



**STATE OF DELAWARE**  
DEPARTMENT OF NATURAL RESOURCES  
& ENVIRONMENTAL CONTROL  
DIVISION OF FISH & WILDLIFE  
89 Kings Highway  
Dover, Delaware 19901

**OFFICE OF THE  
DIRECTOR**

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June 6, 2016

TO: ALL OFFERS

FROM: William L. Jones  
Fish & Wildlife Regional Manager

SUBJECT: ADDENDUM TO INVITATION TO BID - CONTRACT NO. NAT16186-  
AQ\_GLYPHOSATE Aquatic Glyphosate

**ADDENDUM #2-QUESTIONS RECEIVED ON ITB AND RESPONSES**

Question 1. Is there manpower/equipment to unload 30 gallon drums at delivery point?  
Response: The Division of Fish & Wildlife (DFW) will have staff and a tractor with forks to unload pallets from truck/trailer. Vendor and/or trucking company must have pallet jack and personnel to move pallets to back of truck/trailer where tractor can reach.

Question 2. Can DFW give a guaranteed minimum quantity, as manufacturer will inquire?  
Response: The DFW cannot guarantee quantities as funding is derived from legislative appropriations and grant approvals out of the DFW's control. Typical quantities have ranged from 29-75 drums the last several years.

Question 3. At what point will quantity ordered be certain?  
Response: Usually the DFW will know by July 15 of each year. The biggest order for the year is placed during the mid-July early August timeframe.

Question 4. Will product, whatever the quantity, be delivered all at one time?  
Response: As indicated in Question 3 the biggest order for the year is placed and will be delivered during the mid-July early August timeframe. The DFW reserves the right to order at any time of year and there are times when a smaller order is placed toward the end of the fiscal year in June.

Question 5. Payment, will it be bank transfer or credit card?  
Response: Typically a State purchase order will be sent to the vendor and they have the option to be paid by check, direct deposit or credit card reimbursement. The DFW accounting section will handle these arrangements.

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through Science and Service***