



ADDENDUM NO. 1

TO

**NEW CASTLE COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT
HOWARD HIGH SCHOOL OF TECHNOLOGY
BID PACKAGE 1
WILMINGTON, DELAWARE**

This addendum is hereby made part of the Project Manual and Drawings dated October 6, 2017.

The Project Manual and Drawings shall be supplemented or amended as specified herein.

This Addendum contains changes to the requirement of the Project Manual. Such changes shall be incorporated into the Contract Documents and shall apply to work with the same meaning and force as if they had been included in the original Documents. Whenever this Addendum modifies a portion of a paragraph of the Project Manual, the remainder of the paragraph affected shall remain in force. Added information is shown as **Bold**, deleted information is shown as ~~striketrough~~.

This Addendum contains changes to the requirement of the Drawings. Such changes shall be incorporated into the Contract Documents and shall apply to work with the same meaning and force as if they had been included in the original Documents. Whenever this Addendum modifies a portion of any drawing, the remainder of the drawing affected shall remain in force. Added, deleted or revised information is shown as "clouded".

The conditions and terms of the basic Contract Documents shall govern work unless otherwise described in this Addendum. Whenever the conditions of work, and the quality or quantity of materials, or workmanship are not fully described in this Addendum, the conditions of work included in the basic Contract Documents for similar items of work shall apply to the work described in this Addendum.

If no similar items of work are included in the basic Contract Document, the best quality of material and workmanship shall apply and all work shall be subject to the written acceptance of the Architect.

GENERAL CLARIFICATIONS

1. Door hardware information may be found in the spec section "102310 – Glazed Interior Wall and Door Assemblies".
2. A bidding schedule dated November 13, 2017 is attached for your use.

II. RESPONSES TO BIDDERS' QUESTIONS

III. REVISIONS TO PROJECT MANUAL/SPECIFICATIONS

1. Section 011100 Summary of Work, DELETE this section in its entirety and REPLACE with attached revised section.

I. REVISIONS TO DRAWINGS

END OF ADDENDUM NO. 1

SECTION 011100 - SUMMARY OF WORK

1. RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Sections, apply to work of this Section.

2. CONTRACTS

- A. The work will be performed under separate prime contracts managed by the Construction Manager.

3. ALTERATIONS & COORDINATION

- A. Contractor shall be responsible to coordinate their work with the work of others, including, but not limited to, the preparation of general coordination drawings, diagrams and schedules, and control of site utilization, from the beginning of activity, through project close-out and warranty periods.

4. KNOWLEDGE OF CONTRACT REQUIREMENTS

- A. The Contractor and his Subcontractors, Sub-subcontractors and material men shall consult in detail the Contract Documents for instructions and requirements pertaining to the Work, and at his and their cost, shall provide all labor, materials, equipment and services necessary to furnish, install and complete the work in strict conformance with all provisions thereof.
- B. The Contractor will be held to have examined the site of the Work prior to submitting his proposal and informed himself, his Subcontractors, Sub-subcontractors and material men of all existing conditions affecting the execution of the Work.
- C. The Contractor will be held to have examined the Contract Documents and modifications thereto, as they may affect subdivisions of the Work and informed himself, his Subcontractors, Sub-subcontractors and material men of all conditions thereof affecting the execution of the Work.
- D. The Scope of Work for the Contract is not necessarily limited to the description of each section of the Specifications and the illustrations shown on the Drawings. Include all minor items not expressly indicated in the Contract Documents, or as might be found necessary as a result of field conditions, in order to complete the Work as it is intended, without any gaps between the various subdivisions of work.
- E. The Contractor will be held to be thoroughly familiar with all conditions affecting labor in the area of the Project including, but not limited to, Unions, incentive pay, procurements, living, parking and commuting conditions and to have informed his

Subcontractors and Sub-subcontractors thereof.

5. CONTRACT DOCUMENTS INFORMATION

- A. The Contract Documents are prepared in accordance with available information as to existing conditions and locations. If, during construction, conditions are revealed at variance with the Contract Documents, notify the Construction Manager immediately, but no more than three (3) days from the day the variance is first known. Failure to give timely notice shall operate to waive any claim Contractor might otherwise have for an adjustment to Contract Time or Sum as a consequence of such variance.
- B. The Specifications determine the kinds and methods of installation of the various materials, the Drawings establish the quantities, dimensions and details of materials, the schedules on the Drawings give the location, type and extent of the materials.
- C. Dimensions given on the Drawings govern scale measurements and large scale drawings govern small scale drawings, except as to anything omitted unless such omission is expressly noted on the large scale drawings.
- D. The techniques or methods of specifying to record requirements varies throughout text, and may include "prescriptive", "open generic/descriptive", "compliance with standards", "performance", "proprietary", or a combination of these. The methods used for specifying one unit of work has no bearing on requirements for another unit of work.
- E. Whenever a material, article or piece of equipment is referred to in the singular number in the Contract Documents, it shall be the same as referring to it in the plural. As many such materials, articles or pieces of equipment shall be provided as are required to complete the Work.
- F. Whenever a material, article or piece of equipment is specified by reference to a governmental, trade association of similar standard, it shall comply with the requirements of the latest publication thereof and amendments thereto in effect on the bid date.
- G. In addition to the requirements of the Contract Documents, Contractor's work shall also comply with applicable standards of the construction industry and those industry standards are made a part of Contract Documents by reference, as if copied directly into Contract Documents, or as if published copies were bound herein.
- H. Where compliance with two (2) or more industry standards, contract requirements, or sets of requirements is specified, and overlapping of those different standards or requirements establishes different or conflicting minimums or levels of quality, then the most stringent requirements, which are generally recognized to be also the most costly, is intended and will be enforced, unless specifically detailed language written into the Contract Documents clearly indicates that a less stringent requirement is to be fulfilled.

Refer apparently equal but different requirements, and uncertainties as to which level of quality is more stringent, to Architect for decision before proceeding.

- I. Reference standards referenced directly in Contract Documents or by governing regulations have precedence over non-reference standards which are recognized in industry for applicability of work.
- J. Contractor's bid is based on the complete set of Contract Documents including documents not specifically issued as part of the bid pack but referenced in same.

6. SCOPE OF WORK/GENERAL INFORMATION

- A. A Scope of Work for each contract to be awarded on the project follows in this section. When a Contract has been awarded to a Contractor, the successful Contractor will be listed after the title of the Contract. When no Contract has yet been awarded, no Contractor's name will be listed. Previous Scopes of Work include addendum changes.
- B. Contractor is responsible for performing the work listed in the Summary of Work for his contract. Contractor is also responsible for knowing the work that has been assigned to preceding contracts. No additional compensation or extension of time will be allowed a Contractor due to his ignorance of the work assigned to his Contract or to other contracts which may affect his work. The Contractor is responsible, however, for all items which are covered in the Specifications and Drawings relating to their Contract if not specifically mentioned in the Summary of Work.
- C. The Construction Manager will provide on-site a source for temporary electric, temporary water and portable sanitation facilities only. It is each Contractor's responsibility to make the necessary connections, including all material for temporary electric and water. Please note that utility charges for office trailers will be the responsibility of the individual Contractors.
- D. A dumpster will be provided on site for free use by Contractors to dispose of non-hazardous, common, work-related refuse. Clean-up is the responsibility of each Contractor. Clean up shall be performed on a daily basis. Contractors not complying will be advised in writing and back charged for all costs associated with the cleanup of their work.
- E. Contractors are reminded that there are limited storage areas available on site. Off-site storage will be the responsibility of each individual Contractor. Neither the owner or construction manager will be charged additional costs for storage during the project.
- F. Office trailer permits off site will be the responsibility of each individual Contractor. On site Contractor's field offices, one (1) per Contractor, if required, will be located as directed by the Construction Manager.

- G. Contractor will be prepared to discuss and submit a detailed project schedule seven (7) days after receipt of Notice to Proceed and to begin its submittal process. The Project Schedule is an integral part of this contract. Certain construction sequences and priorities must take place in order to meet the target dates. Concentrated work periods will occur and each Contractor is responsible to staff the project as required by the current Construction Schedule or as directed by the Construction Manager. Contractor will cooperate with the Construction Manager in planning and meeting the required sequences of work and Project Schedule as periodically updated by the Construction Manager.
- H. All bids must include insurance limits in accordance with Article 11 of the Section 007300 SUPPLEMENTARY CONDITIONS.
- I. Hoisting, scaffolding and material handling is the responsibility of each Contractor, unless otherwise noted.
- J. Contractor will be responsible for layout of its own work. The Construction Manager will provide benchmark and layout of the building line.
- K. Contractor will be responsible to keep clean public roadways soiled by construction traffic on a daily basis. If cleaning is not done, the Construction Manager may perform the cleaning on an overtime basis and backcharge the Contractor responsible.
- L. Contractor Scopes of Work and Schedule are interrelated. Familiarity with each is required.
- M. The Construction Manager will provide testing services for soil, concrete and steel. Other testing as required by the Contract Documents will be in accordance with the technical specifications and/or the individual scope of work. Refer to Specification Section 004500 - QUALITY CONTROL.
- N. Safety is the responsibility of each individual Contractor. The project will be governed under the guidelines of OSHA.
- O. Inter-Contractor shop drawing distribution will be performed by the Construction Manager. Contractor is individually responsible for either coordinating his work with these distributed drawings or notifying the Construction Manager, in writing, of any discrepancies.
- P. Coordination with other trades will be required. The Contractor will be required to attend periodic coordination meetings with other trades where requirements, conflicts and coordination issues will be discussed and resolved. Attendance when requested will be mandatory. If inter-Contractor coordination is not satisfactorily performed, the conflicting Contractors shall mutually share the cost to relocate and/or reinstall their work.

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- Q. Contractor shall submit a schedule of values to the Construction Manager, through Building Blok Management System, prior to the submission of their first invoice for approval.
- R. Contractor is expected to review and coordinate its Work with the complete set of Contract Documents, including all items noted as by his trade whether or not shown on that particular set of drawings. Documents are available at the site for review.
- S. Contractor is responsible for obtaining all necessary permits required for his work, including street permits. Unless otherwise noted, building permit shall be secured by the Construction Manager. Any subcontractor who will be restricting access to street, right of way or adjacent property must notify the Construction Manager 48 hours in advance.
- T. Contractor's License: Submit a copy of all business licenses required by local and state agencies.
- U. Contractor shall absorb, without additional compensation, any and all costs of working beyond normal hours to maintain job progress in accordance with the current construction schedule.
- V. No asbestos or PCB's in or on any material or equipment will be accepted or allowed on this project. All hazardous materials will be treated in accordance with all State and Federal regulations.
- W. Each individual Contractor will provide fine clean up on a daily basis. Fine cleaning will be defined as those means/methods utilized to ensure that all odors, dust, and debris will be non-existent within the project area at the end of each workday. In addition, means and methods shall be utilized that prevent the migration of odors, dust, debris, and excessive noise from migrating into non-working areas. An approved cleanup plan will be required before the initial start of the work. The construction manager reserves the right to stop the work, or any portion thereof, upon failure to provide the required cleaning. Contractors will be individually back charged by the Construction Manager for clean up not satisfactorily performed by the Contractor.
- X. In the event asbestos is uncovered, the Contractor shall notify the Construction Manager of the areas requiring removal of asbestos. The Construction Manager shall then coordinate the removal with the Owner.
- Y. This project is to be constructed adjacent to and in existing buildings. Contractor shall exercise all due precautions to minimize noise, air pollution and any other construction hazards which in any way would cause discomfort or danger to the occupants of the existing building in the area.
- Z. Existing mechanical, electrical, plumbing, sprinkler, medical gas, fire alarm, etc. systems will be shut off and locked out by the Owner as required by the Work. Tie-in and

modifications to those systems will be performed by the specific Contractor associated with the work as indicated in the Contract Documents. Re-energizing and re-startup of all systems should be performed by the Owner.

- AA. NOT USED
- AB. Normal work hours for this project are from 7:00 a.m. to 3:30 p.m. Any work to be performed outside of these hours must receive prior approval from the Construction Manager. Requests to work beyond normal work hours shall be submitted at least 48 hours prior.
- AC. Contractor is responsible for having a competent project superintendent/foreman on-site during all work performed under its contract.
- AD. In the event the Contractor has non-English speaking employees or subcontractors on the project, they shall have a superintendent or foreman on site, at all times, who speaks English and can communicate with Contractor's employees. Should the Contractor fail to meet this requirement, at any time, Construction Manager may direct all Work to stop until the proper supervision is on site. The Contractor will be responsible for maintaining the project work schedule and make up at its own expense, any delay to the Schedule resulting from the work stoppage.
- AE. Punch List Procedures: Contractor shall be given a copy of the punch list with his appropriate work identified. Contractor shall have nine (9) calendar work days to complete its punch list work. On the 10th day or as determined by the Construction Manager, the Construction Manager shall employ other contractors, as required, to complete any incomplete punch list work and retain from the appropriate Contractors retainage all costs incurred.
- AF. Contractor shall provide the necessary safety barricades and railings required to complete their work and comply with all OSHA, local code and contract specifications.
- AG. Temporary Protection: Provide temporary protection to ensure that no damages occur to existing or new finishes, building components, materials, equipment, etc. In addition, provide all approved signage and safety devices applicable to the referenced temporary protection. An approved temporary protection plan will be required before the initial start of the work.
- AH. All contractors will be responsible to review and be familiar with the classroom mock up; established to provide a level of expectation to the bidders during the bidding process.
- AI. The contractor's shall be responsible for all quality control and the craftsmanship of the final products delivered.
- AJ. Should any work not meet the expectations of the mock ups and the contract documents

it will be rejected and replaced at the contractors cost.

- AK. Contractors are expected to be present with their estimating team at the Pre-Construction meeting; this meeting will discuss the level of expectation expected by all contractors. These meetings are not mandatory; but you are responsible to view and understand the existing conditions of the project before bidding

CONTRACT NO. HHS – 49 ARCHITECTURAL MODIFICATIONS

A. Work included in this contract consists of, but is not necessarily limited to, all labor, materials and equipment for:

- Technical Specification Sections:

Division 0	Bidding and Contract Requirements
Division 1	General Requirements
Division 2	Existing Conditions
Section 064100	Architectural Wood Casework
Section 062008	Finish Carpentry
Section 081433	Stile and Rail Wood Doors
Section 099000	Painting and Coating
Section 105100	Lockers
Section 102310	Glazed Interior Wall and Door Assemblies

This contract also includes, but is not necessarily limited to, all labor, materials and equipment for the following:

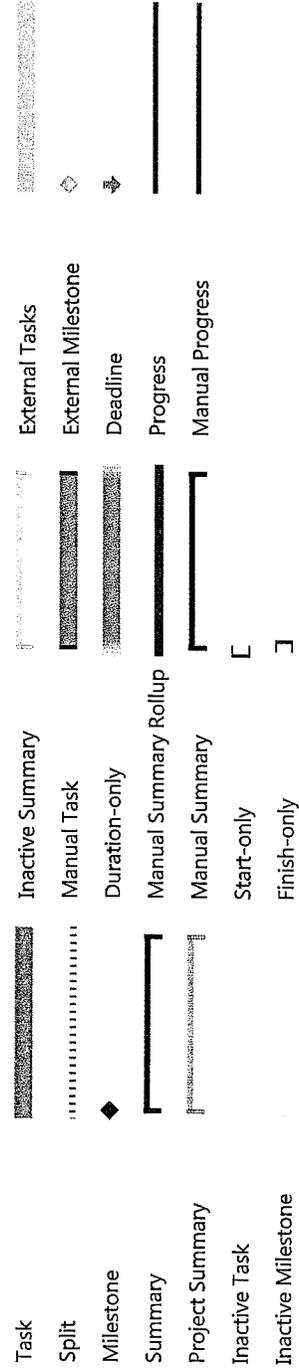
1. Provide and install all architectural modifications as per BP-I documents. To include but not limited to glazed interior wall and door assemblies, architectural wood casework, demolition, butt glazed glass panels, built in display cases, and benches.
2. Interior painting of plaster walls and finishing of all surfaces including casework and millwork to be included in your base bid proposal.
3. This contract includes door and casework hardware.
4. This contract includes all glass, glazing, and caulking related to the architectural modifications.
5. Protection of work after installation shall be included in the base bid. Utilize RAM paper and or other suitable protection methods to protect completed work.
6. All metal framing, plaster, acoustical ceiling work, and wood blocking indicated in the plaster walls is by others.
7. This contract owns all millwork, trim, finish and installation of same.
8. This contract to include the electrical work and lighting fixtures required in the display cabinets
9. Material handling and cleanup is the responsibility of this contract.

10. Include a **\$50,000** ~~40,000~~ allowance for work to be determined by the Construction Manager and District.
11. **This contract excludes all terrazzo work.**
12. **This contract to include all staining and finishing of display cases, trim, molding, doors, etc. that are included within this Bid Package.**
13. **All plaster board behind casework to be primed painted.**
14. **Lockers are steel and are to be filled and refinished inside and out.**
15. **Millwork will NOT be pre-finished. This contract to include finishing all millwork and casework inside and out.**

END OF SECTION

Howard HS Phase II BP-I
Bidding Schedule

ID	Task Mode	Task Name	Duration	Start	Finish	4th Quarter Oct	Nov	Dec	1st Quarter Jan	Feb	Mar	2nd Quarter Apr
1	🚧	BP-I Construction Schedule	86 days?	Mon 11/27/17	Mon 3/26/18							
2	★	Award Bid Pac	1 day	Mon 11/27/17	Mon 11/27/17							
3	★	Procure Shop Drawings	10 days	Tue 11/28/17	Mon 12/11/17							
4	★	Review and Approval of Shop Drawings	10 days	Tue 12/12/17	Mon 12/25/17							
5	★	Procure Materials and Delivery	35 days	Tue 12/26/17	Mon 2/12/18							
6	★	Installation	25 days	Tue 2/20/18	Mon 3/26/18							
7	★											
8	★	Include OT and additional costs in your base bid to meet this										



Project: Howard HS BP-I
Date: 11/13/17