 23 Section, HVAC Air Distribution System.)

3.5. FIELD QUALITY ASSURANCE

A. Upon completion of all insulation work covered by this specification, visually inspect the work and verify that it has been correctly installed. This may be done while work is in progress, to assure compliance with requirements herein to cover and protect insulation materials during installation.

3.6. PROTECTION

A. Replace damaged insulation which cannot be satisfactorily repaired, including insulation with vapor barrier damage and moisture-saturated insulation.

B. The insulation contractor shall advise the general and/or the mechanical contractor as to requirements for protection of the insulation work during the remainder of the construction period, to avoid damage and deterioration of the finished insulation work.

3.7. SAFETY PRECAUTIONS

A. Insulation contractor's employees shall be properly protected during installation of all insulation. Protection shall include proper attire when handling and applying insulation materials, and shall include (but not be limited to) disposable dust respirators, gloves, hard hats, and eye protection.

B. The insulation contractor shall conduct all job site operations in compliance with applicable provisions of the Occupational Safety and Health Act, as well as with all state and/or local safety and health codes and regulations that may apply to the work.

3.8. INSULATION COVERING

A. Unless otherwise noted, all exposed duct insulation shall have a field applied PVC jacket cover neatly cut and pasted over ductwork insulation. PVC shall be high gloss white and shall be 20 mils thick.

B. Unless otherwise noted, all exposed pipe insulation required to be insulated shall be jacketed with a PVC Jacketing with fitting covers. PVC jacket shall be color fade resistant, white high gloss, U.S.D.A. authorized as manufactured by Proto Corporation or approved equal. PVC jacketing shall be high impact, ultraviolet resistant PVC. Minimum thickness shall be 20 mils, roll stock ready for shop or field cutting and forming.

C. Exposed areas include, but are not limited to, all mechanical equipment rooms/fan rooms, mezzanines, crawlspaces, penthouses, boiler rooms, kitchens, electric rooms, piping and ductwork, storage rooms, janitor closets, and IDF rooms exposed in an occupied space.

D. Where PVC jackets are indicated, install with 1 inch overlap at longitudinal seams and end joints, for horizontal applications, install with longitudinal seams along top and bottom of tanks and vessels. Seal with manufacturers recommended adhesive.

1. Apply two continuous beads of adhesive to seams and joints, one bead under lap and the finish bead along seam and joint edge.

E. Exterior exposed pipe insulation required to be insulated shall be jacketed with a corrugated aluminum jacketing system as previously described. Seal all laps with 1/8” bead metal jacketing sealant.

DIVISION 23 SECTION 230900
INSTRUMENTATION AND CONTROLS OF HVAC AND PLUMBING SYSTEMS (DDC SYSTEM)
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SECTION 230900 - INSTRUMENTATION AND CONTROLS OF HVAC AND PLUMBING SYSTEMS (DDC SYSTEM)

PART 1. GENERAL

1.1. SUMMARY

A. For General Mechanical Requirements, see Division 23 Section, Common Work Results for HVAC, and Division 01 Sections.

B. Comply with all code requirements and fire safety requirements as specified in Division 23 Section, Common Work Results for HVAC.

C. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

D. This Section includes control equipment for HVAC systems and components, including control components for terminal heating and cooling units not supplied with factory wired controls.

E. The automatic temperature control system ATC and central control and monitoring system (CCMS) shall be electric/electronic direct digital control (DDC), Johnson Controls FX as installed by Modern Controls, All work associated with the automatic temperature control system shall be performed by personnel regularly and directly employed by the Automatic Temperature Controls Contractor. Control System shall be web based, allowing the client access via a standard web browser.

F. Coordinate controls with controlled equipment. Upon completion of the work, calibrate and adjust all controls for proper function. Electric wiring, including interlock wiring for equipment such as air handlers, fans, heat pumps, ERV's, variable refrigerant volume systems, gas fired equipment, ductless units, etc., shall be furnished and installed under this section. All electrical work shall conform to the applicable requirements of Division 26.

G. All automatic temperature control dampers, valves and separable wells for immersion elements furnished by the Control Manufacturer shall be installed by the Mechanical Contractor or his sheet metal subcontractor under the Control Manufacturer's supervision.

H. Reference is hereby made for this contractor to become familiar with Division 26 of these specifications. Familiarization is for coordination purposes only. The control contractor shall provide all necessary relays, contacts, interlock wiring etc. not provided under Division 26 for the automation of the ATC and CCMS systems as required by the sequence of operation and input/output schedule. The control contractor shall coordinate all requirements with the building Fire Alarm System. The control contractor shall provide all additional devices and interlock wiring required for the automation of the ATC system and monitoring of the CCMS system.

I. Furnish all labor, materials, software, equipment and services necessary for and incidental to furnishing and installing a complete direct digital control, automatic temperature control system to meet the requirements of the sequence of operation described on the Drawings.

J. Unless the necessary items are specified to be provided with mechanical equipment by Division 23, the ATC contractor shall coordinate with Division 23, Mechanical, and shall furnish and install all items necessary to meet the requirements of the Sequence of Operation and the Central Control and Monitoring System (CCMS) indicated on the drawings and as required in this specification.

K. The control system shall include all necessary and specified control equipment properly installed in accordance with the specifications and drawings and shall include, but not be limited to the automatic temperature control and energy management system of the following:

1. Airflow Monitoring Stations
2. Condensing Units
3. Ductless Units
4. Duct Detector Fan Interlocks
5. Energy Recovery Ventilators
6. Gas Furnaces
7. Hot Gas Re-heat Coils
8. Variable Speed Drives
9. Ventilation Systems
10. Variable Refrigerant Volume Systems

L. All labor, material, equipment and software to meet the functional intent of the system, as specified herein and as shown on the drawings, shall be included. Drawings are diagrammatic only. Equipment and labor not specifically referred to herein or on the plans, that are required to meet the functional intent, shall be provided without additional cost to the owner.

M. Where equipment is specified to be provided by equipment manufacturer or where packaged controls are specified map out all points provided by the manufacturer so the same can be viewed by ATC system. As a minimum all points indicated in the point list and control diagram must be viewable and adjustable from the ATC system. Coordinate with equipment manufacturer.

1.2. DEFINITIONS

A. DDC: Direct digital control.

B. I/O: Input/output.

C. LonWorks: A control network technology platform for designing and implementing interoperable control devices and networks.

D. MS/TP: Master slave/token passing.

E. PC: Personal computer.

F. PID: Proportional plus integral plus derivative.

G. RTD: Resistance temperature detector.

H. UPS: Uninterruptible Power Supply.

I. NAE: Network Automated Engine.

1.3. SYSTEM PERFORMANCE

A. Comply with the following performance requirements:

1. Graphic Refresh: Update graphic with minimum 20 dynamic points with current data within 8 seconds.

2. Object Command: Reaction time of less than two seconds between operator command of a binary object and device reaction.

3. Object Scan: Transmit change of state and change of analog values to control units or workstation within six seconds.

4. Alarm Response Time: Annunciate alarm at workstation within 45 seconds. Multiple workstations must receive alarms within five seconds of each other.

5. Program Execution Frequency: Run capability of applications as often as five seconds, but selected consistent with mechanical process under control.

6. Performance: Programmable controllers shall execute DDC PID control loops, and scan and update process values and outputs at least once per second.

7. Reporting Accuracy and Stability of Control: Report values and maintain measured variables within tolerances as follows:

a. Space Temperature: Plus or minus 1 deg F (0.5 deg C).
b. Ducted Air Temperature: Plus or minus 1 deg F (0.5 deg C).
c. Outside Air Temperature: Plus or minus 2 deg F (1.0 deg C).
d. Temperature Differential: Plus or minus 0.25 deg F (0.15 deg C).
e. Relative Humidity: Plus or minus 5 percent.
f. Airflow (Pressurized Spaces): Plus or minus 3 percent of full scale.
g. Airflow (Measuring Stations): Plus or minus 5 percent of full scale.
h. Airflow (Terminal): Plus or minus 10 percent of full scale.
i. Air Pressure (Space): Plus or minus 0.01-inch wg (2.5 Pa).
j. Air Pressure (Ducts): Plus or minus 0.1-inch wg (25 Pa).
k. Carbon Dioxide: Plus or minus 50 ppm.
l. Electrical: Plus or minus 5 percent of reading.

1.4. DELIVERY, STORAGE, AND HANDLING

A. Factory-Mounted Components: Where control devices specified in this Section are indicated to be factory mounted on equipment, arrange for shipping of control devices to equipment manufacturer.

B. System Software: Update to latest version of software at Project completion.

1.5. COORDINATION

A. Coordinate location of thermostats, humidistats, and other exposed control sensors with plans and room details before installation.

B. Coordinate equipment with Division 28 Section, "Fire Alarm System" to achieve compatibility with equipment that interfaces with that system.

C. Coordinate supply of conditioned electrical branch circuits for control units and operator workstation.

D. Coordinate equipment with Division 26 Section, Panelboards to achieve compatibility with starter coils and annunciation devices.

1. Coordinate equipment with Division 26 Section, Motor-Controllers to achieve compatibility with motor starters and annunciation devices.

1.6. WORK BY OTHERS

A. Automatic temperature control valves, air flow stations, pipe taps, flow meters, and separable wells for immersion elements furnished by the control manufacturer shall be installed by the mechanical contractor under the control manufacturer's supervision. The control contractor shall deliver to the mechanical contractor valves and wells for installation within the various systems.

B. All automatic dampers furnished by the control manufacturer shall be installed by the mechanical contractor under the control manufacturer's supervision.

1.7. QUALITY ASSURANCE

A. The automatic temperature control (ATC) system and the central control and monitoring system (CCMS) shall be as manufactured by Johnson Controls FX as installed by Modern Controls, shall be an acceptable installer of the ATC system.

B. Supplier shall have an in-place support facility with technical staff, spare parts inventory and all necessary test and diagnostic equipment. The fully staffed and equipped office shall be within a 60 mile radius of the job site.

C. The systems shall be complete in all respects, and shall be installed by skilled personnel. The Control Contractor shall have a successful history in the installation and maintenance of automatic temperature control systems similar in size and performance to that specified herein.

D. All electrical wiring in connection with the Automatic Temperature Control System shall be furnished and installed by the ATC Contractor. This shall include all interlock wiring

between the air handling units, fans, pumps, heating systems, dampers, heat pumps, energy recovery ventilators, ductless units, variable refrigerant volume systems, gas fired units, airflow monitoring stations, etc.

E. Bids by wholesalers, contractors or franchised dealers or any other firm whose principal business is not that of manufacturing or installing automatic temperature control systems, shall not be acceptable. Bid documents that are not complete in their response to these documents or take exception to any of the capabilities defined within these documents shall not be acceptable.

F. Installer Qualifications: Automatic control system manufacturer's authorized representative who is trained and approved for installation of system components required for this Project.

G. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

H. Comply with ASHRAE 135 for DDC system components.

1.8. GUARANTEE AND INSTRUCTION

A. The control system including all components, system software, parts and assemblies herein specified shall be free from defects in workmanship and materials under normal use and service. After completion of the installation, the Control Manufacturer shall regulate and adjust all thermostats, control valves, control motors, and other equipment provided under this contract. If within two (2) years from the date of acceptance by Owner any of the equipment herein described is proved to be defective in workmanship or materials, it will be replaced or repaired at no additional cost to the Owner. The Control Manufacturer shall, after completion, provide any service incidental to the proper performance of the Control System under guarantees outlined above for a period of two (2) years. Normal maintenance of the system is not to be considered part of the guarantee. All corrective modifications made during warranty service periods shall be updated on all user documentation including "as-built" shop drawings and on user and manufacturer archived software disks.

B. The control contractor shall completely check out, calibrate and test all connected hardware to insure that the system performs in accordance with the approved specifications and sequences of operation submitted.

C. Upon completion of the work, the control drawings encased in heavy plastic shall be provided where directed. Layout shall show all control equipment and the function of each item indicated.

D. The temperature control contractor's office shall be within a 100 mile radius of the job site.

E. The contractor shall respond to the job site with qualified technicians within a 4 hour period for any emergency relating to the control system or energy management systems.

F. This agreement shall include emergency service during normal working hours.

1.9. SUBMITTALS

A. Product Data: Include manufacturer's technical literature for each control device. Indicate dimensions, capacities, performance characteristics, electrical characteristics, finishes for materials, and installation and startup instructions for each type of product indicated.

1. DDC System Hardware: Bill of materials of equipment indicating quantity, manufacturer, and model number. Include technical data for operator workstation equipment, interface equipment, control units, transducers/transmitters, sensors, actuators, valves, relays/switches, control panels, and operator interface equipment.

2. Control System Software: Include technical data for operating system software, operator interface, color graphics, and other third-party applications.

3. Controlled Systems: Instrumentation list with element name, type of device, manufacturer, model number, and product data. Include written description of sequence of operation including schematic diagram.

B. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.

1. Bill of materials of equipment indicating quantity, manufacturer, and model number.

2. Schematic flow diagrams showing equipment, fans, coils, dampers, and control devices.

3. Wiring Diagrams: Power, signal, and control wiring.

4. Details of control panel faces, including controls, instruments, and labeling.

5. Written description of sequence of operation.

6. Schedule of dampers including size, leakage, and flow characteristics.

7. DDC System Hardware:

a. Wiring diagrams for control units with termination numbers.
b. Schematic diagrams and floor plans for field sensors and control hardware.
c. Schematic diagrams for control, communication, and power wiring, showing trunk data conductors and wiring between operator workstation and control unit locations.

8. Control System Software: List of color graphics indicating monitored systems, data (connected and calculated) point addresses, output schedule, and operator notations.

9. Controlled Systems:

a. Schematic diagrams of each controlled system with control points labeled and control elements graphically shown, with wiring.

b. Scaled drawings showing mounting, routing, and wiring of elements including bases and special construction.
c. Written description of sequence of operation including schematic diagram.
d. Points list.

C. Data Communications Protocol Certificates: Certify that each proposed DDC system component complies with LonWorks or Bacnet.

D. Software and Firmware Operational Documentation: Include the following:

1. Software operating and upgrade manuals.

2. Program Software Backup: On a magnetic media or compact disc, complete with data files.

3. Device address list.

4. Printout of software application and graphic screens.

5. Software license required by and installed for DDC workstations and control systems.

E. Software Upgrade Kit: For Owner to use in modifying software to suit future systems revisions or monitoring and control revisions.

F. Qualification Data: For Installer and manufacturer.

G. Field quality-control test reports.

H. Submit screen shots of ATC system graphics at substantial completion.

I. Operation and Maintenance Data: For HVAC instrumentation and control system to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 Section, Operation and Maintenance Data, and Division 23 Section, Common Work Results for HVAC include the following:

1. Maintenance instructions and lists of spare parts for each type of control device.

2. Interconnection wiring diagrams with identified and numbered system components and devices.

3. Keyboard illustrations and step-by-step procedures indexed for each operator function.

4. Inspection period, cleaning methods, cleaning materials recommended, and calibration tolerances.

5. Calibration records and list of set points.

J. Upon completion of the work, provide a complete set of “as-built" drawings and application software on CD, USB, or other type of electronic storage device. Drawings

shall be provided in format as acceptable to the Owner's files. Submit as-built drawings and specification to Owner's representative for review and approval prior to final project closeout.

1.10. SOFTWARE LICENSE AGREEMENT

A. The owner shall sign a copy of the manufacturer's standard software and firmware licensing agreement as a condition of this contract. Such license shall grant use of all programs and application software to owner as defined by the manufacturer's license agreement, but shall protect manufacturer's rights to disclosure of trade secrets contained within such software. All software and hardware upgrades shall be included in two (2) year warranty period.

B. Software license agreement shall not apply on projects where existing ATC system is being extended.

1.11. ELECTRICAL SURGE PROTECTION

A. It is the responsibility of the ATC/FMS contractor to provide adequate surge protection for all wall mounted control panels required for this project.

1. Devices under surge protection shall be of design that loss of memory will not occur in the event of the surge protection device being activated due to surge/spike conditions.

2. Surge protection devices will be required to be hard wired, with the exception of peripheral devices that use standard 110VAC plugs for connections (i.e. Modems).

3. Surge protection devices are to be rated for 120 VAC single phase, 20 (or greater) amps capacity.

4. Surge Protection devices to include internal fuse protection, audible surge alarm & LED indicators.

5. Surge protectors to have clamping voltage of 480V peak, maximum surge current rating of 50,000 amps. Unit to have NEMA 12 enclosure with wall mounting bracket and conduit connection.

1.12. TRAINING

A. The Automatic Temperature Controls (ATC) Contractor shall include in his bid, provisions for additional computer training at the company's regular school or training center. The ATC contractor shall include in his bid all costs associated with sending one (1) individual to the ATC contractors school for a period of not less than one (1) day. This training is in addition to the aforementioned training required under the General Provisions.

B. The training time period shall be coordinated with the school system's facility Engineer. The schedule training period shall be arranged at the owner's convenience.

C. Cost shall include all training material, instruction books, and two copies of video tape with sound DVD of training session.

D. Upon completion of the work, the Control Contractor shall have completely adjusted the entire control system. He shall arrange to instruct the Owner's representative on the operation of the control system for a period of not less than eight (8) hours. All training shall be by the control contractor and shall utilize specified manuals and as-built documentation.

E. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain control systems and components.

1. Train Owner's maintenance personnel on procedures and schedules for starting and stopping, troubleshooting, servicing, and maintaining equipment and schedules.

2. Provide operator training on data display, alarm and status descriptors, requesting data, executing commands, calibrating and adjusting devices, resetting default values, and requesting logs. Include a minimum of 40 hours' dedicated instructor time on-site.

3. Review data in maintenance manuals. Refer to Division 01 Section, Contract Closeout.

4. Review data in maintenance manuals. Refer to Division 01 Section, Operation and Maintenance Data.

5. Schedule training with Owner, through Architect, with at least seven days' advance notice.

1.13. ALTERNATES

A. Refer to Division 01 Section, Alternates for description of work under this section affected by alternates.

1.14. NEW CASTLE COUNTY VOCATIONAL SCHOOL DISTRICT SPECIFIC REQUIREMENTS

A. The ATC Subcontractor shall include in his bid all costs associated with incorporating the following specific requirements:

1. All holiday schedules shall incorporate a 12 month block. Coordinate exact holidays, schedules, calendars, occupied, unoccupied periods with Owner prior to writing software. All schedules shall be reviewed and approved by the Owner.

2. Relays for ATC equipment shall not be located in ceilings. All relays shall be located in equipment control panels and/or mechanical rooms.

3. All exhaust fans shall be assigned a designated point. Utilizing relays to provide digital point for exhaust fans shall not be acceptable.

4. Graphics on ATC computer shall in addition to basic requirements indicate the percentage open or closed on all valves and dampers.

5. The ATC Computer Graphics shall incorporate the final room numbers actually

utilized in the school. All room names utilized in the graphic display shall be reviewed and approved by the Owner.

6. The ATC Computer Graphics shall indicate for each item of equipment the "on" or "off" status and command shall be "run" or "stop".

7. The ATC Computer Graphic shall indicate for each duct smoke detector the "on" or "off" status and command.

8. All Temperature Sensors, equipment, humidity sensors, current sensors, CO2 sensors, etc. indicated on ATC Control Diagrams and point list shall be displayed on the ATC Computer Graphic. Measured value or status shall be displayed.

9. For any multi-stage HVAC units, the quantity of compressor stages and the quantity of electric heat stages shall be displayed on the Computer Graphics.

10. The exact space temperature set points, humidity set points, changeover set points. etc., shall be coordinated with Owner prior to final data entry. All items indicated in sequences of Operation as "adjustable" shall be reviewed and approved by Owner prior to implementation of the same.

11. The outside air humidity and outside air temperature shall be monitored on ATC system and reported on ATC Computer Graphics. See Floor plans for exact locations.

12. Provide a graphic of all floor plans indicating location of all equipment interlocked with ATC System including all control panels.

13. Graphic shall also indicate area of building served by each item of equipment. Graphics shall indicate all global sensor readings.

14. All equipment shall be labeled with name of equipment, area served, and area location (room name/number).

15. Scheduling of HVAC equipment/zones shall be such that for afterhours use the ATC system shall allow a temporary override of the pre-set occupied/unoccupied schedule by zone and for specific equipment in a zone.

16. Provide "Loss of Heat" monitoring and alarm on ATC system if any space temperature sensor in the building drops below 50 degrees Fahrenheit (Adjustable).

1.15. GLOBAL SENSORS

A. General

1. Furnish and install global sensors and report the same on the automatic temperature control system.

2. Global sensors shall monitor and trend the following conditions:

a. Outside air temperature.

b. Outside air humidity.
c. All ventilation fan speeds where variable frequency drives are specified.
d. Outside air carbon dioxide level.
e. All ventilation fan amperage where variable frequency drives are specified.
f. All pump speeds where variable frequency drives are specified.
g. All fan amperages where variable speed fans are indicated. Graphic shall also indicate area of building served by each item of equipment.
h. Global holiday schedules:
    i. Provide all interlock wiring and programming to allow a global holiday schedule for all equipment except the administration equipment. Global holiday schedule shall allow the Owner to shut down the entire building's HVAC systems if an unscheduled event occurs when school is cancelled.
    ii. System shall also be capable of individual scheduling of equipment as specified or all can be globally modified at once.
i. All equipment interlocked with ATC system shall be able to be turned on/off via ATC system as specified. Changing temperature set point alone is not acceptable method for turning equipment on/off.
j. Where damper position is indicated ATC graphic shall indicate percentage open or percentage closed.

PART 2. PRODUCTS

2.1. BUILDING MANAGEMENT SYSTEM

A. The Building Management System (BMS) shall use an open architecture and fully support a multi-vendor environment. To accomplish this effectively, the BMS shall support open communication protocol standards and integrate a wide variety of third-party devices and applications. The system shall be designed for use on the Internet, or intranets using off the shelf, industry standard technology compatible with other owner provided networks.

B. The Building Management System shall consist of the following:

1. Standalone Network Automation Engine(s)

2. Field Equipment Controller(s)

3. Input/Output Module(s)

4. Local Display Device(s)

5. Portable Operator's Terminal(s)

6. Distributed User Interface(s)

7. Network processing, data storage and communications equipment

8. Other components required for a complete and working BMS

C. The system shall be modular in nature, and shall permit expansion of both capacity and

functionality through the addition of sensors, actuators, controllers and operator devices, while re-using existing controls equipment.

D. System architectural design shall eliminate dependence upon any single device for alarm reporting and control execution. The failure of any single component or network connection shall not interrupt the execution of control strategies at other operational devices.

E. Acceptable Manufacturers

1. Johnson Controls FX.

F. Automation Network

1. The automation network shall be based on a PC industry standard of Ethernet TCP/IP. Where used, LAN controller cards shall be standard "off the shelf" products available through normal PC vendor channels.

2. The automation network shall be capable of operating at a communication speed of 100 Mbps, with full peer-to-peer network communication.

3. Network Automation Engines (NAE) and/or system controllers shall reside on the automation network.

4. The automation network will be compatible with other enterprise-wide networks. Where indicated, the automation network shall be connected to the enterprise network and share resources with it by way of standard networking devices and practices.

G. Control Network

1. Network Automation Engines and/or system controllers shall provide supervisory control over the control network and shall support all three (3) of the following communication protocols:

a. BACnet Standard MS/TP Bus Protocol ASHRAE SSPC-135, Clause 9.
b. The Johnson Controls N2 Field Bus or equivalent.
c. Tridium FX-40

2. Control networks shall provide either "Peer-to-Peer," Master-Slave, or Supervised Token Passing communications, and shall operate at a minimum communication speed of 9600 baud.

3. DDC Controllers shall reside on the control network.

4. Control network communication protocol shall be BACnet Standard MS/TP Bus Protocol ASHRAE SSPC-135.

5. A BACnet Protocol Implementation Conformance Statement shall be provided for each controller device (master or slave) that will communicate on the BACnet MS/TP Bus.

6. The Conformance Statements shall be submitted with the BAS Submittals.

H. Integration

1. Hardwired

a. Analog and digital signal values shall be passed from one system to another via hardwired connections.
b. There will be one separate physical point on each system for each point to be integrated between the systems.

2. BACnet Protocol Integration – BACnet

a. The neutral protocol used between systems will be BACnet over Ethernet and comply with the ASHRAE BACnet standard 135-2003.
b. A complete Protocol Implementation Conformance Statement (PICS) shall be provided for all BACnet system devices.
c. The ability to command, share point object data, change of state (COS) data and schedules between the host and BACnet systems shall be provided.

I. Dedicated Web Based User Interface

1. Where required by the Owner, the BMS Contractor shall provide and install a personal computer for command entry, information management, network alarm management, and database management functions. All real-time control functions, including scheduling, history collection and alarming, shall be resident in the BMS Network Automation Engines to facilitate greater fault tolerance and reliability. Coordinate with Owner to determine computer type (i.e. PC (Windows based) or Macintosh (Apple)).

2. Dedicated User Interface Architecture – The architecture of the computer shall be implemented to conform to industry standards, so that it can accommodate applications provided by the BMS Contractor and by other third party applications suppliers, including but not limited to Microsoft Office Applications. Specifically it must be implemented to conform to the following interface standards.

a. Microsoft Internet Explorer for user interface functions
b. Microsoft Office Professional for creation, modification and maintenance of reports, sequences other necessary building management functions
c. Microsoft Outlook or other e-mail program for supplemental alarm functionality and communication of system events, and reports
d. Required network operating system for exchange of data and network functions such as printing of reports, trends and specific system summaries.

J. User Interface Application Components

1. Operator Interface

a. An integrated browser based client application shall be used as the user

operator interface program.

b. All Inputs, Outputs, Setpoints, and all other parameters as defined within Part 3 or on the drawings, shown on the design drawings, or required as part of the system software, shall be displayed for operator viewing and modification from the operator interface software.

c. The user interface software shall provide help menus and instructions for each operation and/or application.

d. All controller software operating parameters shall be displayed for the operator to view/modify from the user interface. These include: setpoints, alarm limits, time delays, PID tuning constants, run-times, point statistics, schedules, and so forth.

e. The Operator Interface shall incorporate comprehensive support for functions including, but not necessarily limited to, the following:

i. User access for selective information retrieval and control command execution

ii. Monitoring and reporting

iii. Alarm, non-normal, and return to normal condition annunciation

iv. Selective operator override and other control actions

v. Information archiving, manipulation, formatting, display and reporting

vi. FMS internal performance supervision and diagnostics

vii. On-line access to user HELP menus

viii. On-line access to current FMS as-built records and documentation

ix. Means for the controlled re-programming, re-configuration of FMS operation and for the manipulation of FMS database information in compliance with the prevailing codes, approvals and regulations for individual FMS applications.

x. The operation of the control system shall be independent of the user interface, which shall be used for operator communications only. Systems that rely on an operator workstation to provide supervisory control over controller execution of the sequences of operations or system communications shall not be acceptable.

2. Navigation Trees

a. The system will have the capability to display multiple navigation trees that will aid the operator in navigating throughout all systems and points connected. At minimum provide a tree that identifies all systems on the networks.

b. Provide the ability for the operator to add custom trees. The operator will be able to define any logical grouping of systems or points and arrange them on the tree in any order. It shall be possible to nest groups within other groups. Provide at minimum 5 levels of nesting.

c. The navigation trees shall be “dockable” to other displays in the user interface such as graphics. This means that the trees will appear as part of the display, but can be detached and then minimized to the Windows task bar or closed altogether. A simple keystroke will reattach the navigation to the primary display of the user interface.

3. Alarms

a. Alarms shall be routed directly from Network Automation Engines to PCs and servers. It shall be possible for specific alarms from specific points to be routed to specific PCs and servers. The alarm management portion of the user interface shall, at the minimum, provide the following functions:
   i. Log date and time of alarm occurrence.
   ii. Generate a "Pop-Up" window, with audible alarm, informing a user that an alarm has been received.
   iii. Allow a user, with the appropriate security level, to acknowledge, temporarily silence, or discard an alarm.
   iv. Provide an audit trail on hard drive for alarms by recording user acknowledgment, deletion, or disabling of an alarm. The audit trail shall include the name of the user, the alarm, the action taken on the alarm, and a time/date stamp.
   v. Provide the ability to direct alarms to an e-mail address or alphanumeric pager. This must be provided in addition to the pop up window described above. Systems that use e-mail and pagers as the exclusive means of annunciating alarms are not acceptable.
   vi. Any attribute of any object in the system may be designated to report an alarm.
b. The FMS shall annunciate diagnostic alarms indicating system failures and non-normal operating conditions
c. The FMS shall annunciate application alarms as required.

4. Reports and Summaries

a. Reports and Summaries shall be generated and directed to the user interface displays, with subsequent assignment to printers, or disk. As a minimum, the system shall provide the following reports:
   i. All points in the BMS
   ii. All points in each BMS application
   iii. All points in a specific controller
   iv. All points in a user-defined group of points
   v. All points currently in alarm
   vi. All points locked out
   vii. All BMS schedules
   viii. All user defined and adjustable variables, schedules, interlocks and the like.
b. Summaries and Reports shall be accessible via standard UI functions and not dependent upon custom programming or user defined HTML pages.
c. Selection of a single menu item, tool bar item, or tool bar button shall print any displayed report or summary on the system printer for use as a building management and diagnostics tool.
d. The system shall allow for the creation of custom reports and queries via a standard web services XML interface and commercial off-the-shelf software such as Microsoft Access, Microsoft Excel, or Crystal Reports.

5. Schedules

a. A graphical display for time-of-day scheduling and override scheduling of building operations shall be provided. At a minimum, the following functions shall be provided:

i. Weekly schedules
ii. Exception Schedules
iii. Monthly calendars

b. Weekly schedules shall be provided for each group of equipment with a specific time use schedule.
c. It shall be possible to define one or more exception schedules for each schedule including references to calendars
d. Monthly calendars shall be provided that allow for simplified scheduling of holidays and special days for a minimum of five years in advance. Holidays and special days shall be user-selected with the pointing device or keyboard, and shall automatically reschedule equipment operation as previously defined on the exception schedules.
e. Changes to schedules made from the User Interface shall directly modify the Network Automation Engine schedule database.
f. Schedules and Calendars shall comply with ASHRAE SP135/2003 BACnet Standard.
g. Selection of a single menu item or tool bar button shall print any displayed schedule on the system printer for use as a building management and diagnostics tool.

6. Password

a. Multiple-level password access protection shall be provided to allow the user/manager to user interface control, display, and database manipulation capabilities deemed appropriate for each user, based on an assigned password.
b. Each user shall have the following: a user name (24 characters minimum), a password (12 characters minimum), and access levels.
c. The system shall allow each user to change his or her password at will.
d. When entering or editing passwords, the system shall not echo the actual characters for display on the monitor.
e. A minimum of five levels of access shall be supported individually or in any combination as follows:
i. Level 1 = View Data
ii. Level 2 = Command
iii. Level 3 = Operator Overrides
iv. Level 4 = Database Modification
v. Level 5 = Database Configuration
vi. Level 6 = All privileges, including Password Add/Modify
f. A minimum of 100 unique passwords shall be supported.
g. Operators shall be able to perform only those commands available for their respective passwords. Display of menu selections shall be limited to only those items defined for the access level of the password used to log-on.
h. The system shall automatically generate a report of log-on/log-off and system activity for each user. Any action that results in a change in the operation or configuration of the control system shall be recorded, including: modification of point values, schedules or history collection parameters, and all changes to the alarm management system, including the acknowledgment and deletion of alarms.

7. Screen Manager - The User Interface shall be provided with screen management

capabilities that allow the user to activate, close, and simultaneously manipulate a minimum of 4 active display windows plus a network or user defined navigation tree.

8. Dynamic Color Graphics

   a. The graphics application program shall be supplied as an integral part of the User Interface. Browser or Workstation applications that rely only upon HTML pages shall not be acceptable.
   b. The graphics applications shall include a create/edit function and a runtime function. The system architecture shall support an unlimited number of graphics documents (graphic definition files) to be generated and executed.
   c. The graphics shall be able to display and provide animation based on real-time data that is acquired, derived, or entered.
   d. Graphics runtime functions – A maximum of 16 graphic applications shall be able to execute at any one time on a user interface or workstation with 4 visible to the user. Each graphic application shall be capable of the following functions:
      i. All graphics shall be fully scalable
      ii. The graphics shall support a maintained aspect ratio.
      iii. Multiple fonts shall be supported.
      iv. Unique background shall be assignable on a per graphic basis.
      v. The color of all animations and values on displays shall indicate the status of the object attribute.
   e. Operation from graphics – It shall be possible to change values (setpoints) and states in system controlled equipment by using drop-down windows accessible via the pointing device
   f. Graphic editing tool – A graphic editing tool shall be provided that allows for the creation and editing of graphic files. The graphic editor shall be capable of performing/defining all animations, and defining all runtime binding.
      i. The graphic editing tool shall in general provide for the creation and positioning of point objects by dragging from tool bars or drop-downs and positioning where required.
      ii. In addition, the graphic editing tool shall be able to add additional content to any graphic by importing backgrounds in the SVG, BMP or JPG file formats.
   g. Aliasing – Many graphic displays representing part of a building and various building components are exact duplicates, with the exception that the various variables are bound to different field values. Consequently, it shall be possible to bind the value of a graphic display to aliases, as opposed to the physical field tags.

9. Historical trending and data collection

   a. Each Automation Engine shall store trend and point history data for all analog and digital inputs and outputs, as follows:
      i. Any point, physical or calculated, may be designated for trending. Two (2) methods of collection shall be allowed:
         1. Defined time interval

2. Upon a change of value.

ii. Each Automation Engine shall have the capability to store multiple samples for each physical point and software variable based upon available memory, including an individual sample time/date stamp. Points may be assigned to multiple history trends with different collection parameters.

b. Trend and change of value data shall be stored within the engine and uploaded to a dedicated trend database or exported in a selectable data format via a provided data export utility. Uploads to a dedicated database shall occur based upon one of the following: user-defined interval, manual command, or when the trend buffers are full. Exports shall be as requested by the user or on a time scheduled basis. Trend data shall be available for a minimum of twelve (12) months.

10. Trend data viewing and analysis

a. Provide a trend viewing utility that shall have access to all database points.

b. It shall be possible to retrieve any historical database point for use in displays and reports by specifying the point name and associated trend name.

c. The trend viewing utility shall have the capability to define trend study displays to include multiple trends

d. Displays shall be able to be single or stacked graphs with on-line selectable display characteristics, such as ranging, color, and plot style.

e. Display magnitude and units shall both be selectable by the operator at any time without reconfiguring the processing or collection of data. This is a zoom capability.

f. Display magnitude shall automatically be scaled to show full graphic resolution of the data being displayed.

g. Trend studies shall be capable of calculating and displaying calculated variables including highest value, lowest value and time based accumulation.

K. Network Automation Engine (NAE)/ System Controllers

1. The Network Automation Engine (NAE)/ System Controllers or approved equal shall be a fully user-programmable, supervisory controller. The NAE shall monitor the network of distributed application-specific controllers, provide global strategy and direction, and communicate on a peer-to-peer basis with other Network Automation Engines.

2. Automation network – The NAE shall reside on the automation network and shall support a subnet of system controllers.

3. User Interface – Each NAE shall have the ability to deliver a web based User Interface (UI) as previously described. All computers connected physically or virtually to the automation network shall have access to the web based UI.

a. The web based UI software shall be imbedded in the NAE. Systems that require a local copy of the system database on the user's personal computer are not acceptable.

b. The NAE shall support up four (4) concurrent users.
c. The web based user shall have the capability to access all system data through one NAE.
d. Remote users connected to the network through an Internet Service Provider (ISP) or telephone dial up shall also have total system access through one NAE.
e. Systems that require the user to address more than one NAE to access all system information are not acceptable.
f. The NAE shall have the capability of generating web based UI graphics. The graphics capability shall be imbedded in the NAE.
g. Systems that support UI Graphics from a central database or require the graphics to reside on the user's personal computer are not acceptable.
h. The web based UI shall support the following functions using a standard version of Microsoft Internet Explorer:
    i. Configuration
    ii. Commissioning
    iii. Data Archiving
    iv. Monitoring
    v. Commanding
    vi. System Diagnostics
i. Systems that require workstation software or modified web browsers are not acceptable.
j. The NAE shall allow temporary use of portable devices without interrupting the normal operation of permanently connected modems.

4. Processor – The NAE shall be microprocessor-based with a minimum word size of 32 bits. The NAE shall be a multi-tasking, multi-user, and real-time digital control processor. Standard operating systems shall be employed. NAE size and capability shall be sufficient to fully meet the requirements of this Specification.

5. Memory – Each NAE shall have sufficient memory to support its own operating system, databases, and control programs, and to provide supervisory control for all control level devices.

6. Hardware Real Time Clock – The NAE shall include an integrated, hardware-based, real-time clock.

7. The NAE shall include troubleshooting LED indicators to identify the following conditions:

    a. Power - On/Off
    b. Ethernet Traffic – Ethernet Traffic/No Ethernet Traffic
    c. Ethernet Connection Speed – 10 Mbps/100 Mbps
    d. FC Bus – Normal Communications/No Field Communications
    e. Peer Communication – Data Traffic Between NAE Devices
    f. Run – NAE Running/NAE In Startup/NAE Shutting Down/Software Not Running
    g. Bat Fault – Battery Defective, Data Protection Battery Not Installed
    h. Fault – General Fault
    i. Modem RX – NAE Modem Receiving Data
    j. Modem TX – NAE Modem Transmitting Data

8. Communications Ports – The NAE shall provide the following ports for operation of operator Input/Output (I/O) devices, such as industry-standard computers, modems, and portable operator's terminals.

    a. Up to two (2) USB port
    b. Up to two (2) URS-232 serial data communication port
    c. Up to two (2) RS-485 port
    d. One (1) Ethernet port

9. Diagnostics – The NAE shall continuously perform self-diagnostics, communication diagnosis, and diagnosis of all panel components. The Network Automation Engine shall provide both local and remote annunciation of any detected component failures, low battery conditions, or repeated failures to establish communication.

10. Power Failure – In the event of the loss of normal power, The NAE shall continue to operate for a user adjustable period of up to 10 minutes after which there shall be an orderly shutdown of all programs to prevent the loss of database or operating system software.

    a. During a loss of normal power, the control sequences shall go to the normal system shutdown conditions. All critical configuration data shall be saved into Flash memory.
    b. Upon restoration of normal power and after a minimum off-time delay, the controller shall automatically resume full operation without manual intervention through a normal soft-start sequence.

11. Certification – The NAE shall be listed by Underwriters Laboratories (UL).

12. Controller network – The NAE shall support the following communication protocols on the controller network:

    a. The NAE shall support BACnet Standard MS/TP Bus Protocol ASHRAE SSPC-135, Clause 9 on the controller network.
        i. A BACnet Protocol Implementation Conformance Statement shall be provided for each controller device (master or slave) that will communicate on the BACnet MS/TP Bus.
        ii. The Conformance Statements shall be submitted 10 day prior to bidding.
        iii. The NAE shall support a minimum of 100 control devices.
    b. The NAE shall support the Johnson Controls N2, Tridium FX-40, or Honeywell Webs or approved equal Field Bus.
        i. The NAE shall support a minimum of 100 N2 control devices.
        ii. The Bus shall conform to Electronic Industry Alliance (EIA) Standard RS-485.
        iii. The Bus shall employ a master/slave protocol where the NAE is the master.
        iv. The Bus shall employ a four (4) level priority system for pollng frequency.
        v. The Bus shall be optically isolated from the NAE.
        vi. The Bus shall support the Metasys Integrator System.

2.2. WIRING

A. The multi-conductor cable for field wiring of electronic analog sensors shall be minimum No. 22 AWG, 300 volt, thermoplastic with stranded copper wire and 100 percent shield coverage. The number of conductors in each sensor cable shall be as determined by the Contractor. 2/c #22 shielded cables shall be Belden Cat. #8451 3/c #20 shielded cables shall be Belden Cat. #9770 or approved equal.

B. Conductors for digital sensors or contact control shall be the same as for the analog sensors, except the grounded shield is not required.

C. Individual conductors shall be color coded and in addition shall be numbered in the field to identify the particular terminal to which attached. Field numbering shall be performed with Brady or approved equal markers wrapped around the wire near the terminal connection. All wires shall be terminated with pressure type connectors suitable for wire size, material and terminal connection.

D. All exposed wiring or wiring concealed in partitions shall be installed in a designated conduit raceway. The conduit shall conform to Division 26 of the specification. Where wiring is installed in an air plenum the same shall be plenum rated cable.

E. All junction boxes shall have covers painted safety green, and be rigid steel.

F. All wiring between air flow monitoring stations and variable frequency drive fan controllers shall be shielded and grounded at the fan controller end. Directly route the variable frequency drive fan controller to the air flow monitoring stations.

G. All control wiring between VRV compressor units, branch selector boxes, and indoor VRV units shall be shielded and grounded per VRV manufacturer requirements.

H. Where a motor disconnect is indicated downstream of a variable frequency drive (VFD) provide interlock wiring from the auxiliary contacts on the disconnect to the VFD to de-energize when the disconnect is turned “off”.

2.3. CONTROLLERS

A. Temperature, humidity, and CO2 sensor covers shall be stainless steel wire guard type with vandal proof screws. All room humidity, CO2, and temperature sensors shall be mounted 4'-0 inches above the finished floor, except in stairways, corridors and toilets, which shall be 7'-0 inches. Provide insulating bases where temperature sensors are located on exterior or unconditioned walls. Each temperature sensor shall have adjustable limit stops and adjustable sensitivity. User adjustment shall be 2 degrees F above and below set points or as determined by the Owner. Room temperature sensors shall include range of 55 degrees F to 85 degrees F set point adjustment. Temperature sensors shall include set-point adjustors, U.L. approved for mounting base in air plenums, and RJ-11 jack for communications. Room temperature sensors shall be fully adjustable and shall display set point and actual temperature.

B. Space sensor wiring shall be installed concealed where possible. Should the Division 23 Contractor be unable to do so then surface metal raceway shall be utilized as specified in Division 26.

C. Room temperature sensors shall be accessible to ADA occupants.

D. All global sensors shall be monitored in accessible locations. Exterior sensors shall be provided with sun shield and be installed to prevent bird nesting.

2.4. DAMPERS

A. Control Dampers

1. The temperature control contractor shall provide all automatic control dampers of the types indicated on the plans and not specified to be integral with other equipment. Frames shall be not less than 16 gauge galvanized steel. Blades shall not be over 6 inches wide airfoil shaped double skin construction of 14 gauge equivalent thickness. Bearings shall be stainless steel sleeves with 2 inch shafts. Blade edge seals shall be vinyl blade with flexible metal compressible jamb seals of the tight-seal spring type. Dampers and seals shall be suitable for temperature ranges of -40 to 250 degrees F.

2. All proportional control dampers shall be opposed blade type and all two-position dampers shall be parallel blade type.

3. Dampers shall be sized to meet flow requirements of the application. The sheet metal contractor shall furnish and install baffles to fit the damper to duct size. Baffles shall not exceed 6 inches.

4. Dampers shall be minimum leakage type to conserve energy and the temperature control manufacturer shall submit leakage and flow characteristic data for all control dampers with the temperature control submittal. Maximum leakage shall be 3 CFM/Sq. Ft. at static pressure of 1 inch W.C. for a damper width of 48 inches.

5. Ultra-low leakage dampers shall have blade edges shall to be fitted with replaceable, snap-on, inflatable seals to limit damper leakage to 2 percent at applied static pressure.

6. Low pressure rectangular control dampers shall be Type CD60 airfoil low leakage damper as manufactured by Ruskin or as approved equal of American Warming and Ventilating, Air Balance and Arrow.

7. Round control dampers shall be Type CERS25 with blade edge seals as manufactured by Ruskin or as approved equal.

8. Provide damper end switch for all control dampers where indicated. Damper end switch shall be independent of the damper actuator and shall provide “proof of open” prior to allowing fan to energize. Damper end switch shall be Model TS-475 Mechanical Damper Arm Switch (no-mercury) as manufactured by MDI, Inc. or approved equal. Install per manufacturer’s recommendations on control damper. End switch shall have the following features:

   a. Housing Material: Glass filled PBT (polybutylene terephthalate).
   b. Bracket Material: Plated steel.
   c. Operation: Steel ball actuated sub-miniature snap action switch.

d. Operating angle: 15 degrees. (Contact closes at 10 degrees above horizontal and contact opens at 5 degrees below horizontal).

B. Smoke Detectors

1. Smoke detectors shall be provided by the Electrical Contractor and installed by the Mechanical Contractor. All wiring, interlocks, etc., to be provided by Electrical Contractor. Wiring from duct smoke detectors to fans shall be by ATC Contractor. Duct smoke detectors shall be tested by the Test and Balance Engineer as specified in Division 23 Section, Testing Adjusting & Balancing for HVAC and Plumbing.

C. Damper Operators

1. Electric damper actuators shall be properly sized to provide sufficient torque to position the damper throughout its operating range.

2. Use devices which are quiet in operation and which in the event of power failure, will "fail safe" by spring action in either the normally open or normally closed position as required for freeze, moisture, smoke, or fire protection.

3. Electric actuators requiring a 24 VAC power supply will be utilized. Motors shall be specifically designed and sized with proper torque according to requirements of the device it is to be used on (i.e.: valve, damper). Each actuator will accept the proper control input as the system is designed, (i.e,: floating, 0-10VDC, 4-20Ma etc.) without the need for any additional interface devices.

4. For all exterior damper operators provide NEMA 4X stainless steel corrosion resistant enclosure. Damper operator enclosure shall be model ZS-300 as manufactured by Belimo or approved equal.

2.5. CONTROL PANELS

A. Furnish and install local panels for ATC devices. Control panels shall be fully enclosed cabinets, all steel construction and shall meet the requirements of NEMA 1 enclosures. Cabinet shall have piano hinged door with a locking latch. All cabinet locks shall use common key. Provide means of storing control system instructions and drawings inside cabinet for future reference. Panel shall be wall mounted or free standing and located where directed by the Contract Drawings or Engineer.

1. Each panel shall have all internal devices factory wired to a numbered terminal strip. Controllers and associated devices shall be mounted within the panel, accessible through a hinged door.

2. All ATC panels shall be provided with integral disconnect, wiring, and control transformers.

3. Any ATC control panel that is serving equipment on the emergency generator must be powered by an emergency generator fed circuit/electrical panel. Refer to electrical contract documents for all emergency powered equipment.

2.6. MISCELLANEOUS ELECTRICAL DEVICES

A. Electric Actuators. All automatically controlled devices, unless specified otherwise elsewhere, shall be provided with electric actuators which shall be sized to operate their appropriate loads with sufficient reserve power to provide smooth modulating action or two-position action and tight close off as specified.

2.7. UNINTERRUPTIBLE POWER SUPPLY

A. Furnish, size and install uninterruptible power supplies (UPS's) at all ATC panels.

B. Provide all interlock and power wiring from U.P.S. to control panels as required such that all components are powered via the UPS. For hard-wired equipment furnished with pigtails/wire leads, e.g. control power transformers, splice pigtails/wire leads in junction box to a flexible cord with NEMA 5-15P Plug, which shall be plugged into the UPS.

C. UPS's shall be sized for the ATC panel load and shall provide at least 10 minutes of full load power in the event of a power outage.

D. UPS shall be furnished with plug and cord and shall be powered from power receptacle(s) in ATC panels.

2.8. CENTRAL CONTROL AND MONITORING SYSTEM (CCMS) (HARDWARE DESCRIPTION)

A. General

1. The Facilities Management Control System (FMCS) shall be comprised of a network of various independent, Stand-alone Digital Controllers (SDC'S), Mechanical System Digital Controllers (MSDC's), Air Handler Digital Controllers (AHDC's), Unitary Digital Controllers (UDC's),; together with Centralized Control Stations (CCS), and Centralized Host Stations (CHS) as specified, to provide centralized access and facility wide control functions. The SDC's, MSDC's, AHDC's, UDC's shall be interconnected in a communicating network to provide facility wide access and sharing of information. A Gateway Digital Controller (GDC's) shall be provided to allow interface with third party microprocessor based control systems that are specified for integration within specification. A Local Area Network (LAN) shall be provided to interconnect SDC's for high-speed data transmission.

2. Specification Nomenclature

a.	FMCS	Facility Management Control System
b.	SDC	Stand-alone Digital Controller
c.	MSDC	Mechanical System Digital Controller
d.	AHDC	Air Handler Digital Controller
e.	UDC	Unitary Digital Controller
f.	GDC	Gateway Digital Controller
g.	GP	Graphical Programmer
h.	CHS	Central Host Station
i.	CCS	Central Control Station
j.	RPTR	Communications Repeater

B. Centralized Host Stations (CHS)

1. The FMCS shall include Centralized Host Stations. CHS's shall, in conjunction with the full compliment of Digital Controllers, provide the performance requirements within this specification. Each CHS shall include all hardware and software components to serve as a centralized facility operator station, providing color graphics, facility wide access, operator initiation of global control strategies, and centralized documentation.

   The CHS shall be capable of simultaneously interfacing with the following:

   a. -mouse pointing device
   b. -two parallel printers
   c. -high resolution VGA color graphics monitor
   d. -seven auto answer/auto dial modems
   e. -color inkjet printer
   f. -two serial printers
   g. -three FMCS LAN interface
   h. -Alarm Graphic and Report FAX dial out service interface
   i. -Mass storage tape system

   As a minimum, the temperature control contractor shall provide the types and quantities of CHS, CCS, SDC, MSDC, AHDC, GDC, and UDC as required.

2. Computer

   a. The existing FMS computer located in the School District's Central Maintenance Office shall be utilized with the new CCMS System. Provide modem terminal, and wiring as required to interface this project's HVAC equipment with FMS computer. I/P data drop shall be provided adjacent to the network panels.
   b. Coordinate IP address with Owners' I.T. Department for network connection. The CCMS must be fully networkable.
   c. Provide fiber optic cable as required.

C. Centralized Control Stations (CCS)

1. The FMCS shall include Centralized Control Stations, as required. CCS's shall, in conjunction with the network of SDC's and additional CCS components as required, provide the performance requirements within this section of the specification. Each CCS shall include all hardware and software components to serve as a centralized facility operator station, providing facility wide access, for review and modification of global control strategies, real time system monitoring, controller database editing or creation, and centralized documentation.

D. Local Area Networks

1. The LAN shall utilize packetized transmissions, CRC 16 error checking, and distributed error recovery. Single or multiple SDC failures shall not cause loss of communication between other LAN-connected SDC's.

2. LAN connected SDC's shall be provided with a communications watchdog to assure that an individual SDC cannot permanently occupy the LAN. If an SDC is determined to be monopolizing communications, it shall be automatically shut down and an exception reported to annunciate this fact.

3. The LAN shall employ a token passing, peer-to-peer convention, same as or similar to the industry standard format IEEE 802.4. The content of messages shall be the manufacturer's standard. The Local Area Network components shall be manufacturer's standard or available from third party vendors which utilize the same chip implementation as used by the manufacturer.

4. Industry standard ANSI, RS-485 Network Communication System, Lon, or Bacnet, or Equivalent shall be utilized.

5. Trunk Wiring Practices - General

   a. The distributed communication network system shall consist of a multi-drop RS-485 bus architecture connecting SDC's, MSDC's, AHDC's, GDC's, and UDC's. The trunk shall consist of:
      i. A twisted pair of wires (24 awg) completely encased in continuous metallic conduit.
      ii. A twisted shielded pair of wires (24awg) with the shield grounded in accordance with the manufacturer's wiring practices.
      iii. Or a dual channel, 62.5 micron fiber cabling system with ST type connectors.

      There shall be no power wiring, in excess of 30 VAC rms voltage, run in conduit with communications trunk wiring. In cases where power or signal wiring is run in conduit with trunk wiring, all communications trunk wiring and power wiring shall be run using separate twisted shielded pairs (24awg) with the shields grounded in accordance with the manufacturer's wiring practices.

   b. Communication Transient Protection
      i. The manufacturer's catalog data sheet shall provide evidence that all FMCS products offered by the manufacturer are tested and comply with the standard for Transient Surge withstand capabilities for electrical devices ANSI C62.41, IEEE-587-1980, Categories A and B. Such testing shall have included power and communication trunk wiring. Compliance with IEEE-587 shall imply conformance with IEEE-472 transient standards based on the stated position of ANSI and IEEE regarding applicability of the rated standards.
      ii. In addition, at each building entry and exit point, the wire communications trunk wiring shall be protected with a transient surge protection device providing the minimal protection specifications of the General semiconductor, Model #422E device. Transient surge protection is not necessary if the communication trunk, external to the building, is fiber optic in nature.
      iii. The communications circuitry and input/output circuitry, of the SDC's, MSDC's, and AHDC's shall provide protection against a 1000 volt, 3 amp transient signal, directly applied to the

communication or input/output terminations. The manufacturer's catalog data sheet shall provide evidence of conformance with this requirement. Systems not complying with this requirement shall provide equivalent protection external to the FMCS controller. Protection shall be provided for the individual communications and input/output terminations for each FMCS controller. Submittal documentation shall clearly define how this requirement will be met and how the external protection will not affect the performance of the controllers.

c. RS-485 Trunk Distance and Topology

The manufacturer's RS-485 trunk shall provide operation over end to end linear distances of 4000 feet for wire connections and 6,500 feet for fiber optic connections, without repeaters, at communication data rates of up to 64 kbps. The trunk may be extended up to 20,000 feet through the use of wire repeaters or 80,000 feet through the use of fiber optic repeaters.

At data rates of up to 19.2 kbps, the trunk distance shall be extendible to distances of up to 20,000 feet using RS-485 communication wire or fiber optic repeaters. A repeater shall be used each 4,000 feet of linear distance for wire or every 6,500 feet for fiber optics. Repeating devices shall contain separate LED indication for each communication interface trunk to indicate proper operation of the repeater as well as the communications trunks.

Contractors shall provide devices which are of FMCS control system manufacturer's design.

d. It shall be possible for the trunk to be "T" eed or "starred", at any location using a repeater, to facilitate the installation. Systems which do not provide this capability shall provide a trunk riser diagram showing end to end distances and locations of system topology necessary to meet the trunk diagram shown on the plans.

e. Fiber Optic Communication Trunk

The temperature control contractor shall provide a dual channel fiber optic data link, as required, to minimize the effects of transient surges caused by lightning or external EMI generating equipment. The data link shall be comprised of a single duplex cable containing two fibers (transmit and receive), of 62.5 micron construction, to accommodate data rates of up to 64 kbps.

The fiber optic trunk shall be connected to SDC devices using manufacturer's standard RS-485 to fiber optic data link modem. Repeating devices shall contain separate LED indication for each communication interface and the fiber modem, to indicate proper operation of all aspects of the device. Fiber modem devices shall be tested and conform with transient surge withstand tests for electrical devices, ANSI C62.41 IEEE-587 Categories A and B. Manufacturer's data sheet shall provide evidence of compliance with this requirement. Manufacturer's products which do not meet this minimum performance requirement shall not be acceptable.

Systems which require a special gateway controller to accommodate the fiber optic trunks, shall provide such a controller per point where the fiber optic cable enters and leaves the building. Gateway controllers shall not inhibit transfer of point data values between SDC controllers throughout the LAN. Such inhibitive systems shall not be acceptable.

In lieu of the above two options, the contractor may provide a fiber optic

link to each SDC controller within the LAN. All controllers shall have access to the fiber optic link for LAN.
Fiber optic cable shall be fully tested and terminated by the temperature control contractor.

E. Standalone Digital Controllers (SDC)

1. General

Standalone Digital Controllers (SDC) shall be 16 bit microcomputer based, utilizing a multi-tasking, multi-user operating system.

The SDC controllers shall permit the simultaneous operation of all control, communication facilities management and operator interface software, as programmed by the Contractor or User. Modification of the on-board SDC controller database shall be performed on-line using the built-in or HHOT interface. Systems which require the SDC to be removed from service while DDC control sequences are modified shall not be acceptable.

SDC controllers shall utilize true floating point arithmetic capabilities. To accommodate totalization of large totalized values, SDC's with reporting capability shall support the calculation, accumulation and display of values within the range of +/-10 to the 10th power.

2. Database and Memory Back-up

All programming defining the functions to be performed by the SDC, including but not limited to application programs and point database within each SDC, shall be protected from loss due to power failure for a minimum of six months. Systems providing non-volatile memory for these functions are preferred. Systems not providing non-volatile memory shall provide a system rechargeable battery backup system sufficient to provide protection for the specified 6 month period. Systems not in compliance shall provide for uninterrupted power to each SDC.

3. Service Ports

SDC controllers shall be equipped with a minimum of one operator service port for the connection of a HHOT. The service port shall be either a built-in RS-232 data terminal port or an RJ-11 type jack which connects to the manufacturer's standard HHOT.

Connection of a service device, to a service port, shall not cause the SDC controller to lose communications with its peers or other networked device controllers.

The service port shall allow utilization of the same HHOT from any location. The same HHOT shall be utilized for any SDC, MSDC, AHDC, or UDC Systems which utilize more than one variety of HHOT shall not be acceptable.

4. Display and Readout Capability

The SDC controller shall provide manufacturer’s standard display and readout

capability.

5. Manual/Auto Control and Notification

The SDC controller shall provide commanded override capability from the HHOT or the built-in operator interface. Such overrides shall be annunciated to the CHS's. Such overrides shall be valid as long as power is applied to the controller.

Manual service overrides, such as Hand/Off/Auto switches, shall be provided as indicated on the drawings. Such overrides shall be located at the controlled device location and conform with OSHA Manual lockout regulations, as appropriate, for safety reasons. SDC indication of such manual override actions shall be provided as feedback status indication points shown on the drawings, in conjunction with the application programs within the SDC. Systems which provide built-in H/O/A switching devices with integral feedback shall provide external manual service overrides, as indicated, to comply with OSHA manual lockout regulations. H/O/A switches remotely located at the SDC controller are not acceptable.

6. Adjustments

Every control panel shall provide adjustments for the functions specified. In general, adjustments shall be provided for all set points used by controllers within each control panel. In addition, adjustments shall be provided for throttling ranges, mixed air damper minimum positions, or other items as specified. Adjustments shall be integral to each individual SDC. The built-in operator interfaces shall allow the easy execution of the adjustment through named identifiers within the SDC. From a single SDC user interface, any other SDC shall be accessible and full adjustment capabilities shall be provided.

7. Sensing and Control Outputs Requirements

a. Sensing
   i. All sensing inputs shall be provided via industry standard signals. Temperatures, humidities, differential pressure signals, and other signal inputs shall be one of the following types:
      1) 0-20 mA
      1) 4-20 mA
      1) 0-5 VDC
      1) 0-12 VDC
   ii. 1000 ohm platinum (at O{SYMBOL 176\f"Symbol"}C,2.62 ohms/C)
   iii. 1000 ohm Balco (2.2 ohms/{SYMBOL 176\f"Symbol"}F)
   iv. 10 k ohm Thermistor (at 25{SYMBOL 176\f"Symbol"}C/77{SYMBOL 176\f "SYMBOL"}F)

   Custom, definable input signals (accept sensor inputs from RTD devices, other than those of the manufacturer).

   All signal inputs shall be compatible with the controllers used, and with the requirements for readout of variables in true scaled engineering units as specified.

b. Control Outputs
   i. On/Off Outputs

Control panel shall internally provide test points for the circuit driving the equipment contactor, for the purpose of troubleshooting the 120 VAC or 240 VAC circuit to the contactor. All such relays or digital output modules shall provide a pilot light or LED display of the same status. On/Off output modules shall be of the modular construction that can be easily and quickly replaced, on an individual basis, if the module were to be damaged.

ii. Modulating Outputs

Modulating outputs shall be industry standard 0-5 VDC, or 0-12 VDC with definable output spans, to adapt to industry available control products. Milliamp outputs of 0-20 mA or 4-20 mA are also acceptable. Drive open/Drive closed type modulating outputs are acceptable provided that they also comply with the following requirements.

All modulating outputs shall provide within the control panel, a meter gauge, or display indication via on board display or HHOT, the commanded position signal for the actuating device. This meter, gauge, or display must provide either a 0-100 percent position indication, or read out directly in the engineering unit of the signal being used. Drive open/Drive closed type controllers shall include sufficient components and control algorithms to comply with this requirement. In the case of Drive open/closed technology, position feedback shall be provided to insure positive indication that the control device is at the commanded position.

F. Air Handler Energy Recovery Unit Digital Controller (AHDC)

1. General

a. Controls shall be microprocessor based, Air Handler Digital Controllers (AHDC's). AHDC's shall be provided for air handling units, and energy recovery ventilators, and other applications as required. AHDC's shall be based on a minimum 16 bit microprocessor working from software program memory which is physically located in the AHDC. The application control program shall be resident within the same enclosure as the input/output circuitry which translates the sensor signals. All input/output signal conversion shall be performed through a minimum of a 10 bit A to D converter. All input points shall be universal in nature allowing their individual function definition to be assigned through the application software. All unused input points must be available as universally definable at the discretion of the owner. If the input points are not fully universal in nature, unused points must be equal in quantity between Analog Inputs and Digital Inputs.

Contractor shall provide a minimum of one AHDC controller per air handling system as shown on the drawings.

The BAS contractor shall provide and field install all AHDC's specified under this section. Mechanical equipment manufacturers desiring to provide AHDC type controls as factory mounted equipment, shall provide a separate bid for their products less all controls, actuators, valve assemblies and sensors, which are specified to be provided by the BAS/Temperature control contractor.

b. All input/output signals shall be directly hardwired to the AHDC. Troubleshooting of input/output signals shall be easily executed with a volt-ohm meter (VOM). As a result of this intent, it is specified that power

line carrier systems, or other systems which command multiple outputs over a single pair of wires, shall not be utilized.

c. AHDC's shall be in continuous direct communication with the network which forms the facility wide Building Automation System. The AHDC's shall communicate with the SDC at a baud rate of not less than 19,200 baud.

2. Non-Volatile Memory

a. All control sequences programmed into the AHDC shall be stored in non-volatile memory, which is not dependent upon the presence of a battery, to be retained. Power failures shall not cause the AHDC memory to be lost, nor shall there be any need for batteries to be recharged or replaced to maintain the integrity of the controller database. The AHDC shall allow for the creation of unique application control sequences. Systems that only allow selection of sequences from a library or table, are not acceptable.

b. All control sequences shall be fully programmable at the AHDC, allowing for the creation and editing of an application control sequence, while at the unit.

c. The AHDC shall be provided with an interface port for the HHOT. The interface port shall allow the HHOT to have full functionality as described. From the interface port, the HHOT shall be able to directly access any AHDC, or UDC in the network.

d. The AHDC shall provide an input/output point trending utility that is capable of accumulating 48 analog point samples and 10 digital point samples, per Input/Output point. Each sample shall be taken on a user defined interval, ranging from 1 second to 255 hours per sample. The digital readings shall be on a change of state occurrence for the digital points. All samples shall be recorded with the engineering units for the value, along with a time and date identifier for each sample taken. The samples shall be protected against loss due to power interruptions through a battery or capacitor backup method for a minimum of 30 days.

Systems unable to provide the above capability shall provide for the individual Input/Output point trending at the SDC. Specifics as to how each AHDC point will be trended, at the SDC, shall be provided in the submittal documents. Included in the explanation shall be the sample intervals, the memory allocation in the SDC and the number of AHDC's per SDC that can be expected.

e. The AHDC shall provide LED indication of transmit/receive communications performance, as well as for the proper/improper operation of the controller itself.

f. The AHDC shall be provided with a battery backed time clock that is capable of maintaining the time of day and calendar for up to thirty days, upon loss of power to the AHDC, without loss of setting. The battery for the time clock shall be replaceable by the customer. The AHDC shall be provided with integral time schedules; as a minimum, two seven day schedules with eight on/off periods per day shall be provided. Holiday override of weekly schedules shall be provided for pre-scheduling of holidays, for the year in advance.

3. Controller Location

a. To simplify controls and mechanical service troubleshooting, the AHDC shall be mounted directly in or on the controls compartment of the air handling system. The AHDC shall be provided in a NEMA 1 enclosure to accommodate direct mounting on the equipment to be controlled. The AHDC shall be constructed in a modular orientation such that service of the failed components can be done quickly and easily. The modular construction should limit the quantities of printed circuit boards to a maximum of two. All logic, control system, power supply and input/output circuitry shall be contained on a single plug-in circuit board. When required to replace a printed circuit board, it shall not be necessary to disconnect any field wiring. This shall allow all controls maintenance and troubleshooting to be made while at the air handling unit. The AHDC shall be directly wired to sensory devices, staging relays or modulating valves for heating and cooling.

b. For compatibility to the environment of the air handling unit, AHDC's shall have wide ambient ratings. AHDC's shall be rated for service from -40 Deg F (Degrees Fahrenheit) to 140 Deg F.

c. Contractor shall submit description of location of AHDC's on all mechanical and air handling equipment.

G. Unitary Digital Controller (UDC)

1. General

a. Controls shall be microprocessor based Unitary Digital Controllers (UDC's). UDC's shall be provided for equipment as necessary. UDC's shall be based on a minimum 16 bit microprocessor working from software program memory which is physically located in the UDC. The application control program shall be resident within the same enclosure as the input/output circuitry which translates the sensor signals. All input/output signal conversion shall be performed through a minimum of a 10 bit A to D converter.

Contractor shall provide a minimum of one UDC controller per unitary system as required.

The BAS contractor shall provide and install all UDC's specified under this section. Mechanical equipment manufacturers desiring to provide UDC type controls as factory mounted equipment, shall provide a separate bid for their products less all controls, actuators, valve assemblies and sensors, which are specified to be provided by the BAS/Temperature control contractor.

b. All input/output signals shall be directly hardwired to the UDC. Troubleshooting of input/output signals shall be easily executed with a volt-ohm-milli-amp meter (VOMA). As a result of this intent, it is specified that power line carrier systems, or other systems which command multiple outputs over a single pair of wires, shall not be utilized.

c. UDC's shall be in continuous, direct communication with the network which forms the facility wide building automation system. The UDC's shall communicate with the SDC at a baud rate of not less than 9,600 baud.

2. Non-Volatile Memory

a. All control sequences programmed into the UDC shall be stored in non-volatile memory, which is not dependent upon the presence of a battery, to be retained. Power failures shall not cause the UDC memory to be lost, nor shall there be any need for batteries to be recharge or replaced to maintain the integrity of the controller database. The UDC shall allow for the creation of unique application control sequences. Systems that allow only selection of sequences from a library or table are not acceptable.

b. All control sequences shall be fully configurable at the AHDC, allowing for the creation and change of a sequence while at the unit.

c. The UDC shall be provided with the ability to interface with the HHOT. The interface port shall be provided at the wall sensor or within the unitary equipment, as specified on the plans. The interface port shall allow the HHOT to have full functionality as described hereinbefore of this specification. From the interface port, the HHOT shall be able to directly access any AHDC or UDC in the network.

d. The UDC shall provide an input/output point trending utility that is capable of accumulating 48 analog point samples and 10 digital point samples per Input/Output point. Each sample shall be taken on a user defined interval, ranging from 1 second to 255 hours per sample. The digital readings shall be on a change of state occurrence for the digital points. All samples shall be recorded with the engineering units for the value, along with a time and date identifier for each sample taken.
Systems unable to provide the above capability shall provide for the individual input/output point trending at the SDC. Specifics as to how each UDC point will be trended, at the SDC, shall be provided in the submittal documents. Included in the explanation shall be the sample intervals, the memory allocation in the SDC and the number of UDC's per SDC that can be expected.

e. The UDC shall provide LED indication of transmit/receive communication performance, as well as for the proper/improper operation of the controller itself.

3. Controller Location

a. To simplify controls and mechanical service troubleshooting, the UDC shall be mounted directly in the controls compartment of the unitary system. The UDC shall be provided with a sheet metal or polymeric enclosure that is constructed of material allowing for the direct mounting within the primary air stream, as defined by UL-465. The direct mounting shall allow all controls maintenance and troubleshooting to be made while at the unitary equipment. The UDC shall be directly wired to sensory devices, staging relays or modulating valves for heating and cooling.

b. For compatibility to the environment of the unitary equipment, UDC's shall have wide ambient ratings. UDC's shall be rated for service from 32 Deg F (Degrees Fahrenheit) to 140 Deg F.

c. Contractor shall submit description of location of UDC's on all mechanical and unitary equipment.

H. Gateway Digital Controller (GDC)

1. General

a. Controls shall be microprocessor based, Gateway Digital Controllers (GDC's). GDC's shall be provided for the purpose of integrating microprocessor based, communicating, direct digital control systems from vendors other than the primary, selected controls manufacturer. GDC's shall be based on a minimum 16 bit microprocessor working from software program memory which is physically located in the GDC. All communications interface control programs shall be resident within the GDC.

   The BAS contractor shall provide and field install all GDC's specified under this section. Any interface requirement beyond a two wire communications wire link, shall be provided by the equipment manufacturer supplying the non-primary or third party microprocessor based, communicating, direct digital controllers.

b. All GDC's shall exist at the LAN level with the SDC's. The GDC's shall possess all capabilities described under the SDC section while additionally providing the interface to the third party systems described above. The GDC's shall communicate with the third party controllers at the highest possible baud rate offered by the third party system. As a minimum, 9,600 baud communications shall be utilized.

c. All control sequences programmed into the GDC shall be stored in non-volatile memory, which is not dependent upon the presence of a battery, to be retained. Power failures shall not cause the GDC memory to be lost, nor shall there be any need for batteries to be recharged or replaced to maintain the integrity of the controller database. The GDC shall allow the standard database information from the third party system to be integrated in standard FMCS data formats, allowing for the creation of unique application control sequences. Systems that only allow selection of data and sequences from a library or table, are not acceptable.

d. Each GDC shall be provided with manufacturer's standard built-in operator interface.

   The GDC shall provide Alarming, point trending and Energy report generation capabilities. Alarming points shall be uniquely definable, with multiple alarms assignable to a single point. Such alarm shall be provided with a unique 80 character message. Systems utilizing an alarm message library, shall describe the size of the library and verify how all alarming within the GDC will be guaranteed unique 80 character messages.

   The quantities of trended point values shall be limited only by total controller memory space. If necessary, a GDC may be dedicated fully to a trending task, allowing all controller memory to be available for the trend storage. Each unique trend report shall contain a minimum of 4 different points and a minimum of 128 samples per point. Trending frequency for each report shall be operator definable from a sample once a second to a sample once every 24 hours. Trend reports shall be internally formatted by the GDC and shall be reportable directly to a serial printer, a VT-100 display terminal, a CCS, CHS or any other device capable of receiving a formatted ASCII data file.

e. The energy reports shall not be limited in quantities only by available memory within the GDC. Each Energy Report shall be fully formatted and reportable to a serial printer, a VT-100 display terminal, a CCS, a CHS or any other device capable of receiving a formatted ASCII data file. As a minimum, each Energy Report shall provide a daily report and a monthly

report with summary information such as outside air temperature, outside air humidity, total energy consumed and degree day calculations.

f. The GDC shall be provided with a battery backed clock that is capable of maintaining the time of day and calendar for up to thirty days, upon loss of power to the GDC, without loss of setting. The battery for the time clock shall be field replaceable by the customer.

2.9. SYSTEM SOFTWARE DESCRIPTION

A. General

1. Contractor shall provide all software for a complete and operational system as described herein. Software shall include manufacturer's standard multi-tasking, multi-user operating system for operator consoles and controllers, network communication software for dial-up and hard trunk applications, operator man-machine interface software, control application software and all other software necessary to provide the functions specified herein.

2. System software shall be as manufactured by Johnson Controls FX, or approved equal.

2.10. EXCEPTION REPORTING SEQUENCES

A. Alarm/COS Reports

1. For those digital points indicated on the drawings, the Contractor shall provide a unique change-of-state alarm message of up to 70 characters. The message shall report to all devices assigned to the alarm class.

2. For those points indicated on the drawings which are designated as interrupt priority, the Contractor shall provide an interrupting process display at the CHS location which displays the current conditions for the operator.

   In addition, the CHS computer shall automatically send a picture of the process graphic display to the remote locations via e-mail.

3. For those points designated in paragraph 3 above, the FMCS shall also send a history log to the system report printer of the immediate prior history of the points causing the interrupt priority. This log shall contain 1 minute samples of the previous 15 minutes of operation.

4. For those points on the drawings designed as Hard Facts points, the Contractor shall provide an alarm message to a remote facsimile location designated by the Owner. The FMCS system shall provide at the remote location, a facsimile print-out showing location, time/date of alarm and alarm message of the point. For interrupt priority fax alarms, the remote facsimile machine shall receive a hard copy of the interrupt process screen showing on-line dynamic data values of the current conditions.

B. Off Hours Exception Reporting

1. The Owner shall specify up to five sites to which off hours exceptions shall be auto-dialed and reported. This shall allow the owner to assign off hours exception responses to various facility personnel as necessary. Selection of the site to be dialed can be programmed by the Owner, and set to change automatically per time of day and day of week.

2.11. MONITORING SYSTEM, SENSORS AND WIRING

A. Sensors and other Devices for Input/Output Summary Schedule:

1. Provide all necessary sensors, relays, panels, conduits and wire for the points indicated in the input/output summary as shown on the contract drawings.

2. Analog sensing elements for remote indication shall be independent of local sensors used for local control loops.

3. Temperature sensors shall be Resistance Temperature Detector (RTD) type of 1000 ohm balco. Space (60-90 degrees F); Duct/Well (-30-250 degrees F); Averaging Duct (-30-225 degrees F) or as required under Division 26.

   a. Space temperature sensors shall be provided with blank commercial type locking satin chrome covers.
   b. Duct temperature sensors shall be rigid stem or averaging type as specified in the sequence of operation. Water sensors shall be provided with a separable copper, monel or stainless steel well. Outside air wall mounted sensors shall be provided with a sun shield.

4. Relative humidity sensors shall be capacitance type with 10 percent to 90 percent range. Duct mounted humidity sensors shall be provided with a sampling chamber. Wall mounted sensors shall be provided with covers identical to temperature sensors. Space 10 percent -90 percent RH; Duct 10 percent - 90 percent RH.

5. All wall mounted temperature sensors, humidity sensors, and CO2 sensors shall be installed with stainless steel wire guard. Set point adjustment shall be achievable without removing the wire guard.

6. Differential and Static Pressure Sensors and Switches

   a. Fan proof-of-flow switches shall be U.L. listed adjustable set point and differential pressure type. Switches shall be piped to fan discharge except where fans operate at less than one inch WG, they shall be piped across the fan. For fractional horsepower and non-ducted fans, relays or auxiliary contacts may be used. Maximum pressure rating shall be at least 10 inches WG. with .05-12 inch W.C. range.
   b. Air flow and static pressure analog sensors shall be high accuracy suitable for the low velocity pressures to be encountered, be selected for approximately 50 percent overrange, and have a 4 to 20 ma output. These differential pressure sensors shall be connected to the air flow measuring station with valved lines for testing and calibration, and shall have adjustments for zero and span. 5 inch W.C. range.

7. Overall system accuracy, including electronic analog sensing elements, shall be as follows:

   a. Air: Plus or minus 1.0 degrees F temperature, plus or minus 2.5 percent r.h., plus or minus 2.0 percent static pressure.
   b. Water: Plus or minus 0.7 degrees F over full scale range for water points, plus or minus 1.0 degree F for others.
   c. Proof of fan operating status, or alarm conditions shall be through positive feedback from differential pressure switches across fan or pump. Auxiliary dry contacts may be used for proof of fans if the motors are fractional H.P., and other non-ducted fans.

8. Digital inputs from devices with isolated, dry type contacts (no grounds, no voltage) of either normally open (N.O.) or normally closed (N.C.) configuration shall be provided. Live contact inputs, those that have voltage present, shall be provided with isolating devices to meet dry contact requirements.

9. Start-stop relay module shall contain relays for start-stop function at the remote point, with relays mounted and factory wired to numbered terminal strips.

10. Outage Devices:

   a. Control Relays: Control relay contacts shall be rated for the application, with a minimum of two sets of Form C contacts, enclosed in a dustproof enclosure. Relays shall have silver-cadmium contacts with a minimum life-span rating of one million operations. Operating time shall be 20 milliseconds or less, with release time of 10 milliseconds or less. Relays shall be equipped with coil transient suppression limiting transients to nondamaging levels.
   b. Time Delay Relays: Time delay relay contacts shall be rated for the application with a minimum of two sets of Form C contacts enclosed in a dustproof enclosure. Relays shall have silver-cadmium contacts with a minimum life span rating of one million operations. Relays shall be equipped with coil transient suppression devices to limit transients to nondamaging levels. Delays contact opening or closing shall be adjustable from one to 60 seconds with a minimum accuracy of plus or minus 2 percent of setting.
   c. Latching Relays: Latching relay contacts shall be rated for the application with a minimum of two sets of Form C contacts enclosed in a dustproof enclosure. Relays shall have silver-cadmium contacts with a minimum life-span rating of one million operations. Operating time shall be 20 milliseconds or less, with release time of 10 milliseconds or less. Relays shall be equipped with coil transient suppression devices to limit transients to nondamaging levels.
   d. Reed Relays: Reed relays shall be encapsulated in a glass-type container housed in a plastic or epoxy case. Contacts shall be rated for the application. Operating and release times shall be one millisecond or less. Reed relays shall have a minimum life span rating of 10 million operations.
   e. Contactors: Contactors shall be of the single-coil, electrically operated, mechanically held type. Positive locking shall be obtained without the use of hooks, latches, or semi-permanent magnets. Contacts shall be double-

break silver-to-silver type protected by arcing contacts. Number of contacts and ratings shall be selected for the application. Operating and release times shall be 100 milliseconds or less. Contactors shall be equipped with coil transient suppression devices to limit transients to nondamaging levels.

f. Solid-State Relays: Input-output isolation shall be greater than 1000 megohms with a breakdown voltage of 1500 V rms or greater at 60 Hz. The contact life shall be 10 million operations or greater. The ambient temperature range shall be minus 20 degrees to plus 140 degrees F. Input impedance shall not be less than 500 ohms. Relays shall be rated for the application. Operating and release times shall be one millisecond or less. Transient suppression shall be provided as an integral part of the relay to limit transients to nondamaging levels.

11. Audible Alarm:

a. All alarms shall annunciate on the ATC system front end computer and via pagers.

2.12. FIELD INSTALLED CONDENSATE OVERFLOW SWITCHES

A. Condensate overflow switches must be tested to comply with U.L. 508.

B. Interlock condensate overflow switches to shut-down cooling equipment and alarm on ATC system where overflow condition exists.

2.13. CO2 SENSORS/TRANSMITTER

A. Furnish and install wall mount CO2 sensor/transmitters at locations indicated on floor plans. CO2 sensor/transmitter shall be model CD-W00 as manufactured by Johnson Controls or approved equal.

B. Measuring Range: 0 to 2,000 ppm CO2.

C. Response Time: 1 minute

D. Output Signal: As required by ATC system

E. Max power consumption: Less than 2 watts.

F. Listing: U.L. Listed

G. Accessories: Mounting Kit, Transformer required.

H. Where installed in toilet rooms, locker rooms, and corridors install heavy duty stainless steel guards.

PART 3. EXECUTION

3.1. GENERAL

A. The Automatic Temperature Control System and Central Control and Management

System, shall be designed, installed, and commissioned in a turnkey fully implemented and operational manner.

3.2. BMS SPECIFIC REQUIREMENTS

A. Graphic Displays

1. Provide a color graphic system flow diagram display for each new system with all points as indicated on the point list. All terminal unit graphic displays shall be from a standard design library.

2. User shall access the various system schematics via a graphical penetration scheme and/or menu selection.

B. Custom Reports:

1. Provide custom reports as required for this project:

3.3. INSTALLATION & SUPERVISION

A. All wiring shall be properly supported and run in a neat and workmanlike manner. All wiring exposed and in equipment rooms shall run parallel to or at right angles to the building structure. All piping and wiring within enclosures shall be neatly bundled and anchored to prevent restriction to devices and terminals.

B. The control contractor shall be responsible for all electrical installation required for a fully functional control and automation system and not shown on the electrical plans or required by the electrical specifications. All wiring shall be in accordance to all local and national codes.

1. All line voltage wiring, all wiring exposed, and all wiring in equipment rooms shall be installed in conduit in accordance to the electrical specifications.

2. All electric and electronic wiring shall be minimum #20 AWG minimum THHN and shielded if required.

3. All wiring in the central control room shall be concealed in an approved manner.

C. Verify locations of temperature sensors, humidity sensors, CO2 sensors, and other exposed control sensors with plans and Owner prior to installation.

D. The installation and supervision of this project shall be carried out by factory trained personnel who are employed by the Contractor and licensed for this type of work.

E. Install control units and other hardware in position on permanent walls where not subject to excessive vibration.

F. Install software in control units and in operator work station. Implement all features of programs to specified requirements and appropriate to sequence of operation.

G. Install in accordance with manufacturer's instructions.

H. Check and verify location of space temperature sensors, humidity sensors, CO2 sensors, and other exposed control sensors with plans and room details before installation. Align with lighting switches and humidistats.

I. Provide separable sockets for liquids and flanges for air bulb elements.

J. Mount control panels adjacent to associated equipment on vibration free walls or free standing angle iron supports. One cabinet may accommodate more than one system in same equipment room. Provide engraved plastic nameplates for instruments and controls inside cabinet and engraved plastic nameplates on cabinet face.

K. Install equipment plumb and level.

L. Install all equipment to be accessible for service and maintenance.

3.4. ACCEPTANCE TESTING

A. Point Verification

To verify end-to-end operation of the system the Contractor shall provide a hard copy of an All Points Summary Listing to the Owner of each part or system to be placed in warranty by the Owner. For CHS systems, the Contractor shall additionally provide a print screen of the process display showing real time dynamic point information for all points on the subsystem(s) to be accepted.

B. Sequence Verification

1. The Contractor shall notify the Owner's representative of systems which perform all specified sequences.

2. The warranty acceptance test shall be of 5 days duration and the system shall perform as follows:

   a. During the five days, the FMCS system shall not report any system diagnostics from the subsystem under test.
   b. The subsystem shall be performance verified as operational using temporary trends of each control loop located in the SDC or MSDC.
   c. During the occupied periods, BAS control loops, under test, shall maintain control of the process variable within the following scales:
      i. Duct Static Pressure +/-0.3 inch WC
      ii. Pump Head Pressure +/-10 percent of control range
      iii. Duct Temperature Loops +/-2 degrees F
      iv. Room Temperature Loops +/-1degrees F
      v. Pipe Temperature Loops +/-2 degrees F
      vi. Duct Humidity +/-2x rated error of Humidity Transmitter
   d. The contractor shall provide a hard copy printout of the process variable, process variable set point and control loop output percent for the period of 2 hours prior to occupancy to 2 hours after occupancy with samples taken every 15 minutes.

3.5. COORDINATE WITH TAB AGENCY

A. Verify that all control components are installed in accordance with project requirements and are functional, including all electrical interlocks, damper sequences, air and water reset, freeze stats and duct smoke detectors.

B. Verify that all controlling instruments are calibrated and set for design operating conditions prior to commencement of TAB work.

C. Calibrate sensors after installation, and before the sensor control verification tests are performed. Prove the accuracy of final settings by taking temperature readings. The readings shall be in a typical conditional space for each separately controlled zone.

D. Allow sufficient time in the project to provide assistance and instruction to the balancing agency in the proper use and setting of control components such as, but not limited to, computers, static pressure controllers, or any other device that may need set points changed so that the testing and balancing work can be performed.

E. All control sequences, software, equipment, and components shall be started-up by a qualified technician. Start-up report shall be submitted to Engineer prior to the commencement of testing and balancing work. Testing and balancing shall not commence until start-up reports are completed, reviewed by Engineer and forwarded to Testing and Balancing Agency.

3.6. EXAMINATION

A. Verify existing conditions before starting work.

B. Verify that systems are ready to receive work.

C. Beginning of installation means installer accepts existing conditions.

D. Sequence work to ensure installation of components is complementary to installation of similar components in other systems.

E. Coordinate installation of system components with installation of mechanical systems equipment such as air handling units and air terminal units.

F. Verify that conditioned power supply is available to the control units and to the operator work station. Verify that field end devices, wiring, and tubing is installed prior to installation proceeding.

3.7. INTERLOCK REQUIREMENTS

A. The fan and equipment interlock requirements are as scheduled on the contract drawings.

B. Furnish and install all necessary relays, transformer, contactors, wiring, conduit, and accessories to perform fan, equipment, and damper interlocks.

C. Unless otherwise noted, fan interlocks shall be arranged such that dampers associated with fan shall be open when fan starts and close when fan stops.

3.8. SUBMITTALS AT PROJECT CLOSEOUT

A. Project Record Documents: Record actual locations of components and set points of controls, including changes to sequences made after submission of shop drawings.

3.9. CONNECTIONS

A. Piping installation requirements are specified in other Division 23 Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

1. Install piping adjacent to machine to allow service and maintenance.

B. Ground equipment.

1. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

C. Connect hand-off-auto selection switches to override automatic interlock controls when switch is in hand position.

3.10. FIELD QUALITY CONTROL

A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust field-assembled components and equipment installation, including connections, and to assist in field testing. Report results in writing.

B. Perform the following field tests and inspections and prepare test reports:

1. Operational Test: After electrical circuitry has been energized, start units to confirm proper unit operation. Remove and replace malfunctioning units and retest.

2. Test and adjust controls and safeties.

3. Test calibration of electronic controllers by disconnecting input sensors and stimulating operation with compatible signal generator.

4. Test each point through its full operating range to verify that safety and operating control set points are as required.

5. Test each control loop to verify stable mode of operation and compliance with sequence of operation. Adjust PID actions.

6. Test each system for compliance with sequence of operation.

7. Test software and hardware interlocks.

8. Test all end switches and verify status is reported on the ATC system.

C. DDC Verification:

1. Verify that instruments are installed before calibration, testing, and loop or leak checks.

2. Check instruments for proper location and accessibility.

3. Check instrument installation for direction of flow, elevation, orientation, insertion depth, and other applicable considerations.

4. Check flow instruments. Inspect tag number and line and bore size, and verify that inlet side is identified and that meters are installed correctly.

5. Check temperature instruments and material and length of sensing elements.

6. Check DDC system as follows:

   a. Verify that DDC controller power supply is from emergency power supply, if applicable.
   b. Verify that wires at control panels are tagged with their service designation and approved tagging system.
   c. Verify that spare I/O capacity has been provided.
   d. Verify that DDC controllers are protected from power supply surges.

D. Replace damaged or malfunctioning controls and equipment and repeat testing procedures.

E. All temperature control and interlock wiring shall be installed in conduit unless otherwise noted on the plans. Power or interlock wiring shall be run in separate conduit from sensor and communications wiring.

3.11. ADJUSTING

A. Calibrating and Adjusting:

1. Calibrate instruments.

2. Make three-point calibration test for both linearity and accuracy for each analog instrument.

3. Calibrate equipment and procedures using manufacturer's written recommendations and instruction manuals. Use test equipment with accuracy at least double that of instrument being calibrated.

4. Control System Inputs and Outputs:

   a. Check analog inputs at 0, 50, and 100 percent of span.
   b. Check analog outputs using volt-ohm-milli-amp meter (VOMA) at 0, 50, and 100 percent output.
   c. Check digital inputs using jumper wire.
   d. Check digital outputs using ohmmeter to test for contact making or breaking.
   e. Check resistance temperature inputs at 0, 50, and 100 percent of span using a precision-resistant source.

5. Flow:

a. Set differential pressure flow transmitters for 0 and 100 percent values with 3-point calibration accomplished at 0, p50, 90, and 100 percent of span.

6. Pressure:

a. Calibrate pressure transmitters at 0, 50, and 100 percent of span.
b. Calibrate pressure switches to make or break contacts, with adjustable differential set at minimum.

7. Temperature:

a. Calibrate resistance temperature transmitters at 0, 50, and 100 percent of span using a precision-resistance source.
b. Calibrate temperature switches to make or break contacts.

8. Provide diagnostic and test instruments for calibration and adjustment of system.

9. Provide written description of procedures and equipment for calibrating each type of instrument. Submit procedures review and approval before initiating startup procedures.

B. Adjust initial temperature and humidity set points.

C. Occupancy Adjustments: When requested within 12 months of date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to three visits to Project during other than normal occupancy hours for this purpose.

3.12. ON-SITE ASSISTANCE

A. Occupancy Adjustments: Within one year of date of Substantial Completion, provide up to three Project site visits, when requested by Owner, to adjust and calibrate components and to assist Owner's personnel in making program changes and in adjusting sensors and controls to suit actual conditions.

3.13. SCHEDULING

A. Submit spreadsheet to Owner indicating occupied/unoccupied times for each item controlled by ATC system. Incorporate all scheduling requirements into sequence of operation.

3.14. STAGING

A. Coordinate staging requirements with equipment being controlled. Where multistage units are scheduled or specified, provide all devices, controllers, wiring to control and sequence all stages.

3.15. VRF/VRV SYSTEMS INTEGRATION

A. For VRF/VRV systems the building automation system contractor shall:

1. Supply all the application software to read and write all points available from the VRF/VRV systems BACnet gateway.

2. Supply all physical points for the VRF /VRV equipment not supplied by the VRFVRV systems BACnet gateway to meet the sequence of operation and control strategy of the Building Automation Systems.

3. Not exceed the maximum read writes to points for the yearly buffer and storage of data limits for the VRF/VRV equipment.

4. Request the timing requirements for the loading of communications between Building Automation Systems and VRF/VRV Systems BACnet gateway limitation.

5. Additionally, the Building Automation System shall be capable of providing daily, weekly, yearly, and holiday programmable scheduling of Occupied/Unoccupied settings, On/Off, Mode of Operation, set point and fan speed based on the available functions of the connected VRF/VRV systems.

END OF SECTION

DIVISION 23 SECTION 233000
HVAC AIR DISTRIBUTION
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SECTION 233000 - HVAC AIR DISTRIBUTION

PART 1. GENERAL

1.1. SUMMARY

A. For General Mechanical Requirements, see Division 23 Section, “Common Work Results for HVAC” and Division 01, “General Requirements”.

B. The fabrication and installation of all ductwork, together with related equipment, shall comply with the standards of the National Fire Protection Association, as set forth in NFPA Standard No. 90A, as well as with the requirements of the Sheet Metal and Air Conditioning Contractors' National Association, Inc., and the latest edition of the ASHRAE Guide.

C. All duct sizes shown are net inside clear dimensions. Where internal duct lining is used, increase duct sizes accordingly to provide the indicated net free area. Unless otherwise indicated size runouts, drops, and connections to grilles, registers, diffusers, fans, coils, louvers, filters, and other equipment to the full size of the equipment connection.

D. Minor changes may be made in duct sizes where required to fit the available space, provided the indicated net free area and approximate aspect ratio are maintained.

E. Smoothly transition all ductwork to prevent excessive or unnecessary turbulence or pressure loss.

F. All exposed ductwork in finished areas shall be painted in color as indicated by Architect. All ductwork requiring paint shall be constructed of paint grade galvanized sheet steel with a paintable finish.

1.2. REFERENCES

A. ASTM A 36 - Structural Steel

B. ASTM A 90 - Weight of coating on Zinc-Coated (Galvanized) Iron or Steel Articles

C. ASTM A 167 - Stainless and Heat-Resisting Chromium-Nickel Steel Plate, Sheet, and Strip

D. ASTM C 916 Type II – Standard Specification for Adhesives for Duct Thermal Insulation

E. ASTM A 366 - Steel, Sheet, Carbon, Cold Rolled, Commercial Quality

F. ASTM A 480 - General Requirements for Flat-Rolled Stainless and Heat-Resisting Steel Plate, Sheet, and Strip

G. ASTM A 525 - General Requirements for Steel Sheet, Zinc-Coated (Galvanized) by the Hot-Dip Process

H. ASTM A 527 - Steel Sheet, Zinc-Coated (Galvanized) by Hot-Dip Process, Lock Forming Quality

I. ASTM A 568 - Steel, Sheet, Carbon, and High-Strength, Low-Alloy, Hot-Rolled and Cold-Rolled

J. ASTM A 569 - Steel, Carbon (0.15 Maximum, Percent), Hot-Rolled Sheet and Strip, Commercial Quality

K. ASTM B209 - Aluminum and Aluminum-Alloy Sheet and Plate

L. NFPA 90A - Installation of Air Conditioning and Ventilating Systems

M. NFPA 90B - Installation of Warm Air Heating and Air Conditioning Systems

N. SMACNA - HVAC Air Duct Leakage Test Manual

O. UL 181 - Factory-Made Air Ducts and Connectors.

P. NFPA 90A - Installation of Air Conditioning and Ventilating Systems

Q. NFPA 70 - National Electrical Code

R. SMACNA - HVAC Duct Construction Standards - Metal and Flexible

S. UL 33 - Heat Responsive Links for Fire-Protection Service.

T. UL 555 - Fire Dampers and Ceiling Dampers

1.3. PERFORMANCE REQUIREMENTS

A. No variation of duct configuration or sizes permitted except by written permission. Size round ducts installed in place of rectangular ducts in accordance with ASHRAE Table of Equivalent Rectangular and Round Ducts.

1.4. QUALIFICATIONS

A. Manufacturer: Company specializing in manufacturing the projects specified in this section with minimum five (5) years documented experience.

B. Installer: Company specializing in performing the work of this section with minimum five (5) years' experience.

1.5. REGULATORY REQUIREMENTS

A. Construct ductwork to NFPA- 90A, and NFPA-90B Standards.

1.6. ENVIRONMENTAL REQUIREMENTS

A. Do not install duct sealants when temperatures are less than those recommended by sealant manufacturer.

B. Maintain temperatures during and after installation of duct sealants.

1.7. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. DUCTWORK

A. Unless otherwise indicated or specified, fabricate ductwork of galvanized sheet steel, stainless steel, or aluminum conforming to Commercial Designation 3003 Temper H14 and Duct Sheet. Duct gages, jointing and reinforcement shall conform to Tables 4, 5, 6 and 7, as applicable, Chapter I of the latest ASHRAE Guide and Data Book. Construction details shall conform to Section I and Section II, as applicable, of Duct Manual and Sheet Metal Construction for Ventilation and Air Conditioning Systems as published by Sheet Metal and Air Conditioning Contractors' Association, Inc.

B. Erect sheet metal ductwork in a first-class, workmanlike manner secured in place rigidly and permanently. Provide suitable hangers, securely attached to building construction with bolts, clips or inserts. Hangers shall be structural shapes, flat bars, or formed strap hangers; use of wire will not be permitted. Hangers shall not pass through or be inside duct. Support vertical ducts passing through floors by angles riveted to duct and resting either on floor or on brackets secured to building construction. All space around ducts where they pass through any walls, floors, ceilings, or roofs shall be sealed tight with incombustible inert material. Do not arrange ducts so as to impair the effectiveness of fireproofing around structural members. Provide sheet metal flanged collars around exposed ducts passing through walls, floors, or ceilings to provide finished appearance. Seal all duct joints and seams including supply, return, outside air, combustion air, relief air, ventilation air and exhaust ductwork with Hardcast Sealing System as manufactured by Hardcast, Inc., Foster, Childers, or approved equal.

C. Flexible connections of neoprene or other NFPA approved non-inflammable fabric shall be provided in the duct system at all fan inlet and outlet connections.

D. Provide cut turning vanes in all duct turns where centerline radius is located. Turning vanes shall be air-foil type with extended trailing edges. Fabricate to comply with SMACNA Sheet Metal Construction for Ventilation and Air Conditioning Systems Manual.

E. Provide duct collars and angle iron framework for mounting of automatic dampers.

F. Fabricate and support in accordance with SMACNA HVAC Duct Construction Standards - Metal and Flexible, and as indicated. Provide duct material, gauges, reinforcing, and sealing for operating pressures indicated.

G. Construct T's, bends, and elbows with radius of not less than 1-1/2 times width of duct on centerline. Where not possible and where rectangular elbows are used, provide air foil turning vanes. Where acoustical lining is indicated, provide turning vanes of perforated metal with glass fiber insulation.

H. Increase duct sizes gradually, not exceeding 15 degrees divergence wherever possible; maximum 30 degrees divergence upstream of equipment and 45 degrees convergence downstream.

I. Fabricate continuously welded round and oval duct fittings two gauges heavier than duct gauges indicated in SMACNA Standard. Joints shall be minimum 4-inch (100 mm) cemented slip joint, brazed or electric welded. Prime coat welded joints.

J. Provide standard 45 degree lateral wye takeoffs unless otherwise indicated where 90 degree conical tee connections may be used.

K. Fasteners: Rivets, bolts, or sheet metal screws.

L. Hanger Rods: ASTM A36 - Galvanized steel; threaded both ends, threaded one end, or continuously threaded.

2.2. DUCT SYSTEMS

A. All supply, return, exhaust, fresh air intake, relief, ventilation, and outside air ductwork shall be constructed for low pressure service (2 inch W.G.). All exposed round ductwork in finished areas shall be paintable grade, dual wall, constructed for medium pressure service (6 inch W.G.).

2.3. DUCT CONSTRUCTION

A. Rectangular and/or Round Ductwork (Low Pressure):

1. Galvanized Steel Ducts: ASTM A525 and ASTM A527 galvanized steel sheet, lock-forming quality, having G-90 Zinc coating in conformance with ASTM A90.
2. Make allowance for internal duct lining where required. Sizes shown on the drawings are inside clear dimensions.
3. Determine duct gauges for the longest duct side and use for all four sides. Joints and reinforcing requirements apply to the longest duct side.
4. Reinforce all ducts to prevent buckling, vibration, or noise as recommended in the referenced construction standards, and as required to suit the installed conditions.
5. Do not cross break duct which will receive rigid insulation covering.
6. Where tap sizes of divided-flow fittings are not indicated, make branch and main/connection sizes proportional to their respective air flows and maintain uniform transverse velocities in the fitting.
7. Make radius elbows and radius tee connection with throat radius equal to or greater than the width of the duct. Use vaned elbows where shown and where radius elbows will not fit the space, and in all square bends.
8. Turning vanes shall be the air-foil type with extended trailing edges, 36-inch maximum vane length. Where longer vanes are required, use two or more sets of vanes with intermediate runners securely fastened together.
9. Bolt, screw, rivet, or spot weld reinforcing members securely to the duct on not less than 6-inch centers.
10. Where ducts are open-ended without grilles, registers, or other means of stiffening, reinforce and stiffen the open end with standing seams or an angle frame. Provide rolled edges to prevent any exposed sharp edges.
11. Paint all cut ends on galvanized angles, rods, and other uncoated surfaces with aluminum paint.
12. Where ductwork is not painted or otherwise finished, remove all exposed traces of joint sealers, manufacturer's identification and other markings.

13. Aluminum sheet shall be 3003 H14 alloy or duct sheet, 16,000 psi minimum tensile strength, and capable of being formed to a Pittsburgh lock seam.

14. Reinforcing members for aluminum ductwork shall be galvanized steel or aluminum unless otherwise indicated. Where aluminum reinforcing is used, size the member in accordance with ASHRAE recommendations to have rigidity equivalent to listed mild steel angle sizes.

15. Where aluminum ductwork is used, make allowance for increased thermal expansion. Particularly avoid direct contact between aluminum and concrete or masonry walls subject to dampness.

16. Determine duct gauges per SMACNA based on duct size and pressure indicated.

17. All exterior ductwork shall be single wall type with exterior field applied jacketing insulation. Inner wall shall be galvanized steel metal; outer wall shall be aluminum exterior duct insulation system as specified in Division 23 Section, "HVAC Insulation".

B. Round Ductwork (Dual Wall - Medium Pressure)

1. Medium pressure flat oval and round ductwork shall be spiral lock-seam Type K-27 with Type P liner as manufactured by United Sheet Metal Company, Inc., Semco Manufacturing, Inc., Lindab, Ductmate, MKT Metal Manufacturing, or approved equal, Uniseal duct and Uniform fittings. Construct ductwork of galvanized sheet steel. Elbows 8 inches in diameter and smaller shall be smooth formed. Larger elbows shall be five section type. Tees and crosses and laterals shall be conical. Make joints with sleeve type couplings, short length sheet metal screws and duct sealant. Seal joints with Hardcast, Foster, Childers, or approved equal, as hereinbefore specified. Conform to duct manufacturer's recommendations for jointing and installation. Ductwork and fittings shall be manufactured by a company regularly engaged in the construction of spiral ductwork and fittings. Contractor-fabricated ductwork will not be acceptable for ductwork and fittings. Manufacturers substituted for the above specified manufacturers shall submit for approval independently published laboratory test data on all proposed ductwork and fittings showing materials of construction, air flow, pressure drop and acoustical performance characteristics.

2. Round dual wall ductwork shall be installed to the extent shown on the drawings. All duct lining shall be provided with a perforated galvanized liner on the surface exposed to the air stream. All exposed ductwork in finished areas and where indicated on contract drawings shall be painted in color as selected by Architect. All ductwork requiring paint shall be constructed of paint grade sheet steel with paintable finish.

3. Round dual wall ductwork shall contain a 1 ½ inch thick fiberglass insulation sandwiched between inner and outer ducts.

2.4. SHOWER ROOM EXHAUST DUCTWORK

A. Aluminum Ducts: ASTM B209, aluminum sheet, alloy 3003-H14. Aluminum connectors and bar stock: Alloy 6061-T6, or of equivalent strength stainless steel ducts: ASTM A167, Type 316.

B. Ductwork shall be 20 gauge aluminum construction where concealed and 18 gauge Type 316 stainless steel where exposed.

C. Ducts shall be constructed for low pressure operation with all seams liquid tight.

D. Ductwork shall be pitched ¼ inch per foot back to hood or equipment for drainage.

E. Provide a cleanout door of the same material as the ductwork for inspection and cleaning of interior duct surface. Cleanout shall be located in the vertical riser.

2.5. AIR TRANSFER OPENINGS

A. Furnish and install metal sleeves or frames, of the same material as the duct or air terminals attached thereto, in all air transfer openings through walls, partitions, floors and other building construction, extending completely through the opening. Securely fasten the sleeves or frames in place and provide face flanges on both sides. Where grilles or registers are required, attach them to the sleeve or frame, or extend ductwork where shown on the drawings. If no grilles, registers or duct connections are required, furnish and install ½ inch x ½ inch removable galvanized wire mesh on one face.

2.6. AIR VOLUME CONTROLS

A. Furnish and install air volume control devices where indicated and where required to adjust and balance air flow in the systems, whether indicated or not. Volume dampers shall be provided in all branch ducts serving air outlets and inlets. For existing air devices install a new volume damper and where required for access, a new access door to allow access and adjustment.

B. Manual volume dampers in ductwork shall be factory-assembled units with rigid frame, opposed-blade action, and locking quadrant operator. Mark the extended damper shaft and align the operating handle to indicate the blade position. Dampers shall be as manufactured by Ruskin, American Warming and Ventilating, Inc., Arrow, or approved equal. Rectangular dampers shall be Type MD35, with steel channel frame, 16 gauge steel blades, 9 inch maximum blade spacing, low pressure, nylon bearings, galvanized finish with aluminum paint touch up. Round manual balancing dampers shall be Type MDRS25 manufactured by Ruskin, Arrow, American Warming and Ventilating, Inc., or as approved equal. When external insulation is to be applied, provide sheet metal standoffs on all manual volume dampers. Provide blade stops to minimize air gaps around damper blades when closed.

C. Motor-operated dampers shall be as hereinafter specified under Division 23 Section, “Instrumentation and Controls of HVAC & Plumbing System”.

D. Duct turning vanes shall be Tuttle & Bailey Ducturns, or approved equal.

E. Furnish and install duct collars and angle iron frames for the installation of ATC dampers.

F. Where volume dampers are installed in exposed finished spaces locate damper handle on top of duct.

G. Where volume dampers are installed above ceilings attach a colored piece of tape so that Test and Balance Engineer can easily locate for air flow adjustment.

2.7. INSTRUMENT TEST PORTS

A. Furnish and install instrument test ports in the ductwork to allow use of pitot tube length. Equip holes with Ventlok #699 instrument ports. Fittings shall extend beyond duct covering and insulation.

2.8. DUCT THERMOMETERS

A. Duct thermometers shall be Dresser Industries, Trerice, Weiss, Weksler, Miljoco, or approved equal direct-mounting filled system dial thermometers. Duct thermometers shall be vapor-actuated, universal-angle dial type, cast aluminum case with 4 ½ inch diameter, glass lens. Duct thermometers shall include adjustable joint with finish to match case, 180 degree adjustment in vertical plane, 360 degree adjustment in horizontal place, with locking device. Thermal bulbs shall be copper with phosphor-bronze bourden pressure tube. Movement shall be brass, precision geared. Duct thermometer scales shall be Progressive, satin-faced non-reflective aluminum with permanently etched markings. Each stem shall be copper-plated aluminum or brass for separable socket of length to suit installation.

B. Where ductwork is installed at a height that would require duct thermometers to be installed 10 feet above finished floor or greater then remote-ready filled - system dial thermometers shall be installed. Connecting tubing shall be bronze, double-braided, armor-over-copper capillary; of length to suite installation.

C. Duct thermometers shall be furnished and installed at energy recovery ventilators as follows:

LOCATION	RANGE
Outdoor Air Duct	-40 degrees Fahrenheit to 120 degrees Fahrenheit
Return Air Duct	40 degrees Fahrenheit to 180 degrees Fahrenheit
Supply Air Duct	30 degrees Fahrenheit to 180 degrees Fahrenheit
Exhaust Air Duct	30 degrees Fahrenheit to 180 degrees Fahrenheit

D. Description: Flanged fitting bracket for mounting in hole of duct, with threaded end for attaching thermometer.

1. Extension Neck Length: Nominal thickness of 2 inches, but not less than thickness of exterior insulation.

2. Insertion Neck Length: Nominal thickness of 2 inches, but not less than

thickness of insulation lining.

2.9. FIRE DAMPERS

A. Furnish and install automatic fire dampers where indicated, in all 2-hour fire-rated partitions, shafts, slabs, etc., and where required by NFPA Standard No. 90A and by the Fire Marshal. Refer to the architectural drawings for location of all fire-rated walls, shafts and slabs. Fire Dampers shall also be provided at all transfer air devices installed in rated walls at all floor penetrations, and as shown on the contract drawings.

B. Construction of fire dampers shall conform to requirements of NFPA No. 90A, UL Standard 555 and shall bear UL label. Fire dampers shall be set in frames adequately secured to fire partitions, floors, etc., and installed in strict accordance with UL listing and manufacturer's instructions.

C. Fire damper shall be Dynamic Type for rectangular ductwork and round ductwork as manufactured by Ruskin, Air Balance, Inc., Arrow, Greenheck, Lloyd Industries, Nailor, or approved equal, multi-leaf accordion type, held open by adequate heavy gauge wires and suitably calibrated fusible links. Vertical dampers (horizontal air flow) shall close by gravity. Horizontal dampers (vertical air flow) shall be closed by suitable and positive spring closing devices.

D. Damper frames shall provide pocket which shall store the damper leaves in open position outside of the air stream and shall provide for 100 percent opening connecting to ductwork or grille face. Damper material shall match connecting ductwork.

E. Provide adequately sized hinged access doors with cam locks for access to all fusible links and for resetting fire dampers. Where applicable, access to fire dampers shall be through registers or grilles. Provide identification on access door indicating fire damper within. Letters shall be not less than ½-inch in height.

F. Submit complete information to the Engineer including installation details. Furnish and install sleeves, angles, break-away duct connections, per UL listing.

G. Furnish to the Owner in a suitable storage container not less than six (6) fusible links of each type, size, and rating used on the project. Where required, furnish Greenheck Type CR, CO, or Type C transition sleeves.

2.10. SPIN-IN FITTINGS

A. Furnish and install spin-in fittings where indicated on the contract drawings, Model SM-20G, as manufactured by General Environment Corporation, or an approved equal.

2.11. DUCT LINING (LOW PRESSURE DUCTWORK)

A. All low pressure supply and return ductwork within 10 feet of air handling units, rooftop units, energy recovery ventilation units, and as additionally shown on Contract Drawings, shall be lined on the interior for sound attenuation and thermal insulation.

B. All low pressure ductwork within 10 feet of return or exhaust air fans and as additionally shown on Contract Drawings shall be lined on the interior for sound attenuation and

thermal insulation.

C. All internal duct lining for low pressure duct systems shall be provided with an interior galvanized perforated liner.

D. Provide additional exterior insulation where required and as indicated in Division 23 Section, "HVAC Insulation".

E. The lining insulation shall be 1 inch thick, 3.0 pcf density, Aeroflex plus Duct Liner Type 300, Owens Corning Quiet R Rotary Duct Liner, Manville, Knauf, or approved equal. The material shall be specifically designed for this application, shall have a black, fire-resistant coating, shall meet NFPA Standards 90A and 90B and shall have a UL Fire Hazard Classification of Flame Spread 25 or less and smoke developed of 10 or less. The black-coated surface shall face the air stream.

F. All exposed edges and the leading edge of all cross joints of the liner shall be coated with the same adhesive used to secure the duct liner to metal surface. All air stream surfaces shall be treated with EPA registered fungicide Foster 40-20. Coating shall meet ASTM D 5590 with 0 growth rating.

G. The duct liner shall be adhered to the metal with 100 percent coverage of adhesive. Adhesive shall conform to Adhesive and Sealant Council Standards for adhesives for duct liner; ASTM C916, Type II (ASC-A-7001-A-1971). Adhesive shall be Foster 85-60, Childers CP-127 or approved equal.

H. The duct liner shall be additionally secured with mechanical fasteners, which shall compress the duct liner sufficiently to hold it firmly in place. Mechanical fasteners shall conform to Mechanical Fastener Standard MF-1-1971, available from Sheet Metal and Air Conditioning Contractors National Association.

I. All duct lining shall be installed in complete accordance with the Sheet Metal and Air Conditioning Contractors National Association (SMACNA) Duct Liner Application Standard, First Edition and Green Guard Indoor Air Quality certification program requirements.

J. Dimensions on drawings indicate inside clear opening of rectangular ductwork. Increase duct dimensions 2 inches each way for accommodating insulation on all shop or field-fabricated rectangular ductwork where lining is specified.

2.12. AIR TERMINAL DEVICES

A. Furnish and install air supply, return, exhaust devices of sizes and capacities as scheduled on the drawings. Catalog numbers shown are Metalaire, Inc., products for equipment which have been found suitable for the application. Products of Tuttle & Bailey, Anemostat, Division of Hart & Cooley, Carnes, Titus, Price, Nailor, Krueger, or approved equal will be considered only if performance characteristics including throw, drop, pressure loss, sound pressure level, etc., are equal to or better than the performance characteristics of the specified products. All air devices shall be ADC certified. Ductwork behind registers, grilles and diffusers shall be given two coats of flat black paint. Perimeter of all ceiling diffusers shall be caulked to provide a neat, aesthetic appearance.

B. Device Schedule:

AIR DEVICE SCHEDULE		
Device	**Accessories**	**Finish**
Supply Diffusers, Lay-in Tile		
Model 5000-A, Rectangular MetalAire Ceiling Diffuser, Throw as Indicated	Integral opposed blade damper	White baked enamel finish
	Removable core	
	Louvered face	
	All aluminum construction	
	Auxiliary panel for lay-in tile installation	
	Adjustable pattern deflector	
Supply Diffuser, Gypboard, Surface Mount		
MetalAire Model 5000-A, Rectangular Ceiling Diffuser, Throw as Indicated (Surface or Duct Mount)	Integral opposed blade damper	White baked enamel finish
	Louver face	
	All aluminum construction	
	Removable core	
	Adjustable pattern deflector	
Supply Register, Sidewall, Floor		
MetalAire Model V4004D, Sidewall Supply Register, Throw as Indicated (Surface or Duct Mount)	Integral opposed blade damper	White baked enamel finish
	All aluminum construction	
	22½ inch deflection blades	
	Double deflection spread & drop control	
Return/Exhaust, Transfer Register, Gypboard, Surface Mount		
MetalAire, Model RHD Rectangular Registers (Surface Mount)	Integral opposed blade damper	Off-white baked enamel finish
	45 degree angled deflecting vanes	

AIR DEVICE SCHEDULE		
	All aluminum construction	
Return/Exhaust, Transfer Register, Lay-in Tile		
MetalAire, Model RHD Rectangular Registers	Integral opposed blade damper	Off-white baked enamel finish
	45 degree angled deflecting vanes	
	All aluminum construction	
	Auxiliary panel for lay-in tile installation	
	Provide return air filters racks and 1" thick filters where indicated.	

C. Where air terminal devices are installed in duct collars or branches, furnish and install air extractors. Furnish and install control grids, volume dampers, and/or other accessories necessary to ensure uniform air flow across the terminal devices. Accessories shall be of the same material as the terminal device. Install fixed blade terminals so that blades block the normal line of vision. Furnish three (3) of each type of removable key operators.

D. Contractor shall determine frame and mounting type as per type of ceiling as shown on Architectural drawings.

E. Noise Criteria: All air devices shall be sized and selected to limit maximum NC (noise criteria) levels to 30.

2.13. OPEN END DUCTS (OED)

A. Whether indicated on plans or not, all open-ended ducts shall be provided with a protective screen.

B. All open-ended ducts shall be furnished with a 12 gauge ½ inch x ½ inch aluminum mesh screen. Screens shall be permanently installed in a removable frame, and the frame shall be attached to the open-ended duct in a neat, workmanship-like manner without any exposed edges or sharp surfaces.

C. Screen shall be attached to a ¾ inch x 1/8 inch continuous galvanized perimeter frame. Install duct stiffeners greater than 16 inches in any direction at open-ended ducts.

2.14. DRIP PANS

A. Furnish and install suitable watertight, aluminum drip pans where water or drain piping is routed over electrical switchgear, transformers, computers, elevator machine equipment, dry storage rooms, etc. Each drip pan shall have a 1 inch copper type M drain piped to

discharge where shown on drawings; or, if not shown, to discharge over nearest available open drain. Size and arrangement shall be as approved by Engineer. Sides shall be minimum 1.5 inches deep.

B. Drain pans shall be of 16 gauge welded construction. Provide drawings of typical drain pan construction for approval before construction. See Submittals in Division 01 Section, "Product Requirements".

2.15. DUCT SEALANTS AND ADHESIVES

A. All ductwork shall be sealed, including low pressure exhaust systems. Transverse joints and longitudinal seams in duct systems shall be sealed with a duct sealant of the type specified hereinafter in Section 1, 2, or 3, or with a tape sealing system as specified in Section 4. Spiral lockseams are not longitudinal seams and do not require duct sealant. All seams and joints shall require duct sealant suitable for the pressure rating and installation application. All sealants shall exceed 500 hours without becoming brittle under ASTM-D572 test conditions (oxygen bomb), unless specified otherwise. No surface preparation or solvent cleaning shall be necessary to remove light coatings of oil and dust before applying sealant unless specified otherwise. Flanged joints shall be sealed according to Section 5. Construction joints that are not fully welded shall be sealed according to Section 6. Adhesive to secure insulation to metal surfaces shall be that specified in Section 7.

1. Assembly joints to be installed indoors or outdoors shall be sealed with Foster 32-19, Childers CP-146, United Duct Sealer WB, or equivalent, which is a water-based sealant formulated to withstand service temperatures from 20 degrees F to +200 degrees F. Sealant shall have a UL Classification marking with a flame spread of 15 and smoke developed of 0 when applied to inorganic reinforced cement board, both at a coverage of 31 square feet per gallon. Store and apply between 40°F (4°C) and 100°F (38°C); protect from freezing.

2. Assembly joints to be installed indoors shall be sealed with Foster 32-19, childers CP-146, UNI-GRIP™ duct sealer or equivalent, which is a water-based (vinyl-acrylic polymer) sealant formulated to withstand temperatures from –20 degrees to +200 degrees Fahrenheit. Surfaces to be sealed should be clean, dry, and free from oil, grease, and dirt. Sealant shall be nonflammable (wet) and fire retardant. Sealant shall have a UL Classification marking with a flame spread of 5 and smoke developed of 5 when applied to 18-gauge galvanized steel and a flame spread of 0 and smoke developed of 0 when applied to inorganic reinforced cement board, both at a coverage of 40 square feet per gallon.

3. Assembly joints shall be sealed with UNI-CAST® tape sealing system or equivalent, which is a combination of an adhesive activator and woven-fiber tape impregnated with a gypsum mineral compound. Modified acrylic/silicone activator (MTA-20 for indoor use) reacts exothermically with the tape to form a hard, airtight seal. Sealant shall be formulated to withstand temperatures from –40 degrees F to +200 degrees Fahrenheit. Combination of tape and MTA-20 adhesive shall have a flame spread and smoke developed of 0. Do not use for outdoors.

4. Flanged joints to be installed indoors shall be sealed with UNI-GASKET™ flange sealer or equivalent, which has a synthetic elastomer base and is formulated to withstand temperatures from –20 degrees F to +150 degrees F.

Sealant shall have a UL Classification marking with a flame spread of 5 and smoke developed of 5 when applied to 18-gauge galvanized steel and a flame spread of 0 and smoke developed of 5 when applied to inorganic reinforced cement board, both at a coverage of 80 square feet per gallon.

5. Where duct fittings are constructed with standing seam or spot-welded techniques, all construction joints shall be sealed with UNI-WELD™ metal cement or equivalent, which is composed of neoprene rubber, resins, and inert reinforcing material dispersed in a petroleum distillate. Sealant shall be formulated to withstand temperatures from –20 degrees F to +225 degrees F. Sealant shall have a UL Classification marking with a flame spread of 0 and smoke developed of 0 when applied to 18-gauge galvanized steel and a flame spread of 0 and smoke developed of 0 when applied to inorganic reinforced cement board, tested as applied in two 1/8 inch beads 8 inches on center.

6. Where insulation is to be secured to metal surfaces, the adhesive used shall be Foster 85-60, Childers CP-127, UNI-TACK™ duct liner adhesive or equivalent, which are water-based, vinyl-acrylic copolymer adhesives formulated to withstand temperatures from –20 degrees Fahrenheit to +200 degrees Fahrenheit. Adhesive shall have a UL Classification marking with a flame spread of 0 and smoke developed of 0 when applied to 18-gauge galvanized steel and a flame spread of 0 and smoke developed of 0 when applied to inorganic reinforced cement board, both at a coverage of 267 square feet per gallon. Adhesive shall conform to ASTM C916, Type II.

B. Manufacturers: Duct Mate, United McGill, MKT Metal Manufacturers, Semco, Elgen, Childers, Foster, or as approved equal.

2.16. AUXILIARY DRIP PANS

A. Furnish and install suitable watertight, aluminum drip pans for all suspended air handling units, heat pumps, or air handling units installed on upper floor and/or attic. Each drip pan shall have a 1" copper type "M" drain piped to discharge where shown on drawings. Drain pan shall extend 3" beyond sides of air handling unit/heat pump. Sides shall be minimum 1.5" deep.

B. Drain pans shall be of 16 gauge welded construction. Provide drawings of typical drain pan construction for approval before construction. See Submittals, Division 23 Section, “Common Work Results for HVAC” and Division 01, Section, “General Requirements”.

C. Install U.L. 580 listed condensate float switch in auxiliary drain pan and wire to shut-down unit upon sensing water. All control and interlock wiring to be furnished and installed under Division 23 Section, “Instrumentation & Controls of HVAC & Plumbing Systems”

2.17. FILTER MEDIA DURING CONSTRUCTION

A. Filter media installed during construction: Minimum MERV 8.

PART 3. EXECUTION

3.1. DUCT INSTALLATION REQUIREMENTS

A. Coordinate ductwork with other work and install ducts at proper elevations and locations to maintain indicated ceiling heights and clearances. Provide all elbows, transitions, offsets, connections, and other fittings necessary to fit the work into place or to connect to equipment or diffusers. Method of duct support connection to structure and slabs shall be approved by Structural Engineer, and Shop Drawings shall be submitted.

B. Substantially support ductwork with structural shapes, flat bars, or formed strap hangers securely attached to the building structure by means of bolts, clamps, or inserts. Support vertical ducts by angles attached to the duct and resting on the floor or supported by brackets or hangers attached to the building structure. Strap hangers shall be 16-gauge minimum galvanized steel formed under the bottom edge of duct. Use square ¼ inch thick washers tight against the bend on upper strap attachments to horizontal surfaces. Place all supports external to the ductwork and out of the air stream. Provide additional supports at coils and other concentrated loads. Arrange supports so that duct weight is not transmitted to ceilings, fans or other equipment.

C. Prevent direct contact between ductwork and building surfaces or other equipment. Where ducts pass through walls, partitions, floors, ceilings, or roofs, pack and seal the space around the duct with an approved fire-safe inert material. Provide flanged duct escutcheons at all exposed ducts that pass through walls, partitions, floors, and ceilings.

D. Use galvanized (compatible) corrosion-resistant hangers, supports, brackets, and hardware.

E. Furnish and install NFPA-approved duct connections where shown and at all connections to fans, air handling units, and similar rotating equipment. Use glass-reinforced neoprene fabric, roll-formed to sheet metal strips or flanges. Support adjacent ductwork to provide sufficient slack in the connection.

F. See NFPA 90A, and latest publication of SMACNA. Prevent direct contact between ductwork and building surfaces or other equipment. The opening in the construction around the duct shall not exceed one-inch average clearance on all sides. Where ducts pass through walls, partitions, floors, ceilings, or roofs, pack and seal the space around the duct with an approved fire-safe inert material capable of preventing the passage of flame and hot gases sufficiently to ignite cotton waste when subjected to the same NFPA 251 Time-Temperature Conditions required for fire barrier penetration. All exposed duct penetrations shall be finished with a sheet metal field erected flange escutcheon to form a neat appearance.

G. Coordinate duct installation with the requirements of Division 23 Section, “Vibration Controls for HVAC, Plumbing & Fire Protection Equipment”.

H. Install in accordance with manufacturer’s instructions.

I. Install and seal ducts in accordance with SMACNA HVAC Duct Construction Standards - Metal and Flexible.

J. Duct Sizes are inside clear dimensions. For lined ducts, maintain sizes inside lining.

K. Provide openings in ductwork where required to accommodate thermometers and controllers. Provide pitot tube openings where required for testing of systems, complete

with metal can with spring device or screw to ensure against air leakage. Where openings are provided in insulated ductwork, install insulation material inside a metal ring.

L. Locate ducts with sufficient space around equipment to allow normal operating and maintenance activities.

M. Use crimp joints, with or without bead, for joining round duct sizes eight (8) inches and smaller with crimp in direction of air flow.

N. Use double nuts and lock washers on threaded rod supports.

O. Set plenum doors 6 to 12 inches (150 to 300 mm) above floor. Arrange door swings so that fan static pressure holds door in closed position.

P. During construction, provide temporary closures of metal or taped polyethylene on open ductwork to prevent construction dust from entering ductwork systems.

3.2. ACCESSORY INSTALLATION REQUIREMENTS

A. Install accessories in accordance with manufacturer's instruction, NFPA 90A, and SMACNA HVAC Duct Construction Standards - Metal and Flexible.

B. Provide duct access doors for inspection and cleaning before and after filters, coils, fans, automatic dampers, at fire dampers, combination fire and smoke dampers, duct detectors, air flow monitoring stations, duct-mounted equipment, and elsewhere as indicated. Review locations prior to fabrication.

C. Provide duct test holes where required for testing and balancing purposes. Review locations with Test and Balance Engineer prior to installation.

D. Provide fire dampers, combination fire and smoke dampers and smoke dampers at locations indicated, where ducts and outlets pass through fire-rated components, and where required by authorities having jurisdiction. Install with required perimeter mounting angles, sleeves, breakaway duct connections, corrosion-resistant springs, bearings, bushings and hinges.

E. Install smoke dampers and combination fire and smoke dampers in accordance with NFPA 92A. Furnish and install a remote test station and connect to damper end switches.

F. Demonstrate re-setting of fire dampers to Owner's representative.

G. Provide flexible connections immediately adjacent to equipment in ducts associated with fans and motorized equipment and supported by vibration isolators. Refer to Division 23 Section, "Vibration Control for HVAC and Plumbing Systems".

H. Provide balancing dampers at points on supply, return, and exhaust systems where branches are taken from larger ducts as required for air balancing. Install minimum duct widths from duct take-off.

I. Use splitter dampers only where indicated.

J. Provide balancing dampers on duct take-off to diffusers, grilles, and registers, regardless of whether dampers are specified as part of the diffuser, grille, or register assembly.

K. Install diffusers, registers, and grilles to ductwork with airtight construction.

L. Check location of all air outlets and inlets and make necessary adjustments in position to conform with architectural features, symmetry, and lighting arrangements.

M. Install duct thermometer support flanges in wall of duct. Attach to duct with screws. Locate duct mounted thermometers, minimum 10 feet downstream of mixing dampers, coils or other devices causing air turbulence.

N. Install remote - reading duct dial thermometers in control panels with tubing connecting panel and thermometer bulb supported to prevent kinks. Use minimum tubing length. Mount control panel 60 inches above finished floor and label each dial thermometer.

O. Install duct accessories according to applicable details shown in SMACNA's HVAC Duct Construction Standards Metal and Flexible for metal ducts.

P. Install volume dampers in lined duct; avoid damage to and erosion of duct liner.

Q. Provide test holes at fan inlet and outlet and elsewhere as indicated.

R. Install fire dampers according to manufacturer's UL approved written instructions.

1. Install fusible links in fire dampers. Label access doors according to equipment served.

S. Adjust duct accessories for proper settings.

T. Adjust fire dampers for proper action.

3.3. DUCT LINING INSTALLATION REQUIREMENTS

A. All portions of duct designated to receive duct liner shall be completely covered with duct liner. Transverse joints shall be neatly butted and there shall be no interruptions or gaps. The black pigmented or mat faced surface of the duct liner shall face the airstream.

B. Duct liner shall be adhered to the sheet metal with 90 percent coverage of adhesive complying with requirements of ASTM C916. All exposed leading edges and transverse joints shall be factory coated or coated with adhesive during fabrication. Install perforated galvanized inner liner where indicated

C. Duct liner shall be additionally secured with mechanical fasteners, either weld-secured or impact-driven, which shall compress the duct liner sufficiently to hold it firmly in place. Adhesive bonded pins are not permitted due to long term adhesive aging characteristics. Spacing of mechanical fasteners with respect to duct liner interior width shall be in accordance with SMACNA HVAC DGS. Maximum spacing for mechanical fasteners shall be as follows:

Velocity = 0 to 2,500 feet per minute (0 to 12.8m/s):
From transverse end of liner 3: (75mm)

Across width of duct	12 inches (300 mm) O.C.
From corners of duct	4 inches (100mm)
Along length of duct	18 inches (450mm) O.C.

Velocity = 2,501 to 5,000 feet per minute (12.8 to 25.4 m/s):

From transverse end of liner	3 inches (75m)
Across width of duct	6 inches (150mm) O.C.
From corners of duct	4 inches (100mm)
Along length of duct	16 inches (400mm) O.C.

D. When air velocities exceed 4,000 fpm (20.3m/s), galvanized sheet metal nosing shall be applied to all leading edges of duct liner.

E. Acoustical Duct Liner shall be cut to assure overlapping and compressed longitudinal corner joints.

F. Upon completion of installation of duct liner and before operation is to commence, visually inspect the system and verify that the duct liner insulation has been correctly installed.

G. Open all system dampers and turn on fans to blow all scraps and other loose pieces of material out of the duct system. Allow for a means of removal of such material.

H. Check the duct system to ensure that there are no air leaks through joints.

3.4. CLEANING

A. Clean duct system and force air at high velocity through ducts to remove accumulated dust. To obtain sufficient air, clean half the system at a time. Protect equipment which may be harmed by excessive dirt with temporary filters, or bypass during cleaning.

B. Clean duct systems with high power vacuum machines. Protect equipment which may be harmed by excessive dirt with filters, or bypass during cleaning. Provide adequate access into ductwork for cleaning purposes.

C. Ductwork shall be cleaned in accordance with “Duct Cleanliness for New Construction (SMACNA 2000)”, and shall achieve a “Basic” cleanliness level.

3.5. LEAKAGE TESTS

A. All low pressure sheet metal ductwork shall undergo leakage tests at 2 inch W.G. Tests shall be accomplished under this section and witnessed as specified under Division 23 Section, “Testing, Adjusting, and Balancing for HVAC and Plumbing”.

B. All medium pressure sheet metal ductwork shall undergo leakage tests at 5 inch W.G. Tests shall be accomplished under this section and witnessed as specified under Division 23 Section, “Testing, Adjusting, and Balancing for HVAC and Plumbing”.

C. Leakage from each duct system shall not exceed 5 percent for low pressure systems and 1 percent for medium pressure systems of the normal air handling capacity of the system.

If the system ductwork is tested in sections, the leakage shall not exceed ½ of 1 percent of the CFM to be handled by that section, and the total leakage of the system shall not exceed 1 percent of the total system CFM. Test pressure shall not exceed the pressure limits of the duct construction as defined in SMACNA High Pressure Duct Construction Standards. Repair all leaks which are audible, regardless of the leakage rate of the duct system as a whole, by remaking the entire defective joint or seam. Spot sealing of ducts in place will not be acceptable.

D. All duct accessories, including but not limited to volume dampers, ATC sensors, duct detectors, duct coils shall be installed prior to duct leakage testing.

E. Submit a complete report of the ductwork leakage tests to the Architect and include final approved copies in test and balance reports.

3.6. DUCTWORK IDENTIFICATION

A. Degrease and clean surfaces to receive adhesive for identification materials.

B. All ductwork shall be identified with painted background marked with the name of the service with arrows to indicate flow direction. Color Code and System Identification shall comply with ANSI Standards.

C. Marking shall be plain block letters, stenciled on ductwork (above and below ceilings) and shall be located near each branch connection and at least every ten feet on straight runs of ductwork. Where ductwork is aligned adjacent to each other, markings shall be neatly lined up. All markings shall be located in such a manner as to be easily legible from the floor.

D. Identify ductwork with plastic nameplates or stenciled painting. Identify with air handling unit identification and area served.

E. Length of color field for ductwork shall be 32 inches. Lettering shall be minimum 3-1/2 inches high.

DIVISION 23 SECTION 238126
VRF SPLIT SYSTEMS WITH HEAT RECOVERY (AIR COOLED)
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SECTION 238126 - VARIABLE REFRIGERANT VOLUME SPLIT SYSTEMS WITH HEAT RECOVERY (AIR COOLED SYSTEMS)

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes Variable Refrigerant Volume Split Systems with Heat Recovery.

B. Related Sections include the following. List below only products and equipment for this Project that the reader might expect to find in this Section but are specified elsewhere. Verify that the Section titles listed below are correct for this Project's Specifications.

1. Division 23 Section, “HVAC Piping, Fittings and Valves” for refrigerant piping materials.

2. Division 23 Section, “HVAC Insulation” for refrigerant pipe insulation requirements.

3. Division 23 Section, “Vibration Controls for HVAC, Plumbing, & Fire Protection Equipment” for isolation materials.

4. Division 23 Section, “Instrumentation & Controls of HVAC & Plumbing Systems” for temperature control devices, and control wiring and control devices connected to indoor, outdoor and refrigerant distribution devices.

5. Division 26 Section, “Disconnect Switches & Circuit Breakers” and circuit breakers for field installed disconnect switches.

1.3. DEFINITIONS

A. BICSI: Building Industry Consulting Service International.

B. EER: Cooling full load energy efficiency ratio.

C. IEER: Cooling integrated (part load) energy efficiency ratio.

D. High Temperature COP: Heating coefficient of performance at 42°F.

E. Low Temperature COP: Heating coefficient of performance at 17°F.

F. SCHE: Simultaneous cooling and heating efficiency.

G. VRV: Variable Refrigerant Volume

1.4. SUBMITTALS

A. Product Data: Include manufacturer's technical data for each model indicated, including rated capacities of selected model clearly indicated; dimensions; required clearances; shipping, installed, and operating weights; furnished specialties; accessories; and installation and startup instructions.

B. Product data for Variable Refrigerant Volume units specified, including the following:

1. Dimension and plans and elevation drawings including field piping, required clearances and locations of all field connections.

2. Certified fan-sound power ratings.

3. Certified coil-performance rating with system operating conditions indicated.

4. Motor ratings and electrical characteristics plus motor and fan accessories.

5. Filters with performance characteristics.

6. Outdoor air cooled heat pump unit.

7. Summary of all auxiliary utility requirements such as electricity, refrigerant piping, and condensate piping. Summary shall indicate quality and quantity of each required utility.

8. Branch selector box data.

9. Refnet data.

10. ARHI 1230 certification including EER, IEER, high temperature COP, low temperature COP, and SCHE.

11. Equipment selections de-rated to reflect scheduled data.

12. VRV equipment certified installer’s certificate.

13. Wiring material product data and wiring layout for all systems: power, VRV control, control systems, interface to BMS and associated VRV equipment.

C. Shop Drawings: Detail equipment assemblies and indicate dimensions, weights, loadings, required clearances, method of field assembly, components, and location and size of each field connection. Detail mounting, securing, and flashing of roof curb to roof structure for roof mounted units. Detail mounting and securing to concrete pads for grade mounted systems. Indicate coordinating requirements with roof membrane system or concrete pads and vibration isolation.

D. Wiring Diagrams: Detail wiring for power, signal, and control systems and differentiate between manufacturer installed and field installed wiring.

E. Field Test Reports: Indicate results of manufacturer's startup and testing requirements. Submit copies of checklists.

F. Maintenance Data: For equipment to include in the maintenance manuals specified in

Division 01.

G. Warranties: Special warranties specified in this Section.

H. Install factory certified documents indicating approval to install the VRV equipment.

1.5. SYSTEM DESCRIPTION

A. Furnish and install where indicated, a variable capacity, heat recovery air conditioning system. System shall be a Variable Refrigerant Volume Series split system as manufactured by Daikin, LG, Mitsubishi, Trane, Samsung, Johnson Controls, or approved equal. The system shall consist of multiple indoor units capable of cooling or heating, branch selector boxes, refrigerant joints to separate refrigerant flow between units and headers (refnets), a three pipe or two pipe refrigeration distribution system using PID control, and an outdoor unit. The indoor units shall be connected to the outdoor units utilizing the specialized piping joints provided by the equipment manufacturer. The outdoor unit shall be direct expansion (DX), air-cooled heat recovery, multi-zone air-conditioning system with fixed speed and variable speed inverter driven compressors using R-410A refrigerant. The outdoor unit may connect to a connected indoor capacity up to 130% of the outdoor unit capacity. All zones are each capable of operating separately with individual temperature control. A dedicated hot gas pipe shall be provided to provide optimum heating operation performance.

B. Operation of the system shall permit either individual cooling or heating of each indoor unit simultaneously or all of the indoor units associated with one branch cool/heat selector box. Each indoor unit or group of indoor units shall be able to provide set temperature independently via a BMS interface. Provide all interlock wiring between system controllers and building automation system.

C. Branch cool/heat selector boxes shall be located as shown on the drawing. The branch selector boxes shall have the capacity to control cooling and heating downstream of the box to each individual heat pump unit. The box shall consist of electronic expansion valves, refrigerant control piping and electronics to facilitate communications between the branch selector box and main processor and between the branch selector box and indoor units. The branch selector box shall control the operational mode of the subordinate indoor units. The use of electronic expansion valves ensures continuous heating during defrost, no heating impact during changeover and reduced sound levels.

D. Manufacturer shall have five years prior experience making similar equipment as described in this specification.

1.6. QUALITY ASSURANCE

A. All equipment and systems shall be tested and certified in accordance with AHRI 1230 (Performance Rates of Variable Refrigerant Flow (VRF) Multi-Split Air Conditioning and Heat Pump Equipment) and bear the AHRI certification seal.

B. Fabricate and label refrigeration system to comply with ASHRAE 15, Safety Code for Mechanical Refrigeration.

C. Listing and Labeling: Provide electrically operated components specified in this Section

that are listed and labeled.

1. The Terms Listed and Labeled: As defined in the National Electrical Code, Article 100.

2. Listing and Labeling Agency Qualifications: A Nationally Recognized Testing Laboratory as defined in OSHA Regulation 1910.7.

D. Comply with NFPA 70 for components and installation.

E. The units shall be tested by a Nationally Recognized Testing Laboratory (NRTL), in accordance with ANSI/UL 1995 – Heating and Cooling Equipment and bear the Listed Mark.

F. The system shall be factory tested for safety and function.

G. Coordination: Coordinate layout and installation of indoor units, outdoor units, refrigerant piping, branch selector boxes, refnets, and other appurtenances with piping and ductwork and with other installations.

H. Contractor's certified VRV equipment installer must be on site during installation of VRV system, refrigeration piping, control wiring, system controls and interface to BMS, and associated VRV equipment.

I. Obtain all necessary permits for low voltage and power wiring for VRV system.

1.7. DELIVERY, STORAGE, AND HANDLING

A. Deliver outdoor and indoor units as factory assembled units with protective crating and covering.

B. Coordinate delivery of units in sufficient time to allow movement into building or on to roof as indicated.

1.8. WARRANTY

A. General Warranty: The special warranty specified in this Article shall not deprive the Owner of other rights the Owner may have under other provisions of the Contract Documents and shall be in addition to, and run concurrent with, other warranties made by the Contractor under requirements of the Contract Documents.

B. Special Warranty: A written warranty, executed by the manufacturer and signed by the Contractor, agreeing to replace components that fail in materials or workmanship, within the specified warranty period, provided manufacturer's written instructions for installation, operation, and maintenance have been followed.

1. Warranty Period: Compressors and Compressor Motor Contactors: Manufacturers standard, but not less than 6 years after date of Substantial Completion.

1.9. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this section affected by alternates.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include the following:

1. Daikin, Samsung, Sanyo, LG, Johnson Controls, Mitsubishi, Trane, Samsung, Fujitsu, or approved equal.

B. Basis of Design was a Daikin 3-pipe system. All scheduled capacities and efficiencies must be met. Cost of any electrical, piping, design, insulation, additional branch selector boxes, heat recovery boxes, refnets, or other changes associated with other approved manufacturers shall be included in the bid and shall be the responsibility of the Contractor. If manufacturer other than the Basis of Design is utilized and the same requires drains at branch selector boxes, Contractor must provide piping, insulation and if needed to condensate pumps at no additional cost to the Owner. This includes power requirements for condensate pumps. Quantity of compressor unit modules/compressors shall not be reduced.

2.2. OUTDOOR UNITS – AIR COOLED

A. The outdoor unit is designed specifically for use with variable refrigerant volume system components. The outdoor unit shall be factory assembled and pre-wired with all necessary electronic and refrigerant controls. The refrigeration circuit of the condensing unit shall consist of scroll compressors, motors, fans, condenser coil, electronic expansion valves, solenoid valves, 4-way valve, distribution headers, capillaries, filters, shut off valves, oil separators, service ports, refrigerant regulator and all components for a complete functioning system.

B. The outdoor unit shall be modular in design and should allow for side-by-side installation with minimum spacing.

C. The following safety devices shall be included on the outdoor unit; high pressure switch, control circuit fuses, crankcase heaters, fusible plug, high pressure switch, overload relay, inverter overload protector, thermal protectors for compressor and fan motors, over current protection for the inverter and anti-recycling timers.

D. Unit Cabinet: The outdoor unit shall be completely weatherproof and corrosion resistant. The unit shall be constructed from rust-proofed mild steel panels coated with a baked enamel finish.

E. Fan: The unit shall have one or more propeller type, direct-drive fan motors that have multiple speed operation via a DC (digitally commutating) inverter. The condensing unit fan motor shall have multiple speed operation of the DC (digitally commutating) inverter type, and be of high external static pressure. A field setting switch to a maximum 0.32 in. WG pressure is available to accommodate field applied duct for indoor mounting of condensing units. The fan shall be a vertical discharge configuration and the motor shall

have inherent protection and permanently lubricated bearings and be mounted.

F. Condenser Coil: The condenser coil shall be manufactured from copper tubes expanded into aluminum fins to form a mechanical bond. The heat exchanger coil shall be of a waffle louver fin and rifled bore tube design to ensure high efficiency performance. The fins are to be covered with an anti-corrosion acrylic resin and hydrophilic film and pipe plates shall be treated with powdered polyester resin for corrosion prevention.

G. Compressor: Unit shall contain both fixed speed scroll and variable speed inverter scroll compressors. Inverter scroll compressors shall be variable speed (PAM inverter) controlled which shall be capable of changing the speed to follow the variations in total cooling and heating load as determined by the suction gas pressure as measured in the condensing unit. In addition, samplings of evaporator and condenser temperatures shall be made so that the high/low pressures detected are read and calculated. Each non-inverter compressor shall also be of the hermetically sealed scroll type. With each reading, the compressor capacity (INV frequency or STD ON/OFF) shall be controlled to eliminate deviation from target value. Compressors shall be spring mounted to avoid the transmission of vibration.

H. Surge Protection: Provide unit with DIN Rail Plug-in Surge Protection for each compressor unit installed for all telecom and control circuits. Surge protection shall be factory or field installed per manufacturer's recommendations. Surge protectors shall be model DLA as manufactured by Citel or approved equal. Units shall be listed in accordance with UL497B.

2.3. BRANCH SELECTOR/HEAT RECOVERY BOX

A. Branch selector (BS)/heat recovery boxes shall be located as shown on the drawing. The BS/heat recovery box shall be furnished with at least four (4) electronic expansion valves (EEV's), refrigerant control piping and electronics to facilitate communications between the BS/heat recovery box and main processor and between the BS/heat recovery box and indoor units. The BS box shall control the operational mode of the subordinate indoor units. The use of four (4) EEV's shall control the direction of refrigerant flow and ensure continuous heating during defrost, no heating impact during changeover and reduced sound levels. The branch selector/heat recovery boxes shall be designed specifically for use with heat recovery system components. These selector/heat recovery boxes shall be factory assembled, wired, and piped and shall be run tested at the factory. Unit Cabinet shall have a galvanized steel plate casing. Each cabinet shall house a liquid gas separator and contain a tube in tube heat exchanger. The unit shall have sound absorption thermal insulation material made of flame and heat resistant foamed polyethylene. Each circuit shall have at least one branch selector/heat recovery box to facilitate simultaneous heating and cooling in the system. Multiple indoor units may be connected to a branch selector/heat recovery box provided they are within the capacity range of the branch selector. The unit electrical power shall be as scheduled on the Contract Drawings. Each branch selector shall support up to four, six, eight, or ten heat pump units, each served by dedicated refrigerant suction and liquid piping. Each heat pump unit shall be able to individually operate in heating or cooling mode.

2.4. INDOOR UNITS

A. Ceiling Cassette Indoor Unit - The unit shall be completely factory assembled and wired.

The casing shall be galvanized sheet with grey heat insulation. This unit shall fit in the ceiling and have the capability of attaching a branch supply duct as well as a fresh air duct. The evaporator fan shall be an assembly with a high performance, fan direct driven by a single motor. The fans shall be statically and dynamically balanced and run on permanently lubricated bearings. The indoor unit shall have an adjustable air outlet system offering 4-way air flow, 3-way air flow, or 2-way air flow. The auto air swing vanes shall automatically swing up and down for uniform air distribution. Return air shall be filtered by a long-life filter to provide approximately, 2500 hours of use in a normal office environment before cleaning. The indoor unit shall be covered with a flat panel which protrudes only 1 inch below the ceiling to provide a neat and clean installation. The coils shall be of nonferrous construction with smooth plate fins bonded to copper tubing. The tubing shall have inner grooves for high efficiency heat exchange. All tubes joints shall be brazed with phoscopper or silver alloy. The coils shall be pressure tested at the factory. A condensate pan shall extend under the coil and piping. An integral drain pan pump capable of lifting condensate 22 inches shall be provided. An integral booster heater shall not be provided to supplement the unit during the heating mode. The unit electrical power requirements shall be as scheduled on the contract drawings. Furnish with condensate overflow float switch that will shut down unit should a high condensate level condition be sensed.

2.5. CONTROL SYSTEM

A. The control system shall consist of multiple microprocessors interconnected by a single non-polar two wire multiplex transmission system. Wiring shall be daisy chained from unit to unit direct. NO SPLICES. One microprocessor shall be factory wired and located within each indoor unit. It shall have the capability of sensing return air temperature and indoor coil temperature; receive and process commands from the remote controller. The microprocessor within the wall mounted remote controller shall provide automatic cooling and heating system changeover; display set point and room temperature; a 24 hour on/off timer so that automatic operation can be set on the timer at one hour intervals from one to twenty-four hours; have self-diagnostic function display; check mode for memory of most recent problem; and provide on-off and system/mode function switching. The heating system shall be controlled so that only warm air is discharged whenever the fan speed exceeds the very low (VLO) speed. Normal operation of the remote controller provides individual system control in which one remote controller and one indoor unit are installed in the same room. The control voltage between the indoor units and the outdoor unit shall be 16 volts D.C. 16 VDC shall be generated from the outdoor unit microprocessor board. The system shall be capable of automatic restart when power is restored after power interruption. System shall include twenty function self-diagnostics including total hours of compressor run time. Compressor capacity shall be modulated automatically to maintain a constant suction pressure, while varying the refrigerant volume for the needs of the cooling or heating loads. Indoor units shall use PID control to control superheat.

B. To prevent vandalism, wall mounted remote controllers shall be located in a concealed location for toilet room units. Unit control shall be based on return air temperature sensor.

C. System Controller: Control system shall include a central controller for user interface with system. Controller shall include a Liquid Crystal Display (LCD) touch screen capable of controlling up to 16 outdoor units and 64 indoor unit groups (maximum 128 indoor units).

D. System Controller shall be able to control the following functions:

1. On/Off selection for each indoor unit group or zone that is defined with several indoor unit groups.

2. Setpoint adjustment for each indoor unit group or zone.

3. Fan speed adjustment for each indoor unit group or zone.

4. Heat/cool/fan mode selection for each indoor unit group or zone.

5. Automatic changeover and overheat protection.

6. Forced shutdown terminals.

7. Priority settings for restriction of local access for start/stop, heat/cool mode and setpoint adjustment (at local remote controllers).

8. Setpoint limitation in both heating and cooling mode.

9. Weekly schedule with start-up and shut off times, temperature settings, and operation modes; 16 operations/each day can be set in one schedule, and 8 different schedules are available for special working days, holidays, or period of non-use.

10. Actual time display and setting.

11. Reset ability for malfunction codes and filter maintenance warning.

12. Maximum 13 months back up power supply to maintain the memory.

13. Non systems units (e.g. energy recovery ventilator) can be started/stopped and general alarm/status reported using Digital Input or Digital Input/Output units, including interlock program.

14. Controller must be BACnet compatible.

E. Controller shall provide control transformer for 24 VAC supply voltage for controllers as required.

F. Provide interface devices as required to interface to Building Automation System. ATC Interface shall allow monitoring of all points indicated on the point list.

G. Furnish the controls with the necessary interfaces to communicate via BACnet/IP or LonWorks to a building automation system. Exact protocol to be determined by the ATC subcontractor and VRV installing contractor.

H. All inputs and outputs on the manufacturer's controller shall be viewable via the interface.

I. All set points and schedules shall be editable via the interface by the building automation system.

J. In addition to standard inputs/outputs provide additional input/outputs as required to accomplish sequence of operation and items listed on point list.

K. The manufacturer shall be responsible for assisting and participating in the integration of the equipment into the building automation system and shall provide programming support, testing, verification, and on site personnel as required.

2.6. WIRING

A. All wiring devices and wire/cable shall be approved for the proposed purpose.

1. Communication cable shall be indicated for use in the data sheet

   a. Bacnet
   b. Lon
   c. RS-232
   d. RS-485 for VRV Loop wiring

2. All wire/cable shall be installed per VRV and wire/cable manufacturers' data sheets.

3. All wiring devices and wire/cable shall be labeled by UL or approved listing agency.

B. All installation contractors must have one person on site with five years experience in the trade during the complete installation process.

C. All wiring shall be installed per National Electric Code, BICSI and all other codes.

D. All wiring shall be installed in a neat, best and most workmanlike manner using the proper hangers and the protection of wiring in the installed method used.

E. Installing contractor musts supply an electrical permit for record purposes before work begins.

F. Equipment supplier equipment shall not be installed as a single point of failure by the control contractor.

G. Equipment manufacturer shall supply control contractor with a pre-wired and tested control NEMA 1 enclosure with gateway, power supply and terminal strips. A complete set of wiring diagrams for the interface must be submitted and included in the O&M manuals.

H. Control panel power shall have a separate 120 volt single phase circuit with no other load on the circuit.

2.7. VRF/VRV SYSTEMS BACNET GATEWAY

A. The VRF/VRV Systems BACnetTM Gateway shall be capable of monitoring up to 256 indoor units and 64 outdoor units through its embedded web browser. The BACnet Gateway shall be capable of controlling 92 indoor units and 8 outdoor units through its embedded web browser with third-party Building Automation Systems interface. The

BACnet Gateway provides multiple energy management schemes and integrates with third-party Building Automation Systems.

B. Provide multiple Gateway BACnet controllers as required, based on quantity of equipment on project.

2.8. FILTERS

A. In addition to the washable filters provided with each indoor unit, provide two (2) sets of spare additional washable filters for every indoor unit on the project. Provide correspondence documenting filters have been turned over to Owner at Substantial Completion.

PART 3. EXECUTION

3.1. EXAMINATION

A. Examine space for compliance with requirements for conditions affecting installation and performance of units. Do not proceed with installation until unsatisfactory conditions have been corrected.

3.2. INSTALLATION

A. Mount indoor and outdoor units as detailed on contract drawings and according to manufacturer's written instructions.

B. Install all interlock and control wiring between indoor units, outdoor units thermostats, and condensate pumps.

C. Supply initial charge of refrigerant and oil as required.

D. Install indoor ceiling cassettes and ducted units on vibration isolators.

E. Install outdoor units on concrete pads or on roof curbs as indicated on drawings.

F. Comb out fins on condensing unit where deformed or bent. Replace or repair broken fins.

G. Install condensate lift pumps, float switches, alarm, unit shut down wiring and detection block units per manufacturer's recommendations.

H. For wall mounted units field wire power wiring, alarm circuits, control cable, safety circuit connection, alarm, and condensate pump. Condensate pump shall be powered from indoor unit power wiring. Coordinate condensate pump electrical characteristics with indoor unit electrical characteristics.

I. Install system controller and interlock all indoor and outdoor units.

J. Install lockable caps on all outdoor unit refrigerant service valves to prevent tampering.

K. All final pipe lengths shall be submitted to VRV manufacturer to verify compliance with manufacturer’s requirements.

L. Install all refrigerant piping per manufacturer's requirements without deviation.

M. Label and identify all indoor units, outdoor units, piping, and branch selector boxes.

N. Install refnets and Y-fittings with manufacturers' required unobstructed distances upstream and downstream of the same.

O. Submit pressure test reports and vacuum test reports as informational submittals.

P. Install all branch selector boxes with manufacturer's required clearances. Also branch selector boxes shall be installed level per manufacturer's requirements.

Q. Install, test, and inspect refrigerant piping systems per manufacturer's instructions.

3.3. CONNECTIONS

A. Drawings indicate the general arrangement of piping, fittings, and specialties. The following are specific connection requirements:

1. High/low pressure gas line, liquid and suction lines must be individually insulated between the outdoor and indoor units.

2. Refrigerant Piping: conform to applicable requirements of Division 23 Section, HVAC Piping, Fittings, and Valves.

3. Install refrigerant piping, refnets, Branch selector boxes, insulation, and control wiring as required by the manufacturer.

4. Install isolation valves on all three pipes between outdoor unit and branch selector boxes.

5. Install isolation valves on both pipes at every indoor unit.

B. Electrical: Conform to applicable requirements in Division 26 Sections.

C. Ground equipment.

1. Tighten electrical connectors and terminals according to manufacturer's published torque tightening values. Where manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

3.4. COMMISSIONING AND MANUFACTURER'S FIELD SERVICES

A. Verify that installation is as indicated and specified. Provide factory authorized start-up and training.

B. Complete manufacturer's installation and startup checks and perform the following:

1. Inspect for visible damage to unit casing.

2. Inspect for visible damage to compressor, air cooled condenser coil, and fans.

3. Verify that clearances have been provided for servicing.

4. Check that labels are clearly visible.

5. Clean condenser and inspect for construction debris.

6. Verify wiring is installed per VRF installation manual requirements including but not limited to the following:

   a. Grounds
   b. Shielding
   c. Prior to applying power perform and document end to end continuity test for each wire in the communication cable.

7. Verify piping is installed and tested.

8. Verify that controls are connected and operable.

9. Verify that filters are installed.

10. Adjust vibration isolators.

11. Verify all piping and branch selector boxes are insulated.

C. Start unit according to manufacturer's written instructions.

1. Complete startup sheets and attach copy with Contractor's startup report.

2. Start-up units in close coordination with testing/balancing.

D. Check and record performance of interlocks and protection devices; verify sequences.

E. Operate unit for an initial period as recommended or required by manufacturer.

F. Calibrate thermostats and humidity sensors.

G. Check internal isolators.

H. Start refrigeration and measure and record the following:

1. Coil leaving air, dry and wet bulb temperatures.

2. Coil entering air, dry and wet bulb temperatures.

3. Refrigerant suction/discharge pressures.

4. Indoor and outdoor unit amperage, voltage, and watts.

5. Fan Rotation and RPM.

6. Condensate pump operation.

7. Condensate overflow safety switch operation.

8. System controller operation.

3.5. VRF INSTALLATION SUPPORT

A. The authorized manufacturer's representative shall include installation support for the project as specified in this section by means of a dedicated technical VRF support specialist.

B. This project support shall be completed by an employee whose sole responsibility is to provide direct technical support for the VRF system. Sales staff or other roles are not permitted to provide these duties.

C. The VRF support specialist must be available for a kick off meeting prior to work being started. This meeting should include the installing contractor, engineer, controls contractor, owner (or owner's representative) and general contractor.

D. This meeting shall cover the following items:

1. Review installation best practices for the VRF manufacturer.

2. Review mechanical drawings and VRF system layout.

3. Provide contact information for support during the project.

4. Review integration requirements and mapping of points with ATC sub-contractor.

E. Project support by the manufacturer's representative during the project shall include the following:

1. Provide periodic onsite technical support for the installation contractor during the project.

2. Review as-built information provided by the Mechanical Contractor.

3. Provide documented reports and recommendations to the installing contractor.

F. The manufacturer's representative shall monitor progress of the installing contractor and support set up of the VRF system prior to system start-up.

G. The mechanical contractor shall provide all functions of the installation of the VRF system but not limited to the following:

1. Piping per manufacturer's recommendations within the design software guidelines furnished by the manufacturer's representative.

2. Wiring per the manufacturer's recommendations.

3. Brazing with nitrogen per manufacturer's recommendations.

4. Pressure testing to 550 psi pressure test for 24 hours. This must be documented and verified by the VRF support specialist from the manufacturer's representative.

5. Evacuation of the system to 500 microns. This must be documented and verified by the VRF support specialist from the manufacturer's representative.

6. Providing as-built piping information throughout the project must be documented and verified by the VRF support specialist from the manufacturer's representative. This is necessary to provide accurate refrigerant charge to be added by the installing contractor.

7. Proper set up of the VRF system addressing.

H. Start-up assistance for the installing contractor shall be provided by the VRF manufacturer's representative with the following guidelines:

1. The manufacturer's representative shall assist with starting the system and verifying that all VRF equipment is communicating properly and operating within the pressure and temperature guidelines of the VRF manufacturer.

2. The manufacturer's representative must compile 1 hour of operational runtime data per system during this start-up.

3. The manufacturer's representative will not be responsible for troubleshooting wiring, installation of any components, evacuation or pressure testing of the systems.

3.6. DEMONSTRATION

A. Engage a factory authorized service representative to train Owner's maintenance personnel as specified below:

1. Review data in the maintenance manuals. Refer to Division 01 Section, Contract Closeout.

2. Review data in the maintenance manuals. Refer to Division 01 Section, Operation and Maintenance Data.

3. Schedule training with Owner, through Architect, with at least 7 days' advance notice.

3.7. TRAINING

A. The Variable Refrigerant Volume Split System manufacturer shall include in his bid, provisions for additional training at the company's regular school or training center. The VRV manufacturer shall include in his bid all costs associated with sending two (2) individuals to the VRV manufacturer's school for a period of not less than one (1) week. This training is in addition to the aforementioned training required under the General Provisions.

B. The training time period shall be coordinated with the school system's facility Engineer. The schedule training period shall be arranged at the owner's convenience.

C. Cost shall include all training material, instruction books, and two copies of video tape with sound DVD of training session.

D. Upon completion of the work, the Contractor shall have completely adjusted the entire control system. He shall arrange to instruct the Owner's representative on the operation of the VRV split system for a period of not less than four (4) four (4) hour days. All training shall be by the VRV split system manufacturer and shall utilize specified manuals and as-built documentation.

E. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain control systems and components.

1. Train Owner's maintenance personnel on procedures and schedules for starting and stopping, troubleshooting, servicing, and maintaining equipment and schedules.

2. Provide operator training on data display, alarm and status descriptors, requesting data, executing commands, calibrating and adjusting devices, resetting default values, and requesting logs. Include a minimum of 40 hours' dedicated instructor time on-site.

3. Review data in maintenance manuals. Refer to Division 01 Section, Contract Closeout.

4. Review data in maintenance manuals. Refer to Division 01 Section, Operation and Maintenance Data.

5. Schedule training with Owner, through Architect, with at least seven days' advance notice.

END OF SECTION

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COMMON WORK RESULTS FOR ELECTRICAL
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SECTION 260500 - COMMON WORK RESULTS FOR ELECTRICAL

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. ALTERNATES

A. Refer to Division 01 Section, "Alternates" for description of work under this Division affected by Alternates.

1.3. SUMMARY

A. Section Includes:

1. Electrical equipment coordination and installation.
2. Sleeves for raceways and cables.
3. Grout.
4. Common electrical installation requirements.

B. Provide all labor, materials, equipment, and services necessary for and incidental to the complete installation and operation of all electrical work.

C. Unless otherwise specified, all submissions shall be made to, and acceptances and approvals made by the Architect and the Engineer.

D. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered.

E. Arrange conduits, equipment, and other work generally as shown on the Contract Drawings, providing proper clearance and access. Where departures are proposed because of field conditions or other causes, prepare and submit detailed shop drawings for approval in accordance with Article "Submittals" specified below. The right is reserved to make reasonable changes in location of equipment, boxes, conduit/wiring, and devices, up to the time of rough-in or fabrication.

F. Conform to the requirements of all rules, regulations and codes of local, state and federal authorities having jurisdiction.

G. Coordinate the work under Division 26 with the work of all other construction trades.

H. Be responsible for all construction means, methods, techniques, procedures, and phasing sequences used in the work. Furnish all tools, equipment and materials necessary to properly perform the work in first class, substantial, and workmanlike manner, in accordance with the full intent and meaning of the Contract Documents.

1.4. CONTRACTOR QUALIFICATION

A. Any Contractor or Subcontractor performing work under Division 26 shall be fully qualified and acceptable to the Architect/Engineer and Owner. Submit the following evidence when requested:

1. A list of not less than five comparable projects which the Contractor completed.

2. Letter of reference from not less than three registered professional engineers, general contractors or building owners.

3. Local and/or State License, where required.

4. Membership in trade or professional organizations where required.

5. Copy of Master Electrician's License.

B. A Contractor is any individual, partnership, or corporation, performing work by contract or subcontract on this project.

C. Acceptance of a Contractor or Subcontractor will not relieve the Contractor or subcontractor of any contractual requirements or his responsibility to supervise and coordinate the work, of various trades.

D. Supervisory Qualifications: The electrical work on the project shall be under the direct supervision of a licensed Master Electrician.

E. Qualifications of Installers:

1. For the actual fabrication, installation, and testing of the work, shall use only thoroughly trained and experienced personnel who are completely familiar with the requirements of this work and with the installation recommendations of the manufacturers of the specified items.

2. Utilize a full time project foreman in charge of all electrical work. This person shall be fully qualified and experience in such work and shall be available, on site, at all times during Construction. All problems, questions, coordination, etc. related to electrical work shall take place through this person to the Architect.

1.5. PERMITS, FEES, AND INSPECTIONS

A. Obtain all permits and pay taxes, fees and other costs in connection with the work. File necessary plans, prepare documents, give proper notices and obtain necessary approvals. Deliver inspection and approval certificates to Owner prior to final acceptance of the work.

B. Permits and fees shall comply with Division 01 Section, General Requirements.

C. Notify Inspection Authorities to schedule inspections of work.

D. Notify Architect and Engineer in advance of scheduled inspections.

E. An electrical foreman, superintendent or other supervisor shall be in attendance for all

scheduled inspections.

1.6. EXAMINATION OF SITE

A. Examine the site, determine all conditions and circumstances under which the work must be done, and make all necessary allowances for same. No additional cost to the Owner will be permitted for Contractor's failure to do so.

B. Examine and verify specific conditions described in individual Specifications sections.

C. Verify that utility services are available, of the correct characteristics, and in the correct locations.

1.7. INTERPRETATION OF DOCUMENTS

A. Any discrepancies between Drawings, Specifications, Drawings and Specifications, or within Drawings and Specifications shall be promptly brought to the attention of the Owner during the bidding period. No allowance shall subsequently be made by reason of failure to have brought said discrepancies to the attention of the Owner during the bidding period or of any error on the Bidder's part.

B. The locations of products shown on Drawings are approximate. Place the devices to eliminate all interference with overhead ducts, piping, etc. Where any doubt exists, the exact location shall be determined by the Owner.

C. No electrical equipment, e.g. disconnect switches, motor controllers, etc. shall be installed beneath ductwork, piping, etc.

D. All general trades and existing conditions shall be checked before installing any outlets, power wiring, etc.

E. Equipment sizes shown on the Drawings are estimated. Before installing any wire or conduit, obtain the exact equipment requirements and install wire, conduit, or other item of the correct size for the equipment actually installed. However, wire and conduit sizes shown on the Drawings shall be taken as a minimum and shall not be reduced without written approval from the Owner.

F. Where variances occur between the Drawings and Specifications or within either document itself, the item or arrangement of better quality, greater quality, or higher cost shall be included in the Contract Price. The Engineer will decide on the item and manner in which the work shall be installed.

G. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions, and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered. Arrange conduits, equipment, and other work generally as shown on the Contract Drawings, providing proper clearance and access. Where departures are proposed because of field conditions or other causes, prepare and submit detailed Shop Drawings for approval in accordance with Article "Submittals" as herein after specified. The right is reserved to make reasonable changes in location of equipment, conduit/wiring, and devices, up to the time of rough-in or fabrication.

H. Work not specifically outlined, but reasonably incidental to the completion of the work, shall be included without additional compensation from the Architect, Engineer, and Owner.

I. Perform the work in a first-class, substantial and workmanlike manner. Any materials installed which do not present an orderly and neat workmanlike appearance shall be removed and replaced when so directed by the Engineer, at the Contractor's expense.

J. The complete set of Architectural, Structural, Mechanical, and Electrical Drawings and Specifications apply to this work. The successful Bidder shall familiarize himself with all other related documents.

1.8. MATERIALS AND EQUIPMENT

A. Materials and equipment installed as a permanent part of the project shall be new, unless otherwise indicated or specified, and of the specified type and quality.

B. Where material or equipment is identified by proprietary name, model number and/or manufacturer, furnish named item, or its equal, subject to approval by Engineer. Substituted items shall be equal or better in quality and performance and must be suitable for available space, required arrangement, and application. Submit all data necessary to determine suitability of substituted items, for approval.

C. The suitability of named item only has been verified. Where more than one item is named, only the first named item has been verified as suitable. Substituted items, including items other than first named shall be equal or better in quality and performance to that of specified items, and must be suitable for available space, required arrangement and application. Contractor, by providing other than the first named manufacturer, assumes responsibility for all necessary adjustments and modifications necessary for a satisfactory installation. Adjustments and modifications shall include but not be limited to electrical, structural, support, and architectural work.

D. Substitution will not be permitted for specified items of material or equipment where noted.

E. All items of equipment furnished shall have a service record of at least five (5) years.

1.9. ELECTRICAL WORK UNDER OTHER DIVISIONS

A. HVAC Equipment and Systems

1. In general, any electrically operated or controlled equipment furnished under HVAC divisions shall be supplied with control wiring, transformers, contacts, etc.

2. Division 26 shall provide power circuits to such equipment and a disconnecting means for each piece of equipment, as well as all electrical control equipment and wiring related thereto.

3. Certain mechanical units are furnished from the factory with motor starters, contactors, transformers, fuses, wiring, etc., required for fans, pumps, etc. When this equipment is supplied from the factory, Division 26 shall coordinate with Division 23 such that only one set of starters, fuses, switches, etc. is provided.

4. Some HVAC equipment must be protected by fuses, which shall be marked on the equipment nameplate. In these instances, if the equipment has an integral non-fused disconnecting means, the fusible safety switch indicated on the electrical drawings must remain per NEC Article 440.

5. In general, control and interlock equipment (including, but not limited to wiring, conduit, transformers, relays, contacts, etc.) for HVAC equipment and systems is furnished under Division 23. Division 26 shall install and connect all equipment as necessary.

6. HVAC equipment refers to, but is not limited to the following:

   a. ATC Panels
   b. Branch Selector Boxes
   c. Condensing Units
   d. Ductwork
      i. Do not install any electrical equipment, including but not limited to safety switches, motor controllers, etc. beneath ductwork. Where this cannot be accomplished due to field conditions, notify the Architect and Engineer in writing.
   e. Energy Recovery Ventilators
   f. Heat Pumps
   g. Radiant Heat Panels

7. To ensure proper electrical coordination between the electrical components supplied under Division 26 and the equipment supplied under Division 23, a schedule shall be submitted, prior to start of work, for review by the Engineer with the following column headings:

   a. Equipment or Item
   b. HP or KVA
   c. Voltage and Phase
   d. Power Factor
   e. Capacitor
   f. Motor Starter
   g. Disconnect
   h. Controls
   i. Remarks

1.10. FIRE SAFE MATERIALS

A. Unless otherwise indicated, materials and equipment shall conform to UL, NFPA and ASTM standards for fire safety with smoke and fire hazard rating not exceeding flame spread of 25 and smoke developed of 50.

1.11. REFERENCED STANDARDS, CODES AND SPECIFICATIONS

A. Specifications, Codes and Standards listed below are included as part of this Specification, latest edition:

   1. ADA - Americans with Disabilities Act

2.	ANSI	-	American National Standards Institute
3.	ASTM	-	American Society for Testing and Materials
4.	CSA	-	Canadian Standards Association
5.	DNREC	-	Delaware Department of Natural Resources and Environmental Control
6.	EPA	-	Environmental Protection Agency
7.	FM	-	Factory Mutual
8.	IBC	-	International Building Code
9.	IEEE	-	Institute of Electrical and Electronics Engineers
10.	NEC	-	National Electrical Code
11.	NECA	-	National Electrical Contractors Association
12.	NEMA	-	National Electrical Manufacturers Association
13.	NFPA	-	National Fire Protection Association
14.	OSHA	-	Occupational Safety and Health Act
15.	UL	-	Underwriters' Laboratories

B. Electrical construction materials shall, where a listing is normal for the particular class of material, be listed in Electrical Construction Materials List of the Underwriters' Laboratories, Inc. (U.L.) and shall bear the listing label. Electrical equipment shall, where a listing is normal for the particular class of equipment, be listed in the Electrical Appliance and Utilization Equipment List of the Underwriters' Laboratories, Inc. (U.L.) and shall bear the listing label. Materials and equipment listed and labeled as "approved for the purpose" by other nationally recognized testing laboratory, inspection agency or approved organization (such as E.T.L. or Factory Mutual) shall be acceptable.

1.12. SUBMITTALS

A. Product Data: Include complete descriptive product data for items specified in Part 2 of this Section.

1.13. SUBMITTAL PROCEDURES

A. Refer to Division 01, Section “Submittal Procedures” for requirements in addition to those indicated herein.

B. Equipment, materials, installation, workmanship and arrangement of work are subject to review and acceptance. No substitution will be permitted after acceptance of equipment or materials except where such substitution is considered by the Architect, and/or Engineer, to be in the best interest of the Owner.

C. After acceptance of Material and Equipment List, submit three (3) copies, or more as required under the General Conditions, of complete descriptive data for all items as outlined below.

D. Electronic submittals shall be prepared as a Portable Document Format (PDF) file and shall include as page 1 the Contractor's stamp, followed by the submittal contents. Submittal form shall identify the Project, Contractor, Subcontractor or Supplier, and pertinent Contract Document references.

E. Submittals shall consist of specifications, product data sheets, manufacturer's catalog cuts, dimensional shop drawings, wiring diagrams, installation instructions, samples, and any other information necessary to indicate complete compliance with Contract Documents.

F. Submittals shall include, but not be limited to, the following information: size, type, functional characteristics, compliance with standards in Division 26, required service access which shall be suitable for intended location and use, electrical service connections and requirements, and deviations from Contract Document requirements.

G. Identify submittals, indicating intended application, location and service of submitted items. Refer to Specification sections or paragraphs and Drawings where applicable.

H. Clearly indicate exact type, model number, style, size, operating characteristics, ratings, options and special features of proposed item specifically for application to this project. Submittals of a general nature will not be acceptable.

I. Submit actual operating conditions or characteristics for all equipment where required capacities are indicated. Factory order forms showing only required capacities will not be acceptable. Call attention, in writing, to deviation from contract requirements.

J. Thoroughly review and stamp all submittals to indicate compliance with contract requirements prior to submission. Coordinate installation requirements and all electrical requirements for equipment submitted. The Contractor shall be responsible for correctness of all submittals.

K. Submittals will be reviewed for general compliance with design concept in accordance with Contract Documents, but dimensions, quantities, or other details will not be verified.

L. For any submittal requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold Contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

M. For substituted items, clearly list on the first page of the submittal all differences between the specified item and the proposed item. The Contractor shall be responsible for corrective action and maintaining the Specification requirements if differences have not been clearly indicated in the submittal.

N. Where proposals to use an item of equipment or application other than that specified or detailed on the Contract Drawings, which requires any redesign of the structure, partitions, foundation, HVAC, piping, wiring, or any other part of the mechanical, electrical, or architectural layout, all such redesign and all new drawings and detailing required

thereafter shall be prepared by the Contractor at his own expense for review by the Owner's representative before any such work is implemented.

O. All Contractor-proposed changes and revisions shall be at the Contractor's risk and expense. The Contractor shall fully coordinate all revisions, substitutions and changes with other trades for a complete, code compliant, and fully functional installation.

P. Acceptance will not constitute waiver of contract requirements unless deviations are specifically indicated and clearly noted. Use only final or corrected submittals and data prior to fabrication and/or installation.

Q. Every submittal including, but not limited to the list below, shall be forwarded with its own transmittal as a separate, distinct submittal. Identify all submittals by the name of the item/system and the applicable Specification Section and/or Drawing number. Grouping of items/systems that are not related shall be unacceptable.

R. Items and Systems

1. Access Doors
2. Circuit Breakers
3. Conductors and Cables - 600V or Less
4. Conduit and Raceway
5. Connectors and Splices
6. Disconnect (Safety) Switches
7. Electrical Connection Coordination Schedule
8. Emergency Transfer Relays
9. Equipment Nameplates/Labels
10. Firestopping Materials
11. Fuses, 600V or Less
12. Ground Conductors
13. Grout
14. Hangers and Supports
15. Identification Products
16. Installation/Coordination Drawings
17. Installer Certificates

18. Junction and Pull Boxes, Standard Sizes

19. Lamps

20. Lighting Control System

21. Lighting Fixtures, Interior

22. Motor Controllers

23. Operation and Maintenance Manual

24. Outlet and Device Boxes

25. Panelboard Circuit Directories

26. Qualification Data

27. Receptacles

28. Record Drawings

29. Roof Penetration Boots /Curbs

30. Sleeves

31. Surface Metal Raceway

32. Test Reports

33. Toggle/Snap Switches

34. Weatherproof Boxes and Covers

35. Wiring Diagrams

S. Submit for approval any other submittals as required by the Architect, Engineer, or Owner. No item listed above shall be delivered to the site, or installed, until approved. After the proposed materials have been approved, no substitution will be permitted except where approved by the Engineer.

T. For resubmissions, the Contractor must address in writing all of the Engineer's comments on the original submission to verify compliance.

1.14. SHOP DRAWINGS

A. Prepare and submit Shop Drawings for all electrical equipment, specially fabricated items, modifications to standard items, specially designed systems where detailed design is not shown on the Contract Drawings, or where the proposed installation differs from that shown on Contract Drawings.

B. Shop drawings shall include identification of products being installed, compliance with

specified standards, notation of coordination requirements, notation of dimensions verified by field measurement, etc. Do not base shop drawings on reproductions of the Contract Documents or standard printed data.

C. Submit shop drawings concurrent with product data. Shop drawings received without associated product data will be returned without review.

D. Submit for approval schematic diagrams of each electrical system installed in the building, including but not limited to Riser Diagrams and Schematic Wiring Diagrams for the following systems:

1. Lighting Control System

2. Occupancy Sensor Layout

E. Shop Drawing diagrams shall indicate device location, service, type, make, model number and the identification number of each device in the particular system. Following approval by all authorities, the diagrams shall be inserted into the O&M Manual specified herein.

F. Submit for approval any other shop drawings as required by the Architect, Engineer, or Owner. No item listed above shall be delivered to the site, or installed, until approved. After the proposed materials have been approved, no substitution will be permitted except where approved by the Engineer.

G. For any shop drawing requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold Contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return for any reason.

H. Refer to individual Specification Sections and Contract Drawings for additional shop drawing requirements.

I. For resubmissions, the Contractor must address in writing all of the Engineer’s comments on the original submission to verify compliance.

1.15. DEFINITIONS

A. Approve: To permit use of material, equipment or methods conditional upon compliance with contract documents requirements.

B. Building Line: Exterior wall of building.

C. Concealed: Hidden from sight in chases, formed spaces, shafts, hung ceilings, or embedded in construction.

D. Conduits: Include conduit, all fittings, identification, and other accessories relative to such conduit.

E. Contractor: The Electrical Contractor and any of his subcontractors, vendors, suppliers, or fabricators.

F. EPDM: Ethylene-propylene-diene terpolymer rubber

G. Exposed: Not installed underground or concealed as defined above.

H. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceiling, unexcavated spaces, crawl spaces, and tunnels.

I. Furnish and install or Provide: To supply, erect, install, and connect to complete for readiness for regular operation, the particular work referred to.

J. Location, Damp: Locations protected from water and not subject to saturation with water or other liquids, but subject to moderate degrees of moisture. Examples of such locations include interior locations such as basements, crawlspaces, attics, cold-storage rooms, etc…

K. Location, Dry: A location not normally subject to dampness or wetness. A dry location may temporarily be subject to dampness or wetness during building construction.

L. Location, Wet: Locations subject to saturation with water or other liquids, locations exposed to weather, and installations underground or in concrete slabs or masonry in direct contact with the Earth. Examples of such locations include all exterior locations (including those under canopies, roofed open porches, etc…) commercial kitchens, and vehicle washing areas.

M. NBR: Acrylonitrile-butadiene rubber.

N. Review: Limited observation or checking to ascertain general conformance with design concept of the work and with information given in contract documents. Such action does not constitute a waiver or alteration of the contract requirements.

1.16. RECORD DRAWINGS

A. Upon completion of the electrical installations, the Contractor shall deliver to the Architect one complete set of prints of the electrical Contract Drawings which shall be legibly marked in red pencil to show all changes and departures of the installation as compared with the original design. They shall be suitable for use in preparation of Record Drawings.

B. Contractor shall incorporate all sketches, addendums, value engineering, change orders, etc., into record drawings prior to delivering the same to the Architect.

1.17. WARRANTY

A. Contractor's attention is directed to warranty obligations contained in the General Conditions.

B. The above shall not in any way void or abrogate equipment manufacturer's guarantee or warranty. Certificates of equipment manufacturer’s warranties shall be included in the operations and maintenance manuals.

C. The Contractor guarantees for a two (2) year period from the time of final acceptance by the Owner:

1. That the work contains no faulty or imperfect material or equipment or any

imperfect, careless, or unskilled workmanship.

2. That all work, equipment, machines, devices, etc. shall be adequate for the use to which they are intended, and shall operate with ordinary care and attention in a satisfactory and efficient manner.

3. That the Contractor will re-execute, correct, repair, or remove and replace with proper work, without cost to the Owner, any work found to be deficient. The Contractor shall also make good all damages caused to their work or materials in the process of complying with this section.

4. That the entire work shall be water-tight and leak-proof.

1.18. OPERATION AND MAINTENANCE MANUALS

A. The Contractor shall have prepared three (3) hardcopies and one (1) electronic copy of the Operation and Maintenance Manual and deliver these copies of the manual to the Owner. The manual shall be as specified herein. The manual must be approved and will not be accepted as final until so stamped.

B. The manual shall be bound in a three ring loose-leaf binder similar to National No. 3881 with the following title lettered on the front and spine of the binder: Operation and Maintenance Manual – Howard High School – Math Wing/Locker Room/Wrestling Renovations - Electrical. No sheets larger than 8-1/2 inches x 11 inches shall be used, except sheets that are neatly folded to 8-1/2 inches x 11 inches and used as a pull-out.

C. Provide divider tabs and table of contents for organizing and separating information. Tab titling shall be clearly printed under reinforced plastic tabs.

1. If more than one (1) binder is required, volume numbers shall be included on front and spine of each volume.

D. Provide the following data in the manual:

1. As first entry, an approved letter indicating the starting/ending time of Contractor's warranty period.

2. Directory listing names, addresses, e-mail addresses, and telephone numbers for Architect, Engineer, Contractor, Sub-contractor(s), equipment suppliers, sales and authorized service representatives.

3. Maintenance operation and lubrication instructions on each piece of equipment furnished.

4. Complete catalog data on each piece of electrical equipment furnished including approved Shop Drawing/Submittal with Engineer's Comments (if any).

5. Manufacturer's extended limited warranties on equipment.

6. Catalog data of all equipment, starters, etc. shall include wiring diagrams, parts list and assembly drawing(s).

7. Access panel charts with index illustrating the location and purpose of access panels.

8. Approved Electrical Certificates, including certificate of approval from electrical inspector.

9. List of extra materials turned over to Owner, with transmittal/receipt signed by Owner.

10. Sign-in sheets from demonstration and training sessions.

11. Start-up and test reports for equipment.

E. Additional items identified within other Sections of these Specifications.

F. Submit Operation and Maintenance Manual prior to the anticipated date of Substantial Completion for Engineer review and approval. Substantial Completion requires that Operation and Maintenance Manuals be reviewed and approved.

1.19. INSTRUCTION

A. Upon completion of all work, thoroughly instruct the Owner's representatives in the proper operation and maintenance of all electrical equipment and systems.

B. Instructions shall be done only after completed systems have been put into operation and tested for proper operation and performance.

C. Instructions shall be given only by experts in the equipment or system and shall include descriptions and demonstrations of procedures of operation, data record keeping, etc.

D. Furnish the necessary technicians, skilled workers, and helpers to operate the electrical systems and equipment of the entire project for one (1) 8-hour day.

E. Where specified in technical sections, provide longer periods required for specialized equipment.

F. The Operation and Maintenance Manual shall be available at the time of the instructions, for use by Instructors and Owner personnel.

G. Deliver all instruction materials to the Owner prior to the formal instruction period.

H. Schedule the general and specialized instruction periods for a time agreed upon by the Owner and Engineer.

I. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.20. INSTALLATION AND COORDINATION DRAWINGS

A. Prepare, submit and use composite installation and coordination drawings to assure proper coordination and installation of the work. Drawings shall include, but not be limited to the

following:

1. Mechanical Rooms indicating transformers, panelboards, enclosures, boxes, conduits, mechanical equipment, ductwork, and piping, etc…

2. Electrical Rooms indicating switchboards, panelboards, enclosures, boxes, transformers, conduits, wireways, etc…

B. Draw plans to a scale not less than ¼ inch equals one foot. Include plans, sections and elevations of the proposed work, showing all equipment (mechanical, plumbing and electrical), conduit and wiring in the areas involved. Fully dimension all work, horizontally and vertically. Show coordination with other work including piping, ductwork and other mechanical work, walls, doors, ceilings, columns, beams, joists and other architectural and structural work.

C. Identify all equipment and devices on wiring diagrams. Where field connections are shown to factory-wired terminals, furnish manufacturer's literature showing internal wiring of equipment.

D. Prepare, submit, and use scaled layout drawings indicating dimensions, clearances, and actual equipment dimensions. Layout Drawings shall include, but not be limited to the following:

1. Building penetrations.

E. Prepare scaled coordination drawings in accordance with the Specifications. Indicate locations where space is limited for installation and access and where sequencing and coordination of installations are of importance to the efficient flow of the Work, including (but not necessarily limited to) the following:

1. Indicate the proposed locations of power, lighting, and all special system raceways, equipment, and materials. Include the following:

   a. Working space and dedicated space clearances per the NEC.
   b. Clearances for equipment disassembly required for periodic maintenance.
   c. Fire-rated wall and floor penetrations.
   d. Equipment connections and support details.

2. Indicate scheduling, sequencing, movement, and positioning of large equipment into the building during construction, including, but not limited to, the following: Major conduits and feeders.

3. Prepare floor plans, elevations, and details to indicate penetrations in floors, walls, and ceilings and their relationship to other penetrations and installations.

4. The successful Bidder shall be responsible for indicating all raceways described in notes or indicated by home run symbols.

5. The complete set of Architectural, Structural, Mechanical, and Electrical Drawings and Specifications apply to this work. The successful bidder shall familiarize himself with all other related documents to avoid possible demolition and

installation conflicts.

PART 2. PRODUCTS

2.1. SLEEVES FOR RACEWAYS AND CABLES

A. Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, galvanized steel, plain ends.

B. Cast-Iron Pipe Sleeves: Cast or fabricated "wall pipe," equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.

2.2. GROUT

A. Nonmetallic, Non-Shrink Grout: ASTM C 1107, factory-packaged, nonmetallic aggregate grout, noncorrosive, nonstaining, mixed with water to consistency suitable for application and a 30-minute working time.

2.3. FASTENERS

A. All fasteners located in public spaces including classrooms, corridors, lobbies, toilet rooms, etc…, shall be provided with tamper proof fasteners. Provide Pin Phillips hardware as manufactured by Challenge Industries or approved equal.

PART 3. EXECUTION

3.1. TEMPORARY FACILITIES:

A. General: Refer to the Division 01 Sections for general requirements of temporary facilities.

B. Description: Furnish and install the necessary metering and distribution equipment for an adequate, 3-phase, 4-wire temporary electrical service and all temporary wiring, including step-down or step-up dry-type transformers as required. Exact requirements for temporary service shall be determined by the successful bidder.

C. Attention is directed to the Occupational Safety and Health Act (OSHA), Americans with Disabilities Act (ADA) and National Electrical Code (NEC) requirements for electrical work on construction sites.

D. Materials:

1. Lights at each floor in each stair. At least one light outlet per 900 square feet on each floor exclusive of stairs.

2. One 20-ampere circuit with ground fault protection for each 7500 square feet of gross floor area per floor to which various trades may attach their cords.

3. One temporary power line in each corridor elevator and lobby, including connections to saws, if required, with ground fault protection.

E. Installation: Temporary lighting shall provide minimum foot candle levels for

construction as follows:

AREA	FOOT CANDLE LEVEL
General construction area lighting, corridors, hallways and exit ways.	5
Electrical equipment rooms, active storerooms, shops, locker and dressing areas	10

F. The Contractor shall pay for all energy charges for temporary service.

G. Obtain and pay for temporary electrical service for construction power.

H. Provide all equipment, transformers, overcurrent devices, wires, connections, etc., for obtaining power from the existing electrical distribution system.

I. Remove all temporary power installations and connections after permanent power is established and/or prior to completion of the project.

3.2. COMMON REQUIREMENTS FOR ELECTRICAL INSTALLATION

A. Comply with NECA 1.

B. Measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.

C. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.

D. Install equipment with working space and dedicated space in strict accordance with NEC Article 110.

E. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electrical equipment and other nearby installations. Connect in such a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.

F. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

G. Verify exact electrical requirements for each piece of equipment receiving one or more electrical connections, including but not limited to voltage, phase, and maximum fuse/overcurrent protection device rating. Provide electrical circuit of proper characteristics to serve provided equipment.

H. Include any and all items required by the National Electrical Code and/or field conditions for the proper connection and installation of each piece of equipment.

I. Make all connections to equipment in accordance with manufacturer's instructions.

J. Right of Way: Give to piping systems installed at a required slope.

K. Coordinate electrical work under other Divisions in accordance with Part 1 of this Section, Article "Electrical Work Under Other Divisions".

3.3. SLEEVE INSTALLATION FOR ELECTRICAL PENETRATIONS

A. Electrical penetrations occur when raceways, cables, wireways, cable trays, or busways penetrate concrete slabs, concrete or masonry walls, or fire-rated floor and wall assemblies.

B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used.

C. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies.

D. Cut sleeves to length for mounting flush with both surfaces of walls.

E. Sleeves installed in floors shall extend 2 inches (50 mm) above finished floor level unless otherwise indicated on the Contract Drawings.

F. Size pipe sleeves to provide 1/4-inch (6.4-mm) annular clear space between sleeve and raceway or cable, unless indicated otherwise.

G. Seal space outside of sleeves with grout for penetrations of concrete and masonry

H. Promptly pack grout solidly between sleeve and wall so no voids remain. Tool exposed surfaces smooth; protect grout while curing.

I. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and raceway or cable, using joint sealant appropriate for size, depth, and location of joint.

J. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at raceway and cable penetrations. Install sleeves and seal raceway and cable penetration sleeves with firestop materials. Comply with requirements of Division 26 Section "Electrical Firestopping".

K. Roof-Penetration Sleeves: Seal penetration of individual raceways and cables with flexible boot-type flashing units applied in coordination with roofing work.]

3.4. FIRESTOPPING

A. Apply firestopping to penetrations of fire-rated floor and wall assemblies for electrical installations to restore original fire-resistance rating of assembly. Firestopping materials and installation requirements are specified in Division 26 Section, "Electrical Firestopping".

3.5. SUPPORTS, HANGERS AND FOUNDATIONS

A. Provide supports, hangers, braces, attachments and foundations required for the work. Support and set the work in a thoroughly substantial and workmanlike manner without placing strains on materials, equipment, or building structure, submit shop drawings for approval. Coordinate all work with the requirements of the structural division.

B. Supports, hangers, braces, and attachments shall be standard manufactured items or fabricated structural steel shapes. All interior hangers shall be galvanized or steel with rust inhibiting paint. All exterior hangers shall be constructed of stainless steel utilizing stainless steel rods, nuts, washers, bolts, etc.

C. Refer to Division 26 Section "Hangers and Supports" for additional requirements.

3.6. PROVISIONS FOR ACCESS

A. The Contractor shall provide access panels and doors for all concealed equipment, and other devices requiring maintenance, service, adjustment or manual operation.

B. Where access doors are necessary, furnish and install manufactured painted steel door assemblies consisting of hinged door, key locks, and frame designed for the particular wall or ceiling construction. Properly locate each door. Door sizes shall be a 12 inches x 12 inches for hand access, 18 inches x 18 inches for shoulder access and 24 inches x 24 inches for full body access where required. Review locations and sizes with Architect prior to fabrication. Provide U.L. approved and labeled access doors where installed in fire rated walls or ceilings. Doors shall be Milcor Metal Access Doors as manufactured by Inland-Ryerson, Mifab, or approved equal.

1. Acoustical or Cement Plaster: Style B

2. Hard Finish Plaster: Style K or L

3. Masonry or Dry Wall: Style M

C. Where access is by means of liftout ceiling tiles or panels, mark each ceiling grid using small color-coded and numbered tabs. Provide a chart or index for identification. Place markers within ceiling grid not on ceiling tiles.

D. Access panels, doors, etc. described herein shall be furnished under the section of Specifications providing the particular service and to be turned over to the pertinent trade for installation. Coordinate installation with installing Contractor. All access doors shall be painted in baked enamel finish to match ceiling or wall finish.

E. Submit shop drawings indicating the proposed location of all access panels/doors. Access doors in finished spaces shall be coordinated with air devices, lighting and sprinklers to provide a neat and symmetrical appearance.

F. Provide sufficient access and working space for repair and maintenance about all lighting and electrical equipment to permit ready and safe operation and maintenance of such equipment in accordance with OSHA 29 CFR 1910 Subpart D and 1910.303(g).

3.7. PAINTING AND FINISHES

A. Provide protective finishes on all materials and equipment. Use coated or corrosion-resistant materials, hardware and fittings throughout the work. Paint bare, untreated ferrous surfaces with rust-inhibiting paint. All exterior components including supports, hangers, nuts, bolts, washers, vibration isolators, etc. shall be stainless steel.

B. Clean surfaces prior to application of insulation, adhesives, coatings, paint, or other finishes.

C. Provide factory-applied finishes where specified. Unless otherwise indicated factory-applied paints shall be baked enamel with proper pretreatment.

D. Protect all finishes and restore any finishes damaged as a result of work under Division 26 to their original condition.

E. The preceding requirements apply to all work, whether exposed or concealed, as defined herein.

F. Remove all construction marking and writing from exposed equipment, conduit, boxes, and building surfaces. Do not paint manufacturer's labels or tags.

G. All exterior equipment and conduits shall be painted to match adjacent surface in color as selected by Architect, unless otherwise indicated by the Architect.

H. All exposed conduit, boxes, equipment, etc. in finished spaces shall be painted. Colors shall be as selected by the Architect and conform to ANSI Standards.

3.8. COLOR SELECTION

A. Color of finishes shall be as selected by the Architect.

3.9. PROTECTION OF WORK

A. Protect work, material and equipment from weather and construction operations before and after installation. Properly store and handle all materials and equipment.

B. Cover temporary openings in conduits and equipment to prevent the entrance of water, dirt, debris, or other foreign matter. Deliver conduits with factory applied end caps.

C. Cover or otherwise protect all finishes.

D. Replace damaged materials, devices, finishes and equipment.

E. Protect stored conduits from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, where stored inside.

3.10. OPERATION OF EQUIPMENT

A. Clean all systems and equipment prior to initial operation for testing, or other purposes. Lubricate, adjust, and test all equipment in accordance with manufacturer's instructions. Do not operate equipment unless all proper safety devices or controls are operational. Provide all maintenance and service for equipment that is authorized for operation during construction.

B. Where specified, or otherwise required, provide the services of the manufacturer's factory-trained servicemen or technicians to start up the equipment. Where factory start-up of equipment is not specified, provide field start-up by qualified technician.

C. Submit factory start-up sheets or field start-ups sheets for all equipment prior to the commencement of testing.

D. Upon completion of work, clean and restore all equipment to new conditions; replace expendable items.

3.11. TESTING AND ADJUSTMENT

A. Perform all tests which are specified or required to demonstrate that the work is installed and operating properly. Where formal tests are required, give proper notices and perform all necessary preliminary tests to assure that the work is complete and ready for final test.

B. Adjust all systems, equipment and controls to operate in a safe, efficient and stable manner.

C. On all circuits, 600 volts or less, provide circuits that are free from ground faults, short circuits and open circuits.

D. Other tests of a specific nature for special equipment shall be as specified under the respective equipment.

E. Submit all test results to the Architect for approval.

3.12. WALL AND FLOOR PENETRATIONS

A. All penetrations of partitions, ceilings, roofs and floors under Division 26 shall be sleeved, sealed, and caulked as specified herein.

B. All penetrations of fire rated assemblies shall be sleeved, sealed, caulked and protected to maintain the rating of the wall, roof, or floor. Fire Marshal approved U.L. assemblies shall be utilized. See Division 26 Section, “Electrical Firestopping”.

C. Provide conduit escutcheons for all exposed conduit penetrations in finished interior spaces and all exposed exterior penetrations.

D. Conduit sleeves:

1. Galvanized steel pipe, standard weight where pipes are exposed and roofs and concrete and masonry walls. On exterior walls provide anchor flange welded to perimeter.

2. Twenty-two (22) gauge galvanized steel elsewhere.

3.13. EQUIPMENT BY OTHERS

A. This Contractor shall make all system connections required to equipment furnished and installed under other divisions or furnished by the Owner. Connections shall be complete in all respects to render this equipment functional to its fullest intent.

B. It shall be the responsibility of the supplier of the equipment to furnish complete instructions for connections. Failure to do so will not relieve the Contractor of any responsibility for improper equipment operation.

3.14. PHASING

A. Refer to Architectural Specifications and Contract Drawings for any required phasing.

B. Maintain building egress and traffic ways at all times. Coordinate egress requirements with the State Fire Marshal, the Owner and Authorities Having Jurisdiction (AHJ).

C. Provide dust barriers/partitions, penetration closures, etc, to ensure safety of building occupants and protection of existing surroundings.

D. The Building shall remain watertight at all times.

E. Refer to phasing plans for additional requirements.

F. Within thirty days of Award of Contract, the Contractor shall submit a minimum of six (6) copies of the proposed Phasing Plan (Drawings and detailed written description) to the Architect for review and approval based on the general and specific requirements indicated on the Drawings and Specifications. The phasing plan shall reflect the work of all trades. The phasing plan shall be updated as often as needed (i.e. major deviations and/or modified sequence of events) and reviewed during each progress meeting so the facility and Architect can be aware of the areas of construction and progress as it relates to the approved schedule.

G. While work is in progress, except for designated short intervals during which connections are made, continuity of service shall be maintained to all existing systems. Interruptions shall be coordinated with the Owner as to time and duration. The Contractor shall be responsible for any interruptions to service and shall repair any damages to existing systems caused by his operations.

3.15. OUTAGES

A. Provide a minimum of five (5) days' notice to schedule outages. The Contractor shall include in their bid outages and/or work in occupied areas to occur on weekends, holidays, or at night. Coordinate and get approval of all outages with the Owner.

B. Submit Outage Request Form, attached at the end of this Section, to Owner for approval.

3.16. CUTTING AND PATCHING

A. Accomplish all cutting and patching necessary for the installation of work under Division 26. Damage resulting from this work to other work already in place, shall be repaired at Contractor's expense. Where cutting is required, perform work in neat and workmanlike manner. Restore disturbed work to match and blend with existing construction and finish, using materials compatible with the original. Use mechanics skilled in the particular trades required.

B. Do not cut structural members without approval from the Architect or Structural Engineer.

3.17. PENETRATION OF WATERPROOF CONSTRUCTION

A. Coordinate the work to minimize penetration of waterproof construction, including roofs, exterior walls, and interior waterproof construction. Where such penetrations are necessary, furnish and install all necessary curbs, sleeves, flashings, fittings and caulking to make penetrations absolutely watertight.

B. Where conduits penetrate roofs, flash pipe with Stoneman Stormtite, Pate or approved equal, roof flashing assemblies with skirt and caulked counter flashing sleeve.

C. Furnish and install pitch pockets or weather tight curb assemblies where required.

D. Furnish and install curbs and sleeves specifically designed for application to the particular roof construction, and install in accordance with the manufacturer's instructions. The Contractor shall be responsible for sleeve sizes and locations. All roof penetrations shall be installed in accordance with manufacturer’s instructions, the National Roofing Contractors Association, SMACNA, and as required by other divisions of these Specifications.

3.18. CONCRETE AND MASONRY WORK

A. Furnish and install concrete and masonry work for equipment foundations, supports, pads, and other items required under Division 26. Perform work in accordance with requirements of Division 03 and other applicable Divisions of these Specifications.

B. Concrete shall achieve compressive strength not less than 3,000 psi after 28 days.

C. Grout shall be non-shrink, high strength mortar, free of iron of chlorides and suitable for use in contact with all metals, without caps or other protective finishes. Apply in accordance with manufacturer's instructions and standard grouting practices.

D. Properly align, level, and grout all equipment where necessary.

3.19. CONNECTIONS AND ALTERATIONS TO EXISTING WORK

A. Unless otherwise noted on the Drawings, where existing electrical work is removed, including hangers, to a point below finished floors or behind finished walls and capped, such point shall be far enough behind finished surfaces to allow for installation of normal thickness of required finish material.

B. Where work specified in Division 26 connects to existing equipment, conduits, etc., Contractor shall perform all necessary alterations, cuttings, fittings, etc., of existing work as may be necessary to make satisfactory connections between new and existing work, and to leave completed work in a finished and workmanlike condition.

C. Where the work specified under Division 26, or under other Divisions, requires relocation of existing equipment, conduit etc., Contractor shall perform all work and make necessary changes to existing work as may be required to leave completed work in a finished and workmanlike condition.

D. Where the relocation of existing equipment is required for access or the installation of new

equipment, the Contractor shall temporarily remove and/or relocate and re-install as required to leave the existing and new work in a finished and workman like condition.

3.20. COORDINATION

A. Coordinate arrangement, mounting, and support of electrical equipment:

1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.

2. To provide for ease of disconnecting the equipment with minimum interference to other installations.

3. To allow right of way for piping and conduit installed at required slope.

4. So connecting raceways, cables, wireways, cable trays, and busways will be clear of obstructions and of the working and access space of other equipment.

5. To provide working space and dedicated space clearances per NEC Article 110.26.

B. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.

C. Coordinate location of access panels and doors for electrical items that are behind finished surfaces or otherwise concealed. Access doors and panels are specified in this Section.

D. Coordinate sleeve selection and application with selection and application of firestopping specified in Division 26 Section "Electrical Firestopping".

3.21. DEMOLITION

A. Unless otherwise noted all existing equipment, conduit, wire, etc., shall remain.

B. Where existing equipment is indicated to be removed, all associated conduit, power, controls, insulation, hangers, supports and housekeeping pads, etc…, shall also be removed. Patch, paint and repair walls/roof/floor to match existing and/or new finishes.

C. The Contractor shall be responsible for visiting the site and determining the existing conditions in which the work is to be performed.

D. Refer to phasing plans for additional requirements.

E. Where any abandoned conduits in existing floors, walls, ceilings, etc., conflict with new work, remove abandoned conduits as necessary to accommodate new work.

F. The location of all existing equipment, conduits etc., indicated is approximate only and shall be checked and verified. Provide all new electrical work required to connect to or clear existing work as applicable.

G. Maintain egress at all times. Coordinate egress requirements with the State Fire Marshal, the Owner and the Authority(ies) Having Jurisdiction (AHJ).

H. Where required to maintain the existing systems in operation, temporarily backfeed existing systems from new equipment. Contractor shall temporarily extend existing conduit systems to new conduit systems.

I. At completion of project all temporary conduit, wires, etc., shall be removed in their entirety.

J. Existing conduit, equipment, wiring, etc., not required for re-use or re-installation in this project, shall be removed from the project site.

K. Deliver to the Owner, on the premises where directed, existing equipment and materials which are removed and which are desired by the Owner or are indicated to remain the property of the Owner.

L. All other materials and equipment which are removed shall become property of the Contractor and shall be promptly removed, from the premises, and disposed of by the Contractor, in an approved manner. Contractor shall be responsible for proper disposal of all removed equipment containing PCB's.

M. Where conduit and wiring are removed, remove all conduit hangers which were supporting the removed conduit. Patch the remaining penetration voids with like materials and paint to match existing construction.

N. Before demolition begins, and in the presence of the Owners representative, test and note all deficiencies in all existing systems affected by demolition but not completely removed by demolition. Provide a copy of the list of system deficiencies to the Owner and the Engineer.

O. The Owner shall have the first right of refusal for all fixtures, devices and equipment removed by the Contractor.

P. All devices and equipment designated by the Owner to remain the property of the Owner shall be moved and stored by the Contractor at a location on site as designated by the Owner. It shall be the Contractor's responsibility to store all devices and equipment in a safe manner to prevent damage while stored.

Q. All existing equipment refused by the Owner shall become the property of the Contractor and shall be removed from the site by the Contractor in a timely manner and disposed of in a legal manner.

R. Work Abandoned in Place: Cut and remove conduit a minimum of 2 inches beyond face of adjacent construction. Cap and patch surface to match existing finish.

S. Temporary Disconnection: Remove, store, clean, reinstall, reconnect, and make operational equipment indicated for relocation.

T. Terminate services and utilities in accordance with local laws, ordinances, rules and regulations.

END OF SECTION

OUTAGE REQUEST FORM

DATE APPLIED: _____ **BY:** _____

DATE FOR OUTAGE: _____ **FIRM:** _____

START OUTAGE-TIME: _____ **DATE:**_____

END OUTAGE - TIME: _____ **DATE:**_____

AREAS AND ROOMS: _____

FLOOR(S): _____

AREA(S): _____

ROOM(S): _____

WORK TO BE PERFORMED: _____

SYSTEM(S): _____

REQUEST APPROVED BY: _____

(FOREMAN OR OTHER PERSON IN CHARGE)

PART 1 (FOR OWNER'S USE ONLY):

APPROVED: _____

YES ____ **NO** ___ **BY:** _____**DATE:** _____

DATE/TIME-AS REQUESTED: _____ **OTHER :** _____

OWNER'S PRESENCE REQUIRED:_____

YES: ____ **NO:** ___ **NAME:** _____

POINT OF CONTACT: _____ **PHONE:** _____

DIVISION 26 SECTION 260519
CONDUCTORS AND CABLES
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SECTION 260519 CONDUCTORS AND CABLES

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes building wires and cables and associated connectors, splices, and terminations for wiring systems rated 600 V and less.

1.3. SUBMITTALS

A. Product Data: Provide for each cable assembly type, wire, cables, conductors, and connectors.

B. Project Record Documents: Record actual locations of components and circuits.

1.4. QUALITY ASSURANCE

A. Listing and Labeling: Provide wires and cables specified in this Section that are listed and labeled.

1. The Terms Listed and Labeled: As defined in NFPA 70, Article 100.

2. Listing and Labeling Agency Qualifications: A Nationally Recognized Testing Laboratory as defined in OSHA Regulation 1910.7.

B. Comply with NEMA/Insulated Cable Engineers Association (ICEA) Standards.

C. Comply with NECA Standard of Installation.

D. Comply with NETA ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment and Systems.

E. American Society for Testing and Materials (ASTM): Comply with requirements of the following:

1. B3: Standard Specification for Soft or Annealed Copper Wire

2. B8: Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft

3. D753: Standard Specification for General Purpose Polychloroprene Jacket for Wire and Cable

F. Electrical Testing Laboratories (ETL): Provide wiring, cabling and connector products which are ETL listed and labeled.

G. Institute of Electrical and Electronics Engineers (IEEE): Comply with the following standards which apply to wiring systems:

1. 82: Test procedure for Impulse Voltage Tests on Insulated Conductors

2. 241: Recommended Practice for Electric Power Systems in Commercial Buildings

H. NFPA: Comply with NFPA 70 requirements for construction, installation and color coding of electrical wire, cable and connections.

I. National Electrical Manufacturer's Association (NEMA): Comply with requirements of the following:

1. WC70: Power Cables Rated 2000 Volts or Less for the Distribution of Electrical Energy.

J. UL: Provide material conforming to the following standards:

1. UL 83 - Thermoplastic-Insulated Wires and Cables.

2. UL 486A - Wire Connectors and Soldering Lugs for Use with Copper Conductors

K. UL Labels: Provide wiring, cabling and connector products which are UL listed and labeled.

1.5. DELIVERY, STORAGE, AND HANDLING

A. Deliver wires and cables according to NEMA WC 26, Binational Wire and Cable Packaging Standard.

B. Storage: Store wire and cable in a clean dry space in original containers. Protect products from weather, damaging fumes, construction debris and traffic.

C. Handling: Handle wire and cable carefully to avoid abrading, puncturing and tearing wire and cable insulation and sheathing. Ensure that dielectric resistance integrity of wires/cables is maintained.

1.6. COORDINATION

A. Coordinate layout and installation of cables with other installations.

B. Revise locations and elevations from those indicated, as required to suit field conditions and as approved by Engineer and Architect.

C. Determine required separation between cables and other work.

D. Determine cable routing to avoid interference with other work.

1.7. PROJECT CONDITIONS

A. Verify that field measurements are as shown on the Drawings.

B. Branch circuit conductor sizes are based on copper.

C. Wire and cable routing shown on Drawings is approximate unless dimensioned. Route wire and cable as required to meet Project Conditions.

D. Where wire and cable routing is not shown, and destination only is indicated, determine exact routing and lengths required.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Wires and Cables:

   a. American Insulated Wire Corp.
   b. BICC Brand Rex Company.
   c. General Cable.
   d. Senator Wire & Cable Company.
   e. Southwire Company.
   f. Colonial Wire Company.

2. Connectors and Accessories for Wires and Cables:

   a. 3M Company; Electrical Products Division.
   b. AMP Incorporated.
   c. Buchanan.
   d. General Signal; O Z/Gedney Unit.
   e. Greaves Corporation.
   f. Ideal Industries.
   g. Monogram Company; AFC.
   h. NSI Industries, Inc.
   i. Square D Company; Anderson.

3. Metal Clad (MC) Cable

   a. Alcan Cable.
   b. Atkore AFC Cable Systems.
   c. Encore Wire Corporation.
   d. General Cable.
   e. Nexans.
   f. Prysmian Cables and Systems.
   g. Service Wire Company.
   h. Southwire Company.
   i. United Copper Industries.

4. Metal Clad (MC) Connectors

a. Arlington Industries, Inc.
b. Bridgeport.
c. Crouse-Hinds.
d. Thomas & Betts.

2.2. BUILDING WIRES AND CABLES

A. UL-listed building wires and cables with conductor material, insulation type, cable construction and rating as specified herein.

B. Building wires and cables shall be annealed (soft) copper, 600 volt, Type THHN/THWN (dual-rated) single conductors rated 90°C dry / 75°C wet, with a minimum conductivity of 98 percent at 20°C (68°F), or a maximum resistivity of 1.7 micro-ohms per centimeter.

C. Conductors shall meet or exceed requirements of all applicable ASTM specifications, UL Standard 83, UL Standard 1581, NEMA WC 70, Federal Specification A-A-59544 and shall be RoHS/REACH Compliant.

D. Conductors shall be solid for 10 AWG and smaller, and stranded for 8 AWG and larger.

E. Building wire and cables shall be color-coded using colors factory impregnated throughout the insulation and jacket. The following color code convention(s) shall be used except where existing systems have established another color code convention:

1. 120/208-Volt, 3-Phase, 4-Wire System:

a. Phase A: Black
b. Phase B: Red
c. Phase C: Blue
d. Neutral: White
e. Ground: Green

2. 277/480-Volt, 3-Phase, 4-Wire System:

a. Phase A: Brown
b. Phase B: Orange
c. Phase C: Yellow
d. Neutral: Gray
e. Ground: Green

2.3. CONNECTORS AND SPLICES

A. UL listed, factory fabricated wiring connectors of size, ampacity rating, material, type, and class for application and service indicated. Comply with Project's installation requirements and as specified in Part 3 Article, “Wire and Insulation Applications”.

B. Split Bolt Connectors: Not acceptable.

C. Solderless Pressure Connectors: High copper alloy terminal. May be used only for cable termination to equipment pads or terminals. Not approved for splicing.

D. Spring Wire Connectors: Not acceptable.

E. Mechanical Connectors: Bolted type tin-plated; high conductivity copper alloy; spacer between conductors; beveled cable entrances.

F. Compression (crimp) Connectors: Long barrel; seamless, tin-plated electrolytic high conductivity copper tubing, internally beveled barrel ends. Connector shall be clearly marked with the wire size and type and proper number and location of crimps.

G. Heat shrinkable tubing shall meet the requirements of ANSI C119.1-1986 for buried connections to 90 degrees C and shall be material flame-retarded per IEEE 383 Vertical Tray Flame Test.

H. Motor connection kits shall consist of heat-shrinkable, polymeric insulating material over the connection area and a high dielectric strength mastic to seal the ends against ingress of moisture and contamination. Motor connection kits shall accommodate a range of cable sizes for both in-line and stub-type configurations. Connection kits shall be independent of cable manufacturer's tolerances.

I. Wire Nut Connectors:

1. Description: Twist-on wire connectors for branch circuit conductors 10 AWG and smaller with a color-coded housing.

2. Construction: Flame-retardant polypropylene housing, rated for 105 degrees Celsius. Zinc-plated steel insert. Square-wire spring to maintain secure positive grip that will not relax over time, no pre-twisting required.

3. Dimensions: Connectors shall be appropriately sized according to manufacturer’s recommendation for the suitable wire sizes and voltage rating (600 volts minimum).

4. Quality Assurance:

a. UL Listed to 486C and 94V-2 Flame Rating.
b. CSA Certified to C22.2 No. 188
c. RoHS Compliant

5. Special Features:

a. Wire connectors for making grounding connections shall have green-colored housing and shall have opening at end of connector for grounding conductor to pass through for connection to metallic outlet boxes.
b. Wire connectors for all exterior and underground work and work in damp/wet interior locations shall be pre-filled with silicone-based sealant to protect against moisture and corrosion, and shall be UL Listed to 486D for use in damp/wet locations, including direct burial applications.

6. Basis of Design: Provide products by Ideal Industries, Inc. or approved equal.

J. Insulated Connectors (for Conductors 8 AWG and Larger in Dry Locations)

1. Description: Multi-conductor connectors for low voltage (600V or less) circuits, insulated with high-dielectric strength plastisol, molded for precise fit and supplied with removable access plugs over the hex screws.

2. Construction: Range-taking mechanical connector made of aluminum accepts both aluminum and copper conductors. Molded cover of UV stable, impact resistant polypropylene provides rugged protection. Mounting holes at each end of the connector for direct isolated mounting to wiring trough, panelboard, or wireway.

3. Dimensions: Splices and connectors shall be appropriately sized according to manufacturer's recommendation for the suitable wire sizes, quantities, and voltage rating.

4. Quality Assurance: UL listed. UV resistant.

5. Special Features: Connectors shall be rated for temperatures from -45 degrees Celsius to 90 degrees Celsius.

6. Basis of Design: IPLM/IPLMD Series as manufactured by Polaris, or approved equal.

2.4. METAL CLAD (MC) CABLE

A. Cable shall meet or exceed the requirements of UL Standard 83, UL Standard 1063, and UL Standard 1569 for Type MC cable, Federal Specification A-A59544 Vertical Cable Tray Flame Test and the National Electrical Code. Cable shall be listed for use in UL 1, 2, and 3 Hour Through-Penetration Firestop Systems.

B. Cable shall be constructed with soft drawn copper, 600 volt, type THHN/THWN conductors rated 90°C dry/75°C wet, with a green insulated grounding conductor. Conductors shall be cabled together with a binder tape bearing a print legend that is wrapped around the assembly. An aluminum interlocked armor shall be applied over the assembly. Conductors shall be protected by an anti-short bushing at each termination.

C. Cable serving lighting fixtures and/or lighting control devices with 0-10V dimming controls shall have 16 AWG copper TFN insulated single conductors within interlocked armor. Control conductors shall have purple and gray insulation/jacketing.

D. Only cables with conductor sizes 12 AWG and 10 AWG shall be permitted.

E. Multi-circuit MC cable is not permitted.

2.5. METAL CLAD (MC) CABLE CONNECTORS

A. Snap-In Connectors

1. Snap-in connectors for metal clad cable shall be constructed of die-cast zinc, shall be compatible with steel and aluminum cables, and shall have the following features:

a. Insulated throat

b. Removable ring to secure connector to box
c. Angled, two-prong clip to secure cable
d. Removable screw to secure cable clip

2. Snap-in connectors shall be available in a variety of sizes and configurations to accommodate different cable sizes/diameters, wire counts, cable counts, etc.

3. Single connectors shall be compatible with 1/2-inch knockouts. Duplex connectors shall be compatible with 3/4-inch knockouts.

4. Provide SNAP^{2}IT connectors as manufactured by Arlington Industries, Inc., or approved equal by listed manufacturer.

B. Lock-Nut Connectors

1. Straight connectors shall be one-piece spring-steel, set screw design with nylon insulator and locknut. Provide ACB series, as manufactured by Crouse-Hinds, or approved equal.

2. 45 and 90 degree connectors shall be die cast zinc, clamp type with insulated throat and locknut. Provide ACBXX45 or ACBXX90 series as manufactured by Crouse-Hinds, or approved equal.

2.6. INSULATING TAPE, PUTTY, RESIN AND SUPPORTS

A. Tape: Provide plastic electrical insulating tape which is flame-retardant, cold and weather-resistant. Tape for use in areas subject to temperatures 30 degrees C to 105 degrees C, or where the tape will be subjected to an oil splash, tape shall have a minimum thickness of 8.5 mils, and shall consist of an oil-resistant acrylic adhesive.

B. Materials: Provide all insulating materials for splices and connections such as glass and synthetic tapes, putties, resins, splice cases, or compositions of the type approved for the particular use, location, voltage and temperature and apply and install in an approved manner, all in accordance with the manufacturer's recommendations.

C. Supports: Provide cable supports of the wedge type which firmly clamp each individual cable and tighten due to the cable weight.

PART 3. EXECUTION

3.1. EXAMINATION

A. Examine raceways and building finishes to receive wires and cables for compliance with requirements for installation tolerances and other conditions affecting performance of wires and cables. Do not proceed with installation until unsatisfactory conditions have been corrected.

B. By beginning work, the Contractor has accepted conditions and assumes responsibility for correcting unsuitable conditions encountered at no additional cost to the Owner.

3.2. PREPARATION

A. Completely and thoroughly swab raceway before installing wire.

3.3. WIRE AND INSULATION APPLICATIONS

A. No branch circuit wires smaller than 12 AWG shall be used unless otherwise indicated. Conductors shall be continuous from outlet to outlet and from terminal board to point of final connection, and no splice shall be made except within outlet or junction boxes. All conductors shall be of the size indicated. All wires 8 AWG and larger shall be stranded.

B. Control wiring shall not be less than 14 AWG and shall be color coded using colors impregnated into the insulation. All control wiring shall be color coded with wires of colors different from those used to designate phase wires.

C. All wiring, contacts, and terminal blocks shall be suitably tagged for ease in identification and tracing of circuits. Identification tags shall be engraved fiber or plastic type, subject to acceptance. Wires shall be numbered and coded, using Brady Quicklabels, or equal.

D. Wiring shall be tagged at terminations, in pull boxes, junction boxes, outlet boxes, panelboards, etc…

E. All emergency wiring shall have the same color coding but shall clearly be identified as emergency in all outlets, fixtures, etc.

F. Switch leg wire shall be labeled with “S” tag.

G. Wiring for general 15 and 20 amp branch circuit work shall be as follows unless otherwise indicated:

HOME RUN LENGTH AND WIRE SIZE				CIRCUIT LENGTH AND WIRE SIZE			
120 Volt		277 Volt		120 Volt		277 Volt	
0 – 60 '	12AWG	0 – 175 '	12AWG	0-100 '	12AWG	0 – 200 '	12AWG
60 – 100 '	10AWG	175 - 350'	10AWG	100’ & Up	10AWG	200 ' & Up	10AWG
100' & Up	8AWG	350> & Up	8AWG				

H. Circuit length as given above shall be the wire length between the first and last outlet on the circuit. Home run length as given above shall be the wire length between the first outlet and the panelboard. In accordance with the above, where the size of branch circuit conductors is increased by the minimum required by the NEC for the branch circuit rating, ensure that the termination provisions of all equipment connected to such circuits are listed as suitable for the conductor sizes involved.

I. Joints of 10 AWG and smaller shall be made with properly insulated solderless type pressure connectors. Where stranded conductors or multiple solid conductors are connected to terminals, solderless lugs manufactured by Thomas and Betts Company or equivalent shall be used.

J. Joints of 8 AWG and larger shall be of the type indented into the conductor by means of a hand or hydraulic pressure tool. Connectors shall be Burndy Hy dent, T&B Sta Kon, or equivalent. Connectors for control wiring shall be Burndy Hy Lug, or equivalent.

3.4. MC CABLE APPLICATIONS

A. MC cable shall be permitted only where concealed above accessible ceilings and/or within drywall partitions and in accordance with the requirements of Division 26 Section "Raceways and Boxes".

B. MC Cable shall be allowed for connections within a room from a junction box to lighting fixtures.

C. Conduit home runs shall be in electrical metallic tubing (EMT).

D. MC cable shall be allowed from a junction box within a room to receptacles in the same room.

E. MC cable shall not be allowed to cross one room to another room whether the wall between two rooms goes up to slab or not. If the rooms are identified as two separate rooms, MC cable shall not be used between the two rooms.

F. MC cable shall not be used between two receptacles when they are in two separate rooms, on the same wall.

G. Provide anti-short bushings for all MC cable terminations.

H. Cables shall be supported with appropriate hangers; tie wire is not acceptable.

I. MC cable shall not be used to support other cables/wires.

3.5. INSTALLATION

A. Install wires and cables as indicated, according to manufacturer's written instructions and NECA's Standard of Installation.

B. Remove existing wires from raceway before pulling in new wires and cables.

C. Pull Conductors: Use a UL-listed and manufacturer approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.

D. Use pulling means including fish tape, cable, rope, and basket weave wire/cable grips that will not damage cables or raceway. Completely and thoroughly swab conduit system before installing conductors.

E. Install exposed cables, parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.

F. Support cables according to Division 26 Section, "Common Work Results for Electrical" and Division 26 Section, "Hangers and Supports".

G. Seal around cables penetrating fire rated elements according to Division 26 Section, “Electrical Firestopping”.

H. Identify wires and cables according to Division 26 Section, “Electrical Identification”.

I. Conductors installed in parallel shall be of equal lengths.

J. Wiring at Outlets: Install with at least 6 inches (150 mm) of slack conductor at each outlet in accordance with Article 300.14 of the National Electrical Code.

K. Connect outlets and components to wiring and to ground as indicated and instructed by manufacturer. Tighten connectors and terminals, including screws and bolts, according to equipment manufacturer's published torque-tightening values for equipment connectors. Where manufacturer's requirements are not indicated, tighten connectors and terminals according to tightening torques specified in UL Standard 486A.

L. The Contractor shall provide suitable installation equipment to prevent cutting and abrasion of conductor insulation. The Contractor shall use suitable cable guides, pulleys, and protective sleeving to prevent damage to cable during installation. Ropes used for pulling of wire and cable shall be made of polyethylene or other suitable non-metallic material. Pulling lines shall be attached to cable by means of either woven basket grips or pulling types attached directly to the conductors. Wire pulling lubricants, if used, shall conform to UL requirements applicable to the various insulations and raceway materials. The lubricants shall be certified by the manufacturer to be non-injurious to such insulation and materials.

M. Each cable shall be labeled at terminals and at all accessible points in equipment and in pull boxes. Each wire shall be labeled at both ends. Labels shall be self-sticking wire markers.

N. For rubber and plastic-covered wire and cable, pulling compound Ideal Yellow 77 may be used.

O. Terminal lugs for wires 8 AWG and larger shall be T&B 54,000 Series or Burndy HY-Dent, compression type, unless noted otherwise. One-hole lugs for wires 4/0 AWG and smaller. Two-hole lugs for all wires 250 kcmil AWG and larger.

P. Install wires and cables using braided rope larger than the cable being pulled to keep twists to a minimum.

Q. Provide an insulated green equipment grounding conductor (EGC), sized per NEC, for all feeder and branch circuits, shown or not shown.

R. Multi-wire branch circuits shall not be permitted. Provide a separate insulated neutral (grounded) conductor for all feeder and branch circuits requiring a neutral connection.

S. Install electrical cables, wires, and connectors as indicated in compliance with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standard of Installation", and in accordance with recognized industry practices.

T. Coordinate cable and wire installation work with electrical raceway and equipment

installation work, as necessary for proper interface.

U. Conductors installed in runs within 6 inches of heating pipes or equipment shall be of types required by the NEC and shall be listed for the application.

V. No conductors shall be drawn into conduit until all work, which may cause cable damage, is completed.

W. All wiring in lighting fixture channels and in other high ambient temperature areas, shall be of types required by NEC and shall be listed for the application.

X. During installation, do not deform cable by improper bending, stretching, twisting, kinking, or pinching, nor do any other abusive handling. Any failure to observe these instructions will be detected and corrected during the demonstrations following completion of the installation.

Y. Cable bends will have a radius not less than the value recommended by the cable manufacturer.

Z. All labels shall be of durable material and securely fastened to the cable.

AA. Wiring of different system voltages shall not be mixed at pull boxes enclosures, surface metal raceway, wiretrough, etc., unless a barrier (separator) is provided between the differing systems.

3.6. CONNECTIONS

A. Conductor Splices: Keep to minimum.

B. Install splices and taps that possess equivalent or better mechanical strength and insulation ratings than conductors being spliced.

C. Use splice and tap connectors compatible with conductor material.

D. Connect outlets and components to wiring and to ground as indicated and instructed by manufacturer.

E. Tighten electrical connectors and terminals according to manufacturer's published torque tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

F. Wire splices and taps shall be adequate to carry full current rating of wire.

G. Conductors shall be continuous from outlet to outlet, and no splices shall be made except within outlet or junction boxes. Junction boxes may be utilized where required. Wire connectors of insulating material or solderless pressure connections, properly taped, shall be utilized for all splices in wiring.

H. Splices in branch circuits and feeders shall be made where indicated or as required for the installation. All splices shall be accessible and made in enclosure approved for that purpose.

I. For splices in branch circuits, provide connectors as follows;

1. Wire Sizes 10 AWG and smaller: Provide wire nut connectors as specified in Part 2 of this Section.

2. Wire Sizes 8 AWG and Larger: Provide insulated connectors as specified in Part 2 of this Section.

J. Thoroughly clean wiring prior to installing lugs or connectors.

3.7. IDENTIFICATION

A. All building wire and cable shall be color-coded to identify the electrical system(s) as specified. Where color-coding is field-applied, the same shall be accomplished with colored electrical tape wrapped concentrically around each conductor in half-lapped turns, for at least the last six (6) inches of the conductor. One turn around the conductor is not acceptable.

B. Identify wire and cable using Thomas and Betts Type WM vinyl markers.

C. Identify each phase and neutral conductor with its circuit number or other designation indicated on the Drawings in all junction, pull, terminal boxes, and cabinets.

D. Provide identification tags on each conductor entering each panelboard, switch, junction box, and pull box to identify conductor.

E. Comply with the requirements of Division 26 Section, Electrical Identification.

3.8. FIELD QUALITY CONTROL

A. Visual and Mechanical Inspection:

1. Inspect for defects and physical damage, labeling, and compliance with requirements of drawings and schedules.

2. Clean conductors using Manufacturer’s approved methods and materials.

3. Verify that conductors are correct size and are terminated with appropriately sized lugs.

4. Verify that conductors are correct color for phase identification.

5. Verify that conductors are labeled to identify circuit designation.

6. Verify that neutral conductors are only terminated at neutral lugs/bus, and that grounding conductors are only terminated at grounding lugs/bus.

B. Electrical Tests: Upon installation of conductors and before electrical circuitry has been energized, provide the following minimum inspections and tests according to manufacturer's written instructions to ensure conductors are operational within industry and manufacturer's tolerances, are installed according to the Contract Documents, and are suitable for energizing.

1. Inspect accessible components for cleanliness, mechanical and electrical integrity, and damage or deterioration.

2. Inspect bolted electrical connections for tightness according to manufacturer's published torque values or, if not available, those specified in UL 486A and UL 486B.

3. Verify continuity of each conductor.

4. Insulation Resistance Testing: Perform megohm meter tests of all **[new]** service and feeder circuits, including each phase, neutral, and grounding conductor, as follows:

   a. Minimum Test Voltage: 1000 Vdc.
   b. Minimum Insulation Resistance: 1 megohms.
   c. Duration of Each Test: 1 minute.
   d. Temperature Correction: Correct results for test temperature deviation from 20 degrees C standard.
   e. Compare test results with specified performance or manufacturer’s data. Correct deficiencies identified by tests and retest.
   f. Prepare reports identifying equipment checked and describing results of tests. Include notation of deficiencies detected, remedial action taken, and observations after remedial action.

5. Test Labeling: On satisfactory completion of tests and related effort, apply a label to tested components indicating test results, date, and responsible organization and person.

END OF SECTION

DIVISION 26 SECTION 260526
GROUNDING AND BONDING
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SECTION 260526– GROUNDING AND BONDING

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. Refer to Division 26 Section "Conductors and Cables" for conductor and cable requirements.

1.2. SUMMARY

A. This Section includes grounding of electrical systems and equipment and basic requirements for grounding for protection of life, equipment, circuits, and systems. Grounding requirements specified in this Section may be supplemented in other Sections of these Specifications.

B. Bond together system neutrals; service equipment enclosures; exposed non-current carrying metal parts of electrical equipment; metal raceway systems; grounding conductor in raceways; receptacle ground connectors; and plumbing systems.

1.3. DEFINITIONS

A. EGC: Equipment grounding conductor.

B. GEC: Grounding electrode conductor.

C. SSBJ: Supply-side bonding jumper.

1.4. SUBMITTALS

A. General: Submit each item in this Article according to the Conditions of the Contract and Division 01 Specification Sections.

B. Product Data for grounding rods, conductors, connectors and connection materials, and grounding fittings. Submit ground system manufacturer's recommended installation procedure for review.

C. Field tests and observation reports indicating and interpreting the test reports for compliance with performance requirements.

1.5. QUALITY ASSURANCE

A. Comply with NFPA 70 - National Electrical Code.

B. Comply with UL 467 - UL Standard for Safety Grounding and Bonding Equipment.

C. Comply with ANSI/IEEE C2 - National Electrical Safety Code.

D. Comply with ANSI/IEEE 32 - Requirements, terms and test procedures for neutral grounding devices.

E. Comply with IEEE Standard 142 - Recommended Practice for Grounding of Industrial and Commercial Power Systems.

F. Comply with ANSI C33.8.

G. Listing and Labeling: Provide products specified in this Section that are listed and labeled.

1. The Terms Listed and Labeled: As defined in the National Electrical Code, Article 100.

2. Listing and Labeling Agency Qualifications: A Nationally Recognized Testing Laboratory (NRTL) as defined in OSHA Regulation 1910.7.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Erico Inc.; Electrical Products Group.

2. Harger Lightning and Grounding; Harger, Inc.

3. Heary Brothers Lightning Protection Co.

4. Ideal Industries, Inc.

5. ILSCO.

6. O-Z/Gedney Co.

7. Raco, Inc.

8. Thomas & Betts, Electrical.

2.2. GROUNDING AND BONDING PRODUCTS

A. Governing Requirements: Where types, sizes, ratings, and quantities indicated are in excess of National Electrical Code (NEC) requirements, the more stringent requirements and the greater size, rating, and quantity indications govern.

2.3. WIRE AND CABLE GROUNDING CONDUCTORS

A. Comply with Division 26, Section “Conductors and Cables”. Conform to NEC Table 8, except as otherwise indicated, for conductor properties, including stranding.

B. Equipment Grounding Conductors: Size as indicated on the Drawings, or as required by National Electrical Code (NEC) Table 250-122, whichever is larger. Insulated with green color insulation.

C. Grounding Electrode Conductors: Size as indicated on the Drawings, in the Specifications, or as required by National Electrical Code (NEC) Table 250-66, whichever is larger. Insulated with green color insulation, unless installed in direct contact with earth, in which case conductors shall be bare.

D. Bare Copper Conductors: Conform to the following:

1. Solid Conductors: ASTM B 3.

2. Assembly of Stranded Conductors: ASTM B 8.

3. Tinned Conductors: ASTM B 33.

2.4. MISCELLANEOUS CONDUCTORS

A. Braided Bonding Jumpers: Copper tape, braided bare copper wire, terminated with copper ferrules.

B. Bonding Straps: Soft copper, 0.05 inch (1 mm) thick and 2 inches (50 mm) wide, unless otherwise indicated.

2.5. CONNECTOR PRODUCTS

A. Mechanical Connectors

1. The mechanical connector bodies shall be manufactured from high strength, high conductivity cast copper alloy material. Bolts, nuts, washers and lockwashers shall be made of silicon bronze and supplied as a part of the connector body and shall be of the two-bolt type.

2. Split bolt connector types are NOT allowed unless indicated on the Drawings.

3. The connectors shall meet or exceed UL 467 and be clearly marked with the catalog number, conductor size and manufacturer.

B. Compression Connectors

1. The compression connectors shall be manufactured from pure wrought copper. The conductivity of this material shall be no less than 99 percent by IACS Standards.

2. The connectors shall meet or exceed the performance requirements of IEEE 837, latest revision.

3. The installation of the connectors shall be made with a compression, tool and die system, as recommended by the manufacturer of the connectors.

4. The connectors shall be clearly marked with the manufacturer, catalog number, conductor size and the required compression tool settings.

5. Each connector shall be factory filled with an oxide-inhibiting compound.

PART 3. EXECUTION

3.1. APPLICATION

A. Equipment Grounding Conductors: Comply with NEC Article 250 for types, sizes, and quantities of equipment grounding conductors, except where specific types, larger sizes, or more conductors than required by NEC are indicated.

1. Install Equipment Grounding Conductor (EGC) with circuit conductors for the items below in addition to those required by Code:

a. Lighting branch circuits.
b. Receptacle branch circuits.
c. Single-phase motor or appliance branch circuits.
d. Three-phase motor or appliance branch circuits.
e. Flexible raceway runs.
f. Metal-clad (MC) cable runs.

2. Nonmetallic Raceways: Install an equipment grounding conductor in nonmetallic raceways unless they are designated for telephone or data cables.

B. Mechanical System Grounding:

1. All mechanical equipment, including but not limited to pumps, motors, packaged equipment, fans, heaters, etc. and their enclosures shall be properly grounded in accordance with Article 250 of the National Electrical Code.

2. Terminal Cabinets: Terminate grounding conductor on cabinet grounding terminal.

3.2. INSTALLATION

A. General: Ground electrical systems and equipment according to NEC requirements, except where Drawings or Specifications exceed NEC requirements.

B. Grounding Conductors: Route along the shortest and straightest paths possible, except as otherwise indicated. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.

C. Grounding shall satisfy requirements of the applicable publications. All exposed noncurrent-carrying metallic parts of electrical equipment, metallic raceway systems, grounding conductor in nonmetallic raceways, and grounded conductors of the wiring system shall be grounded.

D. The grounded conductor (neutral) of the wiring system shall be connected to the system grounding conductor at a single place in the system by removable bonding jumpers, sized

according to the applicable provisions of the National Electrical Code. The grounded conductor (neutral) connection to the grounding conductor (ground) shall be located in the enclosure for the system's overcurrent protection or where otherwise indicated on the Drawings or Specifications.

E. Ground buses and neutral buses in all branch panelboards, and those provided in any equipment shall be isolated except where required to be connected as specified above for the service entrance and in transformer terminal compartments.

F. Equipment grounding conductors shall be extended from the ground bus in the distribution equipment to the receptacle, fixture or device lugs where they are provided. When not provided, they shall be connected to equipment enclosures. The connections shall be arranged such that removal of receptacle, the equipment grounding conductors, or ground jumpers from ground busing, shall not affect the system ground.

G. Ground bus shall be provided as indicated on the Drawings or as necessary to provide termination for equipment grounding conductor. Non-current carrying metal parts of electric equipment shall be effectively grounded by bonding to the bus.

H. Raceways shall not be considered as a grounding conductor. Each power, lighting, or control raceway shall have a separate equipment grounding conductor installed. Receptacles shall have a separate grounding pole.

3.3. CONNECTIONS

A. General: Make connections so possibility of galvanic action or electrolysis is minimized. Select connectors, connection hardware, conductors, and connection methods so metals in direct contact will be galvanically compatible.

1. Use electroplated or hot-tin-coated materials to assure high conductivity and to make contact points closer in order of galvanic series.

2. Make connections with clean, bare metal at points of contact.

3. Make aluminum-to-steel connections with stainless-steel separators and mechanical clamps.

4. Make aluminum-to-galvanized steel connections with tin-plated copper jumpers and mechanical clamps.

5. Coat and seal connections having dissimilar metals with inert material to prevent future penetration of moisture to contact surfaces.

B. Equipment Grounding Conductor (EGC) Terminations: For 8 AWG and larger, use compression-type grounding lugs. 10 AWG and smaller grounding conductors may be terminated with wire nut connectors as specified in Division 26 Section, “Conductors and Cables”.

C. Non-Contact Metal Raceway Terminations: Where metallic raceways terminate at metal housings without mechanical and electrical connection to housing, terminate each conduit with a grounding bushing. Connect grounding bushings with a bare grounding conductor

to grounding bus or terminal in housing. Bond electrically non-continuous conduits at both entrances and exits with grounding bushings and bare grounding conductors, except as otherwise indicated.

D. Tighten screws and bolts for grounding and bonding connectors and terminals according to manufacturer's published torque-tightening values. Where these requirements are not available, use those specified in UL 486A and UL 486B.

E. Compression-Type Connections: Use hydraulic compression tools to provide correct circumferential pressure for compression connectors. Use tools and dies recommended by manufacturer of connectors. Provide embossing die code or other standard method to make a visible indication that a connector has been adequately compressed on grounding conductor.

END OF SECTION

DIVISION 26 SECTION 260528
ELECTRICAL FIRESTOPPING
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SECTION 260528 - ELECTRICAL FIRESTOPPING

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. Section includes:

1. Through-penetration firestopping in fire rated construction.

B. Related items: Raceway seals and manufactured electrical devices: Refer to Division 26 Section, "Raceways and Boxes".

1.3. REFERENCES

A. Underwriters Laboratories

1. UL Fire Resistance Directory

a. Through-penetration firestop devices (XHCR)
b. Fire resistance rating (BXUV)
c. Through-penetration firestop systems (XHEZ)
d. Fill, void, or cavity material (XHHW)

B. American Society for Testing and Materials Standards: ASTM E 814-88: Standard Test Method for Fire Tests of Through-Penetration Firestops.

1.4. DEFINITIONS

A. Assembly: Particular arrangement of materials specific to given type of construction described or detailed in referenced documents.

B. Barriers: Time-rated fire walls, time rated ceiling/floor assemblies and structural floors.

C. Firestopping: Methods and materials applied in penetrations and unprotected openings to limit spread of heat, fire, gasses and smoke.

D. Penetration: Opening or foreign material passing through or into barrier or structural floor such that full thickness of rated materials is not obtained.

E. System: Specific products and applications classified and numbered by Underwriters Laboratories, Inc. to close specific barrier penetrations.

F. Sleeve: Metal fabrication or pipe section extended through thickness of barrier and used to permanently guard penetration. Refer to Division 26 Section, "Common Work Results

for Electrical" for sleeve requirements.

1.5. SYSTEM DESCRIPTION

A. Design Requirements

1. Fire-rated construction: Maintain barrier and structural floor fire resistance ratings including resistance to cold smoke at all penetrations, connections with other surfaces or types of construction, at separations required to permit building movement and sound or vibration absorption.

1.6. SUBMITTALS

A. Submit in accordance with Division 01, unless otherwise indicated.

B. Product Data: Manufacturer's specifications and technical data including the following:

1. Detailed specification of construction and fabrication.

2. Manufacturer's installation instructions.

1.7. QUALITY ASSURANCE

A. Installer's qualifications: Firm experienced in installation or application of systems similar in complexity to those required for this project, plus the following:

1. Acceptable to or licensed by manufacturer, State or local authority where applicable.

2. At least 2 years experience with systems.

3. Successfully completed at least 5 comparable scale projects using this system.

B. Local and State regulatory requirements: Submit forms or acceptance for proposed assemblies not conforming to specific UL Firestop System numbers, or UL classified devices.

C. Materials shall have been tested to provide fire rating at least equal to that of the construction.

D. Manufacturer shall be a member of the International Firestop Council (IFC).

1.8. DELIVERY, STORAGE, AND HANDLING

A. Packing and shipping:

1. Deliver products in original unopened packaging with legible manufacturer's identification.

2. Coordinate delivery with scheduled installation date, allow minimum storage at

site.

B. Storage and protection: Store materials in a clean, dry, ventilated location. Protect from soiling, abuse, moisture and freezing when required. Follow manufacturer's instructions.

1.9. PROJECT CONDITIONS

A. Existing conditions:

1. Verify existing conditions and substrates before starting work. Correct unsatisfactory conditions before proceeding.

2. Proceed with installation only after penetrations of the substrate and supporting brackets have been installed.

B. Environmental requirements:

1. Furnish adequate ventilation if using solvent.

2. Furnish forced air ventilation during installation if required by manufacturer.

3. Keep flammable materials away from sparks or flame.

4. Provide masking and drop cloths to prevent contamination of adjacent surfaces by firestopping materials.

1.10. GUARANTEE

A. Submit copies of written guarantee agreeing to repair or replace joint sealers which fall in joint adhesion, extrusion resistance, migration resistance, or general durability or appear to deteriorate in any other manner not clearly specified by submitted manufacturer's data as an inherent quality of the material for the exposure indicated. The guarantee period shall be two years from date of substantial completion unless otherwise noted.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Subject to compliance with requirements, manufacturers offering products that may be incorporated into the work include, but are not limited to, the following:

1. Hilti

2. 3M

3. Nelson

2.2. THROUGH-PENETRATION FIRESTOPPING OF FIRE-RATED CONSTRUCTION

A. Systems of devices listed in the UL Fire Resistance Directory under categories XHCR and XHEZ may be used, providing that it conforms to the construction type, penetrate type, annular space requirements and fire rating involved in each separate instance, and that the

system be symmetrical for wall applications. Systems or devices must be asbestos-free.

1. Additional requirements: Withstand the passage of cold smoke either as an inherent property of the system, or by the use of a separate product included as a part of the UL system or device, and designed to perform this function.

2. Acceptable manufacturers and products.

   a. Those listed in the UL Fire Resistance directory for the UL System involved and as further defined in the "System and Applications Schedule" in Part 3 of this Section.
   b. All firestopping products must be from a single manufacturer.

2.3. ACCESSORIES

A. Fill, void or cavity materials: As classified under category XHHW in the UL Fire Resistance Directory.

B. Forming materials: As classified under category XHKU in the UL Fire Resistance Directory.

C. Sleeves: Minimum 24 MSG galvanized steel, 12-inch diameter or smaller steel pipe. Sleeve shall project ½-inch from each surface of the floor/wall. Size as recommended by firestop manufacturer.

PART 3. EXECUTION

3.1. EXAMINATION

A. Verification of conditions: Examine areas and conditions under which work is to be performed and identify conditions detrimental to proper or timely completion.

1. Verify barrier penetrations are properly sized and in suitable condition for application of materials.

2. Do not proceed until unsatisfactory conditions have been corrected.

3.2. PREPARATION

A. Clean surfaces to be in contact with penetration seal materials of dirt, grease, oil, loose materials, rust, or other substances that may affect proper fitting, adhesion, or the required fire resistance.

3.3. INSTALLATION

A. Install penetration seal materials in accordance with printed instructions of the UL Fire

Resistance Directory and in accordance with manufacturer's instruction.

B. Seal holes or voids made by penetrations to ensure an effective barrier.

C. Protect materials from damage on surfaces subject to traffic.

D. When large openings are created in walls or floors to permit installation of conduits, cable tray, or other items, close unused portions of opening with firestopping materials tested for the application.

E. Provide sleeves the full thickness of the assembly being penetrated and cut sleeves to a length of 1-inch more than the overall thickness of the penetration, or as recommended by the firestop manufacturer.

3.4. FIELD QUALITY CONTROL

A. Examine penetration sealed areas to ensure proper installation before concealing or enclosing areas.

B. Keep areas of work accessible until inspection by applicable code authorities.

C. Perform under this section patching and repairing of firestopping caused by cutting or penetration by other trades.

3.5. ADJUSTING AND CLEANING

A. Clean up spills of liquid components.

B. Neatly cut and trim materials as required.

C. Remove equipment, materials and debris, leaving area in undamaged, clean condition.

3.6. SYSTEMS AND APPLICATION SCHEDULES*

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
Metal Pipe	CAJ1001 CP25S/L, CP25N/S CAJ1006 CS-195+, FS-195+ CAJ1007 FS-195+, 1-inch& 2-inch Wide CAJ1009 2000, 2000+, 2003	WL1001 CP 25 WL1002 FS-195+ WL1003 CP 25WB+,CP 25N/S WL1008 2000+	FC1002 CP 25 FC1003 2000,2000+,20003 FC1006 CP 25WB+

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
	CAJ1010 2000, 2000+, 2003 CAJ1012 2000, 2000+, 2003 CAJ1013 2000, 2000+, 2003 CAJ1014 2000, 2000+, 2003 CAJ1015 2000, 2000+, 2003 CAJ1017 FD 150 CAJ1021 FD 150 CAJ1027 MPS-2+ CAJ1044 CP 25WB+ CAJ1052 CP 25S/L, CP 25N/S CAJ1058 2000, 2000+, 2003 CAJ1060 2000, 2000+, 2003 CAJ1063 2000, 2000+, 2003 CAJ1066 CP 25N/S,CP 25S/L, CP 25WB+ CAJ1091 CP 25N/S,CP 25S/L, CP 25WB+ CAJ1092 CP 25WB+ CAJ1112 FS-195+ CAJ1160 CP 25S/L, CP 25N/S CAJ1175 CP 25WB+ CAJ1176 CP 25WB+ CAJ1188 2000+	WL1009 2000+ WL1010 2000+ WL1016 CP 25WB+ WL1017 CP 25WB+,CP 25N/S WL1032 CP 25WB+,CP 25N/S WL1036 FD 150 WL1037 CS-195+,FS-195+ WL1067 CP 25N/S WL1073 CP 25WB+ WL1080 MPS-2+ WL1082 2000+	

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
	CBJ1020 CS-195+, FS-195+ CBJ1021 CS-195+, MPS-2+ CBJ1031 2001 CBJ1032 2001 FA1002 CP 25WB+ WJ1010 CP 25WB+ WJ1023 2001		
Non-Metallic	CAJ2001 FS-195+, 1-inch& 2-inch WIDE, PPD'S CAJ2002 FS-195+ CAJ2003 CS-195+, FS-195+ CAJ2005 FS-195+ CAJ2006 FS-195+ CAJ2013 FS-195+ CAJ2019 2000, 2000+, 2003 CAJ2027 FS-195+, CP 25N/S, CP 25S/L, CP 25WB+ CAJ2028 FS-195, MPS-2+ CAJ2029 FS-195+, PPD'S CAJ2030 CS-195+, FS-195+ CAJ2040 FS-195+, CP	WL2002 FS-195+, PPD'S WL2003 FS-195+ WL2004 FS-195+ WL2005 FS-195+ 4' WIDE WL2006 FS-195+ WL2013 FS-195+ WL2031 CS-195+, FS-195+ WL2032 CS-195+, FS-195+ WL2033 FS-195+ WL2073 FS-195+ 1-inch WIDE	FC2002 FS-195+, PPD'S FC2007 FS-195+, PPD'S FC2008 FS-195+ FC2009 FS-195+, PPD'S FC2024 FS-195+ FC2026 FS-195+ FC2028 FS-195+, 1' & 2-inch WIDE, PPD'S

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
	25WB+ CAJ2044 FS-195+, CP 25N/S, CP 25S/L CP 25 WB+ CAJ2090 FS-195+ CAJ2177 FS-195+, PPD'S FA2001 FS-195+, PPD'S FS2002 CS-195+, FS-195+, MPS-2+, PPD'S FA2011 FS-195+ WJ2012 FS-195+ 1-inch WIDE		
Insulated Cable	CAJ3001 CP 25N/S, CP 25S/L CAJ3005 CS 195+, FS-195+ CAJ3007 2001 CAJ3009 2000, 2000+, 2003 CAJ3010 2000, 2000+, 2003 CAJ3011 2001 CAJ3014 FD 150 CAJ3015 FD 150 CAJ3021 MPS-2+ CAJ3029 2000, 2000+, 2003	WL3001 CP 25, MPS-2+ WL3008 2000+ WL3009 2000+ WL3015 CP 25WB+, CP 25N/S WL3022 2000+ WL3030 FS-195+ WL3031 MPS-2+ WL3032 CP 25WB+ WL3041 2000+ WL3051 CP 25N/S	FC3001 CP 25S/L, CP 25N/S FC3002 2000+ FC3003 2000, 2000+, 20003 FC3007 CP 25WB+, MPS-2+ FC3008 FS-195+

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
	CAJ3030 CP 25WB+ CAJ3031 CP 25N/S, CP 25S/L CAJ3041 2000, 2000+, 2003 CAJ3044 CS-195+, FS-195+ CAJ3058 FS-195+, MPS-2+ CAJ3071 CP 25N/S, CP 25S/L CAJ3074 CP 25N/S, CP 25S/L CAJ3075 2001 CAJ3080 CP 25WB+ CBJ3016 CS-195+, FS-195+ CBJ3017 CS-195+, MPS-2+ FA3001 CP 25WB+ FB3004 CS-195+, MP WJ3015 2001 WJ3016 2001	WL3056 CP25N/S WL3062 CP 25WB+	
Mixed Penetrating Items Combos	CAJ8001 CS-195+ FS-195+ CAJ8003 2000, 2000+, 20003 CAJ8004 2000, 2000+, 20003 CAJ8006 2001	WL8002 CS-195+, FS-195+	

PENETRATING ITEM	CONCRETE	GYPSUM	WOOD FLOOR/CEILING
	CAJ8013 FS-195+, CP 25 CBJ8004 CS-195, FS-195+ CBJ8005 CS-195+, MPS-2+ CBJ8008 2001 FA8001 FS-195+, CP 25WB+		

*Underwriter's Laboratories, Inc., Fire Resistance Directory.

END OF SECTION

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HANGERS AND SUPPORTS
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SECTION 260529 – HANGERS AND SUPPORTS

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. Requirements of the following Sections apply to this Section:

1. Division 26 Section, "Common Work Results for Electrical" for general installation requirements.

1.2. SUMMARY

A. This Section includes secure support from the building structure for electrical items by means of hangers, supports, anchors, sleeves, inserts, seals, and associated fastenings.

B. Provide equipment supports consisting of platforms, curbs, cradles, structural members, hangers, rods, racks, and incidental materials.

C. Provide all labor, supervision, and fabrication. Design and construct supporting structures of strength to safely withstand stresses to which they may be subjected and to properly distribute the load and impact over building areas. Provide all engineering and fabrication as required for installation of support system.

D. Provide hangers, clamps, anchors, inserts, supports, supplementary steel framing, and hardware of the proper size and load capacity to support electrical equipment and raceways, whether indicated on the drawings or not.

1.3. SUBMITTALS

A. General: Submit the following in accordance with conditions of Contract and Division 01 Specification Sections.

B. Product data for each type of product specified.

C. Supporting devices and fastening methods shall be subject to the review and approval of the Structural Engineer.

1.4. QUALITY ASSURANCE

A. Electrical Component Standard: Components and installation shall comply with NFPA 70 National Electrical Code.

B. Electrical components shall be listed and labeled by UL, ETL, CSA, or other approved, nationally recognized testing and listing agency that provides third-party Certification follow-up services.

C. Installation Standard: Installation shall meet or exceed the National Electrical Contractors Association (NECA) Standard of Installation.

D. Manufacturer's Qualifications:

1. The Manufacturer shall not have had less than ten years' experience in manufacturing Strut Support Systems.

2. The Manufacturer must certify in writing all components supplied have been produced in accordance with an established quality assurance program.

E. All Strut Support System components must be supplied by a single manufacturer.

F. Standards:

1. Work shall meet the requirements of the following standards:

a. Federal, State and Local Codes.
b. American Iron and Steel Institute (AISI) Specification for the Design of Cold-Formed Steel Structural Members.
c. American Society for Testing and Materials (ASTM).
d. Underwriters Laboratories (UL).
e. National Electrical Code (NEC).

1.5. PRODUCT DELIVERY, STORAGE, AND HANDLING

A. All material is to be delivered to the work site in original factory packaging to avoid damage to the finish.

B. Upon delivery to the work site, all components shall be protected from the elements by a shelter or other covering.

1.6. GUARANTEE

A. Separate guarantees shall be issued from the erector and manufacturer, valid for a period of one year against any defects that may arise from the installation or manufacture of the Strut Support System components.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated in the Work include, but are not limited to, the following:

1. Slotted Metal Angle and U-Channel Systems:

a. American Electric, Kindorf
b. Alstrut
c. Unistrut Diversified Products
d. Power-Strut
e. Thomas & Betts

2.2. COATINGS

A. Dry, Interior Locations: Supports, support hardware, and fasteners shall be protected with zinc coating or with treatment of equivalent corrosion-resistance using approved alternative treatment, finish, or inherent material characteristic. All products installed in dry interior locations shall be hot-dip galvanized, unless otherwise noted.

B. Damp or Wet Locations: Supports, support hardware, and fasteners installed in damp or wet locations, including exterior locations, shall be Type 304 stainless steel.

2.3. MANUFACTURED SUPPORTING DEVICES

A. Raceway Supports: Clevis hangers, riser clamps, conduit straps, threaded C-clamps with retainers, ceiling trapeze hangers, wall brackets, and spring steel clamps.

B. Fasteners: Types, materials, and construction features, as follows:

1. Expansion Anchors - Carbon steel wedge or sleeve type.

2. Toggle Bolts - All steel springhead type.

3. Power-Driven Threaded Studs - Heat-treated steel, designed specifically for the intended application.

C. U-Channel Systems: Sixteen-gauge channels with 9/16-inch-diameter slotted holes at a minimum of two inches on center in top surface. Provide fittings and accessories that mate and match with U-channel and are of the same manufacturer.

D. Floor-Mounted Stands: Construct with structural steel members or steel pipe and fasten with flanges bolted to the floor.

E. Ceiling Suspended Platforms: Construct with steel hangers. Brace and fasten to building structure.

F. Wall-Mounted Platforms: Construct with steel brackets.

2.4. ANCHOR METHODS

A. Hollow Masonry: Toggle bolts or plastic conical type expansion anchors.

B. Solid Masonry: Lead expansion anchors or preset inserts.

C. Metal Surfaces: Machine screws, bolts, or welded studs.

D. Wood Surfaces: Wood screws.

E. Concrete Surfaces: Self-drilling anchors or power-driven studs (non-seismic zones).

PART 3. EXECUTION

3.1. EXAMINATION

A. The installer shall inspect the work area prior to installation. If work area conditions are unsatisfactory, installation shall not proceed until satisfactory corrections are completed.

3.2. INSTALLATION

A. Set Strut System components into final position true to line, level and plumb, in accordance with approved Shop Drawings.

B. Anchor material firmly in place. Tighten all connections to their recommended torques.

C. Install supporting devices to fasten electrical components securely and permanently in accordance with NEC requirements.

D. Coordinate with the building structural system and with other electrical installation.

E. Raceway Supports: Comply with the NEC and the following requirements:

1. Conform to manufacturer's recommendations for selection and installation of supports.

2. Strength of each support shall be adequate to carry present and future load multiplied by a safety factor of at least four. Where this determination results in a safety allowance of less than 200 pounds, provide additional strength until there is a minimum of 200 pounds safety allowance in the strength of each support.

3. Install individual and multiple (trapeze) raceway hangers and riser clamps as necessary to support raceways. Provide U-bolts, clamps, attachments, and other hardware necessary for hanger assembly and for securing hanger rods and conduits.

4. Support parallel runs of horizontal raceways together on trapeze-type hangers.

5. Support individual horizontal raceways by separate pipe hangers. Spring steel fasteners may be used in lieu of hangers only for 1-1/2-inch and smaller raceways serving lighting and receptacle branch circuits above suspended ceilings only. For hanger rods with spring steel fasteners, use 1/4-inch-diameter or larger threaded steel. Use spring steel fasteners that are specifically designed for supporting single conduits or tubing.

6. Space supports for raceways in accordance with Table I of this Section. Space supports for raceway types not covered by the above in accordance with NEC.

7. Support exposed and concealed raceway within one foot of an unsupported box and access fittings. In horizontal runs, support at the box and access fittings may be omitted where box or access fittings are independently supported and raceway terminations are not made with chase nipples or threadless box connectors.

8. In vertical runs, arrange support so the load produced by the weight of the raceway and the enclosed conductors is carried entirely by the conduit supports with no weight load on raceway terminations.

F. Miscellaneous Supports: Support miscellaneous electrical components as required to produce the same structural safety factors as specified for raceway supports. Install metal channel racks for mounting disconnects, light fixtures, and other devices.

G. In open overhead spaces, cast boxes threaded to raceways need not be supported separately except where used for fixture support; support sheet metal boxes directly from the building structure or by bar hangers. Where bar hangers are used, attach the bar to the raceways on opposite sides of the box and support the raceway with an approved type of fastener not more than 24 inches from the box.

H. Fastening: Unless otherwise indicated, fasten electrical items and their supporting hardware securely to the building structure, including, but not limited to conduits, raceways, boxes, disconnect switches, and control components in accordance with the following:

1. Fasten by means of toggle bolts on hollow masonry units, concrete inserts or expansion bolts on concrete or solid masonry, and machine screws, welded threaded studs, or spring-tension clamps on steel. Threaded studs driven by a powder charge and provided with lock washers and nuts may be used instead of expansion bolts and machine screws. Do not weld conduit, pipe straps, or items other than threaded studs to steel structures.

2. Holes cut to depth of more than 1-1/2 inches in reinforced concrete beams or to depth of more than 3/4-inch in concrete shall not cut the main reinforcing bars. Fill holes that are not used.

3. Ensure that the load applied to any fastener does not exceed 25 percent of the proof test load. Use vibration-and shock-resistant fasteners for attachments to concrete slabs.

I. General Supporting Installations:

1. Provide appropriate concrete anchors for hanger rods. Rods shall be screwed into or extended through frame construction (with washer and nut). Supports shall secure conduit in place, and shall prevent vibration, provide for expansion and contraction and shall make neat appearance. Strap hangers or chains are not permitted.

2. Electrical raceways 1-1/2-inches and smaller shall be secured with 1-hole malleable iron straps or brackets to walls. Trapeze supports shall be used for groups or parallel raceways with raceways secured to trapeze with approved clamps. Individual runs of raceways 2-inches and larger shall be supported by Clevis type hangers.

3. Provide all steel supports including roof curbs for all equipment provided under this Section.

4. Electrical raceway supports to be spaced on the following maximum centers, unless otherwise required by the NEC:

a. 3/4-inch to 1-inch conduit - 8 feet
b. 1-1/4-inch and larger conduit - 10 feet

J. Provide additional hangers or steel members to distribute the load among two or more structural members when required or directed.

K. Locations:

1. Anchor bolts, sleeves, inserts, hangers, and supports required for the electrical work shall be furnished and installed under Division 26.

2. Coordinate with other trades the location of anchors, sleeves, inserts, and supports and insure that they are properly installed.

3. Openings and sleeves shall be set true to line, level, plumb, and position and shall be set true to line, level, plumb, and position and shall be so maintained during construction. Where sleeves and openings are provided in poured concrete, inspect same during and after concrete is poured to insure proper position and correct any deviation.

L. Hangers and Supports:

1. Provide hangers, angles, channels, and other supports required by field conditions to install items of electrical equipment. Design of supports and methods of fastening to building structure shall be acceptable to the Owner.

2. Use of power-actuated fasteners and devices is permitted in the vertical surfaces of the building only with the following requirements.

   a. For fastening conduits 1-1/2-inch and smaller and lighting fixtures 50 lbs or less.
   b. Load capacity per manufacturers' recommendations.
   c. Fasteners shall be located in the thickest part of the slab.
   d. Devices shall comply with OSHA requirements.

3. Use of lead shield expansion anchors is not permitted.

4. No electrical items shall rest on, or depend for support on suspended ceiling media (tiles, lath, plaster, splines, etc.).

5. In spaces with suspended ceilings, support conduits directly from structural slabs, decks (or framing members). Do not support conduits on ceiling suspension members.

6. Support surface or pendant lighting fixtures:

   a. From an outlet box by means of an interposed metal strap, where weight is less than 5 lbs.
   b. From an outlet box by means of a hickey or other direct threaded connection, where weight is from 5 to 50 lbs.
   c. Directly from structural slab, deck or framing member, where weight exceeds 50 lbs.

7. In addition to the above, provide cushioned, swivel type hangers with appropriate outlet boxes for pendant fixtures in mechanical areas. Such hangers shall have a support rating at least twice that of the load supported.

8. Support recessed lighting fixtures directly from structural slab, deck, or framing members. Refer to Division 26 Section "Interior Lighting" for additional installation requirements.

9. Provide weight-distribution facilities, where required so as not to exceed the load bearing capabilities of floor or walls that bear the weight of, or support, electrical items.

10. For point-of-attachment weight of 100 lbs. or less, fasten items as follows:

    a. On wood, use wood screws.
    b. On concrete and solid masonry that is already in place, use self-drilling concrete anchors or expansion bolt and couplings.
    c. On hollow construction, use toggle bolts.
    d. On structural steel, use beam clamps.

11. For point-of-attachment weights from 100 lbs. to 300 lbs., provide supports as follows:

    a. At cast-in-place concrete slabs, use concrete inserts in bottom of slab, with 8" slip-through steel rods set transverse to the reinforcing steel.
    b. At concrete slab already in place, uses 16-inches x 8-inches x ½-inch steel plates at the top of the slab, with through-bolts welded in place. The plates shall be chased in and grouted flush, where no fill is to be applied.

12. Equipment shall not be held in place by its own dead weight. Provide base anchor fasteners in each case.

13. Trapeze type hangers may be used where several conduits are to be installed at the same elevation. The spacing of such trapeze hangers shall be in accordance with the NEC for the smallest conduit in the run.

14. Vertical conduits shall be supported by heavy wrought iron clamps or collars anchored to construction at each floor.

M. Inserts:

1. Inserts for suspended items in poured concrete construction shall be malleable-iron concrete inserts, adjustable type with insert nut. Items manufactured by Barrett, Crawford, Elcen, or Grinnell shall be used where applicable.

2. Inserts for surface-mounted items shall be suitable for the composition of the slab, wall, or structure on which installation is to be made.

N. TABLE I: SPACING FOR RACEWAY SUPPORTS

TABLE I: SPACING FOR RACEWAY SUPPORTS				
Raceway Size (Inches)	No. of Conductors in Run	Location	PVC & RGS (Ft.)	EMT (Ft.)
		HORIZONTAL RUNS		
1/2, 3/4	1 or 2	Flat ceiling or wall.	5	5
1/2, 3/4	1 or 2	Where it is difficult to provide supports except at intervals fixed by the building construction.	7	7
1/2, 3/4	3 or more	Any location.	7	7
1/2 - 1	3 or more	Any location.		
1 & larger	1 or 2	Flat ceiling or wall.	6	6
1 & larger	1 or more	Where it is difficult to provide supports except at intervals fixed by the building construction.	10	10
1 & larger	3 or more	Any location.	10	10
Any	---	Concealed.	10	10
		VERTICAL RUNS		
1/2, 3/4	---	Exposed.	7	7
1, 1-1/4	---	Exposed.	8	8
1-1/2 & larger	---	Exposed.	10	10
Up to 2	---	Shaftway.	14	10

2-1/2	---	Shaftway.	16	10
3 & larger	---	Shaftway.	20	10
Any	---	Concealed.	10	10
Abbreviations:	EMT	Electrical Metallic Tubing		
	PVC	Rigid Polyvinyl Chloride Conduit		
	RGS	Rigid Galvanized Steel Conduit		

3.3. CLEANUP

A. Upon completion of this Section of work, remove all protective wraps and debris. Repair any damage due to installation of this section of work.

3.4. PROTECTION

A. During installation, protect this work from damage.

B. Upon completion of this scope of work, it shall become the responsibility of the General Contractor to protect this work from damage during the remainder of construction on the project and until substantial completion.

END OF SECTION

DIVISION 26 SECTION 260533
RACEWAYS AND BOXES

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END OF SECTION 16

SECTION 260533 RACEWAYS AND BOXES

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. Related Sections include the following:

1. Division 26 Section "Conductors and Cables" for conductors installed in raceways and boxes and conductor terminations.

2. Division 26 Section "Electrical Firestopping" for requirements for firestopping at penetrations through walls and floors that are fire barriers.

3. Division 26 Section "Hangers and Supports" for raceways and box supports.

4. Division 26 Section, "Surface Metal Raceway" for surface raceways, fittings, and accessories.

5. Division 26 Section "Wiring Devices" for devices installed in boxes.

1.2. SUMMARY

A. This Section includes raceways, fittings, boxes, enclosures, and cabinets for electrical wiring.

1. Raceways include the following:

a. EMT
b. FMC
c. LFMC
d. RGS
e. RMC
f. Wireways

2. Boxes, enclosures, and cabinets include the following:

a. Device boxes
b. Outlet boxes
c. Pull and junction boxes

3. Miscellaneous Products include the following:

a. Expansion/Deflection fittings
b. Bushings

1.3. DEFINITIONS

A. EMT: Electrical Metallic Tubing.

B. FMC: Flexible Metal Conduit.

C. LFMC: Liquidtight Flexible Metal Conduit.

D. RGS: Rigid Galvanized Steel Conduit.

E. RMC: Rigid Metal Conduit.

1.4. SUBMITTALS

A. Product Data: For raceways, wireways and fittings, hinged cover enclosures, and cabinets.

B. Shop Drawings: Include layout drawings showing components and wiring for nonstandard boxes, enclosures, and cabinets.

1.5. QUALITY ASSURANCE

A. Listing and Labeling: Provide raceways and boxes specified in this Section that are listed and labeled.

1. The Terms "Listed" and "Labeled": As defined in NFPA 70, Article 100.

2. Listing and Labeling Agency Qualifications: A "Nationally Recognized Testing Laboratory" as defined in OSHA Regulation 1910.7.

B. Comply with NECA's "Standard of Installation" and NECA 101 “Recommended Practice for Installing Steel Conduits”.

C. Comply with NFPA 70.

1.6. COORDINATION

A. Coordinate layout and installation of raceways and boxes with other construction elements to ensure adequate headroom, working clearance, and access.

B. Verify routing and termination locations of conduits and boxes prior to rough-in.

C. Conduit routing shown on Drawings is only approximate and diagrammatic. Route conduits as required for a complete conduit and wiring system.

D. Coordinate final locations, mounting heights, and orientation of all outlet, junction, and pull boxes.

1.7. PROJECT RECORD DOCUMENTS:

A. Accurately record routing of all concealed conduits. Record actual routing of all exposed conduits/larger than 1 inch. Indicate actual locations and mounting heights of outlet boxes, pull and junction boxes, branch circuits, arrangements, etc.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Metal Conduit and Tubing:

   a. Allied Tube & Conduit Corporation.
   b. Anamet, Inc.; Anaconda Metal Hose.
   c. AFC/Monogram Company.
   d. Carol Cable Co., Inc.
   e. Cole Flex Corp.
   f. Electri Flex Co.
   g. Flexcon, Inc.; Coleman Cable Systems, Inc.
   h. Grinnell Co.; Allied Tube and Conduit Div.
   i. Monogram Co.; AFC.
   j. Spiraduct, Inc.
   k. Triangle PWC, Inc.
   l. Wheatland Tube Corporation

2. Conduit Bodies and Fittings:

   a. American Electric; Construction Materials Group.
   b. Crouse Hinds; Div. of Cooper Industries.
   c. Emerson Electric Co.; Appleton Electric Co.
   d. Hubbell, Inc.; Killark Electric Manufacturing Co.
   e. Lamson & Sessions; Carlon Electrical Products.
   f. Z/Gedney; Unit of General Signal.
   g. Scott Fetzer Co.; Adalet PLM.
   h. Spring City Electrical Manufacturing Co.
   i. Thomas & Betts Corporation.

3. Metal Wireways:

   a. Hoffman Engineering Co.
   b. Keystone/Rees, Inc.
   c. Square D Co.

4. Boxes, Enclosures, and Cabinets:

   a. American Electric; FL Industries.
   b. Butler Manufacturing Co.; Walker Division.
   c. Crouse Hinds; Div. of Cooper Industries.
   d. Electric Panelboard Co., Inc.
   e. Erickson Electrical Equipment Co.
   f. Hoffman Engineering Co.; Federal Hoffman, Inc.
   g. Hubbell Inc.; Killark Electric Manufacturing Co.
   h. Hubbell Inc.; Raco, Inc.
   i. Lamson & Sessions; Carlon Electrical Products.
   j. Z/Gedney; Unit of General Signal.
   k. Parker Electrical Manufacturing Co.
   l. Robroy Industries, Inc.; Electrical Division.

m. Scott Fetzer Co.; Adalet PLM.
n. Spring City Electrical Manufacturing Co.
o. Thomas & Betts Corp.
p. Woodhead Industries, Inc.; Daniel Woodhead Co.

2.2. METAL CONDUIT AND TUBING

A. EMT and Fittings: Hot galvanized steel O.D. with an organic corrosion-resistant I.D. coating. Listed to UL Safety Standard 797 and manufactured in accordance with ANSI C80.3.

1. Fittings: Compression type, NEMA FB1.

B. FMC: Zinc coated steel.

C. LFMC: Flexible steel conduit with PVC jacket.

D. RGS: ANSI C80.1 and UL 6.

E. Fittings: NEMA FB 1; compatible with conduit/tubing materials.

2.3. METAL WIREWAYS

A. Material: Sheet metal sized and shaped as indicated.

B. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold down straps, end caps, and other fittings to match and mate with wireways as required for complete system.

C. Select features, unless otherwise indicated, as required to complete wiring system and to comply with NFPA 70.

D. Wireway Covers: Screw cover type.

E. Finish:

1. Dry Interior Locations: Manufacturer's standard enamel or galvanized finish, NEMA 1.

2. Damp/Wet Locations: Stainless steel, NEMA 4X.

2.4. OUTLET AND DEVICE BOXES

A. Sheet Metal Boxes: NEMA OS 1, galvanized flat-rolled sheet steel.

B. Cast Metal Boxes: NEMA FB 1, Type FD, cast box, deep type, with gasketed cover, and threaded hubs.

C. Outlet Box Accessories: Provide outlet box accessories as required for each installation, including corrosion-resistant screws, mounting brackets, wallboard hangers, extension rings, fixture studs, cable clamps, and metal straps for supporting outlet boxes which are

compatible with outlet boxes being used and fulfilling requirements of individual wiring situations.

D. Nonmetallic: NEMA OS2.

2.5. PULL AND JUNCTION BOXES

A. Small Sheet Metal Boxes: NEMA OS 1, galvanized flat-rolled sheet steel.

B. Sheet metal boxes over 12" in any dimension shall comply with the requirements of Article "Enclosures and Cabinets" of this Section.

C. Boxes for Outdoor and Wet Locations: Flat flanged, surface-mounted, UL listed as raintight, galvanized cast iron box and cover with neoprene gasket and stainless steel cover screws.

2.6. BOX EXTENSIONS

A. Prohibited on new construction.

B. Where more than one box is needed to flush out installation, provide a large (i.e., 6" x 6") box to flush out the existing box and nipple over to a new box.

2.7. BUSHINGS

A. Bushings shall be self-extinguishing thermoplastic type with 105 degrees C (minimum) temperature rating.

B. Bushings with grounding lugs shall be malleable iron body with 105 degrees C (minimum) insulating ring. Insulating material shall be locked in place and non-removable.

2.8. EXPANSION / DEFLECTION FITTINGS

A. Provide an expansion/deflection fitting in each concealed or exposed electrical run crossing a building expansion joint. Fittings shall be complete with bronze end couplings, neoprene sleeves, tinned copper braid integral bonding jumper and stainless steel bands. Expansion/deflection fittings shall be suitable for the size and type of conduit run they connect. Bonding jumper shall comply with NEC and UL requirements.

B. Expansion/deflection fitting shall accommodate the following movements without collapsing or fracturing the conduit and damaging the wires it contains:

1. Axial expansion or contraction up to 3/4-inch.

2. Angular misalignment of the axes of the conduits up to 30 degrees in all directions.

3. Parallel misalignment of the axes of the conduits up to 3/4-inch in all directions.

C. Expansion/Deflection fitting shall be OZ/Gedney Type "DX" or approved equal by Crouse Hinds (Type XD).

2.9. ENCLOSURES AND CABINETS

A. Hinged Cover Enclosures: NEMA 250, Type 1 in dry locations, and Type 4 in wet or damp locations, with continuous hinge cover and flush latch.

1. Metal Enclosures: Steel, finished inside and out with manufacturer's standard enamel.

B. Cabinets: NEMA 250, Type 1, galvanized steel box with removable interior panel and removable front, finished inside and out with manufacturer's standard enamel. Hinged door in front cover with flush latch and concealed hinge. Key latch to match panelboards. Include metal barriers to separate wiring of different systems and voltage, and include accessory feet where required for freestanding equipment.

PART 3. EXECUTION

3.1. EXAMINATION

A. Examine surfaces to receive raceways, boxes, enclosures, and cabinets for compliance with installation tolerances and other conditions affecting performance of raceway installation. Do not proceed with installation until unsatisfactory conditions have been corrected.

3.2. RACEWAY AND BOX REQUIREMENTS

A. Conduit Application Schedule:

APPLICATION	CONDUIT TYPE	REMARKS
Exposed exterior locations.	RGS	Use threaded or rain-tight fittings and stainless steel hardware.
Damp/Wet interior locations.	RGS	Use threaded or rain-tight fittings and stainless steel hardware.
Exposed dry interior locations	EMT, RGS	Schedule 40 PVC is acceptable for concealing grounding electrode conductors, except for plenum spaces. Provide RGS conduit where subject to physical damage.
Equipment connections in dry interior locations.	FMC (e.g. Greenfield)	Short lengths only (maximum 6 feet).
Equipment connections in wet interior locations.	LFMC (e.g. Sealtite)	Short lengths only (maximum 6 feet). Use threaded or rain-tight fittings and stainless steel hardware.
Equipment connections in exterior locations.	LFMC (e.g Sealtite)	Short lengths only (maximum 6 feet). Use threaded or rain-tight fittings and stainless steel hardware.
Concealed in dry wall construction.	EMT, MC Cabling	Refer to Section 260519 “Conductors and Cables” for MC Cable Requirements.

APPLICATION	CONDUIT TYPE	REMARKS
Concealed above suspended ceilings.	EMT, MC Cabling	Refer to Section 260519 “Conductors and Cables” for MC Cable Requirements.
Concealed in masonry walls.	EMT	

B. General Requirements

1. Provide hot-dip Rigid Galvanized Steel Conduit (RGS) for exposed work in locations subject to physical damage and for work in damp/wet locations.

2. Aluminum conduit is prohibited.

3. All emergency and standby system wiring shall be installed in a dedicated conduit system clearly identified as “Emergency” or “Standby”.

4. MC cable shall be permitted for emergency and standby system wiring where concealed above accessible ceilings and/or within drywall partitions in accordance with the requirements of this Section”.

C. Fittings:

1. All fittings to match conduit material and to be suitable for the purpose intended. Join conduit with fittings designed and approved for the purpose and make joints tight.

2. Provide UL listed compound filled sealing fittings for NEC-required locations, for conduits passing from interior to exterior, and at the interface of widely different space temperatures such as refrigeration or cold storage rooms where conduits pass from warm locations to cool locations, such as the boundaries of air conditioned spaces and non-conditioned air spaces. For concealed conduits, install each fitting in a flush steel box with a blank cover plate having a finish similar to that of adjacent plates or surfaces.

3. Provide expansion fittings with bonding jumpers where conduits cross expansion joints or where otherwise required to compensate for thermal expansion and contraction. Provide expansion fittings in each straight uninterrupted run of surface-mounted conduit, both horizontal and vertical, in excess of 200 feet. Distance between fittings shall not exceed 200 linear feet. The Contractor shall refer to the Architectural Drawings for expansion joint locations.

4. Fasten rigid steel conduit with threaded galvanized steel fittings, double locknuts, and insulated bushings. Insulated bushings shall be OZ/Gedney type "B", or equal.

5. Fasten EMT conduit with concrete-tight or rain-tight compression fittings made from zinc-plated steel. Fittings using set screw or indentations as a means of attachment or made from cast "white metal" are prohibited. All connectors shall have insulated throats.

6. Fasten liquid-tight conduit with fittings incorporating a threaded ferrule, nylon sealing ring, and steel or malleable iron compression nut and body. Furnish Crouse Hinds metallic liquid-tight fittings, or equal.

7. Fasten Flexible Metallic Conduit (FMC) with Thomas & Betts (T&B) "Tite-Bite" insulated connectors, or equal.

8. Watertight fittings shall use a copper base anti-corrosive conductive compound. Provide watertight fittings for conduits in damp or wet locations.

D. Box Locations:

1. Electrical boxes shall accommodate wire pulling, splices, taps, equipment connections and Code compliance.

2. Coordinate access doors as required to provide access to boxes in hard ceilings and similar inaccessible areas.

E. Outlet Boxes:

1. Outlet boxes for dry interior locations and for concealed work shall be zinc-coated or cadmium-plated sheet steel boxes suitable for the service and type outlet.

2. Boxes and conduit fittings for damp or wet locations and exposed locations subject to damage shall be NEMA 4 cast-aluminum, cast steel or cast iron type with gasketed cover plates and threaded hubs for conduit entrance.

3. Extra-large boxes shall be provided in accordance with the National Electrical Code where necessary to prevent crowding of wire in the box.

4. Plastic boxes and cast "white metal" boxes classified as NEMA 4 will not be acceptable.

5. Outlet boxes in unplastered brick or block walls shall be provided with deep square-cut device covers. They shall be set so that the brick or block can be cut and fitted closely to the cover opening and so that the standard wall plate will cover the joint between the brick or block and the box.

6. All outlet boxes used for supporting fixtures shall be furnished with malleable iron fixture studs of "no-bolt" type secured by locknut.

7. Provide support for boxes occurring in suspended ceilings. Outlets in ceilings directly on bottom of joists shall be supported independent of ceiling construction. Outlets in suspended ceilings shall not be supported from ceiling construction.

8. All boxes, whether outlet, junction, pull, or equipment, shall be furnished with appropriate covers.

9. No sectionalized boxes shall be used.

10. Back-to-back outlet boxes are not permitted. Separate boxes a minimum of 6" in standard walls and a minimum of 2 feet in acoustical walls.

11. Provide factory-made knockout closures for unused openings in outlet boxes.

12. Provide blank coverplates for all unused boxes.

13. For multiple device installations, provide multi-gang boxes. Sectional boxes are not permitted. Provide barrier separation of different voltage conductors in the same box.

14. Provide recessed outlet boxes in finished areas, supported from interior partition studs. Supports are to be stamped steel stud bridges for hollow stud walls and adjustable steel channel fasteners for flush ceiling outlet boxes.

15. Provide back supports for boxes in metal stud walls.

F. Junction and Pull Boxes:

1. Junction and pull boxes shall be furnished and installed as shown or where required to facilitate pulling of wires or cables. Such boxes shall be installed in accessible locations. All boxes for concealed work shall be constructed of 12 gauge USS galvanized sheet steel minimum, unless otherwise specified or indicated and provided with mounting brackets and flat screw covers secured in position by round head brass or stainless steel 300 grade machine screws. Boxes for exterior work shall be cast aluminum or galvanized cast iron type with threaded hubs unless otherwise directed. Gasketed cover plates shall be furnished for outdoor installation.

2. Provide barrier (separators) where different system voltage share the same box.

3. Wherever possible, locate pull and junction boxes above accessible ceilings in finished areas.

4. Pull or junction boxes shall be supported independently of conduit.

3.3. INSTALLATION OF RACEWAYS

A. Install raceways, boxes, enclosures, and cabinets as indicated, according to manufacturer's written instructions.

B. Furnish and install a separate and independent raceway system as shown on the Drawings for each of the various wiring systems including, but not limited to, the following:

1. Communications System

2. Control Wiring

3. Emergency Lighting

4. Emergency Power

5. Fire Alarm System

6. Lighting

7. Power 120/208 volt

8. Power 277/480 volt

C. All raceway systems shall be completely wired as specified herein, shown on drawings and/or required for satisfactory operation of the various systems.

D. Raceways, generally, shall be concealed conduit as specified herein. Where wiring troughs are required or used to facilitate the wiring installation, they shall be equal to Square D Company's Square-Duct and fittings, with hinged cover arranged for total removal, all finished in baked enamel and all components U/L listed. The gutters shall be of ample size to accommodate conductors therein and as required by the NEC.

E. Support all conduit not embedded in concrete or masonry such that strain is not transmitted to outlet boxes and pull/junction boxes, etc. Supports to be sufficiently rigid to prevent distortion of conduits during wire pulling.

F. Minimum Raceway Size:

1. 3/4 inch trade size for interior work

G. Conceal conduit and EMT, unless otherwise indicated, within finished walls, ceilings, and floors.

H. Electrical Metallic Tubing (EMT) shall be used for the following unless otherwise indicated:

1. Branch circuits for lighting, receptacles, and power concealed in:

a. Dry wall construction.
b. Hard ceilings, e.g. gypsum, plaster, etc.
c. Masonry walls.

2. Exposed in equipment room areas as needed to serve fixed equipment.

3. Circuits for communication and signaling concealed in:

a. Dry wall construction.
b. Hard ceilings, e.g. gypsum, plaster, etc…

I. Rigid Galvanized Steel Conduit (RGS) shall be used for the following, unless otherwise indicated:

1. Branch circuits for lighting, receptacle and power, installed exposed in areas subject to physical damage.

2. Circuits for communication and signaling exposed in areas subject to physical damage.

J. Communications, Control, and Automatic Temperature Control (ATC), system wiring shall be installed in raceways within partitions, terminated 8” above accessible ceiling with 90 degree bend with insulating bushing on the end. Free-run cabling above accessible

ceilings shall be supported by J-hooks and/or bridle rings at required spacing intervals. Cabling above inaccessible ceilings and in exposed locations shall be installed completely in raceway.

K. Wiring above ceiling shall be plenum rated cable, where required by Code.

L. Wiring installed concealed above hard ceilings and exposed in areas with no ceilings shall be installed in conduit.

M. Conduit shall be run concealed wherever possible, within walls, ceilings, or floors, unless otherwise indicated or specified. Where exposed conduits runs are shown or required, they shall be run parallel to building construction and shall be suitably supported at required intervals.

N. Conduit may be run exposed in Mechanical Equipment rooms, Electrical rooms, and where necessary in Storage rooms and unfinished areas. Where conduit is run exposed, it shall be run as close as possible to walls and ceilings and shall not interfere with equipment, ductwork and piping.

O. Keep raceways at least 12 inches (300 mm) away from parallel runs of flues, steam or hot water pipes and other hot surfaces above 77 degrees F. Install horizontal raceway runs above water and steam piping.

P. Install raceways level and square and at proper elevations. Provide adequate headroom.

Q. Complete raceway installation before starting conductor installation.

R. Support raceways as specified in Division 26 Section "Hangers and Supports". Arrange supports to prevent misalignment during wiring installation.

S. Use capped bushings or "push-penny" plugs to prevent foreign matter from entering the conduit system during construction. Clean and plug or cap all conduits left empty for future use.

T. Make bends and offsets so the inside diameter is not reduced. Keep legs of bends in the same plane and straight legs of offsets parallel, unless otherwise indicated.

U. Use raceway fittings compatible with raceways and suitable for use and location. For intermediate steel conduit, use threaded rigid steel conduit fittings, unless otherwise indicated.

V. Run concealed raceways, with a minimum of bends, in the shortest practical distance considering the type of building construction and obstructions, unless otherwise indicated.

W. Install exposed raceways parallel to or at right angles to nearby surfaces or structural members, and follow the surface contours as much as practical.

X. Run parallel or banked raceways together, on common supports where practical.

Y. Make bends in parallel or banked runs from same centerline to make bends parallel. Use factory elbows only where elbows can be installed parallel; otherwise, provide field bends for parallel raceways.

Z. Join raceways with fittings designed and approved for the purpose and make joints tight.

1. Make raceway terminations tight. Use bonding bushings or wedges at connections subject to vibration. Use bonding jumpers where joints cannot be made tight.

2. Use insulating bushings to protect conductors.

AA. Tighten set screws of threadless fittings with suitable tools.

BB. Install pull wires in empty raceways. Use 14 AWG zinc coated steel or monofilament plastic line with not less than 200 lb (90 kg) tensile strength. Leave at least 12 inches (300 mm) of slack at each end of the pull wire.

CC. Lubricants for pulling wires shall be approved for use with the types of wire and conduit installed.

DD. Use conduit hubs to fasten conduit to boxes in damp and wet locations.

EE. All metal raceways for circuits over 250-volts to ground shall be bonded per NEC Article 250.97.

FF. Install no more than equivalent of three 90° bends between boxes. Use conduit bodies to make sharp changes in direction, as around beams. Use factory elbows for bends in metal conduit larger than 2 inches (50 mm) in size.

GG. Avoid moisture traps; provide junction box with drain fittings at low points in conduit system.

HH. Die-cast fittings of pot metal will not be accepted.

II. Conduits shall be free of any burrs, foreign objects, and water prior to conduit installation.

JJ. Conduit placed against concrete or masonry above ground shall be fastened to the concrete or masonry with pipe straps or one screw clamp attached to the concrete by means of expansion screw anchors and screws. "Caddy Clip" type hangers or straps will be permitted only in non-exposed areas and restricted to 3/4" conduit.

KK. Rigid conduit or Electrical Metallic Tubing (EMT) shall not be strapped or fastened to equipment subject to vibration or mounted on shock-absorbing bases.

LL. Conduit shall be installed in such manner as to ensure against the collection of trapped condensation, and runs of conduit shall be without traps wherever possible. Drill 1/8" diameter weep holes where necessary.

MM. Conduits run to and from cabinets shall be run neatly, in accurate manner and shall emerge from the floors and ceilings at right angles thereto.

NN. Provide wall flanges and gasketing on conduits entering fan housings to minimize air leakage at points of penetration of housing.

OO. Exposed conduit installed on or adjacent to ventilating ducts shall be installed after the ducts are in place, and shall be run from ceiling or wall junction boxes in such manner as to retain accessibility to junction box covers and to permit future removal or replacement of ducts.

PP. Conduits and other electrical items shall not be fastened to, or supported from ventilating ducts but shall be separately supported. The method of supporting and details of the supporting members shall be reviewed by the Owner's Representative. In no case shall screws penetrate the sheet metal of the ducts.

QQ. Exposed conduit run on surface shall be supported according to Code and within three feet of each outlet, junction box, or cabinet, by galvanized malleable conduit clamps and clamp backs. Suspended conduits shall be supported every five feet by conduit hangers and round rods, or where two or more conduits are run parallel, by trapeze hangers suitably braced to prevent swaying.

RR. Screws and other hardware for all work in damp/wet locations shall be stainless steel, unless otherwise noted.

SS. Zinc coated galvanized steel screws may be used for interior dry locations only.

TT. No running threads shall be cut or used.

UU. Conduits which are installed at this time and left empty for future use and which are five feet or more in length shall have a non-ferrous, 600 lb. tensile strength drag line left in place for future use.

3.4. INSTALLATION OF BOXES

A. Provide grounding connections for raceway, boxes, and components as indicated and instructed by manufacturer. Tighten connectors and terminals, including screws and bolts, according to equipment manufacturer's published torque-tightening values for equipment connectors.

B. Provide junction boxes, pull boxes, cable support boxes, and wireways as required for proper installation of the electrical work. Covers shall be accessible. Small junction boxes shall be similar to outlet boxes. Provide barriers (separators) where different system voltage wires share the same box.

C. Pull boxes, cable support boxes, and large junction boxes for indoor use shall be made of Code gauge steel or no less than 12 gauge. Covers shall be held in place with zinc-coated galvanized steel screws. Paint interior and exterior surfaces with rust-inhibitive paint. (Pull boxes and covers shall be hot-dipped galvanized.)

D. Boxes located outdoors and in damp or wet locations shall be cast metal or alloy, fitted with screw-fastened covers and gaskets, and with threaded conduit connections. Fasteners shall be stainless steel.

E. Pull boxes shall be installed at all necessary points to facilitate pulling of wires and to prevent injury to the insulation or other damage that might result from pulling resistance or for other reasons necessary for proper installation. Pull box locations shall be approved by the Owner's representative prior to installation.

F. Where boxes are used in connection with exposed conduit, plain covers attached to the box with a suitable number of countersunk flat head machine screws shall be used.

G. Pull boxes with barriers shall have a single cover plate and the barriers shall be of the same gauge as the pull box.

H. Exposed pull boxes will not be permitted in finished spaces.

I. Location of pull boxes shall be coordinated with piping, ductwork, and other equipment so as to permit sufficient clearance for maintenance and access.

J. Pull boxes recessed in walls or partitions shall be provided with flanged type covers.

K. Outlet boxes and covers shall be of proper Code size for the number of wires and/or conduits passing through or terminating therein, as well as the quantity, type, and dimensions of wiring device(s) installed therein. In no case shall any box be less than 4" square. Special attention shall be paid to boxes with deep wiring devices, E.G., GFCI receptacles, USB charger receptacles, and network lighting switches, etc.

L. Outlet boxes for lighting fixtures shall be equipped with fixture supporting devices.

M. Outlet boxes for switches shall be of the gang type.

N. Each circuit in each pullbox shall be marked with a tag guide denoting panels to which they connect.

O. Boxes shall be separated to prevent sound transmission. Back-to-back boxes shall not be used.

P. Outlet boxes shall be provided with suitable plaster rings and covers or plates.

Q. Unused knockout holes shall remain closed and those opened by error shall be closed with approved factory-made knock-out seals.

R. Outlet boxes installed in plenum ceilings shall be in accordance with applicable codes.

S. Outlet boxes shall be installed true and plumb so that the covers or plates will be level and at uniform elevations for the types of outlets contained.

T. Outlet boxes for toggle switches at doorways shall be located at the strike side of the door as finally hung.

U. Outlet box locations as indicated shall be considered to be approximate only. Determine exact locations from architectural details or from field instructions and coordinate outlet box locations with the work of other trades.

V. Install junction and pull boxes to be accessible.

W. Locations of junction and pull boxes requiring access panels shall be reviewed by the Owner's Representative.

X. Install hinged-cover enclosures and cabinets plumb. Support at each corner at minimum.

3.5. INSTALLATION OF TERMINATIONS

A. Where raceways are terminated with lock nuts and bushings, align the raceway to enter squarely, and install the lock nuts with dished part against the box. Where terminations cannot be made secure with one lock nut, use two lock nuts, one inside and one outside of the box.

B. Where terminating in threaded hubs, screw the raceway or fitting tight into the hub so the end bears against the wire protection shoulder. Where chase nipples are used, align the raceway so the coupling is square to the box, and tighten the chase nipple so no threads are exposed.

C. Open ends shall be capped with approved manufactured conduit seals as soon as installed and kept capped until ready to pull in conductors.

D. Where conductors enter a raceway, cabinet, pull box, and junction box, the conductors shall be protected by an insulated bushing providing a smoothly rounded surface.

E. Water tight hubs shall be used at termination of rigid conduit in knock-out openings.

F. Ends of conduits shall be equipped with insulating bushings for 1" and smaller, and insulated metallic bushings for 1-1/4" and larger. Ends of conduit shall be temporarily capped prior to installation and during construction to exclude foreign material.

3.6. FLEXIBLE CONNECTIONS

A. Provide Flexible Metal Conduit (FMC), e.g. Greenfield, in short lengths (maximum 6 feet) for the final connection of lighting fixtures, and vibrating equipment in dry interior locations. The flexible connections to recessed fixtures and equipment shall be sufficient slack to permit removal of the same.

B. Provide Liquidtight Flexible Metal Conduit (LFMC), e.g. Sealtite, in short lengths (maximum 6 feet) for the final connection of exterior equipment, motors and equipment in damp or wet locations as defined in Division 26 Section “Common Work Results for Electrical”.

C. Grounding conductors with green colored insulation shall be extended through all flexible connections including fixture "whips", and fastened to terminals within the first junction boxes on either side of the flexible length.

D. Flexible connections shall be sized per the Contract Drawings, or as required in accordance with Code; the more stringent requirement shall apply.

3.7. PAINTING AND FINISHES

A. All exterior equipment and conduits shall be painted to match adjacent surface in color as selected by Architect, unless otherwise indicated by the Architect.

B. All exposed conduit, boxes, equipment, etc. in finished spaces shall be painted. Colors shall be as selected by the Architect and conform to ANSI Standards.

C. Conduit and boxes for fire alarm cabling and devices shall be red, except for finished locations, where they shall be painted to match adjacent surfaces.

3.8. PROTECTION

A. Provide final protection and maintain conditions, in a manner acceptable to Manufacturer and Installer that ensure coatings, finishes, and cabinets are without damage or deterioration at the time of Substantial Completion.

B. Repair damage to galvanized finishes with zinc rich paint recommended by manufacturer.

C. Repair damage to PVC or paint finishes with matching touchup coating recommended by manufacturer.

D. Steel conduit: Conduit that shows corrosion within the guarantee period shall be replaced.

3.9. CLEANING

A. On completion of installation, including outlet fittings and devices, inspect exposed finish. Remove burrs, dirt, and construction debris and repair damaged finish, including chips, scratches, and abrasions.

B. After conduits and accessories have been installed, and concreting operations completed, conduit runs shall be satisfactorily cleared of obstructions and foreign matter. Defects which might damage cable upon installation shall be corrected. Where new conduits installed are connected to existing conduits or new conduits installed by others, the entire run to the nearest box or other termination point shall be cleaned.

END OF SECTION

DIVISION 26 SECTION 260534
SURFACE METAL RACEWAY
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SECTION 260534 – SURFACE METAL RACEWAY

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SCOPE

A. This specification covers a surface metal raceway systems used for branch circuit wiring or data network, voice, video and other low-voltage wiring. The metal raceway systems shall consist of raceway, appropriate fittings and device boxes to complete installation per the Electrical Drawings.

B. In finished spaces, where conduit cannot be concealed and/or routed through existing walls, surface metal raceway shall be used. This applies to devices and equipment under Division 23 (e.g. thermostats, humidistats, control wiring, etc…), Division 26 (e.g. receptacles, switches, branch circuit wiring, etc…), Division 27 (data/voice outlets, communications cabling, etc…), and Division 28 (e.g. security devices, fire alarm devices, cabling, etc…)

C. The contractor shall thoroughly review the complete set of architectural drawings to determine existing wall types and locations.

1.3. CLASSIFICATION AND USE

A. Surface metal raceway is to be utilized in dry interior locations only as covered in Article 386 of the National Electrical Code, as adopted by the National Fire Protection Association and as approved by the American National Standards Institute. Surface metal raceway systems shall be listed by Underwriters Laboratories under File Nos. E4376 Guide RJBT and E41751 Guide RJPR.

1.4. SUBMITTALS

A. Submittals shall include catalog cuts of mounting devices, material sections, accessories, internal area descriptions, and wiring capacity charts. Submit sample of finish colors for final selection and approval.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. The surface metal raceway system specified herein for branch circuit wiring or data network, voice, video and other low-voltage wiring shall be manufactured by The Wiremold Company, Hubbell, or Steel City. Systems of other manufacturers may be considered equal if, in the opinion, and the written approval of the Engineer, they meet all the performance standards specified herein.

2.2. MATERIALS

A. The raceway and all system components must be UL Listed. They shall be manufactured

of steel; zinc plated, galvanized and/or finished in ivory ScuffCoat™ (a polyester topcoat over ivory base) and shall be suitable for field repainting to match surroundings.

2.3. SINGLE-CHANNEL SURFACE METAL RACEWAY - POWER

A. Description: The raceway shall be a one-piece design with a base and cover factory assembled. Nominal raceway dimensions shall be 3/4" wide by 21/32" deep, with an approximate cross-sectional area of 0.30 square inches. The raceway base and cover shall have an approximate thickness of 0.040". The raceway shall be available in five and ten foot lengths.

B. Fittings: A full complement of fittings must be available including but not limited to mounting clips and straps, couplings, flat, internal and external elbows, cover clips, tees, entrance fittings, conduit connectors and bushings. The covers shall be painted with an enamel finish, ivory in color to match the raceway. They shall overlap the raceway to hide uneven cuts. All fittings shall be supplied with a base where applicable. A transition fitting shall be available to adapt to other raceways.

C. Device Boxes:

1. Device boxes shall be available for mounting standard devices and faceplates. A device box shall be available in single- and multiple-gang configurations, up to six-gang. Single-gang boxes shall allow for snap-on and fastener application. Minimum depth shall be 2-1/4".

2. Provide extra deep boxes (nominal 4” depth) where required to accommodate large devices.

3. Extension boxes shall be available to adapt to existing standard flush switch and receptacle boxes.

4. Round fixture and extension boxes shall be available to mount fixtures and other devices with mounting centers of 1-15/32", 1-5/8", 1-23/32", 1-27/32", 2-3/4", 3-1/2" and 4-1/16" diameters. Round fixture and extension boxes shall be available in depths ranging from 0.47" to 1.00" and in diameters of 3.00", 4.75", 5.50" and 6.38".

5. All device and fixture box covers shall be painted with an enamel finish, ivory in color to match the raceway cover.

D. Basis of Design: Wiremold V700 Series raceway with 5700 Series device boxes.

2.4. SINGLE-CHANNEL SURFACE METAL RACEWAY – COMMUNICATIONS/CONTROL

A. Description: The raceway shall be a two-piece design with a base and cover factory assembled. Nominal raceway dimensions shall be 1-9/32" wide by 3/4" deep with an approximate cross sectional area of 0.80 square inches. The raceway base and cover shall have an approximate thickness of 0.040" and 0.025", respectively. The raceway shall be available in 5' lengths.

B. Fittings: A full complement of fittings must be available including but not limited to mounting clips and straps, couplings, flat, internal and external elbows, cover clips, tees, entrance fittings, conduit connectors and bushings. The covers shall be painted with an enamel finish, ivory in color to match the raceway. They shall overlap the raceway to hide uneven cuts. All fittings shall be supplied with a base where applicable. A transition fitting shall be available to adapt to other raceways.

C. Device Boxes:

1. Device boxes shall be available for mounting standard devices and faceplates. A device box shall be available in single-gang and two-gang configurations. Minimum depth shall be 1-3/4".

2. Provide extra deep boxes (nominal 4” depth) where required to accommodate larger devices, e.g. fire alarm notification devices.

3. Device boxes shall function as an extension box by removal of a rectangular knockout in the base.

4. All device and fixture box covers shall be painted with an enamel finish, ivory in color to match the raceway cover.

D. Communication Devices and Accessories:

1. The raceway manufacturer will provide a complete line of connectivity outlets and modular inserts for UTP/STP, Fiber Optic, Coaxial and other cabling types with face plates and bezels to facilitate mounting.

2. A complete line of preprinted station and port identification labels, snap-in icon buttons as well as write-on station identification labels shall be available.

E. Basis of Design: Wiremold 2000 Series raceway with 2000 Series device boxes.

PART 3. EXECUTION

3.1. INSTALLATION

A. Prior to and during installation, refer to system layout or approval drawings containing all elements of the system. Installer shall comply with detailed manufacturer's instruction sheets which accompany system components as well as complete system instruction sheets, whichever is applicable.

B. Mechanical Security: All raceway systems shall be mechanically continuous and connected to all electrical outlets, boxes, device mounting brackets, and cabinets, also in accordance with manufacturer's installation sheets.

C. Electrical Security: All metal raceway shall be electrically continuous and bonded in accordance with the National Electrical Code for proper grounding.

D. Raceway Support: Raceway shall be securely supported at intervals not exceeding 10 feet or in accordance with manufacturer's installation sheets.

E. Completeness: All raceway systems shall be installed complete, including insulating bushings and inserts, appropriate fittings, and mounting hardware. All unused raceway openings shall be closed. All fittings shall be furnished by the raceway manufacturer.

F. Provide grounding per the National Electrical Code and Local Codes. Maintain grounding continuity between raceway components to provide a continuous grounding path.

G. All surface metal raceways shall be installed parallel with and perpendicular to the structure. All exposed edges where field cut, shall be coated by the Contractor to prevent corrosion, and field-painted to match surface raceway finish.

H. Field cut straight cover sections between specific device covers.

I. Use flat-head screws to fasten channel to surfaces. Mount plumb and level. Channels shall be secured at least every four feet (1220mm) with two-hole straps.

J. Use suitable insulating bushings and inserts at connections to outlets and corner fittings.

K. Fastener Option: Use clips and straps suitable for the purpose.

L. Raceway surfaces damaged during installation shall be touched up with raceway manufacturer's matching paint.

M. Provide UL-approved expansion fittings, complete with grounding jumpers, where raceways cross building expansion joints.

N. Allow a minimum of 6-inches (152 mm) clearance from heat sources.

O. Surface raceways shall be visually seamless, without gaps between sections. Gaps exceeding the width of 1/16-inch shall be corrected to reduce width of gap.

P. Cut ceiling tiles tight to surface raceway, within a ¼-inch tolerance. Ceiling tile not cut tight to raceway shall be replaced at Contractor's expense.

Q. Provide manufacturer's touch-up paint. Paint all screws and scratches to match surface raceway.

3.2. REMODELING WORK

A. Surface metal raceway shall only be utilized where devices and/or wiring cannot be concealed in existing walls, unless otherwise indicated on the Contract Documents.

1. New devices installed in existing metal stud/GWB walls shall be cut in with conduit/wiring concealed within the wall.

2. New devices installed on existing CMU walls, where devices cannot be concealed, shall be installed in surface-mounted device boxes as specified in this section served by surface metal raceway as specified in this Section.

B. Exposed wiring on existing walls in finished areas, (e.g. classrooms, offices, corridors, toilets, etc.), shall be installed in surface metal raceways. The exposed raceways shall be run in corners, adjacent to door trims, and in other ways to be as inconspicuous as possible,

even when requiring additional lengths.

C. All exposed raceways shall be painted to match adjacent surface(s) unless otherwise directed by the Architect.

D. All exposed raceways shall be installed in a manner approved by the Architect/Engineer.

E. The exposed runs shall not be across an open wall surface.

F. Horizontal runs of raceways shall be kept to an absolute minimum. Exposed raceway shall be run vertically into ceiling spaces above and below.

3.3. PAINTING AND FINISHES

A. All exposed surface raceway, boxes, etc. in finished spaces shall be painted to match adjacent surfaces. Colors shall be as selected by the Architect and shall conform to ANSI Standards.

END OF SECTION

DIVISION 26 SECTION 260553
ELECTRICAL IDENTIFICATION
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SECTION 260553 - ELECTRICAL IDENTIFICATION

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes electrical identification materials and devices required to comply with ANSI C2, NFPA 70, OSHA standards, and authorities having jurisdiction.

B. This section includes labeling of all terminations and related subsystems; including, but not limited to, nameplates, wire and cable markers, labeling and identification of cables, equipment and other products.

1.3. SUBMITTALS

A. Product Data: For each electrical identification product indicated.

1.4. QUALITY ASSURANCE

A. Comply with ANSI C2.

B. Comply with NFPA 70.

C. Comply with ANSI A13.1 and NFPA 70 for color-coding.

D. Comply with applicable EIA/TIA Standards.

E. Comply with OSHA Standards.

1.5. DEFINITIONS

A. Emergency systems include, but are not limited to, generator circuits and systems, fire alarm systems, exit sign circuits, emergency lighting circuits, etc.

PART 2. PRODUCTS

2.1. RACEWAY AND CABLE LABELS

A. Comply with ANSI A13.1, Table 3, for minimum size of letters for legend and for minimum length of color field for each raceway and cable size.

1. Color: Black letters on orange field.

2. Legend: Indicates voltage and service as well as circuit designation for all feeders.

B. Adhesive Labels: Preprinted, flexible, self-adhesive vinyl with legend, overlaminated with a clear, weather- and chemical-resistant coating.

C. Pretensioned, Wraparound Plastic Sleeves: Flexible, preprinted, color-coded, acrylic band sized to suit the diameter of the line it identifies and arranged to stay in place by pretensioned gripping action when placed in position.

D. Colored Adhesive Tape: Self-adhesive vinyl tape not less than 3 mils thick by 3/4 inch wide, in appropriate colors for system voltage and phase.

E. Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound type with preprinted numbers and letters.

2.2. WIRING DEVICE FACEPLATE LABELS

A. Adhesive Labels:

1. Thermal transfer printable, clear polyester material with glossy finish, 1/2" high, width as required. Printed lettering shall be 1/4" high black text.

2. Labels shall be backed with permanent acrylic adhesive and shall exhibit good adhesion to many metal and other types of surfaces, including textured surfaces and low surface energy plastics.

3. Labels shall be resistant to humidity, temperature and UV light.

4. Labels shall meet requirements of UL 969 Labeling and Marking Standard and shall be RoHS compliant.

5. Provide Brady B-432 Series, or approved equal by acceptable manufacturer.

2.3. EQUIPMENT NAMEPLATES

A. General Nameplate Requirements:

1. Use colors prescribed by ANSI A13.1, NFPA 70 and as follows:

a. Normal Power System: White lettering on black background.

2. Backed with adhesive material formulated for the type of surface, intended use and installed location.

B. Nameplates for Dry, Interior Locations:

1. Engraving stock, melamine 3-layer plastic laminate.

2. Minimum 1/16-inch (1.6-mm) thick for signs up to 20 sq. inches (129 sq. cm)

3. Minimum 1/8-inch (3.2-mm) thick for signs larger than 20 sq. inches.

C. Nameplates for Damp/Wet Interior and Exterior Locations:

1. Weather-resistant, UV Resistant, minimum 1/8-inch (3.2-mm) thick.

D. Refer to Contract Drawings for typical nameplate details.

E. Refer to Paragraph "Equipment Identification Nameplates" under Part 3 of this Section for installation requirements.

2.4. MISCELLANEOUS IDENTIFICATION PRODUCTS

A. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking, Type 6/6 nylon cable ties.

1. Minimum Width: 3/16 inch (5 mm).

2. Tensile Strength: 50 lb (22.3 kg) minimum.

3. Temperature Range: Minus 40 to plus 185 deg F (Minus 40 to plus 85 deg C).

4. Color: According to color-coding.

B. Paint: Formulated for the type of surface and intended use.

1. Primer for Galvanized Metal: Single-component acrylic formulated for galvanized surfaces.

2. Primer for Concrete Masonry Units: Heavy-duty-resin block filler.

3. Primer for Concrete: Clear, alkali-resistant, binder-type sealer.

4. Enamel: Silicone-alkyd or alkyd urethane as recommended by primer manufacturer.

PART 3. EXECUTION

3.1. INSTALLATION

A. General:

1. Where mixed voltages are used in one building (e.g., 480 volts, 208 volts), each new piece of equipment, including but not limited to, safety switches, outlet/pull/junction boxes, etc., on each system must be labeled for voltage in addition to other requirements listed herein.

2. Before attaching labels, clean all surfaces with the label manufacturer's recommended cleaning agent.

3. Install all labels firmly, as recommended by the label manufacturer.

4. Labels attached to wiring device faceplates and electrical equipment shall be installed plumb and neatly on all equipment.

5. Install nameplates parallel to equipment lines.

6. Secure nameplates to equipment fronts unless otherwise noted.

7. Secure nameplate to inside of recessed panelboards in finished locations.

8. Embossed tape will not be permitted for any application.

9. Stenciling is prohibited.

10. Labels: All labels shall be permanent and be machine-generated. NO HANDWRITTEN OR NON-PERMANENT LABELS SHALL BE ALLOWED.

11. Label size shall be appropriate for the conductor/cable size(s), and wiring device faceplate layout. All labels to be used shall be self-laminating, white/transparent vinyl and be wrapped around the cable. Flag type labels are not allowed. The labels shall be of adequate size to accommodate the circumference of the cable being labeled and properly self-laminated over the full extent of the printed area of the label.

B. Panelboard Circuit Directories:

1. Panelboards shall be equipped with equipment nameplates as specified in paragraph "Equipment Identifications Labels" in this Section.

2. Panelboards shall have accurate typed circuit directories indicating exactly what each branch circuit serves.

3. The Contractor shall provide up to date circuit directories in existing panelboards, indicating all deletions and additions, and to note the date of all changes on the directory.

4. The circuit directories shall reflect the actual room numbers. Directories indicating the reference room numbers on the contract drawings or in the panelboard schedule shall not be acceptable.

5. The circuit directories shall include the name, address, and contact information for the Electrical/Division 26 Contractor.

6. If at anytime after occupancy the circuit directories are found to be incorrect due to negligence by the installer, then the Contractor shall trace out circuits, and correct the directories at no additional cost to the Owner.

C. Miscellaneous Identification:

1. Individual circuit breakers in distribution panelboards and switchboards: 1/4-inch text (6 mm); identify circuit and load served, including location.

2. Individual circuit breakers, enclosed switches, and motor starters: 1/4-inch text (6 mm); identify load served, circuit and voltage.

3. Junction boxes: 1/4-inch text (13 mm); identify load served, circuit and voltage.

D. Identification Materials and Devices: Install at locations for most convenient viewing without interference with operation and maintenance of equipment.

E. Lettering, Colors, and Graphics: Coordinate names, abbreviations, colors, and other designations with corresponding designations in the Contract Documents or with those

required by codes and standards. Use consistent designations throughout Project.

F. Sequence of Work: If identification is applied to surfaces that require finish, install identification after completing finish work.

G. Self-Adhesive Identification Products: Clean surfaces before applying.

H. Caution Labels for Boxes and Enclosures: Install pressure-sensitive, self-adhesive labels identifying system voltage with black letters on orange background. Install on exterior of door or cover. Install label on inside face of door or cover in finished spaces.

I. Circuit Identification Labels on Boxes: Install labels externally.

1. Exposed Boxes: Pressure-sensitive, self-adhesive plastic label on cover.

2. Concealed Boxes: Plasticized card-stock tags.

3. Labeling Legend: Permanent, waterproof listing of panel and circuit number or equivalent.

J. Secondary Service, Feeder, and Branch-Circuit Conductors: Color-code throughout the secondary electrical system. Refer to Division 26 Section “Conductors and Cables” for additional requirements.

K. Power-Circuit and Control Wire Identification: Metal tags or aluminum, wraparound marker bands for each conductor, cables, feeders, and power circuits in vaults, panelboard gutters, outlet boxes, junction boxes, pullboxes, switchboard rooms, and at load connections. Identify with branch circuit or feeder number for power and lighting circuits and with control wire number as indicated on equipment manufacturer's shop drawings for control wiring.

1. Legend: 1/4-inch- (6.4-mm-) steel letter and number stamping or embossing with legend corresponding to indicated circuit designations.

2. Tag Fasteners: Nylon cable ties.

3. Band Fasteners: Integral ears.

L. Apply identification to conductors as follows:

1. Conductors to be Extended in the Future: Indicate source and circuit numbers.

2. Multiple Power or Lighting Circuits in the Same Enclosure: Identify each conductor with source, voltage, circuit number, and phase. Use color-coding to identify circuits' voltage and phase.

3. Multiple Control and Communication Circuits in the Same Enclosure: Identify each conductor by its system and circuit designation. Use a consistent system of tags, color-coding, or cable marking tape.

M. Apply warning, caution, and instruction signs as follows:

1. Warnings, Cautions, and Instructions: Install to ensure safe operation and maintenance of electrical systems and of items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.

N. Equipment Nameplates

1. Install on each unit of equipment, including central or master unit of each system. This includes power, lighting, communication, signal, and alarm systems, unless units are specified with their own self-explanatory identification.

2. Install on each piece of equipment provided with factory installed disconnecting means, e.g. ERV units, where a separate external disconnecting means is not provided under Division 26.

3. Install on each variable frequency drive serving pumps, fans, etc. provided by others where a separate motor controller is not provided under Division 26.

4. Unless otherwise noted, nameplates shall identify equipment designation(s), voltage rating, and source (including source locations).

5. Nameplates for disconnect switches, motor starters, etc…, shall indicate the designation of the load served as the "equipment designation".

6. In general, nameplates requiring one or two lines of text shall be 1-1/2 inches high. Labels requiring three lines of text shall be 2 inches high. The first line of text, which shall indicate equipment designation/load served, shall utilize ½ inch high lettering. Remaining lines of text, which shall indicate voltage ratings and source information shall utilize ¼ inch high lettering. Refer to the Drawings for nameplate examples.

7. Apply nameplates to each unit of the following categories of equipment:

a. Disconnect Switches.
b. Motor Controllers.
c. Electrical Cabinets and Enclosures.
d. Lighting Control Devices. (Contactors, Time Clocks, Control Panels, etc.)
e. Access Doors and Panels for Concealed Electrical Items.

O. Fire Alarm: Junction box covers shall be painted red, except in finished spaces where they shall be painted to match adjacent surfaces. Box covers shall have a type written label to read "Fire Alarm" in accordance with requirements of NFPA 72.

P. Surfaces shall be cleaned and painted, if specified, before applying markings.

Q. Place markings so that they are visible from the floor.

R. Protect finished identification to ensure that markings are clear and legible when project is turned over to the Owner.

END OF SECTION

DIVISION 26 SECTION 260943
LIGHTING CONTROLS
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SECTION 260943 - LIGHTING CONTROLS

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections apply to this Section.

1.2. SUMMARY

A. This Specification provides the requirements for the installation, programming and configuration of a complete and operational network lighting control system. The system shall include, but not be limited to: server, software, bus supplies, network wall switches, network occupancy sensors, network day-light harvesting sensors, raceway, wire & cable and accessories required to furnish a complete and operational network lighting control system.

B. The network lighting control system shall be a microprocessor based network system. All digital lighting system components shall be tested and cross-listed as compatible to ensure a fully functional system is setup and installed.

C. Furnish and install a complete network lighting control system as described herein and as shown on the plans to be: wired, connected, and left in first class operating condition. Include sufficient control unit(s), wall stations, sensors, wiring, terminations, electrical boxes & cabinets and all other necessary material for a complete operating system.

D. Related Sections:

1. Section 260500 – "Common Work Results for Electrical": Submittal requirements, general materials, installation requirements, Record Document requirements.

2. Section 260923 – "Lighting Control Devices": Multipole lighting contactors for controlling exterior lighting.

3. Section 262726 – "Wiring Devices": Toggle switches, receptacles.

4. Section 265100 – "Interior Lighting": Interior lighting fixtures, and exterior building-mounted lighting fixtures.

1.3. REFERENCES

A. American National Standards Institute/Institute of Electrical and Electronic Engineers (ANSI/IEEE)

1. C62.41-1991 – Recommended Practice for Surge Voltages in Low-Voltage AC Power Circuits.

2. ANSI C12.20 – Accuracy Standards

B. International Organization for Standardization (ISO) (www.iso.ch):

1. 9001:2000 – Quality Management Systems.

C. National Electrical Manufacturers Association (NEMA) (www.nema.org)

1. WD1 (R2005) - General Color Requirements for Wiring Devices.

2. WD6 – Dimensional Specifications.

D. Underwriters Laboratories, Inc. (UL)www.ul.com:

1. 94 – Flammability Rating

2. 489 (2002) - Molded-Case Circuit Breakers, Molded-Case Switches, and Circuit-Breaker Enclosures.

3. UL 498 is the UL Safety Standard for line cord products and wall mounted receptacles.

4. UL498 – Standard for Attachment Plugs and Receptacles.

5. 508 (1999) - Standard for Industrial Control Equipment.

6. UL514C – Standard for Non-metallic Outlet Boxes, Flush Device Boxes, and Covers.

7. 916 – Energy Management Equipment.

8. 924 (2003) - Emergency Lighting and Power Equipment

9. 935 (2005) - Fluorescent Ballasts

10. 1310 – Class 2 Power Units.

11. 1472 (1996) - Solid-State Dimming Controls.

1.4. SYSTEM DESCRIPTION

A. The Lighting control system specified in this section shall provide time-based, sensor-based (both occupancy and daylight), and manual lighting control.

B. The system shall be capable of turning lighting loads on/off as well as dimming lights if lighting load is capable of being dimmed.

C. All control system devices shall be networked together enabling digital communication and shall be individually addressable.

D. The system shall be capable of enabling stand-alone groups of devices to function in some default capacity even if network connectivity to the greater system is lost.

E. System shall facilitate remote operation via a computer connection.

1.5. SUBMITTALS

A. Submit under provisions of Division 01.

B. Specification Conformance Document: Indicate whether the submitted equipment:

1. Meets specification exactly as stated.

2. Meets specification via an alternate means and indicate the specific methodology used.

C. Product Data: Catalog cut sheets with performance specifications demonstrating compliance with specified requirements.

D. Shop Drawings: Provide a complete set of detailed installation drawings specific to this project that include assemblies, schedules and details as required to fully define the installation, testing, startup and other elements necessary to create a complete lighting management control system in accordance with this Specification, including:

1. Schematic (one-line diagram) of system.

2. Large scale floor plans – Indicate location, orientation, and coverage area of each sensor, group designations, etc.

3. Address Drawing – Reflected Ceiling Plan (RCP) indicating all static addresses for all addressable devices, including lighting fixtures, control devices, sensors, relays, network devices, etc.

4. Wiring Diagrams and Schematics – Provide detailed wiring diagrams for each room type. Generic diagrams are not acceptable. Coordinate nomenclature and presentation with a block diagram, and differentiate between manufacturer-installed and field-installed wiring.

E. Samples:

1. Samples showing available color and finish selections for controls shall be submitted to the Architect.

2. Provide one sample of each field-connected device to the Division 26 Contractor for their familiarization.

F. Certifications: Submit a certification from the major equipment manufacturer indicating that the proposed supervisor of installation and the proposed performer of contract maintenance is an authorized representative of the major equipment manufacturer. Include names and addresses in the certification.

G. Sequence of Operation: To describe how each area operates and how any building wide functionality is described.

1.6. CLOSEOUT SUBMITTALS

A. Start-up and Commissioning Closeout Documentation

1. Lighting Control System Manufacturer to provide enhanced start-up

documentation that details the start-up procedure being performed including a process to follow, details on tests performed and an area that documents any test results.

2. Contractor shall submit startup/commissioning worksheets, which must be completed prior to factory start-up.

B. Software and Firmware Operational Documentation

1. Software operating and upgrade manuals.

2. Program software backup: On a compact disc complete with data files.

3. Device address list.

4. Printout of software application and graphic screens.

C. Record Documents

1. Drawings showing the actual installed hardware and configuration to include: power circuits, control device identification, schedules of control functions, and static addresses for routers, ballasts/drivers, controllers, sensors, and other lighting control devices.

D. Operation and Maintenance Data

1. For lighting controls to include in emergency, operation, and maintenance manuals. In addition to items specified in Division 01 include the following Software manuals.

a. Adjustments of scene preset controls, fade rates and fade overrides.
b. Operation of adjustable zone controls.
c. Testing and adjusting of emergency lighting and night lighting features.
d. Operation manuals covering the installed lighting management system.
e. A complete set of Record Drawings in both hard copy (minimum 30”x42”) and electronic files in .pdf and .dwg format.

1.7. QUALITY ASSURANCE

A. Manufacturer Qualifications:

1. Minimum five (5) years’ experience in manufacture of network lighting control systems.

2. Quality System: Registered to ISO 9001:2000 Quality Standard, including in-house engineering for product design activities.

3. Furnish electrical control equipment for complete installation and single source responsibility of lighting control.

4. Qualified to supply specified products and to honor claims against product presented in accordance with warranty.

5. Manufacturing of all sensors shall occur in the USA. Manufacturing facility must be ROHS compliant.

B. Lighting Control System Components:

1. All applicable products must be UL / CUL Listed or other acceptable national testing organization.

2. Listed by UL specifically for the required loads. Provide evidence of compliance upon request.

3. Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to Authorities Having Jurisdiction, and marked for intended use.

4. All sensors and related relays shall be compatible with the specific lighting types controlled.

5. All sensors shall be of the same manufacturer, mixing brands of sensors is not acceptable

6. All sensors and controlled modules connected to more than 50 VAC shall be listed by Underwriters Laboratories.

7. All sensors and related equipment shall be manufactured in the United States of America.

8. All sensors and related equipment shall have a five-year warranty.

C. Installer Qualifications:

1. Installers shall be factory-trained by the network lighting control system manufacturer.

1.8. DELIVERY, STORAGE, AND HANDLING

A. Store products in manufacturer's unopened packaging until ready for installation.

B. Include installation, programming, and maintenance instructions.

1.9. PROJECT CONDITIONS

A. System components shall have ten-year operational life while operating continually at any temperature in an ambient temperature range of 0 degrees C (32 degrees F) to 40 degrees C (104 degrees F) and 90 percent non-condensing relative humidity.

B. Do not install equipment until the above conditions can be maintained in spaces to receive equipment.

C. Do not install products under environmental conditions outside manufacturer's absolute limits.

D. Lighting control system must be protected from dust during installation.

E. Components shall be designed and tested to withstand discharges without impairment of performance when subjected to discharges of 15,000 volts per IEC 801-2.

1.10. WARRANTY

A. Provide manufacturer's warranty covering 5 years from date of purchase with factory startup.

1. Enhanced 5-year limited parts warranty, including:

a. Years 1-2:
i. 100 Percent Replacement Parts for Manufacturer Lighting System Components
ii. 100 Percent Manufacturer Labor Coverage to Troubleshoot and Diagnose a Lighting Issue
iii. First-Available Onsite or Remote Response Time
b. Years 3-5: 100% Replacement Parts Coverage

1.11. EXTRA MATERIALS

A. Make ordering of new equipment for expansions, replacements, and spare parts available to end-user, qualified dealer or installer.

B. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents:

1. Occupancy/Vacancy Sensors: Quantity equal to one for every 20 of each type installed, but no fewer than one unit of each type.

2. Daylight Sensors: Quantity equal to one unit for every 20 sensors installed, but no fewer than one unit.

3. Power Supply Modules: Quantity equal to one unit for every 50 modules installed, but no fewer than one of each type.

4. Control Stations: Quantity equal to one unit for every 30 stations installed, but no fewer than one of each type.

5. Emergency Lighting Interfaces: Quantity of two of each type installed.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include the following:

1. nLight/Acuity Controls

2. Lutron Electronics, Inc.

3. Hubbell Lighting Controls

4. Cooper (Eaton) Lighting Controls

5. Intelligent Lighting Controls

6. Leviton

2.2. GENERAL SYSTEM REQUIREMENTS

A. Lighting control system will have: a networked backbone to allow for remote or time based operation, intelligent lighting control devices capable of communicating on a digital network, and a system capable of operating in standalone lighting control zones.

B. Intelligent lighting control devices shall consist of but not be limited to: occupancy sensors, photocell sensors, relays, dimming outputs, low voltage switches, manual switch stations, manual dimming stations, graphic wall control, and intelligent lighting fixtures.

C. System shall be capable of integrating directly with intelligent LED luminaires in a fashion that integration to the system be achieved through the use of interconnecting Cat5 cable.

D. Lighting control zones shall consist of one or more intelligent lighting control components, be capable of stand-alone operation, and be capable of being connected to a higher level network backbone.

E. All devices within the lighting control system shall be daisy-chained together with Cat5 low voltage cabling in any order

F. Lighting control zone shall be capable of automatically configuring itself for default operation without any start-up labor required.

G. Individual lighting zones must continue to provide a user defined default level of lighting control in the event of a system communication failure with the backbone network or if the management software becomes unavailable.

H. All switching and dimming for a specific lighting zone shall take place within the device located in the zone itself to facilitate system robustness and minimize wiring requirements. Specific applications that require centralized or remote switching shall be capable of being accommodated.

I. System shall have a primary network control device that is capable of accessing and controlling connected system devices and linking into an Ethernet LAN.

J. System shall have a network communication device that routes communication between control zones and distributes power across up to 8 directly connected zones.

K. System shall have a web-based software management program that enables remote system control, status monitoring, and creation of lighting control profiles.

L. System shall be capable of operating a lighting control zone according to a sequence of operation. Operating modes should be utilized only in manners consistent with local code.

1. Auto-On / Auto-Off (via occupancy sensors)

2. Manual-On / Auto-Off

3. Auto-to-Override On

4. Manual-to-Override On

5. Auto On/Predictive Off

6. Multi-Level On (multiple lighting levels per manual button press)

M. Control software shall enable logging of system performance data and presenting information in a web-based graphical format or downloadable .CSV file.

N. Control software shall enable integration with a BMS via BACnet IP.

2.3. POWER PACKS

A. Power packs shall incorporate one or more Class 1 relays and contribute low voltage power to the rest of the system. Power supplies shall provide system power only, but are not required to switch line voltage circuit. Auxiliary relay packs shall switch low voltage circuits only.

B. Power packs shall accept and switch 120VAC or 277 VAC, be plenum rated, and provide Class 2 power for multiple sensors.

C. All power packs shall have two (2) RJ-45 ports.

D. Power packs shall securely mount to junction location through a threaded ½ inch chase nipple. Plastic clips into junction box shall not be accepted. All Class 1 wiring shall pass through chase nipple into adjacent junction box without any exposure of wire leads.

E. Power packs shall incorporate a Class 1 relay and an AC electronic switching device. The AC electronic switching device shall make and break the load, while the relay shall carry the current in the on condition. This system shall provide full 20 Amp switching of all load types, and be rated for 400,000 cycles.

F. Power packs shall be single circuit, or two circuits. When two circuit power packs, the power packs must be wired directly to circuit breaker. Otherwise, power packs may be wired on the line or load side of the local switch.

G. Power packs for plug load control shall be rated for switching 20-Amperes.

H. All applicable products must be UL / CUL Listed or other acceptable national testing organization.

I. Slave modules shall be available for switching additional circuits. Slave module has same construction and specification as control module except without power supply function.

2.4. OCCUPANCY SENSORS

A. Occupancy sensor system shall sense the presence of human activity within the desired space and fully control the on/off function of the lights.

B. Sensors shall utilize passive infrared technology, which detects occupant motion, to initially turn lights on from an off state; thus preventing false on conditions.

C. For applications where a second method of sensing is necessary to adequately detect maintained occupancy, sensors with an additional technology shall be used.

D. Sensor shall be capable of mounting in multiple locations:

1. Ceiling Mount

2. Corner Mount

3. Wall Mount with on/off switch

4. Fixture Mount

E. Sensor shall be available with different sensing technologies:

1. Passive Infrared (PIR).

2. Microphonics

3. Ultrasonic

F. Low voltage sensors shall receive communication and Class 2 low voltage power via standard Cat5 low voltage cabling with RJ-45 connectors.

G. Line voltage sensors shall be capable of switching 120/277 VAC. Load ratings shall be 800 W @ 120 VAC, 1200 W @ 277 VAC, and ¼ HP motors.

H. All sensors shall have two (2) RJ-45 Ports.

I. Sensors shall turn lights on only upon infrared detection.

J. Sensors shall indicate detected motion via a red LED.

K. Sensor controls shall be behind cover to resist tampering.

L. Sensors shall have optional features for on/off photocell control, automatic dimming control photocell, high/low occupancy based dimming, and usage in low temperature/high humidity environments.

M. Sensors with dimming can control 0-10 VDC dimmable ballasts by sinking up to 20 mA of Class 2 current.

N. The occupancy sensor system shall sense the presence of human activity within the desired space and fully control the on/off function of the lights.

2.5. DAYLIGHT CONTROLS

A. Low voltage photocell shall accept 12 to 24 VAC or VDC and provide a relay for interface with remote switching system. Sensors shall interface with occupancy sensors, directly

with power pack or other system as shown. Sensors shall control 0 to 10 VDC dimmable ballasts by sinking up to 20 mA of class 2 current.

B. Low voltage dimming sensors set point shall be automatically calibrated through the sensor's microprocessor by initiating the "Automatic Set-point Programming" procedure. Min and max dim settings as well as set-point may be manually entered.

C. Photocell shall provide for an on/off set-point, and a deadband to prevent the artificial light from cycling. Delay shall be incorporated into the photocell to prevent rapid response to passing clouds.

D. Deadband setting shall be verified and modified by the sensor automatically every time the lights cycle to accommodate physical changes in the space.

E. Dual zone option shall be available for photocell, dimming, or combination units. The second zone shall be controlled as an "offset" from the primary zone and shall be the zone farthest from the natural light source.

F. Line voltage versions of the above described photocell and combination photocell/dimming sensors shall be capable of switching both 120 VAC and 277 VAC and run off of 50/60 Hz power. Load ratings shall be 800 W @ 120 VAC, 1200 W @ 277 VAC, and ¼ HP motor load.

G. Line voltage versions of the above described dimming sensors shall be capable of powering off 120/277 VAC.

H. All sensors shall have two (2) RJ-45 jacks.

2.6. WALL SWITCHES, DIMMERS, AND SCENE CONTROLLERS

A. All switches shall recess into a single-gang switch box and fit a standard decorator style opening.

B. Communication and low voltage power shall be delivered to each device via standard Cat5 low voltage cabling with RJ-45 connectors.

C. All switches shall have two (2) RJ-45 ports.

D. All switches shall provide toggle switch control. Dimming control and low temperature/high humidity operation are available options.

E. Devices with mechanical push-buttons shall be made available with custom button labeling.

F. Devices with a single on button shall be capable of selecting all possible lighting combinations for a bi-level lighting zone such that the user confusions as to which of two buttons controls which load is eliminated.

G. Devices shall have two to four buttons for selecting programmable lighting control profiles or acting as on/off switches.

H. Devices shall be capable of selecting a lighting profile be run by the system's upstream

processor so as to implement selected lighting profile across multiple zones.

I. Refer to details and the "Network Wall Switch Schedule" of the Contract Drawings for specific requirements.

2.7. MANAGEMENT SOFTWARE

A. Every device parameter shall be available and configurable remotely from the software.

B. The following status monitoring information shall be made available from the software for all devices for which is applicable:

1. Current Occupancy Status
2. Current PIR Status
3. Current Microphonic Status
4. Remaining Occupancy Time Delay
5. Current Photocell Reading
6. Current Photocell Inhibiting State
7. Photocell Transitions Time Remaining
8. Current Dim Level
9. Device Temperature
10. Device Delay Status

C. The following device identification information shall be made available via the software:

1. Model Number
2. Model Description
3. Serial Number
4. Manufacturing Date Code
5. Custom Label
6. Parent Network Device

D. Software shall provide at least three permission levels for users.

PART 3. EXECUTION

3.1. EXAMINATION

A. Examine substrate areas and conditions, with installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Lighting Management System.

B. Examine rough-in for the network lighting controls to verify actual locations of conduit connections before equipment installation.

C. Examine walls, floors, ceilings, etc. for suitable conditions where network lighting control equipment will be installed.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2. INSTALLATION

A. Install equipment in accordance with manufacturer's installation instructions.

B. Provide complete installation of system in accordance with Contract Documents.

C. Provide equipment at locations and in quantities indicated on Drawings. Provide any additional equipment required to provide control intent.

D. Secure equipment to building structural elements and support according to requirements of Division 26 Section "Hangers and Supports".

E. In order for the system to be fully commissioned and operating to specification, a database will need to be created. It is critical that the manufacturer receive information on load and control functionality so that the database can be written and fully tested by the manufacturer.

F. Define each dimmer's/relay's load type, assign each load to a zone, and set control functions.

G. In order for the exterior daylight sensor to respond to daylight during the entire daylight period, the sensor should face north so that in the morning it will see daylight from the east and in the evening it will see daylight from the west. Directing the sensor due north also minimizes direct lighting exposure to the sensor which could overload the sensor.

H. Interior sensor work mainly with diffused light, as such, they have a much higher lighting gain than exterior sensors. Electric light sources can affect these sensors unless the sensors are shielded from the light given off by electric light sources.

I. Ensure that daylight sensor placement minimizes sensors view of electric light sources; ceiling mounted and fixture-mounted daylight sensors shall not have direct view of luminaires.

J. Label all wiring, cables and enclosures in accordance with Division 26 Section "Electrical Identification".

K. Systems Integration:

1. Equipment Integration Meeting Visit

a. Facility Representative to coordinate meeting between Facility Representative, Lighting Control System Manufacturer and other related equipment manufacturers to discuss equipment and integration procedures.

L. Wiring Method:

1. Bus control wire shall be run in accordance with the requirements of this spec, local jurisdiction requirements, or Manufacture's written requirements whichever is more stringent.

2. Conductors to Class 2 occupancy sensors or photo-sensors not exceeding 12 feet may be installed in accordance with NEC Article 725 for Class 2 circuits and the support requirements of this Section.

3. Class 2 control cable over 12 feet in length shall be run in conduit or bundled and run in accordance with communication cable requirements.

4. Free-run Class 2 cable shall be supported at a minimum of every 6 feet and shall be run above ductwork and other equipment at the truss level to reduce the exposure to damage.

5. Cable supports shall use double wire ties or equivalent methods that prevent direct contact between the cable and sharp and/or hard surfaces such as running thread rods, pipe supports, and suspended ceiling wires.

6. Cable supports shall not pinch or overly tighten the cable.

7. Cable shall not be supported by ductwork, ceiling tiles, or other equipment.

8. Connections to sensors and other devices shall be strain relieved to the device or a nearby support.

9. When mounted in a ceiling tile the cable shall include at least 6 feet of coiled cable to allow tiles to be relocated.

10. Comply with manufacturer's written instructions for wiring installation or this spec whichever is more stringent.

11. Install bus wire with the minimum number of splices.

M. Wiring Within Enclosures: Bundle, lace, and train conductors to terminal points. Separate power-limited and non-power-limited conductors according to equipment manufacturer's written instructions.

N. Surge Protection: Install field-mounted transient voltage suppressors for lighting control devices in Category A locations that do not have integral line-voltage surge protection.

O. Equipment Grounding: Provide low-impedance "hard" copper earth grounding to ballasts, fixtures, and control mounting boxes in accordance with ballast, lamp, and control manufacturer's requirements. Floating fixture strike plates and high-impedance "safety

grounds" are generally not acceptable and standard UL listed safety grounds may not be sufficient.

P. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

3.3. IDENTIFICATION

A. Identify components, and power and control wiring in accordance with Division 26 Section "Electrical Identification".

B. Identify all ceiling mounted controls in blank covered boxes with network number, device address, and type of control located in box.

C. Label each network wiring pair within 6 inches of connection to control network bus supply or termination block. Each control network wire pair shall be labeled in accordance with Division 26 Identification section and shall include the electrical power panel name and circuit number with which the wire pair is pulled.

3.4. SERVICE AND SUPPORT

A. A Digital-Network Lighting Control System requires multiple site visits for proper startup. The first site visit ensures that the contractor is trained to install the system correctly. The second visit starts up the system and ensures that the system is operating per specification. The third visit trains the owner/end user on system operation and functionality.

B. Startup and Programming

1. Provide factory certified field service engineer to make minimum of three site visits to ensure proper system installation and operation under following parameters

   a. Qualifications for factory certified field service engineer:
      i. Minimum experience of 2 years training in the electrical/electronic field.
      ii. Certified by the equipment manufacturer on the system installed.
   b. Make first visit prior to installation of wiring. Review the following:
      i. Low voltage wiring requirements.
      ii. Separation of power and low voltage/data wiring.
      iii. Wire labeling.
      iv. Lighting Management Panel locations and installations.
      v. Control locations.
      vi. Computer jack locations.
      vii. Load circuit wiring.
      viii. Network wiring requirements.
      ix. Connections to other equipment and other Lutron equipment.
      x. Installer responsibilities.
      xi. Power Panel locations.
   c. Make second visit upon completion of installation of Network Lighting Control System:

i. Verify connection of power wiring and load circuits.
ii. Verify connection and location of controls.
iii. Energize Lighting Management Panels and download system data program.
iv. Address devices.
v. Verify proper connection of panel links (low voltage/data) and address panel.
vi. Download system panel data to dimming/switching panels
vii. Check dimming panel load types and currents and supervise removal of by-pass jumpers.
viii. Verify system operation control by control.
ix. Verify proper operation of manufacturers interfacing equipment.
x. Verify proper operation of manufacturers supplied PC and installed programs.
xi. Configure initial groupings of ballast for wall controls, daylight sensors and occupant sensors.
xii. Initial calibration of sensors.
xiii. Obtain sign-off on system functions.

d. Make third visit to demonstrate and educate Owner's representative on system capabilities, operation and maintenance. See requirements below.

2. Startup

a. Software configuration
i. Naming and association of areas and lighting zones.

b. After Hours Start-up
i. Provide factory certified Field Service Engineer to perform manufacturer's start-up procedures outside normal working hours (Monday through Friday, 7a.m. to 5 p.m.)

C. Training of customer representatives for Lighting Management Software

D. Provide factory direct technical support hotline 24 hours per day, 7 days per week.

3.5. FIELD QUALITY CONTROL

A. Manufacturer Services

1. Aim and Focus Visit

a. Facility Representative to coordinate on-site meeting with Lighting Control System Manufacturer and Architect/Engineer to make required lighting adjustments to the system for conformance with the Architect/Engineer's original design intent.

B. Complete installation and startup checks in accordance with manufacturer's written instructions to include the following:

1. Prefunction - Compliance inspection of all materials, controls, light fixtures.

2. Activate light fixtures prior to control system activation and verify that all light

sources are operating at 100%.

3. Test that control bus wiring is free of wire-ground and wire-wire shorts and AC line voltage before connecting to the Bus Supply.

C. Remove and replace lighting control devices where test results indicate that they do not comply with specified requirements.

D. Correct deficiencies, make necessary adjustments, and retest. Verify that specified requirements are met.

E. Reports: Prepare written reports of tests, inspections, verifications and observations indicating and interpreting results. Record defective materials and workmanship and unsatisfactory test results. Record repairs and adjustments

F. Additional testing and inspecting, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.

G. Verify normal operation of each fixture after installation.

H. Test for Emergency Lighting: Interrupt power supply to demonstrate proper operation. Verify normal transfer to backup source and retransfer to normal.

I. If adjustments are made to lighting control system, retest to demonstrate compliance with standards.

3.6. DEMONSTRATION & TRAINING

A. Training Visit

1. Lighting Control System Manufacturer to provide 2 days (minimum 12 hours) additional on-site system training to site personnel.

B. On-Site Walkthrough

1. Lighting Control System Manufacturer to provide a factory certified Field Service Engineer to demonstrate system functionality to the Commissioning Agent.

C. Video Recordings

1. Provide video recordings of on-site system training sessions in accordance with Division 26 Section “Common Work Results for Electrical”.

3.7. MAINTENANCE

A. Capable of providing on-site service support within 24 hours anywhere in continental United States.

B. Offer renewable service contract on yearly basis, to include parts, factory labor, and annual training visits. Make service contracts available up to ten years after date of system startup.

C. System Optimization Visit

1. Lighting Control System Manufacturer to visit site three (3) months after system start-up to evaluate system usage and discuss opportunities to make efficiency improvements that will fit with the current use of the facility.

END OF SECTION

DIVISION 26 SECTION 262726
WIRING DEVICES
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SECTION 262726 WIRING DEVICES

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes the following:

1. Straight-blade receptacles.
2. GFCI receptacles.
3. Toggle switches.
4. Wall-box occupancy sensor switches.
5. Device plates.

1.3. DEFINITIONS

A. GFCI: Ground-Fault Circuit Interrupter.

B. Pigtail: Short lead used to connect a device to a branch-circuit conductor.

C. PIR: Passive Infrared.

D. US: Ultra- Sonic.

1.4. SUBMITTALS

A. Product Data: For each product specified, indicating configurations, finishes, dimensions, and manufacturer's instructions.

B. Shop Drawings: Floor plans indicating wall box occupancy sensor types, locations and coverage patterns.

C. Maintenance Data: For materials and products to include in maintenance manuals specified in Division 01.

1.5. QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction.

B. Comply with NFPA 70.

C. Comply with NECA Standard of Installation.

D. Codes: Provide wiring devices conforming to the following:

1. American National Standards Institute (ANSI): Provide lugs and receptacle devices constructed in accordance with ANSI C73, Attachment Plugs and Receptacles, Dimensions of.

2. Institute of Electrical and Electronics Engineers (IEEE): Construct and install wiring devices in accordance with requirements of IEEE 241, Recommended Practice for Electric Power Systems in Commercial Building.

3. National Electrical Manufacturers Association (NEMA): Provide wiring devices constructed and configured in accordance with the requirements of

a. WD1: General Requirements for Wiring Devices
b. WD5: Special Purpose Wiring Devices
c. WD6: Wiring Devices - Dimensional Requirements.

4. National Fire Protection Association (NFPA): Comply with NFPA 70, National Electrical Code, as applicable to construction and installation of electrical wiring devices.

5. Underwriters Laboratories, Inc. (UL): Provide wiring devices which are UL listed and comply with the requirements of:

a. 20: General-Use Snap Switches.
b. 498: Attachments, Plugs and Receptacles
c. 514A: Metallic Outlet Boxes.
d. 514B: Fittings for Conduit and Outlet Boxes.
e. 514C: Non-Metallic Outlet Boxes, Flush-Device Boxes, and Covers
f. 943: Ground-Fault Circuit Interrupters

1.6. COORDINATION

A. Receptacles for Equipment Furnished with Cord and Plug Sets: Match plug configurations.

B. Cord and Plug Sets: Match equipment requirements.

1.7. EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents. Deliver extra materials to Owner.

1. TVSS Receptacles: One for each ten installed, but not less than two.

2. Wallbox Occupancy Sensor Switches: One for each ten installed, but not less than one of each type.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

1. Wiring Devices:

   a. Hubbell, Inc.; Wiring Devices Division
   b. Pass & Seymour/Legrand; Wiring Devices Division
   c. Leviton Manufacturing Co., Inc.
   d. Eaton/Cooper; Wiring Devices Division
   e. Lutron Electronics, Inc.

2. Wall-box Occupancy Sensor Switches:

   a. Watt Stopper
   b. Lutron Electronics, Inc.
   c. Sensor Switch
   d. Hubbell, Inc; Wiring Devices Division
   e. Pass & Seymour/Legrand
   f. Leviton Manufacturing Co, Inc.
   g. Eaton/Cooper; Wiring Devices Division

2.2. GFCI RECEPTACLES

A. General Requirements

1. GFCI receptacles shall have the following basic features:

   a. Solid-state ground-fault sensing and signaling.
   b. Trip time of 0.025 seconds (nominal).
   c. Trip threshold of +/- 5mA.
   d. Indicator light that is lighted when device is tripped.
   e. Auto-ground clip to assure positive ground.
   f. Impact-resistant nylon face and thermoplastic base housing.
   g. #10 large head brass terminal and ground screws; back- and side-wired.

2. GFCI receptacles shall also have the following functions to comply with UL standard 943:

   a. An auto-monitoring function that will allow for periodic automatic testing (self-test) of the GFCI device and its ability to respond to a ground fault. If a problem is detected one or more of the following will happen:
      i. Power will be denied (trip with the inability to reset).
      ii. Trip with the ability to reset, subject to the next auto-monitoring test cycle or repeatedly trip.
      iii. Visual and/or audible indication
   b. Provisions to ensure that receptacle type GFCIs that contain separate line and load terminals, and that is powered through its load terminals, shall not reset and supply power to its receptacle face or line terminals if miswired. This applies both during its initial installation and after reinstallation following a correctly wired installation. If the device is

provided with special instructions for removal and reinstallation, the instructions shall be followed during testing.

B. Duplex GFCI Receptacles

1. Duplex GFCI receptacles shall be extra heavy-duty, specification grade, 20A, 125V.

2. Comply with NEMA WD 1, NEMA WD 6 configuration 5-20R, UL 498 and Federal Specification W-C-596.

3. Hubbell GFRST20, Pass & Seymour 2097, or approved equal by acceptable manufacturer.

C. Weather-Resistant Duplex GFCI Receptacles

1. Weather-resistant duplex GFCI receptacles shall be extra heavy-duty, specification grade, 20A, 125V with the following features:

a. "WR" marking on face as required by UL Standard.
b. UV-resistant nylon face for longer life under adverse environmental conditions.

2. Comply with NEMA WD 1, NEMA WD 6 configuration 5-20R, UL 498 and Federal Specification W-C-596.

3. Hubbell GFWRST20, Pass & Seymour 2095/7TRWR, or approved equal by acceptable manufacturer.

2.3. SWITCHES

A. General Requirements

1. Switches shall have the following basic features:

a. Heavy-gauge one-piece copper alloy contact arm.
b. Fast "make" and positive "break" to minimize arcing.
c. Heavy-duty bumper pads for quiet operation.
d. High strength thermoplastic polycarbonate toggle.
e. Oversized silvery alloy contacts for long life and heat dissipation.
f. Nickel-plated steel strap with integral ground.
g. Auto-ground clip to assure positive ground.

B. Toggle Switches

1. Toggle switches shall be quiet-type, extra heavy-duty, horsepower-rated, industrial grade, 120/277V, 20A: Comply with NEMA WD 1, UL 20 and Federal Specification W-S-896.

2. Hubbell HBL1221 (single-pole), HBL1222 (two-pole), HBL1223 (three-way), HBL1224 (four-way), Pass & Seymour PS20AC1 (single-pole), PS20AC2 (two-pole), PS20AC3 (three-way), PS20AC4 (four-way), or approved equal by

acceptable manufacturer.

C. Lockable Switch Handle Guards

1. Provide handle guards with provisions for padlocking at all toggle switches serving as disconnecting means and where indicated on the Drawings.

2. Handle guards shall be steel construction, and shall mount directly over standard switch faceplates.

3. Provide Square D Class 2510 FL1, or approved equal by listed manufacturer.

2.4. WALL-BOX OCCUPANCY SENSOR SWITCHES

A. Product numbers for Watt Stopper are as follows:

1. Single Relay: DSW 100

2. Dual Relay: DSW 200

B. Wall switch sensors shall be capable of detection of motion at desk-top level up to 300 square feet, and gross motion up to 1,000 square feet.

C. Wall switch sensors shall accommodate loads from 0 to 800 watts at 120 volts; 0 to 1200 watts at 277 volts and shall have 180 degree coverage capability.

D. Sensors shall be dual technology type using a combination of passive-infrared and ultrasonic detection method to distinguish between occupied and unoccupied conditions for area covered.

E. Sensors shall feature built-in light level sensing for field-adjustable ambient light override.

F. All sensors shall be capable of operating normally with any electronic ballast and PL lamp systems.

G. Coverage of sensors shall remain constant after sensitivity control has been set. No automatic reduction shall occur in coverage due to the cycling of air conditioning or heating fans.

H. All sensors shall have readily accessible, user adjustable controls for time delay and sensitivity. Controls shall be recessed to limit tampering.

I. Ultrasonic operating frequency shall be crystal controlled to within plus or minus 0.005 percent tolerance to assure reliable performance and eliminate sensor cross-talk. Sensors using multiple frequencies are not acceptable.

J. All sensors shall provide a method of indication to verify that motion is being detected during testing and that the unit is working.

K. All sensors shall have no leakage current to load, in manual or in Auto/Off Mode, for safety purposes and shall have voltage drop protection.

L. All sensors shall have UL rated, 94V-0 plastic enclosures.

M. Sensor finishes shall match finish of toggle switches as specified herein.

2.5. FINISHES

A. Wiring device catalog numbers in Section text do not designate device color. Device colors shall be as follows, unless otherwise indicated elsewhere in the Specifications and Drawings or as required by NFPA or device listing:

1. Wiring Devices connected to Normal Power System: White.

2.6. DEVICE PLATES

A. Device plates shall be provided for all switches and receptacles. Device plates shall be as manufactured to fit each type of single device, to fit devices which are ganged together, and they shall be same manufacturer as wiring devices with finish as follows:

1. Material for Unfinished Spaces: Galvanized steel, unless otherwise noted.

2. Material for Finished Spaces: 0.04-inch-thick, Type 302, satin-finished stainless steel, except as otherwise indicated.

3. Color: Matches wiring device, except as otherwise indicated.

4. Plate-Securing Screws: Metal with heads colored to match plate finish.

B. Covers for Receptacles in Damp and Wet Locations: Heavy-duty die-cast zinc/aluminum construction with hinged lockable lid, designed to be weatherproof while the device is in use, and listed and labeled “extra duty” for use in “wet locations”. All components shall have baked-on electrostatic, polyester, power paint finish for superior corrosion resistance. Covers shall comply with NEC Article 406.9(B).

1. Duplex/GFCI Receptacles – Pass & Seymour Model No. WIUCAST1 or approved equal by Hubble, Intermatic, or other listed manufacturer.

C. Covers for Switches in Damp and Wet Locations: Heavy-duty die-cast zinc/aluminum construction with actuating levers and shall mount directly over the switch. Covers shall comply with NEC Article 404.4 and shall be UL listed for use in wet locations.

1. Toggle Switches – Crouse –Hinds Model No. DS185, or approved equal.

PART 3. EXECUTION

3.1. EXAMINATION

A. Verification of existing conditions before starting work.

B. Verification of Conditions: Verify that field measurements, surfaces, substrates and conditions are as required, and ready to receive Work.

1. Verify that outlet boxes are installed at proper height.

2. Verify that wall openings are neatly cut and will be completely covered by wall plates.

3. Verify that branch circuit wiring installation is completed, tested, and ready for connection to wiring devices.

C. By beginning Work, accepts conditions and assume responsibility for correcting unsuitable conditions encountered at no additional cost to the Owner.

3.2. INSTALLATION – GENERAL

A. Install devices and assemblies plumb, level, and secure.

B. Arrangement of Devices: Unless otherwise indicated, mount flush, with long dimension vertical, and grounding terminal of receptacles on top or as required by the local Authority Having Jurisdiction. Exception: Mount exterior GFCI weatherproof duplex receptacles horizontally with grounding terminals on the left, or as required by the local Authority Having Jurisdiction. Group adjacent switches under single, multi-gang wall plates.

C. Coordinate cord and plug connected equipment for type and ratings required.

3.3. INSTALLATION – RECEPTACLES

A. All 15 ampere and 20 ampere, 125 volt and 250 volt, non-locking type receptacles installed in damp or wet locations shall be listed weather-resistant type in accordance with NEC Article 406.9(A) and 406.9(B) and shall be installed within an enclosure that is weather proof when an attachment plug is inserted.

B. All 15 ampere and 20 ampere, 125 volt, single-phase, non-locking type receptacles installed in the following locations shall have GFCI protection for personnel, in accordance with NEC Article 210.8(B).

1. Rooftops

2. Outdoors

3. Within six (6) feet (1.8m) of sinks, plumbing fixtures and water piping.

4. Mechanical rooms, electrical rooms, and similar areas where electrical hand tools or portable lighting equipment are to be used.

C. Where multiple receptacles are indicated on the Contract Drawings as GFCI type receptacles, each device must be a GFCI type receptacle. Protecting standard receptacles downstream from one GFCI receptacle is not acceptable**.**

3.4. INSTALLATION – SWITCHES

A. Switches shall be located as indicated on the drawings, arranged singular or in gangs within 18" of the door jamb on the strike side of the door openings. Verify the door swings with the Architectural Drawings prior to rough-in.

3.5. INSTALLATION – OCCUPANCY SENSORS

A. Locate and aim sensors in the correct location required for complete and proper volumetric coverage within the range of coverage(s) of controlled areas per the manufacturer's recommendations.

B. The following areas shall have one hundred (100%) percent coverage for minor (small resolution) motion:

1. Teacher's desks

2. Desks in office areas

C. Proper judgment must be exercised in executing the installation so as to ensure the best possible installation in the available space and to overcome local difficulties due to space limitations or interference of structural components. Provide, at the Owner's facility, the training necessary to familiarize the Owner's personnel with the operation, use, adjustment, and problem-solving diagnosis of the occupancy-sensing devices and systems.

1. Sensors installed in damp locations such as near showers, in wet locations, or where exposed to rain shall be equipped with watertight/weatherproof enclosure.

2. Mounting of passive infrared and dual technology sensors where columns, doors, walls, or other obstructions will block the sensor's field of view should be avoided.

3. Passive infrared coverage should not extend through doorways. Masking inserts shall be installed for PIR coverage rejection to prevent false tripping.

D. Install system components in accordance with Manufacturer's instructions. Sensor locations are approximate and are designed according to the specified manufacturer.

E. Sensors shall be positioned so that lights are activated when a person is 2 feet or less through any doorway.

F. Prior to energizing circuits, wiring shall be tested for electrical continuity and short circuits to ensure proper polarity of connections is maintained.

3.6. IDENTIFICATION

A. Comply with Division 26 Section "Electrical Identification".

1. Switches: Switches shall be labeled as to lights/load controlled and with circuit number and panel identification.

2. Receptacles: All device plates shall be labeled to identify panelboard and circuit number from which served. Use machine printed, pressure sensitive, abrasion resistant label tape on face of plate and durable wire markers or tags within outlet boxes. Labels shall be clear with black lettering. Protect label from damage during construction. Replace all damaged and unclear labels.

3. Mark all conductors with the panel and circuit number serving the device at the device.

4. Mark the panel and circuit number serving the device on the back side of the device

plate with a permanent marking system, machine-generated, that does not show through the front of the plate.

5. Faceplate labels shall be installed such that they are readable and do not cover any portion of the faceplate securing screw(s) or the wiring device itself.

3.7. CONNECTIONS

A. Connect wiring device grounding terminal to outlet box with bonding jumper.

B. Connect wiring device grounding terminal to branch circuit equipment grounding conductor.

C. Tighten electrical connectors and terminals according to manufacturers published torque tightening values. If manufacturers torque values are not indicated, use those specified in UL 486A and UL 486B.

3.8. FIELD QUALITY CONTROL

A. Test wiring devices for proper polarity, continuity, short circuits, and ground continuity. Operate each device at least six times.

B. Test GFCI operation with both local and remote fault simulations according to manufacturer's written instructions.

C. Replace damaged or defective components.

3.9. CLEANING

A. Internally clean devices, device outlet boxes, and enclosures. Replace stained or improperly painted wall plates or devices.

END OF SECTION

DIVISION 26 SECTION 262813
FUSES
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SECTION 262813 FUSES

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes the following:

1. Fuses.

B. The Electrical Contractor shall provide a complete set of fuses for all fusible equipment on the project as indicated on the Contract Documents. Final test and inspections shall be made prior to energizing the equipment.

1.3. PERFORMANCE REQUIREMENTS

A. Select fuses to provide appropriate levels of short circuit and overcurrent protection for components such as wire, cable, bus structures, and other equipment. Provide system to ensure that component damage is within acceptable levels during a fault.

B. Select fuses to coordinate with time-current characteristics of other overcurrent protective elements, such as other fuses, circuit breakers, and protective relays. Provide system to ensure that device closest to fault operates.

1.4. SUBMITTALS

A. General: Submit each item in this Article according to the Conditions of the Contract and Division 01 Specification Sections.

B. Product Data for each fuse type specified. Include the following:

1. Descriptive data and time-current curves.

2. Let-through current curves for fuses with current-limiting characteristics

1.5. QUALITY ASSURANCE

A. Source Limitations: Obtain fuses from one source and by a single manufacturer.

B. Comply with NFPA 70 for components and installation.

C. Listing and Labeling: Provide fuses specified in this Section that are listed and labeled.

1. The terms Listed and Labeled as defined in the National Electrical Code, Article 100.

2. Listing and Labeling Agency Qualifications: A Nationally Recognized Testing

Laboratory (NRTL) as defined in OSHA Regulation 1910.7.

3. Comply with National Electrical Manufacturer's Association NEMA FU-1 Low Voltage Cartridge Fuses.

4. Comply with IEC269.

5. Comply with CANENA Standard 248.

6. Comply with UL 198.

1.6. EXTRA MATERIALS

A. Furnish extra materials described below that match products installed, are packaged with protective covering for storage, and are identified with labels describing contents.

1. Spare Fuses: Furnish quantity equal to 20 percent of each 600 ampere and smaller fuse type and size installed, but not less than one (1) set of three (3) of each type and size. (Provide three (3) of each 601 Ampere and larger fuse type and size installed.)

2. Fuse Pullers: Furnish two (2) fuse pullers.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering fuses that may be incorporated into the Work include, but are not limited to, the following:

1. Cooper Industries Inc. Bussmann Div.

2. Eagle Electric Mfg, Co. Inc.

3. General Electric Co; Wiring Devices Div.

4. Mersen (formerly Ferraz Shawmut)

5. Tracor, Inc; Littelfuse, Inc. Subsidiary

B. All fuses shall be of the same manufacturer to assure coordination.

2.2. CARTRIDGE FUSES

A. Characteristics: NEMA FU-1, nonrenewable cartridge fuse; class as specified or indicated; current rating as indicated; voltage rating consistent with circuit voltage.

B. Fuses shall feature a solid state visual open fuse indicator, metal-embossed date and catalog

number for identification.

PART 3. EXECUTION

3.1. EXAMINATION

A. Examine utilization equipment nameplates and installation instructions to verify proper fuse locations, sizes, and characteristics.

B. Do not proceed with installation until unsatisfactory conditions have been corrected.

3.2. FUSE APPLICATIONS

A. Motor Branch Circuits: Class RK1, time delay, 250 Volt or 600 Volt, 0-600 Amp, and 300 kA interrupting rating. Time delay fuses shall hold 500% of rated current for a minimum of 10 seconds.

1. The following guidelines apply for motors protected by properly sized overload relays:

   a. Fuses for motors with a marked service factor not less than 1.15 shall be installed in ratings of 125% of motor full-load current (or next size larger if 125 percent does not correspond to a fuse size), except where high ambient temperatures prevail, or where the motor drives a heavy revolving part which cannot be brought up to full speed quickly, such as large fans. Under such conditions, the fuses may be 150 percent to 175 percent of the motor full-load current.
   b. For all other motors, (such as 1.0 service factor motors) fuses shall be sized in ratings of 115 percent of the motor full load current (or next size larger if 115 percent does not correspond to a fuse size) except as noted above.

2. The following guidelines apply where fuses are used as the only overload protection for the motor:

   a. For motors with a 1.15 service factor or more, fuses should be sized at 125 percent of motor full-load current (or next size smaller if 125 percent does not correspond to a fuse size).
   b. For all other motors, fuses should be sized at 115 percent of motor full-load current (or next size smaller, if 115 percent does not correspond to a fuse size.

3. Fuse sizes for motor protection shall be chosen from fuse manufacturers published data and recommendations.

B. Other Branch Circuits: Class RK1, non-time delay, 250 Volt or 600 Volt, 0-600 Amp, and 300 kA interrupting rating.

C. Control Circuits: Class CC, current limiting rejection type, rated 0-30 amperes, 600 volts, and 200- kA interrupting rating.

D. Provide fuses of type and rating recommended by equipment manufacturer for packaged

and/or specialized equipment.

E. Six hundred ampere or less, installed ahead of breaker: Class RK1, time delay.

F. Motor Controllers: NEMA and IEC Style motor controllers shall be protected from short-circuits by Dual-Element Time-Delay fuses in order to provide testing agency-witnessed Type 2 coordination for the controller. This provides "no damage" protection for the controller, under low and high level fault conditions, as required by IEC Publication 947-4. For IEC style controller, the fuses shall be installed in ratings to coordinate with the overload relays, such that the relay/fuse curves cross over at 7-10 times the IEC contactor current rating.

3.3. INSTALLATION

A. Fuses shall not be installed until equipment is ready to be energized. This measure prevents fuse damage during shipment of the equipment from the manufacturer to the job site, or from water that may contact the fuse before the equipment is installed. Final tests and inspections shall be made prior to energizing the equipment. This shall include a thorough cleaning, tightening, and review of all electrical connections and inspection of all grounding conductors. All fuses shall be furnished and installed by the electrical contractor. All fuses shall be of the same manufacturer.

B. Install fuses in fusible devices as indicated. Arrange fuses so fuse ratings and open fuse indicator are visible without removing fuse.

C. Provide fuse clips as required.

END OF SECTION

DIVISION 26 SECTION 262816
DISCONNECT SWITCHES
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SECTION 262816 – DISCONNECT SWITCHES

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes individually mounted disconnect switches used for the following:

1. Equipment disconnect switches.

2. Motor disconnect switches.

B. Related Sections: The following Sections contain requirements that relate to this Section:

1. Division 26 Section, "Wiring Devices" for toggle switches used as disconnecting means.

2. Division 26 Section, "Fuses" for fuses in fusible disconnect switches.

C. Provide method of disconnection at all appliances, motors, equipment, etc., as required to comply with NEC (including Article 422-C, and Article 440-D).

1.3. SUBMITTALS

A. General: Submit each item in this Article according to the Conditions of the Contract and Division 01 Specification Sections.

B. Product Data for disconnect switches, specified in this Section. Include the following:

1. Descriptive data and time current curves.

C. Submit a schedule of equipment to indicate ratings of disconnects, fuses, and other electrical characteristics for each item of equipment.

D. Maintenance data for disconnect switches to include in the operation and maintenance manual specified in Division 01.

E. Field test reports indicating and interpreting test results.

1.4. QUALITY ASSURANCE

A. Source Limitations: Obtain disconnect switches from one source and by a single manufacturer.

B. Comply with NFPA 70 for components and installation.

C. Listing and Labeling: Provide disconnect switches specified in this Section that are listed

and labeled.

1. The Terms Listed and Labeled: As defined in the National Electrical Code, Article 100.

2. Listing and Labeling Agency Qualifications: A Nationally Recognized Testing Laboratory (NRTL) as defined in OSHA Regulation 1910.7.

3. Underwriters Laboratories (UL) listed equipment: UL 98 - Enclosed and Dead Front Switches, UL 50 - Cabinets and Boxes, NEMA 250 - Enclosures for Electrical Equipment.

4. Comply with ANSI and NEMA Standards for materials ratings.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide equipment from one of the following manufacturers; no other manufacturers are acceptable.

1. Disconnect/Safety Switches:

a. Square D Company. (Basis of Design)
b. Eaton Corp.; Cutler Hammer.
c. Siemens Energy & Automation, Inc.

2.2. DISCONNECT SWITCHES

A. Enclosed, Nonfusible Switch: Heavy duty, NEMA KS 1, Type HD, with lockable handle in the OFF position. Switch shall be provided with an override screw to permit opening front cover with switch in ON position. Minimum fault current rating shall be 200,000 symmetrical rms amperes.

B. Enclosed, Fusible Switch, 800 A and Smaller: Heavy duty, NEMA KS 1, Type HD, clips to accommodate specified fuses, enclosure consistent with environment where located, handle lockable in the OFF position, with 2 padlocks, and interlocked with cover in CLOSED position. Switch shall be provided with an override screw to permit opening front cover with switch in ON position. Minimum fault current rating shall be 200,000 symmetrical rms amperes.

C. Characteristics: Size, number of poles and ratings as indicated and to match load being served.

D. Enclosure: NEMA KS 1, Type 1, with gray baked enamel finish, unless otherwise specified or required to meet environmental conditions of installed location. Enclosure shall be rated for 200,000 rms symmetrical amperes short circuit current.

1. Outdoor Locations: Type 4X, Type 304 stainless steel, attached by molded hinges

and stainless steel hinge pins.

PART 3. EXECUTION

3.1. INSTALLATION

A. Install disconnect switches in locations as indicated, according to manufacturer's written instructions.

B. Install disconnect switches level and plumb. Provide mounting brackets, wall bracing, and accessories as required.

C. Install disconnect switches to have adequate working space in accordance with Article 110.26 of the National Electrical Code. Disconnect switches shall not be installed beneath ductwork, piping, etc.

D. Install wiring between disconnect switches, and associated control and indication devices.

E. Provide fuses for all fusible safety switches as indicated and required by the load being served. Coordinate fuse ratings with mechanical equipment electrical characteristics.

F. Provide disconnect switches for all equipment as indicated and as required by the NEC. Where disconnect switches are specified and furnished with mechanical equipment, install one only. Coordinate devices furnished for mechanical equipment with Division 23 Drawings and Specifications.

G. Weatherproof enclosures shall be provided for all disconnect switches exposed to the elements whether called for or not.

H. Disconnect Switches provided shall be suitable for:

1. Circuit application voltage.

2. Circuit application ampacity x 125 percent.

3. One pole, two pole, three pole, solid neutral, ground connection, all as required by item served or as shown on the drawings.

I. Install disconnect switches as indicated, complying with manufacturer's written instructions, applicable requirements of NEC, NEMA, and NECA's Standard of Installation, and in accordance with recognized industry practices.

3.2. CONNECTIONS

A. Connect disconnect switches and components to wiring system and to ground as indicated and instructed by manufacturer.

B. Tighten electrical connectors and terminals according to manufacturers’ published torque tightening values. Where manufacturer's torque values are not indicated, use those

specified in UL 486A and UL 486B.

3.3. IDENTIFICATION

A. Identify each disconnect switch according to requirements specified in Division 26 Section, "Electrical Identification". All switches shall be provided with engraved nameplates which clearly identify the equipment served, circuit designation, and circuit voltage/phase.

B. Each disconnect means shall be legibly marked as required by Code (including integral disconnect units furnished with motors, appliances, feeders, and branch(es).

3.4. FIELD QUALITY CONTROL

A. Visual and mechanical inspection: Include the following inspections and related work.

1. Device Ratings and Settings: Verify that ratings and settings as installed are appropriate for final loads and final system arrangement and parameters. Recommend final protective-device ratings and settings where differences are found. Use accepted revised ratings or settings to make the final system adjustments. Prepare and submit the load current and overload relay heater list.

2. Inspect for defects and physical damage, NRTL labeling, and nameplate compliance with current project drawings.

3. Exercise and perform operational tests of mechanical components and other operable devices in accordance with manufacturer's instructions.

4. Check tightness of electrical connections of devices with calibrated torque wrench. Use Manufacturer's recommended torque values.

5. Clean devices using Manufacturer's approved methods and materials.

6. Verify proper fuse types and ratings in fusible devices.

7. Verify that fuses are facing out and that fuse ratings and blown fuse indicators are visible without removing fuses.

B. Electrical Tests: Upon installation of disconnect switches and before electrical circuitry has been energized, provide the following minimum inspections and tests according to manufacturer's written instructions to ensure components are operational within industry and manufacturer's tolerances, are installed according to the Contract Documents, and are suitable for energizing.

1. Inspect accessible components for cleanliness, mechanical and electrical integrity, and damage or deterioration.

2. Inspect bolted electrical connections for tightness according to manufacturer's published torque values or, if not available, those specified in UL 486A and UL 486B.

3. Test Labeling: On satisfactory completion of tests and related effort, apply a label to tested components indicating test results, date, and responsible organization and

person.

3.5. ADJUSTING

A. Adjust/replace fuses in disconnect switches if required to properly coordinate with overcurrent protection requirements of equipment served and with upstream and downstream protective devices.

3.6. CLEANING

A. After completing system installation, including outlet fittings and devices, inspect exposed finish. Remove burrs, dirt, and construction debris and repair damaged finish including chips, scratches, and abrasions.

END OF SECTION

DIVISION 26 SECTION 265100
INTERIOR LIGHTING
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SECTION 265100 - INTERIOR LIGHTING

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

A. This Section includes interior lighting fixtures, lamps, ballasts, emergency lighting units, and accessories.

B. Related Sections include the following:

1. Division 26 Section "Lighting Controls" for programmable lighting control systems.

C. Provide a lighting fixture for each fixture shown on the Drawings as described in this Specification, of the design and quality indicated herein. Provide fixtures complete, including lamps of the wattage and type indicated.

D. All materials, accessories, and any other equipment necessary for the complete and proper installation of all lighting fixtures included in this contract shall be furnished by the Contractor.

E. Conformance: Fixtures shall be manufactured in strict accordance with the Contract Drawings and Specifications.

F. Specifications and scale Drawings are intended to convey the salient features, function and character of the fixtures only, and do not undertake to illustrate or set forth every item or detail necessary for the work.

G. Minor details, not usually indicated on the Drawings nor specified, but that are necessary for the proper execution and completion of the fixtures, shall be included, the same as if they were herein specified or indicated on the Drawings.

H. Omissions: The Owner shall not be held responsible for the omission or absence of any detail, construction feature, etc., which may be required in the production of the fixtures. The responsibility of accurately fabricating the fixtures to the fulfillment of this Specification rests with the Contractor.

1.3. SUBMITTALS

A. Product Data: Submit fixture shop drawings in booklet form with separate sheet for each type of lighting fixture indicated, arranged in order of fixture designation. Include data on features, accessories, and the following:

1. Dimensions of fixtures.

2. Certified results of independent laboratory test for fixtures and lamps for electrical

ratings and photometric data. Test data shall include manufacturer and model number for fixture being submitted.

3. Electronic LED Drivers.

4. Light Sources.

B. Shop Drawings: Show details of nonstandard or custom fixtures. Indicate dimensions, weights, method of field assembly, components, features, and accessories.

1. Wiring Diagrams: Detail wiring for fixtures and differentiate between manufacturer-installed and field-installed wiring.

C. Coordination Drawings: Reflected ceiling plans and sections drawn to scale and coordinating fixture installation with ceiling grid, ceiling-mounted items and other components in the vicinity. Include work of all trades that is to be installed near lighting equipment.

D. Record Documents: Accurately record actual location of each luminaire with the associated switching/control arrangement.

E. Maintenance Data: For lighting fixtures to include in maintenance manuals specified in Division 01. Include technical data sheets and parts ordering information. Include testing and maintenance requirements and instructions for emergency lighting equipment.

F. Lighting Calculations: Submit point-by-point lighting calculations for spaces where fixtures being submitted are not listed on the Interior Lighting Fixture Schedule on the Contract Drawings. All calculations shall strictly conform to IES Standards.

1.4. QUALITY ASSURANCE

A. Fixtures, Emergency Lighting Units, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction. Provide only UL listed and labeled fixtures with UL listed wiring. Wiring shall be suitable for the fixture temperature listing.

B. Comply with NFPA 70.

C. FM Compliance: Fixtures for hazardous locations shall be listed and labeled for indicated class and division of hazard by FM.

D. NFPA 101 Compliance: Comply with visibility and luminance requirements for exit signs.

E. Mockups: Provide lighting fixtures for room or module mockups where required by the Architect. Install fixtures for mockups with power and control connections.

1. Obtain Architect's approval of fixtures for mockups before starting installations.

2. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.

3. Remove mockups when directed. Fixtures may be reinstalled in the Work with

approval of Architect.

4. Approved fixtures in mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

F. UL Listing: All fixtures shall be manufactured in strict accordance with the appropriate and current requirements of the Underwriters' Laboratories, Inc. (Standards for Safety), and others as they may be applicable. A UL listing shall be provided for each fixture type and the appropriate label or labels shall be affixed to each fixture in a position concealing it from normal view.

G. Installer: All Installers shall have not less than five (5) years' experience in the installation of lighting fixtures of the type and quality shown.

H. Materials, equipment and appurtenances, as well as workmanship provided under this Section, shall conform to the highest commercial standard as specified and as indicated on the drawings.

I. Electrical Code Compliance: Comply with applicable local code requirements of the authority having jurisdiction and NEC Articles 220, 410, and 510 as applicable to installation, and construction of interior building lighting fixtures.

J. NEMA Compliance: Comply with applicable requirements of NEMA Standards Publication Numbers LE1 and LE2 pertaining to lighting equipment and LE4 pertaining to recessed luminaires.

K. IES Compliance: Comply with IES RP-1 pertaining to office lighting practices and RP-15, regarding selection of illuminance values for interior office building.

L. UL Compliance: Comply with UL Standards, including UL 486A and B, pertaining to interior lighting fixtures. Provide interior lighting fixtures and components which are UL-listed and labeled and comply with the following UL Standards:

1. UL 1598 – Luminaires (Tri-national standard)

2. UL 8750 – Light Emitting Diode (LED) Equipment for Use in Lighting Products

3. UL 8753/ULC-S8753 – Standard for Field-Replaceable Light Emitting Diode (LED) Light Engines

4. UL 8754/ULC-S8754 – Holders, Bases, and Connectors for Solid-State (LED) Light Engines and Arrays.

5. UL 496 – Lampholders

6. UL 924 – Emergency Lighting and Power Equipment

M. CBM Labels: Provide fluorescent lamp ballasts which comply with Certified Ballasts Manufacturer's Association Standards and carries the CBM label.

N. NECA/IESNA Compliance: Comply with NECA/IESNA 500 – 1998 Standard, Installing Indoor Commercial Lighting Systems (ANSI).

1.5. COORDINATION

A. Fixtures, Mounting Hardware, and Trim: Coordinate layout and installation of lighting fixtures with ceiling system and other construction. Provide plaster frames, hangers, trim rings, and fittings, as required for each type of ceiling construction.

B. The Contractor shall coordinate switch and lighting control devices with door swings and other architectural features.

C. The Contractor shall be responsible for providing the required quantity of ballasts to provide the control and operations of the lighting fixtures as indicated by the lighting controls on the Drawings. For example, where two switches are indicated to serve fixtures, then two ballasts per fixture shall be provided.

1.6. WARRANTY

A. General Warranty: Special warranty specified in this Article shall not deprive Owner of other rights Owner may have under other provisions of the Contract Documents and shall be in addition to, and run concurrent with, other warranties made by Contractor under requirements of the Contract Documents.

B. Special Warranty for Batteries: Written warranty, executed by manufacturer agreeing to replace rechargeable batteries that fail in materials or workmanship within specified warranty period.

1. Special Warranty Period for Batteries: Manufacturer's standard, but not less than 5 years from date of Substantial Completion.

C. Special Warranties for Electronic Drivers: Written warranty, executed by manufacturer agreeing to replace ballasts and drivers that fail in materials or workmanship within specified warranty period.

1. Special Warranty for Electronic Drivers: Five (5) years from date of manufacture, but not less than four years from date of substantial completion.

1.7. EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. LED Circuit Boards: 1 for every 20 of each type and rating installed. Furnish at least one of each type.

2. Plastic Diffusers and Lenses: 1 for every 20 of each type and rating installed. Furnish at least one of each type.

3. Electronic LED Drivers: 1 for every 20 of each type and rating installed. Furnish at least one of each type.

4. Automatic load control relays: 1 for every 20 of each type and rating installed. Furnish at least one of each type.

PART 2. PRODUCTS

2.1. MANUFACTURERS

A. Products: Subject to compliance with requirements, products that may be incorporated into the Work include, the products indicated in this Specification.

B. Data listed and model number shown, in this Specification for each fixture type indicate minimum requirements and no exceptions will be made.

2.2. FIXTURES AND FIXTURE COMPONENTS, GENERAL

A. Metal Parts: Free from burrs, sharp corners, and edges.

B. Sheet Metal Components: Steel, unless otherwise indicated. Form and support to prevent warping and sagging.

C. Doors, Frames, and Other Internal Access: Smooth operating, free from light leakage under operating conditions, and arranged to permit relamping without use of tools. Arrange doors, frames, lenses, diffusers, and other pieces to prevent accidental falling during relamping and when secured in operating position.

D. Reflecting Surfaces: Minimum reflectance as follows, unless otherwise indicated:

1. White Surfaces: 85 percent.

2. Specular Surfaces: 83 percent.

3. Diffusing Specular Surfaces: 75 percent.

4. Laminated Silver Metallized Film: 90 percent.

E. Lenses, Diffusers, Covers, and Globes: 100 percent virgin acrylic plastic or annealed crystal glass, unless otherwise indicated.

1. Plastic for lenses and diffusers shall be formed of colorless 100% virgin acrylic as manufactured by Rhom & Haas, Dupont, or as acceptable. The quality of the raw material must equal or exceed IES, SPI and NEMA Specifications by at least 100%--which, as a minimum standard, shall not exceed a yellowness factor of 3 after 2,000 hours of exposure in the Fade-meter or as tested by an independent test laboratory. Acrylic plastic lenses and diffusers shall be properly cast, molded or extruded as specified, and shall remain free of any dimensional instability, discoloration, embrittlement, or loss of light transmittance for at least 15 years.

2. Lens Thickness: 0.125 inch (3 mm) minimum, unless greater thickness is indicated.

3. Glass used for lenses, refractors, and diffusers in lighting fixtures shall be tempered for high impact and heat resistance; the glass shall be crystal clear in quality with a transmittance of not less than 88%. For exterior fixtures, use tempered Borosilicate glass, Corning #7740, or as acceptable. For fixtures directly exposed to the elements and aimed above the horizontal with a radiant energy of 4.16 watts

per square inch, or greater, use Vycor glass.

4. Where optical lenses are used, they shall be free from spherical and chromatic aberrations and other imperfections which may hinder the functional performance of the lenses.

5. Mechanical: All lenses, louvers, or other light diffusing elements shall be removable, but positively held so that hinging or other normal motion will not cause them to drop out.

6. Cleaning: All lenses shall be turned over to the Owner clean and free of dust.

F. Hardware: All hardware (e.g. screws, nuts, washers, latches, etc.) for fixtures located in damp/wet locations shall be stainless steel, unless otherwise indicated on the drawings.

2.3. FINISHES

A. Painted Surfaces: Synthetic enamel, with acrylic, alkyd, epoxy, polyester, or polyurethane base, light stabilized, baked on at 350 degree Fahrenheit minimum, catalytically or photo-chemically polymerized after application.

B. Ceiling opening frames shall either be manufactured of non-ferrous metal, or be suitably rust-proofed after fabrication.

C. Selection: Unless otherwise noted, finishes shall be as selected by the Architect.

D. Undercoat: Except for stainless steel, give ferrous metal surfaces a five-stage phosphate treatment or other acceptable base bonding treatment before final painting and after fabrication.

E. Unpainted non-reflecting surfaces shall be satin finished and coated with a stoved clear lacquer to preserve the surface. Where aluminum surfaces are treated with an anodic process, the clear lacquer coating may be omitted.

F. Unpainted Aluminum Surfaces: Finish interior aluminum trims with an anodized coating of not less than 7 mg per square inch, of a color and surface finish as selected by the Architect. Finish exterior aluminum trims with an anodized coating of not less than 35 mg per square inch or a color and surface finish as selected by the Architect.

G. Porcelain Enamel Surfaces: Apply porcelain finishes smoothly. Finish shall be not less than 7.5 mils thick of non-yellowing, white, vitreous porcelain enamel with a reflectance of not less than 85%.

H. Fixtures: Manufacturer's standard, unless otherwise indicated.

1. Paint Finish: Applied over corrosion-resistant treatment or primer, free of defects.

2. Metallic Finish: Corrosion resistant.

I. White finishes: Minimum of 85 percent reflectance.

2.4. LED ELECTRONIC DRIVERS

A. Manufacturers: Provide quality LED electronic drivers by the manufacturers listed below. Off-brand/generic electronic drivers shall not be acceptable.

1. Advance (Philips Lighting Electronics)

2. eldo LED

3. General Electric (GE) Lighting

4. Lutron Electronics, Inc.

5. Osram Sylvania

6. Samsung

7. Universal Lighting Technologies, Inc.

B. General Requirements:

1. Suitable for operating type and quantity of LED sources indicated at full light output.

2. No PCBs.

3. Suitable for dry and damp locations.

4. Starting temperature: 0 degrees Celsius.

5. 50,000 hour (minimum) design life.

6. Class 2 output UL recognized to UL and CSA requirements.

C. Electrical Requirements:

1. 0-10V dimming standard, 1% minimum unless otherwise noted on the Contract Drawings.

2. Power Factor: 90 percent (0.9) minimum.

3. Total Harmonic Distortion (THD): Less than 20 percent.

4. Sound Rating: A.

5. Short circuit and overload protection standard.

6. Inherent thermal protection standard.

D. Listings:

1. ANSI C62.41: Category A for transient protection.

2. ANSI C82.11

3. FCC Part 15: Non-consumer equipment EMC.

4. UL 1310: Standard for Class 2 Power Units.

E. Warranty:

1. Minimum five-year warranty.]

2.5. AUTOMATIC LOAD CONTROL RELAYS

A. Emergency transfer relays shall be double pole. Double throw with continuous duty rated coil in a NEMA 1 enclosure.

1. Units for individual lighting fixtures shall have contacts rated minimum 2.8 Ampere, 120/277 volt dual voltage input and be U. L. 924 listed.

2. All other units shall have contact rated minimum 20 amperes, 120/277 volt dual voltage input and all U. L. 924 listed.

B. Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the work included but are not limited to the following:

1. Bodine

2. IOTA Engineering

3. Nine 24, Inc.

4. Side-lite

2.6. EXIT SIGNS

A. General Requirements: Comply with UL 924, "Emergency Lighting and Power Equipment", and the following:

1. Sign Colors and Lettering Size: Comply with authorities having jurisdiction.

B. Internally Lighted Signs: As follows:

1. Lamps for AC Operation: Light-emitting diodes (LED), 25 + years rated lamp life.

2.7. LED LIGHT SOURCES

A. Manufacturers: Provide quality LED light sources by the manufacturers listed below, off brand/generic light sources shall not be acceptable.

1. Cree

2. Nichia

3. Osram

4. Philips

5. Samsung

B. Correlated color temperature (CCT): 3,500 Kelvin per ANSI C78.377, unless otherwise indicated on the Contract Drawings.

C. Light sources shall have a maximum deviation of 3-step Macadam Ellipses.

D. Color rendering index (CRI): 80 CRI minimum.

E. L70 rating shall meet or exceed value indicated on the interior lighting fixture schedule.

F. Light sources installed in outdoor environments shall be rated for low temperature applications (0°F, minimum).

2.8. FIXTURE SUPPORT COMPONENTS

A. Comply with Division 26 Section "Common Work Results for Electrical" and Division 26 Section "Hangers and Supports", for channel- and angle-iron supports and nonmetallic channel and angle supports.

B. Single-Stem Hangers: 1/2-inch (12-mm) steel tubing with swivel ball fitting and ceiling canopy. Finish same as fixture.

C. Twin-Stem Hangers: Two, 1/2-inch (12-mm) steel tubes with single canopy arranged to mount a single fixture. Finish same as fixture.

D. Rod Hangers: 3/16-inch- (5-mm-) minimum diameter, cadmium-plated, threaded steel rod.

E. Hook Hangers: Integrated assembly matched to fixture and line voltage and equipped with threaded attachment, cord, and locking-type plug.

F. Aircraft Cable Support: Use cable, anchorages, and intermediate supports recommended by fixture manufacturer.

G. Recessed fixtures shall be removable from below to allow access to outlet/junction boxes in ceiling spaces.

H. Each fixture shall be supplied with necessary straps, supports, or hangers, or other miscellaneous materials and devices to install them in a satisfactory manner to conform to architectural treatment and finishes in area in which they are to be installed. Consult all Mechanical, Architectural and Structural Plans and related Contract Documents to be familiar with all necessary details for proper fixture placement. Failure to do so will not relieve the Contractor of responsibility of furnishing all necessary material, complete to perform function intended for indicated lighting system.

2.9. FIXTURES

A. Refer to "Interior Lighting Fixture Schedule" on the Contract Drawings.

PART 3. EXECUTION

3.1. INSTALLATION

A. Fixtures: Set level, plumb, and square with ceiling and walls, and secure according to manufacturer's written instructions and approved submittal materials. Install lamps in each fixture.

B. Support for Fixtures independent of ceiling systems, ducts, and piping.

1. Install a minimum of four support system rods or wires for each fixture from structure above. Locate not more than 6 inches (150 mm) from fixture corners.

2. Support Clips: Fasten to fixtures and to ceiling grid members at or near each fixture corner.

3. Fixtures of Sizes Less Than Ceiling Grid: Arrange as indicated on reflected ceiling plans or center in acoustical panel, and support fixtures independently with at least two 3/4-inch (20-mm) metal channels spanning and secured to ceiling tees.

C. Suspended Fixture Support: As follows:

1. Pendants and Rods: Where longer than 48 inches (1200 mm), brace to limit swinging.

2. Stem-Mounted, Single-Unit Fixtures: Suspend with twin-stem hangers.

3. Continuous Rows: Use tubing or stem for wiring at one point and tubing or rod for suspension for each unit length of fixture chassis, including one at each end.

4. Continuous Rows: Suspend from cable installed according to fixture manufacturer's written instructions and details on Drawings. Provide alignment fittings as required for uniform, level installation of continuous rows of suspended fixtures.

D. Fixture installations with fixtures supported only by insecure boxes will be rejected. It shall be the Contractor’s responsibility to support all lighting fixtures adequately, providing extra steel work for the support of fixtures if required. Any components necessary for mounting fixtures shall be provided by the Contractor. No plastic, composition or wood type anchors shall be used.

E. Setting and Securing: Set units plumb, square, and level with ceiling and walls, and secure according to manufacturer’s printed instructions and approved shop drawings.

F. Support for Recessed and Semi-Recessed Fixtures: Installed units may not be supported from suspended ceiling support system. Install ceiling system support rods or wires at a minimum of four rods or wires per fixture located not more than 6 inches from the fixture corners.

1. Fixtures Smaller Than Ceiling Grid: Install a minimum of four rods or wires for each fixture and locate at corner of the ceiling grid where the fixture is located. Do not support fixtures by ceiling acoustical panels.

2. Fixtures of Sizes Less than Ceiling Grid: Center in the acoustical panel. Support fixtures independently with at least two 3/4-inch metal channels spanning and secured to the ceiling tees.

3. Recessed fixtures shall be provided with the proper plaster frame or suitable adapter to receive the finished ceiling construction.

4. Recessed lighting fixtures shall be suitable for the ceiling or wall material and construction in which they will be installed.

5. Recessed mounted lighting fixtures shall be connected to a junction box with flexible conduit. Final connection to light fixture shall be with heat-resistant wire.

G. Each lighting fixture shall be rigidly supported from the building construction and shall include suspension hangers, devices, and extra steel work for fixture support where required.

1. Support all lighting fixtures adequately. Special supports shall be installed as required.

2. Luminaires shall be furnished with all necessary stems, plaster frames, hangers, for the safe support of the fixture. All supports for fixtures shall be adequate to support weight of the fixtures. All visible hanging devices and appurtenances shall have the same finish as the fixture unless specifically indicated otherwise.

H. Coordinate with the work of other trades to determine modifications required to make fixtures suitable for ceilings as installed and verify the types of ceiling construction prior to fixture fabrication. Determine that the suspension method and the flange arrangement for the fixtures coordinates with the ceiling type and its suspended system. Fixtures which are shipped to the project and do not fit, or which otherwise do not match the ceiling system, shall be returned for correction at no additional cost.

I. Lamping: Lamp units according to manufacturer's instructions.

J. Installation shall include receiving, checking, storage in a safe and approved area until they are required for installation, unpacking, assembly of separate fixture components where required, and complete wiring and connection including the provision of associated wiring and connection devices such as fittings, hangers, aligners, box covers, and similar hardware which may be required for certain fixtures, but are not detailed or scheduled with the fixtures.

K. Plaster frames or mounting frames shall be provided for all fixtures which require them and shall be suitable for the ceiling construction in which they will be installed.

L. Trim rings shall be painted to match the finish of the adjacent ceiling surface.

M. Fixtures in equipment rooms shall be positioned clear of equipment interference and yet provide adequate light for working around the equipment.

N. All lighting fixtures, when installed, shall be set free of light leaks, warps, dents, or other irregularities.

O. Install all lamps required, including replacements for burned out lamps, until final acceptance of the completed work. No lighting fixture will be installed without lamps.

P. Lighting fixtures for general illumination, emergency lighting, and exterior lighting, shall be complete with all required accessories and attachments.

Q. Fixtures shall bear UL label and shall be wired and installed in full compliance with applicable codes.

R. The omission of a type or quantity in the Interior Lighting Fixture Schedule on the Contract Drawings shall not relieve the Contractor of the responsibility of installing all required fixtures, of proper type, as shown on the Drawings.

S. Fixtures shall be recessed, surface, or pendant type, as specified and shall include sockets, diffusers, ceiling canopies and stems, hickeys, and all other necessary accessories.

T. Where suspended ceilings with steel channels occur, outlets and fixtures shall be supported on members resting on the channel framework. In no case shall fixtures be supported from plasterboard, plaster, or acoustic material.

3.2. GENERAL INSTALLATION OF FIXTURES

A. Install interior lighting fixtures at locations and heights as indicated, in accordance with fixture manufacturer's written instructions, applicable requirements of NEC, NECA's Standard of Installation, NEMA Standards, and with recognized industry practices to ensure that lighting fixtures fulfill requirements.

B. All recessed fixtures mounted in dry wall or plaster ceilings shall be complete with a suitable plaster frame or trim ring. All fixtures shall be mounted on or in ceilings in accordance with published recommendations of the manufacturers using bar or swing-way hangers, etc. These items shall be furnished as part of the fixture whether called for by catalog number or not.

C. All fixtures shall be installed in strict accordance with NEC Article 410 and shall properly and suitably support the weight of any fixture installed. All fixtures shall be supported independently of ceiling suspension system being attached to building structure.

D. Every lighting fixture shall be of the type for the ceiling construction in or on which it is to be installed. It shall be the Electrical Contractor's responsibility to coordinate this with the Ceiling Contractor.

E. Install surface-mounted fixtures properly to eliminate light leakage between fixture frame and finished surface. Apply small bead of caulk or silicone around perimeter of fixture to conceal gaps between fixture and finished surface.

F. Tighten connectors and terminals, including screws and bolts, in accordance with equipment manufacturer's published torque tightening values for equipment connectors. Where manufacturer's requirements are not indicated, tighten connectors and terminals to comply with tightening torques specified in UL Standards 486A and B, and the National Electrical Code.

3.3. CONNECTIONS

A. Ground equipment. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

3.4. FIELD QUALITY CONTROL

A. Inspect each installed fixture for damage. Replace damaged fixtures and components.

B. Advance Notice: Give dates and times for field tests.

C. Provide instruments to make and record test results.

D. Tests: As follows:

1. Verify normal operation of each fixture after installation.

2. Verify normal transfer to emergency source and retransfer to normal.

3. Report results in writing.

E. Malfunctioning Fixtures and Components: Replace or repair, then retest. Repeat procedure until units operate properly.

F. Corroded Fixtures: Replace during warranty period.

3.5. CLEANING AND ADJUSTING

A. Clean fixtures internally and externally after installation. Use methods and materials recommended by manufacturer.

B. Touch up luminaire finish at completion of work.

C. Replace all lamps that fail within three (3) months of Substantial Completion.

D. Replacement Lamps: At the time of Substantial Completion, replace lamps in interior lighting fixtures which are observed to be noticeably dimmed or burned out after Contractor’s use and testing. Furnish stock or replacement lamps as specified in this Section, Paragraph “Extra Materials”. Deliver replacement stock as directed. Refer to Division 01 Sections for the replacement/restoration of lamps in interior lighting fixtures, and where used, the temporary lighting prior to time of Substantial Completion.

3.6. DEMONSTRATION

A. Provide a minimum of four (4) hours of training and demonstration of luminaire operations, setting, aiming, adjustment, and maintenance.

END OF SECTION

DIVISION 28 SECTION 280500
COMMON WORK REULTS FOR ELECTRONIC SAFETY AND SECURITY
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PART 1 GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Electrical equipment coordination and installation.

2. Sleeves for raceways and cables.

3. Grout.

4. Common electronic safety and security installation requirements.

B. Provide all labor, materials, equipment, and services necessary for and incidental to the complete installation and operation of all electrical work.

C. Unless otherwise specified, all submissions shall be made to, and acceptances and approvals made by the Architect and the Engineer.

D. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered. Arrange conduits, equipment, and other work generally as shown on the Contract Drawings, providing proper clearance and access. Where departures are proposed be-cause of field conditions or other causes, prepare and submit detailed shop drawings for approval in accordance with Article "Submittals" specified below. The right is reserved to make reasonable changes in location of equipment, boxes, conduit/wiring, and devices, up to the time of rough-in or fabrication.

E. Conform to the requirements of all rules, regulations and codes of local, state and federal authorities having jurisdiction.

F. Coordinate the work under Division 28 with the work of all other construction trades.

G. Be responsible for all construction means, methods, techniques, procedures, and phasing sequences used in the work. Furnish all tools, equipment and materials necessary to properly perform the work in first class, substantial, and workmanlike manner, in accordance with the full intent and meaning of the Contract Documents.

H. Arrange conduit, wiring, equipment, and other work generally as shown, providing proper clearances and access. Carefully examine all Contract Drawings and fit the work in each location without substantial alteration. Where departures are proposed because of field conditions or other causes, prepare and submit detailed shop drawings for approval in accordance with Article "Submittals" as hereinafter specified. The right is reserved to

make reasonable changes in location of equipment, conduit and wiring up to the time of rough-in or fabrication.

1.3 CONTRACTOR QUALIFICATION

A. Any Contractor or Subcontractor performing work under Division 28 shall be fully qualified and acceptable to the Architect/Engineer and Owner. Submit the following evidence when requested:

1. A list of not less than five comparable projects which the Contractor completed.

2. Letter of reference from not less than three registered professional engineers, general contractors or building owners.

3. Local and/or State License, where required.

4. Membership in trade or professional organizations where required.

B. A Contractor is any individual, partnership, or corporation, performing work by contract or subcontract on this project.

C. Acceptance of a Contractor or Subcontractor will not relieve the Contractor or subcontractor of any contractual requirements or his responsibility to supervise and coordinate the work, of various trades.

1.4 PERMITS AND FEES

A. Obtain all permits and pay taxes, fees and other costs in connection with the work. File necessary plans, prepare documents, give proper notices and obtain necessary approvals. Deliver inspection and approval certificates to Owner prior to final acceptance of the work.

B. Permits and fees shall comply with Division 01 Section, General Requirements.

C. Notify Inspection Authorities to schedule inspections of work.

D. Notify Engineer in advance of scheduled inspections.

E. A foreman, superintendent or other supervisor shall be in attendance for all scheduled inspections

1.5 EXAMINATION OF SITE

A. Examine the site, determine all conditions and circumstances under which the work must be done, and make all necessary allowances for same. No additional cost to the Owner will be permitted for Contractor's failure to do so.

B. Examine and verify specific conditions described in individual Specifications sections.

C. Verify that utility services are available, of the correct characteristics, and in the correct locations.

1.6 INTERPRETATION OF DOCUMENTS

A. Any discrepancies between Drawings, Specifications, Drawings and Specifications, or within Drawings and Specifications shall be promptly brought to the attention of the Owner during the bidding period. No allowance shall subsequently be made by reason of failure to have brought said discrepancies to the attention of the Owner during the bidding period or of any error on the Bidder's part.

B. The locations of products shown on Drawings are approximate. Place the devices to eliminate all interference with above-ceiling ducts, piping, etc. Where any doubt exists, the exact location shall be determined by the Owner.

C. All general trades and existing conditions shall be checked before installing any devices, cabling, etc.

D. Equipment sizes shown on the Drawings are estimated. Before installing any cabling, conduit, or boxes obtain the exact equipment requirements and install cabling, conduit, boxes or other item of the correct size for the equipment actually installed.

E. Where variances occur between the Drawings and Specifications or within either document itself, the item or arrangement of better quality, greater quality, or higher cost shall be included in the Contract Price. The Engineer will decide on the item and manner in which the work shall be in-stalled.

F. Contract Drawings are generally diagrammatic and all offsets, fittings, transitions, and accessories are not necessarily shown. Furnish and install all such items as may be required to fit the work to the conditions encountered. Arrange conduits, equipment, and other work generally as shown on the Contract Drawings, providing proper clearance and access. Where departures are proposed be-cause of field conditions or other causes, prepare and submit detailed Shop Drawings for approval in accordance with Article "Submittals" as herein after specified. The right is reserved to make reasonable changes in location of equipment, conduit/wiring, and devices, up to the time of rough-in or fabrication.

G. Work not specifically outlined, but reasonably incidental to the completion of the work, shall be included without additional compensation from the Engineer, and Owner.

H. Perform the work in a first-class, substantial and workmanlike manner. Any materials installed which do not present an orderly and neat workmanlike appearance shall be removed and replaced when so directed by the Engineer, at the Contractor's expense.

I. The complete set of Mechanical, and Electrical Drawings and Specifications apply to this work. The successful Bidder shall familiarize himself with all other related documents.

1.7 MATERIALS AND EQUIPMENT

A. Materials and equipment installed as a permanent part of the project shall be new, unless otherwise indicated or specified, and of the specified type and quality.

B. Where material or equipment is identified by proprietary name, model number and/or manufacturer, furnish named item, or its equal, subject to approval by Engineer. Substituted items shall be equal or better in quality and performance and must be suitable for available space, required arrangement, and application. Submit all data necessary to determine suitability of substituted items, for approval.

C. The suitability of named item only has been verified. Where more than one item is named, only the first named item has been verified as suitable. Substituted items, including items other than first named shall be equal or better in quality and performance to that of specified items, and must be suitable for available space, required arrangement and application. Contractor, by providing other than the first named manufacturer, assumes responsibility for all necessary adjustments and modifications necessary for a satisfactory installation. Adjustments and modifications shall include but not be limited to electrical, structural, support, and architectural work.

D. Substitution will not be permitted for specified items of material or equipment where noted.

E. All items of equipment furnished shall have a service record of at least five (5) years.

1.8 ELECTRONIC SAFETY AND SECURITY WORK UNDER OTHER DIVISIONS

A. HVAC Equipment and Systems

1. In general, any electrically operated or controlled equipment furnished under HVAC divisions shall be supplied with control wiring, transformers, contacts, etc.

2. Division 28 shall provide fire alarm connections to such equipment in accordance with applicable codes and standards.

3. Certain mechanical units are furnished from the factory with motor starters, contactors, transformers, fuses, wiring, etc., required for fans, pumps, etc. When this equipment is supplied from the factory, Division 28 shall coordinate with Division 23 such that only one set of starters, fuses, switches, etc. is provided.

4. In general, control and interlock equipment (including, but not limited to wiring, conduit, trans-formers, relays, contacts, etc.) for HVAC equipment and systems is furnished under Division 23. Division 28 shall install and connect all equipment as necessary.

5. HVAC equipment refers to, but is not limited to the following:

a. Energy Recovery Ventilators

i. Provide duct-mounted smoke detectors and remote test stations for units over 2,000cfm.

ii. Coordinate detector installation with Division 23.

iii. Coordinate duct-mounted smoke detector sampling tube lengths with duct dimensions.

1.9 FIRE SAFE MATERIALS

A. Unless otherwise indicated, materials and equipment shall conform to UL, NFPA and ASTM standards for fire safety with smoke and fire hazard rating not exceeding flame spread of 25 and smoke developed of 50.

1.10 REFERENCED STANDARDS, CODES AND SPECIFICATIONS

A. Specifications, Codes and Standards listed below are included as part of this Specification, latest edition:

1. ADA - Americans with Disabilities Act
2. ANSI - American National Standards Institute
3. ASTM - American Society for Testing and Materials
4. CSA - Canadian Standards Association
5. DNREC - Delaware Department of Natural Resources and Environmental Control
6. EPA - Environmental Protection Agency
7. FM - Factory Mutual
8. IBC - International Building Code
9. IEEE - Institute of Electrical and Electronics Engineers
10. NEC - National Electrical Code
11. NECA - National Electrical Contractors Association
12. NEMA - National Electrical Manufacturers Association
13. NFPA - National Fire Protection Association
14. OSHA - Occupational Safety and Health Act
15. UL - Underwriters' Laboratories

B. Electronic safety and security construction materials shall, where a listing is normal for the particular class of material, be listed in Electrical Construction Materials List of the Underwriters' Laboratories, Inc. (U.L.) and shall bear the listing label. Equipment shall, where a listing is normal for the particular class of equipment, be listed by Underwriters' Laboratories, Inc. (U.L.) and shall bear the listing label. Materials and equipment listed and labeled as "approved for the purpose" by other nationally recognized testing laboratory, inspection agency or approved organization (such as E.T.L. or Factory Mutual) shall be acceptable.

1.11 SUBMITTALS

A. Product Data: Include complete descriptive product data for items specified in Part 2 of this Section.

1.12 SUBMITTAL PROCEDURES

A. Refer to Division 01, Section “Submittal Procedures” for requirements in addition to those indicated herein.

B. Equipment, materials, installation, workmanship and arrangement of work are subject to review and acceptance. No substitution will be permitted after acceptance of equipment or materials except where such substitution is considered by the Engineer, to be in the best interest of the Owner.

C. After acceptance of Material and Equipment List, submit six (6) copies, or more as required under the General Conditions, of complete descriptive data for all items as outlined be-low.

D. Electronic submittals shall be prepared as a Portable Document Format (PDF) file and shall include as page 1 the Contractor's stamp, followed by the submittal contents. Submittal form shall identify the Project, Contractor, Subcontractor or Supplier, and pertinent Contract Document references.

E. Submittals shall consist of specifications, product data sheets, manufacturer's catalog cuts, dimensional shop drawings, wiring diagrams, installation instructions, samples, and any other information necessary to indicate complete compliance with Contract Documents.

F. Submittals shall include, but not be limited to, the following information: size, type, functional characteristics, compliance with standards in Division 28, required service access which shall be suitable for intended location and use, electrical service connections and requirements, and deviations from Contract Document requirements.

G. Identify submittals, indicating intended application, location and service of submitted items. Refer to Specification sections or paragraphs and Drawings where applicable.

H. Clearly indicate exact type, model number, style, size, operating characteristics, ratings, options and special features of proposed item specifically for application to this project. Submittals of a general nature will not be acceptable.

I. Submit actual operating conditions or characteristics for all equipment where required capacities are indicated. Factory order forms showing only required capacities will not be acceptable. Call attention, in writing, to deviation from contract requirements.

J. Thoroughly review and stamp all submittals to indicate compliance with contract requirements prior to submission. Coordinate installation requirements and all electrical requirements for equipment submitted. The Contractor shall be responsible for correctness of all submittals.

K. Submittals will be reviewed for general compliance with design concept in accordance with Con-tract Documents, but dimensions, quantities, or other details will not be verified.

L. For any submittal requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold Contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return of any reason.

M. For substituted items, clearly list on the first page of the submittal all differences between the specified item and the proposed item. The Contractor shall be responsible for corrective action and maintaining the Specification requirements if differences have not been clearly indicated in the submittal.

N. Acceptance will not constitute waiver of contract requirements unless deviations are specifically indicated and clearly noted. Use only final or corrected submittals and data prior to fabrication and/or installation.

O. Every submittal including, but not limited to the list below, shall be forwarded with its own transmittal as a separate, distinct submittal. Identify all submittals by the name of the item/system and the applicable Specification Section and/or Drawing number. Grouping of items/systems that are not related shall be unacceptable.

1. Items and Systems

a. Access Doors

b. Fire Alarm System Components

i. Addressable Modules.

ii. Initiation Devices (Pull Stations, Smoke Detectors, Heat Detectors, etc.)

iii. Wire and Cable

c. Firestopping Materials

d. Hangers and Supports

e. Identification Products

f. Operation and Maintenance Manuals

g. Record Drawings

h. Tests and Reports

i. Wiring Diagrams

P. Submit for approval any other submittals as required by the Engineer, or Owner. No item listed above shall be delivered to the site, or installed, until approved. After the proposed materials have been approved, no substitution will be permitted except where approved by the Engineer.

Q. For resubmissions, the Contractor must address in writing all of the Engineer's comments on the original submission to verify compliance.

1.13 SHOP DRAWINGS

A. Prepare and submit Shop Drawings for all electrical equipment, specially fabricated items, modifications to standard items, specially designed systems where detailed design is not shown on the Contract Drawings, or where the proposed installation differs from that shown on Contract Drawings.

B. Shop drawings shall include identification of products being installed, compliance with

specified standards, notation of coordination requirements, notation of dimensions verified by field measurement, etc. Do not base shop drawings on reproductions of the Contract Documents or standard printed data.

C. Submit shop drawings concurrent with product data. Shop drawings received without associated product data will be returned without review.

D. Submit for approval schematic diagrams of each electrical system installed in the building, including but not limited to Riser Diagrams and Schematic Wiring Diagrams for the following systems:

1. Fire Alarm System

E. Shop drawing diagrams shall indicate device location, service, type, make, model number and the identification number of each device in the particular system. Following approval by all authorities, the diagrams shall be inserted into the O&M Manual specified herein.

F. Submit for approval any other shop drawings as required by the Engineer, or Owner. No item listed above shall be delivered to the site, or installed, until approved. After the proposed materials have been approved, no substitution will be permitted except where approved by the Engineer.

G. For any shop drawing requiring more than two (2) reviews by the Engineer (including those caused by a change in subcontractor or supplier) the Owner will withhold Contractor's funds by a change order to the contract to cover the cost of additional reviews. One review is counted for each action including rejection or return for any reason.

H. Refer to individual Specification Sections and Contract Drawings for additional shop drawing requirements.

I. For resubmissions, the Contractor must address in writing all of the Engineer’s comments on the original submission to verify compliance.

1.14 DEFINITIONS

A. Approve: To permit use of material, equipment or methods conditional upon compliance with con-tract documents requirements.

B. Building Line: Exterior wall of building.

C. Concealed: Hidden from sight in chases, formed spaces, shafts, hung ceilings, embedded in construction, or in crawl space/attic.

D. Conduits include conduit, all fittings, identification, and other accessories relative to such conduit.

E. Contractor: The Electrical Contractor and any of his subcontractors, vendors, suppliers, or fabricators.

F. EPDM: Ethylene-propylene-diene terpolymer rubber

G. Exposed: Not installed underground or concealed as defined above.

H. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceiling, unexcavated spaces, crawl spaces, and tunnels.

I. Furnish and install or provide: To supply, erect, install, and connect to complete for readiness for regular operation, the particular work referred to.

J. Location, Damp: Locations protected from water and not subject to saturation with water or other liquids, but subject to moderate degrees of moisture. Examples of such locations include interior locations such as basements, crawlspaces, attics, cold-storage rooms, etc…

K. Location, Dry: A location not normally subject to dampness or wetness. A dry location may temporarily be subject to dampness or wetness during building construction.

L. Location, Wet: Locations subject to saturation with water or other liquids, locations exposed to weather, and installations underground or in concrete slabs or masonry in direct contact with the Earth. Examples of such locations include all exterior locations (including those under canopies, roofed open porches, etc.…) commercial kitchens, and vehicle washing areas.

M. NBR: Acrylonitrile-butadiene rubber.

N. Review: Limited observation or checking to ascertain general conformance with design concept of the work and with information given in contract documents. Such action does not constitute a waiver or alteration of the contract requirements.

1.15 RECORD DRAWINGS

A. Upon completion of the electrical installations, the Contractor shall deliver to the Engineer one complete set of prints of the electrical Contract Drawings which shall be legibly marked in red pencil to show all changes and departures of the installation as compared with the original design. They shall be suitable for use in preparation of Record Drawings.

B. Contractor shall incorporate all sketches, addendums, value engineering, change orders, etc., into record drawings prior to delivering the same to the Architect.

1.16 WARRANTY

A. Contractor's attention is directed to warranty obligations contained in the General Conditions.

B. The above shall not in any way void or abrogate equipment manufacturer's guarantee or warranty. Certificates of equipment manufacturer’s warranties shall be included in the operations and maintenance manuals.

C. The Contractor guarantees for a Two (2) year period from the time of final acceptance by the Owner:

1. That the work contains no faulty or imperfect material or equipment or any imperfect, careless, or unskilled workmanship.

2. That all work, equipment, machines, devices, etc. shall be adequate for the use to which they are intended, and shall operate with ordinary care and attention in a satisfactory and efficient manner.

3. That the Contractor will re-execute, correct, repair, or remove and replace with proper work, with-out cost to the Owner, any work found to be deficient. The Contractor shall also make good all damages caused to their work or materials in the process of complying with this section.

4. That the entire work shall be water-tight and leak-proof.

1.17 OPERATION AND MAINTENANCE MANUALS

A. The Contractor shall have prepared three (3) hardcopies and one (1) electronic copy of the Operation and Maintenance Manual and deliver these copies of the manual to the Owner. The manual shall be as specified herein. The manual must be approved and will not be accepted as final until so stamped.

B. The manual shall be bound in a three ring loose-leaf binder similar to National No. 3881 with the following title lettered on the front: Operation and Maintenance Manual – Howard High School – Math Wing/Locker Room/Wrestling Renovations – Electronic Safety and Security. No sheets larger than 8-1/2 inches x 11 inches shall be used, except sheets that are neatly folded to 8-1/2 inches x 11 inches and used as a pull-out. Provide divider tabs and table of contents for organizing and separating information.

C. Provide the following data in the manual:

1. As first entry, an approved letter indicating the starting/ending time of Contractor's warranty period.

2. Maintenance operation and lubrication instructions on each piece of equipment furnished.

3. Complete catalog data on each piece of electrical equipment furnished including approved Shop Drawing/Submittal with Engineer's Comments (if any).

4. Manufacturer's extended limited warranties on equipment.

5. Provide sales and authorized service representatives names, address, and phone numbers of all equipment and subcontractors.

6. Provide supplier and subcontractor's names, address, and phone number.

7. Catalog data of all equipment, starters, etc. shall include wiring diagrams, parts list and assembly drawing.

8. Access panel charts with index illustrating the location and purpose of access panels.

9. Approved Fire Marshal inspection report and fire alarm system record of completion per NFPA 72.

10. Start-up and test reports for equipment.

D. Submit Operation and Maintenance Manual prior to anticipated date of Substantial Completion for Engineer review and approval. Substantial Completion requires that Operation and Maintenance Manuals be reviewed and approved.

1.18 INSTRUCTION

A. Upon completion of all work, thoroughly instruct the Owner's representatives in the proper operation and maintenance of all electronic safety and security equipment and systems.

B. Instructions shall be done only after completed systems have been put into operation and tested for proper operation and performance.

C. Instructions shall be given only by experts in the equipment or system and shall include descriptions and demonstrations of procedures of operation, data record keeping, etc.

D. Furnish the necessary technicians, skilled workers, and helpers to operate the electronic safety and security systems and equipment of the entire project for one (1) 8-hour day.

E. Where specified in technical sections, provide longer periods required for specialized equipment.

F. The Operation and Maintenance Manual shall be available at the time of the instructions, for use by Instructors and Owner personnel.

G. Deliver all instruction materials to the Owner prior to the formal instruction period.

H. Schedule the general and specialized instruction periods for a time agreed upon by the Owner and Engineer.

I. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

PART 2 PRODUCTS

2.1 SLEEVES FOR RACEWAYS AND CABLES

A. Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, galvanized steel, plain ends.

B. Cast-Iron Pipe Sleeves: Cast or fabricated "wall pipe," equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.

2.2 GROUT

A. Nonmetallic, Non-Shrink Grout: ASTM C 1107, factory-packaged, nonmetallic aggregate grout, noncorrosive, nonstaining, mixed with water to consistency suitable for application and a 30-minute working time.

PART 3 EXECUTION

3.1 TEMPORARY FACILITIES

A. General: Refer to the Division 01 Sections for general requirements of temporary facilities.

B. Description: Furnish and install the necessary equipment for temporary fire alarm connections and all temporary wiring as required.

C. Attention is directed to the Occupational Safety and Health Act (OSHA), Americans with Disabilities Act (ADA) and National Electrical Code (NEC) requirements for electrical work on construction sites.

D. Remove all temporary installations and connections after permanent power is established and/or prior to completion of the project.

3.2 COMMON REQUIREMENTS FOR ELECTRONIC SAFETY AND SECURITY INSTALLATION

A. Comply with NECA 1.

B. Measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.

C. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.

D. Install equipment with working space and dedicated space in strict accordance with NEC Article 110.

E. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electrical equipment and other nearby installations. Connect in such a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.

F. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

G. Verify exact requirements for each piece of equipment receiving one or more fire alarm connections.

H. Include any and all items required by the National Electrical Code, NFPA 72, and/or field conditions for the proper connection and installation of each piece of equipment.

I. Make all connections to equipment in accordance with manufacturer's instructions.

J. Right of Way: Give to piping systems installed at a required slope.

K. Coordinate electronic safety and security work under other Divisions in accordance with Part 1 of this Section, Article "Electronic Safety and Security Work Under Other Divisions".

3.3 SLEEVE INSTALLATION FOR ELECTRONIC SAFETY AND SECURITY PENETRATIONS

A. Penetrations occur when raceways, cables, wireways, cable trays, or busways penetrate concrete slabs, concrete or masonry walls, or fire-rated floor and wall assemblies.

B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used.

C. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies unless openings compatible with firestop system used are fabricated during construction of floor or wall.

D. Cut sleeves to length for mounting flush with both surfaces of walls.

E. Size pipe sleeves to provide 1/4-inch (6.4-mm) annular clear space between sleeve and raceway or cable, unless indicated otherwise.

F. Seal space outside of sleeves with grout for penetrations of concrete and masonry

1. Promptly pack grout solidly between sleeve and wall so no voids remain. Tool exposed surfaces smooth; protect grout while curing.

G. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and raceway or cable, using joint sealant appropriate for size, depth, and location of joint. Comply with requirements of Division 07 Section "Joint Sealants."

H. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at raceway and cable penetrations. Install sleeves and seal raceway and cable penetration sleeves with firestop materials. Comply with requirements of Division 26 Section “Electrical Firestopping”.

I. Roof-Penetration Sleeves: Seal penetration of individual raceways and cables with flexible boot-type flashing units applied in coordination with roofing work.

3.4 FIRESTOPPING

A. Apply firestopping to penetrations of fire-rated floor and wall assemblies for electrical installations to restore original fire-resistance rating of assembly. Firestopping materials and installation requirements are specified in Division 26 Section, "Electrical Firestopping".

3.5 SUPPORTS, HANGERS AND FOUNDATIONS

A. Provide supports, hangers, braces, attachments and foundations required for the work. Support and set the work in a thoroughly substantial and workmanlike manner without placing strains on materials, equipment, or building structure, submit shop drawings for approval. Coordinate all work with the requirements of the structural division.

B. Supports, hangers, braces, and attachments shall be standard manufactured items or fabricated structural steel shapes. All interior hangers shall be galvanized or steel with rust

inhibiting paint. All exterior hangers shall be constructed of stainless steel utilizing stainless steel rods, nuts, washers, bolts, etc.

C. Refer to Division 26 Section "Hangers and Supports" for additional requirements.

3.6 PROVISIONS FOR ACCESS

A. The Contractor shall provide access panels and doors for all concealed equipment, and other de-vices requiring maintenance, service, adjustment or manual operation.

B. Where access doors are necessary, furnish and install manufactured painted steel door assemblies consisting of hinged door, key locks, and frame designed for the particular wall or ceiling construction. Properly locate each door. Door sizes shall be a 12 inches x 12 inches for hand access, 18 inches x 18 inches for shoulder access and 24 inches x 24 inches for full body access where required. Review locations and sizes with Architect prior to fabrication. Provide U.L. approved and labeled access doors where installed in fire rated walls or ceilings. Doors shall be Milcor Metal Access Doors as manufactured by Inland-Ryerson, Mifab, or approved equal.

1. Acoustical or Cement Plaster: Style B

2. Hard Finish Plaster: Style K or L

3. Masonry or Dry Wall: Style M

C. Where access is by means of liftout ceiling tiles or panels, mark each ceiling grid using small color-coded and numbered tabs. Provide a chart or index for identification. Place markers within ceiling grid not on ceiling tiles.

D. Access panels, doors, etc. described herein shall be furnished under the section of Specifications providing the particular service and to be turned over to the pertinent trade for installation. Coordinate installation with installing Contractor. All access doors shall be painted in baked enamel finish to match ceiling or wall finish.

E. Submit shop drawings indicating the proposed location of all access panels/doors. Access doors in finished spaces shall be coordinated with air devices, lighting and sprinklers to provide a neat and symmetrical appearance.

F. Provide sufficient access and working space for repair and maintenance about all lighting and electrical equipment to permit ready and safe operation and maintenance of such equipment in accordance with OSHA 29 CFR 1910 Subpart D and 1910.303(g).

3.7 PAINTING AND FINISHES

A. Provide protective finishes on all materials and equipment. Use coated or corrosion-resistant materials, hardware and fittings throughout the work. Paint bare, untreated ferrous surfaces with rust-inhibiting paint. All exterior components including supports, hangers, nuts, bolts, washers, vibration isolators, etc. shall be stainless steel.

B. Clean surfaces prior to application of insulation, adhesives, coatings, paint, or other finishes.

C. Provide factory-applied finishes where specified. Unless otherwise indicated factory-applied paints shall be baked enamel with proper pretreatment.

D. Protect all finishes and restore any finishes damaged as a result of work under Division 28 to their original condition.

E. The preceding requirements apply to all work, whether exposed or concealed, as defined herein.

F. Remove all construction marking and writing from exposed equipment, ductwork, piping and building surfaces. Do not paint manufacturer's labels or tags.

G. All exterior equipment and conduits shall be painted to match adjacent surface in color as selected by Owner, unless otherwise indicated by the Owner.

H. All exposed conduit, boxes, equipment, etc. in finished spaces shall be painted. Colors shall be as selected by the Owner and conform to ANSI Standards.

3.8 COLOR SELECTION

A. Color of finishes shall be as selected by the Owner.

3.9 PROTECTION OF WORK

A. Protect work, material and equipment from weather and construction operations before and after installation. Properly store and handle all materials and equipment.

B. Cover temporary openings in conduits and equipment to prevent the entrance of water, dirt, debris, or other foreign matter. Deliver conduits with factory applied end caps.

C. Cover or otherwise protect all finishes.

D. Replace damaged materials, devices, finishes and equipment.

E. Protect stored conduits from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, where stored inside.

3.10 OPERATION OF EQUIPMENT

A. Clean all systems and equipment prior to initial operation for testing, or other purposes. Lubricate, adjust, and test all equipment in accordance with manufacturer's instructions. Do not operate equipment unless all proper safety devices or controls are operational. Provide all maintenance and service for equipment that is authorized for operation during construction.

B. Where specified, or otherwise required, provide the services of the manufacturer's factory-trained servicemen or technicians to start up the equipment. Where factory start-up of equipment is not specified, provide field start-up by qualified technician.

C. Submit factory start-up sheets or field start-ups sheets for all equipment prior to the commencement of testing.

D. Do not use electronic safety and security systems for temporary services or during construction, unless approved by Owner in writing. Refer to Division 01 Section "Temporary Facilities and Controls".

E. Upon completion of work, clean and restore all equipment to new conditions; replace expendable items.

3.11 TESTING AND ADJUSTMENT

A. Perform all tests which are specified or required to demonstrate that the work is installed and operating properly. Where formal tests are required, give proper notices and perform all necessary preliminary tests to assure that the work is complete and ready for final test.

B. Adjust all systems, equipment and controls to operate in a safe, efficient and stable manner.

C. Provide circuits that are free from ground faults, short circuits and open circuits.

D. Other tests of a specific nature for special equipment shall be as specified under the respective equipment.

E. Submit all test results to the Engineer for approval.

3.12 WALL AND FLOOR PENETRATIONS

A. All penetrations of partitions, ceilings, roofs and floors under Division 28 shall be sleeved, sealed, and caulked as specified herein.

B. All penetrations of fire rated assemblies shall be sleeved, sealed, caulked and protected to maintain the rating of the wall, roof, or floor. Fire Marshal approved U.L. assemblies shall be utilized. See Division 26 Section, “Electrical Firestopping”.

C. Conduit sleeves:

1. Galvanized steel pipe, standard weight where pipes are exposed and roofs and concrete and masonry walls. On exterior walls provide anchor flange welded to perimeter.

2. Twenty-two (22) gauge galvanized steel elsewhere.

3.13 EQUIPMENT BY OTHERS

A. This Contractor shall make all system connections required to equipment furnished and installed under other divisions or furnished by the Owner. Connections shall be complete in all respects to render this equipment functional to its fullest intent.

B. It shall be the responsibility of the supplier of the equipment to furnish complete instructions for connections. Failure to do so will not relieve the Contractor of any responsibility for improper equipment operation.

3.14 PHASING

A. The Building shall remain watertight at all times.

B. While work is in progress, except for designated short intervals during which connections are made, continuity of service shall be maintained to all existing systems. Interruptions shall be coordinated with the Owner as to time and duration. The Contractor shall be responsible for any interruptions to service and shall repair any damages to existing systems caused by his operations.

3.15 OUTAGES

A. Provide a minimum of five (5) days' notice to schedule outages. The Contractor shall include in their bid outages and/or work in occupied areas to occur on weekends, holidays, or at night. Coordinate and get approval of all outages with the Owner.

B. Submit Outage Request Form, attached at the end of this Section, to Owner for approval.

3.16 CUTTING AND PATCHING

A. Accomplish all cutting and patching necessary for the installation of work under Division 28. Damage resulting from this work to other work already in place, shall be repaired at Contractor's expense. Where cutting is required, perform work in neat and workmanlike manner. Restore disturbed work to match and blend with existing construction and finish, using materials compatible with the original. Use mechanics skilled in the particular trades required.

3.17 PENETRATION OF WATERPROOF CONSTRUCTION

A. Coordinate the work to minimize penetration of waterproof construction, including roofs, exterior walls, and interior waterproof construction. Where such penetrations are necessary, furnish and install all necessary curbs, sleeves, flashings, fittings and caulking to make penetrations absolutely watertight.

B. Where conduits penetrate roofs, flash pipe with Stoneman Stormtite, Pate or approved equal, roof flashing assemblies with skirt and caulked counter flashing sleeve.

C. Furnish and install pitch pockets or weather tight curb assemblies where required.

D. Furnish and install curbs, vent assemblies, and sleeves specifically designed for application to the particular roof construction, and install in accordance with the manufacturer's instructions. The Contractor shall be responsible for sleeve sizes and locations. All roof penetrations shall be installed in accordance with manufacturer's instructions, the National Roofing Contractors Association, SMACNA, and as required by other divisions of these Specifications.

3.18 CONCRETE AND MASONRY WORK

A. Furnish and install concrete and masonry work for items required under Division 28. Perform work in accordance with requirements of Division 03 and other applicable Divisions of these Specifications.

B. Concrete shall achieve compressive strength not less than 3,000 psi after 28 days.

C. Grout shall be non-shrink, high strength mortar, free of iron of chlorides and suitable for

use in contact with all metals, without caps or other protective finishes. Apply in accordance with manufacturer's instructions and standard grouting practices.

D. Properly align, level, and grout all equipment where necessary.

3.19 CONNECTIONS AND ALTERATIONS TO EXISTING WORK

A. Unless otherwise noted on the Drawings, where existing electronic safety and security work is removed, including hangers, to a point below finished floors or behind finished walls and capped, such point shall be far enough behind finished surfaces to allow for installation of normal thickness of required finish material.

B. Where work specified in Division 28 connects to existing equipment, conduits, etc., Contractor shall perform all necessary alterations, cuttings, fittings, etc., of existing work as may be necessary to make satisfactory connections between new and existing work, and to leave completed work in a finished and workmanlike condition.

C. Where the work specified under Division 28, or under other Divisions, requires relocation of existing equipment, conduit etc., Contractor shall perform all work and make necessary changes to existing work as may be required to leave completed work in a finished and workmanlike condition.

D. Where the relocation of existing equipment is required for access or the installation of new equipment, the Contractor shall temporarily remove and/or relocate and re-install as required to leave the existing and new work in a finished and workman like condition.

3.20 COORDINATION

A. Coordinate arrangement, mounting, and support of electrical equipment:

1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.

2. To provide for ease of disconnecting the equipment with minimum interference to other installations.

3. To allow right of way for piping and conduit installed at required slope.

4. So connecting raceways, cables, wireways, cable trays, and busways will be clear of obstructions and of the working and access space of other equipment.

5. To provide working space and dedicated space clearances per NEC Article 110.26.

B. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.

C. Coordinate location of access panels and doors for electrical items that are behind finished surfaces or otherwise concealed. Access doors and panels are specified in Part 2 of this Section.

D. Coordinate sleeve selection and application with selection and application of firestopping specified in Division 26 Section "Electrical Firestopping".

END OF SECTION

OUTAGE REQUEST FORM

DATE APPLIED: _____ BY: _____
_____

DATE FOR OUTAGE: _____ FIRM: _____

START OUTAGE-TIME: _____ DATE:_____

END OUTAGE - TIME: _____ DATE:_____

AREAS AND ROOMS: _____

FLOOR(S): _____

AREA(S): _____

ROOM(S): _____

WORK TO BE PERFORMED: _____

SYSTEM(S): _____

REQUEST APPROVED BY: _____
(FOREMAN OR OTHER PERSON IN CHARGE)

(FOR OWNER'S USE ONLY):

APPROVED: _____

YES _____ NO ____ BY: _____DATE: _____

DATE/TIME-AS REQUESTED: _____ OTHER : _____

OWNER'S PRESENCE REQUIRED: _____

YES: ____ NO: ____ NAME: _____

POINT OF CONTACT: _____ PHONE: _____

DIVISION 28 SECTION 283112
FIRE ALARM SYSTEM – EXISTING SYSTEM EXPANSION
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SECTION 283112 FIRE ALARM SYSTEM

PART 1. GENERAL

1.1. RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

B. All work under this Section shall be subject to the requirements of Division 28 Section, "Common Work Results for Electronic Safety & Security".

1.2. SUMMARY

A. This section of the specification includes the furnishing, assembly, construction, installation, connection and testing of a complete fire alarm system as described herein and on the drawings.

B. All related work specified in other sections shall be properly coordinated with the fire alarm equipment.

C. The additions to the system shall include all wiring, raceways, pull boxes, terminal cabinets, outlet and mounting boxes, alarm initiating devices, alarm indicating devices, and control equipment, and all other accessories and miscellaneous items required for an operating system.

1.3. APPLICABLE PUBLICATIONS

A. Unless otherwise indicated, the system and its components specified, and their installation and operation shall conform to the latest applicable requirements of the following publications:

1. National Fire Protection Association (NFPA):

   a. NFPA 70 National Electrical Code
   b. NFPA 72 National Fire Alarm and Signaling Code
   c. NFPA 72A Standard for the Installation, Maintenance and Use of Local Protection Signaling Systems
   d. NFPA 72E Automatic Fire Detectors
   e. NFPA 90A Air Conditioning and Ventilating Systems
   f. NFPA 101 Codes for Life Safety from Fire in Buildings and Structures

2. Underwriters Laboratories (UL):

   a. Fire Protection Equipment Directory
   b. Electrical Construction Materials Directory

3. Factory Mutual Approval Guide

4. Delaware State Fire Prevention Regulations

5. American Insurance Association Fire Protection Code (Article 14)

6. International Building Code (IBC)

7. Occupational Safety and Health Act

B. Acceptable evidence of compliance of components is a UL or FM label or listing or an independent certification, satisfactory to the Engineer, that the components meet the applicable standards.

1.4. QUALITY ASSURANCE

A. Qualification of Installer: The system shall be installed by an electrical contractor experienced in the installation of the fire alarm system. The services of a technician provided by the control equipment manufacturer shall be provided to supervise installation, adjustment, and tests and final connections of the system.

1.5. SCOPE

A. WORK INCLUDED

1. Furnish and install all additional fire alarm system wiring devices as indicated on the drawings.

2. Provide all required upgrades to the existing fire alarm system equipment to accommodate the additional fire alarm devices.

3. All fire alarm devices shall be connected to the existing Fire Alarm System.

B. Provide equipment submissions including the following:

1. Complete descriptive data indicating UL listing duct type smoke detectors.

2. Complete drawings of the proposed system showing conduit layout, wire count and device locations.

C. Detection Operation (Ceiling, Duct, and Heat)

1. Smoke sensors shall be smoke density measuring devices having no self contained alarm set point (fixed threshold). The alarm decision for each sensor shall be determined by the control panel. The control panel shall determine the condition of each sensor by comparing the sensor value to the stored values.

PART 2. PRODUCTS

2.1. FIRE ALARM DEVICES

A. Provide new fire alarm manual stations and initiation appliances to be compatible with the

existing Fire Alarm Control Panel.

B. Provide new notification appliances to be compatible with the existing Fire Alarm Control Panel.

C. Provide new duct detectors and remote test stations to be compatible with the existing Fire Alarm System.

D. Provide connections to new tamper and flow switches to be compatible with the existing Fire Alarm System.

PART 3. EXECUTION

3.1. GENERAL

A. Provide and install the additions to the system in accordance with the plans and specifications, all applicable codes and the manufacturer's recommendations. All wiring shall be installed in strict compliance with all the provisions of NEC Article 760 A and C, Power Limited Fire Protective Signaling Circuits or if required may be reclassified as non power limited and wired in accordance with NEC Article 760 A and B. Upon completion, the contractor shall so certify in writing to the owner and general contractor. All junction boxes shall be spray painted red and labeled Fire Alarm. Wiring color code shall be maintained throughout the installation.

B. Installation of equipment and devices that pertain to other work in the contract shall be closely coordinated with the appropriate subcontractors.

C. Ensure that the final mounting location will provide convenient access to the enclosure for maintenance.

3.2. SYSTEM TESTING

A. The completed fire alarm system shall be fully tested by the contractor and the manufacturer's NICET CERTIFIED technical representative in the presence of the owner's representative. Upon completion of a successful test, the contractor shall so verify in writing to the Owner, and general contractor.

B. The following test shall be performed by the Fire Alarm Manufacturer's authorized representative. Each and every device shall be tested for it's intended function. Verify that each device is located in its appropriate location. Written verification of this test shall be provided to the owner, architect, and general contractor. This test shall be performed in accordance with NFPA 72.

3.3. WARRANTY

A. The equipment and wiring shall be warranted to be free from electrical and mechanical defects for a period of one (1) year commencing with startup and owners beneficial use of any portion of the system. Warranty shall include all labor/travel time and parts.

END OF SECTION