



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES  
AND ENVIRONMENTAL CONTROL  
DIVISION OF WATERSHED STEWARDSHIP  
89 Kings Highway  
DOVER, DELAWARE 19901

OFFICE OF THE  
DIRECTOR

PHONE: (302) 739-9921  
FAX: (302) 739-6724

November 21, 2016

Michael Thompson  
Biohabitats, Inc.  
The Stables Building  
2081 Clipper Park Road  
Baltimore, MD 21211

RE: AWARD NOTICE: Stream Restoration Design - Contract No. NAT16001-STR\_DESIGN

Dear Mr. Thompson:

I would like to thank you for participating in Delaware Department of Natural Resources and Environmental Control's solicitation for Stream Restoration Design and Oversight Services Request for Proposals - Contract No. NAT16001-STR\_DESIGN. The ranking committee recently completed a process which involved ranking each firm based on the evaluation criteria. Pursuant to Delaware Code, Title 29, Section 6986 (award may be made to multiple firms), I am pleased to inform you that the ranking committee has determined that your firm, Biohabitats, Inc., and McCormick Taylor, Inc., have been selected as the most-qualified firms to meet the needs of the Department as it relates to this specific Request for Proposals.

This correspondence serves as your official Award Notice which, as indicated in the Request for Proposal solicitation, is for a five-year (5) period from the date of this letter with two (2) optional extensions for a period of one (1) year for each extension. Please be advised that in lieu of entering into an overarching five (5) year contract, the Department will enter into a Professional Service Agreement on a project-by-project basis. This approach is being exercised because of the current inability to proceed with any projects due to budgetary limitations that exist for the stream restoration program.

As part of the contractor-award process with the State of Delaware's Office of Management and Budget, you are required to complete a "Vendor Information Form." If you could please provide

*Delaware's good nature depends on you!*

Mr. Michael Thompson  
November 21, 2016  
Page 2

me with your email contact information (my email address is below), I will forward this electronic-fillable form. The awarded vendor is also required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form with the Division of Accounting. If you need assistance or have questions, please call 302-734-6827 or fax your inquiry to 302-736-7909.

Congratulations and thank you for all of the time and effort that went into preparing your submittal. Please contact me at 302-832-3100, ext. 8992, or [stephen.williams@state.de.us](mailto:stephen.williams@state.de.us) if you have any questions regarding this process.

Sincerely,  
Signature on File

Stephen N. Williams, P.G.  
Watershed Protection Branch Manager

pc: Robert R. Palmer, Acting Director  
John W. Schneider, Section Manager



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES  
AND ENVIRONMENTAL CONTROL  
DIVISION OF WATERSHED STEWARDSHIP

89 Kings Highway  
DOVER, DELAWARE 19901

OFFICE OF THE  
DIRECTOR

PHONE: (302) 739-9921  
FAX: (302) 739-6724

November 21, 2016

Scott Lowe  
McCormick Taylor, Inc.  
56 West Main Street, Suite 300, Plaza 273  
Newark, DE 19702

RE: AWARD NOTICE: Stream Restoration Design - Contract No. NAT16001-STR\_DESIGN

Dear Mr. Lowe:

I would like to thank you for participating in Delaware Department of Natural Resources and Environmental Control's solicitation for Stream Restoration Design and Oversight Services Request for Proposals - Contract No. NAT16001-STR\_DESIGN. The ranking committee recently completed a process which involved ranking each firm based on the evaluation criteria. Pursuant to Delaware Code, Title 29, Section 6986 (award may be made to multiple firms), I am pleased to inform you that the ranking committee has determined that your firm, McCormick Taylor, Inc., and Biohabitats, Inc., have been selected as the most-qualified firms to meet the needs of the Department as it relates to this specific Request for Proposals.

This correspondence serves as your official Award Notice which, as indicated in the Request for Proposal solicitation, is for a five-year (5) period from the date of this letter with two (2) optional extensions for a period of one (1) year for each extension. Please be advised that in lieu of entering into an overarching five (5) year contract, the Department will enter into a Professional Service Agreement on a project-by-project basis. This approach is being exercised because of the current inability to proceed with any projects due to budgetary limitations that exist for the stream restoration program.

As part of the contractor-award process with the State of Delaware's Office of Management and Budget, you are required to complete a "Vendor Information Form." If you could please provide

*Delaware's good nature depends on you!*

Mr. Scott Lowe  
November 21, 2016  
Page 2

me with your email contact information (my email address is below), I will forward this electronic-fillable form. The awarded vendor is also required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/> . It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form with the Division of Accounting. If you need assistance or have questions, please call 302-734-6827 or fax your inquiry to 302-736-7909.

Congratulations and thank you for all of the time and effort that went into preparing your submittal. Please contact me at 302-832-3100, ext. 8992, or [stephen.williams@state.de.us](mailto:stephen.williams@state.de.us) if you have any questions regarding this process.

Sincerely,

Signature on File

Stephen N. Williams, P.G.  
Watershed Protection Branch Manager

pc: Robert R. Palmer, Acting Director  
John W. Schneider, Section Manager