

MEETING MINUTES

DATE: December 9, 2014

MEETING DATE: December 8, 2014

PROJECT: DNREC Division of Parks & Recreation, Bellevue State Park,
Project B-31 Sports Building Demolition, Mandatory Pre-Bid Meeting

ATTENDEES:

Cynthia A. Todd (DNREC Parks)
Joe Kline (DNREC Parks)
Steve Wooden (DNREC Parks)
Wes Morrison (Harvard Environmental)
Mike Tessein (Harvard Environmental)
Walter Hoey (Century Engineering) 
Additional – See attached Sign-In Sheet

DISCUSSION:

The meeting was held on December 8, 2014 at Bellevue Hall, at Bellevue State Park. Steve Woodin started the meeting at 10:00 p.m. and informed of significant dates. Steve also noted that this is a mandatory Pre-Bid Meeting and all attendees must sign the Sign-In Sheet or they will not be allowed to bid on the project. Additionally Steve noted that all questions are to be addressed to Cindy Todd at DNREC Parks (cindy.todd@state.de.us).

Walt Hoey and Wes Morrison conducted the remainder of the meeting from a prepared PowerPoint presentation. Walt discussed the structural and general demolition aspect of the project. Wes discussed the environmental/hazardous material aspect of the project. A copy of the presentation was given to all attendees at the close of the meeting and is considered a portion of these Pre-Bid Minutes.

Questions by Bidders at the Pre-Bid Meeting:

1. Are there going to be any liquidated damages?

Answer: There are no liquidated damages.

2. Will this be a General Contractor run project or Abatement Contractor run project?

Answer: The project could be run by either a General or Abatement Contractor.

The meeting adjourned with an abbreviated tour of the Sports Building consisting of walking around the exterior and looking into the Tennis Courts and Garage area.

These minutes represent the author's best recollection of the discussion. If there are any revisions please notify the author within seven (7) days of receipt of these minutes.

WJH/wjh