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CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 1

Program Coordinator for New Castle County Discipline Alternative Programs – RFP#5-18-17 **Consortium of New Castle County School Districts**

Date of Addendum: July 3, 2018

OPENING DATE: **July 11, 2018 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to answer the following submitted questions:

1. Do I provide you with a plain English description or is there an actual form that I should use when providing the summaries?

The only required form is the last page – the proposal form. You may use the format of your choice when creating your proposal.

2. Is there a page, size, etc. limit?

No, there is not a page limit.

3. Do these seven packets have to be emailed, U.S. mail, or hand-delivered in person?

They can be delivered in any of the above referenced formats.

4. Am I to submit based upon an hourly rate or total job?

Total job.

5. Was there a previous coordinator? If so, is it public information as to what he or she was charged?

Yes there was – annual amount was \$73,392.00.

6. Add the following qualifications:

- Five years of experience as a building leader in an alternative setting working with at risk students
- Knowledge of personalize learning support for at risk students
- Experience in a blended learning environment preferred