

September 25, 2018

TO: ALL OFFERORS

FROM: Amy E. Bryson
Hydrologist, DNREC-Tank Management Section

SUBJECT: ADDENDUM TO INVITATION TO BID - CONTRACT NO. NAT18001-
HFCLOSURE; Heating Fuel Underground Storage Tank (UST) Closure
Assistance Program Removal, Closure in Place & Limited Overexcavation
Services

ADDENDUM #1

Addendum to Contract No: NAT18001-HFClosure, Heating Fuel Underground Storage Tank (UST) Closure Assistance Program Removal, Closure in Place & Limited Overexcavation Services

There are typographically errors in the "Contract No." at the top of the page of Appendix C (page 50), Appendix D (page 51), and Appendix E (page 52).

Corrected Appendix C, Appendix D, and Appendix E are included as part of this Addendum.

All terms and conditions remain the same. If you have any questions, please contact me by telephone at 302-395-2500 or by email at amy.bryson@state.de.us.

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Appendix C

Contract No. NAT18001-HFCLOSURE
Contract Title: Heating Fuel UST Assistance Program Removal, Closure in Place & Limited Overexcavation Services

PROPOSAL CHECKLIST AND TABLE OF CONTENTS

Please check off each item included in the proposal and indicate the page number in your proposal. This form should be used as the table of contents for your proposal.

Requirements for RFP Submission		<u>Check off</u>	<u>Page Number</u>
1)	Signed Cover Letter		
2)	Proposal Check List & Table of Contents (Appendix C)		
3)	Description of Qualifications and Selection Criteria (See Part IV.C.2 and Appendix E of this RFP)		
4)	Pricing Form (Appendix D)		
Appendices			
5)	Attachment 2: Non-Collusion Statement		
6)	Attachment 3: Exception Form		
7)	Attachment 4: Confidential Information Form		
8)	Attachment 5: Business References		
9)	Attachment 6: Subcontractor Information		
10)	DE Business License Documentation		
11)	Proof of Insurance Documentation		
12)	DNREC UST Certification Documentation		

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APPENDIX D

Contract No. NAT18001-HFCLOSURE

Contract Title: Heating Fuel UST Assistance Program Removal, Closure in Place & Limited Overexcavation Services

Pricing Form

Vendor Name: _____

Item	Price
Removal of ≤1,100 gallon Heating Fuel UST as part of Heating Fuel UST Closure Assistance Program including UST Removal soil samples per the <i>DNREC-Tank Management Section Requirements for UST Removals: Notification and Sampling (October 2012 or most recent version)</i> and Site Restoration to Original Conditions or DNREC Specifications	/UST
Closure in Place of ≤ 1,100 gallon Heating Fuel UST as part of the Heating Fuel Closure Assistance Program including UST closure in place soil samples per the <i>DNREC-Tank Management Section Requirements for UST Closure in Place: Notification and Sampling (October 2012 or most recent version)</i> and Site Restoration to Original Conditions or DNREC Specifications	/UST
Collection and Laboratory Analysis of Soil Samples in addition to the DNREC-TMS Requirements for UST Removal and Closure in Place Guidance Documents (<i>October 2012 or most recent version</i>)	/SOIL SAMPLE
Excavation, Loading, Transport, and Disposal of Heating Fuel Impacted Soils (maximum 22 tons); Replacement Backfill Materials (Delivery, Spreading, Compaction); Additional Site Restoration to Original Conditions or DNREC Specifications; and Collection and Laboratory Analysis of Overexcavation Soil Samples per the <i>DNREC-Tank Management Section Requirements for Overexcavation Notification and Sampling (October 2012 or most recent version)</i> (<u>Assume separate mobilization for Overexcavation Activities</u>)	/OVEREXCAVATION

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Appendix E

Contract No. NAT18001-HFCLOSURE

Contract Title: **Heating Fuel Underground Storage Tank (UST) Closure Assistance Program Removal, Closure in Place & Limited Overexcavation Services**

DESCRIPTION OF CRITERIA FOR SELECTION

1. QUALIFICATIONS AND EXPERIENCE

List the total number of UST removal and closure in place projects successfully completed in the State of Delaware; total number of removal and closure in place projects successfully completed in other States; the total number of residential heating fuel UST removal and closure in place projects in Delaware and other states; the number of years your company has been in business, the number of years your company has been certified for UST closure in the State of Delaware, and the number of individuals in your company which are DNREC UST Closure Certified.

2. CAPACITY TO MEET REQUIREMENTS OF THE CONTRACT

To demonstrate technical reporting ability **submit synopses of three (3) pertinent projects including reports**, with one (1) project report detailing overexcavation. The three (3) submitted reports should represent the most relevant experience of the firm/team, as it relates to the tasks identified in the Scope of Work for this Contract. Also please give a brief background of your company, its length of experience in underground storage tank removal, abandonment, and overexcavation related work, reputation in this area, and at least three (3) references are required. The submitted information must be in sufficient detail to establish and verify the level of your experience, and address all Scope of Work details outlined in Appendix B.

Equipment - On average what percentage of required equipment, for removal, closure in place, and overexcavation activities does your company own, such as excavators, backhoes, and bulldozers. List all relevant equipment owned. What percentage of equipment does your company rent for a typical removal, abandonment, or overexcavation? List all relevant equipment rented.

Training and Experience - Provide names of employees and their qualifications that will be assigned to do work under this proposal. Include information that proves they are 40 hour OSHA certified, confined space entry certified, Delaware certified, know Delaware soil sampling procedures, and all other relevant training.

Health and Safety - **Submit one (1) health and safety plan** from previous removal, abandonment, or overexcavation work.

Reporting - The submitted reports will be evaluated and scored. Submitted reports that do not meet all applicable criteria will not receive a perfect score. If no reports are submitted, no points will be awarded. (See Appendix B, Section 5 for General Reporting Requirements)

3. GEOGRAPHICAL LOCATION FOR FIELD WORK

Where is your office located? Will overnight stay near a site be required for the project personnel? Will there be a need for long term relocation of project staff to or near the site?