



March 15, 2019

TO: ALL OFFERORS
FROM: PATRICIA TANNER
PARALEGAL III, DIVISION OF PARKS AND RECREATION
SUBJECT: CONTRACT NO.: NAT19004_PROPERTY MANAGEMENT

ADDENDUM # 1 RFP TIMELINE REVISION

The timeline for this Request for Proposal has changed for Deadline for Bid Responses. The new due date to respond is **Friday, May 17, 2019**.

I. INTRODUCTION

B. KEY RFP DATES/MILESTONES

The following dates and milestones apply to this RFP and subsequent Contract award. Vendor(s) are advised that these dates and milestones are not absolute and may change due to unplanned events during the bid proposal and award process.

Activity	Due Date
RFP Availability to Vendor(s)	Tuesday, March 12, 2019
Written Questions Due No Later Than (NLT)	Thursday, March 28, 2019 at 1:00 P.M. (local)
Written Answers Due/Posted to Website NLT	Thursday, April 18, 2019
Proposals Due NLT	Friday, May 17, 2019, 1:00 P.M. (local)
Public Proposal Opening	Friday, May 17, 2019, 1:00 P.M. (local)
Proposal Evaluation/Presentations, as required	As Required
Vendor(s) Best & Final Discussions, as required	As Required
Contract Award	Will occur within 90 days of bid opening

VI. PROPOSAL REPLY SECTION

**CONTRACT NO. NAT19004_PROPERTY MANAGEMENT
Rental Property Management Services**

Please fill out the attached forms fully and completely and return with your proposal in a sealed envelope clearly displaying the contract number to the State of Delaware, Department of Natural Resources and Environmental Control, Division of Parks and Recreation by **Friday, May 17, 2019 at 1:00 P.M. (Local Time)** at which time bids will be opened.