



Planning

Architecture

Interior design

Graphic Design

Project Management

ADDENDUM to CONTRACT DOCUMENTS

Date: April 2, 2015

To: All Bidders

From: David Dalby, BSA+A

Copies: All Bidders
Tim Kain, NCCVTSD
Al Schrum, NCCVTSD
Alicia Carter, BSA+A
Kathy Knotts, BSA+A

Project Name: Delcastle Technical High School Roof
Replacement - Bid #2015-4

Project Number: BSA+A # 14.007

Subject: **ADDENDUM 1**

NOTICE:

Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated **March 25, 2015** and any previously issued addenda, thereby incorporating these items into the contract documents.

Attach this Addendum to the project manual for this project. Work or materials not specifically mentioned herein are to be as described in the main body of the specifications and as shown on the drawings. Bidders shall acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the bidder to disqualification.

The following clarification, changes and/or additions shall by this reference be incorporated into the contract documents as though fully set forth therein.

**Buck Simperts Architect
+ Associates, Inc.**

715 North Orange Street
Wilmington, DE 19801

302.658.9300
fax 658.1125

www.simpers.com

A. GENERAL

Item No.		Item
A-1		Pre-bid Attendance: Attached is the sign-in sheet.
A-2		Pre-bid Agenda: Attached is the Agenda from the Pre-bid meeting.

B. MODIFICATIONS TO PROJECT MANUAL

Item No.		Description:
B-1		SECTION 00 41 00 – Bid Form DELETE section and REPLACE with attached revised section.

C. BIDDER QUESTIONS & CLARIFICATIONS

Item No.		Question/Answer:

D. MODIFICATIONS TO DRAWINGS

Item No.		Description:

E. ATTACHMENTS

Items
Pre-bid Meeting Sign In Sheet
Pre-bid Meeting Agenda
Bid Forms

END OF ADDENDUM 1



SIGN IN SHEET

Project: Delcastle Technical H.S. Roof Replacement (Bid #2015-5)

DATE: / TIME: 04-01-15 / 10:00 AM

Location: Delcastle High School

BSA+A Project # 14.007

Name	Company Representing	Telephone/Fax Number	E-mail Address
MARC EVERARD	D.A. NOLT INC	856 757 9333 856 757 4967	MATT O NOLT .com
Michael Cousins	P-C Roofing Inc.	(301) 322-6067	Michael O Peltrois Inc.com
Ryan Sarna	Tri State the Roofers	995-7007	rsarna@comcast.net
MARK MORRISON	ABC SUPPLY CO INC.	409-577-1462	mark.morris@abcsupply.com
MARK CREEB	CTA Roofing	ASA 8551	mark@ctaroofing.com
RON RICHMART	DAVID/RANDALL ASSOC. INC	215 256 7450 X100 215 256 7456 FAX	R.RICHMART@DAVIDRANDALL.COM
Jim Wilkerson	WILKINSON ROOFING	302 998 8676 352 928 4719	jim@wilkersonroofing.com
Tim Brown	H.K. Griffith, Inc	302-288-4635	tim@hkgriiffith.com
Buck High	TR-L STATE RIF	610 894 2693	bhigh@comcast.net
Chels Rumsey	CLS	610 874 2861	crumsey@comcast.com



Pre-Bid Meeting Agenda

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Project	Delcastle Technical High School and Hodgson Vo-tech High School Roof Replacements	Project NO	14.007
Location	1417 Newport Road Wilmington, DE 19804	Date	April 1, 2015
Meeting Subject	Meeting Agenda	Time	10:00 AM

No.	Item
1.	Introduction/Sign in Sheet PLEASE BE ADVISED THERE ARE SEPARATE SIGN IN SHEETS FOR EACH SCHOOL.
2.	Scope of Work Description
3.	Bids both due: Wednesday, April 15 th @ 12:00 PM <ul style="list-style-type: none">- Apparent low bidder(s) shall be prepared to stay for de-scoping immediately following completion of bid opening.- Apparent 2nd lowest bidder(s) shall leave contact information and be prepared to meet for de-scoping if required.
4.	Schedule – Contractor to provide per SUMMARY
5.	RFI / ADDENDA – All questions are to be submitted in writing to Dave Dalby @ BSA+A; All questions must be Architect no later than 4 days prior to bid opening; Answers will be issued by written addenda (posted to mymarketplace & RCI) and sent to each bidder no later than 3 days prior to bid opening
6	Alternates – Alternate #1 – Provide basis of design roof membrane system; Alternate #2 – Replacement of metal coping (DELCASTLE ONLY) Allowances – Allowance #1 – 10 day Schedule allowance. Allowance #2 – Contingency of: \$500,000.00 (DELCASTLE) \$400,000.00 (HODGSON)
7.	Wage rated project
8.	Subcontractor Listing – review categories; <ul style="list-style-type: none">- Add Plumbing



Pre-Bid Meeting Agenda

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No.	Item
9.	Contractor's Visits – To be arranged with the Maintenance Chief of each school. <ul style="list-style-type: none">- Delcastle: Jewel Lemons, 302-995-8124- Hodgson: Mike Enzor, 302-834-3185
10.	Construction Documents available at mymarketplace.delaware.gov or at RCI per advertisement
11.	Permits – contractor to obtain building permit and all required
12.	Location of Work/Access – identify unusual access issues; parking/dumpster locations or restrictions <ul style="list-style-type: none">- See SUMMARY for additional information.
13.	Questions??
14.	Adjourn

Delcastle Technical High School Roof Replacement
1417 Newport Road, Wilmington, DE 19804
Contract # 2015-4

BID FORM

For Bids Due: April 15, 2015

To: New Castle County Vocational Technical School District

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____

Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

BASE BID:

(Inclusive of: 10 Day period required by Allowance No. 1, and \$500,000.00 required by Allowance No. 2)

AMOUNT WRITTEN IN WORDS: _____
(\$ _____)

ALTERNATES:

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates.

ALTERNATE No. 1 – Provide Basis of Design Roof Membrane System

AMOUNT WRITTEN IN WORDS: _____
Add / Deduct (\$ _____)

ALTERNATE No. 2 – Replacement of Metal Coping

AMOUNT WRITTEN IN WORDS: _____
Add / Deduct (\$ _____)

Delcastle Technical High School Roof Replacement
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BID FORM

UNIT PRICES:

ADD

DEDUCT

UNIT PRICE No.1: Roof Insulation Thickness Adjustment \$ _____ (\$/SF/Inch) \$ _____ (\$/SF/Inch)

ALLOWANCE DESCRIPTIONS:

ALLOWANCE No. 1: PROVIDE ALLOWANCE OF 10 DAYS IN SCHEDULE, PER PHASE, TO BE ALLOCATED AS REQUIRED AT ANY POINT IN PROJECT SCHEDULE FOR LOST TIME DUE TO ANY CAUSE, INCLUDING, BUT NOT LIMITED TO WEATHER, SCHOOL FUNCTIONS, LATE START DUE TO EXTENDED END OF SCHOOL YEAR

ALLOWANCE No. 2: PROVIDE AN ALLOWANCE OF \$500,000.00 FOR REPAIR OF DAMAGED METAL DECK OR OTHER UNFORSEEN CONDITIONS DISCOVERED DURING REMOVAL OF EXISTING OR INSTALLATION OF NEW ROOF.

Delcastle Technical High School Roof Replacement
1417 Newport Road, Wilmington, DE 19804
Contract # 2015-4

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to maintain phased completion dates identified in the construction documents.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Bid Bond
Consent of Surety
(Others as Required by Project Manuals)

Delcastle Technical High School Roof Replacement
1417 Newport Road, Wilmington, DE 19804
Contract # 2015-4

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is **required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1.	Miscellaneous metals for railings	_____	_____
2.	Roofing Company	_____	_____
3.	Plumbing	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____

Delcastle Technical High School Roof Replacement
1417 Newport Road, Wilmington, DE 19804
Contract # 2015-4

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date **New Castle County Vocational Technical School District (NCCVTSD)**.

All the terms and conditions of Contract # 2015-4 have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

Delcastle Technical High School Roof Replacement
1417 Newport Road, Wilmington, DE 19804
Contract # 2015-4

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
_____ and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____
and State of _____ as **Surety**, legally authorized to do business in the State of Delaware
("State"), are held and firmly unto the **New Castle County Vocational Technical School District** in the sum
of _____ Dollars (\$ _____),
or _____ percent not to exceed _____
_____ Dollars (\$ _____) of amount of bid on Contract No. _____
_____, to be paid to the **New Castle County Vocational Technical School District** for the use and benefit
of the **New Castle County Vocational Technical School District** for which payment well and truly to be
made, we do bind ourselves, our and each of our heirs, executors, administrators, and successors, jointly and
severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded Principal
who has submitted to the **New Castle County Vocational Technical School District** a certain proposal to
enter into this contract for the furnishing of certain material and/or services within the **State**, shall be
awarded this Contract, and if said Principal shall well and truly enter into and execute this Contract as may
be required by the terms of this Contract and approved by the **New Castle County Vocational Technical
School District** this Contract to be entered into within twenty days after the date of official notice of the
award thereof in accordance with the terms of said proposal, then this obligation shall be void or else to be
and remain in full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

Name of Bidder (Organization)

Corporate
Seal

By:

Authorized Signature

Attest _____

Title

Name of Surety

Witness: _____

By:

Title

Delcastle Technical High School Roof Replacement
1417 Newport Road, Wilmington, DE 19804
Contract # 2015-4

BID FORM

CONSENT OF SURETY

DATE _____

To: *New Castle County Vocational Technical School District (NCCVTSD)*
1417 Newport Road
Wilmington, DE 19804

Gentlemen:

We, the _____

(Surety Company's Address)

a Surety Company authorized to do business in the State of Delaware hereby agrees that if

(Contractor)

(Address)

is awarded the Contract No. _____

We will write the required Performance and/or Labor and Material Bond required by Paragraph 8 of the Instructions to Bidders.

(Surety Company)

By _____
(Attorney-in-Fact)