

RESPONSES TO QUESTIONS

**REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES
STREAM RESTORATION DESIGN AND OVERSIGHT SERVICES
ISSUED BY
DELAWARE DEPARTMENT OF NATURAL RESOURCES
AND ENVIRONMENTAL CONTROL
CONTRACT NUMBER: NAT16001-STR_DESIGN**

1. Do the requested transmittal letter, table of contents, and audited financial statement count towards the 30-page limit?

The transmittal letter, table of contents, audited financial statements, and any required attachments, as stipulated in the RFP, will not count towards the 30-page limit. Vendors are encouraged to exercise brevity.

2. Please confirm that Attachment 7 does not need to be included with this submission at this time and was only included for information purposes.

Correct, Attachment 7 is only included for informational purposes.

3. Is there a specific required percentage for use of MBEs, WBEs, or SBEs?

No, there is no required percentage for the purposes of this RFP. However, since stream restoration design projects typically involve federal funds, specific percentages may be required when project contracts are awarded.

4. Will sub-consultants classified as Federally Disadvantaged count towards the MBE/WBE/SBE criteria?

Yes, sub-consultants classified as Federally Disadvantaged will count towards the MBE/WBE/SBE criteria.

5. Section 2 requests "performance reviews from clients on previously awarded stream restoration design and oversight projects within the last 10 years." In lieu of actual written performance reviews, may we instead include our firm's ratings from state agencies?

Yes, vendors may include a summary of ratings received by clients provided the appropriate contact information is included.

6. In Section 3, are you looking for actual copies of our staffs' "appropriate professional registrations" or merely indications of where and what registrations they have?

It is not necessary to include actual copies of staffs' professional registration certificates. A listing of their registrations is acceptable for the purposes of this RFP.

7. In Section B - General Evaluation Requirements - Criteria #5, I was wondering if projects that still haven't been constructed but are in design phase may be included in this section?

Only those projects which have been successfully completed (i.e., design and construction) should be included in this section.