



State of Delaware
Department of Natural Resources and Environmental Control
Delaware Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

Date: October 17, 2017, 10:00 AM

Reference: **Delaware Department of Natural Resources and Environmental Control
Division of Parks and Recreation.
Holts Landing Boat Trailer Parking Lot
Contract No. 2017-HL-8
Mandatory Pre-Bid Meeting**

Location: Holts Landing Road
39415 Inlet Road
Rehoboth Beach, DE 19939

Introductions:

Project: Holts Landing Boat Trailer Parking Lot
Project Manager: Julio Seneus
Construction Manager: Pierce Thompson
Design Engineer: PPD

ADMINISTRATIVE:

Sign-In Sheet: Please make sure to fill out the sign in sheet, otherwise you will not be considered in attendance and will not be permitted to submit a bid.

Questions during Bidding: All questions shall be submitted via email to julio.seneus@state.de.us. Per the revised Bid Due Date, the last Day for Questions shall be November 24, 2017 (2:00 PM) any questions received after this time will not be addressed. Questions will be answered via Addendum. Phone calls will not be replied to.

Bonds: Bid bond is required and is required to be submitted with your bid. Bond forms were included in the bid package Performance and Payroll bonds will be required for the work. Bond forms were included in the bid package and will be required upon notice of award of the contract, along with a certificate of insurance.

Wages/Payroll: Prevailing wage and payroll reporting are applicable to this project. The project determination is Highway Construction.

BIDS DUE: Thursday, November 30, 2017 at 2:00 PM Local Time. Any bid received after the stated time will be returned unopened. Bids accepted by overnight mail, or in person at DNREC – Division of Parks and Recreation, 89 Kings Highway, Dover DE 19901.

Sealed Bids shall be addressed to the following address:

"DNREC CONTRACT NO. 2017-HL-8 SEALED BID – DO NOT OPEN".

Dept. of Natural Resources & Environmental Control
Division of Parks and Recreation
Office of Design and Development
89 Kings Highway, Dover DE 19901
Attn: Cindy A. Todd, RLA. Phone Number: 302-739-9210

Bids will be opened and read aloud in the auditorium.

Sub-Contractors: A completed list of sub-contractors shall be submitted with your Bid. Reminder to name only one subcontractor for each of the following trades (these are also listed in the project book):

- Paving
- Signage and Striping
- Concrete
- Electric & Power

Unit Prices: There are a total of 5 Items that Unit Prices are requested:

- Undercut Excavation
- Paving (Asphalt)
- Del. No. 2 Stone
- Del. No. 57 Stone
- Graded Aggregate Base Course (GABC)

On-Site Superintendent: The contractor shall designate a superintendent who shall be on site for the duration of the project.

Completion of Work:

- Notice of Contract Award: Within thirty (30) days of receipt and acceptance of qualified low bid.
- Purchase Order Issuance: The issuance of a State of Delaware purchase order is contingent upon the successful Contractor submitting bonds on State-approved forms, signed contracts and insurance certificates to the State of Delaware within 20 days of Notice of Award. A purchase order will be issued in approximately thirty days after these items have been submitted to the State of Delaware.
- On-Site Mobilization: Upon receipt of State of Delaware purchase order.

- Substantial Completion: The work shall be completed 12 weeks from on-site start of work.
- Completion of Punch List: 21 days from date of substantial completion.

Permits: SSWM permit is required for this project.

- Working in Waterways: No work will occur in the waterway without proper permits.

Shop Drawings: All shop drawings and Source of Supply documents will be submitted electronically to the project file sharing site. The awarded contractor shall be provided access to the site. The contractor will designate a point of contact for access. The project team will have 15 days to review and respond to all shop drawings and Source of Supply documents. Please consider this when making submissions and scheduling the work.

Successful Bidder will be expected to enter into a Standard A101-2007 Agreement between Owner and Contractor.

SCOPE OF WORK:

Base Bid: Project involves construction of the boat trailer parking to accommodate the boat ramp users. The contractor must construct the proposed parking lot per approved plans and to re-grade the existing swale for positive drainage.

Questions

1. What does Alternate 3, the milling and overlaying of existing parking consist of?
The milling and the overlaying of the existing parking lot consist of the paved area in front of the existing boat ramp and approximately 60-foot of the existing road.

SPECIFICATIONS:

Specification Section 004113, Bid Form: The Bid Form is being revised in order to rectify the Alternates, and it is going to be provided via Addendum 2

DRAWINGS:

Drawings: The plansheets C-101 and ES-101 are being revised to show the modifications to the parking lot layout, and the revised plansheets are going to be provided via Addendum 2.



ATTENDANCE SHEET

CONSTRUCTION PROGRESS MEETING – CONTRACT # 2017-HL-100

NAME: Holts Landing Boat Trailer Parking Lot

DATE: October 17, 2017 at 10:00 PM

NAME	AGENCY/COMPANY	TELEPHONE	EMAIL
Cindy Todd	DNREC	302-739-9210	Cindy.Todd@state.de.us
Julio Seneus	DNREC	302-739-9211	Julio.Seneus@state.de.us
Pierce Thompson	DNREC	302-270-3014	Pierce.Thompson@state.de.us
KEITH LONG	JOHN L BRIGGS	302-856-7033	contact@jlbriggsco.com
Dan Hen	Hill/Is-Lains Engineering/ssa	443-366-8628	dhen@hlea.com
Al Brewington	CROSS ROADS LAND TECH	302-381-1120	Albrew1224@G-Mail.com
DNREC	DNREC	302-739-9210	
TRIVY L. ADAMS	MOUNTAIN CONSULTING, INC.	302-744-9875	TADAMS@MOUNTAINCONSULTINGINC.COM
Ian Regan	JJID inc	302-836-0414	mruoff@jjid.com

Holts Landing Boat Trailer Parking Lot – File: HL-8A

10/17/2017

