



State of Delaware
Department of Natural Resources and Environmental Control
Delaware Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

PRE-BID MEETING AGENDA

Date: September 19, 2019
To: File
From: Julio Seneus
Subject: Holts Landing -Assawoman Canal Trail - DE Route 26 Underpass
Contract No. 2019-HL-200
Meeting Date: September 19, 2019
Location: Holts Landing Road
39415 Inlet Road
Rehoboth Beach, DE 19939

ADDENDUM 1

The mandatory pre-bid meeting for the above referenced project was held at the project site, intersection of Atlantic Avenue (DE Route 26) and Riga Drive, on September 19, 2019, at 10:00 AM. The following summary is provided for the purpose of clarifying and reiterating those points discussed during the meeting.

A copy of the attendance list is attached for your information.

Julio Seneus, Project Engineer, DNREC Division of Parks and Recreation open the meeting with a brief description of the project and reminded perspective bidders that electronic copies of the plans were available for purchase at the beginning of the meeting, and gave a brief overview of the administrative requirements followed by a brief presentation of the scope of work.

The following points were clarified or emphasized:

INTRODUCTIONS:

Project Manager: Julio Seneus
Construction Manager: Pierce Thompson
Design Engineer: Bob Shaffer, RK&K

ADMINISTRATIVE:

Sign-In Sheet: Please make sure to fill out the sign in sheet, otherwise you will not be considered in attendance and will not be permitted to submit a bid.

Questions during Bidding: All questions shall be submitted via email to Brooks.Cahall@Delaware.gov. Last Day for Questions shall be October 1st, 2019 (2:00 PM) any questions received after this time will not be addressed. Questions will be answered via Addendum. Phone calls will not be replied to.

Bonds: Bid bond is required and is required to be submitted with your bid. Bond forms were included in the bid package Performance and Payroll bonds will be required for the work. Bond forms were included in the bid package and will be required upon notice of award of the contract, along with a certificate of insurance.

Wages/Payroll: Prevailing wage and payroll reporting is **NOT** applicable to this project per the letter from the Department of Labor dated 5/17/2019.

Bids Due: Thursday, October 3, 2019 at 2:00 PM Local Time. Any bid received after the stated time will be returned unopened. Bids accepted by overnight mail, or in person at DNREC – Division of Parks and Recreation, 89 Kings Highway, Dover DE 19901.

Sealed Bids shall be addressed to the following address:

"DNREC CONTRACT NO. 2019-HL-11 SEALED BID – DO NOT OPEN".
Dept. of Natural Resources & Environmental Control
Division of Parks and Recreation
Office of Design and Development
89 Kings Highway, Dover DE 19901
Attn: **Brooks Cahall**, PM. Phone Number: 302-739-9210

SCOPE OF WORK:

Base Bid: Project involves the construction of the trail extension of the Assawoman Canal Trail underneath of DE Route 26 (SCR 026) bridge via an underpass. The contractor must construct the proposed concrete curb retaining wall and 8 foot wide concrete sidewalk per approved plans.

Critical Notes:

1. The proposed underpass must not be attached to any structural components of the bridge.
2. Provide a minimum vertical clearance of 8 feet and a minimum clear width of 8 feet, in accordance with the AASHTO requirements and DelDOT guidelines.
3. The proposed Underpass must be located between the bridge western piers and the abutment.
4. The underpass must not interfere with the navigational channel and it must be located landward of the bridge
5. Working in Waterways: No work shall occur in the waterway without proper permits.
6. MOT Required - SR 26: TA-1 & Riga Drive: TA-10

Sub-Contractors: A completed list of sub-contractors shall be submitted with your Bid. Reminder to name only one subcontractor for each of the following trades (these are also listed in the project book):

- Non-Structural Concrete
- Structural Concrete
- Handrail
- Signage
- Site Work

Unit Prices: There are a total of 2 Items that Unit Prices are requested:

- Concrete
- Graded Aggregate Base Course (GABC)

On-Site Superintendent: The contractor shall designate a superintendent who shall be on site for the duration of the project.

Completion of Work:

- Notice of Contract Award: Within thirty (30) days of receipt and acceptance of qualified low bid.
- Purchase Order Issuance: The issuance of a State of Delaware purchase order is contingent upon the successful Contractor submitting bonds on State-approved forms, signed contracts and insurance certificates to the State of Delaware within 20 days of Notice of Award. A purchase order will be issued in approximately thirty days after these items have been submitted to the State of Delaware.
- On-Site Mobilization: Upon receipt of State of Delaware purchase order (PO).
- Substantial Completion: The work shall be completed 80 days from on-site start of work.
- Completion of Punch List: 21 days from date of substantial completion.

Permits:

- SSWM permit is not required for this project. However, erosion and sediment control measures shall be implemented in accordance with the specifications and criteria in the current Delaware Erosion and Sediment Control Handbook.
- State Historic Preservation Office (SHPO)
- DNREC Subaqueous Permit
- US Army Corps Permit NWP 18 & 33
 - Pre-Construction Notice
 - Work Completion Notice
- DelDOT Entrance Permit
- DelDOT Bridge Design Section Concurrence

Shop Drawings: All shop drawings and Source of Supply documents will be submitted electronically to the project file sharing site. The awarded contractor shall be provided access to the site. The contractor will designate a point of contact for access. The project team will have 15 days to review and respond to all shop drawings and Source of Supply documents. Please consider this when making submissions and scheduling the work.

Successful Bidder will be expected to enter into a Standard A101-2007 Agreement between Owner and Contractor.

SPECIFICATIONS:

Specification Section, Bid Form: Remove and replace the entire Section 004113 with the enclosed document in order to reflect the proper Subcontractor List as noted on page 001413-4.

DRAWINGS:

- Delete Sheet C-1 and replace with attached Sheet C-1 to reflect the proper MOT Notes for the project.
- Delete Sheet C-8 and replace with attached Sheet C-8 showing the DelDOT Standard Details for Curb Retaining Wall for the rebar sizes.

FIELD WALK/QUESTIONS:

1. Does the project requires silt fence and CCR reports?
 - *The contractor must install silt fences at the project site as noted on the plans.*
2. It the turbidity curtain warranted for this project?
 - *The turbidity curtain, Type 2, is warranted for this project, and it should be installed prior to the site work along the Assawoman Canal.*

ASSAWOMAN CANAL TRAIL EXTENSION
7 TOWN ROAD, OCEAN VIEW, DE 19970
DIVISION OF PARKS AND RECREATION CONTRACT No. 2019-HL-200

BID FORM

For Bids Due: October 3, 2019 2:00 PM To: Dept. of Natural Resources and Environmental Control
Division of Parks and Recreation
Office of Design and Development
89 Kings Highway, Dover DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____

(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone Number: () _____ Fax Number: () _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____

(\$)

ASSAWOMAN CANAL TRAIL EXTENSION
7 TOWN ROAD, OCEAN VIEW, DE 19970
DIVISION OF PARKS AND RECREATION CONTRACT No. 2019-HL-200

BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

| | <u>DEDUCT</u> | <u>ADD</u> |
|--|----------------------|-------------------|
| UNIT PRICE No. 1: Structural Concrete | \$ _____ | \$ _____ |
| UNIT PRICE No. 2: Graded Aggregate Base Course | \$ _____ | \$ _____ |

7 TOWN ROAD, OCEAN VIEW, DE 19970
DIVISION OF PARKS AND RECREATION CONTRACT No. 2019-HL-200

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's/General Partner's /Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____

By: _____
(Authorized Signature)

(Seal)

(Title)

Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit of Employee Drug Testing Program
- Bid Security

ASSAWOMAN CANAL TRAIL EXTENSION
 7 TOWN ROAD, OCEAN VIEW, DE 19970
 DIVISION OF PARKS AND RECREATION CONTRACT No. 2019-HL-200

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions.

| Subcontractor Category | Subcontractor | Address (City & State) | Subcontractors tax payer ID # or Delaware Business license # |
|----------------------------|---------------|------------------------|--|
| 1. Non-Structural Concrete | _____ | _____ | _____ |
| 2. Structural Concrete | _____ | _____ | _____ |
| 3. Handrail | _____ | _____ | _____ |
| 4. Signs | _____ | _____ | _____ |
| 5. Site Work | _____ | _____ | _____ |
| 6. | _____ | _____ | _____ |
| 7. | _____ | _____ | _____ |
| 8. | _____ | _____ | _____ |

ASSAWOMAN CANAL TRAIL EXTENSION
7 TOWN ROAD, OCEAN VIEW, DE 19970
DIVISION OF PARKS AND RECREATION CONTRACT No. 2019-HL-200

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Office of Design and Development, Division of Parks and Recreation, DNREC.

All the terms and conditions of the Assawoman Canal Trail Extension have been thoroughly examined and are understood.

NAME OF BIDDER _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ of 20_____.

My commission expires _____, NOTARY PULIC _____

THIS PAGE MUST BE SIGNED AND NOTORIZED FOR YOUR BID TO BE CONSIDERED.

ASSAWOMAN CANAL TRAIL EXTENSION
7 TOWN ROAD, OCEAN VIEW, DE 19970
DIVISION OF PARKS AND RECREATION CONTRACT No. 2019-HL-200

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
_____ and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____
and State of _____ as **Surety**, legally authorized to do business in the State of Delaware
("State"), are held and firmly unto the **State** in the sum of _____
_____ Dollars (\$ _____), or _____ percent not to exceed _____
_____ Dollars (\$ _____)
of amount of bid on Contract No. _____, to be paid to the **State** for the use and
benefit of _____ (*insert State agency name*) for which payment
well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators, and
successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded **Principal**
who has submitted to the _____ (*insert State agency name*) a
certain proposal to enter into this contract for the furnishing of certain material and/or services within the
State, shall be awarded this Contract, and if said **Principal** shall well and truly enter into and execute this
Contract as may be required by the terms of this Contract and approved by the _____
_____ (*insert State agency name*) this Contract to be entered into within twenty days after
the date of official notice of the award thereof in accordance with the terms of said proposal, then this
obligation shall be void or else to be and remain in full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

Name of Bidder (Organization)

Corporate
Seal

By:

Authorized Signature

Attest _____

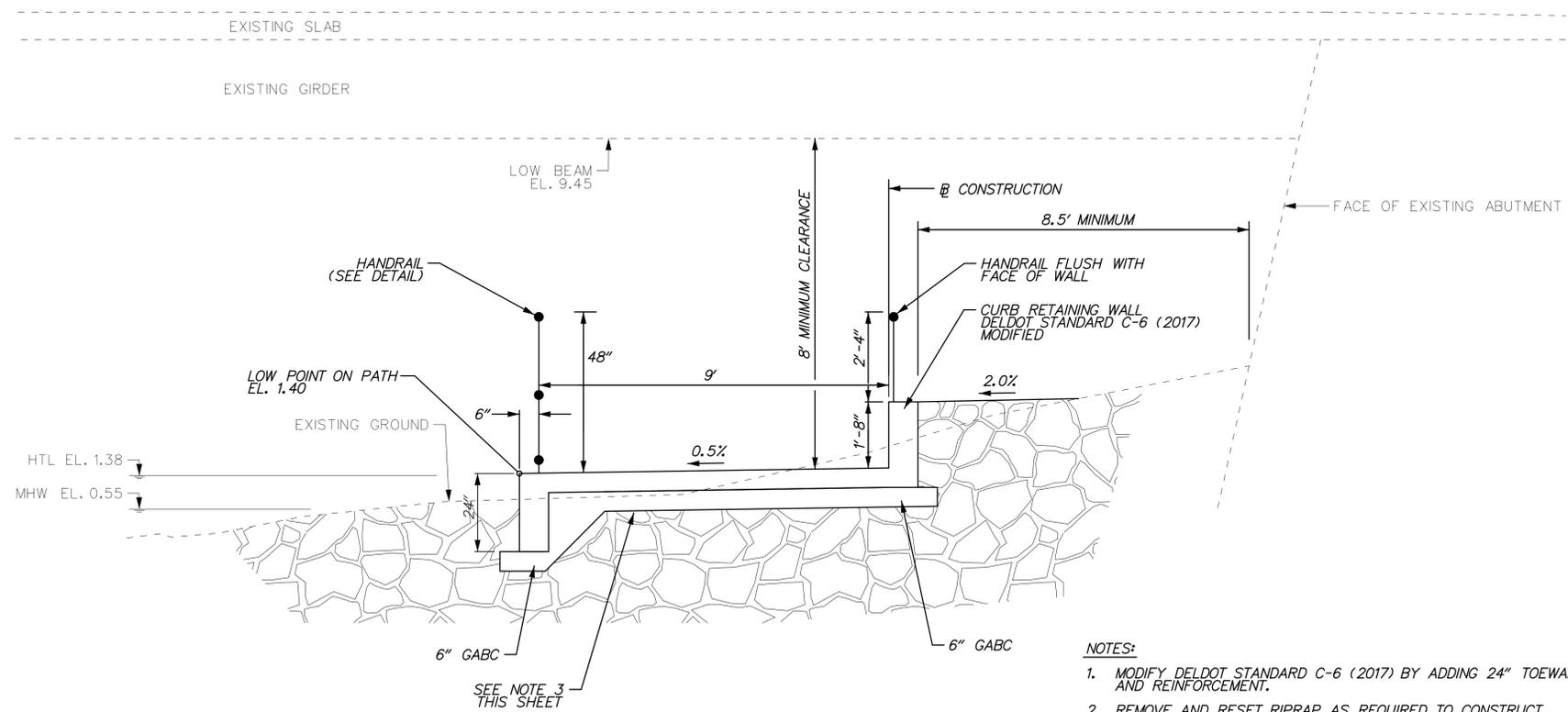
Title

Name of Surety

Witness: _____

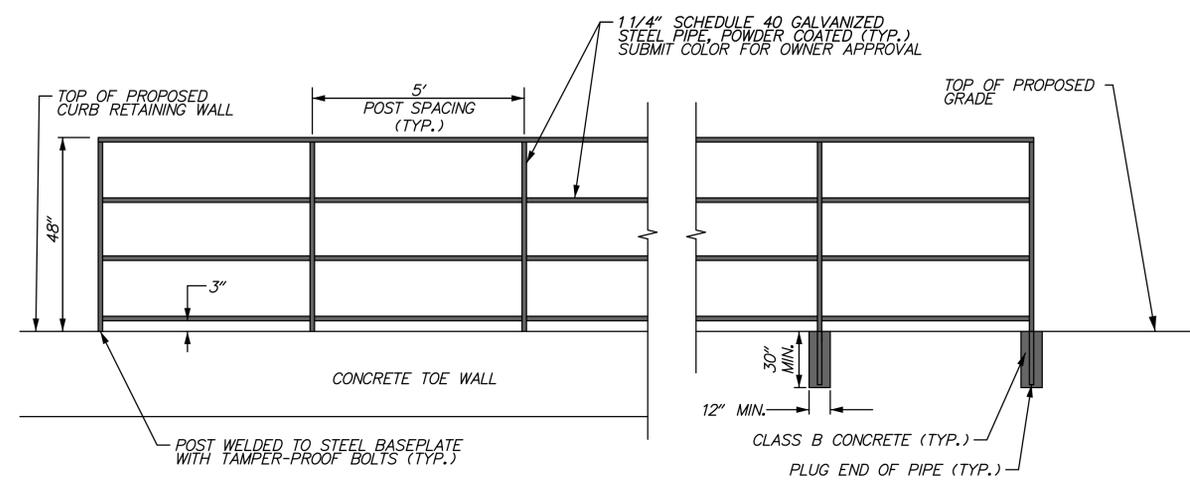
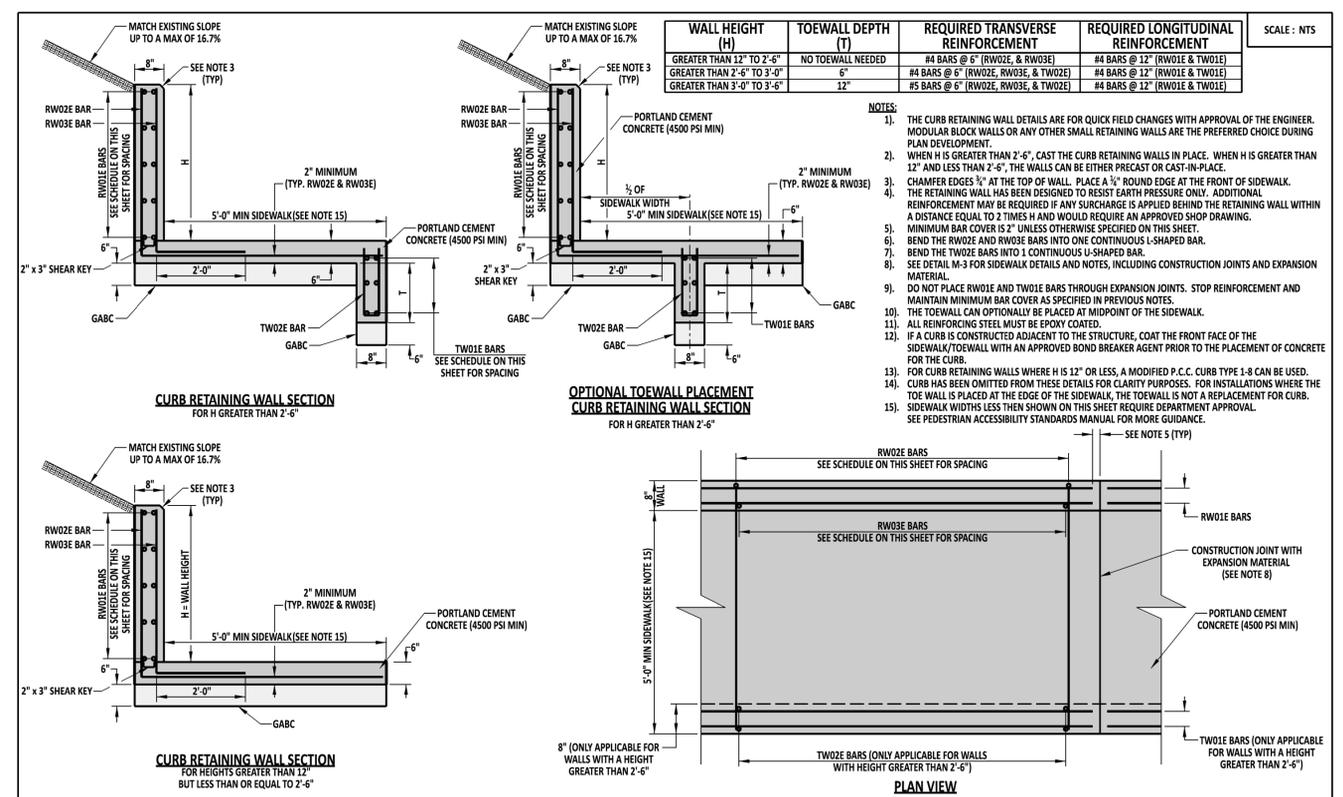
By:

Title



MODIFIED CURB RETAINING WALL
NOT TO SCALE

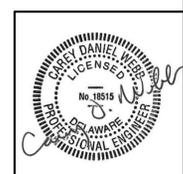
- NOTES:
1. MODIFY DELDOT STANDARD C-6 (2017) BY ADDING 24" TOEWALL AND REINFORCEMENT.
 2. REMOVE AND RESET RIPRAP AS REQUIRED TO CONSTRUCT MODIFIED CURB RETAINING WALL.



- NOTES:
1. RAILING SHALL BE WELDED WITH ALL JOINTS GROUND SMOOTH AND FREE OF BURRS.
 2. POSTS SHALL BE PLUMB. RAILS SHALL BE PARALLEL TO GRADE. TOP OF RAIL SHALL FOLLOW GRADE TO MAINTAIN A 48" HEIGHT FROM FINISHED SURFACE TO TOP OF RAIL. REFER TO GRADING PLAN.

HANDRAIL
NOT TO SCALE

| | | | | | | |
|--|---------------------|------------|-------------|-------------|-------------------|-----------|
| | CURB RETAINING WALL | | | APPROVED | SIGNATURE ON FILE | 5/31/2017 |
| | STANDARD NO. | C-6 (2017) | SHT. 1 OF 1 | RECOMMENDED | SIGNATURE ON FILE | 5/18/2017 |



BY: [Signature]

DESCRIPTION: ASSAWOMAN CANAL TRAIL EXTENSION

DATE: 9/20/19

DATE: 9/20/19

DESCRIPTION: 1 ADDED DETAIL C-6

ASSAWOMAN CANAL TRAIL EXTENSION

CONSTRUCTION DETAILS

DESIGNED BY: RKK

DRAWN BY: RKK

BUILDING NO.: N/A

DATE: 8/30/2019

SCALE: NOT TO SCALE

SHEET NO.: C-8

PARKS PROJECT #:

CONTRACT #:

2019-HL-200

8/30/2019 14:47:47 PM \\dbaler-v01\2019\2019-08-30\Assawoman_Canal_Trail_CADD\Plans\01_dct.dgn

| NAME | AGENCY/COMPANY | TELEPHONE | EMAIL |
|------------------|---------------------|--------------|--------------------------------------|
| CHARLIE CARNEY | SMI SERVICES OF DE | 302-259-4562 | CCARNEY@SMICOMPANIES.NET |
| William Mears | JL Briggs | 302 856 7033 | Contact @ JBriggs Co. Com |
| Matthew Ruoff | JJID | 302-363-2004 | mruff@jjid.com strentham@jjid.com |
| Lee S. Martinsen | SMI SERVICES OF DE | 443-239-0933 | lmartinsen@SMIcompanies.net |
| JEFF Norman | George & Lynch | 302-342-3126 | jnorman@geolyn.com |
| Tuan Bonnevile | A-Del Const. | 302-453-8286 | vmseitz@a-del.com |
| Dena Mitchell | DXI Construction | 302-858-5007 | dmitchell@dxiconstruction.com |
| RICH MAZOL | CHESAPEAKE TURF LLC | 302-922-1317 | RICH@CHESAPEAKE TURF.COM |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |