

Advertise: January 26, 2017

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Department of Natural Resources and Environmental Control (DNREC), is soliciting Letters of Interest (LOI) for the design and preparation of specifications and bid documents and contract administration necessary for **Division of Parks and Recreation - Public Works Construction Projects statewide for Architect, Engineer, Landscape Architect Services for Contract # NAT 17- 002-PS**

Multiple firm(s) will be selected in the following categories:

- Civil engineering (geotechnical, water resources, environmental)
- Transportation engineering (planning)
- Marine engineering
- Sanitary engineering (including subsurface utility)
- Site survey (including 3D laser scanners)
- Landscape architecture
- Architectural services

Clearly identify on LOI which category(s) to be considered. Firms cannot submit for both team and individual services. As a condition of the contract, the selected firms will be expected to work cooperatively with separately-contracted firms on multi-disciplinary projects. Scope and number of projects has yet to be determined. Projects may include, but are not limited to, planning and design for new construction and rehabilitation of structures, parking lots, roads, trails and utilities. Selection of the professional will be based on similar projects completed by the firm. DNREC, Division of Parks and Recreation reserves the right to amend and/or reissue this request for LOI, to award contracts to two or more firms in each category or combined categories as determined to be in the best interest of the State and will retain the option to renew the contract annually for up to five (5) years.

Interested firms shall submit six (6) copies and (1) electronic copy of their replies on or before **3:00 p.m. on Tuesday, February 28, 2017** to Cynthia A. Todd, RLA, Construction Project Administrator, Division of Parks and Recreation, 89 Kings Highway, Dover, DE 19901. Questions regarding this solicitation must be submitted in writing to dnrec_ask@state.de.us by Tuesday – February 7, 2017. Respondent bears the risk of timely delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- demonstrated experience with projects of a similar nature
- organizational structure established for the projects (personnel)
- defined approach firm/ team took on those projects

- knowledge of site and project requirements
- geographical location of firm(s)
- familiarity with public works (including work in Delaware) and its requirements and systems.
- fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The above criteria and distribution of work to individuals and/or firms (economic considerations, and to broaden the base from which selections are to be made) will be considered in selecting a firm/ team to perform these services. Information should be accompanied by GSA Forms 254/255, SF 330, or equivalent. The selection will be in accordance with the Delaware Professional Services Negotiation Act, Title 29, Chapter 69, of the Delaware Code. Respondents are reminded that the Project Manager for this work must be registered in the State of Delaware. Selected firms/ teams will be given notice of times and dates for scheduled interviews. Facsimile or electronic submittals will not be accepted. Additional information is available by calling (302) 739-9231.

Letters of Interest shall be concise, not to exceed 20 pages, 8.5" x 11", printed on one side. The 20 page limit does not include the cover, tabs or the Federal Standard Forms. Work experience listed on GSA Standard Forms 330, or equivalent, shall be no older than 10 years.

END OF PUBLIC NOTICE