



Planning

Architecture

Interior design

Graphic Design

Project Management

# ADDENDUM to CONTRACT DOCUMENTS

**Date:** March 14, 2018

**To:** All Bidders

**From:** Dave Dalby, BSA+A

**Copies:** All Bidders  
Tim Kain, NCCVTSD  
Al Schrum, NCCVTD  
Kathy Knotts, BSA+A

**Project Name:** Marshallton Educational Center  
Roof Replacement

**Project Number:** 17.019

**Subject:** **ADDENDUM 1**

**NOTICE:**

Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated **March 01, 2018** and any previously issued addenda, thereby incorporating these items into the contract documents.

Attach this Addendum to the project manual for this project. Work or materials not specifically mentioned herein are to be as described in the main body of the specifications and as shown on the drawings. Bidders shall acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the bidder to disqualification.

The following clarification, changes and/or additions shall by this reference be incorporated into the contract documents as though fully set forth therein.

Buck Simpers Architect  
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**A. GENERAL**

<b>Item No.</b>	<b>Item</b>
<b>A-1</b>	Attendance at mandatory prebid. Sign in list attached
<b>A-2</b>	Questions must be submitted by email to <a href="mailto:kknotts@simpers.com">kknotts@simpers.com</a> no later than noon Tuesday March 20, 2018

**B. BIDDER QUESTIONS & CLARIFICATIONS**

<b>Item No.</b>	<b>Question/Answer:</b>
<b>B-1</b>	

**C. MODIFICATIONS TO DRAWINGS**

<b>Item No.</b>	<b>Description:</b>
<b>C-1</b>	

**D. MODIFICATIONS TO SPECIFICATIONS**

<b>Item No.</b>	<b>Description:</b>
<b>D-1</b>	BID FORM: MODIFY AS NOTED Add line items for Alternates 2 and 3 See Specification section 01 23 00 Alternates for description
<b>D-2</b>	01 21 00 ALLOWANCES Modify 3.3.A Schedule Reduce Allowance amount FROM \$175,000 TO \$75,000
<b>D-2</b>	01 23 00 ALTERNATES: Modify as noted and attached Add Alternate #2 BLACK EPDM ROOF Add Alternate #3a DELETE WHITE ROOF AT SHARP CENTER Add Alternate #3b DELETE BLACK EPDM AT SHARP CENTER

**E. ATTACHMENTS**

<b>Items</b>	<b>Date</b>
Sign in Sheet	03/12/2018
Bid Form	
Specification 01 23 00 Alternates	
Drawing A-101	03/14/2018
Drawing A-111	03/14/2018

**END OF ADDENDUM 1**



Marshallton Education Building Roof Replacement  
1703 School Lane, Wilmington, DE 19804  
Contract # NCC/8003 ROOF\_REPL

**BID FORM**

**For Bids Due:** \_\_\_\_\_ **To:** New Castle County Vocational Technical School District  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Bidder:** \_\_\_\_\_

**Delaware Business License No.:** \_\_\_\_\_ **Taxpayer ID No.:** \_\_\_\_\_  
**(A copy of Bidder's Delaware Business License must be attached to this form.)**

**(Other License Nos.):** \_\_\_\_\_

**Phone No.:** ( ) \_\_\_\_\_ - \_\_\_\_\_ **Fax No.:** ( ) \_\_\_\_\_ - \_\_\_\_\_

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ \_\_\_\_\_  
( \$ )

**ALTERNATES:**

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates.

**ALTERNATE No. 1 – PROVIDE ASPHALT SHINGLES IN LIEU OF METAL ROOF**

AMOUNT WRITTEN IN WORDS: \_\_\_\_\_  
Add / Deduct ( \$ )

**ALTERNATE No. 2 – Provide Black EPDM in lieu of specified White**

AMOUNT WRITTEN IN WORDS: \_\_\_\_\_  
Add / Deduct ( \$ )

**ALTERNATE No. 3a – AT SHARP CONFERENCE CENTER Delete entire roof removal and installation of White EPDM**

AMOUNT WRITTEN IN WORDS: \_\_\_\_\_  
Add / Deduct ( \$ )

ALTERNATE No. 3b – AT SHARP CONFERENCE CENTER Delete entire roof removal and installation of Black EPDM

AMOUNT WRITTEN IN WORDS: \_\_\_\_\_  
Add / Deduct (\$ \_\_\_\_\_ )

Marshallton Education Building Roof Replacement  
1703 School Lane, Wilmington, DE 19804  
Contract # NCC/8003 ROOF\_REPL

**BID FORM**

**UNIT PRICES:**

**ADD**

UNIT PRICE No.1: \_\_\_\_\_ \$ \_\_\_\_\_ (\$/SF)

UNIT PRICE No.2: \_\_\_\_\_ \$ \_\_\_\_\_ (\$/SF)

**ALLOWANCES:**

ALLOWANCE No. 1:

Seventy-five thousand dollars

\_\_\_\_\_ Add / Deduct (\$75,000.00 )

Marshallton Education Building Roof Replacement  
1703 School Lane, Wilmington, DE 19804  
Contract # NCC/8003 ROOF\_REPL

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to maintain phased completion dates identified in the construction documents.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)

\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_  
(SEAL)

By: \_\_\_\_\_  
( Authorized Signature )

\_\_\_\_\_  
( Title )

Date: \_\_\_\_\_

**ATTACHMENTS**

- Sub-Contractor List
- Non-Collusion Statement
- Bid Bond
- Consent of Surety
- (Others as Required by Project Manuals)

Marshallton Education Building Roof Replacement  
1703 School Lane, Wilmington, DE 19804  
Contract # NCC/8003 ROOF\_REPL

**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u> <u>Subcontractors tax payer ID #</u> <u>or Delaware Business license #</u>	<u>Address (City &amp; State)</u>
1.	_____	_____
	_____	
2.	_____	_____
	_____	
3.	_____	_____
	_____	
4.	_____	_____
	_____	
5.	_____	_____
	_____	
6.	_____	_____
	_____	
7.	_____	_____
	_____	
8.	_____	_____
	_____	
9.	_____	_____
	_____	

Marshallton Education Building Roof Replacement  
1703 School Lane, Wilmington, DE 19804  
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**BID FORM**

**NON-COLLUSION STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date **New Castle County Vocational Technical School District (NCCVTSD)**.

All the terms and conditions of Contract # 2018-4 have been thoroughly examined and are understood.

**NAME OF BIDDER:** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (TYPED):** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE (SIGNATURE):** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_ . NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

**END OF SECTION 00 41 00**

**SECTION 01 23 00 - ALTERNATES**

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
  - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
  - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated revisions to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.

- D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

- A. Alternate No. 1: PROVIDE ASPHALT SHINGLES IN LIEU OF METAL ROOF
1. Base Bid: Provide basis of design standing seam metal roof as specified section 07 41 13.16
  2. Alternate: Provide shingle roof as specified in section 07 31 13
- B. Alternate No. 2: AT SHARP CONFERENCE CENTER Provide Black EPDM in lieu of specified White
1. Base Bid: White EPDM as specified in section 07 53 23 ETHYLENE-PROPYLENE-DIENE-MONOMER (EPDM) ROOFING
  2. Alternate: EPDM: ASTM D 4637, Type I, nonreinforced uniform, flexible EPDM sheet, 60 mil thickness, exposed face color "Black"
- C. Alternate No. 3a: AT SHARP CONFERENCE CENTER Delete entire roof removal and installation of White EPDM over Sharp Center as identified on drawings A-101 and A-111
- D. Alternate No. 3b: AT SHARP CONFERENCE CENTER Delete entire roof removal and installation of Black EPDM over Sharp Center as identified on Drawing A-101 and A-111

**END OF SECTION 01 23 00**