



**STATE OF DELAWARE**  
DEPARTMENT OF NATURAL RESOURCES  
& ENVIRONMENTAL CONTROL  
DIVISION OF FISH & WILDLIFE  
89 Kings Highway  
Dover, Delaware 19901

**OFFICE OF THE  
DIRECTOR**

**Phone: (302) 739-9910  
Fax: (302) 739-6157**

February 21, 2018

George & Lynch, Inc.  
150 Lafferty Lane  
Dover, DE 19901

Dear Mr. Jeffery L. Norman:

I am pleased to inform you that George & Lynch, Inc. has been awarded Contract Number NAT18001-Little\_Creek "Construction of Little Creek Boat Ramp." We hereby accept your Base Bid in the amount of \$1,346,940.00, Alternate No:1 in the amount of \$40,000.00, and all Scheduled Unit Prices as stated in your bid submission that was opened on February 16th, 2018.

This contract is for the construction of the Little Creek Boat Ramp with completion by October 15, 2018 (alternate 1) as described in the Project Manual (drawings, specifications, prevailing wages, and all other related documents) prepared by Century Engineering 4134 North DuPont Highway, Dover, DE 19901 that were issued for bid January 19, 2018. The full project manual and drawings with addendums 1 through 5 can be found on [www.bids.delaware.gov](http://www.bids.delaware.gov).

This contract is contingent upon executing a contract and processing a State of Delaware Purchase Order. As there is the potential for change orders in relation to unsuitable back fill, and length of piles, I am requesting that \$100,000.00 be added as a contingency fund to help aid in expediting change orders. If approved, remaining contingency funds will not be paid to contractor. Therefore, a Purchase Order in the amount of **\$1,486,940.00** will be requested of which \$100,000 will be for contingencies.

**Please sign and return the original and two (2) copies of the enclosed AIA project contract agreement and the executed payment and performance bonds, certificates of insurance, DE Business license and any other necessary information as soon as possible.** The contract MUST have the signature of a representative who has the legal capacity to enter your company into a formal contract with the State of Delaware, Department of Natural Resources and Environmental Control, Division of Fish and Wildlife. Hand delivered of documents is preferred or return to the following address: (Next Page)

***We Bring You Delaware's Great Outdoors  
through Science and Service***

Attention: Jeremey Ashe (Room B239B)  
Department of Natural Resources and Environmental Control  
Division of Fish and Wildlife  
89 Kings Highway  
Dover, DE 19901

A fully executed contract agreement form will be returned to you for your records.

The awarded vendor will be required to complete the new W-9 Form by visitation the Division of Accountings website: [www.accounting.delaware.gov](http://www.accounting.delaware.gov). It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form. Agencies will not be able to purchase if this not completed and accepted by the Division of Accounting. If you need assistance or have questions please contact 302-632-5404.

As required, the contractor shall not proceed with any work until receipt of an approved State of Delaware Purchase Order.

We appreciate your interest and look forward to working with you.

Sincerely,

Original on File

Jeremey Ashe  
Construction Manager