

## **SECTION 00 11 16 – INVITATION TO BID**

The Department of Natural Resources and Environmental Control, Division of Parks and Recreation, Office of Design and Development will receive sealed bids in the Auditorium, DNREC Building, 89 Kings Highway, Dover Delaware 19901, until **3:00 local time on Wednesday, November 16, 2017**, at which time they will be publicly opened and read aloud in the Auditorium. Bidder bears the risk of late delivery. Any bid received after the stated time will be returned unopened.

Project involves removal of concrete roofing tiles, building paper, balustrades, flashings, roof drains, and gutters. Installation includes new asphalt shingles, snow and ice barrier, ventilated roof deck, flashings, roof drains, gutters at mansard roofs and new dormers. Flat roofs are to receive new fabric membranes and coating system with new flashings.

A **MANDATORY** Pre-Bid Meeting will be held on **Tuesday, October 31, 2017, at 2:00 PM** at Deerfield Golf Club, 540 Thompson Bridge Road, Newark DE 19711, for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the following address. The outer envelope should clearly indicate **"DNREC CONTRACT NO. 2017-WCCP-100 SEALED BID – DO NOT OPEN"**.

Dept. of Natural Resources & Environmental Control  
Division of Parks and Recreation  
Office of Design and Development  
89 Kings Highway, Dover DE 19901  
Attn: Cindy A. Todd, RLA. Phone Number: 302-739-9210

Electronic contract documents may be obtained at the office of the Division of Parks and Recreation upon receipt of \$25.00 for each disc. This payment is non-refundable and the documents need not be returned. Checks are to be made payable to Division of Parks and Recreation.

Bidding documents will be available for review at the following locations: Division of Parks and Recreation.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

Shawn M. Garvin, Secretary

**END OF SECTION 00 01 15**

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