



Delaware Department of Natural Resources and Environmental Control  
Division of Parks and Recreation  
89 Kings Hwy  
Dover, DE 19901

April 8, 2019

TO: ALL OFFERORS

FROM: PATRICIA TANNER  
PARALEGAL III

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM #II  
NAT19004-PROPERTY MANAGEMENT  
PROPERTY MANAGEMENT

#### **ADDENDUM #II Q & A**

The purpose of this Addendum is to answer questions that were submitted.

Our goal is to award in the best interest of the State of Delaware and to the vendor that best meets the terms, conditions and specifications of the request for proposal. Bids are evaluated and scored to determine award.

1. Exactly how many properties pertain to Contract. No. NAT19004\_Property Management?
  - a. Appendix C of the RFP lists the current property. Currently, there is one (1) property to be managed. However, the Division, in its sole discretion, may offer additional rental properties and/or remove rental properties as needed, upon notice, to the awarded Vendor(s).
2. Are there pictures of said properties to observe current existing conditions?
  - a. Appendix C of the RFP shows photographs of the current property.
3. What is the property address, and or location?
  - a. Appendix C of the RFP lists the address as: 22219 Coastal Highway, Dewey Beach, Delaware.

4. Can we visit the properties to be managed for pre-inspection of existing conditions prior to submitting bid proposals?
  - a. There is no site visit for this RFP. However, before the bid opening you may contact the Park Superintendent to arrange for a visit, if the property is vacant.
  
5. Is there an active management contract in place at present, and is it that agreement public knowledge on your website for review?
  - a. The current property is under a Rental Listing Agreement with Jack Lingo Realtor. It is not available on the State of Delaware's website.
  
6. Will landscaping be a responsibility and if so will this be a recurring activity or as needed?
  - a. Per the RFP, keep premises in clean and sanitary condition and to make (or cause to be made) all repairs, alterations, replacements, and installations, do all landscaping, and purchase all supplies necessary for the proper operation of the premises. Landscaping responsibilities will vary depending on property location. Planting of foliage will be done only by prior approval of Division. Division shall provide tree care.
  
7. The contract will require me to have a business license in the State of Delaware. Will I be required to be a resident of Delaware?
  - a. No.