

May 3, 2016

Mr. David Detrick
Chesapeake Utilities Corporation
350 South Queen Street
Dover, Delaware 19904

Dear Mr. Detrick:

The state of Delaware is committed to fostering the continued development of a clean energy economy. Deployment of alternative fueled vehicles and fueling infrastructure is a key component of realizing that vision. The Delaware Alternative Fueling Infrastructure Grant Program is one example of the state's commitment to incentivizing technologies that provide Delawareans with cleaner fuel choices while reducing greenhouse gas emissions.

The Delaware Division of Energy and Climate would like to thank Chesapeake Utilities for submitting a proposal for the Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "Chesapeake Utilities Corporation—Dover CNG Fueling Station" was selected for funding for the amount of \$500,000.

I will be contacting you soon to set up a meeting with you and your project team to discuss additional documentation related to your project as well as the development of a scope of work and payment schedule for the project, and a review the state contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

The Alternative Fueling Infrastructure Grant Program award recipients will be publically announced at the *Fueling the Future* event on Tuesday, May 24 at Dover Downs. You and your project team are invited to attend this event as our guests. Grant recipients will be announced at a ceremony during lunch and media will be invited. We ask that all media and announcements of your award be EMBARGOED until after the official announcement on May 24. I will provide additional details in the coming weeks.

Congratulations on your grant award and commitment to providing alternative fueling options in Delaware. We look forward to working with you on this project. If you have any questions or concerns, please call or email me at (302) 739-9053 or morgan.ellis@state.de.us.

Sincerely,

Morgan Ellis,
Clean Transportation Program Manager
Delaware Division of Energy and Climate

May 3, 2016

Ms. Karen Minner
Delaware Division of Parks and Recreation
89 Kings Highway
Dover, Delaware 19901

Dear Ms. Minner:

The state of Delaware is committed to fostering the continued development of a clean energy economy. Deployment of alternative fueled vehicles and fueling infrastructure is a key component of realizing that vision. The Delaware Alternative Fueling Infrastructure Grant Program is one example of the state's commitment to incentivizing technologies that provide Delawareans with cleaner fuel choices while reducing greenhouse gas emissions.

The Delaware Division of Energy and Climate would like to thank the Delaware Division of Parks and Recreation for submitting a proposal for the Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "DC Fast Charging Stations at the Blue Ball Barn and Indian River Marina" was selected for funding for the amount of \$55,926.

I will be contacting you soon to set up a meeting with you and your project team to discuss additional documentation related to your project as well as the development of a scope of work and payment schedule for the project, and a review the state contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

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Sincerely,

Morgan Ellis,
Clean Transportation Program Manager
Delaware Division of Energy and Climate

May 3, 2016

Mr. Tom Ruszin
Royal Farms
3611 Roland Ave.
Baltimore, Maryland 21211

Dear Mr. Ruszin:

The state of Delaware is committed to fostering the continued development of a clean energy economy. Deployment of alternative fueled vehicles and fueling infrastructure is a key component of realizing that vision. The Delaware Alternative Fueling Infrastructure Grant Program is one example of the state's commitment to incentivizing technologies that provide Delawareans with cleaner fuel choices while reducing greenhouse gas emissions.

The Delaware Division of Energy and Climate would like to thank Royal Farms for submitting a proposal for the Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "Delaware Fast Charge Electric Vehicle Infrastructure Program" was selected for funding for the amount of \$349,902.47.

I will be contacting you soon to set up a meeting with you and your project team to discuss additional documentation related to your project as well as the development of a scope of work and payment schedule for the project, and a review the state contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

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Sincerely,

Morgan Ellis,
Clean Transportation Program Manager
Delaware Division of Energy and Climate

May 3, 2016

Mr. Eric Mays
Sharp Energy
5011 N. DuPont Highway
Dover, Delaware 19901

Dear Mr. Mays:

The state of Delaware is committed to fostering the continued development of a clean energy economy. Deployment of alternative fueled vehicles and fueling infrastructure is a key component of realizing that vision. The Delaware Alternative Fueling Infrastructure Grant Program is one example of the state's commitment to incentivizing technologies that provide Delawareans with cleaner fuel choices while reducing greenhouse gas emissions.

The Delaware Division of Energy and Climate would like to thank Sharp Energy for submitting a proposal for the Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "Red Clay Consolidated School District Liquid Propane Gas (LPS) Conversion Initiative" was selected for funding for the amount of \$29,125.

I will be contacting you soon to set up a meeting with you and your project team to discuss additional documentation related to your project as well as the development of a scope of work and payment schedule for the project, and a review the state contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

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Sharp Energy
5011 N. DuPont Highway
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The Delaware Division of Energy and Climate would like to thank Sharp Energy for submitting a proposal for the Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "School Mule Liquid Propane Gas (LPS) Conversion Initiative" was selected for funding for the amount of \$29,125.

I will be contacting you soon to set up a meeting with you and your project team to discuss additional documentation related to your project as well as the development of a scope of work and payment schedule for the project, and a review the state contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

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Clean Transportation Program Manager
Delaware Division of Energy and Climate

May 3, 2016

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Sharp Energy
5011 N. DuPont Highway
Dover, Delaware 19901

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The Delaware Division of Energy and Climate would like to thank Sharp Energy for submitting a proposal for the Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "Sutton Bus and Truck Company Liquid Propane Gas (LPS) Conversion Initiative" was selected for funding for the amount of \$28,125.

I will be contacting you soon to set up a meeting with you and your project team to discuss additional documentation related to your project as well as the development of a scope of work and payment schedule for the project, and a review the state contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

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Sincerely,

Morgan Ellis,
Clean Transportation Program Manager
Delaware Division of Energy and Climate

May 3, 2016

Mr. Willett Kempton
The University of Delaware
CCPI
ISE Lab 374
221 Academy Street
Newark, Delaware 19716

Dear Mr. Kempton:

The state of Delaware is committed to fostering the continued development of a clean energy economy. Deployment of alternative fueled vehicles and fueling infrastructure is a key component of realizing that vision. The Delaware Alternative Fueling Infrastructure Grant Program is one example of the state's commitment to incentivizing technologies that provide Delawareans with cleaner fuel choices while reducing greenhouse gas emissions.

We would like to thank The University of Delaware for submitting a proposal for The Delaware Alternative Fueling Infrastructure Grant Program. We are pleased to inform you that your proposal, "Delaware on Charge" was selected for *conditional* funding.

The following is a list of clarifications and additional information requested by our grant review committee. Prior to moving forward with providing funding for your proposal, satisfactory answers to the following questions and concerns must be provided to our office:

- It is unclear whether all three charging stations meet the definition of a "public" station. Based upon the information provided, only one station would qualify as public.
- Please provide additional information about each station and clearly identify how each station meets the definition of a "public" station.
 - If it is determined that one or more of your stations do not meet the criteria for a "public" station, the amount of grant funding available for each will need to be adjusted (75% for public stations and 50% for private stations).
- Please provide a commitment letter from the University of Delaware (facilities management, fleet management, or the most appropriate department) supporting this project.

- Issues with budget numbers were noted by the committee. Please provide a revised and corrected budget for equipment and eligible expenses.
- The application was not clear regarding the potential use of the charging station at the STAR campus for bus charging. Please provide additional information regarding the use of this station by UD buses and private buses. In addition, please provide any written agreements you may have with private bus companies and other potential users.
- The signage plan lacked sufficient detail. Please provide a complete signage plan that includes details of all signage (parking, wayfinding, etc.) The Operations and Maintenance Plan included in the application lacked sufficient detail. Please provide additional information regarding Operations and Maintenance of all the charging stations (long-term maintenance, payment, etc.)
- The application did not include specifications of each proposed charging station. Please submit a specifications sheet (spec sheet).

I will be contacting you soon to set up a meeting with your project team to discuss the conditions and next steps. Once all conditions are satisfied I will schedule a meeting to discuss the development of a scope of work, payment schedule, and review the contracting process. Grant funds will be distributed for this project on a reimbursement basis. Please do not commence work on this project until the contract is signed and you receive a copy of the state issued purchase order. We are not able to reimburse any eligible expenses that occur prior to the date of a fully executed state purchase order.

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