STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES
AND ENVIRONMENTAL CONTROL
DIVISION OF WATERSHED STEWARDSHIP
89 Kings Highway
DOVER, DELAWARE 19901

OFFICE OF THE
DIRECTOR

PHONE: (302) 739-9921
FAX: (302) 739-6724

October 10, 2019

Mr. Smokey Glover
Director of Operations, East Coast
Willard Marine Inc.
1412 Taylor Farm Road
Virginia Beach, Virginia 23453

Dear Mr. Glover:

I am pleased to inform you that Willard Marine Inc. has been awarded Contract Number NAT-201930/BOATREFIN for the Survey Boat Refinish project.

Enclosed are two (2) copies of our contract form that must be completed and returned to my attention prior to October 22, 2019. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Department of Natural Resources and Environmental Control, Division of Watershed Stewardship. One copy of the fully executed contract form will be returned for your records. Please do not begin the refinish of the survey boat until you have received an approved State of Delaware purchase order.

The awarded vendor(s) will be required to complete the new W-9 Form by visiting the Division of Accounting's website: http://accounting.delaware.gov/ . It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form. Agencies will not be able to purchase if this is not completed and accepted by the Division of Accounting. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

We appreciate your interest and look forward to working with you.

Sincerely,

Signature on File

Charles E. Williams, II
Planner IV

Enclosures

Delaware's good nature depends on you!